



Agenda

Parks and Recreation Advisory Commission (PARC)
Genoveva Chavez Community Center- Conference Room- 3221 Rodeo Rd.
Tuesday, November 20th, 2018
5:30 p.m. – 6:30 p.m.

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Review and Approval of the Minutes from October 16, 2018
- 5) Parks & Recreation Department Update
- 6) New Business
 - a. A RESOLUTION RENAMING TORREON PARK THE MIKE T. JARAMILLO TORREON PARK
 - b. Municipal Tree Board Recommendations for change in Mission Statement
 - c. Improve public access to appropriate plant material lists on the City's website and other place
 - d. December Meeting 18th? Discussion/cancelation
- 7) Commissioner Comments
- 8) Committee Reports/Golf & Tree Board.
- 9) Confirm date, time and location for the next meeting
- 10) Adjournment

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RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 11/14/2018

TIME: 12:55 PM

Parks and Recreation Advisory Commission
Meeting Index
November 20, 2018

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Call to Order	Victoria Bruneni, Chair of PARC called the meeting to order at 5:33 p.m. in the Conference Room of the Genoveva Chavez Community Center.	1
Roll Call	A quorum was established with roll call.	1
Approval of the Agenda	Mr. Foreback moved to approve the agenda as presented with a second from Mr. Sidebottom which passed by voice vote.	1
Review and Approval of Minutes from October 16, 2018	Mr. Vasquez moved to approve the minutes as presented with a second from Mr. Foreback which passed by voice vote.	1
Parks and Recreation Department Update	Discussion Only	1,2
New Business:	Chair Bruneni moved to support the proposed Resolution renaming Torreon Park to the Mike T. Jaramillo Torreon Park, a second was not made <i>therefore the item does not pass.</i>	2,3
a.) A RESOLUTION RENAMING TORREON PARK THE MIKE T. JARAMILLO TORREON PARK		
b.) Municipal Tree Board Recommendations for change in Mission Statement	Mr. Foreback moved to support the mission statement of the Municipal Tree Board, with a second from Ms. Vasquez which passed by voice vote.	3-5
C.) Improve public access to appropriate plant material list on the City's website and other place	Mr. Foreback moved to approve the posting of the new trees and woody plant list with prior approval of the PARC on the Parks Department website, with a second from Ms. Vasquez which passed by voice vote.	
	Ms. Vasquez moved to approve the distribution of the list once it is approved to the Land Use Department with a second from Mr. Sidebottom which passed by voice vote.	
	Chair Bruneni moved to allow Parks to post a link to the tree inventory as soon as possible with a second from Mr. Sidebottom which passed by voice vote.	
c.) December meeting discussion/cancellation	Mr. Foreback moved to cancel the December meeting and hold the January 15, 2018 meeting at the Siler Road location with a second from Ms. Vasquez which passed by voice vote.	5,6
Commissioner Comments	Discussion Only	6
Committee Reports/Golf & Tree Board	Discussion Only	6
Confirm date, time and location for next meeting	January 15, 2018 Siler Rd. Location	6
Adjournment	There being no further business to come before the Parks and Recreation Advisory Commission the meeting was adjourned at 6:35 p.m.	6
Signatures		7

**PARKS AND RECREATION ADVISORY COMMISSION MEETING
Genoveva Chavez Community Center- 3221 Rodeo Road.
November 20, 2018 – 5:30PM to 6:30 PM
MEETING MINUTES**

1. CALL TO ORDER

Victoria Bruneni, Chair of PARC called the meeting to order at 5:33 p.m. in the Conference Room of the Genoveva Chavez Community Center. A quorum was established with roll call.

2. ROLL CALL

Present:

Victoria Bruneni, Chair
David Sidebottom
Terence Foreback
Peggy Vasquez
Loralee Freilich

Absent/Excused:

Tom Dominguez
Joseph Crosby
Patricia Cardona

Staff & Others Present:

Jessie Esparza, Parks Division
John Munoz, Director Parks and Recreation Director
Linda Vigil, Stenographer
Mary Schruben, Tree Board
Katherine O'Brien, Tree Board

3. APPROVAL OF AGENDA

MOTION: Mr. Foreback moved to approve the agenda as presented with a second from Mr. Sidebottom

4. REVIEW AND APPROVAL OF MINUTES FROM October 16, 2018

MOTION: Mr. Vasquez moved to approve the minutes as presented with a second from Mr. Foreback which passed by voice vote.

5. PARKS AND RECREATION DEPARTMENT UPDATE

Mr. Munoz reported that the season is winding down and the crews are working on the

holiday decorations downtown. The festivities will begin Friday around 3 pm with the Girl Scout Troops handing out hot chocolate and biscochitos. Mr. Munoz suggested the Board members and their families attend. There will be a brass band a classic Frank Sinatra singer starting at 6 then the lights will be turned on.

