



# Agenda

## ART IN PUBLIC PLACES

Thursday, November 29, 2018

City Council Conference Room

200 Lincoln Ave.

505-955-6707

5:30 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a) August 23, 2018
  - b) October 25, 2018
5. Report of the Chair
  - a) Appointment of a nominating committee
6. Action Items
  - a) Request for approval of 2019 Committee Meeting Schedule  
(Rod Lambert, Community Gallery Manager, [rdlambert@ci.santa-fe.nm.us](mailto:rdlambert@ci.santa-fe.nm.us), 955-6705)
  - b) Request for approval of City parking garage mural project: (Rod Lambert)
    - i. Request for approval of project budget of \$50,000 (Rod Lambert).
    - ii. Request for approval of selection committee  
(Rod Lambert).
  - c) Request for approval of Fall/Winter 2019 Community Gallery exhibit theme, "A Longer Table" (Rod Lambert).
  - d) Request for approval of 2019 Community Youth Mural Pilot Project (Debra Garcia y Griego, Director, [degarcia@ci.santa-fe.nm.us](mailto:degarcia@ci.santa-fe.nm.us), 955.6653).
  - e) Request for approval of change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project (Debra Garcia y Griego).
7. Discussion Items
  - a) Discussion of Pop Up exhibit policies  
(Rod Lambert)
8. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE: 11/19/2018**

**TIME: 8:24 AM**

ART IN PUBLIC PLACES COMMITTEE MEETING – INDEX – NOVEMBER 29, 2018

Cover Page	Action Item	Page 0
Call to Order	Brian Vallo, Chair called the meeting of the Art in Public Places committee to order at 5:30 pm in the City Councilor's Conference Room, Santa Fe, New Mexico. Lack of quorum is reflected in roll call.	Page 1
Approval of Agenda	<p><b><i>Mr. Chase Daniel moved to approve the agenda as presented, second by Mr. Hanna, motion carried by unanimous voice vote.</i></b></p> <p><b>6:30 pm</b>  <b><i>Mr. Chase Daniel moved to amend the agenda to add Item B. to Discussion Items: Discussion of Resolution on College of Santa Fe, second by Mr. Muchmore, motion carried by unanimous voice vote.</i></b></p>	Page 1
Approval of Minutes August 23, 2018 AND October 25, 2018	<b><i>Mr. Chase Daniel moved to approve the minutes of August 23, 2018 and October 25, 2018 as presented, second by Mr. Hanna, motion carried by unanimous voice vote.</i></b>	Page 1
Report of the Chair Appointment of Nominating Committee	The Chair appointed the following members for the Nominating Committee: Katelyn Peer Alex Hanna Henry Muchmore Community: Jenny Kimball Frank Buffalo Hyde	Page 1 - 2
Action Items Request for approval of 2019 Committee Meeting Schedule  Request for approval of City parking garage mural project	<p><b><i>Ms. Perry moved to approve the 2019 Committee Meeting schedule, second by Mr. Muchmore, motion carried by unanimous voice vote.</i></b></p> <p><b><i>Mr. Muchmore, moved to approve the city parking garage limiting the geographic area for this initial project allowing for artists have a local connection or foster a community relationship with the city of Santa Fe, second by Mr. Lenihan, motion carried by unanimous voice vote.</i></b></p>	Page 2 - 5

Request for approval of Fall/Winter 2019 Community Gallery exhibit theme, "A Longer Table"	<b><i>Ms. Perry moved to approve Fall/Winter 2019 Community Gallery exhibit theme, "A Longer Table", second by Mr. Chase Daniel, motion carried by unanimous voice vote.</i></b>	
Request for approval of 2019 Community Youth Mural Pilot Project	<b><i>Mr. Matthew Chase Daniel moved to approve 2 Community Youth Mural Projects up to \$7500 each, second by Mr. Hanna, motion carried by unanimous voice vote.</i></b>	
Request for approval of change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project	<b><i>Mr. Chase Daniel moved to approve the amendment change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project, second by Mr. Hanna, motion carried by unanimous voice vote.</i></b>	
Motion to amend agenda	<b><i>Mr. Chase Daniel moved to amend the agenda to include under Discussion Items, #b Discussion of Resolution on College of Santa Fe Art Collection, second by Mr. Hanna, motion carried by unanimous voice vote.</i></b>	Page 5
Discussion Items a. Discussion of Pop Up Exhibit Policies b. Discussion of Resolution on College of Santa Fe	<i>Informational, no formal action</i>	Page 5 - 8
Adjourn	<i>There being no further business to come before the Art in Public Places Committee the Chair called for adjournment at 7:00 pm</i>	Page 8

## ART IN PUBLIC PLACES

### MINUTES

November 29, 2018

5:30 pm – 7:00 pm

#### 1. Call to Order

Brian Vallo, Chair called the meeting of the Art in Public Places committee to order at 5:30 pm in the City Councilor's Conference Room, Santa Fe, New Mexico. A quorum is reflected in roll call.

