

**City of Santa Fe, NM
Regular Committee
Monday, November 19, 2018
5:00 PM – Finance Committee
Council Chambers**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Minutes - November 5, 2018
Item 5a.pdf

6. PRESENTATION

- a) Finance Employee of the Month for October - Juan Tapia III
Item a.pdf
- b) Finance Partner of the Quarter - Irene Romero
Item b.pdf
- c) Presentation - Tony Martinez Retirement
Item c.pdf

7. INFORMATIONAL

- a) Update on Financial Report - 4Q1718. (Andy Hopkins, Senior Budget Analyst, ajhopkins@ci.santa-fe.nm.us, 955-6177, Brad Fluetsch, Financial Planning and Reporting Manager, bjfluetsch@ci.santa-fe.nm.gov, 955-6585, Christina Keyes, Treasurer, clkeyes@ci.santa-fe.nm.us, 955-6550).
Item a.pdf

8. CONSENT AGENDA

- a) Request for Approval of a Resolution Adopting the Vision Statement of the Airport Advisory Board for the Santa Fe Regional Airport. (Councilor Harris) (Mark Baca, Airport Manager Mdbaca@Santafenm.gov 955-2901)

Committee Schedule:

Economic Development Advisory Committee	11/9/18
Public Works Committee	11/13/18
City Council	12/12/18

Fiscal Impact: None
Item a.pdf

- b) Request for Approval of a Resolution in Support of the Appropriation of Funds by the New Mexico Legislature for the "New Mexico Grown Fresh Fruits and Fresh Vegetables for School Meals Program" and Related Education Programs. (Councilors Villarreal, Ives and Lindell) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov 955-6512)

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 11/16/2018

TIME: 4:49 PM

Committee Review:
City Council 12/12/18

Fiscal Impact: None
[Item b.pdf](#)

c) Request for Approval of a Resolution Urging the New Mexico Legislature to Adopt Legislation Allowing for the Development of Community Shared Solar Projects by Municipalities; and to Adopt Legislation to Increase the Renewable Portfolio Standards. (Mayor Webber and Councilors Rivera, Ives and Lindell) (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov, 955-6622)

Committee Schedule:
Public Works Committee 11/13/18
Sustainable Santa Fe Commission 11/27/18
City Council 12/12/18

Fiscal Impact: None
[Item c.pdf](#)

d) Request for Approval of a Resolution in Support of the Installation and Maintenance of Safety Signage in the City for People on Bicycles. (Councilors Vigil Coppler and Ives) (John Romero, Traffic Engineering Division Director, jjromero1@santafenm.gov, 955-6638)

Committee Schedule:
Public Works Committee 11/13/18
City Council 12/12/18

Fiscal Impact: \$17,000 (2014 GRT Bonds)
[Item d.pdf](#)

e) Request for Approval of a Resolution Establishing City of Santa Fe Legislative Priorities for Consideration by the New Mexico State Legislature during the 54th Legislature – State of New Mexico – First Session, 2019 (Mayor Webber) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6512)

Committee Review:
Public Works Committee 10/29/18 (approved)
Public Utilities Committee 11/7/18 (approved no rec)
Public Utilities Committee 12/5/18
Public Works Committee 12/10/18
City Council 12/12/18

Fiscal Impact: None

f) Request for Approval of a Resolution Authorizing and Supporting the Submittal of the City's Project Application Via the Santa Fe Metropolitan Planning Organization for New Mexico Department of Transportation Administered Funding From the Transportation Alternatives Program for Federal Fiscal Years 2020 and 2021 (Councilor Vigil Coppler) (Leroy Pacheco, Engineer Supervisor, lpacheco@santafenm.gov, 955-6853)

Committee Review:
Public Works Committee (approved as amended) 10/29/18
City Council 12/12/18

Fiscal Impact: \$276,640 (GRT Bond)
[Item f.pdf](#)

g) Request Approval of a Resolution Renaming Torreon Park the Mike T. Jaramillo Torreon Park. (Mayor Webber, Councilors Lindell, Ives, Romero-Wirth, Villarreal, Rivera, Abeyta and Vigil Coppler) (Richard Thompson, Parks Director rcthompson@santafenm.gov 955-2105)

Committee Schedule:

Parks and Recreation Advisory Committee 11/20/18
City Council 12/12/18

Fiscal Impact: \$280

[Item g.pdf](#)

h) Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement between the City of Santa Fe and Marty's Meals, Inc. for Lease Payments for the Expansion of a New Headquarters and Manufacturing Facility, a Local Economic Development Project. (Councilor Ives, Romero-Wirth and Lindell) (Rich Brown, Economic Development Associate, rbrown@santafenm.gov, 955-6625)

Committee Schedule:

Economic Development Review Subcommittee 11/9/18
Economic Development Advisory Committee 11/9/18
City Council (Request to Publish) 11/14/18
City Council (Public Hearing) 12/12/18

Fiscal Impact: \$225,000 (Leda)

[Item h.pdf](#)

i) Request for Approval of a Resolution Approving the Exchange and Transfer of One Tract of City-Owned Real Property Located at 4491 Cerrillos Road to the State of New Mexico in Exchange for the Transfer of Multiple Tracts of State-Owned Real Property to the City of Santa Fe. (Councilors Ives, Romero-Wirth and River) (Mary McCoy, Finance Director Mtmccoy@Santafenm.Gov 955-6171)

Committee Review:

Public Works Committee 12/10/18
City Council 12/12/18

Fiscal Impact: None

[Item i.pdf](#)

j) Request for Approval of the 2018 Emergency Management Performance Grant Sub-Grant Agreement in the Total Amount of \$64,654.65; New Mexico Department of Homeland Security and Emergency Management. (David Silver; 955-6537, dmsilver@santafenm.gov)

1) Request for Approval of Budget Amendment Resolution.

[Item j.pdf](#)

k) Request for Approval of the 2017 Pre-Disaster Mitigation Grant Sub-Grant Agreement in the Total Amount of \$37,500; New Mexico Department of Homeland Security and Emergency Management. (David Silver, Emergency Manager, 955-6537, dmsilver@santafenm.gov)

1) Request for Approval of Budget Amendment Resolution

[Item k.pdf](#)

l) Request for the Approval of New Mexico Department of Transportation (NMDOT) Grant SAF-19-01 in the Total Amount of \$22,222 for the Biennial Aviation Maintenance Grant. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 505.955.2901)

[Item l.pdf](#)

m) Request for the Approval of Sole Source Professional Services Agreement in the Total Amount of \$204,188 for Minimum Revenue Guarantee and Marketing Services for the Santa Fe Regional Airport; Northern New Mexico Air Alliance. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 505.955.2901)

Item m.pdf

n) Request for Approval of a Professional Services Agreement with MNM Office of Archaeological Studies under Exempt Procurement to Provide Archaeological Services to the Water Division in the Amount of \$100,000 Exclusive of NMGR. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

Item n.pdf

o) Request for Approval of Memorandum of Understanding (MOU) with the United States Bureau of Reclamation (USBR) to Cooperate on a Santa Fe Basin Update (Study). (Bill Schneider, Water Resources Coordinator, wschneider@santafenm.gov, 955-4203)

Item o.pdf

p) Request for Approval of Amendment No. 1 to Professional Services Agreement with Public Service Company of New Mexico for a Time Extension for the Electrical Line Extension Project. (Alex Gamino, Auto & Security Systems Administrator, aegamino@santafenm.gov, 955-4375)

