



Agenda

Mayor's Youth Advisory Board

Thursday, January 24, 2019

4:30-5:30 p.m.

Monica Roybal Center

737 Agua Fria Street

Santa Fe, NM 87505

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Introductions of Board Members and Guests
5. Approval of Minutes: November 15, 2018
6. Discussion/Approval:
 - A. 2019 Meeting Calendar
 - B. Ideas for new programs (Edith Martinez, Office Manager, eamartinez@santafenm.gov, 955-6568)
 - C. Recruitment of new members (Lisa Noriega, Special Projects Administrator, lmnoriega@santafenm.gov, 955-6236)
 - D. Teen Summer Tracks (Lisa Noriega)
 - E. Southside Teen Center (Julie Sanchez, Program Manager, jjsanchez@santafenm.gov, 955-6678)
 - F. Youth Participatory Budget (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171)
 - G. Update on Children and Youth Commission Update (Teya Martinez, Board Chair)
 - H. Update on meeting with Dr. Garcia
7. Comments from Chair and Committee Members
8. Comments from Councilor Renee Villarreal
9. Report from Staff
 - A. Mental Health First Aid Training (Lisa Noriega)
 - B. Santa Fe Reads Initiative (Lisa Noriega)
10. Matters from the floor
11. Next meeting: February 28, 2018
12. Adjournment

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: January 16, 2019

TIME: 4:18 PM

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CITY OF SANTA FE
MAYOR'S YOUTH ADVISORY BOARD

MEETING
January 24, 2019

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Mayor's Youth Advisory Board
Meeting: January 24, 2019

MINUTES OF THE
CITY OF SANTA FE
MAYOR'S YOUTH ADVISORY BOARD
MEETING

Santa Fe, New Mexico
January 24, 2019

A meeting of the City of Santa Fe Mayor's Youth Advisory Board was called to order by Teya Martinez, Chair on this date at 4:30 p.m. at the Monica Roybal Youth Center, 737 Agua Fria Street, Santa Fe, New Mexico.

Members Present:

Teya Martinez, Chair
Will Hare, newly appointed Member
Avi Hope
Sydney Manningham
Diego Montoya

Members Absent:

Jayden Madrid, excused

Staff Present:

Richard De Mella, Youth and Family Services Division Director
Edith Martinez, Community Services Department, Office Manager
Mary McCoy, Finance Director
Lisa Noriega, Youth and Family Services Division
Kyra Ochoa, Community Services Department, Director
Julie Sanchez, Program Manager

Others Present:

Kimberly Juarez, SFCC and prospective Board Member
Louise Majorey, AmeriCorps VISTAS Member
Gus Martinez, parent
Frieda Sigala, SFCC and prospective Board Member
Councilor Renee Villarreal
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA:

MOTION: A motion was made by Diego Montoya, seconded by Jayden Madrid to approve the Agenda.

VOTE: The motion passed unanimously by voice vote.

INTRODUCTION OF BOARD MEMBERS AND GUESTS

Introductions were made.

APPROVAL OF MINUTES: November 15, 2018

Approval of the Minutes will be made at the next meeting.

DISCUSSION/APPROVAL:

a. 2019 Meeting Calendar

(Copies of the 2019 Meeting Calendar were distributed and reviewed.)

MOTION: A motion was made by Diego Montoya, seconded by Avi Hope to approve the 2019 Meeting Calendar.

VOTE: The motion passed unanimously by voice vote.

b. Ideas for new programs (Edith Martinez, Office Manager)

At the prior Board meeting, Edith Martinez announced the Mayor's Youth Advisory Board received some funding in the amount of \$60,000. She noted that she is the Community Services Department Office Manager. The City would like to utilize the Mayor's Youth Advisory Board and leave it to them what the City does with this money. She mentioned that some money has been put aside for the Summer Teen Program but they still have approximately \$50,000 left.

She requested that the Board Members think of things that the youth would like to do and ask their friends what they could like to see. They would also like to get the Santa Fe Public Schools Student Wellness Action Team (SWAT) involved.

The Board Members were given another opportunity to come up with some ideas and were asked to send them to the Chair (Teya Martinez) and she will send them to Ms. Martinez. This will also be an agenda item for the next meeting.

Louise Majorey asked what is the timeframe.

Edith Martinez said it will be up to the end of this fiscal year (from February to June 30th) and then it will depend on next year's budget, if they get it again.

