



# Agenda

## CHILDREN AND YOUTH COMMISSION

Tuesday, February 26, 2019

Railyard Offices, Conference Room, 500 Market Station, Suite 200

6:00 p.m. - 7:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes:
  - a. January 22, 2019
4. New Business/Action Items:
  - a. Welcome New Commissioner: Jennifer Romero
  - b. Innovation Fund Applicants:
    - i. Santa Fe Indian Center, Urban Native Youth Program
    - ii. United Way, Dolly Parton Imagination Library
    - iii. Mandela International Magnet School, Pollinator Protectors
    - iv. Santa Fe Community Foundation: Opportunity SF, Santa Fe Baby Box
    - v. Little Globe, Inc: Transmedia Fellowship Program
    - vi. The May Center for Learning: Dyslexia Justice League
    - vii. Esperanza Shelter for Battered Families: Developmental and Sensory Integration Project
    - viii. Chrysalis: Yoga and Mindfulness for Teen Parents/Leadership Training for Incarcerated Youth
    - ix. Recycle Santa Fe Arts Festival: Youth Recycled Art Making Workshops
    - x. Upstart Crows of Santa Fe: Youth Shakespeare Festival Santa Fe
5. Comments from the Chair and Committee Members
6. Report from Staff
  - a. Update and Overview: CYC 2019 Data Project (Aspen Solutions, LLC)
  - b. Update and Overview: Expenditure and Quarterly Reporting (Julie Sanchez, Program Manager, [jjsanchez@santafenm.gov](mailto:jjsanchez@santafenm.gov), 955-6678)
  - c. Update: Electronic RFP (Julie Sanchez)
  - d. Update: 2019 Innovation Fund Release (Julie Sanchez)
  - e. Update and Overview: 2019 CYC Site Visit Calendar (Julie Sanchez)
  - f. Update and Overview: Regional Juvenile Justice Board (Julie Sanchez)
7. Matters from the Floor
8. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: February 18, 2019

TIME: 5:00 PM

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CALL TO ORDER	The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:00 pm at the Market Station – Suite 200, 500 Market Station, Santa Fe, New Mexico. A quorum was confirmed by roll call.	Page 1
APPROVAL OF AGENDA	<b>Mr. Rodriguez moved to approve the agenda as presented, second by Mr. Berenis, motion carried by unanimous voice vote.</b>	Page 1
APPROVAL OF MINUTES: JANUARY 22, 2019	<b>Mr. Rodriguez moved to approve the minutes of January 22, 2019 as presented, second by Mr. Berenis, motion carried by unanimous voice vote.</b>	Page 1
NEW BUSINESS/ACTION ITEMS a. Innovation Fund Applicants.	<p><b>Ms. Love moved to support and fund the Santa Fe Indian Center, Urban Native Youth Program in the amount of \$5,000, second by Mr. Berenis, motion carried by unanimous voice vote.</b></p> <p><b>Mr. Berenis moved not to fund the United Way Dolly Parton Imagination Library this cycle, second by Mr. Rodriguez, motion carried by unanimous voice vote.</b></p> <p><b>Mandela International Magnet School, Pollinator Protectors: Recommendation is for the program to reapply in July</b></p> <p><b>Mr. Rodriguez made the motion to fund in the amount of \$5,000 the Santa Fe Community Foundation Opportunity Santa Fe – Santa Fe Baby Box, second by Ms. Love, motion carried by unanimous voice vote.</b></p> <p><b>The Chair, for the record specified with the remaining \$10,000 they would be funding \$5,000 for the Santa Fe Indian Center and \$5,000 for the Santa Fe Community Foundation, Santa Fe Baby Box project.</b></p> <p><b>Little Globe Inc., Transmedia Fellowship Program, reapply in July.</b></p> <p><b>The May Center for Learning: Dyslexia Justice League: Recommendation is to reapply in July.</b></p>	Page 1- 7