Item p.pdf

q) Request for Approval of Amendment No. 1 to Professional Services Agreement with Great Western Electrical, Inc. for a Time Extension for the Electrical and Security Improvements Project at Nicoles/McClure Reservoir. (Alex Gamino, Auto & Security Systems Administrator, aegamino@santafenm.gov, 955-4375)

Item q.pdf

r) Request for Approval of a Change Order No. 3 to Professional Services Agreement with Denovo Ventures LLC for a Time Extension for Support and Maintenance of the Current Utility Customer Information System (UCIS). (Caryn Fiorina, Utility Billing Division Director, cyfiorina@santafenm.gov, 955-4364)

Item r.pdf

s) Request for Approval of Procurement of 211 Toilet Retrofit Credits in a Total Amount of \$63,300; Vistas Bonitas LLC. (Andrew Erdmann, Water Resources Coordinator, paerdmann@santafenm.gov, 955-4204)

1) Request Approval of Budget Amendment Resolution

Item s.pdf

t) Request for Approval of a Professional Services Agreement with Service Line Warranties of America; Utility Service Partners to Use the City of Santa Fe Logo on Warranty Services Correspondence. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

Item t.pdf

u) Request for Approval of Exempt Procurement in the Projected Amount of \$250,000 for Advertising, Subscriptions, On-Line Information and Publishing Services for all Departments with the City of Santa Fe; New Mexican; Shirley Rodriguez, Purchasing Manager, sjrodriguez@ci.santa-fe.nm.us, 955-5711)

Item u.pdf

v) Request for Approval of the Award of Bid # '18/27/B for Procurement of Uniforms for the City of Santa Fe; Various Vendors. (Shirley Rodriguez, Purchasing Manager, sjrodriguez@ci.santa-fe.nm.us, 955-5711)

Item v.pdf

w) Request for Approval State Price Agreement #700805-17-15677 Expected to Exceed an Amount of \$60,000 for Procurement of Bulk Fuel; Various Vendors. (Shirley Rodriguez, Purchasing Manager, sjrodriguez@ci.santa-fe.nm.us, 955-5711)

Item w.pdf

x) Request for Approval State Price Agreements: 50-000-15-00059, 60-000-16-00050, 20-000-00-00083 A,B,C in an Amount Expected to Exceed \$60,000 for Procurement of General Repairs, Supplies and Maintenance of City Owned Vehicles and Equipment; Multiple Vendors. (Shirley Rodriguez, Purchasing Manager, sjrodriguez@ci.santa-fe.nm.us, 955-5711, Daniel Garcia, Fleet Manager, dagarcia@ci.santa-fe.nm.us, 955-2351)

Item x.pdf

y) Request for Approval of Nutrition Service Incentive Program (NSIP) Agreement No. 2018-19-60026 in the Total Amount of \$83,354.92 for the Procurement of Raw Food for the Period of October 16, 2018 through June 30, 2019; North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging. (Yvette Sweeney, yasweeney@ci.santa-fe.nm.us, 955-4739).

1) Request for Approval of Budget Amendment Resolution

Item y.pdf

z) Request for the Approval of State Aid Grant in the Total amount of \$15,019.23 for Library Support; New Mexico State Library (NMSL). (Patricia C. Hodapp, pchodapp@santafenm.gov 505-955-6788)

1) Request for Approval of Budget Amendment Resolution

Item z.pdf

aa) Request for Approval of Amendment No. 1 to the Agreement between the City of Santa Fe and AFSCME Local 3999 in the Average Amount of \$40,000 per Pay Period Extending over Three Pay Periods between January 2019 and July 2019. (Bernadette Salazar, Human Resources Director, bjsalazar@ci.santa-fe.nm.us, 955-6591)

Item aa.pdf

ab) Request for Approval of the 2019 Holiday Calendar. (Bernadette Salazar, Human Resources Director, bjsalazar@ci.santa-fe.nm.us, 955-6591)

Item ab.pdf

ac) Request for Approval of Seven (7) 2018 State of New Mexico Capital Appropriation Project Agreements for a Total of \$2,247,100

1) Request for Approval to Increase Project Budgets as Indicated.

2) Request for Approval of Budget Amendment Resolutions. (David Chapman, Grant Administrator-Writer, dachapman@santafenm.gov, 955-6824)

Item ac.pdf

ad) Request for Approval of a Budget Amendment Resolution (Bar) for the Purchase of Four (4) Paratransit Vans for the Transit Division Which was Approved by City Council Through Resolution 2016-58, in the Amount of \$303,964 (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223)

Item ad.pdf

ae) Request for Approval of Lease Agreement for Outdoor Seating, Food Service and Merchandise Display on Portions of the Lincoln Ave. and Marcy St. Rights-of-Way Containing Approximately 75 Square Feet Adjoining the Westerly and Southerly Boundaries of 101 W. Marcy St. by D IV, Inc. (Edward Vigil, Property Manager, ejvigil@santafenm.gov, 955-6226)

Item ae.pdf

af) Request for Approval of Amendment No. 1 to License Agreement to Allow for Outdoor Seating, Food Service and Merchandise Display on Portions of the Lincoln Ave. and Marcy St. Rights-of-Way Containing Approximately 75 Square Feet Adjoining the Westerly and Southerly Boundaries of 101 W. Marcy St. by D IV, Inc. (Edward Vigil, Property Manager, ejvigil@santafenm.gov, 955-6226)

Item af.pdf

ag) Request for Approval of the 2018 State Homeland Security Grant Program Sub-Grant Agreement in the Total Amount of \$120,464.00; New Mexico Department of Homeland Security and Emergency Management. (David Silver; Emergency Manager, 955-6537; dmsilver@santafenm.gov)

- 1) Request for Approval of Budget Amendment Resolution
Item ag.pdf

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

ADJOURN

**SUMMARY OF ACTION
FINANCE COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, NOVEMBER 19, 2018, 5:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF CONSENT AGENDA	APPROVED	2
APPROVAL OF MINUTES	APPROVED	2
PRESENTATION	RECOGNITION	2

INFORMATIONAL

UPDATE ON FINANCIAL REPORT - 4Q1718	INFORMATION/DISCUSSION	2-4
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CONSENT AGENDA

REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE VISION STATEMENT OF THE AIRPORT ADVISORY BOARD FOR THE SANTA FE REGIONAL AIRPORT	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE APPROPRIATION OF FUNDS BY THE NEW MEXICO LEGISLATURE FOR THE "NEW MEXICO GROWN FRESH FRUITS AND VEGETABLES FOR SCHOOL	APPROVED ON CONSENT	4

**MEALS PROGRAM” AND RELATED
EDUCATION PROGRAMS**

REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO ADOPT LEGISLATION ALLOWING FOR DEVELOPMENT OF COMMUNITY SHARED SOLAR PROJECTS TO MUNICIPALITIES; AND TO ADOPT LEGISLATION TO INCREASE THE RENEWABLE PORTFOLIO STANDARDS	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE INSTALLATION AND MAINTENANCE OF SAFETY SIGNAGE IN THE CITY FOR PEOPLE ON BICYCLES	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 54TH LEGISLATURE - STATE OF NEW MEXICO - FIRST SESSION, 2019	APPROVED	4-9
REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY’S PROJECT APPLICATION VIA THE SANTA FA METROPOLITAN PLANNING ORGANIZATION FOR THE NEW MEXICO DEPARTMENT OF TRANSPORTATION ADMINISTERED FUNDING FROM THE TRANSPORTATION ALTERNATIVES PROGRAM FOR FEDERAL FISCAL YEARS 2020 AND 2021	APPROVED ON CONSENT	9
REQUEST FOR APPROVAL OF A RESOLUTION RENAMING TORREON PARK THE MIKE T. JARAMILLO TORREON PARK	APPROVED	9-10

REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE CITY OF SANTA FE ECONOMIC DEVELOPMENT PLAN ORDINANCE, ARTICLE 11-11 SFCC 1987, APPROVING AND ADOPTING A LOCAL ECONOMIC DEVELOPMENT PROJECT PARTICIPATION AGREEMENT BETWEEN THE CITY OF SANTA FE AND MARTY'S MEALS, INC. FOR LEASE PAYMENTS FOR THE EXPANSION OF A NEW HEADQUARTERS AND MANUFACTURING FACILITY, A LOCAL ECONOMIC DEVELOPMENT PROJECT	WITHDRAWN	10-11
REQUEST FOR APPROVAL OF A RESOLUTION APPROVING THE EXCHANGE AND TRANSFER OF ONE TRACT OF CITY OWNED REAL PROPERTY LOCATED AT 4491 CERRILLOS ROAD TO THE STATE OF NEW MEXICO IN EXCHANGE FOR THE TRANSFER OF MULTIPLE TRACTS OF STATE OWNED REA PROPERTY TO THE CITY OF SANTA FE	APPROVED	11-13
REQUEST FOR APPROVAL OF THE 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$64,654.65; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT	APPROVED	14
REQUEST FOR APPROVAL OF THE 2017 PRE-DISASTER MITIGATION GRANT SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$37,500; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT	APPROVED ON CONSENT	14
REQUEST FOR THE APPROVAL OF NEW MEXICO DEPARTMENT OF	APPROVED ON CONSENT	14

**TRANSPORTATION (NMDOT) GRANT
SAF-19-01 IN THE TOTAL AMOUNT OF
\$22,222 FOR THE BIENNIAL AVIATION
MAINTENANCE GRANT**

REQUEST FOR THE APPROVAL OF SOLE SOURCE PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$204,188 FOR MINIMUM REVENUE GUARANTEE AND MARKETING SERVICES FOR THE SANTA FE REGIONAL AIRPORT; NORTHERN NEW MEXICO AIR ALLIANCE	APPROVED	14-16
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REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH MNM OFFICE OF ARCHAEOLOGICAL STUDIES UNDER EXEMPT PROCUREMENT TO PROCUREMENT TO PROVIDE ARCHAEOLOGICAL SERVICES TO THE WATER DIVISION IN THE AMOUNT OF \$100,000 EXCLUSIVE OF NMGR.	APPROVED ON CONSENT	16
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REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH THE UNITED STATES BUREAU OF RECLAMATION (USBR) TO COOPERATE ON A SANTA FE BASIN UPDATE (STUDY)	APPROVED ON CONSENT	16
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REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC SERVICE COMPANY OF NEW MEXICO FOR A TIME EXTENSION FOR THE ELECTRICAL LINE EXTENSION PROJECT	APPROVED ON CONSENT	16
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REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH GREAT WESTERN ELECTRICAL, INC. FOR A TIME EXTENSION FOR THE ELECTRICAL AND SECURITY IMPROVEMENTS PROJECT AT NICOLES/MCCLURE RESERVOIR	APPROVED	16-17
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REQUEST FRO APPROVAL OF A CHANGE ORDER NO. 3 TO PROFESSIONAL SERVICES AGREEMENT WITH DENOVO VENTURES LLC FOR A TIME EXTENSION FOR SUPPORT AND MAINTENANCE OF THE CURRENT UTILITY CUSTOMER INFORMATION SYSTEM (UCIS)	APPROVED ON CONSENT	17
REQUEST FOR APPROVAL OF PROCUREMENT OF 211 TOILET RETROFIT CREDITS IN A TOTAL AMOUNT IN A TOTAL AMOUNT OF \$63,300; VISTAS BONITAS LLC	APPROVED ON CONSENT	17
REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH SERVICE LINE WARRANTIES OF AMERICA; UTILITY SERVICE PARTNERS TO USE THE CITY OF SANTA FE LOGO ON WARRANTY SERVICES CORRESPONDENCE	APPROVED ON CONSENT	17
REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT IN THE PROJECTED AMOUNT OF \$250,000 FOR ADVERTISING, SUBSCRIPTIONS, ON-LINE INFORMATION AND PUBLISHING SERVICES FOR ALL DEPARTMENTS WITH THE CITY OF SANTA FE NEW MEXICO	APPROVED ON CONSENT	17
REQUEST FOR APPROVAL OF THE AWARD OF BID # '18/27/B FOR PROCUREMENT OF UNIFORMS FOR THE CITY OF SANTA FE; VARIOUS VENDORS	APPROVED ON CONSENT	18
REQUEST FOR APPROVAL STATE PRICE AGREEMENT #700805-17-15677 EXPECTED TO EXCEED AN AMOUNT OF \$60,000 FOR PROCUREMENT OF BULK FUEL; VARIOUS VENDORS	APPROVED ON CONSENT	18
REQUEST FOR APPROVAL STATE PRICE	APPROVED ON CONSENT	18

**AGREEMENT 50-000-15-00050,
20-000-00-00083 A,B,C IN AN AMOUNT
EXPECTED TO EXCEED \$60,000 FOR
PROCUREMENT OF GENERAL REPAIRS,
SUPPLIES AND MAINTENANCE OF CITY
OWNED VEHICLES AND EQUIPMENT;
MULTIPLE VENDORS**

**REQUEST FOR APPROVAL OF NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)
AGREEMENT NO. 2018-19-60026 IN THE
TOTAL AMOUNT OF \$83,354.92 FOR THE
PROCUREMENT OF RAW FOOD FOR THE
PERIOD OF OCTOBER 16, 2018 THROUGH
JUNE 30, 2019; NORTH CENTRAL
NEW MEXICO ECONOMIC DEVELOPMENT
DISTRICT, NON-METRO AREA AGENCY
ON AGING** **APPROVED ON CONSENT** **18**

**REQUEST FOR THE APPROVAL OF
STATE AID GRANT IN THE TOTAL
AMOUNT OF \$14,019.23 FOR LIBRARY
SUPPORT; NEW MEXICO STATE
LIBRARY (NMSL)** **APPROVED ON CONSENT** **18**

**REQUEST FOR APPROVAL OF
AMENDMENT NO. 1 TO THE
AGREEMENT BETWEEN THE CITY OF
SANTA FE AND AFSCME LOCAL 3999 IN
THE AVERAGE AMOUNT OF \$40,000
PER PAY PERIOD EXTENDING OVER
THREE PAY PERIODS BETWEEN
JANUARY 2019 AND JULY 2019** **APPROVED** **18-20**

**REQUEST FOR APPROVAL OF THE
2019 HOLIDAY CALENDAR** **APPROVED ON CONSENT** **20**

**REQUEST FOR APPROVAL OF
SEVEN (7) 2018 STATE OF NEW MEXICO
CAPITAL APPROPRIATION PROJECT
AGREEMENTS FOR A TOTAL OF
\$2,247,100** **APPROVED ON CONSENT** **20**

REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION (BAR) FOR THE PURCHASE OF FOUR (4) PARATRANSIT VANS FOR THE TRANSIT DIVISION WHICH WAS APPROVED BY CITY COUNCIL THROUGH RESOLUTION 2016-58, IN THE AMOUNT OF \$303,964	APPROVED ON CONSENT	20
REQUEST FOR APPROVAL OF LEASE AGREEMENT FOR OUTDOOR SEATING, FOOD SERVICE AND MERCHANDISE DISPLAY ON PORTIONS OF THE LINCOLN AVE, AND MARCY ST. RIGHTS-OF-WAY CONTAINING APPROXIMATELY 75 SQUARE FEET ADJOINING THE WESTERLY AND SOUTHERLY BOUNDARIES OF 101 W. MARCY ST. BY D IV, INC	APPROVED ON CONSENT	20
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LICENSE AGREEMENT TO ALLOW FOR OUTDOOR SEATING, FOOD SERVICE AND MERCHANDISE DISPLAY ON PORTIONS OF THE LINCOLN AVE. AND MARCY ST. RIGHTS-OF-WAY CONTAINING APPROXIMATELY 75 SQUARE FEET ADJOINING THE WESTERLY AND SOUTHERLY BOUNDARIES OF 101 W. MARCH ST. BY D IV, INC.	APPROVED ON CONSENT	20-21
REQUEST FOR APPROVAL OF THE 2018 HOMELAND SECURITY GRANT PROGRAM SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$120,464.00; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT	APPROVED ON CONSENT	21
MATTERS FROM STAFF	INFORMATION/DISCUSSION	21

MATTERS FROM THE COMMITTEE	NONE	21
ADJOURN	ADJOURNED	21-22

**FINANCE COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
MONDAY, NOVEMBER 19, 2018, 5:00 PM**

1. CALL TO ORDER

The meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:05 pm on Monday, November 19, 2018, in the City Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Signe Lindell
Councilor Michael Harris
Councilor Carol Romero-Wirth

MEMBERS ABSENT

OTHERS PRESENT

Councilor Peter Ives
Mary McCoy, Finance Director
Bradley Fluetsch, Finance Department
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Chair Abeyta asked to move item 7, Update on Financial Report, to after the consent agenda so that the Committee can get through the action items.

Ms. McCoy said that she would like to pull item F.

Councilor Harris said that item 8 A had already been approved so he would like to remove that item.

MOTION A motion was made by Councilor Harris to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Harris pulled items E, G, I, J, M, Q, and AA for discussion.

Councilor Rivera pulled item E and H for discussion

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

5. APPROVAL OF MINUTES NOVEMBER 5, 2018

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

6. PRESENTATION

A. FINANCE EMPLOYEE OF THE MONTH FOR OCTOBER JUAN TAPIA III

Chair Abeyta and Ms. McCoy presented an award to Mr. Tapia, who is the Manager of the Fleet department.

B. FINANCE PARTNER OF THE QUARTER IRENE ROMERO

Chair Abeyta and Ms. McCoy presented an award to Ms. Romero, who is the Office Manager at the City Attorney's Office.

C. PRESENTATION TONY MARTINEZ - RETIREMENT

Chair Abeyta and Ms. McCoy presented an award to Mr. Martinez on his retirement after 18 years with the City.

7. INFORMATIONAL

A. UPDATE ON FINANCIAL REPORT - 4Q1718
Christina Keyes, Treasurer; Andy Hopkins, Senior Budget Analyst,
Brad Fluetsch, Financial Planning and Reporting Manager

Ms. Keyes said she, Mr. Hopkins and Mr. Fluetsch will be reporting the 4th quarter performance report from June 2018. Our reports are in your meeting packet.

Ms. Keys reviewed the Treasury report

Mr. Hopkins reviewed the Budget report.

Mr. Fluetsch reviewed the Investments report.

Councilor Harris said he appreciated the report very much. He knows we will get them in a timely manner after every quarter. The organization, narrative and charts enclosed are close to being self explanatory. They are very good. He thinks in the future he would like to dig down a bit more on revenue and expenditures. He appreciates the report on investments. The numbers look pretty good. At some point, when you have time Ms. McCoy, kind of look at our revenue mix and if we are too reliant on GRT. Also the issue of property tax in response to how do you fund a relatively small amount. He believes we need to have a discussion around property tax and how it breaks down. Think about that type of analysis.

Councilor Harris asked Mr. Hopkins, your table 4, page 10.3, we have salaries at 100% and benefits of 74%. What explains that.

Mr. Hopkins said it is a side effect of overtime and holiday usage and retirements. They hit salaries much more prominently than benefits. Benefits do not fluxuate with salaries. Health insurance and benefits.

Councilor Harris asked why is the amount so low compared to the budget amount.

Mr. Hopkins said that is driven more by vacancies.

Councilor Harris asked would this percentage be a typical number. Is that what we have seen in the last three fiscal years. 26% off the mark.

Ms. McCoy said we will provide you with that analysis between budget and actual for the prior three fiscal years.

Councilor Lindell said thank you for such a swell presentation and a concise packet on this. They are the best she has seen. The time, effort and process you used to put this together for us is really appreciated.

Councilor River said thank you. This is very well done. Great presentation. Thank you for your effort.

8. CONSENT AGENDA

A. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE VISION STATEMENT OF THE AIRPORT ADVISORY BOARD FOR THE SANTA FE REGIONAL AIRPORT

Approved on Consent.

B. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE APPROPRIATION OF FUNDS BY THE NEW MEXICO LEGISLATURE FOR THE "NEW MEXICO GROWN FRESH FRUITS AND VEGETABLES FOR SCHOOL MEALS PROGRAM" AND RELATED EDUCATION PROGRAMS

Approved on Consent.

C. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO ADOPT LEGISLATION ALLOWING FOR DEVELOPMENT OF COMMUNITY SHARED SOLAR PROJECTS TO MUNICIPALITIES; AND TO ADOPT LEGISLATION TO INCREASE THE RENEWABLE PORTFOLIO STANDARDS

Approved on Consent.

D. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE INSTALLATION AND MAINTENANCE OF SAFETY SIGNAGE IN THE CITY FOR PEOPLE ON BICYCLES

Approved on Consent.

**E. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING CITY OF SANTA FE LEGISLATIVE PRIORITIES FOR CONSIDERATION BY THE NEW MEXICO STATE LEGISLATURE DURING THE 54TH LEGISLATURE - STATE OF NEW MEXICO - FIRST SESSION, 2019
Jesse Guillen, City Legislative Affairs Office**

Councilor Harris said we spoke in the past about the work the Airport Advisory Board has undertaken to build a case on the \$14 million for the Airport. We will have something to distribute to all members of the Governing Body prior to the Legislative

breakfast. We will also be adding a Resolution on landing fees. There is a gap in State law to include a certain category of airplane in the assessment of landing fees. It is part of our financial stability plan. It could generate up to \$300,000 annually. The bill regarding this change passed last year, but was pocket vetoed by Governor Martinez.

Councilor Rivera asked Jesse there were a number of Resolutions in the packet. Is the first one the one that will make it to Council.

Mr. Guillen said at PUC some members wanted to have the Resolution redrafted. Mark Duran did that and that is the second draft in your packet. That was part of the discussion to change the format. Also there were some concerns about the City Resolutions included that are too dated and some Municipal League Resolutions that were too dated. This is your Resolution. If you want to remove anything or restructure in some way that is up to you. He is happy to do it.

Councilor Rivera asked did you or your staff go through the City Resolutions to see what had already been addressed and pull them.

Mr. Guillen said yes we did.