Edith Martinez mentioned that some of the things that came out of the 2015 Youth Summit include:

- Teen Job Fairs
- Job Center at Carlos Ortega Teen Center/Teen Resource Center
 1. Job Training/apprentice programs
 2. Mentoring/tutoring programs
 3. Financial classes to include: Budgets; checking and savings accounts; filling out financial forms
- Anti-Bullying Initiative
- Create a support group for homeless teens, such as creating a support group for homeless teens to assist them with essential needs, alternative education, healthcare, etc.

She offered to send out a copy of the 2015 Youth Summit to Chair Martinez and she will forward it to the Board Members.

Edith Martinez would like to also come up with a schedule to spend this funding.

Chair Martinez apologized for not reaching out to the Members after the last meeting but she lost her phone and contact information. She asked for the Board Members contact information again, so that she can send out reminders to them about the Board meetings.

Edith Martinez asked Councilor Villarreal if she had any thoughts or ideas.

Councilor Villarreal asked Edith Martinez if she could describe what they have done in the past.

Edith Martinez said the City used to put out a Request for Proposal for the Teen Nights Program but it did not seem like it benefited the teens and the community. It was more fun: a dinner and a movie; or a trip to the Isotopes Games. This year, the City will not be putting out a Request for Proposal and will be doing something a little different. They thought this time around it would not be entertainment-based-it would be community-based and services for teens, on the things they stressed in the Youth Summit Report.

Councilor Villarreal said there has also been a desire around cultural activities for youth. She said youth could also be interested in things like practical tools and resources for them to use.

c. Recruitment of new members (Lisa Noriega, Special Projects Administrator)

Ms. Noriega said they met with Carmen Gonzales, the Mayor's Education Advisor.

Ms. Ochoa explained that Carmen Gonzales has been appointed to be kind of a liaison between the Education Initiative in the community and what the City is doing. She said she was very interested in the Mayor's Youth Advisory Board because the City is working to become an "UNESCO Learning City", which is an international city that has programs to go along with this, basically, to kind of foster the love of learning community-wide. Mentoring is a big feature of it; a reading program; and other education initiatives. UNESCO requires that a youth-lead advisory board to be part of the application and Ms. Gonzales is hoping that MYAB will be that Board.

Ms. Ochoa said she mentioned to Carmen Gonzales that MYAB was recruiting new members and she asked if members from the Santa Fe Community College could be part of MYAB.

Ms. Noriega noted that the City received a list of five potential Board Member candidates from Carmen Gonzales. She said MYAB needs to figure out how many Board Members they have and then from there they can move forward. She suggested that individuals who are interested in becoming Board Members forward their information to either herself or Chair Martinez.

Ms. Noriega asked Frieda Sigala and Kimberly Juarez to introduce themselves and talk a little bit about themselves. Both are students at the Santa Fe Community College.

Ms. Juarez said she is part of the Student Master's Program at the College and they work together with the Student Government Association. She said they do a lot of community outreach and community service and they get involved politically in the community and are pretty active in the community. They have sat in on discussions about what would happen to funding for the schools. They have gone to the Roundhouse and participated in protests.

Ms. Sigala said she is the VP for the Student Government Association. She said they try to offer help and resources to the students.

She noted that a student recently took a bill to the Legislature to allow senior citizens to take more classes without having to pay the full tuition.

Ms. Sigala mentioned that she would be graduating in May with her Associates in Criminal Justice and Psychology.

She said she does service leadership and tries to be informed as much as she can.

She attends meetings as much as she can and she is involved in a student leadership program with the Community College with dual credit students. She also works often with high school students to allow them to form a base and a stronger foundation to go off to college or to enter into the “real” world.

d. Teen Summer Tracks (Lisa Noriega)

Ms. Noriega said she and Julie Sanchez were talking about the Teen Summer Program and how to set it up. They discussed having four different tracks for the Teen Summer Program.

Ms. Ochoa said she would like to explain the context for this. She said in the Community Services Department, they have a lot of boards and committees, and part of what they want to do is to really focus each one and give each one a clear identity and mission. She said they see the Boards, particularly the Mayor’s Youth Advisory Board, as helping them in informing the direct services that they provide in the Community Services Department-in the summer and afterschool programs. They could use the input from the Mayor’s Youth Advisory Board on how these programs should be. They would also like to make the Teen Summer Program more responsive to the real needs of the teens in the community.

