

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, November 05, 2018**  
**5:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

- a) Regular Finance Committee Minutes - October 15, 2018  
[October 15, 2018 Finance Minutes.pdf](#)

**6. CONSENT AGENDA**

- a) Request for the Approval of Memorandum Of Agreement Amendment No. 1 between Santa Fe County and City of Santa Fe in the Total Amount of \$60,000 for Clinical Supervision of Navigation Services provided by Santa Fe Fire Department MIHO. Andres Mercado, [ajmercado@santafenm.gov](mailto:ajmercado@santafenm.gov) (505) 955-3604.  
[Item a.pdf](#)
- b) Request for the Approval of Annual Maintenance Agreement in the Total Amount of \$64,517.60 For City of Santa Fe Public Library Integrated System; Innovative Interfaces Inc. III. (Patricia C. Hodapp, Library Division Director, [pchodapp@ci.santa-fe.nm.us](mailto:pchodapp@ci.santa-fe.nm.us), 955-67880  
[Item b.pdf](#)
- c) Request for Approval of Budget Amendment Resolution for the Quarter Ending September 30, 2018 (1st Quarter). (Andy Hopkins, Senior Budget Analyst, [ajhopkins@ci.santa-fe.nm.us](mailto:ajhopkins@ci.santa-fe.nm.us), 955-6177)  
[Item c.2.pdf](#)
- d) Request for Approval of Professional Services Agreement of Community Development Block Grant (CDBG) in the Total Amount of \$47,921 for Downpayment Assistance; Homewise; (Jacqueline Beam, Office of Affordable Housing Planner, [jybeam@santafenm.gov](mailto:jybeam@santafenm.gov), 955-6574)  
[Item d.pdf](#)
- e) Request for Approval of Professional Services Agreement Community Development Block Grant (CDBG) in the Total Amount of \$47,921 for Downpayment Assistance; Housing Trust; Jacqueline Beam, Office of Affordable Housing Planner, [jybeam@santafenm.gov](mailto:jybeam@santafenm.gov), 955-6574  
[Item e.pdf](#)
- f) Request for Approval of Budget Amendment Request. (Alexandra Ladd, Housing Special Projects Manager, [agladd@ci.santa-fe.nm.us](mailto:agladd@ci.santa-fe.nm.us), 955-6346)  
[Item f.pdf](#)
- g) Request for Approval of Amendment No. 1 to Professional Services Agreement Community Development Block Grant (CDBG) adding Compensation in the Amount of \$10,183 (\$85,183 Total Contract Amount) for Home Improvement; Homewise Inc.; (Jacqueline Beam, Office of Affordable Housing Planner, [jybeam@santafenm.gov](mailto:jybeam@santafenm.gov), 955-6574)  
[Item g-ocr.pdf](#)

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE: 11/2/18**  
**TIME: 4:18 PM**

h) Request for Approval of Amendment No. 1 to Professional Services Agreement Community Development Block Grant (CDBG) adding Compensation in the Amount of \$28,752 (\$103,752 Total Contract Amount) for Home Improvement; Santa Fe Habitat for Humanity. (Jacqueline Beam, Office of Affordable Housing Planner, jybeam@santafenm.gov, 955-6574)

Item h-ocr.pdf

i) Request for Approval of Professional Services Agreement in the Amount of \$284,000 (\$71,000 per year) for Operation of the Public Access Channel; Santa Fe Community College. (Joe Abeyta, jmabeyta@santafenm.gov, 955-6037)

Item i-ocr.pdf

j) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$33,703.28 for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537)

Item j.pdf

k) Request for Approval of Amendment No.2 to Professional Services Agreement to add Performance Requirements and Contract Liquidated Damages that were Included in the RFB, but Failed to be Incorporated in the Original Contract for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537)

Item k.pdf

l) Request for Approval of Professional Services Agreement in the Amount of \$236,121.40 to Replace the Video Distribution and Audio System Controls in the Convention Center with a Specified Crestron NVX System, with SGR Media Inc., dba 5 Words Media. (Melanie Moore, mkmoore@ci.santa-fe.nm.us, 955-6219)

Item l.pdf

m) Request for Approval of Professional Service Agreement in the Total Amount of \$103,316.69 for HVAC Maintenance; Yearout Services LLC. (Caryn Grosse, clgrosse@santafenm.gov, 955-5938)

Item m.pdf

n) Request for Approval of RFP '18/47P in the Total Amount of \$240,000 for Ice Arena Mechanical Services; Travers Mechanical Service. (Tom Miller, Ice Arena Manager, temiller@santafenm.gov, 955-4031)

Item n.pdf

o) Request for Approval of Procurement in the Amount of \$71,197.97 for SFGTV-28 High Definition Upgrade Equipment Phase II; Team 1st Technologies, LLC. (Joe Abeyta, jmabeyta@santafenm.gov, 955-6037)

Item o.pdf

p) Request for Approval of State Price Agreement for Microsoft Office 365 in the Amount of \$346,822.62 for 3 Year Term for Citywide Departments. (Yodel Catanach, Contract Analyst, yocatanach@ci.santa-fe.nm.us 955-5575 /Joshua Elicio)

Item p.pdf

q) Request for Approval of State Price Agreement for ACD Reporting Upgrade for Call Centers and Enhancement Feature for Billing Utilities in the Amount of \$ 118,920.52 for 4 Year Term. (Yodel Catanach, Contract /Analyst, yocatanach@ci.santa-fe.nm.us 955-5575 /Caryn Fiorina)

Item q.pdf

r) Request for the Approval of the Procurement in the Total Amount of \$2,104,107 Using Cooperative Education Services for Replacement of Six Collection Vehicles within Environmental Services Division Commercial and Residential Fleet; Bruckner's Truck Sales. (Lawrence Garcia, lmgarcia@ci.santa-fe.nm.us, 955-2241)

Item r.pdf

s) Request for Approval of Award of Bid # 18/13/B in the Amount of up to \$50,000 per Year for Fiscal Years 2018/2019 through 2021/2022 for Turf Products; Helena Chemical Company. (Jennifer Romero, MRC Manager, [jeromero@santafenm.gov](mailto:jeromero@santafenm.gov), 955-4465)

[Item s.pdf](#)

t) Request for Approval for Procurement of Food Products, Services and Equipment Using Cooperative and State Price Agreements; Labatt Foods (New Vendor), Sysco Foods, Shamrock Foods and Ben E. Keith Foods. (Eugene Rinaldi, Division of Senior Services Director, [earinaldi@santafenm.gov](mailto:earinaldi@santafenm.gov), 955-4710)

[Item t.pdf](#)

u) Request for Approval of a Resolution Adopting the Vision Statement of the Airport Advisory Board for the Santa Fe Regional Airport. (Councilor Harris) (Mark Baca, Airport Manager, [mjbaca@santafenm.gov](mailto:mjbaca@santafenm.gov), 955-2901)

Committee Review:

Public Works Committee	10/29/2018
Economic Development Advisory Committee	11/9/2018
City Council	11/14/2018

Fiscal Impact: None

[Item u.pdf](#)

v) Request for Approval of a Resolution Urging the New Mexico State Legislature to Support and Enact Legislation Related to the Legalization, Decriminalization, and/or Regulation of Cannabis and Cannabis-Related Products for Recreational Use. (Mayor Webber, Councilors Ives, Vigil Coppler, and Harris) (Jesse Guillen, Legislative Liaison, [jbguillen@santafenm.gov](mailto:jbguillen@santafenm.gov), 955-6518)

Committee Review:

City Council 11/14/2018

Fiscal Impact: None

[Item v.pdf](#)

w) Request for Approval of a Resolution Repealing Resolution 1998-77 Establishing the Parking Advisory Committee; Resolution 2014-14 Establishing the Apprenticeship Development Task Force; and Resolution 2014-19 Establishing the Community Hospital and Health Care Study Group. (Mayor Webber) (Jesse Guillen, Legislative Liaison, [jbguillen@santafenm.gov](mailto:jbguillen@santafenm.gov), 955-6518)

Committee Review:

Public Works Committee	10/9/2018 (approved)
City Council	12/12/2018

Fiscal Impact: None

[Item w. pdf](#)

x) Request for Approval of a Resolution Urging the New Mexico Legislature to Adopt Comprehensive Gun Violence Prevention Laws During the 2019 Legislative Session to Address Possession of Firearms by Domestic Violence Offenders Under Protective Orders, Child Access Prevention, Gun Violence Restraining Orders, Background Checks, and a Ban on the Sale of Bumpstocks. (Mayor Webber, Councilors Harris and Ives) (Jesse Guillen)

Committee Review:

City Council 11/14/2018

Fiscal Impact: None

[Item x.pdf](#)

y) Request for Approval of a Resolution Authorizing and Supporting the Submittal of the City's Project Application via the Santa Fe Metropolitan Planning Organization for New Mexico Department of Transportation Administered Funding from the Transportation Alternatives Program for Federal Fiscal Years 2020 and 2021.. (Councilor Vigil Coppler) (Leroy Pacheco, Engineer Supervisor, [lpacheco@santafenm.gov](mailto:lpacheco@santafenm.gov), 955-6853)

Committee Review:

Public Works Committee 10/29/2018  
City Council 11/14/2018

Fiscal Impact: \$276,640 (GRT Bond)

[Item y.pdf](#)

z) Request for Approval of a Resolution Adopting the Sustainable Santa Fe 25-Year Sustainability Plan with the Goal of Achieving Carbon Neutrality by the Year 2040. (Mayor Webber and Councilor Ives) (Shirlene Sutton, Division Director [sesitton@santafenm.gov](mailto:sesitton@santafenm.gov), 955-2209)

Committee Review:

Public Works Committee 10/29/2018  
Public Utilities Committee 11/7/2018  
City Council 11/14/2018

