

**City of Santa Fe, NM
Regular Committee
Monday, March 04, 2019
5:00 PM – Finance Committee
Council Chambers**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

Regular Finance Committee Minutes - February 18, 2019

Item a.pdf

6. PRESENTATION

Employees of the Month - March

Item a.jpg

7. CONSENT AGENDA

a) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$38,716.33 for the Replacement of Analog Amps and Wireless Mics for the Creston System; SGR Media, dba 5 Words Media. (Randy Randall, Executive Director, Tourism Santa Fe, rrandal@santafenm.gov, 955-6209)

Item a.pdf

b) Request for Approval of a Contract for Services Using NM State Price Agreement #50-000-15-00072 in the Total Amount of \$370,315.20 inclusive of NMGRS using Grant Funds Appropriated by the State Legislature in 2017 for Roof Remodel Construction Services at the City of Santa Fe's New South Side Transit Building Located at 2521 Camino Entrada; Davenport Construction Management, LLC. (Curt E. Temple, Public Works Project Administrator, cetemple@santafenm.gov, 955-5935)

1) Request for Approval of Budget Amendment Resolution to Place the Grant Funds into CIP Construction

Item b.pdf

c) Request for Approval to Accept Fiscal Year 19 Fire Protection Grant Fund Award in the Amount of \$100,000 to Purchase 45 P-25 Capable Mobile Radios using New Mexico State Price Agreement #70-000-16-00014AJ; Motorola Inc. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov 955-3121)

Item c.pdf

d) Request for Approval of Memorandum of Agreement Between the City of Santa Fe and Santa Fe County in the Total Amount of \$150,000 for Support of the Jointly Funded Santa Fe Film Office. (Randy Randall, Executive Director, Tourism Santa Fe, rrandall@santafenm.gov, 955-6209)

Item d.pdf

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: March 1, 2019

TIME: 4:27 PM

e) Request for Approval of Amendment No. 1 to Contract #18-1072 in an Additional Amount of \$8,482.50, increasing the Original Contract Sum to \$215,443.60 including NMGR for Fort Marcy Women's Locker Room Remodel Project for Repairs to Substandard and Damaged Electrical Lines Discovered During the Demolition Process; CES/FacilityBuild Inc. (Sam Burnett, Public Works Project Administrator, jsburnett@santafenm.gov, 955-2933)

Item e.pdf

f) Request for Approval of Amendment No. 1 to NMDOT Funding Agreement CN S100460 in the Amount of \$52,200 for Reconstruction of Guadalupe from Agua Fria to Pasco De Peralta; (John Romero, Engineering, Division Director, jjromero@santafenm.gov, 955-6638)

1) Request for Approval of Budget Amendment Resolution

Item f.1.pdf

g) Request for the Approval of Contract for Goods and Services in the Total Amount of \$278,890.65 for Parks Trash Receptacles; Exerplay, Inc. (Caryn Grosse, cgrosse@santafenm.gov, 955-5938)

Item g.pdf

h) Request for Conceptual Approval of the Sale and Partial Vacation of the Right-of-Way of a Portion of the Griffin Street Right-of-Way Adjoining the Southerly Boundary of 801 Griffin Street, Containing Approximately 32,400 Square Feet, by the Santa Fe Housing Authority (Edward Vigil, Property Manager, ejvigil@santafenm.gov, 955-6226)

Item h.pdf

i) Request for Approval of State Issued Severance Tax Bond Agreement # 16-A2507, Amendment No. 1 and to the Professional Services Agreement between the City Of Santa Fe and La Comunidad De Los Ninos Head Start in the Amount of \$84,000. (David A. Chapman, Grant Administrator-Writer/Interim ADA Coordinator, dachapman@santafenm.gov, 955-6824)

1) Request for Approval of Budget Amendment Resolution

Item i.pdf

j) Request for Approval of a Three (3) Year Agreement to Waive Fees with Bienvenidos where the City will Issue Free Parking Permits for Validation at the Sandoval Parking Garage and Loading Zone Permits for use at the Loading Zone on Lincoln Avenue as Bienvenidos' Volunteers Work to Promote City Attractions. This Is a Non-Monetary Agreement. (Noel Correia, Parking Division Director, npcorreia@santafenm.gov, 955-6611)

Item j.pdf

k) Request for the Approval of Amendment No. 4 to Professional Agreement to Increase Total Compensation by \$145,876.64 to Provide 24-Hour Security at the Midtown Property Through June 30, 2019 Process; Allied Universal Security Services. (Sam Burnett, Public Works Project Administrator, jsburnett@santafenm.gov, 955-2933)

Item k.pdf

l) Request for Approval to Amend Federal Aviation Administration Grant #3-35-0037-048-2017 in the Total Amount of \$4,279.43 and Required City Sponsor Match in the Amount of \$285.29, for the Rehabilitation of Taxiway Delta Grant. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 955-2901)

1) Request for Approval of Budget Amendment Resolution

Item l.pdf

m) Request for Approval to Amend Federal Aviation Administration Grant #3-35-0037-047-2017 in the Total Amount of \$100,855.87 and Required City Sponsor Match For \$6,723.72, for the Rehabilitation of Runway 2-20, Mill and Overlay Grant; Federal Aviation Administration. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 955-2901)

1) Request for Approval of Budget Amendment Resolution

[Item m.pdf](#)

n) Request for Approval of Change Order #1 in the Total Amount of \$112,144.31 for the Rehabilitation of Taxiway Delta Project and Change Order #2 for Rehabilitation of Runway 2-20, Mill Overlay Project for the Santa Fe Regional Airport; Mountain States Constructors Inc. (Mark Baca, Airport Manager, mbaca@santafenm.gov, 955-2901)

[Item n.pdf](#)

o) Request for Approval of New Mexico Department of Transportation (NMDOT) Grant SAF-19-02 in the Total Amount of \$171,000 and Required City Sponsor Match in the Amount of \$19,000 for Taxiway Delta Reconstruction Design Phase II Grant. (Mark Baca, Airport Manager, mbaca@santafenm.gov, 955-2901)