She said Julie Sanchez can talk more about the four tracks they were thinking about and they would like the Board’s feedback on these.

Ms. Sanchez said she is the Program Manager for Community Programs and yes, they talked about four potential tracks for the Teen Summer Program this year, based on the Teen Summit that happened back in 2017. The tracks are as follows:

- 1) Entrepreneurship: The focus would be on gaining skills to become an entrepreneur with a potential outcome at the end of summer to be able to pitch ideas to business people and possibly getting a stipend for starting that business.
- 2) Job readiness/preparedness: Learning how to do resumes and interviews; how to dress for an interview, etc., with the outcome being that a young person would be ready to start a job after the summer.
- 3) Art-based programming: Partnering with non-profit organizations for youth to do photography, writing, painting, digital art and different kinds of art.
- 4) Community Service Work: Looking at having youth do community service work. Youth could potentially work with the homeless shelters and community organizations; they could work on parks and trails.

Ms. Sanchez noted that they talked to an organization and they indicated that they want the City to work on building leadership skills and building young people to become leaders in the community-looking at advocacy; looking at policy and at building those skills.

Ms. Sanchez said within each of these tracks, there will be an outdoor and recreational component and food will be provided. She said they would like to get the Mayor's Youth Advisory Board's input on whether these tracks are relevant and if there is something they can improve upon, or maybe there is a track that they are not thinking of that might be of interest to the youth.

Ms. Ochoa mentioned that the Teen Summer Program is an eight-week program.

Diego Montoya noted that a lot more people go to the Summer Program than to the afterschool program.

Ms. Ochoa asked him what has been his experience and things he would like to see in the program.

Mr. Montoya said entrepreneurship and business would definitely help the teens to get jobs. He said maybe there would not be as much teens involved in the community service track because he thinks they would want more than just community service.

Ms. Sanchez asked him if he saw something that is missing.

Mr. Montoya said he really did not have any ideas at the moment.

Ms. Ochoa said part of what they are trying to do in the Teen Summer Programs is to offer and open these programs up to more youth members in Santa Fe. She noted that there are other teen programs throughout the community but many of them are not affordable and the City's Teen Program is affordable and offered on a sliding scale.

Mr. Montoya said having a set place for the Teen Summer Program would be helpful.

Ms. Ochoa said if others around the table have done summer programs that they have enjoyed, would there be things that they can incorporate.

Ms. Sigala said her younger sister was in the summer program this past summer and she enjoyed it a lot. However, they did not have a set place. Her sister liked the component that she would be around kids her own age. When Ms. Sigala asked her sister if it taught her something more meaningful, she indicated that it was like going back to school and hanging out with friends.

She suggested that they ask the kids what they are interested in now and she thinks the art piece would be a great program to start because a lot of the schools do not have art anymore.

She said with regards to community service, they look at it differently in Santa Fe-it is seen more as a punishment, especially for teenagers who have gotten into trouble. She explained that the service leadership program at the Santa Fe Community College is not considered community service. She said maybe they could approach it differently so that it is appealing to the youth – it could be more about youth helping out in the community like at the Animal Shelter; or building homes for those who do not necessarily have the opportunity as others do.

Avi Hope said what about a track that is more about academics. He noted that there is a large group of teens in Santa Fe who like to play Chess. He mentioned that they had a Chess tournament in the schools on Martin Luther King Day and there were a large number of kids who participated. He thinks this could be an opportunity for teens and they would enjoy that.

Mr. Hope said he has a lot of friends that would like to have smaller classes and more of an enrichment thing like in humanities where it is not necessarily academic but it is enriching.

Sydney Manningham said she thinks that the job readiness program would be super valuable but instead of teaching how to do resumes, they could give guidance on how to do an application for college because a lot of schools don't have college counselors. She said a program for this for youth who are in the junior or senior year would be really helpful – to have a one-on-one work with students, so they know what the right fit is for them financially. She said writing applications for college can be stressful, especially if you are doing it by yourself.

She thinks if they market the community service task as a good thing to be reflected in a college application, she thinks more kids would come out.

Ms. Sanchez said these are great ideas.