Fiscal Impact: None

[Item z.pdf](#)

aa) Request for Approval of an Ordinance Concerning the Municipal Wastewater Utility System of the City of Santa Fe, New Mexico (The "System"); Providing for the Issuance of the City's Net System Improvement Bonds, Series 2018, in an Aggregate Principal Amount not to Exceed \$16,525,000 for the Enlargement, Betterment, Repair and Other Improvement of the System; Providing that the Bonds shall be Payable Solely Out of the Net Revenues Derived from the Operation of the System; Providing for the Acquisition of a Reserve Fund Insurance Policy in Connection with the Debt Service Reserve Fund Established in Connection with the Bonds; Providing for the Disposition of the Revenues Derived from the Operation of the System; Providing the Form, Terms and Condition of the Bonds, The Method of Paying the Principal of and Interest on the Bonds and the Security Therefor; Prescribing Other Details Concerning the System Revenues, Bonds and the System, Including but not Limited to Covenants and Agreements in Connection Therewith and with Future Financing Therefor; Approving Forms of a Preliminary Official Statement and a Continuing Disclosure Undertaking in Connection with the Bonds; Delegating Authority to the Mayor, City Manager, and Finance Director of the City to Determine the Exact Principal Amounts, Maturity Dates, Interest Rates, Prices, Redemption Features and Other Final Terms of the Bonds Pursuant to a Final Terms Certificate; Ratifying Action Previously Taken In Connection Therewith; and Repealing All Ordinances in Conflict Herewith. (Councilor Rivera) (Brad Fluetsch, Finance Planning & Reporting Officer, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885)

Committee Review:

Public Utilities Committee 10/3/2018 (approved)  
Public Works Committee 10/9/2018 (approved)  
City Council (request to publish) 11/14/2018  
City Council (public hearing) 12/12/2018

Fiscal Impact: \$16.25M Bond

[Item aa.pdf](#)

ab) Request for Approval of an Ordinance Amending Subsection 6-17.2 to Remove References to the Economic Development Review Subcommittee; Repealing Section 6-17.6 Regarding the Economic Development Review Subcommittee; Repealing Subsection 11-11.6 Regarding the Economic Development Review Subcommittee; Amending Subsection 11-11.8 to Remove References to the Economic Development Review

Subcommittee; and Repealing Sections 6-8 and 19-10 Regarding the Grievance Review Board (Mayor Webber)  
(Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Public Works Committee	10/9/2018 (approved)
City Council (request to publish)	10/31/2018
Public Utilities Committee	11/7/2018
City Council (public hearing)	12/12/2018

Fiscal Impact: None

Item ab.pdf

**7. MATTERS FROM STAFF**

- a) “Enterprise Resource Planning - Independent Verification and Validation Assessment and Corrective Action Plan”; (Mary McCoy, Finance Director, mtmccoy@ci.santa-fe.nm.us, 955-6171)  
Item 7a.1.pdf

**MATTERS FROM THE COMMITTEE**

**ADJOURN**

**SUMMARY OF ACTION  
FINANCE COMMITTEE  
CITY HALL - COUNCIL CHAMBERS  
MONDAY, NOVEMBER 5, 2018, 5:00 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF CONSENT AGENDA	APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
<b><u>CONSENT CALENDAR</u></b>		
REQUEST FOR THE APPROVAL OF MEMORANDUM OF AGREEMENT AMENDMENT NO. 1 BETWEEN SANTA FE COUNTY AND CITY OF SANTA FE IN THE TOTAL AMOUNT OF \$60,000 FOR CLINICAL SUPERVISION OF NAVIGATION SERVICES PROVIDED BY SANTA FE FIRE DEPARTMENT MIHO.	APPROVED	2-3
REQUEST FOR THE APPROVAL OF ANNUAL MAINTENANCE AGREEMENT IN THE TOTAL AMOUNT OF \$64,517.60 FOR THE CITY OF SANTA FE PUBLIC LIBRARY INTEGRATED SYSTEM; INNOVATIVE INTERFACES INC. III.	APPROVED	3-4
REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR THE QUARTER ENDING SEPTEMBER 30, 2018 (1 <sup>ST</sup> QUARTER)	APPROVED	4-6
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE TOTAL AMOUNT OF \$47,921 FOR DOWN PAYMENT ASSISTANCE; HOMEWISE.	APPROVED ON CONSENT	6
REQUEST FOR APPROVAL OF PROFESSIONAL	APPROVED ON CONSENT	7

**SERVICES AGREEMENT COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG)  
FOR DOWN PAYMENT ASSISTANCE;  
HOUSING TRUST.**

<b>REQUEST FOR APPROVAL OF BUDGET AMENDMENT REQUEST.</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
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<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDGB) ADDING COMPENSATION IN THE AMOUNT OF \$10,183 (\$85,183 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; HOMEWISE INC..</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
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<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADDING COMPENSATION IN THE AMOUNT OF \$28,752 (\$103,752 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; SANTA FE HABITAT FOR HUMANITY.</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
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<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$284,000 (\$71,000 PER YEAR) FOR OPERATION OF THE PUBLIC ACCESS CHANNEL; SANTA FE COMMUNITY COLLEGE.</b>	<b>APPROVED</b>	<b>7-8</b>
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<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$33,703.28 FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.</b>	<b>APPROVED ON CONSENT</b>	<b>8</b>
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<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT TO ADD PERFORMANCE REQUIREMENTS AND CONTRACT LIQUIDATED DAMAGES THAT WERE INCLUDED IN THE RFB, BUT FAILED TO BE INCORPORATED IN THE ORIGINAL CONTRACT FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.</b>	<b>APPROVED</b>	<b>8-9</b>
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<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$236,121.40 TO REPLACE THE VIDEO DISTRIBUTION AND AUDIO SYSTEM CONTROLS IN THE CONVENTION CENTER WITH A SPECIFIED CRESTRON NVX SYSTEM, WITH SGR MEDIA INC., DBA 5 WORDS MEDIA.</b>	<b>APPROVED</b>	<b>9</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICE AGREEMENT IN TH TOTAL AMOUNT OF \$103,316.69 FOR HVAC MAINTENANCE; YEAROUT SERVICES LLC.</b>	<b>APPROVED ON CONSENT</b>	<b>9</b>
<b>REQUEST FOR APPROVAL OF RFP '18/47P IN THE AMOUNT OF \$240,000 FOR ICE ARENA MECHANICAL SERVICES; TRAVERS MECHANICAL SERVICE.</b>	<b>APPROVED</b>	<b>9-10</b>
<b>REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF \$71, 197.97 FOR SFGTV-28 HIGH DEFINITION UPGRADE EQUIPMENT PHASE II; TEAM 1<sup>ST</sup> TECHNOLOGIES, LLC.</b>	<b>APPROVED</b>	<b>10-11</b>
<b>REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR MICROSOFT OFFICE 365 IN THE AMOUNT OF \$346,822.62 FOR 3 YEAR TERM FOR CITYWIDE DEPARTMENTS</b>	<b>APPROVED ON CONSENT</b>	<b>11</b>
<b>REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR ACD REPORTING UPGRADE FOR CALL CENTERS AND ENHANCEMENT FEATURE FOR BILLING UTILITIES IN THE AMOUNT OF \$118,920.52 FOR 4 YEAR TERM.</b>	<b>APPROVED ON CONSENT</b>	<b>11</b>
<b>REQUEST FOR APPROVAL OF THE PROCUREMENT IN THE TOTAL AMOUNT OF \$2,104,107 USING COOPERATIVE EDUCATION SERVICES FOR REPLACEMENT OF SIX COLLECTION VEHICLES WITHIN ENVIRONMENTAL SERVICES DIVISION COMMERCIAL AND RESIDENTIAL FLEET; BRUCKNER'S TRUCK SALES.</b>	<b>APPROVED</b>	<b>11-12</b>
<b>REQUEST FOR APPROVAL OF AWARD OF BID #18/13/B IN THE AMOUNT OF UP TO \$50,000 PER YEAR FOR FISCAL YEARS</b>	<b>APPROVED ON CONSENT</b>	<b>12</b>



**2018/2019 THROUGH 2021/2022 FOR TURF  
PRODUCTS; HELENA CHEMICAL COMPANY**

<b>REQUEST FOR APPROVAL OF PROCUREMENT OF FOOD PRODUCTS, SERVICES AND EQUIPMENT USING COOPERATIVE AND STATE PRICE AGREEMENTS; LABATT FOODS (NEW VENDOR) SYSCO, FOODS, SHAMROCK FOODS AND BEN E. KEITH FOODS.</b>	<b>APPROVED ON CONSENT</b>	<b>12</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE VISION STATEMENT OF THE AIRPORT ADVISORY BOARD FOR THE SANTA FE REGIONAL AIRPORT.</b>	<b>APPROVED</b>	<b>12-13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO STATE LEGISLATURE TO SUPPORT AND ENACT LEGISLATION RELATED TO THE LEGALIZATION, DECRIMINALIZATION, AND/OR REGULATION OF CANNABIS AND CANNABIS-RELATED PRODUCTS FOR RECREATIONAL USE.</b>	<b>APPROVED</b>	<b>13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION 1998-77 ESTABLISHING THE PARKING ADVISORY COMMITTEE; RESOLUTION 2014-14 ESTABLISHING THE APPRENTICESHIP DEVELOPMENT TASK FORCE; AND RESOLUTION 2014-19 ESTABLISHING THE COMMUNITY HOSPITAL AND HEALTH CARE STUDY GROUP.</b>	<b>APPROVED ON CONSENT</b>	<b>13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO ADOPT COMPREHENSIVE GUN VIOLENCE PREVENTION LAWS DURING THE 2019 LEGISLATIVE SESSION TO ADDRESS POSSESSION OF FIREARMS BY DOMESTIC VIOLENCE OFFENDERS UNDER PROTECTIVE ORDERS, CHILD ACCESS PREVENTION, GUN VIOLENCE RESTRAINING ORDERS, BACKGROUND CHECKS, AND A BAN ON THE SALE OF BUMPSTOCKS.</b>	<b>APPROVED ON CONSENT</b>	<b>14</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION VIA THE</b>	<b>APPROVED</b>	<b>14-15</b>