#### 2. Roll Call

##### **Present:**

Brian Vallo, Chair  
Henry Muchmore  
Matthew Chase-Daniel  
Drew Lenihan  
Alex Hanna  
Sandra Deitch  
Ashlyn Perry

##### **Not Present:**

Katelynn Peer

##### **Others Present:**

Debra Garcia y Griego, Director  
Rod Lambert, Gallery Director  
Fran Lucero, Stenographer

#### 3. Approval of Agenda

*Mr. Chase Daniel moved to approve the agenda as presented, second by Mr. Hanna, motion carried by unanimous voice vote.*

6:30 pm

*Mr. Chase Daniel moved to amend the agenda to add Item B. to Discussion Items: Discussion of Resolution on College of Santa Fe, second by Mr. Hanna, motion carried by unanimous voice vote.*

#### 4. Approval of Minutes – August 23, 2018 and October 25, 2018

*Mr. Chase Daniel moved to approve the minutes of August 23, 2018 and October 25, 2018 as presented, second by Mr. Hanna, motion carried by unanimous voice vote.*

#### 5. Report of the Chair

##### **a. Appointment of Nominating Committee**

The Chair appointed the following members to the Nominating Committee:

<u>Committee Members</u>	Henry Muchmore	<u>Community</u>
Alex Hanna	Katelyn Peer	Jenny Kimball - Frank Buffalo Hyde

Ms. Garcia y Griego stated that notice has been sent out asking for interested individuals who would like to serve on the Art in Public Places committee. There are 4 positions open and a date will be set to review the applicants.

Today is the last meeting for Sandra Deitch. Thank you for your dedication and years of service to the Art in Public Places committee and for supporting the arts in the community. Thank you.

## **6. Action Items**

### **a. Request for approval of 2019 Committee Meeting Schedule**

January 24, 2019	February 28, 2019	March 28, 2019	April 25, 2019
May 23, 2019	June 27, 2019	July 25, 2019	August 22, 2019
September 26, 2019	October 24, 2019	November 21, 2019	December 19, 2019

All meetings will be held at 5:30 pm.

***Ms. Perry moved to approve the 2019 Committee Meeting schedule, second by Mr. Muchmore, motion carried by unanimous voice vote.***

### **b. Request for approval of City parking garage mural project.**

- Request for approval of project budget of \$50,000
- Request for approval of selection committee

Mr. Lambert provided specifics of the project for the garage mural. It is preferable that selected artists have professional experience, existing portfolio and references. RFQ will require artists to submit a cover letter, artist statement, bios and images of past work. The Selection committee is based on the Arts Commission standard. A jury composed of representatives from the Parking Division, the community, Arts Commission, an Artist, historian and the Art in Public Places Committee (non-voting) will select six finalists. Each artist will develop a full, site-specific proposal for an honorarium of \$250 each. The City will award multiple contracts from this RFQ. The total budget for the project is \$50,000.

The implementation date would be July 1, 2019. Between January and July, the process would go through the City and the review committee and award information will be provided. There will be strong social media to reach out to muralist and artist for participation and interest.

Chair asked if there is PR strategy for this project. Staff will follow up on this recommendation. A question was raised regarding the artists residency. A geographic stipulation to only New Mexico has not been included in the RFQ. Mr. Lenihan stated that there might be interest outside of the city and state. The Art in Public Places can set forth the guidelines for this RFQ on geographic limits. The Chair noted that discussion should take place on how we want to offer this opportunity with geographic limits. Mr. Hanna recommended that it be regional vs. international. Mr. Lenihan said it should be opened up to muralist who have done work in New Mexico in the past and he gave his recommendation of one in particular who has done beautiful work in northern New Mexico. Muralist move around so fast, it would be good to combine the local and international. Ms. Garcia y Griego said that they have done that in the past and they

connect it with someone who has done work in the past in Santa Fe. Mr. Hanna recommended that the wording be included the RFQ as evaluation criteria. Ms. Perry said that caution should be taken if the artist selected would both be out of state. Ms. Garcia y Griego stated that they could also specify that one artist be from Santa Fe and/or New Mexico and allow them the opportunity to collaborate and could potentially create a great mentoring. Mr. Chase Daniel asked about the type of mural and product description? Mr. Lambert does have the specifications on this project and will share with Mr. Chase Daniel.