Councilor Rivera asked the Municipal League as well.

Mr. Guillen said 2016 were the ones approved by Council. There is no inclusion of 2017 Resolutions as he did not receive any responses on those. This year he included all of the 2018 Municipal League Resolutions that were deemed as priorities. You are more than welcome to take any off.

Councilor Rivera said there is a second Resolution on page 9 that says matters that pertain to statewide business licensing. Do we know what kind of impact that will have on the City.

Mr. Guillen said this was brought to him by Matt Brown. He would be a better person to speak to this.

Councilor Lindell said she and Mr. Brown talked briefly about this. A couple of other cities are bringing this forward. The idea of having to get City business licenses in every City seemed onerous. There did not seem to be a true downside to this for the City.

Chair Rivera said so the State would develop a process for a statewide license and distribute that information and the licenses.

Councilor Lindell said yes.

Councilor Romero-Wirth said there are three Resolutions in this packet. Which

one are we working from.

Chair Abeyta asked Jesse what is the difference between the three.

Mr. Guillen said it should say substitute Resolution on the top.

Mr. Duran said he is very familiar with the first one introduced. It is the one developed by staff. At the last Public Utilities meeting he was asked to reorganize it and that is the one he put together.

Mr. Guillen said the first one is the original, the second is the first substitute and the third one is Mark's substitute.

Councilor Romero-Wirth asked what are we being asked to do with these three versions.

Mr. Guillen said that is up to you.

Mr. Duran said he appreciates all the work staff and Jesse have done. We have gone through this process every year that the resolution we start with is to be added and subtracted from by you. The idea is for you to move on a resolution that would be worked on. He was asked to reorganize it in the way that it would be worked on.

Councilor Romero-Wirth asked how does the substitute differ from the first one.

Mr. Guillen said there are additions to capital outlay and items for Mark to support at the Legislature.

Councilor Romero-Wirth asked and how is that one different from Mark's substitute.

Mr. Guillen said they are the same information, but structured in a different way.

Councilor Romero-Wirth said the PUC asked that the Resolution be restructured and that it come back through all the committees before it goes to Council in December. She thinks the one we need to work from is Mark's version and then think about things that need to be incorporated. The feeling at PUC was that some Resolutions were outdated and that the Municipal League Resolutions be not put on our list, but added as an addendum instead of pulling out particular resolutions. We are a member of the Municipal League so that would be just to acknowledge that.

Chair Abeyta said when he looks at the three Resolutions it looks like first one was substituted by the second one. So we eliminate the first one. Mark, just look at the language from the second one and make sure any that needs to be incorporate into your version is in the third one.

Councilor Romero-Wirth said yes then it goes back to committees before Council.

Chair Abeyta said so Mark's is the third one.

Councilor Romero-Wirth said the feeling at PUC was to simplify. The idea was to include the Municipal League items as an addendum and not cherry pick.

Chair Abeyta said so the third one is the one adopted by PUC.

Councilor Romero-Wirth said we only asked that the Resolution be reorganized.

Councilor Rivera asked Mark based on your third Resolution you left all the City Resolutions we wanted you to keep an eye on at the Legislative session.

Mr. Duran said yes. He took the comments from PUC regarding why the older Resolutions were here and only some of the Municipal League Resolutions were there and he went from there. He was asked to restructure it with what seemed like a current state of affairs. He took the existing Resolution and structured it with the citywide priorities, district priorities and statutory priorities and incorporated a structured Resolution leaving the opportunity for you to say leave these or add these.

Councilor Rivera said thank you. In your opinion do the Municipal League Resolutions have a place in ours or should they be left out.

Mr. Duran said many of those priorities are the priorities that would have risen to the priority level anyway. He included those. He brought the most important ones into the Resolution. Then there is catch-all language there as well in case other items become hot. It is the same with ICIP. The catch-all phrases allow us to move on anything.

Councilor Rivera asked other Resolutions that come up between now and the end of the year could be given to you separately.

Mr. Duran said exactly.

Councilor Romero-Wirth said when we pass Resolutions those also get sent to each of the members of our delegation now. They are seeing those.

Chair Rivera said he does want to take some responsibility for the mix up in the Resolutions. He is not sure we gave you, Jesse, clear direction. You were not here. Linda was, but he is not sure it was communicated to you 100%.

Chair Abeyta said we all agree it is the third Resolution we adopt.

Councilor Romero-Wirth said we need to be clear about what should go forward to the other committees. This will be confusing in this form. We need to be clear what we are talking about.

Councilor Harris said later on we are going to have our 4th quarter report. In the report there will be a phrase that identifies Legislation that opens up investment opportunities for municipalities. That is a Resolution that comes from the Municipal League. With this example how do we provide direction to Mr. Duran.

Chair Abeyta said the City Manager has been identified as the one person who will communicate with Mr. Duran. He feels any of us can communicate with Mr. Duran.

Councilor Harris said it is a pretty dynamic environment to say the least. In the example he gave, the responsibility is to identify issues to the City Manager and he will forward that on to Mr. Duran.

Chair Abeyta said he recommends that we refer the third Resolution to the other committees.

Councilor Ives said a constituent contacted him and asked that we add a request that the State spend some funds on the State controlled road Paseo de Peralta to St. Frances. \$1 million. He hopes to have this Body recommend that as a priority. What do you think of that Mark.

Mr. Duran said it would have to be a District 5 priority.

Councilor Ives said his understanding is that section of roadway would not percolate up to a priority list for five years.

Mr. Duran said we have citywide priorities and two district priorities each. The State has a lot of money this year. We have three citywide priorities. Solar, roads and streets and the airport. He has been hearing buzz about infrastructure. We could add an infrastructure priority. We could make the airport an infrastructure priority. If that is what you want to do. It is up to you and your colleagues to decide if it raises to priority.

Councilor Ives said he would not want to pursue to make it a district priority. It is in District 1 not in his District. It is a roadway in significant need of work and within control of the State. Maybe allocate funding to DOT to address that roadway.

Councilor Rivera said we start this process several months in advance. We come up with priorities. We stick to that process because in years past when we try to incorporate things like this we have all kinds of other needs that also rise to the top. Where does it stop and at what point does it stop. If you want to do a separate Resolution he supports that, but is not interested in changing this document by adding more projects. It just opens the door.

Councilor Ives said he is merely bringing this forward because his constituent brought it forward to him with the potential extra funding from the State. It is more for the State to elevate it.

Councilor Rivera said this City priorities.

Councilor Harris said to reinforce what Councilor Rivera said, if he had to argue for the State to take care of some of our streets he would recommend St. Michaels.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Harris, to adopt the Resolution brought forward by Mr. Duran and that it go by itself to the remainder of the committees for consideration.

Councilor Harris said he would like to add a friendly amendment that the process can continue by contacting the City Manager to give an additional Resolution to Mr. Duran.

Councilor Rivera said he is fine with that.

VOTE The motion passed unanimously by voice vote.

F. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION VIA THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR THE NEW MEXICO DEPARTMENT OF TRANSPORTATION ADMINISTERED FUNDING FROM THE TRANSPORTATION ALTERNATIVES PROGRAM FOR FEDERAL FISCAL YEARS 2020 AND 2021

Approved on Consent.

G. REQUEST FOR APPROVAL OF A RESOLUTION RENAMING TORREON PARK THE MIKE T. JARAMILLO TORREON PARK

Councilor Harris said this resolution created a lot of discussion in our town. He has removed his name from the Resolution. The protocol for naming parks and public buildings and the phraseology in the Resolution is why he has to vote against this.