**SANTA FE METROPOLITAN PLANNING  
ORGANIZATION FOR NEW MEXICO  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATED FUNDING FROM THE  
TRANSPORTATION ALTERNATIVES  
PROGRAM FOR FEDERAL FISCAL YEARS  
2020 AND 2021.**

<b>REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE SUSTAINABLE SANTA FE 25-YEAR SUSTAINABILITY PLAN WITH THE GOAL OF ACHIEVING CARBON NEUTRALITY BY THE YEAR 2040.</b>	<b>APPROVED</b>	<b>15-17</b>
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<b>REQUEST FOR APPROVAL OF AN ORDINANCE CONCERNING MUNICIPAL WASTEWATER UTILITY SYSTEM OF THE CITY OF SANTA FE, NEW MEXICO (THE "SYSTEM"); PROVIDING FOR THE ISSUANCE OF THE CITY'S NET SYSTEM IMPROVEMENT BONDS, SERIES 2018, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$16,525,000 FOR THE ENLARGEMENT, BETTERMENT, REPAIR AND OTHER IMPROVEMENT OF THE SYSTEM; PROVIDING THAT THE BONDS SHALL BE PAYABLE SOLELY OUT OF THE NET REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM, PROVIDING FOR THE ACQUISITION OF A RESERVE FUND INSURANCE POLICY IN CONNECTION WITH THE DEBT SERVICE RESERVE FUND ESTABLISHED IN CONNECTION WITH THE BONDS; PROVIDING FOR THE DISPOSITION OF THE REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM; PROVIDING THE FORM, TERMS AND CONDITION OF THE BONDS, THE METHOD OF PAYING THE PRINCIPAL OF AND INTEREST ON THE BONDS AND THE SECURITY THEREFORE; PRESCRIBING OTHER DETAILS CONCERNING THE SYSTEM REVENUES, BONDS AND THE SYSTEM, INCLUDING BUT NOT LIMITED TO COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH AND WITH FUTURE FINANCING THEREFOR; APPROVING FORMS OF A PRELIMINARY OFFICIAL STATEMENT AND A CONTINUING DISCLOSURE UNDERTAKING IN CONNECTION WITH THE BONDS; DELEGATING AUTHORITY TO THE</b>	<b>APPROVED</b>	<b>17-21</b>
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**MAYOR, CITY MANAGER; AND FINANCE DIRECTOR  
OF THE CITY TO DETERMINE THE EXACT PRINCIPAL  
AMOUNTS, MATURITY DATES, INTEREST RATES,  
PRICES, REDEMPTION FEATURES AND OTHER  
FINAL TERMS OF THE BONDS PURSUANT TO FINAL  
TERMS CERTIFICATE; RATIFYING ACTION  
PREVIOUSLY TAKEN IN CONNECTION THEREWITH;  
AND REPEALING ALL ORDINANCES IN CONFLICT  
HEREWITH.**

<b>REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 6-17.2 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SECTION 6-17.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SUBSECTION 11-11.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AMENDING SUBSECTION 11-11.8 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AND REPEALING SECTIONS 6-8 AND 19-10 REGARDING THE GRIEVANCE REVIEW BOARD</b>	<b>APPROVED ON CONSENT</b>	<b>21-22</b>
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**MATTERS FROM STAFF**

<b>“ENTERPRISE RESOURCE PLANNING - INDEPENDENT VERIFICATION AND VALIDATION ASSESSMENT AND CORRECTIVE ACTION PLAN”.</b>	<b>INFORMATION/DISCUSSION</b>	<b>22-23</b>
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<b>MATTERS FROM THE COMMITTEE</b>	<b>INFORMATION/DISCUSSION</b>	<b>23</b>
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<b>ADJOURN</b>	<b>ADJOURN</b>	<b>23-24</b>
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**SUMMARY OF ACTION  
FINANCE COMMITTEE  
CITY HALL - COUNCIL CHAMBERS  
MONDAY, NOVEMBER 5, 2018, 5:00 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>QUORUM</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>APPROVED</b>	<b>1</b>
<b>APPROVAL OF CONSENT AGENDA</b>	<b>APPROVED</b>	<b>1-2</b>
<b>APPROVAL OF MINUTES</b>	<b>APPROVED</b>	<b>2</b>
<b><u>CONSENT CALENDAR</u></b>		
<b>REQUEST FOR THE APPROVAL OF MEMORANDUM OF AGREEMENT AMENDMENT NO. 1 BETWEEN SANTA FE COUNTY AND CITY OF SANTA FE IN THE TOTAL AMOUNT OF \$60,000 FOR CLINICAL SUPERVISION OF NAVIGATION SERVICES PROVIDED BY SANTA FE FIRE DEPARTMENT MIHO.</b>	<b>APPROVED</b>	<b>2-3</b>
<b>REQUEST FOR THE APPROVAL OF ANNUAL MAINTENANCE AGREEMENT IN THE TOTAL AMOUNT OF \$64,517.60 FOR THE CITY OF SANTA FE PUBLIC LIBRARY INTEGRATED SYSTEM; INNOVATIVE INTERFACES INC. III.</b>	<b>APPROVED</b>	<b>3-4</b>
<b>REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR THE QUARTER ENDING SEPTEMBER 30, 2018 (1<sup>ST</sup> QUARTER)</b>	<b>APPROVED</b>	<b>4-6</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE TOTAL AMOUNT OF \$47,921 FOR DOWN PAYMENT ASSISTANCE; HOMEWISE.</b>	<b>APPROVED ON CONSENT</b>	<b>6</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>

**SERVICES AGREEMENT COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG)  
FOR DOWN PAYMENT ASSISTANCE;  
HOUSING TRUST.**

<b>REQUEST FOR APPROVAL OF BUDGET AMENDMENT REQUEST.</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDGB) ADDING COMPENSATION IN THE AMOUNT OF \$10,183 (\$85,183 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; HOMEWISE INC..</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADDING COMPENSATION IN THE AMOUNT OF \$28,752 (\$103,752 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; SANTA FE HABITAT FOR HUMANITY.</b>	<b>APPROVED ON CONSENT</b>	<b>7</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$284,000 (\$71,000 PER YEAR) FOR OPERATION OF THE PUBLIC ACCESS CHANNEL; SANTA FE COMMUNITY COLLEGE.</b>	<b>APPROVED</b>	<b>7-8</b>
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$33,703.28 FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.</b>	<b>APPROVED ON CONSENT</b>	<b>8</b>
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT TO ADD PERFORMANCE REQUIREMENTS AND CONTRACT LIQUIDATED DAMAGES THAT WERE INCLUDED IN THE RFB, BUT FAILED TO BE INCORPORATED IN THE ORIGINAL CONTRACT FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.</b>	<b>APPROVED</b>	<b>8-9</b>

<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$236,121.40 TO REPLACE THE VIDEO DISTRIBUTION AND AUDIO SYSTEM CONTROLS IN THE CONVENTION CENTER WITH A SPECIFIED CRESTRON NVX SYSTEM, WITH SGR MEDIA INC., DBA 5 WORDS MEDIA.</b>	<b>APPROVED</b>	<b>9</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICE AGREEMENT IN TH TOTAL AMOUNT OF \$103,316.69 FOR HVAC MAINTENANCE; YEAROUT SERVICES LLC.</b>	<b>APPROVED ON CONSENT</b>	<b>9</b>
<b>REQUEST FOR APPROVAL OF RFP '18/47P IN THE AMOUNT OF \$240,000 FOR ICE ARENA MECHANICAL SERVICES; TRAVERS MECHANICAL SERVICE.</b>	<b>APPROVED</b>	<b>9-10</b>
<b>REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF \$71, 197.97 FOR SFGTV-28 HIGH DEFINITION UPGRADE EQUIPMENT PHASE II; TEAM 1<sup>ST</sup> TECHNOLOGIES, LLC.</b>	<b>APPROVED</b>	<b>10-11</b>
<b>REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR MICROSOFT OFFICE 365 IN THE AMOUNT OF \$346,822.62 FOR 3 YEAR TERM FOR CITYWIDE DEPARTMENTS</b>	<b>APPROVED ON CONSENT</b>	<b>11</b>
<b>REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR ACD REPORTING UPGRADE FOR CALL CENTERS AND ENHANCEMENT FEATURE FOR BILLING UTILITIES IN THE AMOUNT OF \$118,920.52 FOR 4 YEAR TERM.</b>	<b>APPROVED ON CONSENT</b>	<b>11</b>
<b>REQUEST FOR APPROVAL OF THE PROCUREMENT IN THE TOTAL AMOUNT OF \$2,104,107 USING COOPERATIVE EDUCATION SERVICES FOR REPLACEMENT OF SIX COLLECTION VEHICLES WITHIN ENVIRONMENTAL SERVICES DIVISION COMMERCIAL AND RESIDENTIAL FLEET; BRUCKNER'S TRUCK SALES.</b>	<b>APPROVED</b>	<b>11-12</b>
<b>REQUEST FOR APPROVAL OF AWARD OF BID #18/13/B IN THE AMOUNT OF UP TO \$50,000 PER YEAR FOR FISCAL YEARS</b>	<b>APPROVED ON CONSENT</b>	<b>12</b>