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FEBRUARY 26, 2019

	<p><b><i>Esperanza Shelter for Battered Families: Development and Sensory Integration Project: Recommendation is to reapply in July</i></b></p> <p><b><i>Chrysalis: Yoga and Mindfulness for Teen Parents/Leadership Training for Incarcerated Youth: CYC supports YOGA program and they should reapply in July.</i></b></p> <p><b><i>Recycle Santa Fe Arts Festival: Youth Recycled Art Making Workshops. Recommendation not to fund.</i></b></p> <p><b><i>Upstart Crows of Santa Fe Youth Shakespeare Festival of Santa Fe. Recommendation to reapply in July.</i></b></p>	
COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS	Informational	Page 7
REPORT FROM STAFF	Informational	Page 7
MATTERS FROM THE FLOOR	<b><i>None</i></b>	Page 7
ADJOURNMENT	There being no further business to come before the Children and Youth Committee, the Chair called for adjournment at 7:10 pm	Page 7

**CHILDREN AND YOUTH COMMISSION  
COMMITTEE MEETING  
MINUTES**

**Tuesday, February 26, 2019  
6:00 p.m. to 7:10 p.m.**

**1. Call to Order**

The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:00 pm at the Market Station – Suite 200, 500 Market Station, Santa Fe, New Mexico. Roll call reflects a quorum.

**Roll Call – Present**

Joanne Lefrak, Chair  
Joe Berenis  
Tommy Rodriguez  
Allegra Love  
Jennifer Romero

**Not Present/Excused:**

Gus Martinez  
Dr. Lisa Salazar

**Others Present**

Julie Sanchez, Manager  
Natalie Skogerboe and Arianna, Aspen Solutions  
Fran Lucero, Stenographer

The Chair welcomed Ms. Jennifer Romero to the Children Youth Commission.

**2. Approval of Agenda**

*Mr. Rodriguez moved to approve the agenda as presented, second by Mr. Berenis, motion carried by unanimous voice vote.*

**3. Approval of Minutes: January 22, 2019**

*Mr. Rodriguez moved to approve the minutes of January 22, 2019 as presented, second by Mr. Berenis, motion carried by unanimous voice vote.*

**4. New Business/Action Items:**

**a. Innovation Fund Applicants**

The Chair reported that they have \$10,000 and way more in requests. Questions from last meeting on some of the applicants were provided. The process will be to go through the applications as they are on a first come first serve basis. The Chair noted that during the review if the decision of the CYC is a no, that is what will

be communicated back to them, if we are compelled by their application that we would like to consider them for the next cycle which opens July 1<sup>s</sup>

i. Santa Fe Indian Center, Urban Native Youth Program

Ms. Sanchez stated that the programs purpose as written by the respondent is the Urban Native Youth program reaches out to area native youth to connect them to each other and their tradition, offering them mentorship, promoting youth leadership and fostering social engagement from a cultural grounded environmentally sound perspective. The program is comprised of local youth from 4<sup>th</sup> grade to high school and is open to students from all the US tribal affiliates and pueblo affiliates that reside in the Santa Fe area. They are trying to do with their funding is leadership programming, communication building, provide wellness and resilience, provide culturally relevant family gatherings and activities, and they specify the loss of culture when you move to an urban area, especially for youth. Funding would also be for leadership building, farming, environmental issues, becoming engaging citizens and good stewards of the earth and they also do outings with the funding. They talk about tribal youth being some of the most at risk youth due to data around youth experiencing poverty, substance abuse and other health related issues. They will be using surveys and dialogue and program reviews by the board and other people that work for the program and some other youth leaders on how to improve the program. The \$5000 would be used for: guest speakers, art supplies, equipment rental, office supplies, printing, food and some travel for the youth.

Chair: The question we had was that we liked the Urban Native Youth Program and we wanted to know if we could split the \$5000 and the answer is we have to give them what they requested, we can't split the money.

Ms. Love asked if this is a new program? Ms. Sanchez said no they have been existent in the community, this is the first time that they have had a physical space for the last two years, they had been running the program through SFPS Native American Students services.

Chair reiterated that we only have \$10,000 left this funding cycle, they can reapply on July 1, 2019. Basically, it is open at all times, we were getting near the end and we received a large amount of applications. If all of these people had applied earlier in the year they would have been much safer and there would have been more opportunities.

Ms. Sanchez noted that there is about \$70,000 in the Innovation Fund that we are able to give out in award increments of either \$2500 or \$5000. It is

a new way to introduce the new agencies to the CYC and the city. So far the commission has reviewed 17 applications and awarded 13.

Ms. Love said she doesn't often see people who focus on this population. Mr. Berenis said it would be invaluable, it is urban youth, kids growing up outside the reservation.