The crews are shutting down the irrigation system and working on the dog park at Ft. Marcy. The project to replace the bridges that passed will begin soon.

Mr. Munoz reported after the tree lighting the New Year's Eve preparations will begin.

Mr. Munoz stated on the Southside of town Frenchy's park has been mowed and they will start to seed. One city staff and Councilor Harris attended a meeting at Pueblos del Sol, they will work on the culverts.

Mr. Foreback states he spoke to Melissa McDonald, public works engineer about the drainage who told him there was nothing that could be done. Mr. Munoz will follow up.

Mr. Foreback states they told him it would be a large undertaking and possibly a rock gabion would be needed.

Mr. Munoz reported Swan Park will be getting new trash receptacles the other ones were vandalized and burned along with the portable toilets.

Mr. Munoz stated he received a letter from a young girl saying her swings were cut at Monica Lucero Park they are replacing.

Chair Bruneni clarified that Frenchy's Park is not on the Southside as stated before it is more mid-city.

Mr. Sidebottom asked if the department is fully staffed. Mr. Munoz stated they are going to change the process to get staff in earlier. It is more ideal to get it started in February. Mr. Munoz states they still will need to look at the FTE and budget.

Mr. Foreback asked if it is possible to meet about the Frenchy's restoration project to get an update. Mr. Munoz will follow up and get him an update. Chair Bruneni suggests having the project manager present at a meeting to give the Commission an update.

6. NEW BUSINESS:

A.) A RESOLUTION RENAMING TORREON PARK THE MIKE T. JARAMILLO TORREON PARK

Chair Bruneni suggests having Mr. Munoz present if the Mayor is unable to make the meeting. They will go ahead with the other business and come back to it. *The Board discussed item 6. B) while they waited for the Mayor to arrive.*

Mr. Munoz states the Mayor is caught up he is happy to present.

Mr. Munoz explained Councilor Lindell is the main sponsor of this Resolution but is out of town, she wanted to be here and Councilor Abeyta couldn't make it. Mayor Webber supports it, and a letter and former Mayor Coss was sent in. Mr. Munoz read the letter aloud.

Mr. Munoz states it went before the Finance Committee last night and there was some discussion about Mr. Jaramillo and there were some past issues that have been brought up. It has been in the press. The Mayor wants to have reconsolidation rather than divide the City. This would be a good gesture.

Chair Bruneni read that Mr. Jaramillo was the president of the Homeowner's Association for 30 years. Ms. Vasquez asked if the name will be Mike T. Jaramillo Torreon Park. Mr. Munoz stated yes it would.

Mr. Foreback states he will vote no, because it does not meet the criteria set forth in the Resolution that allows parks to be renamed after a person. He realizes they can be forgiving however it doesn't say that the individual of high integrity unless they've reformed. Mr. Jaramillo was dismissed by the City and he served time.

Chair Bruneni states she doesn't have an opinion because she wasn't living here at the time, and there is a lot of history. Chair Bruneni takes note of the supporters of the former Mayor and for the sake of the park the criteria is noted that the criteria is not met.

Chair Bruneni would like to have a motion of support and Commissioners can therefore vote yes or no which would determine the passage.

MOTION: Chair Bruneni moved to support the proposed Resolution renaming Torreon Park to the Mike T. Jaramillo Torreon Park, a second was not made *therefore the item does not pass.*

Chair Bruneni states the points brought up that the criteria was not met are valid, therefore the Parks and Recreation Advisory Commission are unable to support it.

B.) MUNICIPAL TREE BOARD RECOMMENDATIONS FOR CHANGE IN MISSION STATEMENT

Catherine O'Brien the Chair of the Municipal Tree Board introduced herself to the Commission.

Ms. O'Brien gave an overview for the new members of the role of the Tree Board. Ms. O'Brien stated they had a lengthy meeting earlier this month where one new member was concerned with the mission statement. The Tree Board was formed as a

subcommittee to PARC. They would like to eventually have both boards functioning and not be a subcommittee.

Ms. O'Brien stated the trees are in trouble in the City and they would like to assist with the Parks Department in taking care of the public trees.

The Mission statement they came up with is "The mission of the Municipal Tree Board is to advocate for the health and proper care of the urban forest and to educate the public regarding the importance and benefits of the urban forest." (*see attached*)

Ms. O'Brien states they are a five member board, two are certified arborists and two master gardeners. They need one more member if anyone is interested in joining.

MOTION: Mr. Foreback moved to support the mission statement of the Municipal Tree Board, with a second from Ms. Vasquez which passed by voice vote.

Ms. O'Brien explained the meetings are all public if anyone would like to attend. They would like to advocate education on trees and woody plants that will work in our environment.