**2018/2019 THROUGH 2021/2022 FOR TURF  
PRODUCTS; HELENA CHEMICAL COMPANY**

<b>REQUEST FOR APPROVAL OF PROCUREMENT OF FOOD PRODUCTS, SERVICES AND EQUIPMENT USING COOPERATIVE AND STATE PRICE AGREEMENTS; LABATT FOODS (NEW VENDOR) SYSCO, FOODS, SHAMROCK FOODS AND BEN E. KEITH FOODS.</b>	<b>APPROVED ON CONSENT</b>	<b>12</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE VISION STATEMENT OF THE AIRPORT ADVISORY BOARD FOR THE SANTA FE REGIONAL AIRPORT.</b>	<b>APPROVED</b>	<b>12-13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO STATE LEGISLATURE TO SUPPORT AND ENACT LEGISLATION RELATED TO THE LEGALIZATION, DECRIMINALIZATION, AND/OR REGULATION OF CANNABIS AND CANNABIS-RELATED PRODUCTS FOR RECREATIONAL USE.</b>	<b>APPROVED</b>	<b>13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION 1998-77 ESTABLISHING THE PARKING ADVISORY COMMITTEE; RESOLUTION 2014-14 ESTABLISHING THE APPRENTICESHIP DEVELOPMENT TASK FORCE; AND RESOLUTION 2014-19 ESTABLISHING THE COMMUNITY HOSPITAL AND HEALTH CARE STUDY GROUP.</b>	<b>APPROVED ON CONSENT</b>	<b>13</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO ADOPT COMPREHENSIVE GUN VIOLENCE PREVENTION LAWS DURING THE 2019 LEGISLATIVE SESSION TO ADDRESS POSSESSION OF FIREARMS BY DOMESTIC VIOLENCE OFFENDERS UNDER PROTECTIVE ORDERS, CHILD ACCESS PREVENTION, GUN VIOLENCE RESTRAINING ORDERS, BACKGROUND CHECKS, AND A BAN ON THE SALE OF BUMPSTOCKS.</b>	<b>APPROVED ON CONSENT</b>	<b>14</b>
<b>REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION VIA THE</b>	<b>APPROVED</b>	<b>14-15</b>

**SANTA FE METROPOLITAN PLANNING  
ORGANIZATION FOR NEW MEXICO  
DEPARTMENT OF TRANSPORTATION  
ADMINISTRATED FUNDING FROM THE  
TRANSPORTATION ALTERNATIVES  
PROGRAM FOR FEDERAL FISCAL YEARS  
2020 AND 2021.**

<b>REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE SUSTAINABLE SANTA FE 25-YEAR SUSTAINABILITY PLAN WITH THE GOAL OF ACHIEVING CARBON NEUTRALITY BY THE YEAR 2040.</b>	<b>APPROVED</b>	<b>15-17</b>
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<b>REQUEST FOR APPROVAL OF AN ORDINANCE CONCERNING MUNICIPAL WASTEWATER UTILITY SYSTEM OF THE CITY OF SANTA FE, NEW MEXICO (THE "SYSTEM"); PROVIDING FOR THE ISSUANCE OF THE CITY'S NET SYSTEM IMPROVEMENT BONDS, SERIES 2018, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$16,525,000 FOR THE ENLARGEMENT, BETTERMENT, REPAIR AND OTHER IMPROVEMENT OF THE SYSTEM; PROVIDING THAT THE BONDS SHALL BE PAYABLE SOLELY OUT OF THE NET REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM, PROVIDING FOR THE ACQUISITION OF A RESERVE FUND INSURANCE POLICY IN CONNECTION WITH THE DEBT SERVICE RESERVE FUND ESTABLISHED IN CONNECTION WITH THE BONDS; PROVIDING FOR THE DISPOSITION OF THE REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM; PROVIDING THE FORM, TERMS AND CONDITION OF THE BONDS, THE METHOD OF PAYING THE PRINCIPAL OF AND INTEREST ON THE BONDS AND THE SECURITY THEREFORE; PRESCRIBING OTHER DETAILS CONCERNING THE SYSTEM REVENUES, BONDS AND THE SYSTEM, INCLUDING BUT NOT LIMITED TO COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH AND WITH FUTURE FINANCING THEREFOR; APPROVING FORMS OF A PRELIMINARY OFFICIAL STATEMENT AND A CONTINUING DISCLOSURE UNDERTAKING IN CONNECTION WITH THE BONDS; DELEGATING AUTHORITY TO THE</b>	<b>APPROVED</b>	<b>17-21</b>
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**MAYOR, CITY MANAGER; AND FINANCE DIRECTOR  
OF THE CITY TO DETERMINE THE EXACT PRINCIPAL  
AMOUNTS, MATURITY DATES, INTEREST RATES,  
PRICES, REDEMPTION FEATURES AND OTHER  
FINAL TERMS OF THE BONDS PURSUANT TO FINAL  
TERMS CERTIFICATE; RATIFYING ACTION  
PREVIOUSLY TAKEN IN CONNECTION THEREWITH;  
AND REPEALING ALL ORDINANCES IN CONFLICT  
HEREWITH.**

<b>REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 6-17.2 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SECTION 6-17.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SUBSECTION 11-11.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AMENDING SUBSECTION 11-11.8 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AND REPEALING SECTIONS 6-8 AND 19-10 REGARDING THE GRIEVANCE REVIEW BOARD</b>	<b>APPROVED ON CONSENT</b>	<b>21-22</b>
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**MATTERS FROM STAFF**

<b>“ENTERPRISE RESOURCE PLANNING - INDEPENDENT VERIFICATION AND VALIDATION ASSESSMENT AND CORRECTIVE ACTION PLAN”.</b>	<b>INFORMATION/DISCUSSION</b>	<b>22-23</b>
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<b>MATTERS FROM THE COMMITTEE</b>	<b>INFORMATION/DISCUSSION</b>	<b>23</b>
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<b>ADJOURN</b>	<b>ADJOURN</b>	<b>23-24</b>
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**FINANCE COMMITTEE  
CITY HALL - COUNCIL CHAMBERS  
MONDAY, NOVEMBER 5, 2018, 5:00 PM**

**1. CALL TO ORDER**

The meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:05 pm on Monday, November 5, 2018, in the City Council Chambers, City Hall, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Councilor Roman Abeyta, Chair  
Councilor Christopher Rivera  
Councilor Signe Lindell  
Councilor Michael Harris  
Councilor Carol Romero-Wirth

**MEMBERS ABSENT**

**OTHERS PRESENT**

Mary McCoy, Finance Director  
Bradley Fluetsch, Finance Department  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Rivera, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF CONSENT AGENDA**

Councilor Romero-Wirth pulled items C and Y for discussion.

Councilor Harris pulled items A, I, K, L, N, O, R, U and AA for discussion.

Councilor Lindell pulled items B, C and Z for discussion.

Councilor Rivera pulled item B for discussion.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the consent agenda as amended.

**VOTE** The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES  
OCTOBER 15, 2018**

**MOTION** A motion was made by Councilor Rivera, seconded by Councilor Lindell, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**6. CONSENT CALENDAR**

**A. REQUEST FOR THE APPROVAL OF MEMORANDUM OF AGREEMENT AMENDMENT NO. 1 BETWEEN SANTA FE COUNTY AND CITY OF SANTA FE IN THE TOTAL AMOUNT OF \$60,000 FOR CLINICAL SUPERVISION OF NAVIGATION SERVICES PROVIDED BY SANTA FE FIRE DEPARTMENT MIHO. Andres Mercado**

Councilor Harris said the City and County have a number of different relationships. Too often there is a bit of baggage that carries over one year to the next. He wants to be sure there is no carry over or unresolved issues. There are a lot of deliverables associated with this program. Is the annual report complete.

Mr. Mercado said we are up to date on all quarterly reporting as of October. We are at the end of the first year and we are up to date.

Councilor Harris asked would you normally expect to provide that report to the Public Safety Committee.

Councilor Rivera said this is the first time he remembers seeing this contract. We could review it.

Councilor Harris said he thinks that would be appropriate to see if there are any red flags there. Does the County do anything in particular in response to the annual report. He would like confirmation that it is a satisfactory relationship. This is a strong start. He wants to be sure there is a good, strong first year that can be demonstrated.

Mr. Mercado said he is not aware of the higher level relationship between the City and County. He can speak to this relationship. It is a very strong relationship. If the Public Safety Committee is interested he would be happy to present the annual report to them. It is fairly narrow on activities. We could do a more comprehensive report if that is desired. We would be happy to do that.

Councilor Harris said he is looking to Councilor Rivera as Chair of the Public Safety Committee and will defer to him.

Councilor Rivera said we would definitely love to hear that. Get with Chief Babcock about that. It would be nice to hear quarterly reports as well. It is good to keep us all informed.

Mr. Mercado said he is more than happy to speak with and coordinate with Chief Babcock.

Councilor Lindell asked how did we determine the cost of this agreement, the \$60,000. Is it based on actual costs or estimates.

Mr. Mercado said these are the terms the County proposed. We are not providing services to individuals the County asks us to provide. These are services we provide through the outreach we have. We interact with these folks. We are considered one of the navigators for them which is a County term for case management. They set the rates. To be honest we are working on this and it is hard to account for costs when the Department has high static costs. This is all set from the County for work we would be doing in any event. It is recovery of some costs. The funds go to fund a clinical supervisor portion of an FTE. It is a social worker who provides oversight.

Councilor Lindell asked do you have the information on how many clients we have that are not City residents.

Mr. Mercado said all of the individuals we serve through this program are identified by their level of interaction with the 911 system not by residence. The majority are residents of Santa Fe or transient or semi permanent residents. A portion of those served are transient population. A majority have a fairly stable presence in Santa Fe which leads to their high level on interaction with the 911 system. He cannot give exact numbers.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**B. REQUEST FOR THE APPROVAL OF ANNUAL MAINTENANCE AGREEMENT IN THE TOTAL AMOUNT OF \$64,517.60 FOR THE CITY OF SANTA FE PUBLIC LIBRARY INTEGRATED SYSTEM; INNOVATIVE INTERFACES INC. III. Kyra Ochoa, CSD Director, Bae Smith**

Councilor Lindell asked is this an annual subscription cost.