Ms. Ochoa suggested that the Board Members email Ms. Noriega or Chair Martinez any ideas as they come up.

e. Southside Teen Center (Julie Sanchez, Program Manager)

Ms. Sanchez said there has been an introduction on building a teen center on the southside of Santa Fe, right across from the Southside Library on a piece of City land. She said it could be sort of a home-base, not only for the Summer Program, but they could have resources and programs and activities for teens. She wanted to have a discussion with the Mayor's Youth Advisory Board on what this could potentially look like and what kinds of programs they would like. She mentioned that there has been discussion about doing more workforce development and career development as part of a permanent program at that site.

She said they can also look at community health and potentially putting some kind of teen or youth health center at the site. They also talked about bringing in educational opportunities: higher education classes; college preparation, but also not forgetting recreation programs, like gaming sites; doing theatre and art.

She said they want to make the Teen Center an accessible place to be but they also do not want to lose sight that there are resources and things that the youth want. She wanted to introduce this concept to the Board for them to keep in the back of their minds. She will attend the next Board meeting to gather ideas, and will report on the progress of the teen site, once she gets a better idea.

She noted that they will be developing a plan with Councilor Roman Abeyta and he will probably want to attend a meeting to discuss this further with the Board.

Mr. Montoya said there are very few teens who come to the afterschool program because it is not really marketed that far. Also, the site is pretty small for teens.

Ms. Sanchez asked him if he felt that it would be a good site potentially for programming; for resources; for services; accessibility-wise. She noted that there is a bus-stop, and Santa Fe High and Capital High School are close by.

Councilor Villarreal noted that there is support from the Governing Body to support this idea. The Governing Body sees this is an important piece, and those of us who have grown up here in Santa Fe have always seen the inequities that happen in our City-in terms of where youth have access to services, social resources and recreational activities. There is also support from Legislators and they have a bigger budget this year. This project has been put in as one of the City's Legislative priorities.

Chair Martinez asked if the Teen Center would be open five days a week.

Councilor Villarreal said this would be up to the teens. She noted that she mentioned to Councilor Abeyta not to recreate something that MYAB has already thought about, or there has been discussions with past MYAB members about. She said we don't want to create something that is not useful or didn't serve its purpose.

She mentioned that there was a stress for an athletic component but she thinks there is more than athletics that has been talked about here at MYAB. She said we need to make sure that there are other components that are more diverse and that capture more interest of young adults.

Chair Martinez asked if anyone had anything else to say about this.

Ms. Sigala said she thinks it is a great opportunity for youth on the southside for them not to feel like the step-children anymore. This is also an easily-accessible site for those youth whose parents do not want them to go far from home; and for those who do not have access to services. This would be a vital position for the government to help out more youth.

f. Youth Participatory Budget (Mary McCoy, Finance Director)

Ms. McCoy introduced herself and thanked the Board for allowing her time to present the idea of a Youth Participatory Budget process. She explained the budget process for the City. She said as part of the mid-year budget review with the Governing Body, they will be proposing the idea of a Youth Participatory Budget. This will be presented to them next Tuesday evening.

She said they welcome any creative names from the Mayor's Youth Advisory Board for this as well.

Ms. McCoy distributed a handout on the "Participatory budgeting". The participatory budgeting process provides an opportunity for citizens to determine how to utilize a government budget. The concept of participatory budgeting arose from an experiment in Porto Alegre, Brazil in the 1980s when a new government invented a method to manage public resources through community involvement. A few cities have implemented youth-led participatory budgeting in the United States where youth have selected a range of projects including upgrades to park playgrounds and picnic areas, "Art Walls" (public spaces for local artists to showcase their work); security cameras for neighborhoods; sidewalks and lighting renovations around parks.

The proposed initiative will allow Santa Fe youth to determine how to spend \$50,000 of the city's capital budget. This initiative will allow young people to not only vote on how to spend the allocated funding, but will also enable youth to play a role in identifying and shaping particular projects to propose for voting, particularly through the Mayor's Youth Advisory Board. The goal is to engage youth in an active role in civic life while ensuring municipal governance is open, accountable and participatory.

After the allocation of funding, Youth Participatory Budgeting is an annual cycle of engagement that is integrated into a regular budgeting process. A typical process follows these steps, usually over the course of a year.

Ms. McCoy said the proposal that they will be bringing forward is to start this as a pilot program and to have the Mayor's Youth Advisory Board take the lead in managing this throughout the process.