1) Request for Approval of Budget Amendment Resolution

[Item o.pdf](#)

p) Request for Approval of an Ordinance Amending Section 11-4 to Clarify the City Manager's Authority to Approve Budget Revenue and Expenditure Increases in Excess of \$60,000 Under Certain Circumstances and to Allow the Finance Department to Implement Re-Appropriations of Unspent Budget Amounts for Ongoing Grants and Capital Projects Upon Request by the Associated Department. (Councilor Abeyta) (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov, 955-6177)

Fiscal Impact:

None

Committee Review:

Public Works Committee

3/11/19 (scheduled)

City Council (Request to Publish)

3/13/19 (scheduled)

City Council (Public Hearing)

4/10/19 (scheduled)

[Item p.pdf](#)

q) Request for Approval of a Resolution Creating a Women's Commission to Identify Opportunities to Improve City of Santa Fe Programs, Policies, and Overall Quality of Life of Women and Girls In Santa Fe so Women and Girls can Thrive, Personally and Professionally. (Mayor Webber, Councilors Lindell, Romero-Wirth, Vigil Coppler, and Rivera) (Kyra Ochoa, Community Services Department Director, 955-6603, krochoa@santafenm.gov)

Fiscal Impact:

\$296.26

Committee Review:

Human Services Committee

2/19/19 (scheduled)

Public Works Committee

2/25/19 (scheduled)

City Council

3/13/19 (scheduled)

[Item q.pdf](#)

r) Request for Approval of Cooperative Pricing Agreement for Local Public Bodies Between the City of Santa Fe and Fireresce GPO. with Additional Approval of Spending more than \$60,000 with LN Curtis and Sons and Municipal Emergency Services using this and Other Procurement Methods. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)

[Item r.pdf](#)

s) Request for Approval of Cooperative Pricing Agreement for Local Public Bodies Between the City of Santa Fe and the Houston-Galveston Areal Council (HGAC) with Additional Approval of Spending more than \$60,000 with LN Curtis and Sons and Municipal Emergency Services using this and Other Procurement Methods. (Jan Snyder, Assistant Fire Chief, jmsnyder@santafenm.gov, 955-3121)

[Item s.pdf](#)

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

ADJOURN

**SUMMARY OF ACTION
FINANCE COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, MARCH 4, 2019, 5:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF CONSENT AGENDA	AMENDED/APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
PRESENTATION EMPLOYEES OF THE MONTH - MARCH	INFORMATION/DISCUSSION	2

CONSENT AGENDA

REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$38,716.33 FOR THE REPLACEMENT OF ANALOG AMPS AND WIRELESS MICS FOR THE CRESTON SYSTEM; SGR MEDIA, DBA 5 WORLDS MEDIA.	APPROVED ON CONSENT	2
REQUEST FOR APPROVAL OF A CONTRACT FOR SERVICES USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$370,315.20 INCLUSIVE OF NMGR USING GRANT FUNDS APPROPRIATED BY THE STATE LEGISLATURE IN 2017 FOR ROOF REMODEL CONSTRUCTION SERVICES AT THE CITY OF SANTA FE'S NEW SOUTH SIDE TRANSIT BUILDING	APPROVED	2-3

**LOCATED AT 2521 CAMINO ENTRADA;
DAVENPORT CONSTRUCTION
MANAGEMENT, LLC.**

REQUEST FOR APPROVAL TO ACCEPT FISCAL YEAR 19 FIRE PROTECTION GRANT FUND AWARD IN THE AMOUNT OF \$100,000 TO PURCHASE 45 P-25 CAPABLE MOBILE RADIOS USING NEW MEXICO STATE PRICING AGREEMENT #70-000-16-00014AJ; MOTOROLA, INC.	APPROVED ON CONSENT	3-4
REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE SANTA FE COUNTY IN THE TOTAL AMOUNT OF \$150,000 FOR SUPPORT OF THE JOINTLY FUNDED SANTA FE FILM OFFICE.	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO CONTRACT #18-1072 IN AN ADDITIONAL AMOUNT OF \$8,482.50, INCREASING THE ORIGINAL CONTRACT SUM TO \$215,443.60 INCLUDING NMGRY FOR FORT MARCY WOMEN'S LOCKER ROOM REMODEL PROJECT FOR REPAIRS TO SUBSTANDARD AND DAMAGED ELECTRICAL LINES DISCOVERED DURING THE DEMOLITION PROCESS; CES/FACILITY BUILD INC.	APPROVED	4-5
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO NMDOT FUNDING AGREEMENT CN S100460 IN THE AMOUNT OF \$52,200 FOR RECONSTRUCTION OF GUADALUPE FROM AGUA FRIA TO PASEO DE PERALTA.	APPROVED ON CONSENT	5
REQUEST FOR THE APPROVAL OF CONTRACT FOR GOODS AND SERVICES IN THE TOTAL AMOUNT OF \$278,890.65 FOR PARKS TRASH RECEPTACLES; EXERPLAY, INC.	APPROVED	5-6
REQUEST FOR CONCEPTUAL APPROVAL	APPROVED	6

**OF THE SALE AND PARTIAL VACATION
OF THE RIGHT OF WAY OF A PORTION
OF THE GRIFFIN STREET RIGHT OF WAY
ADJOINING THE SOUTHERLY BOUNDARY
OF 801 GRIFFIN STREET, CONTAINING
APPROXIMATELY 32,400 SQUARE FEET,
BY THE SANTA FE HOUSING AUTHORITY.**

REQUEST OF APPROVAL OF STATE ISSUED SEVERANCE TAX BOND AGREEMENT #16-A2507, AMENDMENT NO. 1 AND TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA FE AND LA COMUNIDAD DE LOS NINOS HEAD START IN THE AMOUNT OF \$84,000.	APPROVED ON CONSENT	6-7
--	----------------------------	------------

REQUEST FOR APPROVAL OF A THREE (3) YEAR AGREEMENT TO WAIVE FEES WITH BEINVENIDOS WHERE THE CITY WILL ISSUE FREE PARKING PERMITS FOR VALIDATION AT THE SANDOVAL PARKING GARAGE AND LOADING ZONE PERMITS FOR USE AT THE LOADING ZONE ON LINCOLN AVENUE AS BIENVENIDOS' VOLUNTEERS WORK TO PROMOTE CITY ATTRACTIONS. THIS IS A NON-MONETARY AGREEMENT.	APPROVED	7-8
---	-----------------	------------