Ms. Ochoa said it is an annual maintenance fee not based on user fees.

Councilor Lindell said it is a subscription then.

Ms. Ochoa said yes.

Councilor Lindell asked how many requests do we refer.

Ms. Smith said we do approximately 45,000 circulations through the system a month

Councilor Lindell said she understands this is a maintenance agreement not a subscription for the service itself.

Ms. Smith said it is a maintenance agreement on software and hardware. The vendor accesses the system administratively.

Councilor Lindell asked how often do we request support from them

Ms. Smith said it varies. They are responsible to keep the system running. They provide all of the updates and we have had the system since 1996 and they have provided countless updates. The entire library system runs on this system. Without this system we would not be able to open the library.

Councilor Lindell said previously we spent \$111,000 on the software and hardware.

Ms. Smith said that was in 2006. We upgraded the system then. \$36,000 was spent in 2011 for upgrades and 2 servers.

Councilor Lindell said so it is unknown how often we have to call them for assistance on this.

Ms. Smith said their software cannot be managed by anyone else. They have exclusivity.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve this request.

**VOTE** The motion passed unanimously by voice vote.

**C. REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR THE  
QUARTER ENDING SEPTEMBER 30, 2018 (1<sup>ST</sup> QUARTER) Andy Hopkins**

Councilor Romero-Wirth said tell me about this. What was the process. Is this something we normally do to straighten out the budget. Give me some understanding of what we are doing here.

Mr. Hopkins said this is a regular quarterly event we do. It is required reporting to the Department of Finance and Administration, Local Government Division. The first section of the budget amendments that you see have already been approved by Council. It is a recommended practice by DFA. They want to see everything on one resolution. It sums up every budgetary change since the beginning of the fiscal year. The first quarter. Section D shows the impact on each fund. The bottom line is an increase of \$6.3 million in expenses and revenue of \$24.1 million. The net is \$36.2 million over and above the additional

revenue. The vast majority of this is preauthorization of ongoing CIP projects. The largest is for water and wastewater. We will be entering the information in o open.gov for future reports. It will be accessible.

Councilor Romero-Wirth asked so subsection B are not previously approved by City Council.

Mr. Hopkins said in many cases it is because of the dollar amount. Also it is City policy that we will go ahead and put those in so we don't stop an ongoing project and in the very next quarter all those re-appropriation requests will come to you on a quarterly resolution.

Councilor Romero-Wirth asked the Verde Fund, are we decreasing that fund.

Mr. Hopkins said that is what we called carryover in Homewise and other contracts. It is carryover from the budget from last year not expended yet. It will be recorded in the current year.

Councilor Harris asked is there is a distinction between carryover and encumbered. When encumbered the contract has been let so that amount of money is encumbered because the project is not complete. We also have talked in the past about not having carry over in the sense of money budgeted and for whatever reason it doesn't get spent. Vacancies or whatever it may be. Is it fair to say most of the monies here carried over are encumbered money or budget money that did not get spent.

Mr. Hopkins said it is a combination of already encumbered money and money planned to be spent in the current fiscal year. That money feeds back into the system to support CIP projects that are ongoing.

Councilor Harris said he is looking at category B, the not approved by City Council previously. The example would be stormwater. Page 9 says re-appropriation of unspent budget. To me that means money budgeted for maintenance, but for whatever reason not spent. So he is wondering in these re-appropriations are they all going back to the same line item to support wastewater management or to the general fund.

Mr. Hopkins said they can only be appropriated back within the same project. They may not be the exact same line items. This year some funds were repurposed for the flood. We may be reimbursed for some of that. In the meantime work has to happen. This is really about keeping projects going that are already authorized and in progress.

Councilor Harris said so these re-appropriations are project based. There is a practice of carrying over those funds. The re-appropriations are project based in large part.

Ms. McCoy said there is a distinction to be made with CIP projects. Those span multiple years. They are distinguished from the operating budget.

Councilor Harris said he understands that. Of the monies being reappropriated here is it fair to say all the money is capital project related.

Mr. Hopkins said virtually.

Ms. McCoy said not entirely.

Mr. Hopkins said some things were considered in operating such as the reorganization of work space upstairs.

Councilor Lindell said help me understand subsection B looking at the General Fund, the 5<sup>th</sup> item down. Fire overtime reimbursement for EMS services at a school event. How does that work.

Mr. Hopkins said this is funds going into the General Fund to cover Fire overtime. It is not funds divereted to the schools.

Councilor Lindell said that makes sense. Some of these have some sizeable dollars with them. She would like to say thank you very much. This a much cleaner and clearer presentation than she has seen in the past. Thank you.

Councilor Rivera said he is looking at Fire Station 5 CIP for \$135,000 and below, the 3<sup>rd</sup> from the bottom, Fire Station 2 refers to Fire Station 5 CIP fund.

Mr. Hopkins said that is correct. There was a bit of a mix up in the initial plan for the Fire Station 2 and 5 projects where too much got requested from one fund and not enough in another so Fire went in and corrected that. There was a transfer between the two to make that happen.

Councilor Rivera asked is Fire Station 5 still on track.

Mr. Hopkins said last he heard it was. That was a number of weeks ago. He can check with Fire for you. It is ongoing, but there have been some issues working with the County and other things that have come into play there.

Councilor Rivera said Fire Station 2 is the new one on South Meadows. It looks like we reappropriated \$400,000 unspent from the prior year.

Mr. Hopkins said it is his understanding all of that is planned for now. They are doing site prep work and initial phases of project.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve this request.

**VOTE** The motion passed unanimously by voice vote.

**D. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE TOTAL AMOUNT OF \$47,921 FOR DOWN PAYMENT ASSISTANCE; HOMEWISE.**

Approved on consent.

**E. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR DOWN PAYMENT ASSISTANCE; HOUSING TRUST.**

Approved on Consent.

**F. REQUEST FOR APPROVAL OF BUDGET AMENDMENT REQUEST.**

Approved on Consent.

**G. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDGB) ADDING COMPENSATION IN THE AMOUNT OF \$10,183 (\$85,183 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; HOMEWISE INC.**

Approved on Consent.

**H. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADDING COMPENSATION IN THE AMOUNT OF \$28,752 (\$103,752 TOTAL CONTRACT AMOUNT) FOR HOME IMPROVEMENT; SANTA FE HABITAT FOR HUMANITY.**

Approved on Consent.

**I. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$284,000 (\$71,000 PER YEAR) FOR OPERATION OF THE PUBLIC ACCESS CHANNEL; SANTA FE COMMUNITY COLLEGE. Joe Abeyta**

Councilor Harris said he and Mr. Abeyta have talked about this in the past regarding constituents voicing issues about the quality of the broadcasting. He wants to make sure we continue to work so that we get the highest level of information, image and sound that we can. The Community College has been the vendor for these broadcasts for quite some time..

Mr. Abeyta said the Community College does public access. They do not oversee the Council meetings. We do that on our own government channel. We would be high decimation. Public access would not be high decimation. These are unrelated. We are continuing the contract with the Community College to oversee the public access part. The other item is where he needs approval for the upgrades for the chambers once the franchise agreement with Comcast is done.

Councilor Harris asked what is the value of the contract in the past.

Mr. Abeyta said it was approximately \$158,000 a year. Then when we created the government channel we split it into thirds. We took 1/3 for government and the Community College oversight of the educational public access portion was 2/3. We then reduced the amount of money we were giving them by



\$13,333. We took that away this year for capital improvements inside the chambers and added it to ours. It is the lowest it has been since he has been here.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve this request.

**VOTE** The motion passed unanimously by voice vote.

- J. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$33,703.28 FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES.**

Approved on Consent.

- K. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT TO ADD PERFORMANCE REQUIREMENTS AND CONTRACT LIQUIDATED DAMAGES THAT WERE INCLUDED IN THE RFB, BUT FAILED TO BE INCORPORATED IN THE ORIGINAL CONTRACT FOR PROFESSIONAL SECURITY SERVICES; UNIVERSAL PROTECTION SERVICE, LP/DBA ALLIED UNIVERSAL SECURITY SERVICES. David Silver**

Councilor Harris said actually he could have pulled item J for the same questions. He is going to bundle them. Universal Protection Services is just one of several entities that we are listed in additional insured. It is a long list. That makes him a bit nervous. It all gets bundled under Allied Universal Topco. He wanted to confirm that we really looked at that and we know who we doing business with and that we have appropriate coverage. It is not necessarily standard operating procedures to look at Lexington. What is the rating of this vendor. Those would be his questions. Make sure we know who we are doing business with and that we have appropriate coverage. Lexington can provide the protection we need. That is really item J. When it comes to K there are a number of performance requirements listed here. A lot to do with timing. Who monitors their contract besides your office.

Mr. Silver said he oversees the overarching contract. We have individual managers at each location that oversee that location. For example each library has a manager and they monitor their location. We also have a digital system where officers log in and out daily. We have GPS tracking where we can look at arrival times if we have questions.

Councilor Harris asked are we just starting a relationship with this company.

Mr. Silver said July 1st.

Councilor Harris asked what is your assessment of their performance to date.

Mr. Silver said he only oversaw the previous contract for six months to a year. During that time we

had a substantial number of officers who arrived late or did not show up. Since we have been with this company there has only been one officer who arrived late and he was within the first five minutes.

Councilor Harris asked does your office validate the level 1, 2 and 3 certification of officers. Do you confirm.

Mr. Silver said there is a certification attached. The State does have a regulatory agency that certifies guards. We get the documents from Allied and validate that against the states website that has that information.

Councilor Harris said he appreciates the answer.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve this request.