The Chair felt it important that a decision be made on what direction Art in Public Places Committee wants to go on this project, it is a critical issue we are considering. Mr. Chase Daniel provided information on other muralist and their style of work. Ms. Garcia y Griego stated that Mr. Lambert has it written in the RFQ draft, murals of all media so it does open the possibility. Mr. Muchmore asked if there are guidelines at the Railyard that we have to follow? Ms. Garcia y Griego answered no, this is separate from the Railyard.

The Chair noted that it would make sense to limit the geographic area for this initial project and if we have an opportunity to do more of this we could expand that opportunity beyond New Mexico.

Mr. Lenihan asked if the Arts Commission had considered splitting the floors, one artist per floor? Mr. Chase-Daniel said at this point there is only one in each garage.

The Chair asked if there is a community engagement component in the RFQ? Mr. Lambert noted that there is not a community engagement component it would be a situation in the evaluation criteria they could enter a statement of connection to the place. Ms. Garcia y Griego stated that if they wanted to add that it could be done under the scope of services.

***Mr. Muchmore, moved to approve the city parking garage limiting the geographic area for this initial project allowing for artists have a local connection or foster a community relationship with the city of Santa Fe, second by Mr. Lenihan, motion carried by unanimous voice vote.***

Chair asked who is providing the oversight. Once this passed procurement Ms. Camborde is the Project Manager for this project. It was noted that we would work hand in hand

- c. Request for approval of Fall/Winter 2019 Community Gallery exhibit theme, “A Longer Table”

In the spirit of the quote, “When you have more than you need, build a Longer Table not a higher fence,” the Community Gallery will host an exhibit that challenges artists to address issues related to food production, sustainability, scarcity, affordability, safety, access and availability. Longer Table will ask interested artists in all media to address the myriad issues related to our nation’s food economy and the ramification of our food policies in New Mexico.

Ms. Perry said food is medicine and cooking with kids is a good source.

Potential partners might include for example, Food Policy Council, The Food Depot, MoGro Mobile Grocery, the Community Farm, Kitchen Angels, Atalaya Achievement Aftercare, Bienvenidos Outreach, St. Elizabeth Shelter, Santa Maria El Mirador and Life Link Casa Milagro.

Chair asked that in addition we recognize that native Americans are affected, there is good work nationally, food sovereignty and around agriculture. When considering your partners reach out to these groups locally and nationally.

***Ms. Perry moved to approve Fall/Winter 2019 Community Gallery exhibit theme, "A Longer Table", second by Mr. Chase Daniel, motion carried by unanimous voice vote.***

- d. Request for approval of 2019 Community Youth Mural Pilot Project  
The City of Santa Fe Arts Commission, in partnership with the City of Santa Fe Parks and Recreation Department are pleased to announce funding to complete Community Youth Mural projects on three City sites. Project proposals should come jointly from a sponsoring nonprofit organization and a professional lead artist or artist collective.

Approval is for three murals at \$5,000 each. This amount was based on some smaller mural projects that have been done in the past.

Mr. Chase Daniel asked if the non-profit organization pairs with the Artist. Ms. Garcia y Griego said yes, they come in jointly. The \$5000 goes to the non-profit and they can go back and solicit additional funds.

The Chair stated that \$5000 could easily be eaten up quickly say it was a school. Ms. Garcia y Griego said that we could also cut the amount, instead of 3 artists we could do 2 artists.

***Mr. Matthew Chase Daniel moved to approve 2 Community Youth Mural Projects up to \$7500 each, second by Mr. Hanna, motion carried by unanimous voice vote.***

- e. Request for approval of change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project

A community person brought to the city's attention that the project was not ADA conformant. It was not only an access concern it was also a hearing concern. The piece was meant to have anyone enter in to it and it wasn't. It is no longer a booth, it is a kiosk and the following suggestions were made:

- Change the public art piece from a telephone booth to a telephone kiosk that can be approached from any angle, with elevations and dimensions that are ADA compliant.
- Add a QR code and braille message next to the phone directing users to an existing online PDF directory which is compatible with vision-impaired translation devices.
- Add large format print to a pushbutton phone.
- Change the rotary dial phone to a pushbutton phone.
- Ensure that the handset is in compliance with the Hearing Aid Compatibility Act of 1988 and has volume control.