REQUEST FOR HE APPROVAL OF AMENDMENT NO 4 TO PROFESSIONAL AGREEMENT TO INCREASE TOTAL COMPENSATION BY \$145,876.64 TO PROVIDE 24 HOUR SECURITY AT THE MIDTOWN PROPERTY THROUGH JUNE 20, 2019 PROCESS; ALLIED UNIVERSAL SECURITY SERVICES.	APPROVED ON CONSENT	8
--	----------------------------	----------

REQUEST FOR APPROVAL TO AMEND FEDERAL AVIATION ADMINISTRATION GRANT #3-35-0037-048-2017 IN THE TOTAL AMOUNT OF \$4,279.43 AND REQUIRED CITY SPONSOR MATCH IN THE AMOUNT OF \$285.29, FOR THE REHABILITATION OF TAXIWAY DELTA	APPROVED ON CONSENT	8
---	----------------------------	----------

GRANT.

REQUEST FOR APPROVAL TO AMEND FEDERAL AVIATION ADMINISTRATION GRANT #3-35-0037-047-2017 IN THE TOTAL AMOUNT OF \$100,855.87 AND REQUIRED CITY SPONSOR MATCH FOR \$6,723.72, FOR THE REHABILITATION OF RUNWAY 2-20, MILL AND OVERLAY GRANT; FEDERAL AVIATION ADMINISTRATION.	APPROVED ON CONSENT	8
REQUEST FOR APPROVAL OF CHANGE ORDER #1 IN THE TOTAL AMOUNT OF \$112,144.31 FOR THE REHABILITATION OF TAXIWAY DELTA PROJECT AND CHANGE ORDER #2 FOR REHABILITATION OF RUNWAY 2-20,MILL OVERLAY PROJECT FOR THE SANTA FE REGIONAL AIRPORT; MOUNTAIN STATES CONSTRUCTORS, INC.	APPROVED ON CONSENT	8
REQUEST FOR APPROVAL OF NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) GRANT SAF-19-02 IN THE TOTAL AMOUNT OF \$171,000 AND REQUIRED CITY SPONSOR MATCH IN THE AMOUNT OF \$19,000 FOR TAXIWAY DELTA RECONSTRUCTION DESIGN PHASE II GRANT.	APPROVED ON CONSENT	8-9
REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 11-4 TO CLARIFY THE CITY MANAGER'S AUTHORITY TO APPROVE BUDGET REVENUE AND EXPENDITURE INCREASES IN EXCESS OF \$60,000 UNDER CERTAIN CIRCUMSTANCES AND TO ALLOW THE FINANCE DEPARTMENT TO IMPLEMENT RE-APPROPRIATIONS OF UNSPENT BUDGET AMOUNTS FOR ONGOING GRANTS AND CAPITAL PROJECTS UPON REQUEST BY THE ASSOCIATED DEPARTMENT.	APPROVED	9-13
REQUEST FOR APPROVAL OF A RESOLUTION CREATING A WOMEN'S	APPROVED ON CONSENT	13

**COMMISSION TO IDENTIFY
OPPORTUNITIES TO IMPROVE CITY OF
SANTA FE PROGRAMS, POLICIES, AND
OVERALL QUALITY OF LIFE OF WOMEN
AND GIRLS IN SANTA FE SO WOMEN AND
GIRLS CAN THRIVE PERSONALLY AND
PROFESSIONALLY.**

REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR LOCAL PUBLIC BODIES BETWEEN THE CITY OF SANTA FE AND FIRERESCUE GPO, WITH ADDITIONAL APPROVAL OF SPENDING MORE THAN \$60,000 WITH LN CURTIS AND SONS AND MUNICIPAL EMERGENCY SERVICES USING THIS AND OTHER PROCUREMENT METHODS.	POSTPONED	13-17
--	------------------	--------------

REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR LOCAL PUBLIC BODIES BETWEEN THE CITY OF SANTA FE AND THE HOUSTON-GALVESTON AREAL COUNCIL (HGAC) WITH ADDITIONAL APPROVAL OF SPENDING MORE THAN \$60,000 WITH LN CURTIS AND SONS AND MUNICIPAL EMERGENCY SERVICES USING THIS AND OTHER PROCUREMENT METHODS.	POSTPONED	17
---	------------------	-----------

MATTERS FROM STAFF	INFORMATION/DISCUSSION	17-20
MATTERS FROM THE COMMITTEE	NONE	20
ADJOURN	ADJOURNED	20

**FINANCE COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, MARCH 4, 2019, 5:00 PM**

1. CALL TO ORDER

The meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:00 pm on Monday, March 4, 2019 at City Hall in the City Council Chambers, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Michael Harris
Councilor Carol Romero-Wirth

MEMBERS ABSENT

Councilor Signe Lindell, Excused

OTHERS PRESENT

Mary McCoy, Director, Finance Department
Brad Fluetsch, Finance Department
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Ms. McCoy stated that on the consent agenda she would like to pull item C and postpone it to the next Finance Committee meeting and pull item Q and postpone it to the first Finance Committee meeting in April.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Chair Abeyta pulled item P for discussion.

Councilor Rivera pulled items B, E, H and J for discussion.

Councilor Harris pulled items G, R and S for discussion.

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES
FEBRUARY 18, 2019**

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

**6. PRESENTATION
EMPLOYEES OF THE MONTH - MARCH**

Chair Abeyta read a plaque that was given to each of the four members of the Finance Department's payroll team who were named Employees of the Month for March. He presented to plaques to each of them and congratulated them.

7. CONSENT AGENDA

- A. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$38,716.33 FOR THE REPLACEMENT OF ANALOG AMPS AND WIRELESS MICS FOR THE CRESTON SYSTEM; SGR MEDIA, DBA 5 WORLDS MEDIA.**

Approved on consent.