She said the first step is requesting the funding (\$50,000) from City Council and the second step would be for the Mayor's Youth Advisory Board to design the process on how it is going to look-brainstorm some ideas. The next step would be

to take those ideas that were brainstormed and develop them into concrete proposals and then market those proposals and have the youth vote on those projects. They will need to discuss how they will develop the voting process. For the final step, they would select the winners (through the voting process) and build out that project over the appropriate course of time depending on the complexity of the project.

Ms. McCoy asked if there were any questions about the proposal.

Ms. Majorey asked how the \$50,000 was arrived at.

Ms. McCoy said it is a pilot project, and they wanted something that would make an impact in the community, and something that was manageable to use as they initially build out.

Ms. Ochoa asked if it was going to be \$50,000 per year.

Ms. McCoy said that is actually up to the Governing Body but they could potentially allocate capital funding for this on annual basis.

Councilor Villarreal said she wanted to add that as a Councilor, she has been very interested in this model since she started in office – not just from the youth perspective – but overall, how we utilize our budget and how more people could be involved with how we prioritize our funding/money in Santa Fe and where it gets allocated.

She said to her, it is a model that has worked elsewhere and she would like to see that it is more equitable where more people are involved and that they are looking more at the city, as a whole, and not just in their neighborhoods, so that they can see where there are deficits that they may not know about because they don't live in that area.

She asked Ms. McCoy if they are looking for funding for programs or infrastructure needs.

Ms. McCoy said more infrastructure needs.

Gus Martinez asked how the message will go out to the community that those funds are available. He said how it is branded would be very important in the community in those areas that are in need.

Ms. McCoy said that would be the decision of the Mayor's Youth Advisory Board as they walk through this process. The Board will be responsible for getting this message out; how to brand it; that it is accessible; and distributed in different languages. These are ideas that the Board can brainstorm.

Chair Martinez asked if there were any more questions about this.

Mr. Hope asked if there is anything the youth could do to have more of a say on the federal level as well.

Ms. Ochoa said there is a lot of logistics involved, but if the Board can achieve something great with this funding, they can use it as a model to possibly apply for federal funding for City of Santa Fe.

Ms. McCoy said she loves this program because those who are not usually able to vote - because they are not of age to vote - would now be able to start developing those habits of voting on a regular basis. She said it will be up to this group to determine the framework for those age groups to be involved or participate in the civic process. She thinks for Boston, it was 12 to 24 years of age.

Gus Martinez asked if there was a website available to see the structure of the Boston model. He thinks it would be a good idea for the youth to read about it and the pros and cons, etc.

Ms. McCoy said they could Google "*Youth Leads the Change*".

Ms. Ochoa asked if the Board thinks this is a good idea.

Chair Martinez said she thinks it is a good idea and asked the Board if they want to support this idea.

Ms. McCoy suggested that the Board also think about the timeline that they would like to get this done.

MOTION: A motion was made by Diego Montoya, seconded by Avi Hope to support the Mayor's Youth Advisory Board involvement in the Youth Participatory Budget process.

VOTE: The motion passed unanimously by voice vote.

g. Update on Children and Youth Commission Update – Chair Martinez

Chair Martinez said she attended a Children and Youth Commission meeting and they were going over the funding for different non-profit organizations in Santa Fe. She said as she was listening to that, they fund the Santa Fe Public Schools and she was thinking that maybe the Board could leverage the Boards together. They could help the Board be in contact with the Santa Fe Public Schools, so that they can help them recruit people for the Mayor's Youth Advisory Board, and the Board can help the students.

She asked if the Board Members had any questions or ideas on how they could leverage the two Boards and help each other.

Ms. Sanchez noted that Chair Martinez was voted in as an alternate member to the Children and Youth Commission and they do a lot of work with youth non-profit organizations. She said if there is anything the Board would like to address with them, Chair Martinez can bring this forward to them. Board Members can also attend the Children and Youth Commission meetings.

She said the Children and Youth Commission would also like to rely on the Mayor's Youth Advisory Board's ideas on programming and what they see in the community as a need for young people.