- Ensure that the cord is long enough to reach a user in a wheelchair and that the handset is also reachable.

Therefore with the Artists agreement and participation it was a significant change of design. Fundamental concept of using an old phone. It will now become a permanent installation; Southside Library is the location being considered.

Additional compensation is required to accomplish the required changes. We want to be inclusive and compliant. The cost of the required changes is \$4,626. This would increase the budget to \$14,626.

Mr. Hanna asked if there will be follow up on this location as a permanent location? Ms. Garcia y Griego asked committee members if they have any suggestions to provide their suggestions to her on other locations.

The Chair asked if there will be any other costs involved.

Ms. Garcia y Griego said no as this will be a permanent installation at this location. Ms. Camborde continues to look for locations where electrical are in place and there would be no cost. She is also researching locations that are easily accessible to the public.

Ms. Perry said she would like to see one in the downtown location in the future.

Timeframe: Contract amendment has not been approved, timeline will be discussed with Elisabeth who is the Artist.

***Mr. Chase Daniel moved to approve the amendment change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project, second by Mr. Hanna, motion carried by unanimous voice vote.***

Chair: Thank you to Debra and Rod.

***Mr. Chase Daniel moved to amend the agenda to include under Discussion Items, #b Discussion of Resolution on College of Santa Fe Art Collection, second by Mr. Hanna, motion carried by unanimous voice vote.***

## 7. Discussion Items

### a. Discussion of Pop Up exhibit policies (Rod Lambert)

Mr. Lambert asked for feedback from the committee on pop ups and narrowing the policies, asking what the criteria should be. Information included in the packet details bullet points on Consideration and Examples of past pop ups.

Ms. Garcia y Griego said we are now getting a lot of requests for pop ups. We need to define the timeline and feasibility.

The committee asked if pop ups take a lot of time?

Mr. Lambert said there is educational overview and they require technical assistance, some groups have never done this before so the Gallery does offer assistance. Mr. Lambert asked for feedback from the committee on pop ups and to narrow the policies



and come up with more specific ideas on what is the criteria and what are we doing with them.

Ms. Garcia y Griego said the discussion is driven because they are not getting a lot of requests for pop ups which speaks to the need for an open space where people have their exhibits that are not created. That is not the intent of the Gallery. We are in a position where we need to decide exactly what the right mix between themed exhibits and pop up exhibits and how much of Mr. Lambert's time we want to use on these exhibits because it is widely requested. The other thing is what is the length of time for a pop up; 1 month is even way too long.

Mr. Chase Daniel asked who chooses what goes in to the Gallery. Ms. Garcia y Griego said the Gallery Advisory Committee left it as a staff decision based on the fact that they were supposed to be short term, quick and easy.

The Chair asked for this current FY how many pop ups are proposed? Mr. Lambert said that coming up we will have two, the Youth Arts Pop Up which was juried for the first time this year where youth non-profits apply with their proposals and we selected the winner and we plan to do that every year. One would be with the Kiwanis; they want to do an anniversary of Zozobra. Ms. Garcia y Griego said that this year between January and now you have Art Works, Pastel Society, the Studio Tour and possibly one more.

Chair asked are we looking at creating a formal policy for pop ups? Ms. Garcia y Griego said we do have a formal policy, we can revise it. We have pop ups scheduled until end of 2019 and one for 2020, direction and feedback on what we think the value is, how much staff time will be required and how much do we want to do them. It could be maybe changing Rod's role, maybe it lies in the hands of the organization so it doesn't consume a lot of staff time. It expands our audience and it is well attended which is great for the Gallery. 3 months is the longest range of one show which gives the public a good chance to enjoy these exhibits.

Mr. Lenihan asked if there are enough pop up applications to be juried annually.

Ms. Garcia y Griego said yes, but they pop up throughout the year, it is a rolling process.

The Chair clarified, the discussion you want the committee to have this evening is beyond 2019 as you are booked through the end of year and one in 2020? The chair suggested organizing a small sub-committee to work with the staff and evaluate. It would be worthwhile to do some evaluation and reflection on what the impact is on the community and what the benefit might be back to the Gallery in terms on how to determine what we need to think about modifying the pop up program.

Ms. Garcia y Griego said she agreed to having a sub-committee to discuss the process and structure.