- B. REQUEST FOR APPROVAL OF A CONTRACT FOR SERVICES USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$370,315.20 INCLUSIVE OF NMGRU USING GRANT FUNDS APPROPRIATED BY THE STATE LEGISLATURE IN 2017 FOR ROOF REMODEL CONSTRUCTION SERVICES AT THE CITY OF SANTA FE'S NEW SOUTH SIDE TRANSIT BUILDING LOCATED AT 2521 CAMINO ENTRADA; DAVENPORT CONSTRUCTION MANAGEMENT, LLC. Curt Temple**

Councilor Rivera asked Mr. Temple to give the Committee an update on where we are at on this. This is the first we have heard about it in a while.

Mr. Temple said what we are trying to do now is use this money we have. These funds are from a State grant to do the roof. We have the 100% plans that are done. To finish the site we have to do an environmental assessment on it. Keith Wilson is working on that and he has received the other \$2 million to complete the project. We are trying to complete the roof and then we will be working on the rest of the project. We need to expend this grant so we don't lose the money. We can get the roof and HVAC done and the rest at a later date. The projects after this will have to go out to bid within six months. They are funded with Federal money

Councilor Rivera asked so nothing has changed with Santa Fe Place Mall.

Mr. Temple said they want the bus to stop there, but they don't want the bus stop there.

Councilor Rivera asked what about the relationship with the Police Department.

Mr. Temple said there are some discussions about that and about the County using some space to store election machines

Councilor Rivera said the State Price Agreement on page 92, talks about several amendments, but none of them talk about going past 2019. It is implied.

Mr. Temple said those only go up until that time and they then are renewed. They don't put them in advance.

Councilor Rivera asked do they update the dates.

Mr. Temple said he did not know the answer to that with the State. He can find out and let you know.

Councilor Rivera said it would be nice if it was clear.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the request.

VOTE The motion passed unanimously by voice vote.

C. REQUEST FOR APPROVAL TO ACCEPT FISCAL YEAR 19 FIRE PROTECTION GRANT FUND AWARD IN THE AMOUNT OF \$100,000 TO PURCHASE 45 P-25 CAPABLE MOBILE RADIOS USING NEW MEXICO STATE PRICING AGREEMENT #70-000-16-00014AJ;

MOTOROLA, INC.

Approved on consent.

D. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE SANTA FE COUNTY IN THE TOTAL AMOUNT OF \$150,000 FOR SUPPORT OF THE JOINTLY FUNDED SANTA FE FILM OFFICE.

Approved on consent.

E. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO CONTRACT #18-1072 IN AN ADDITIONAL AMOUNT OF \$8,482.50, INCREASING THE ORIGINAL CONTRACT SUM TO \$215,443.60 INCLUDING NMGRY FOR FORT MARCY WOMEN'S LOCKER ROOM REMODEL PROJECT FOR REPAIRS TO SUBSTANDARD AND DAMAGED ELECTRICAL LINES DISCOVERED DURING THE DEMOLITION PROCESS; CES/FACILITY BUILD INC. Sam Burnett

Councilor Rivera said it seems we keep pouring money into these old facilities we have and there always seems to be something more as you open a wall. The memo says during the demolition phase the conduit was cut. Was that by the contractor.

Mr. Burnett said correct.

Councilor Rivera asked are they picking up a portion of the cost of this.

Mr. Burnett said the \$8,000 includes the cost of conduit put in the slab. In addition there were rusted conduits in the walls that required repairs. A few circuits are being moved to bring everything up to code. The \$8,482.50 covers the electrical work. The mistake was because of an unforeseen condition so it is technically not a mistake on the part of the contractor. Had we known about the conduit in the slab and warned them of it they would be responsible. It was unforeseen.

Councilor Rivera asked do you ensure that they are using materials that will work with this type of humidity and specific to the type of building it is going into.

Mr. Burnett said yes, we always make sure contractors are using appropriate materials and not cutting corners.

Councilor Harris said we talked at length about this at Public Works and he agrees most contracts do talk about unforeseen conditions and the need to have a much better system as to drawings. Your questions are spot on. To support Mr. Burnett's last comments, having detailed plans is the responsibility of the architect of record. Mistakes

do happen. We will be much better off in the future if we can get detailed as built drawings.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

F. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO NMDOT FUNDING AGREEMENT CN S100460 IN THE AMOUNT OF \$52,200 FOR RECONSTRUCTION OF GUADALUPE FROM AGUA FRIA TO PASEO DE PERALTA.

Approved on consent.

G. REQUEST FOR THE APPROVAL OF CONTRACT FOR GOODS AND SERVICES IN THE TOTAL AMOUNT OF \$278,890.65 FOR PARKS TRASH RECEPTACLES; EXERPLAY, INC. Caryn Grosse

Councilor Harris said he pulled this in Public Works so we could discuss it. This work has been on his list to be done. Have you had a chance to go back and review the list of how many trash cans are being replaced and where. He feels we need to prioritize the replacement of the 55 gallon drums.

Ms. Grosse said she and Richard Thompson have been doing an inventory and marking on ariel photos each receptacle we have now. We will be replacing all of the 55 gallon drums. We may retain some of the newer recepticals. We are working hard to get good distribution of these units throughout the City

Councilor Harris asked we are prioritizing getting rid of the 55 gallon drums.

Ms. Grosse said yes

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

Councilor Rivera said on page 26 you say that Las Acequias Park is in District 3, but it is in District 4.

Ms. Grosse said she will make note of that. Thank you

Councilor Romero-Wirth said these recepticals now do double duty, recycling and trash. They are bigger than the current ones, but smaller in a sense because the trash section is not the same capacity. There may be a need for some forethought about

where there may be more than one necessary.

Ms. Grosse said we have recommended to put in 40 gallon trash and recycling combo units. The capacity for trash is somewhat reduced. There are a number of parks where there are events and during events Parks puts out additional cans. You will see a contract coming through for compacting units that are solar powered which will increase the trash capacity by eight times.

Councilor Romero-Wirth said she appreciates that answer. She just does not want over flowing trash with this move.

VOTE The motion was approved unanimously by voice vote.