Mr. Martinez sent his message that he did want to support the

***Ms. Love moved to support and fund the Santa Fe Indian Center, Urban Native Youth Program in the amount of \$5,000, second by Mr. Berenis, motion carried by unanimous voice vote.***

ii. United Way, Dolly Parton Imagination Library

The Chair noted that the question from last meeting was if our local public library system have a similar program.

Ms. Sanchez said the focus is on early care education 0-5, it is mailing free high quality books to families with children from birth to age 3. The Dolly Parton Imagination Library provides free books to 2200 families with young children in Santa Fe County. Families enroll in the program when their child is born. It is affiliated with a national program and financial support from Santa Fe County Community Services Department. Families receive age appropriate books in the mail each month up until the child's 5<sup>th</sup> birthday.

Ms. Love asked, what is the money for?

Ms. Sanchez: They pay a national monthly fee in the amount of \$4,400 to cover the cost of purchasing books and mailing books to the enrolled families. The cost is approximately \$2.00 per month per book to mail monthly. Public libraries do something similar, but they don't do it every month, they do it in book giveaways a few times every month.

Mr. Berenis: Asked if United Way has a lot of money, is that true? Ms. Sanchez said that there is a lot of money in early child care, she does not know how much money they have and if it is restricted or non-restricted. Mr. Berenis noted with only \$5000 left he would like to use where it is needed most.

Ms. Romero confirmed that they are still funded by the county. Anyone can sign up for it regardless of income.

Ms. Sanchez said she did not know how many people this is going to serve.

Ms. Love said that \$5,000 would mean a lot to a smaller program.

***Mr. Berenis moved not to fund the United Way Dolly Parton Imagination Library this cycle, second by Mr. Rodriguez, motion carried by unanimous voice vote.***

iii. Mandela International Magnet School, Pollinator Protectors

Ms. Sanchez: Synopsis – Improve mental and behavioral health through gardening and exposure to nature. Building a garden on the campus of Mandela International School with the support of day classes, after school participation with students and families, offer day classes to 7-12<sup>th</sup> graders to enrich STEM education through gardening and outdoor education, hosting after school programs to all students with the intent of developing communications. They want to use funding for garden and food production infrastructure, outdoor classrooms soil and irrigation systems, ponding, cooking, instructor stipend and advertising materials for a community event.

Ms. Love said would this be something to consider funding at the beginning of the school year?

The Chair said that another thing about the funding cycle now is that they would need to expend all of the funds by end of May.

The project length is January 2019 to January 2020.

Decision tabled for CYC to have an opportunity to hear the status of the remaining programs. Recommendation is for the program to reapply in July.

iv. Santa Fe Community Foundation: Opportunity SF, Santa Fe Baby Box

The Chair noted that the question from the last meeting was that they give a box to every new parent so why are they not focusing on only the parents that need the baby box as opposed to every new parent?

Ms. Sanchez stated that the box is a sturdy cardboard sleeping cradle so that items and other resources aimed at the needs of low income and at risk moms and especially new mothers. They want to deliver 1300 boxes in the next 6 months and this is an active pilot project. They are saying that it reduces early neglect for new mothers who don't necessarily have supplies and resources readily available. It was based out of an idea that came out of Finland where it was a national project and every single new mother would get this box and the box could be used as a cradle bed and it

decreased their infant mortality rate from 45 per 1000 to 2.5 per 1000 in about 10 years. It also dropped issues like sudden infant death syndrome which was often caused by inadequate sleeping spaces for babies. Question is if it is for everybody or only those that are at risk. The way we could help those that need it most are those who come in without health insurance and report having Medicaid as their insurance. This is part of a matching grant, \$7,500 to begin the prototype of the box. Their ask is \$5000.

***Mr. Rodriguez made the motion to fund in the amount of \$5,000 the Santa Fe Community Foundation Opportunity Santa Fe – Santa Fe Baby Box, second by Ms. Love, motion carried by unanimous voice vote.***

***The Chair, for the record specified with the remaining \$10,000 they would be funding \$5,000 for the Santa Fe Indian Center and \$5,000 for the Santa Fe Community Foundation, Santa Fe Baby Box project.***

v. Little Globe, Inc: Transmedia Fellowship Program

This program runs from January to October 2019 and they will have 7 fellows. It is for alternative career pathways for disconnected youth and their training program is to teach them videography skills, storytelling skills and more. They partner with youthworks. They were funded prior in the amount of \$5000 and we told them about the innovation fund and we suggested that they apply but they did not act promptly.