**VOTE** The motion passed unanimously by voice vote.

- L. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$236,121.40 TO REPLACE THE VIDEO DISTRIBUTION AND AUDIO SYSTEM CONTROLS IN THE CONVENTION CENTER WITH A SPECIFIED CRESTRON NVX SYSTEM, WITH SGR MEDIA INC., DBA 5 WORDS MEDIA.**  
**Melanie Moore**

Councilor Harris said he made a mistake. He did not intend to hold this.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve this request.

**VOTE** The motion passed unanimously by voice vote.

- M. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICE AGREEMENT IN THE TOTAL AMOUNT OF \$103,316.69 FOR HVAC MAINTENANCE; YEAROUT SERVICES LLC.**

Approved on Consent.

- N. REQUEST FOR APPROVAL OF RFP '18/47P IN THE AMOUNT OF \$240,000 FOR ICE ARENA MECHANICAL SERVICES; TRAVERS MECHANICAL SERVICE. Tom Miller**

Councilor Harris said this a new relationship with Travers. Who did we have before.

Mr. Miller said we just ended up a 4 year contract with Yearout. Prior to that it was Travers.

Councilor Harris said he thought there were some concerns on the part of yourself and others that

the previous contractor's prices were high. That was Yearout, but you are familiar with Travers.

Mr. Miller said we were very fortunate to have Travers bid on this RFP and hopefully will get him back in the system. Yearout is not as knowledgeable on this equipment. Travers has more experience and is a better candidate.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera to approve this request.

**DISCUSSION** Councilor Rivera said the equipment is 19 years old. What plans or are there plans to replace it.

Mr. Miller said we have a \$90,000 CIP award that we will use to work with the new mechanical provider to rebuild 3 of the remaining compressors. We are working with AMRESKO. If we finalize with them we are looking at replacing one skid. We are working with Public Works and hopefully will finalize some answers on that. It should give us about 20 years.

**VOTE** The motion passed unanimously by voice vote.

**O. REQUEST FOR APPROVAL OF PROCUREMENT IN THE AMOUNT OF \$71, 197.97 FOR SFGTV-28 HIGH DEFINITION UPGRADE EQUIPMENT PHASE II; TEAM 1<sup>ST</sup> TECHNOLOGIES, LLC. Joe Abeyta**

Councilor Harris said Joe made the distinction for him in the previous item. This is our government channel. He knows in the past he has been pretty pleased with the technologies and performance of Team 1<sup>st</sup>. He also described to him the issues with Comcast. Where do we stand on that. The hardware upgrades are for naught if we can't come to agreement with Comcast.

Mr. Abeyta said he knows Comcast and the City Attorney's office have been communicating. They are still in talks. He would hope that we could come up with some kind of agreement for it to happen. The issues going on right now he believes can be fixed. He doesn't want this to be put on hold because we are waiting for other municipalities to make decisions where we base policy on other municipalities policies. He believes we can work this out.

Councilor Harris said this is a hardware purchase. If there is a constructional constraint with Comcast he is concerned that we don't spend the money for nothing.

Mr. Abeyta said it would not be for nothing. Our streams would be high definition, we would have better sound, more streams available and also we already have good audio in house, but they are putting newer cameras on the back part. We have real problem solvers in the City.

Councilor Harris asked how would you be able to verify that.

Chair Abeyta said he believes it is up to the Finance Department and City Manager as to if what

Comcast is offering to pay us is correct, not Legal. He doesn't believe Marcos should be negotiating that. Financial terms should be Finance.

Ms. McCoy said she will provide an update between Finance and Legal.

Councilor Rivera said on page 24 of the packet there is a page that looks like there was a stamp there for someone to initial changes. What was that.

Mr. Abeyta said he believes that was lined out. He will check with Irene in legal to make sure.

Councilor Rivera said on the next page you shouldn't be listed as the client. It should be the City of Santa Fe.

Mr. Abeyta said yes it should. He will make sure that is fixed.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Lindell to approve this request.

**VOTE** The motion passed unanimously by voice vote.

**P. REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR MICROSOFT OFFICE 365 IN THE AMOUNT OF \$346,822.62 FOR 3 YEAR TERM FOR CITYWIDE DEPARTMENTS**

Approved on Consent.

**Q. REQUEST FOR APPROVAL OF STATE PRICE AGREEMENT FOR ACD REPORTING UPGRADE FOR CALL CENTERS AND ENHANCEMENT FEATURE FOR BILLING UTILITIES IN THE AMOUNT OF \$118,920.52 FOR 4 YEAR TERM.**

Approved on Consent.

**R. REQUEST FOR APPROVAL OF THE PROCUREMENT IN THE TOTAL AMOUNT OF \$2,104,107 USING COOPERATIVE EDUCATION SERVICES FOR REPLACEMENT OF SIX COLLECTION VEHICLES WITHIN ENVIRONMENTAL SERVICES DIVISION COMMERCIAL AND RESIDENTIAL FLEET; BRUCKNER'S TRUCK SALES.  
Lawrence Garcia**

Councilor Harris said his question has to do with the settlement with Volkswagen and the ability to be reimbursed for a portion of this purchase. His understanding is that we are not counting on the VW reimbursement. We budgeted for this.

Mr. Garcia said yes, it is completely budgeted for in our budget.

Councilor Harris said good work in identifying the possibility. You and Mr. Chapman found that there might be monies available under that VW settlement. Do you have any sense at all of when we would receive notification and how we stack up.

Mr. Garcia said \$5,800,020 will be distributed within this first year of the grant. The grant is for 4 years. There are quite a few applicants. We don't think that we will receive the \$1 million amount, but we do think we will get some funding. It depends on what they come back with. We don't have any sense of when we will get notification.

Councilor Harris said so part of the grant process is we have to deliver the vehicles to the State in a certain condition.

Mr. Garcia said we don't have to deliver the trucks, but we have to disable them. We have to drill a hole in the motor and cut the frame. At that point the City can send it off to a scrap place.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

**VOTE** The motion passed unanimously by voice vote.

**S. REQUEST FOR APPROVAL OF AWARD OF BID #18/13/B IN THE AMOUNT OF UP TO \$50,000 PER YEAR FOR FISCAL YEARS 2018/2019 THROUGH 2021/2022 FOR TURF PRODUCTS; HELENA CHEMICAL COMPANY**

Approved on Consent.

**T. REQUEST FOR APPROVAL OF PROCUREMENT OF FOOD PRODUCTS, SERVICES AND EQUIPMENT USING COOPERATIVE AND STATE PRICE AGREEMENTS; LABATT FOODS (NEW VENDOR) SYSCO, FOODS, SHAMROCK FOODS AND BEN E. KEITH FOODS.**

Approved on Consent.

**U. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE VISION STATEMENT OF THE AIRPORT ADVISORY BOARD FOR THE SANTA FE REGIONAL AIRPORT.**

Councilor Harris said 85 people work at the Airport. American has added a daily flight to Dallas/ Ft. Worth. On a personal footnote one of his sons and one of his nephews checked out flights to Omaha and got tickets out of Santa Fe for a lot less. Santa Fe is increasingly becoming more competitive. Improvements yet to come will make it that much better.

Councilor Romero-Wirth asked how was the vision statement arrived at.

Ms. Wheeler said a subcommittee of she, Board members, Councilor Harris and the Airport Manager met to work in it. Matt Brown facilitated us. Then it went to the Board for approval and for modification and feedback. It was approved by the Board.

Councilor Romero-With said she almost hates to being this up, but it does not say anything about safety or security. She read the vision to the Committee.

Ms. Wheeler said we could add the word safe or safety. That is a great point.

Councilor Harris said it is not a bad suggestion. He would be happy to do a bit of word crafting and come up with a phrase responding to what you said. The comment is great.

Ms. Wheeler agreed.

Councilor Romero-Wirth said she is glad they are going to work on it.

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Lindell, to approve the request subject to the addition of language in the vision statement referencing safety and security.

**VOTE** The motion passed unanimously by voice vote.

**V. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO STATE LEGISLATURE TO SUPPORT AND ENACT LEGISLATION RELATED TO THE LEGALIZATION, DECRIMINALIZATION, AND/OR REGULATION OF CANNABIS AND CANNABIS-RELATED PRODUCTS FOR RECREATIONAL USE. Jesse Guillen**

Councilor Rivera said based on his recent travel to Denver and seeing the downtown area and how it has changed since they legalized cannabis he feels there is a need for more research and information.

**MOTION** A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the request.

**VOTE** The motion passed by a vote of 4 yes and 1 no. The no vote was Councilor Rivera.

**W. REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION 1998-77 ESTABLISHING THE PARKING ADVISORY COMMITTEE; RESOLUTION 2014-14 ESTABLISHING THE APPRENTICESHIP DEVELOPMENT TASK FORCE; AND RESOLUTION 2014-19 ESTABLISHING THE COMMUNITY HOSPITAL AND HEALTH CARE STUDY GROUP.**

Approved on Consent

- X. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO LEGISLATURE TO ADOPT COMPREHENSIVE GUN VIOLENCE PREVENTION LAWS DURING THE 2019 LEGISLATIVE SESSION TO ADDRESS POSSESSION OF FIREARMS BY DOMESTIC VIOLENCE OFFENDERS UNDER PROTECTIVE ORDERS, CHILD ACCESS PREVENTION, GUN VIOLENCE RESTRAINING ORDERS, BACKGROUND CHECKS, AND A BAN ON THE SALE OF BUMPSTOCKS.**

Approved on Consent.

- Y. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION VIA THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR NEW MEXICO DEPARTMENT OF TRANSPORTATION ADMINSTRATED FUNDING FROM THE TRANSPORTATION ALTERNATIVES PROGRAM FOR FEDERAL FISCAL YEARS 2020 AND 2021.**  
**Leroy Pacheco**

Councilor Romero-Wirth said this project includes the La Tierra Trails connection. Last time we saw this there was disagreement about where the money should go. Where are we on that.