H. REQUEST FOR CONCEPTUAL APPROVAL OF THE SALE AND PARTIAL VACATION OF THE RIGHT OF WAY OF A PORTION OF THE GRIFFIN STREET RIGHT OF WAY ADJOINING THE SOUTHERLY BOUNDARY OF 801 GRIFFIN STREET, CONTAINING APPROXIMATELY 32,400 SQUARE FEET, BY THE SANTA FE HOUSING AUTHORITY. Sean Moody

Councilor Rivera said he could not tell from the maps where we were talking about.

Mr. Moody said it is at St. Catherines and the arroyo. The extension of Rio Grande.

Councilor Rivera asked is it the area you see when you are driving back there that is in the back of the cemetery.

Mr. Moody said yes.

Councilor Harris said there is a bit of confusion on these plats. He drove out there. It really is an extension of Rio Grande, but is not paved, and there is no curb and gutter. It is fenced.

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

VOTE The motion passed unanimously by voice vote.

I. REQUEST OF APPROVAL OF STATE ISSUED SEVERANCE TAX BOND AGREEMENT #16-A2507, AMENDMENT NO. 1 AND TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF

SANTA FE AND LA COMUNIDAD DE LOS NINOS HEAD START IN THE AMOUNT OF \$84,000.

Approved on consent.

- J. REQUEST FOR APPROVAL OF A THREE (3) YEAR AGREEMENT TO WAIVE FEES WITH BEINVENIDOS WHERE THE CITY WILL ISSUE FREE PARKING PERMITS FOR VALIDATION AT THE SANDOVAL PARKING GARAGE AND LOADING ZONE PERMITS FOR USE AT THE LOADING ZONE ON LINCOLN AVENUE AS BIENVENIDOS' VOLUNTEERS WORK TO PROMOTE CITY ATTRACTIONS. THIS IS A NON-MONETARY AGREEMENT. Noel Correia**

Councilor Rivera asked would you explain how this will work.

Mr. Correia said the volunteers working under the auspices of the Chamber of Commerce man a booth in the Plaza area and distribute materials that are provided by the Tourism Department to tourists. All they are asking for is for their elderly volunteers to be able to park their cars in the Sandoval lot for free for their two hour shifts so they don't have to pay a meter or walk so far to their booth. The value to the City is \$6,720 annually.

Councilor Rivera said so this would be for the employees who work the booth.

Mr. Correia said yes, the volunteers.

Councilor Rivera asked only in the summer.

Mr. Correia said yes.

Councilor Rivera said there is a fiscal impact to this. He did not see a fiscal impact report here.

Mr. Correia said we can do a fiscal impact report on this.

Councilor Romero-Wirth asked has the First National Bank ever been approached to share this cost given that the booth is right there and they have parking in the back.

Mr. Correia said this was set up and has been going on for several years. We have not approached the bank.

Councilor Romero-Wirth said she just wondered if the private sector through the Chamber of Commerce could help offset this. She was just curious.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the request.

VOTE The motion passed unanimously by voice vote.

- K. REQUEST FOR THE APPROVAL OF AMENDMENT NO 4 TO PROFESSIONAL AGREEMENT TO INCREASE TOTAL COMPENSATION BY \$145,876.64 TO PROVIDE 24 HOUR SECURITY AT THE MIDTOWN PROPERTY THROUGH JUNE 20, 2019 PROCESS; ALLIED UNIVERSAL SECURITY SERVICES.**

Approved on consent.

- L. REQUEST FOR APPROVAL TO AMEND FEDERAL AVIATION ADMINISTRATION GRANT #3-35-0037-048-2017 IN THE TOTAL AMOUNT OF \$4,279.43 AND REQUIRED CITY SPONSOR MATCH IN THE AMOUNT OF \$285.29, FOR THE REHABILITATION OF TAXIWAY DELTA GRANT.**

Approved on consent.

- M. REQUEST FOR APPROVAL TO AMEND FEDERAL AVIATION ADMINISTRATION GRANT #3-35-0037-047-2017 IN THE TOTAL AMOUNT OF \$100,855.87 AND REQUIRED CITY SPONSOR MATCH FOR \$6,723.72, FOR THE REHABILITATION OF RUNWAY 2-20, MILL AND OVERLAY GRANT; FEDERAL AVIATION ADMINISTRATION.**

Approved on consent.

- N. REQUEST FOR APPROVAL OF CHANGE ORDER #1 IN THE TOTAL AMOUNT OF \$112,144.31 FOR THE REHABILITATION OF TAXIWAY DELTA PROJECT AND CHANGE ORDER #2 FOR REHABILITATION OF RUNWAY 2-20, MILL OVERLAY PROJECT FOR THE SANTA FE REGIONAL AIRPORT; MOUNTAIN STATES CONSTRUCTORS, INC.**

Approved on consent.

- O. REQUEST FOR APPROVAL OF NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) GRANT SAF-19-02 IN THE TOTAL AMOUNT OF \$171,000 AND REQUIRED CITY SPONSOR MATCH IN THE AMOUNT OF \$19,000 FOR TAXIWAY DELTA RECONSTRUCTION DESIGN PHASE II GRANT.**

Approved on consent.

P. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 11-4 TO CLARIFY THE CITY MANAGER'S AUTHORITY TO APPROVE BUDGET REVENUE AND EXPENDITURE INCREASES IN EXCESS OF \$60,000 UNDER CERTAIN CIRCUMSTANCES AND TO ALLOW THE FINANCE DEPARTMENT TO IMPLEMENT RE-APPROPRIATIONS OF UNSPENT BUDGET AMOUNTS FOR ONGOING GRANTS AND CAPITAL PROJECTS UPON REQUEST BY THE ASSOCIATED DEPARTMENT. Andy Hopkins

Chair Abeyta said this is already something we have been doing by practice. On item D in the Ordinance we are adding the Finance Director. On item F 2 the City Manager is listed with the approval amount listed of \$60,000. Item G is added. Those are the proposed amendments to the Ordinance. Staff is available to answer questions.

Councilor Romero-Wirth asked when you talk about grants what do you mean by that. Is it that they are outside money.

Mr. Hopkins said correct. Only grants from outside entities to the City. This only applies to grants that were previously approved in a prior fiscal year where there is an amount remaining that will go into the next fiscal year.

Councilor Romero-Wirth asked what is the way we would know of the inclusion of these. Would that be through the quarterly budget Resolution.

Mr. Hopkins said correct.