Councilor Lindell read a letter from former Mayor Coss which is attached herewith to these minutes as Exhibit "1".

Councilor Lindell said to add to this she has heard from a few people, maybe four

to 6, that their feeling is that naming the park after Mr. Jaramillo does not meet the State guideline. She is bothered that in light of good community deeds some choose to focus on an illegal deed of Mr. Jaramillo. 34 years ago he was incarcerated for 6 months for tax evasion. He screwed up, paid for it and is now here to help. This example of a second chance to do it differently and to help others is a great image. Her mom said every saint has a past and every sinner has a future. She thinks she is right on this one. We celebrate as a community diversity and how people can contribute to our City. Not everyone as a straight and narrow path to making their contribution.

Councilor Harris said the notion of good morale character is not only found in our Resolution, it is used in a couple of legal issues. He does understand human nature and that things happen along the way. There are different attributes that constitute good morale character. Generally when a person is convicted of a felony that is a strike in terms of meeting that description. Given what we have in this situation he is opposed. He respects Councilor Lindell's opinion on any number of things. How about changing the name to Jaramillo Torreon. They worked together on everything they did. That would be a compromise, but it does not seem that will work. He will make that a formal amendment and see what people think.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Rivera, to approve the request.

Councilor Harris said this is going to Council on the 12th. He will think the amendment through and write it up for that meeting.

Councilor Rivera said the title now says Mike T. Jaramillo Torreon Park. You just don't want the Mike T.

Councilor Harris said yes. He thinks that is a good compromise.

VOTE The motion passed on a voice vote of 3 yes and 2 no. The no votes were Councilor Romero-Wirth and Councilor Harris.

H. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE CITY OF SANTA FE ECONOMIC DEVELOPMENT PLAN ORDINANCE, ARTICLE 11-11 SFCC 1987, APPROVING AND ADOPTING A LOCAL ECONOMIC DEVELOPMENT PROJECT PARTICIPATION AGREEMENT BETWEEN THE CITY OF SANTA FE AND MARTY'S MEALS, INC. FOR LEASE PAYMENTS FOR THE EXPANSION OF A NEW HEADQUARTERS AND MANUFACTURING FACILITY, A LOCAL ECONOMIC DEVELOPMENT PROJECT

Ms. McCoy said Matt Brown just informed her that this item needs to be removed

from this agenda. It has not gone to the Economic Development Subcommittee or the Economic Development Advisory Committee yet. It needs to go there first.

Councilor Rivera said he will wait until this comes back to this Committee, but he wants to make sure Mr. Brown has the funding for this within his budget to handle any monies that will go out.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Harris to withdraw this item from the agenda.

VOTE The motion passed unanimously by voice vote.

I. REQUEST FOR APPROVAL OF A RESOLUTION APPROVING THE EXCHANGE AND TRANSFER OF ONE TRACT OF CITY OWNED REAL PROPERTY LOCATED AT 4491 CERRILLOS ROAD TO THE STATE OF NEW MEXICO IN EXCHANGE FOR THE TRANSFER OF MULTIPLE TRACTS OF STATE OWNED REAL PROPERTY TO THE CITY OF SANTA FE

Councilor Harris said this language shows up in the substitute Resolution that we just discussed. It is not in the 3rd version. This is something that has been discussed a lot over the last year and half as we worked on the Midtown Campus property. He is surprised to see the Resolution includes Valdez Park in addition to the Midtown property. The focus was on the 20 acres that are around Arroyo Chamisa. There are a couple of State facilities there. He spoke to Mr. Moody to try to sort out how this happened. We need to sort this out rather than move forward now.

Mr. Moody said the Richards Avenue parcel near the Rodeo grounds at the Arroyo Chamisa crossing was originally part of this scheme. His understanding is that the particular parcel was not in the direct control of GSD. It was in direct control of the Game and Fish Department. When he arrived in this position this was this scheme. That Game and Fish parcel was no longer in this scheme and the parcel in Valdez Business Park was.

Councilor Harris said he presumes those parcels will have the same restrictions. They would potentially have greater value to the City if they could be developed residentially. The Arroyo Chamisa parcel had a number of advantages. He knows Councilors Romero-Wirth and Ives are sponsors of this and maybe they can tell me if this is really what they want.

Councilor Ives said he had some of the first discussions with Matt O'Rielly and Secretary Berkel with the State. The objective within the City was to secure as much property owned by the State around the City as possible. The second priority would have been the section owned by Game and Fish. There was talk about parcels at the

Valdez Business Park. Both were in the discussions from the get go. We looked at what was best strategically for the City.

Councilor Romero-Wirth said she became involved with this soon after she was elected. Matt O'Rielly came to her with this package as it is today. He briefed her and said that everything was moving along fine. It was pulled from the last Legislative session because the Governor was not in favor of it. He wanted her to be aware that he was bringing this forward the next Legislative session. She doesn't know all the moving pieces prior to that. This was the land swap that was proposed and there is support at the State for it.

Councilor Harris said he had never heard about Valdez and there had been a lot of reorientations by Mr. O'Rielly about what he could accomplish. Some he did and some he was not able to. Councilor Ives made the significant statements. He agrees. He feels Valdez Park is the third choice. Before too long we should be seeing a contract for engineering services looking at alternatives for the Arroyo Chamisa crossing study. Whether it is Richards or not, it is most likely any crossing would go through this parcel so for that reason alone it should be more of a priority. He would like to postpone this and not pursue it during this Legislature and let the engineering team work on their project. We need to keep the Arroyo Chamisa property on the radar.

Councilor Romero-Wirth said part of the reason why this was put together was because of the land value and because of the importance of the Midtown Campus wanting to add to that area as we think about the long term future.

Chair Abeyta has to leave the meeting. Councilor Rivera took over the meeting as Chair.

Councilor Harris said he thinks we are premature on this. There are two different yards in that property. It is about 20 acres with a flood plane running right through the middle of it. Think comparable value. He would rather make a proposal for something where we are stronger and are asking the other side to step away from \$200,000. He thinks we need to step back and look at this and make sure we understand the dynamics and what we can accomplish with the new administration. He doesn't think this is our best case.

Councilor Romero-Wirth said the \$200,000 difference is the importance of the Midtown Campus to us and to bring as much of that property under our control as possible.

Councilor Harris said we have money in our budget for this year to essentially carry this property. We will be carrying the property for at least a year while we get some things in place. There will be very little movement during that time. We would have a better argument at a different time.

Chair Rivera said he was Fire Chef when we did the emergency crossing for Arroyo Chamisa. Game and Fish had no intention of getting rid of that property. That was 10 years ago. Has there been movement.

Mr. Moody said during his tenure, no.

Chair Rivera said the property in the Valdez Park area, The City is already using some of that property, aren't they, as an impound lot and a police officer is living on that property as well.

Mr. Moody said he did not know.

Chair Rivera said that may be part of the decision.

Councilor Ives said he urges the Committee to move this forward with direction to staff to explore the questions Councilor Harris raised. This represents a deal that could be done. Secretary Berkel, before his departure from GSD, has worked hard to make this a solid transaction. He does not doubt that getting Game and Fish on board is for good and solid reasons. Let's work on the questions and move it forward.

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor Lindell, to approve the request.

Councilor Harris said he will abstain at this point. He proposed really looking at this and he may propose an amendment that prioritizes the three parcels and we will see where that might end up.