Mr. Pacheco said the northwest quadrant was funded \$2.1 million. Ten years later \$2 million remained. After many months of conversation over numerous years this went through BTAC for a recommendation to what to use for those funds. This particular project was identified in the Master Plan approved by City Council when they approved the La Tierra Master Plan. Connections were top priority. It was also part of off road committee recommendation. There has been a lot of discussion on the record in the BTAC minutes. This particular application scope was established through a federal process with the community partaking in that conversation. All stake holders would have to go through a federal environmental process. We were asking for federal funds and the standard of engagement with the entire community is very high.

Chair Abeyta said the Public Works Committee had a discussion and determined we would not include that in this application. There will be an amendment removing it. Residents from the area did not want it. Councilor Villarreal brought that to the Committee's attention. There is no support for the La Tierra Trail connection. The amendment will go to City Council saying this does not include the connection.

Councilor Romero-Wirth said so the only thing in this one is a and b.

Chair Abeyta said yes. It is confusing.

Chair Abeyta said we proposed an amendment. Public Works approved the amendment.

Councilor Romero-Wirth said in order to be consistent we need to say what we are voting on is with that piece out. It is confusing on the record.

Chair Abeyta said he directed that the amendment be brought forward to Finance, but I guess it did

not get in the packet. He does not want Finance to overrule Public Works.

Councilor Harris said the amendment sheet is there. It says page 3, but it should be page 2.

Chair Abeyta said yes.

Councilor Romero-Wirth said this is sloppy.

Councilor Harris said we need to correct the amendment sheet.

Councilor Romero-Wirth said this will be confusing on the record.

Chair Abeyta said if we can make it clear that it is on page 3 for the decision of lines 4 and 5 that will work. Make that change.

Councilor Rivera asked Leroy with that change does that do anything to the fiscal impact report.

Mr. Pacheco said lines 15 and 16 also pertain to that same project. It decreases \$72,800 from the fiscal impact report.

Councilor Rivera asked have those changes been made on the FIR.

Mr. Pacheco said they have not. He just found out about this today himself. It will be correct for Council.

Councilor Rivera said as long as it is correct for Council.

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Harris, to approve the request subject to the removal of the La Tierra Trail project to be consistent with the action taken at the Public Works Committee.

**DISCUSSION** Chair Abeyta said the amendment sheet needs to be fixed to reflect the changes on the correct page and the FIR needs to be amended before this gets to Council.

**VOTE** The motion passed unanimously by voice vote.

**Z. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE SUSTAINABLE SANTA FE 25-YEAR SUSTAINABILITY PLAN WITH THE GOAL OF ACHIEVING CARBON NEUTRALITY BY THE YEAR 2040. Shirlene Sitton**

Councilor Lindell said she has a draft document. Do we have a final document yet.

Ms. Sitton said no because it has not been adopted.



Councilor Lindell asked we don't expect changes to the draft.

Ms. Sitton said we don't expect changes between now and when the Resolution is adopted. After it is adopted we will change the front page

Councilor Lindell said there is a term in here that is used numerous times. The triple bottom line. That is a term she is just not familiar with. Is it used methodology wise or did it originate with this document.

Ms. Sitton said the triple bottom line is a common term meaning people, profit, planet. This plan was built around sustainability not just around environmental issues. It must address social and financial issues.

Councilor Lindell said she has not been able to study this as much as she would like to. Philosophically she supports the adoption of this plan, but it is a sizeable plan. A 25 year plan. The questions she has are about more specifics of implementation such as the time line and fiscal implementation as to what is being proposed. She thinks, to be clear, it is not reasonable for us to obligate future Councils to funding expenditures that each one of the sections of this that would be selected for implementation would need to be looked at for what the fiscal impact and the budgetary impact would be. It is for 25 years. None of us are going to be here. It seems highly unlikely any of us will be here 25 years from now. She thinks that certainly she has wrestled with things sitting here that previous Council have obligated us to. Budgets change dramatically. I support this philosophically and in spirit but I want to be very clear. I don't want to obligate future Councils to budgetary expenditures when we don't know what the future looks like.

Councilor Romero-Wirth said in the FIR the language is that this resolution will adopt this plan as a guidance document with the suggested strategies to help. She likes that language and it doesn't appear in the resolution. She does worry a bit on page 3. She is all in on this. We need to be working toward this, but we also have to realize the bandwidth of the City. We want to be serious about this, but not over commit us and not raise an expectation that we are not able to produce. On page 3 she does to know if in that section it might be appropriate to suggest we say we will use the sustainable plan as a guidance document in doing these things.

Ms. Sitton said you make an excellent point and one we agree with. The way the plan was designed was as a set of strategies going into the future, but not to obligate any specific expenditures. Each expense will be evaluated as part of the regular budget process. It is designed to be a living plan. To give us guidance about technologies available today. We want to adopt a living plan and each of the subject matter experts and the departments will continue to evaluate what is the best thing going forward and make that part of the budget for approval and discussion.

Councilor Romero-Wirth said if that is true that is not what this resolution says. She wonders, back to this part about a staff sustainability team, do we have the budget to do this. Is everyone on board for staff committees and working groups. As an example Councilor Rivera and I have been exploring a bike sharing program and what that would involve. There are some budget issues there about that and if that little program for a bike share that Albuquerque is already doing is causing budget issues she has to

believe this "Be it Resolved" causes major budget issues. Is everyone on board.

Ms. Sitton said we have been working with an internal staff team that are subject matter experts in the various departments for over a year. She is not an expert in every field, but we relied on review and input of members across the City. They are all willing to continue helping. The staff team does not require any additional budget. Bringing the cross functional information across to their departments will be important.

Councilor Romero-Wirth asked is it possible to add something that says this is a guidance document.

Ms. Sitton said she is not sure of how to amend the resolution at this point.

Councilor Romero-Wirth said we need to take the language in the FIR and add it as another "Now Therefore Be It Resolved" that the Governing Body adopts this plan as a guidance document. Also in here we can say the goals and strategies are adopted to aid in implementation planning.

Ms. McCoy said we can propose an amendment and work with Councilor Romero-Wirth and bring that back to the next Finance Committee meeting.

Councilor Harris said in his opinion he agrees with Councilor Romero-Wirth. It is very difficult to do this up here, but he understands what both Councilors are trying to drill down on. He would like to keep moving it forward and prepare the amendment in time for the Governing Body.

Chair Abeyta said this goes to Public Utilities on Wednesday night.

Councilor Romero-Wirth said she sits on Public Utilities and will propose an amendment at that meeting.

Councilor Harris said he would like to add his proposed amendment. On page 3 of the resolution, item 2, instead of cooperatively and complimentary it should be cooperatively and should be cooperatively and complementary.

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Lindell, to approve the request subject to the amendment to be made at the Public Works Committee meeting on November 7<sup>th</sup>.

**VOTE** The motion passed unanimously by voice vote.

**AA. REQUEST FOR APPROVAL OF AN ORDINANCE CONCERNING MUNICIPAL WASTEWATER UTILITY SYSTEM OF THE CITY OF SANTA FE, NEW MEXICO (THE "SYSTEM"); PROVIDING FOR THE ISSUANCE OF THE CITY'S NET SYSTEM IMPROVEMENT BONDS, SERIES 2018, IN AN AGGREGATE PRINCIPAL AMOUNT**

**NOT TO EXCEED \$16,525,000 FOR THE ENLARGEMENT, BETTERMENT, REPAIR AND OTHER IMPROVEMENT OF THE SYSTEM; PROVIDING THAT THE BONDS SHALL BE PAYABLE SOLELY OUT OF THE NET REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM, PROVIDING FOR THE ACQUISITION OF A RESERVE FUND INSURANCE POLICY IN CONNECTION WITH THE DEBT SERVICE RESERVE FUND ESTABLISHED IN CONNECTION WITH THE BONDS; PROVIDING FOR THE DISPOSITION OF THE REVENUES DERIVED FROM THE OPERATION OF THE SYSTEM; PROVIDING THE FORM, TERMS AND CONDITION OF THE BONDS, THE METHOD OF PAYING THE PRINCIPAL OF AND INTEREST ON THE BONDS AND THE SECURITY THEREFORE; PRESCRIBING OTHER DETAILS CONCERNING THE SYSTEM REVENUES, BONDS AND THE SYSTEM, INCLUDING BUT NOT LIMITED TO COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH AND WITH FUTURE FINANCING THEREFORE; APPROVING FORMS OF A PRELIMINARY OFFICIAL STATEMENT AND A CONTINUING DISCLOSURE UNDERTAKING IN CONNECTION WITH THE BONDS; DELEGATING AUTHORITY TO THE MAYOR, CITY MANAGER; AND FINANCE DIRECTOR OF THE CITY TO DETERMINE THE EXACT PRINCIPAL AMOUNTS, MATURITY DATES, INTEREST RATES, PRICES, REDEMPTION FEATURES AND OTHER FINAL TERMS OF THE BONDS PURSUANT TO FINAL TERMS CERTIFICATE; RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH; AND REPEALING ALL ORDINANCES IN CONFLICT HERewith. Shannon Jones, Brad Fluetsch**

Councilor Harris said talking about green bond gets to the discussion we just had . Maybe give us a quick little definition of the likelihood for this to become a green bond. We amended the design contract to do recapture.

Mr. Jones said we are using a co-generation of methane to produce electricity.

Councilor Harris said between that and the solar array we are getting close to 100% in terms of energy consumption. What is the likelihood of this qualified for a green bond.

Mr. Fluetsch said he spoke to our underwriter and they think it is highly likely this would qualify for a green bond. We can also go out and have a third party certify it as a green bond. There are expenses involved in that. Part of the bond proceeds could be used to pay for that. We will scheduled meetings in December to talk about that. The likelihood is very high.

Councilor Harris said if we go with the third party certification we will want to go the market place with a product that could bring a higher return.