Councilor Romero-Wirth asked will they be flagged for us.

Mr. Hopkins said they will be designated in the language as such.

Councilor Romero-Wirth said that is important, if we are giving that authority, to make sure we can see what has been done, to make sure we are good with it and hold everyone accountable.

Councilor Harris said under D the Finance Director is added. Does that also mean that under F the Finance Director would also be involved.

Mr. Hopkins said that is correct.

Councilor Harris said going back to D that is when the Governing Body knows about these budget adjustments, but he is wondering if we need to modify the language under F and G that the City Manger and Finance Director will make these actions

related to budget adjustments and are authorized to make the actions under budget adjustments.

Ms. McCoy said she thinks it would be helpful if Mr. Hopkins gave a brief overview of the thresholds.

Mr. Hopkins recapped the thresholds. This information was in the memo in the packet.

Councilor Harris asked are we really only talking about grants here.

Mr. Hopkins said the language in D and everything else except F and G deals with all budget requests. There is additional language in F for grants alone. Up to 5,000.01 the Finance Director can approve. Between that and \$60,000 the City Manager can approve and beyond that it requires City Council approval. All of those will appear on the quarterly budget Resolution. Those approved by the Finance Director, the City Manager and the Governing Body. You will see them all.

Councilor Harris said that is helpful. There is more going on with this Ordinance than meets the eye. Looking at number 1, the matching requirements are usually the question. So in this up to \$60,000 is under the purview of the City Manger.

Ms. McCoy asked Mr. Hopkins to provide information on how these changes would impact operations if we did not have the ability to authorize the budget adjustments especially around year end.

Mr. Hopkins said everything in section F is existing language. Only a clarification was added. As for the process for carry forward, what happens is when we have a grant that exceeds the end of the fiscal year and is not spent completely, the Department will request that the remaining amount of the grant not spent be carried forward and budgeted as a budget amendment request. We check to make sure there is a sufficient balance to cover it.

Councilor Harris said under item G it is grants and capital projects.

Ms. McCoy said it is for the purpose of continuing operations as we cross over from one fiscal year to the next. These are dollars appropriated by the Governing Body previously.

Councilor Harris said basically this is a good move. He is interested in and sometimes skeptical of the justifications we get in an FIR. Would you expect to have a written justification for re-appropriations. How would you document it.

Mr. Hopkins said the justification we would rely on is the one provided in the prior year when the grant was approved.

Ms. McCoy said in addition to that budget staff does validate that the balance requested by the Department is accurate in our accounting system. We will not approve it if it is not validated.

Councilor Romero-Wirth asked shouldn't we also have something that says why it is being carried over. Why we did not spend it in the appropriate time.

Mr. Hopkins said in many cases a carry forward request is not because anything went wrong. It is that the project was funded in phases and the next phase is ready to begin. It is not that it is behind schedule.

Chair Abeyta asked is that documented somewhere in the file.

Mr. Hopkins said yes.

Chair Abeyta asked what about a status report the project.

Mr. Hopkins said yes, correct.

Councilor Harris said the roof project we just approved is an example. The grant is about to run out in June of 19 and we have to get it spent. Councilor Romero-Wirth asked a fair question. Another example is the Airport. We had a grant from FAA for snow removal equipment that for whatever reason did not happen. The interim Airport Manager, Nick Schiavo, made it happen. There is some merit to what Councilor Romero-Wirth asked.

Councilor Rivera asked in those instances when you have an Airport grant for a taxiway and at the end of the project \$20,000 is left over and Airport Manager wants to use it for another project would that be approved through this process and allowed to happen.

Mr. Hopkins said if they are using it for a different project we would not consider it a carry over any longer. If they are changing the plan, they have to get approval from the Finance Committee and the Governing Body.

Councilor Rivera asked why is it that the Finance Director has to be involved in item D.

Mr. Hopkins said the segment of BARs the Finance Director approves is based on the amount. The language spells out the process.

Councilor Rivera asked how was the \$60,000 threshold determined.

Mr. Hopkins said it was based on what was felt was reasonable at the time.

Councilor Romero-Wirth asked the City Manager can approve grants from \$5,000.01 up to \$60,000 correct.

Mr. Hopkins said the Finance Director approves only in cases of \$5,000.01 or below. We can add clarification language to that effect.

Councilor Romero-Wirth asked so you could add that language.

Mr. Hopkins said yes. We can add another bullet on it.

Councilor Romero-Wirth said it seems like that should happen.

Councilor Romero-Wirth asked on G is it necessary to spell out the Finance Director rather than the Finance Department. Should we not give that authority to someone specifically.

Ms. McCoy said clarifying language would be helpful there as well.

Mr. Hopkins said the intention was really for Finance Department to read Budget Office in that section. That is how it was done in the past. With the caveats mentioned previously. The idea was not that everyone of these go to the Finance Director. It can be changed based on the views of the Finance Committee and Council.

Councilor Romero-Wirth said it seems like somebody should ultimately be responsible for a signature.

Mr. Hopkins said in the past the person who was ultimately responsible would be him as Budget Officer. He is the Senior Budget Analyst, but given the authority of a Budget Officer for signing off on these.

Councilor Romero-Wirth said it seems like we should specify who that is in the Ordinance.

MOTION A motion was made by Chair Abeyta, seconded by Councilor Romero-Wirth, to approve the Ordinance with amending language in D to change to the Finance Director and including language in F clarifying the Finance Directors authority is from 0 to \$5,000.01 for grants and grant agreements.

Councilor Rivera said if you look at item F on our agenda tonight, would that still have been on this agenda if this was approved.

Ms. McCoy said that is an amendment to the agreement and what we are specifically referring to here is something rolling forward from one term or fiscal year to the next as opposed to changing the amount.

Mr. Hopkins said that is correct. In the case of an amendment that no longer is a carry forward, it becomes new money and is subject to the same rules. Finance Committee approval and Governing Body approval.

VOTE The motion passed unanimously by voice vote.