Councilor Romero-Wirth said while it is true we may not move for a year with Midtown we will be planning on what we will do with that property. She thinks we need to see what we can do with this deal.

Councilor Harris said he agrees. We are getting ready to plan the Midtown property. We are also getting ready to engineer a section in the Arroyo Chamisa project.

Mr. Moody asked for clear direction to him with this action.

Councilor Romero-Wirth said this motion is to move it forward. It would be good to understand why the other properties mentioned tonight were not considered as the ones amenable to the City and State.

VOTE The motion passed by a voice vote of 3 yes and 1 abstention. Councilor Harris abstained.

J. REQUEST FOR APPROVAL OF THE 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$64,654.65; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Councilor Harris said he is confused by the BAR a bit. Is this to bring some of our own money in to match the grant.

Mr. Silver said yes, the grant requires a match. It was discovered during the process that the match was not included in the budget for this fiscal year. This brings that in.

Councilor Harris asked what is the value of the match from Risk Management.

Mr. Silver said \$50,304.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

K. REQUEST FOR APPROVAL OF THE 2017 PRE-DISASTER MITIGATION GRANT SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$37,500; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Approved on Consent.

L. REQUEST FOR THE APPROVAL OF NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) GRANT SAF-19-01 IN THE TOTAL AMOUNT OF \$22,222 FOR THE BIENNIAL AVIATION MAINTENANCE GRANT

Approved on Consent.

M. REQUEST FOR THE APPROVAL OF SOLE SOURCE PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$204,188 FOR MINIMUM REVENUE GUARANTEE AND MARKETING SERVICES FOR THE SANTA FE REGIONAL AIRPORT; NORTHERN NEW MEXICO AIR ALLIANCE

Councilor Harris said Ms. Wheeler, Mr. Kirk and Mr. Baca are here tonight. He is glad to see this in front of us. He is most familiar with this. We should review the

monies and the importance of this. The Air Alliance supports the regional Airport and as such we have regional partners. He has been attending Board meetings of the Alliance. The county, the Town of Taos, the Taos Ski Valley and more are part of this group. It is important to understand what the Air Alliance has been able to accomplish. This takes the relationship to the next level by formalizing the relationship.

Mr. Kirk said the Air Alliance formed when there was recognition that good air service needed to grow. We have been able to accomplish growth in the air service with American and United that we had. A flight was added to Phoenix, a flight added to Dallas and a flight to Denver was added. We have been told that American is adding another flight to Denver in April. This is good. We are supported by the region to grow the entire region. We are now pursuing the next important step to start trying to find direct non stop service to other sites. Los Angeles, San Francisco and Chicago have all been suggested to us. The Alliance does these things in a very sophisticated manner. To do this we need a clear business plan backed up by data showing profitability to that airplane. We have access to sophisticated data bases. We have to figure out who to approach to provide the service. We have InterVISTAS doing a study for us and then will go with us to talk to airlines and persuade them that it is a good idea to have a new route. The City will be involved in this as will as local businesses before we reach a final conclusion. It is a community project.

Councilor Harris said thank you. It is appreciated.

Councilor Harris said he appreciates staff working with us to get a formal relationship between the City and the Air Alliance. The partners are just waiting for the City to finalize these arrangements so they can send this years contribution which in their case is \$50,000.

Mr. Kirk said the County also is ready to make their contribution. When we started this effort the Airport was seeing 250 to 300 passengers a day. This year the average is 650.

Ms. Wheeler said the City is not the fiscal agent, but the agreement is being used as a template to facilitate their contributions to the Airport.

Councilor Lindell asked what is the term of our agreement with the Alliance.

Ms. McCoy said it is to terminate June 30th 2020, but is renewable for two years.

Councilor Lindell asked do we get financials from the Alliance.

Ms. Wheeler said yes, every year, as part of their annual report.

Councilor Lindell asked Ms. Wheeler to forward that to her for Council.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

Chair Rivera said he wanted to thank Councilor Harris for stepping up and making changes to the Airport Advisory Board. Having a Councilor sit on that Board as made a real difference at the Airport.

N. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH MNM OFFICE OF ARCHAEOLOGICAL STUDIES UNDER EXEMPT PROCUREMENT TO PROCUREMENT TO PROVIDE ARCHAEOLOGICAL SERVICES TO THE WATER DIVISION IN THE AMOUNT OF \$100,000 EXCLUSIVE OF NMGR.

Approved on Consent.

O. REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH THE UNITED STATES BUREAU OF RECLAMATION (USBR) TO COOPERATE ON A SANTA FE BASIN UPDATE (STUDY)

Approved on Consent.

P. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC SERVICE COMPANY OF NEW MEXICO FOR A TIME EXTENSION FOR THE ELECTRICAL LINE EXTENSION PROJECT

Approved on Consent.

Q. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH GREAT WESTERN ELECTRICAL, INC. FOR A TIME EXTENSION FOR THE ELECTRICAL AND SECURITY IMPROVEMENTS PROJECT AT NICOLES/MCCLURE RESERVOIR

Councilor Harris said items P and Q run hand in hand. He would like to clarify that the time extension for PNM is driving the extension for Great Western. One of the problems he had is what is the justification for the time extension.

Mr. Jones said the request for a time extension is the project is already expected to take longer than originally thought. An oversight on PNM's part is part of the

magnitude of the project. They were not able to just choose the vendor. We had to go through the process to award the bid. It created more time to get their contractor going. Also there was a Forest Service permitting issue. We are asking for an exception through the fiscal year.

Councilor Harris said that makes sense. Do a memo to explain that for the Council packet.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

R. REQUEST FOR APPROVAL OF A CHANGE ORDER NO. 3 TO PROFESSIONAL SERVICES AGREEMENT WITH DENOVO VENTURES LLC FOR A TIME EXTENSION FOR SUPPORT AND MAINTENANCE OF THE CURRENT UTILITY CUSTOMER INFORMATION SYSTEM (UCIS)

Approved on Consent.

S. REQUEST FOR APPROVAL OF PROCUREMENT OF 211 TOILET RETROFIT CREDITS IN A TOTAL AMOUNT OF \$63,300; VISTAS BONITAS LLC

Approved on Consent.

T. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH SERVICE LINE WARRANTIES OF AMERICA; UTILITY SERVICE PARTNERS TO USE THE CITY OF SANTA FE LOGO ON WARRANTY SERVICES CORRESPONDENCE

Approved on Consent.

U. REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT IN THE PROJECTED AMOUNT OF \$250,000 FOR ADVERTISING, SUBSCRIPTIONS, ON-LINE INFORMATION AND PUBLISHING SERVICES FOR ALL DEPARTMENTS WITH THE CITY OF SANTA FE NEW MEXICO

Approved on Consent.

- V. REQUEST FOR APPROVAL OF THE AWARD OF BID # '18/27/B FOR PROCUREMENT OF UNIFORMS FOR THE CITY OF SANTA FE; VARIOUS VENDORS**

Approved on Consent.

- W. REQUEST FOR APPROVAL STATE PRICE AGREEMENT #700805-17-15677 EXPECTED TO EXCEED AN AMOUNT OF \$60,000 FOR PROCUREMENT OF BULK FUEL; VARIOUS VENDORS**

Approved on Consent.

- X. REQUEST FOR APPROVAL STATE PRICE AGREEMENT 50-000-15-00050, 20-000-00-00083 A,B,C IN AN AMOUNT EXPECTED TO EXCEED \$60,000 FOR PROCUREMENT OF GENERAL REPAIRS, SUPPLIES AND MAINTENANCE OF CITY OWNED VEHICLES AND EQUIPMENT; MULTIPLE VENDORS**

Approved on Consent.