Mr. Fluetsch suggested the City would be able to issue this one at 2.5 % We may be able to do 2.35% so there is some benefit. You would sell to a completely different set of investor for a green bond in addition to the normal investors. It increases competition and also drives down costs.

Councilor Harris asked what is the timing for the receipt of the funds and do we take the monies all at once or phased with draws for the construction contract.

Mr. Fluetsch said the project as he understands it will be done within 30 days. It is a very short window for construction. We are targeting January for the sale. We will receive the proceeds within 30 days of the sale and we will be receiving it all at once. That way they have the complete full steam ahead. We will have the money to pay for all of it.

Mr. Jones said the notice to proceed has been issued. The foundation for the digester has been poured.

Councilor Harris asked we are 30 days into this.

Mr. Jones said yes.

Mr. Fluetsch said \$5 million is the amount for the reimbursement resolution.

Councilor Harris said he approves of what we have been doing in terms of bonding. He knows this is new for Wastewater. He would hope we would get a comparable rating. He is curious, when we do sell the bonds he would like a summary statement of the total costs associated with this particular bond. It would be beneficial to see a comparative statement between the gas tax, the GRT bond and this one so we understand the true costs for these operations and we can know that we are headed down the right path. We need to look at Wastewater in terms of total CIP.

Mr. Jones said our 5 year CIP is \$28 million.

Councilor Harris said the idea would be to get an understanding about the advantages to the City by taking these types of actions and allowing us to finance these projects rather than use cash. It would be instructive for all of us to see the impact of this strategy. He believes we are on the right track. It would be good to have the numbers.

Councilor Lindell asked what is the balance of the fund.

Mr. Fluetsch asked which fund.

Councilor Lindell said this says financed with fund balance.

Mr. Fluetsch said he will have to get back to you with that fund balance.

Councilor Lindell said it would have to be pretty sizeable.

Mr. Jones said the Wastewater Enterprise Fund across all funds is \$25 million. About \$7million is tied up in reserves so \$25 million is the balance with \$7 million of that reserved.

Councilor Lindell said so if we paid for this with cash we would have \$2 million left.

Mr. Jones said yes.

Councilor Lindell asked do we have to borrow all of it. Could we pay part and bond part.

Mr. Fluetsch said any combination is achievable.

Councilor Lindell said she is old fashioned enough not to borrow money when she has the cash to pay for it. She also thinks having \$18 million sitting that is a pretty sizeable emergency fund. She doesn't think we really need that much. What would be a reasonable amount of emergency money to have on hand. Her inclinations would be pay some part of this and bond part of it. She doesn't think she can support taking a loan for this when we have \$25 million sitting. She has been through some up and down financial times in life. She doesn't disrespect how this is presented or the concepts behind it. She doesn't think she can support it.

Chair Abeyta asked are you saying because we have \$25 million available don't bond at all.

Councilor Lindell said she is uncomfortable borrowing this with a fund balance of \$25 million. That is an awful lot of money to have sitting. That is not necessarily serving us well.

Chair Abeyta asked are our rates too high. Are we charging too much. Are we serving the public as we should.

Councilor Lindell said she would support some combination of bond of 10 and paying 6, but she is not going to support taking that kind of a loan.

Councilor Harris said he wants to make sure the notion of \$25 million sitting is not accurate. What is the nature of the \$7 million.

Mr. Jones said the reserved rate stabilizes changes in the market so we don't fluctuate in rates. He would like to mention that this comes before the Council for approval. This is not the only approval Wastewater is looking for. We need to bring the nutrients within compliance. That will cost \$4 million to \$5 million. This is one project we are looking at bonding for. The \$25 million does not just sit there. It is for other needs and the CIP plan.

Councilor Harris said he knows these upgrades effect the smells that come from the plant at the Airport that we receive complaints about. Especially the nutrients. He knows there is other work that needs to be done. Piping and the gathering system. Again he thinks this is a smart move. The \$18 million not in reserve is a start towards the other projects that need to be accomplished not to mention he is pushing hard to get Wastewater to purchase the 27 acres the facility is on that is owned by the Airport. By rights it should have happened long ago. It will be a cost to Wastewater and he assumes that will come out of that \$28 million balance.

Councilor Romero-Wirth said she would like hear from staff about this. She thought this was a crucial project that we have got to get moving on.

Mr. Fluetsch said it is a crucial project. There is a financial strategy behind this. Wastewater will be expending a lot of capital. Interest rates are raising. If we have to borrow money in the next 5 years he would rather borrow more money today than in the next 5 years. The \$25 million is not sitting there. It is earning 2 to 2.5% . If rates go up they will go up a full percentage point in a year. When you look at what we are earning now versus what we will be paying 3 years from now it could be at least 100 to 150 basis points more. It is better to borrow today believing what the Federal Reserve says they are going to do. Leave the \$18 million in reserves so they can spend it on other projects in the future. The City comes out in the best financial strategy based on what the Federal Reserve says they will do.

Chair Abeyta asked is there a plan that shows how the \$18 million will be used.

Mr. Jones said permits for Wastewater drives the CIP. It is broken out in the current CIP.

Chair Abeyta said so there is a plan showing you don't just sit on the \$25 million for the interest.

Mr. Jones said yes. The CIP plan. The past 3 years the CIP has painted the picture.

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Harris, to approve the request.

**DISCUSSION** Councilor Rivera said rates were mentioned. How will this effect the rate payers.

Mr. Jones said as we began talks about this we worked with the Finance Department and brought Jason Mumm in, who is our 3<sup>rd</sup> party financial consultant, and ran multiple scenario to the model. It is very detailed how they get into it. Ultimately the schedule did not impact the rate schedule.

Chair Abeyta said so people will not be billed higher rates for Wastewater.

Mr. Jones said no not for what we are doing. The City is in a better position and ratepayers in a better position in deferring any increases.

**VOTE** The motion passed unanimously by voice vote.

**AB. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 6-17.2 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SECTION 6-17.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; REPEALING SUBSECTION 11-11.6 REGARDING THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AMENDING SUBSECTION 11-11.8 TO REMOVE REFERENCES TO THE ECONOMIC DEVELOPMENT REVIEW SUBCOMMITTEE; AND REPEALING SECTIONS 6-8 AND 19-10 REGARDING THE GRIEVANCE REVIEW BOARD**

Approved on Consent.

## **7. MATTERS FROM STAFF**

### **A. "ENTERPRISE RESOURCE PLANNING - INDEPENDENT VERIFICATION AND VALIDATION ASSESSMENT AND CORRECTIVE ACTION PLAN". Mary McCoy**

Chair Abeyta said the information on this item is in the packet and he appreciated that. He did want to ask if your intention when you establish the comprehensive timeline and budget is to bring that to this Committee for review and comment.

Ms. McCoy said yes that is our intention.

Councilor Harris said on item P, point number 9 ,he wants to hear if that action ultimately supports what needs to happen according to this report.

Ms. McCoy said yes, from a longer term perspective it is essential for us to take a look at where we are at from an infrastructure perspective and fundamental perspective. We are making sure we get rid of the antiquated systems. This enables us to be able to bring in more mobile devices and flexibility.

Councilor Harris said the report says we need to go to Windows 10. Doesn't the Microsoft package bridge beyond Windows 10.

Mr. McCoy said Microsoft is a suite of tools. In this instance we are talking about Office 365. Windows 10 is the operating system. Today we are running a 10 year old operating system which is Windows 7. After we implement Office 365 we can go to Windows 10. This will enable us to go to applications we want to put in place. This will help us to integrate with the inter-governmental portion.

Councilor Harris said Ms. Ms. McCoy and the City Manger and senior staff involved in the governance deal with a lot of issues here. ERP is among the most complex. It is incumbent upon the governance team to explain what is going on in a timely fashion. We need clear, in laymen's language, reports to the Governing Body. He does not want anymore big surprises. This is too important and critical for the City and people well beyond this group sitting here today. There has to be timely and clear reports to the Governing Body of what is working and what isn't. That is what he would like you to pass on to the members of the governance team.

Ms. McCoy said that is exactly what we plan to do. There will be monthly reports in writing to Council and all Department directors will be coming to the Committees quarterly to present the same update. Project management as well. We are on target for the go live date.

Councilor Rivera said we need to make sure we do this one right and that we get everything out of the program we can. Under the old system we needed to track things important to the Council that we could not get. We have to have system fully implemented and working to its full potential.

Ms. McCoy we have good news. We were rated AA+ by Fitch. We will do a press release.

## **8. MATTERS FROM THE COMMITTEE**

Councilor Rivera said we used to get a monthly report of the current GRT status. It was a one pager. It was nice to have. It would be nice to see that again.

Mr. Fluetsch said we have incorporate that as part of Christina's report in our quarterly report. The last one was done in March. We will get back to quarterly financial reports and that is where you will see that. We can see about doing monthly as well. Our long term goal is to get to monthly financial statements.

Councilor Romero-Wirth said she is on the North Central Regional Transportation Board and we get that GRT information by County monthly and she believes we are up.

Mr. Fluetsch said preliminary speaking for FY 18 we are up about 7% over FY 17.

Councilor Harris said this is a good reminder that we did not receive an annual report like we did in the past. Can we expect that.

Mr. Fluetsch said we can produce the CAFR and that is your year end financial report. We can produce the FY 18 final 4th quarter financial report and we can also produce the report as of June 30<sup>th</sup>.

Councilor Harris said it would be valuable for us and the public at large to get that. We need something accessible to get the word out.

Ms. McCoy asked have the reports delivered previously been sufficient or would you like a different format.

Councilor Harris said it was sufficient. It was pretty straight forward.

Councilor Rivera agreed.

Ms. McCoy said we will follow that same format.

## **9. ADJOURN**

There being no further business before the Committee the meeting adjourned at 7:05 pm.





Councilor Roman Abeyta, Chair



Elizabeth Martin, Stenographer