Mr. Lenihan talked about a phenomenal program through the Portland Institute of Contemporary Art where they partner with the Portland Art Fair and select booths at the Art Fair which are designated non-profit that work with youth. It would be nice to have a youth art fair and possibly use the Convention Center to fit more of these people and include them in some of the big commercial shows. Something like Art Santa Fe.

b. Discussion of Resolution on College of Santa Fe

Councilor Ives introduced a Resolution co-sponsored by Councilor Harris and Councilor Lindell addressing the University of Art and Design Collection.

History: When the city purchased the college and assets in 2009, part of the assets that we purchased was the collection from the College of Santa Fe. Collection itself is made up of collections within collections. Broadly speaking those would be the photographs from the Marian Center photographic arts, pre-Columbian sculptural objects, a sizable collection of Native American pottery, paintings, almost 800 mono prints as well as all of the outdoor sculptures and books.

Debra and Rod have been involved in that collection from the moment of purchase; inventoried the collection four times, twice to the item there are almost 2000 items, value is notable. The city purchased the University one week and the next week they leased it to Laureate. The lease included access to the collection and they had to care for and insure the collection that they themselves and faculty were responsible for it. Mr. Lambert did two inventories at that time to make sure they were doing that. When the University notified the city that they were going to terminate their lease that is when Debra and Rod went in did another inventory. Giving credit to Laureate it was in fantastic condition. In fact, items we did not find in 2009 but we knew were on campus were found during the time it was Laureate. We then moved the collection in to secure storage knowing that the campus was vacant essentially, where it sits now. Most of the collection was acquired for educational purposes, the city determined to put them in a vault. At the time, staff indicated to powers at be that these items could not stay in storage long term. This is a very short term solution and the three councilors heard this message and introduced this Resolution to begin placing portions of the collection on loan with Santa Fe based public and private non-profit institutions, some museums and research centers. The restrictions are that sub-collections stay intact, no piece meal of the photographic collection. An institution either takes all of it on loan or they take none of it on loan. That they stay in Santa Fe because in some cases this is clear donor intent and in most cases implied donor intent and that they be accessible for educational purposes. The other thing is that the city has the right to recall the items. If at some point a tenant wants to lease a portion of the campus and part of what they want to lease includes this asset that is a possibility. That Resolution picked up two additional sponsors, Councilor Rivera and Councilor Vigil-Coppler, 5 of the 9 governing body sponsoring it.

Mr. Chase Daniel clarified; you said each of the collection stays intact so we have photographs, pottery, mono prints, the outdoor sculptures, books, are there three collections or five collections?

Ms. Garcia y Griego stated that there are three that are very clear. I don't think that the mono prints are in this mix, they have tremendous value that we can work with long term. The photographs, the pre-Columbian pottery, Native American pottery those are clear sets and there is an active constituency that understands why they were put together and the value. There are also pieces in the collection that are not Museum quality. This will be working its way through Public Works Committee, Arts Commission and Finance. It should have come through the committee because of the public art asset but because we had some difficult with the fiscal impact report it is going to by-pass this committee which is why I thought it important to bring it up to discuss. There is still a lot of

community investment on every part; the level of ownership that people feel with this collection is very significant. In the past few days I have gotten indication from people in Finance, City Attorney office and other offices that they understand that these are delicate items that should not be locked away. There is full understanding from upper management in the city.

Chair: This was intended for information. Until such time that the Arts Commission or anyone in the city recommends we be part of this conversation, do we have to offer anything?

Ms. Garcia y Griego said now is the time that any strong ideas be expressed.

Mr. Lenihan asked if the collection has to stay together.

Ms. Garcia y Griego said that not all of the collection but portions. All of the photo has to stay together for example.

Mr. Lenihan asked; how are you going to convince someone to take 700 photographs from a collection?

Ms. Garcia y Griego said every time there has been an article regarding this every museum in town has responded positively. We are talking about loaning them to museum, long term. We want to give public access to the collection. It has to be a Santa Fe location and they need to provide proper condition and care. We are also looking at short term conservation loans.

Mr. Hanna asked if this committee would have a part in making the decision of where this collection is placed. Ms. Garcia y Griego said ideally she would like that participation from the Art in Public Places Committee. All Resolutions since they are Council directed go to the City Manager and the City Manager directs to staff. This body would be the obvious choice.

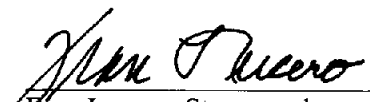
#### **8. Adjourn**

**There being no further business to come before the Art in Public Places Committee, the Chair called for adjournment at 7:00 pm.**

*Signature Page:*



Brian Vallo, Chair



Fran Lucero, Stenographer