- Y. REQUEST FOR APPROVAL OF NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) AGREEMENT NO. 2018-19-60026 IN THE TOTAL AMOUNT OF \$83,354.92 FOR THE PROCUREMENT OF RAW FOOD FOR THE PERIOD OF OCTOBER 16, 2018 THROUGH JUNE 30, 2019; NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT, NON-METRO AREA AGENCY ON AGING**

Approved on Consent.

- Z. REQUEST FOR THE APPROVAL OF STATE AID GRANT IN THE TOTAL AMOUNT OF \$14,019.23 FOR LIBRARY SUPPORT; NEW MEXICO STATE LIBRARY (NMSL)**

Approved on Consent.

- AA. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF SANTA FE AND AFSCME LOCAL 3999 IN THE AVERAGE AMOUNT OF \$40,000 PER PAY PERIOD EXTENDING OVER THREE PAY PERIODS BETWEEN JANUARY 2019 AND JULY 2019. Bernadette Salazar, Director, Human Services**

Councilor Harris said he looked at the union contract section on incentive pay

increases. There are categories, but he did not see anything on this action. Is this justified under article 34.

Ms. Salazar said this could fit into that article. The current article on incentive pay does not address retention incentives. That is why we are proposing this amendment.

Councilor Harris asked under what authority. It does not speak specifically to retention.

Ms. Salazar said that is correct and that is why we want to add this to article 34. This is to be over three pay periods, but is a one time thing. January through June.

Councilor Harris asked what is the justification. The categories are specific. He has no objection to this, but he is wondering is there no other justification that is needed under our contract between the City and the Union.

Ms Salazar said as long as both the City and the Union agree and there is sufficient budget to support it we can request amendments to the contract.

Chair Rivera said this is for the drivers and operators themselves.

Ms. Salazar said correct.

Chair Rivera said explain to him the issues about trying to find replacement drivers why we are we not getting people.

Ms. Salazar said it has to do with pay. In working with the Division and the Union this is a short term solution for the pay issue we have.

Chair Rivera said he assumes some of this is waiting for the class and comp study.

Ms. Salazar said yes. We should have the results no later than December 7th. That will address this on a long term basis.

Chair Rivera asked how long does it take to train drivers.

Mr. Wilson said from a vacancy it is a couple of months before we have a driver trained. If they don't have a commercial drivers license we will train them and it takes six weeks for that. Then another week for route training. So it could be as much as four months and that is best case scenario.

Chair Rivera asked so what issues do we hope to address with this funding. You will have to begin the process of hiring in February. Will we be looking to extend this.

Ms. Salazar said we are hoping there will be time for the class and comp study to come out. It will address pay for these positions.

Chair Rivera said in addition to additional pay the operators are working quite a bit of overtime.

Ms. Salazar said yes, a lot of overtime. More than usual.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

AB. REQUEST FOR APPROVAL OF THE 2019 HOLIDAY CALENDAR

Approved on Consent.

AC. REQUEST FOR APPROVAL OF SEVEN (7) 2018 STATE OF NEW MEXICO CAPITAL APPROPRIATION PROJECT AGREEMENTS FOR A TOTAL OF \$2,247,100

Approved on Consent.

AD. REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION (BAR) FOR THE PURCHASE OF FOUR (4) PARATRANSIT VANS FOR THE TRANSIT DIVISION WHICH WAS APPROVED BY CITY COUNCIL THROUGH RESOLUTION 2016-58, IN THE AMOUNT OF \$303.964

Approved on Consent.

AE. REQUEST FOR APPROVAL OF LEASE AGREEMENT FOR OUTDOOR SEATING, FOOD SERVICE AND MERCHANDISE DISPLAY ON PORTIONS OF THE LINCOLN AVE, AND MARCY ST. RIGHTS-OF-WAY CONTAINING APPROXIMATELY 75 SQUARE FEET ADJOINING THE WESTERLY AND SOUTHERLY BOUNDARIES OF 101 W. MARCY ST. BY D IV, INC

Approved on Consent.

AF. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LICENSE AGREEMENT TO ALLOW FOR OUTDOOR SEATING, FOOD SERVICE AND MERCHANDISE DISPLAY ON PORTIONS OF THE LINCOLN AVE.

AND MARCY ST. RIGHTS-OF-WAY CONTAINING APPROXIMATELY 75 SQUARE FEET ADJOINING THE WESTERLY AND SOUTHERLY BOUNDARIES OF 101 W. MARCH ST. BY D IV, INC.

Approved on Consent.

AG. REQUEST FOR APPROVAL OF THE 2018 HOMELAND SECURITY GRANT PROGRAM SUB-GRANT AGREEMENT IN THE TOTAL AMOUNT OF \$120,464.00; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Approved on Consent.

9. MATTERS FROM STAFF

Ms. McCoy said we will follow up on the questions from the last meeting via email.

Chair Rivera said last meeting we asked you to find out about the mid year process and what that will look like.

Ms. McCoy said we are still working on that. At next Finance meeting we will have a memo that outlines that for you.

Councilor Harris asked on the mid term review that was extended by the Mayor does it represent a significant drain of staff resources.

Ms. McCoy said it is a great opportunity to do a review of where we are at. The process we are working on is doing that monthly department by department. That will be real time data to provide to our managers for decision making process.

Councilor Harris said it does not cause extra efforts, but helps report the shape of things to come. It is an internal exercise going forward to manage monthly.

10. MATTERS FROM THE COMMITTEE


None.

11. ADJOURN

There being no further business before the Committee the meeting adjourned at 7:12 pm.



Councilor Roman Abeyta, Chair



Elizabeth Martin, Stenographer

Dear Sig,

I just wanted to send a note thanking you for moving to get Debbie's picture up in city hall. I also think naming Torreon Park after Mike Jaramillo is a positive move. Mayor Debbie Jaramillo deserves to be remembered and she will be whenever we think of affordable housing, collective bargaining for public employees, protection of cultural diversity or the Santa Fe Railyard.

Torreon Park, though, would not be the same without the neighborhood activism inspired by Mike and Debbie Jaramillo. Before Debbie was ever elected to office, Mike always supported Debbie in public life. The first battle was stopping the Richards Avenue/West Alameda Arterial Road Project. Neighbors, led by Mike and Debbie, rose up to oppose a 4-lane arterial road project, developed by City Hall. The project would have brought traffic directly from Cerrillos Road via a 4-lane bridge over the Santa Fe River at Richards Avenue to an Alameda that would have been enlarged to a 4-lane arterial road. Life in Casa Solana and every neighborhood along Alameda would have been transformed to something much different than it is today. Imagine a 4-lane arterial like Zia Road adjacent to Torreon Park. Would you let your children play there? The only reason that didn't happen is that Mike and Debbie, along with hundreds of neighbors, took political and legal action.

Mayor Debbie Jaramillo is famous, but the Mike and Debbie who stopped the Richards Avenue/West Alameda Project, preserving both Torreon Park and the neighborhoods of West Alameda were just citizens. Citizens who took action. Renaming the park after Mike Jaramillo, the Santa Fe vecino who helped his wife Debbie lead a struggle and then gain political office tells the neighbors who use Torreon Park that their stories are important and that they, too can take action to protect Santa Fe.

Mayor Coss

~~Chairman~~ The moral high ground

EXHIBIT

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