- Q. REQUEST FOR APPROVAL OF A RESOLUTION CREATING A WOMEN'S COMMISSION TO IDENTIFY OPPORTUNITIES TO IMPROVE CITY OF SANTA FE PROGRAMS, POLICIES, AND OVERALL QUALITY OF LIFE OF WOMEN AND GIRLS IN SANTA FE SO WOMEN AND GIRLS CAN THRIVE PERSONALLY AND PROFESSIONALLY.**

Approved on consent.

- R. REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR LOCAL PUBLIC BODIES BETWEEN THE CITY OF SANTA FE AND FIRE RESCUE GPO, WITH ADDITIONAL APPROVAL OF SPENDING MORE THAN \$60,000 WITH LN CURTIS AND SONS AND MUNICIPAL EMERGENCY SERVICES USING THIS AND OTHER PROCUREMENT METHODS. Assistant Fire Chief Jan Snyder**

Councilor Harris said he pulled both of these items and has the same questions on both. The packet and memo is not complete in the sense that it does not have the price list you mention in both of them. What are you trying to accomplish here.

Assistant Chief Snyder said in the past any time a Department spent over \$60,000 within a fiscal year with one vendor the department had to come back for approval. He put this in to cover the possibilities that may arise so they would not have to come back again.

Councilor Harris said this is the first time he has heard about that policy.

Ms. McCoy said to clarify we bring items over \$60,000 to Council for approval. In this case with the Fire Department there is the potential to exceed the \$60,000. He is bringing this item forward preemptively.

Councilor Harris said thank you for the clarification. He understands that for purchases if you want to go over \$60,000 go to Council. If they did \$50,000 with the approval of the City Manager and needed to spend another \$20,000 they would have to come to Council.

Assistant Chief Snyder said it was preemptive. We are trying to get that out of

the way now.

Councilor Harris said he thinks it preempts too much of what we need to be doing. Why would we do it for the Fire Department and not another Department.

Assistant Chief Snyder said we have done this in the past before purchase and after purchase.

Ms. McCoy said to clarify the question, it is about the specific dollar amount that would be authorized this evening.

Councilor Harris asked why would we do this for a Department. If we wanted to do it this way why would we not just put more in the threshold of approval for the City Manager.

Chair Abeyta said they would be able to spend an unlimited amount of money with this firm without having to come back here.

Assistant Chief Snyder said yes, basically. We will hit a threshold eventually. This helps us out. It may be a \$300 pair of boots that throws us over the edge.

Chair Abeyta asked if you go over that \$60,000 what would you do.

Assistant Chief Snyder said come back here for approval.

Chair Abeyta asked would it not go back to an RFP.

Assistant Chief Snyder said the cooperative price agreement would prevent us from having to go to RFP again.

Chair Abeyta said he understands what Councilor Harris is saying.

Councilor Romero-Wirth asked is it possible that with every \$60,000 you have to come back rather than with the \$300 that kicks you over. Could we give you authority in blocks.

Chair Abeyta said every Department would want the same thing.

Councilor Romero-Wirth asked so we were asked tonight to approve using this particular cooperative agreement business and get rid of the threshold between item R and S.

Assistant Chief Snyder said yes.

Councilor Rivera said these are two different price agreements, but with the same

vendor in both.

Ms. McCoy said there are two different vendors

Assistant Chief Snyder said the two vendors could be on multiple price agreements. The price list is huge. It is hundreds of pages.

Councilor Rivera asked so with this you could spend \$120,000 with LN Curtis with no limit.

Assistant Chief Snyder said that is possibly correct.

Chair Abeyta asked could we address this with the procurement changes Ms. McCoy will be proposing as opposed to taking these piece meal.

Ms. McCoy said yes that is something we could do. We could purpose a higher threshold for this type of agreement. Then it starts to piece meal the different operations. She highly recommends against that.

Councilor Harris said that could go on and on. For him he feels this is premature. If we are going to be working on the procurement code that is where we need to sort this out. This not acceptable. Don't say you are going to provide a price list and then not provide it because it is so large. That hurts your credibility.

Councilor Rivera asked what are you buying from FireRescue, GPO.

Assistant Chief Snyder said fire hoses to bunker gear to nozzles, air packs and on and on.

Councilor Rivera asked you are anticipating spending \$120,000 with LN Curtis and Sons over the next year.

Assistant Chief Snyder said potentially. Maybe less. It depends on our needs. Costs ebb and flow.

Councilor Rivera said you could have done item R with just the City Manager's approval, but with S you have to come to Council.

Assistant Chief Snyder said he does not believe so.

Ms. McCoy proposed that they identify a specific amount that will be spent under this vendor and this item be brought back to Council so it is not an unlimited amount that is being approved this evening.

Councilor Rivera asked are there any other Departments that purchase from LN

Curtis.

Ms. McCoy said we will research that. We will write a specific memo explaining the steps she takes with the Procurement Manager in this type of procurement.

Councilor Harris asked do we need to approve just the first part of these two items. Do we have an active price agreement with FireRescue.

Assistant Chief Snyder said we have an active agreement with FireRescue GPO. He was asked to bring this again. We do not with HGAC.

Councilor Harris asked what do you think Ms. McCoy.

Ms. McCoy said she recommends bundling these together and see how much has been spent so far in this year with these vendors and seek the appropriate approval. We need specifics and that leads her to recommend postponing both of these items until we have those specifics.

Chair Abeyta said and what has been spent historically. That would be helpful.

Councilor Harris said so you are recommending postponement to a date certain. Do you have a date in mind.

Ms. McCoy said she will defer to Mr. Snyder.

Assistant Chief Snyder said he will shoot for two weeks.

Councilor Rivera asked are there any time constraints for you in doing this.

Assistant Chief Snyder said there may be, but we will figure it out.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth to postpone this item to the next Finance Committee meeting.

Councilor Romero-Wirth said she understands the cooperative price agreements help because we don't have to go out to RFP for every item purchased. Is there any economy of scale reduction you benefit from.

Assistant Chief Snyder said other governmental entities or vendors have already gone out to RFP so we piggy back off that from a previous RFP price given.

Councilor Rivera asked are there other vendors than these.

Assistant Chief Snyder said yes there are thousands. This is saying let me buy over \$60,000 as long as we are buying things we really need.

Councilor Rivera asked why are you specific with Curtis.

Assistant Chief Snyder said it is based on the history of what we buy and get from them.