Ms. Sanchez said she met the Fellow in this program, super dynamic homeless woman, she was fantastic. She chose to be homeless and truly wanted to be free, she is now riding freight trains documenting about homeless youth.

The Chair stated that the message should be for them to reapply during the next funding cycle.

vi. The May Center for Learning: Dyslexia Justice League

They are applying for \$5,000 for 120 participants. Program runs the full year of 2019, one Saturday per month and they meet monthly to do programming for students who are dyslexic.

**Recommendation is for them to reapply in July.**

vii. Esperanza Shelter for Battered Families: Developmental and Sensory Integration Project



They have a program called Seeds of Hope for 100 participants who have witnessed or experienced abuse to prevent a repetition of violence through a sensory experiences. They asked for \$2,500.

**Recommendation is for them to apply in July.**

- viii. Chrysalis: Yoga and Mindfulness for Teen Parents/Leadership Training for Incarcerated Youth

They asked for \$2,500, they seem to have two programs and one application.

- 1) They want to do YOGA and mindfulness for teen parents, and 2) leadership training for incarcerated youth.

Ms. Love asked, what is chrysalis and how do you get access to them? The Chair stated that when reading it, the yoga program for teen parents seemed more developed but the leadership training for incarcerated youth was harder to pin point. They said that they work with youth development program, but they don't really show that they are doing it yet. It was the Chairs understanding from working with them herself, there is a lot of background checks you have to go through, training, a schedule to get on, it isn't something that is clear. The proposal did not define what the leadership program is. Funding is for two facilitators; one yoga teacher and the other is to go to the incarcerated youth in the YDP program for 4 months of leadership training.

Mr. Rodriguez commented that in this program they are in and out so how do you give this program to a kid if they are being moved constantly.

It is more of a transient population.

Recommendation and response; we are out of money, but we have some questions we would like to share with you in case you would like to apply for the next funding cycle. They are, we support YOGA program you can apply for that, or please let us know more about what the leadership training consists of.

- ix. Recycle Santa Fe Arts Festival: Youth Recycled Art Making Workshops

Funding wanted to do programs with kids, once a year for 2 days to work with kids on recycling. If they do it at the convention center it will cost them close to \$5000 to secure the venue.

Q: Who are the kids? They also say that it aligns with CYC category of supplemental education for school age children and the indicator of improving academic and social learnings, but they don't say how they are improving social learning. What do the kids get out of it?

The Committee felt that they could seek a more reasonable community location. Recommendation is not to fund.

x. Upstart Crows of Santa Fe: Youth Shakespeare Festival Santa Fe

They propose to work with 70 participants, program will last for 3 ½ months, they have classes during the school year. They worked with Meow Wolf last year, that was their 3<sup>rd</sup> Shakespeare Festival. Children showed an improvement in their speaking skills. Schools were listed in their proposal.

Recommendation is for them to apply the next funding cycle.

**5. Comments from the Chair and Committee Members**

Welcome back to Mr. Rodriguez and Ms. Love.

**6. Report from Staff**

a. Update and Overview: CYC 2019 Data Project (Aspen Solutions, LLC)

Ariana and Natalie: Thank you for selecting us to work with your grantees. Contract is to work with all CYC grantees to align them with city priorities and to help them with performance measures to report their metrics.

Report: Exhibit A (update)

First task was to meet with all of the grantees and discuss their performance measures. They started working with those that were newly funded, introducing them to the priority measures. They introduced them to the priority indicators and drafting performance measures. 2<sup>nd</sup> page – went through the priority indicators that CYC had identified to find baseline measures for the county, New Mexico and the US. Anything in yellow is what they have not found. There are opportunities for revising and we know there are going to be change for example with PARCC and there may be a need to introduce new indicators in those areas. As we meet with the grantees in that area they may give us ideas of what would align with their program itself.

Mr. Berenis Attendance and Graduation Rate?

For disconnected use, PED does not break it down. Goal is to meet with all of the grantees through May 2019. We are also introducing them to a draft template included in the report. We worked on this with Julie to provide space for some of the qualitative stories that they want to share. Since the group is a lot larger, we will have two different session on March 11-12 to do an orientation, introduce themselves, talk about the metrics and meet everyone.