Chair Martinez asked if there were any questions and there were none.

h. Update on Meeting with Dr. Garcia

Chair Martinez said she met with Dr. Veronica Garcia, the Superintendent of the Santa Fe Public Schools and Assistant Superintendent, Jeff Gephart via telephone. They talked about how the Mayor's Youth Advisory Board's work could be offered as a college credit or an extra credit but they said that they really couldn't offer it as a credit now because that could take some time. So, they are trying to think about alternative options with the Public Schools; and how they can get more kids on board and how it can benefit them. Chair Martinez will be having another phone-call meeting with them.

Ms. Sigala asked if it would still be difficult to make it as a credit if they do it as an independent study. She said the process for this is about six months.

Chair Martinez thanked Ms. Sigala and said she will bring this up with them on the next phone call. She said they also said that they would be willing to help the Mayor's Youth Advisory Board promote the Board. They could talk to the principals and send out emails if the Board could send them information about the Board. She asked if the Board Members had anything that they want to send to them. No one had anything.

COMMENTS FROM CHAIR AND COMMITTEE MEMBERS

There were no comments from the Committee Members.

Chair Martinez said with regards to the \$50,000, maybe the Board could offer tutor assistance to students in reading and writing. They could also provide snacks and lunch to make it (learning) fun for them.

She said another idea is to talk to the Parks and Recreation Department about planting flowers around the City and clean up the parks in the City. They could do it on a Saturday for 2-4 hours and it could be done as part of community service and make Santa Fe prettier and more presentable.

Ms. Sigala said maybe they can work on bringing Bilingual kids to the table.

She noted that Kimberly Juarez is working on getting her AA in Spanish and would be a vital source for kids who speak other languages to communicate with others.

Diego Montoya said he belongs to the Boys Scouts and they do a lot of activities in the community and possibly they could get involved.

Ms. Ochoa said they could also tutor or help the younger kids in the afterschool program here at the Monica Roybal Center.

Chair Martinez asked if there were any other ideas. Seeing none, she noted that she has been in contact with Xochitl Campos in Albuquerque. She runs the Mayor's Youth Committee and they have been doing a lot of things and possibly Santa Fe's Mayor's Youth Advisory Board could be contact with them to see what they are doing. She said she will be contacting them again and she will report back on what she finds out.

Councilor Villarreal asked her if she could find out if they have a budget that is allocated to them to do various activities; and also, if there is an advocacy component to the work they do-looking at an advocacy role of their committee. She offered her assistance to Chair Martinez if there is anything that comes up that she can help with.

Chair Martinez asked if there were any comments on this.

Mr. Hope said that would be nice to be in contact with them, or have a meeting with them to see how they do things and how the Mayor's Youth Advisory Board can improve on what they do.

COMMENTS FROM COUNCILOR RENEE VILLARREAL

Councilor Villarreal welcomed the new Board Members and said the Board Members can contact her if they have questions about City government. She said she sees the Board as being part of the way the City shapes their government, as being part of policy makers, and she is here sort of as a conduit between this body and the Governing Body.

REPORT FROM STAFF

a. Mental Health First Aid Training (Lisa Noriega)

Lisa Noriega said they put this on the agenda because she is doing Mental Health First Aid Training now and she thinks it would be a great opportunity for the Board to attend it. It is an 8-hour course but they could break it up to a 2-day, 4-hour training if the Board is interested and they could do it afterschool hours. She said the Board can let her or Chair Martinez know if they are interested and they can set it up.

b. Santa Fe Reads Initiative (Lisa Noriega)

Ms. Noriega said she will be sending copies of the flier on the Santa Fe Reads Initiative which is scheduled for the next week or two. This is an opportunity for the Board to let the public know what they do and could be a place where they could

possibly recruit members.

Ms. Sanchez said there are seats reserved for the Mayor's Youth Advisory Board Members at Violet Crown on February 7th for the Santa Fe Reads Initiative and interested Members who want to attend can contact her or Lisa Noriega.

MATTERS FROM THE FLOOR

Ms. Majorey said they approved the Committee Calendar but November 28th is Thanksgiving.

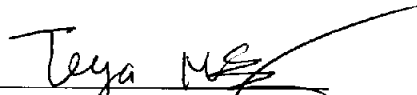
Ms. Noriega asked if they want to move the meeting to the week before. There was consensus to move the November meeting to November 21st.

NEXT MEETING

The next meeting will be held on February 28, 2018 at 4:30 p.m.

ADJOURNMENT

Its business being completed, the meeting adjourned at 6:00 p.m.


Teya Martinez, Chair

Respectively submitted by:

