



# Agenda

---

## SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday October 18<sup>th</sup>, 2018  
5:15 to 6:15 pm  
Rail Yard Offices  
500 Market Street Station Suite 200

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes June 21<sup>st</sup> 2018 and August 18<sup>th</sup> 2018
- VI. Financial Report – Richard De Mella
  - A. Budget – Detailed Budget and Financial FY 18/19
  - B. Approve of Financial Report
- VII Presentations:
  - CIS
  - ICM
  - Re-Engagement
- VIII Matters from the Board
- IX Matters from the Public
- X Next Meeting December 20th, 2018
- XI. Adjournment

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE:** 10/09/2018

**TIME:** 10:45 AM

**SF Regional Juvenile Justice Board  
Index  
Meeting of October 18, 2018**

<b>Item</b>	<b>Description</b>	<b>Page</b>
Cover Sheet		0
Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 5:25 p.m. by Mark Dickson, Vice Chair.	
Roll Call	A quorum was established by roll call reflected in minutes.	1
Approval of the Agenda	<i>Deacon Trujillo moved to approve the agenda as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.</i>	1
Introductions of Board Members and Guests	Guests listed in minutes.	
Approval of Minutes of June 21, 2018 and August 18, 2018	<i><b>MOTION: Deacon Trujillo moved to approve the minutes of June 21, 2018 as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.</b></i>  <i><b>MOTION: Deacon Trujillo moved to approve the minutes of August 18, 2018 as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.</b></i>	
Financial Report A. Budget- Detailed Budget & Financial FY 18/19 B. Approve Financial Report	<b>MOTION: Mr. Lindahl moved to approve financial report for August 2018, second by Ms. Romero, motion carried by unanimous voice vote.</b>  <b>MOTION: Deacon Trujillo moved to approve financial report for September 2018 financial report, second by Mr. Lindahl, motion carried by unanimous voice vote.</b>	
Presentations: CIS ICM Re-Engagement	Informational, no formal action.	
Matters from the Board	Informational, no formal action	
Matters from the Public	Katy attended meeting as a guest, learning about Prevention of Substance Abuse	
Next Meeting December 20, 2018	Informational	
Adjournment and Signature Page	There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:15 pm.	

**Santa Fe Regional Juvenile Justice Board Meeting**  
**Railyard Offices 500 Market Street Santa Fe, NM**  
**October 18, 2018**  
**5:15 p.m. to 6:15 p.m.**

**1. CALL TO ORDER**

The Santa Fe Regional Juvenile Justice Board was called to order at 5:25 p.m. by Mark Dickson, Vice Chair. A quorum was established.

**2. ROLL CALL**

**Present**

Mark Dickson, Vice Chair  
Deacon Anthony Trujillo  
Jennifer Romero  
Richard Lindahl

**Excused/Not Present**

Judge Mary Marlowe Sommer  
Councilor Roman Abeyta

**Staff Present**

Richard DeMella, City Liaison

**Others Present**

Heather Vigil, Youth Works  
Andrea Sandoval, Prospective Member  
Julia Bergen, Santa Fe Community Schools  
Channel Delgado, Teen Court  
Katy, Doing a project for her Associate Degree  
Fran Lucero, Stenographer

**3. APPROVAL OF THE AGENDA**

***Deacon Trujillo moved to approve the agenda as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.***

**4. INTRODUCTION OF BOARD MEMBERS AND GUESTS**

Andrea Sandoval, Juvenile Probation Officer  
Heather Vigil, Youth Works  
Julia Bergen, Santa Fe Community Schools

**5. APPROVAL OF MINUTES FROM June 21, 2018 and August 16, 2018**

***MOTION: Deacon Trujillo moved to approve the minutes of June 21, 2018 as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.***

***MOTION: Deacon Trujillo moved to approve the minutes of August 2018 as presented, second by Mr. Lindahl, motion carried by unanimous voice vote.***

**6. FINANCIAL REPORT**

**A. Budget- Detailed Budget and Financial FY 18/19**

**Invoices included in the packet.**

**End of August 2018:**

Total Grant Amount	\$130,113.00
Previous Balance	\$130,113.00
Amount of this billing	\$1047.50
Grant Balance	\$129,065.50
Match Contribution this billing	\$5,212.18

**End of September 2018:**

Total Grant Amount	\$130,113.00
Previous Balance	\$129,065.50
Amount of this billing	\$7,260.00
Grant Balance	\$121,805.50
Match Contribution this billing	\$3,306.00

Deacon Trujillo asked the providers if they are experiencing any difficulties in the reporting systems or any major drawbacks as in the past.

Ms. Vigil, Youth Works: We encounter that the line item for education reengagement are different from the line items last fiscal year and we are encountering a difficulty where the young people that are being referred to us for education reengagement are youth that are truant in school and they have not been adjudicated. There is a line item in education reengagement that is for court attendance, but we can't bill from that because the youth referred to us have never been adjudicated and ideally they are never adjudicated. It might be an oversight.

Mr. DeMella said it is an oversight, said on the bottom of August billing it says (Case Management) CM, and a new one has been provided. Mr. DeMella will send the new form to the providers.

Ms. Bergman said it is an adjustment as they are not only supporting Cesar Chavez exclusively because of the age difference. It is time consuming, but we have a good system for tracking the data on student information. We are OK.

The Chair asked if the providers have received payments in a timely manner. The providers said there are no problems with payments.

Mr. DeMella reported that Mr. Sam Jackson has resigned from the Regional Juvenile Justice Board.

**MOTION: Mr. Lindahl moved to approve financial report for August 2018, second by Ms. Romero, motion carried by unanimous voice vote.**

**MOTION: Deacon Trujillo moved to approve financial report for September 2018 financial report, second by Mr. Lindahl, motion carried by unanimous voice vote.**

## **7. PRESENTATION:**

### **A. CIS – Ms. Julia Bergman**

The Board would like to know what the program does and allow questions from the Board.

These comments related to questions from last meeting: Deacon Anthony Trujillo asking if Community in Schools needed more money? At a prior meeting Ms. Bergman said she could support Regional Juvenile Justice to discuss how they could obtain leverage the funding from CYFD for the work that Juvenile Justice does. This could be a future discussion. Ms. Bergman said they had a site visit in the spring and we are happy to re-schedule for Cesar Chavez and Ortiz as both schools are being funded. The last thing we discussed at the site visit is supporting the students going from middle school to high school.

Ms. Bergman: Community in Schools has been in Santa Fe for 6 years, when we started we were in 2 schools and our budget was \$200,000 and now we are now in 6 schools and our budget is \$1.6 million and we have 20 members on our staff. We are part of a National Network, Community in Schools, 45 years old working in 26 states including the District of Columbia delivering an evidence-based framework. We are supporting typically very high-risk kids ages Pre-K to high school. The majority of the kids we work with here in Santa Fe are low poverty and we are in 11 schools. What we do is place full time social worker trained professionals, 12 of our 14 site coordinators are English-Spanish bilingual as the majority of our population is Spanish speaking. We have a

phenomenal team and they are trained in the Community in Schools model for delivering what is a very robust wrap around service model, which is an integrated school model. We are in the school full time and work with the school principals and school wellness teams to provide support for the entire school population and high-risk students and their family. (Exhibit A) We have emergency fund that allows us to meet any family crisis, i.e., food, clothing, etc. We have assisted with utilities for families and a lot of requests to pay rent for those who are at risk of being evicted or have been evicted. When there is a displacement there is a negative effect on the children. Focus of working on basic needs is behavioral health, academics, attendance and parent involvement as economic problems at home affect the children and creates trauma at school. We partner with over 30 community agencies to bring services in to the school for kids. Last year data was very good, it was very family based.

The Chair asked what data is being tracked.

Ms. Bergman: Globally we track any school activities and who is participating, clothing closets, needs for food.

The Chair asked about graduation statistics and how you work with them.

Ms. Bergman said last year was the first year they worked with Capital High and 90% graduated. One of the things we witnessed over the time we have been at Capital, started in 2012 graduation rate was 63% and it is now up about 74%, not all attributed to Community in Schools but with dedicated staff there and the focus that Community in Schools contributes to work with the kids to assist with their needs. Percentages were high for case management with the students and to see their grades go up by one level and not drop out is tremendous results.

The Chair asked if any of this data is shared with the board?

Ms. Bergman said they are tracking right now the number on interactions with the site coordinators and the students. This is what CYFD is looking for, we keep data for our case management kids and we can provide the Board statistics as requested. Once a student has been referred to us and we get parental consent we begin the work of case management for that student, we open up a record in our data base capturing data from the district; attendance, behavior, academics and establish a base line and we determine the intervention programming support, so we can begin the case management based on their needs. Ms. Bergman said she could provide a sample report to see the different kinds of interventions that are being provided. When we do a quarterly report where we capture aggregate tools of the case management students so when I say 73% those were for the students who had academic goals.

Chair would be interested in those numbers as it would pertain to our submission for funds on an annual basis. Metrics are important for grant applications to capture outcomes.

Mr. DeMella: CYFD gives us \$57,000, when you talk about doing food, clothing, auxiliary services you are providing, can you put a dollar value and send it with your invoice, so Mr. DeMella can send those calculations and statistics back to CYDF. I believe it is imperative that they understand for the \$57,000 they give us we provide \$300,000 of services in return which is way over the amount that is received. It shows us how the organization provides so much more over and above their allotment.

Ms. Bergman said she will work with the approximate calculations on food distribution. She did say that she could better define the services and calculate the number of individuals and families they serve vs. an actual dollar amount. Ms. Bergman described many of the community services that are gifted to these students and families. Families are really struggling, and the needs are increasing vs. decreasing, their needs are very basic. We work closely with the school who informs us of students they see who do not have coats. We see kids demonstrating their needs for help in health and behavioral health sharing their depression or other needs and they trust the staff. The kids have established trusting relationships and the earlier we can intervene to get them help the better. We received a very significant multi-year grant IN Quorum St. Vincent's. I meet with them regularly and one of the reasons they are interested in supporting our work, they understand the work that we do, the earlier we can intervene with kids could potentially reduce visits to the ER for the kids and families. Last year 50,000 visits to the ER, 38% were for behavioral health or for substance abuse addictions. Data speaks to the necessity of working with the kids earlier so as they enter in to adult hood they aren't struggling with behavioral health and drug issues and the cost of hospital to the community is huge.

The Chair asked if there are any schools in the SFPS system that you are not in?

Ms. Bergman said yes, she would like to be in Santa Fe High and it is a funding issue. She did apply to the Federal US Department of Education for funding. We are in all the schools in the south side up to Capital High School. The transitions elementary to middle school to high school are extremely important. We are in four schools leading up to Santa Fe High.

Mr. DeMella said that in the application for this year, the Board agreed on more kids and I met with CYFD and they were good to go with what I had placed in the application. As far as funding is concerned, the hope is to get funding for this school.

Mr. Lindahl noted that these are great metrics. Graduation rates, math and reading scores, etc., are all important.

Ms. Bergman said once annual report is complete she will get it to the Juvenile Justice Board.

Ms. Romero: What is your avenue to increase care engagement?

Ms. Bergman: It is challenging as many of the families work multiple jobs and it is hard to get them to the schools to participate in activities. Food for the families is sometimes the first time that gets them in to the school. Because we are a neutral entity and parents are more willing to meet with staff. Elementary schools there are a lot of parent teacher events where staff get to interact with them. At Cesar Chavez we did a drive-in movie night and it was a great event. When an activity is planned that has parent engagement they are more successful. When parents are welcomed and able to speak their language they feel valued.

### **C. ICM**

Heather Vigil: For education re-engagement we have had two people so far. We anticipate that we will get more, we get the bulk of referrals in the spring. It is difficult to get them back in to school after winter break. A lot of it is keeping track of the quarters, teachers putting information in to the power school system, tracking that piece and referrals are then delayed. It is getting the young people back and engaged, we have tutors for school aged kids, we pick them up from their schools and then take them to their homes. Tutoring is Mon-Wed-Fridays for 1 ½ hours. Intensive community monitoring, we have 12 kids referred, 8 of them have exited, we have 4 that we just got today, and it is intensive case management for the kids, the parents, figuring out logistics of just getting to school or staying out of trouble, providing a hearing adult, coaching. For those two programs we are on track.

Chair: Who are the referrals coming from?

Ms. Vigil: They are coming from Probation, but they are receiving them from the schools. The truancy officers from Santa Fe High or Capital High, they refer the youth through Probation and Probation gets them to us, we have 45 days to get them re-engaged and back in to the school.