Mr. Berenis and the Chair shared their compliments, they have only heard incredible reports from Human Services. Thank you for all the good work you are doing.

b. Update and Overview: Expenditure and Quarterly Reporting Julie Sanchez, Program Manager

Quarterly report included in the packet. An expenditure report is included to show where the grantees are in their reporting. Due to time constraints, a quarterly reporting brief for each grantee has been postponed. Additional reports will follow. A few of the grantees have not expended their funding; for two of them, SFFC Kids Campus, their contract was

late in being executed because the city had to do a contract amendment and with the new administration they had to go to 2 committees, Finance and City Council which took about 4 months after getting direction on how to do a contract amendment. Resolve is a new program and they are operating out of Milagro Middle School and it took about 2-3 months to get the program up and running so they should start expending very soon. FIRST SERVE had some turn over, they lost their main lead. Julie is working with them to start spending down their grant funding.

Therapeutic Writing just submitted two invoices and they should be at 50%.

Majority of the agencies submitted their reports on time. Resolve had problems since their contract hadn't been approved they didn't submit. They will submit.

Site visit schedule was also provided in packet which shows all the site visits from now until October 30<sup>th</sup>. There are a few agencies that asked we make time in March or April to see their program, one of those being NDI as a majority of their program takes place afterschool. Waiting on confirmation from First Serve, they don't have a lot of programming in the summer and they are a 10-month program and will probably be rescheduled until October 23 in the morning. If there is anyone who wants to attend, let Ms. Sanchez know. Youth shelters has two site visit dates, it should only be one, March 6<sup>th</sup> and or April 10<sup>th</sup>. Kids Campus site visit went incredibly well, the CYC is funding one pre-k classroom with 13 kids. They are a 5-star rated program, they have great data collection, no recommendations for them, they get a lot of funding from CYFD, have a solid funding schedule, no real issues other than the contract and the I briefed them on the expectations of the commission.

- c. Update: Electronic RFP (Julie Sanchez)  
No longer electronic RFP's.
- d. Update: 2019 Innovation Fund Release (Julie Sanchez)  
Innovation fund for 2019 will be released July 1<sup>st</sup> and it won't be electronic. They will no longer be any electronic RFPS and it could take almost 2 years before that is updated. It will be released as a packet for the RFQ, published in the paper and we will have a lot more applications which will affect the funding.
- e. Update and Overview: 2019 CYC Site Visit Calendar (Julie Sanchez)
- f. Update and Overview: Regional Juvenile Justice Board (Julie Sanchez)  
Ms. Sanchez met with Mr. Dick Lindahl, Chair – we are in the process of joining the two commissions, CYC and Regional Juvenile Justice, truancy, education, disconnected youth, comprehensive blend of the two boards, challenge is how the resolution and how it will be blended at the CYC commission. Two funding streams, it wouldn't make sense for it to be two boards. Ms. Romero is the Vice Chair on the Juvenile Justice Board. Ms. Romero said that the funding does come from CYFD, the indicators are very similar.

Mr. Rodriguez: Are they still required to have the membership, etc. there are people who are mandated to attend.

Ms. Romero: Police attendance has been our biggest challenge.

CYC Chair and Chair from Regional Juvenile Justice will work together. Timeline is July 1<sup>st</sup>.

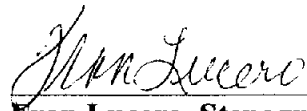
7. **Matters from the Floor**  
**None**

8. **Adjournment**

There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 7:10 pm

**Signature Page for Children & Youth Commission**

  
\_\_\_\_\_  
**Joanne Lefrak, Chair**

  
\_\_\_\_\_  
**Fran Lucero, Stenographer**

February 26, 2019

6:00-7:00pm

## Children and Youth Commission Data Development Project Overview

### 1. Grantee Visits

- 8 New programs – February 14-March 4
- Next 8 programs – March-April
- Last 8 Programs - May

#### Goal of Initial TA Sessions:

- Introduce ourselves and our role with the City CYC
- Get a sense of their program and data collection capacity
- Frame their work with the CYC priority indicators
- Discuss and draft Performance measures

### 2. Grantee Meeting March 11 & 12

- Lay out timelines and expectations
- Brief RBA overview and CYC indicators. Review new report template.
- Discuss the purpose and format of our visits with them
- Provide some time for networking in priority areas
- Have agency sign-up sheet for TA visits