Chair Abeyta asked why does this go to Public Works and not Public Safety. He would rather this go through Public Safety.

Assistant Chief Snyder said we have to go through three voting committees as per the City Manager. He wanted to make sure the Council members get three chances to see these.

Councilor Rivera asked who gave you that direction.

Assistant Chief Snyder said he was told this by Chief Babcock through the City Manager.

Councilor Rivera said it has to go through one Policy Committee.

Assistant Chief Snyder said he can double check.

Chair Abeyta said he feels more comfortable getting a recommendation on safety items from Public Safety.

VOTE The motion passed unanimously by voice vote.

S. REQUEST FOR APPROVAL OF COOPERATIVE PRICING AGREEMENT FOR LOCAL PUBLIC BODIES BETWEEN THE CITY OF SANTA FE AND THE HOUSTON-GALVESTON AREAL COUNCIL (HGAC) WITH ADDITIONAL APPROVAL OF SPENDING MORE THAN \$60,000 WITH LN CURTIS AND SONS AND MUNICIPAL EMERGENCY SERVICES USING THIS AND OTHER PROCUREMENT METHODS.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth to postpone this item to the next Finance Committee meeting.

VOTE The motion passed unanimously by voice vote.

8. MATTERS FROM STAFF

Ms. McCoy said we had a successful sale of the green bonds. This was the first green bond sale in the history of New Mexico. Mr. Fluetsch will stand for questions on that. We have several items to follow up on with you. Staff will be providing a memo as to the General Fund balance at the end of the year. We did meet the DFA

requirements, but did not meet the recommended fund balance of the Governing Body. We will provide answers as to why and will stand for questions.

Ms. McCoy said there will be a memo coming out on the budget hearings.

Councilor Abeyta asked so this is different from plowing through full days as we have in the past.

Ms. McCoy said yes. We will hold the hearings for three weeks, half days. That gives us time to respond to questions. Also the estimated amounts of time for each Department will be addressed. The larger Departments will have more time so that there is no running over as in previous years. We will have the hearings beginning on April 16th, from 1:00 pm to 5:00 pm on Tuesdays, Wednesdays and Thursdays for three weeks. The details will be provided to you in an email.

Councilor Rivera asked are they starting at a flat budget or zero based budget.

Ms. McCoy said the budget guidance we provided was that we are reviewing each and every item for a maintenance budget. Only contractually obligated increases are allowed such as AFSCME increases or a three year contract that increases a percentage year to year. We are eliminating any one time costs appropriations in the current year and that is our starting point or maintenance budget. We will carry those forward. Staff is reviewing every Division, every fund and account to make sure it is in line. There will be itemization of items such as for \$10,000 for travel how many people and trips is that. Going over this for staff has given us a better understanding of the Departments and how they operate.

Chair Abeyta asked so sometimes you are taking a zero based approach and sometimes flat.

Ms. McCoy said correct. A justified budget for all accounts.

Councilor Rivera asked so no new monies because the fund balance is not quite to the City expectations.

Ms. McCoy said the reason for the fund balance not meeting the recommendation of the City Ordinance is in large part due to Public Safety overtime exceeding the budget. We are monitoring that in this fiscal year and in addition in the next year we would like to right size those overtime budgets where appropriate. Revenues are strong for the current year. We are doing a three year revenue forecast. Some of our collectable bargaining agreements go out three years. She cannot confirm for you any budget surplus at this time.

Councilor Rivers asked so what we will all be hearing is what new or capital spending they want to do.

Ms. McCoy said correct. The maintenance budget is intended to provide the same services we have now. The focus will be on specific questions you have on items and additions that we will be proposing. Reductions to current programs because they are not providing the results originally intended and what additional investments we intend to put toward programs. Those will be provided in a summary for each Department as to what will be divested in and what will be invested in. We will have details on each investment proposal for your review.

Councilor Harris said this is a good discussion. He probably needs to hear it a couple of times. At one point you said twice that the reserve was a recommendation. We did not do it by Ordinance, he thought we did it by Resolution, but in fact whether it was by Resolution or not it carried more weight than just a recommendation. So let clarify that.

Ms. McCoy said it read more as not as a requirement, but a goal.

Councilor Harris said it would be good to clarify that.

Ms. McCoy said we will provide that along with the memo.

Councilor Harris said this process is new and improved it seems as you described it. What will we be doing with Enterprise Funds. Are we going to get real about that.

Ms. McCoy said we would welcome your recommendation to review the Enterprise Funds. We have 400 different funds authorized by the City. As we put together the budget book and hearing packets we discussed that and it is extremely difficult to run an organization with that much diversity in the number of funds. We have an overly complicated chart of accounts. What we can do is follow your recommendation to reduce the numbers of funds.

Councilor Harris said he thought we had done a bit of whittling away, but clearly we have a ways to go. Is there anything you want to tackle as part of the budget hearings.

Mr. Fluetsch said reducing the funds is part of the process and one of the major goals.

Chair Abeyia said it would be good if we could get a list of those that are considered Enterprise Funds and of those which ones really operate as Enterprise Funds.

Mr. Fluetsch said if you looked at the CAFR we have the major funds in one section and other fund that are not sustainable. MRC is a hybrid. Enterprise Funds run by Parks and Recreation are not self sustaining.

Chair Abeyta said that is what we need to know.

Councilor Rivera asked when the Genoveva Chavez Center become a non Enterprise Fund.

Mr. Fluetsch said it is not numbered in that way. He will check and can get you a list of Enterprise Funds.

Councilor Romero-Wirth said it would be very helpful if we knew what Enterprise Funds really operate as Enterprise Funds and which ones should not be called an enterprise fund.

Councilor Harris said he agrees 100 percent. An example would be the Airport. We are not in the black, but we are getting the parking lot in place and collecting fees such as landing fees. We have a transaction coming up with Wastewater and it would be useful to have that information.

Chair Abeyta said if we can't get that analysis by the budget hearings maybe this could be an ongoing project for the Finance Department for presentation at mid year.

9. MATTERS FROM THE COMMITTEE


None.

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 6:50 pm.



Councilor Roman Abeyta, Chair



Elizabeth Martin, Stenographer