Deacon Trujillo: Increased numbers in the Spring; it is late, is it too late to get them back in to school, is it too late to graduate kids.

Ms. Vigil: It is possible, we have had some success with people in the previous years. Last FY year when there was funding for tutoring through Juvenile Justice, it helped tremendously. We are now beholden to schools when they report for truancy, we are not in a position to ask for more kids. Once they get to probation they are too far gone, and they don't want the help.



Chair: Can you think of a better way to catch it better or have the schools send this information in a timely manner?

Ms. Vigil: We have had success because we have developed a relationship with the Truancy Officer and they call us to assist we become an in-kind provider, but we need to work with Probation.

Ms. Romero: They normally don't get it until the spring, they are short staffed and back logged and that is when they go through in the spring through probation.

Chair: Who else can make the referrals sooner?

Andrea Sandoval, Probation and Parole: If Youth Works could be the first. It could be reengagement, 2 semesters have gone by, truancy packets, set up the PI, bring the family in, now its April and we give it to education reengagement. If we could avoid all those steps and give it to them directly it would help the kids and the timeline.

Ms. Romero: Is there any way we can amend that and work directly with the schools and the Truancy Officers to go to Youth Works?

Andrea Sandoval: Truancy could still be in the package of how they come to us, but Youth Works could be in the menu of prevention before they go to the JPO. They might intervene, get the family on track and never touch us.

Mr. DeMella said he did not see a problem as long as they are touching JPO. He will look at the contract.

Ms. Romero asked that YouthWorks look at the contract.

Ms. Vigil: There is specific language from Probation in the Children's Court, not the Children's Code but in our contract. There is also a contractual agreement with CYFD and we have to wait for that referral?

Ms. Romero asked how long it will take to amend it and we should try to expedite it.

Mr. DeMella said that he would need to take this through the city process and described the wording without any financial impact only scope of service.

Chair asked that we talk about this at the next meeting.

#### **D. Re-Engagement**

#### **8. MATTERS FROM THE BOARD**

Mark Dickson: Voiced that he will not be the Chair or the Vice Chair in the future. Mr. DeMella stated that elections for Chairmanship will be in December.

Mr. DeMella/Kyra Ochoa: Introduced Kyra Ochoa, new Community Services Director. Looks forward to engaging in more partnerships between the city and county. We are Santa Fe and we need to show the outside world how we take care of Santa Fe, we need to get on the same page on funding and form a good partnership. Thank you for your service and I look forward to working with you.

Sam Jackson resigned. We will have elections next month.

Mr. DeMella has a new added assignment, Acting Youth and Family Director of Human Services. We need new recruitments on the board.

There is a stipend to get youth participation. (Age: 18+)

#### **9. MATTERS FROM THE PUBLIC**

**None**

#### **10. NEXT MEETING December 20, 2018**

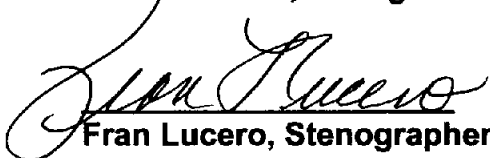
#### **11. ADJOURNMENT**

**MOTION:** The Chair moved to adjourn. 6:15 pm

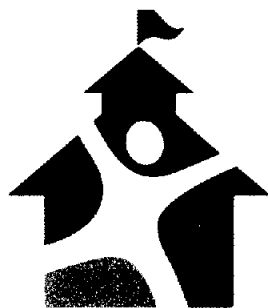
#### **SIGNATURES:**



**Mark Dickson, Acting Chair**



**Fran Lucero, Stenographer**



# Communities In Schools

New Mexico



**Whole Child • Whole Family • Whole School • Whole Community**

## MISSION

**Communities In Schools of New Mexico surrounds students with a community of support, empowering them to stay in school and achieve in life.**

## CIS SERVES

**More than 5,000 Santa Fe Public School students in 10 schools.**

## KEY FACTS

- Advocates for students and families
- Provides 125,000 lbs of fresh groceries
- Provides clothing and winter coats
- Provides Emergency Funding to help prevent evictions and utility shut off
- Provides academic tutoring
- Increases parent engagement
- Increases attendance rates
- Increases on-time grade promotion
- Increases graduation rates

**Learn more at [cismn.org](http://cismn.org)**