### 3. Priority Indicator Matrix

- Ideas for revised indicators

Management Timeline	Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec
Assessment and familiarization with CYC grantees and performance measures	X	X		
Document review and analysis of CYC key indicators	X	X		
Finalize priority indicator lists	X	X		
Participation in monthly steering committee meetings	X	X	X	X
Development of draft report templates and solicitation of feedback from CYC and grantees	X	X		
Present final report template to CYC		X		
Identify grantee performance measures and train grantees on data collection template and/or system		X	X	
Provide progress reports on data development		X	X	X
Development and deployment of data collection system		X	X	
Meetings and technical assistance to selected grantees		X	X	X

*He-A Eshubit A*

# Children & Youth Commission Ends Framework with Indicators



Supplemental  
Education for  
School-Age Children



Reconnecting  
Youth

	Early Childcare & Education	Santa Fe County	NM	US
<b>Early Care and Education for Children 0-5</b>	% 3-5 yr old Pre-K Enrollment (ACS) - 2017	62.5%	43.4%	48.0%
	% Increase in 7Pre-K Domains: NM Pre-K Observation Assessment; KOT (NMPED; SFDH) - 2015	54%	48.0%	
	Substantiated Child Abuse per 1K (NM CYFD; IBS) - 2017	19.1	17.6	
	% Low Birth Weight Babies (BVRHS; IBS) - 2015-2017	11.6%	9.0%	8.3%
	% Teen Pregnant Women NOT Receiving Prenatal Care (age 15-19) (BVRHS; IBS; KCD) - 2015-2017	4.6%	5.0%	6%*
	*2016			
	Outcome: Children 0-4 meet developmental milestones and are ready for kindergarten			
	Supplemental Education	Santa Fe County	NM	US
<b>Supplemental Education for School-Age Children</b>	Average Daily Attendance Rate			
	Graduation Rate (NMPED) - 2017	68.9%	71.1%	83.0%
	Programs that Show Improvement in Academics/Social Skills/SEL			
	Outcome: Children and youth succeed in school and graduate			
	Youth Wellness	Santa Fe County	NM	US
<b>Youth Wellness</b>	Youth Attempted Suicide (9-12 grade) (YRRS; YRBS) - 2017	8.8%	10.2%	8.6%
	Percent of children with a mental/behavioral condition who needed treatment but did not receive it, age 3-17 years (NSCH) - 2016-2017		49.1%	49.3%
	Reported Binge Drinking (Past 30 Days) (YRRS; YRBS) - 2017	11.5%	11.2%	13.5%
	Current Use of Painkillers to get High (YRRS) - 2017	5.7%	6.6%	
	Adolescent Daily Physical Activity - (YRRS; IBS) - 2017	24.1%	29.2%	26.1%
	Housing Instability Percentage (YRRS) - 2017	6.8%	6.8%	
	Rate of Babies Born to Adolescents Per 1K (ages 15-17) (BVRHS; IBS) - 2015	2015-2017: 21.7	17.1	9.9
	Outcome: Youth mentally and physically healthy			
	Reconnecting Youth	Santa Fe County	NM	US
<b>Reconnecting Youth</b>	% of Youth 16-21 Not in School or Working (ASC) - 2017 (*2011-2015)	17%*	17.4%	12.3%
	Attendance Rate			
	Graduation Rate			
	Programs that Show Improvement in Academics/Social Skills/SEL			
	Juvenile Arrests per 1K (ages 10-17) (SFDH) - 2014	57.5	54.6	
	Opportunity Youth Attempted Suicide (ages 14-18) (NM RYS) - 2017	17.5%		
	Opportunity Youth Reported Binge Drinking (Past 30 Days - ages 14-18) (NM RYS) - 2017	53.9%		
	Opportunity Youth Current Use of Painkillers to get High (ages 14-18) (NM RYS) - 2017	28.7%		
	Opportunity Youth Housing instability Percentage (all ages) (NM RYS) - 2017	36.0%		
		Outcome: Re-engaged in traditional or non-traditional academic pathway		

City of Santa Fe  
**Quarterly Report Form**

**\*DRAFT\*Children and Youth Commission\*DRAFT\***

*Due Dates are April 12 and July 12, 2019*

**DUE DATE:** April 12, 2019

**NAME OF AGENCY:**

**DATE COMPLETED:**

**PREPARED BY:**

**E-MAIL ADDRESS:**

**PHONE:**

**GOAL AREA (funding category):**

**INDICATOR**

(Population/County level):