Ms. O'Brien explained on the website now there is a tab for "desert vegetation" which takes you to a list that was created of all trees and woody plants that can survive in this area. The list has been updated, they would like to get both lists situated so the public can access it more easily. Perhaps a new header or tab.

Mr. Munoz stated the City website will be revamped soon.

Mr. Foreback asked if the new list will also be seventeen pages long. Ms. O'Brien stated it would not be as long. Chair Bruneni asked that the Commission see the list before it goes up.

Ms. O'Brien will get the list to Ms. Esparza to distribute. A discussion was held on other ways to get the list or the link to the list out to the public. Perhaps a PSA to announce the place the list will be would be helpful.

MOTION: Mr. Foreback moved to approve the posting of the new trees and woody plant list with prior approval of the PARC on the Parks Department website, with a second from Ms. Vasquez which passed by voice vote.

Ms. O'Brien states they would also like to get the list (once approved) to the Land Use Department to include in the packets to the developers and landscapers.

Chair Bruneni states that can be done with staff, once the list is approved they can make sure the Land Use Department updates the list.

Ms. Schruben explained there are two places that the information will helpful in the Land

Use Department. In Chapter 14 the Land Use Code and in Chapter 23 the landscape standards for medians, park and open spaces.

MOTION: Ms. Vasquez moved to approve the distribution of the list once it is approved to the Land Use Department with a second from Mr. Sidebottom which passed by voice vote.

Mr. Foreback asked if the list will also be made available to homeowners. The list should be easy to find when they place it on the website.

Ms. Freilich also suggested the list go to retailers of plant materials and landscaping places.

Ms. O'Brien stated the box stores sometimes misinform the public on what plants to buy. However, the local nurseries get the list.

Ms. Vasquez also suggests the list be posted on nextdoor.com which is a site that is helpful and way to get info out. Mr. Munoz state he met with the new Constituent Services Director about getting information out.

Ms. O'Brien would also like to have the tree inventory map on the Parks website.

Mr. Munoz can follow up on that, can be an action item for the Parks Department.

MOTION: Chair Bruneni moved to allow Parks to post a link to the tree inventory as soon as possible with a second from Mr. Sidebottom which passed by voice vote.

Chair Bruneni states the tree and plant list will then be given to staff and approval of the actual list can be approved at the next meeting. Ms. O'Brien states it should be fine.

C.) IMPROVE PUBLIC ACCESS TO APPROPRIATE PLANT MATERIAL LIST ON THE CITY'S WEBSITE AND OTHER PLACE

This item was covered in the discussions above.

D. DECEMBER MEETING DISCUSS/CANCELATION

Chair Bruneni explained twice a year they cancel a meeting and December gets busy. The location was discussed to meet at the Siler Road Office to try out.

Ms. Esparza states was discussed for the winter months to have the meetings at the Siler Office where there is closer parking.

Chair Bruneni states they want to try it out first. Ms. Esparza states as long as she changes it on the agenda in time.

MOTION: Mr. Foreback moved to cancel the December meeting and hold the January 15, 2018 meeting at the Siler Road location with a second from Ms. Vasquez which passed by voice vote.

Chair Bruneni asked Ms. O'Brien if that was suitable for the Tree Board. Ms. O'Brien stated it was fine.

7. COMMISSIONER COMMENTS

Ms. Vasquez wanted an update on the complaints list Mr. Thompson stated he would share. Mr. Munoz will follow up with it.

8. COMMITTEE REPORTS GOLF/TREE BOARD

Ms. O'Brien stated again they need one more member. The meetings are held the fourth Wednesday of the month at 11:30 at Parks on Siler Road. She would prefer someone from District 3 so that all districts are represented.

Mr. Munoz states he will send an email to Councilor Abeyta and Rivera they may know of someone in their district.

Ms. Schruben stated the Arts Commission had a beautiful piece from an artist from Haiti installed at the Larragoite Park. She suggest the Commission pass by to see it, she thanked the Parks Department for the installation.

Chair Bruneni states for next agenda the Public Comment be included.

Ms. Esparza will email the photos of the art piece.

9. CONFIRM DATE, TIME AND LOCATION OF NEXT MEETING

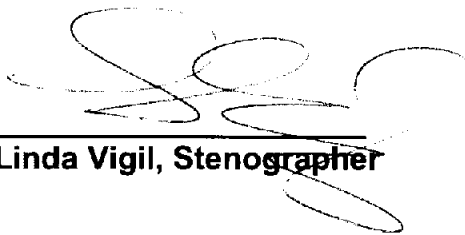
January 15, 2018 on Siler Road Building C.

10. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Commission the meeting was adjourned at 6:35 p.m.

SIGNATURES


Victoria Bruneni, Chair


Linda Vigil, Stenographer