**OUTCOME (Client level):**

**Performance Measures**

**Unduplicated Number of Program Participants This Quarter**

**Answer Here (Please describe how you know this number is unduplicated)**

**Level 1**

**Quantity of effort: How much service was provided?**  
 (# served/# of services or activities)

	FY18 Quarterly Average	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	If applicable					
	If applicable					
	If applicable					

**Level 2**

**Quality of effort: How well was the service provided?**  
 (% of services/activities performed well)

	FY18 Quarterly Average	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	If applicable					
	If applicable					

**Level 3**

**What quantity/quality of change for the better did we produce?**

	FY18 Quarterly Average	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	If applicable					
	If applicable					
	If applicable					

Level 4	% with improvement in: Skills Attitudes Behavior Circumstances					
	FY18 Quarterly Average	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	If applicable					
	If applicable					
	If applicable					
	If applicable					

**1. PROGRESS & LESSONS LEARNED:** Provide a brief description of the **measures** listed above and your progress this reporting period. Describe what you did and what specific strategies or systems helped you to improve performance on the measures above.

Answer Here

**2. HOW HAVE YOU USED AGENCY PARTNERSHIPS TO ACCOMPLISH OUTCOMES FOR THIS GRANT?** (Specify the direct collaboration opportunities you had over this reporting period)

Answer Here

**3. DESCRIBE PROGRAM CHANGES, CHALLENGES AND CONCERNS THAT HAVE COME UP DURING THIS QUARTER** (please include changes in staff, board, policy, or other organizational changes over this reporting period)

Answer Here

**4. WHAT ARE THE NEXT STEPS FOR YOUR PROGRAM?** (possible solutions to challenges encountered and/or goals for next quarter)

Answer Here

**5. ANY OTHER SUCCESS STORIES YOU WANT TO SHARE?** (such as stories, achievements, awards, other grants you have received, etc.)

Answer Here

## 6. DEMOGRAPHICS

The total amount from each category should equal the total unduplicated number provided  
Comments if needed

American Indian or Alaskan Native	Answer Here	Answer Here
Asian	Answer Here	Answer Here
Black or African-American	Answer Here	Answer Here
Native Hawaiian or Pacific Islander	Answer Here	Answer Here
White	Answer Here	Answer Here
Other	Answer Here	Answer Here



	Total	Answer Here	%
Hispanic or Latino	Answer Here	Answer Here	
Not Hispanic or Latino	Answer Here	Answer Here	
	Total	Answer Here	%
Male Clients	Answer Here	Answer Here	
Female Clients	Answer Here	Answer Here	
Other Gendered Clients	Answer Here	Answer Here	
	Total	Answer Here	%
0-2	Answer Here	Answer Here	
3-5	Answer Here	Answer Here	
6-10	Answer Here	Answer Here	
11-18	Answer Here	Answer Here	
19-21			
	Total	Answer Here	%
City of Santa Fe Residents	Answer Here	Answer Here	
County of Santa Fe Residents*	Answer Here	Answer Here	
New Mexico Residents**	Answer Here	Answer Here	
Tribal Reservation/Pueblo	Answer Here	Answer Here	
US or Other	Answer Here	Answer Here	
	Total	Answer Here	%
*Only those residents who live outside the City limits			
**Only those residents who live outside of Santa Fe City or County			

**7. INCOME LEVEL**

Please use these guidelines to determine where your clients best fit. The total amount from each category should equal the total unduplicated number provided

Santa Fe, New Mexico:	INCOME LIMITS BY FAMILY SIZE FY 2016							
	1	2	3	4	5	6	7	8
Very Low (50%) Income	\$22,650	\$25,850	\$29,100	<b>\$32,300</b>	\$34,900	\$37,500	\$40,100	\$42,650
Extremely Low Income	\$13,600	\$16,020	\$20,160	<b>\$24,300</b>	\$28,440	\$32,580	\$36,730	\$40,890
Low (80%) Income	\$36,200	\$41,400	\$46,550	<b>\$51,700</b>	\$55,850	\$60,000	\$64,150	\$68,250

Above Guideline (Above 80% of Median)	Answer Here	Answer Here
Low/Moderate Income (50-80% of Median)	Answer Here	Answer Here
Very Low Income (Below 50% of Median)	Answer Here	Answer Here
Extremely Low	Answer Here	Answer Here
Total	Answer Here	%