



## Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



### Santa Fe MPO Transportation Policy Board

**Thursday, September 27, 2018, 5:00 P.M.**

*City of Santa Fe Offices @ Market Station  
500 Market Street, Suite 200, Santa Fe, NM  
(Map: <http://tinyurl.com/l6kejeq>)*

### AGENDA

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from August 23, 2018
- 1. Communications from the Public**
- 2. Items for Discussion and Possible Action:**
  - a. Selection of Vice-Chair of Santa Fe MPO Policy Board – *Policy Board*
  - b. Review and Recommendation for Approval of NMDOT Adopted Performance Measure Targets:
    - i. Performance Measure 1 – Targets for Safety
    - ii. Performance Measure 2 – Targets for Assessing Pavement Condition and Bridge Condition
    - iii. Performance Measure 3 – Targets for System Performance/Freight/CMAQ – *MPO Staff*
  - c. Review and Recommendation for Approval of Title VI Plan – *MPO Staff*
  - d. Santa Fe MPO Staff Transitioning Plan – *MPO Staff*
  - e. Update on Transportation Improvement Program projects – *MPO Staff*
- 3. Matters from the MPO Staff**
  - a. Meeting Agenda and Packet Policies and Procedures
- 4. Matters from TPB Members**
- 5. Adjourn - Next TPB Meeting: Thursday, November 29th, 2018**

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**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE:** 09/18/2018

**TIME:** 12:01 PM

SANTA FE MPO TRANSPORTATION POLICY BOARD  
MEETING INDEX  
September 27, 2018

Item		Page
Call to Order	Commissioner Ed Moreno, Chair of the Santa Fe MPO Transportation Policy Board called the meeting to order at 5:03 p.m. at the City of Santa Fe Market Station Offices.	1
Roll Call	A quorum was established with roll call.	1
Approval of Agenda	Commissioner Hansen moved to approve the agenda as presented with a second from Commissioner Roybal which passed by voice vote.	1
Approval of Minutes from the August 23, 2018	Commissioner Hansen moved to approve the minutes as presented with a second from Ms. Haas which passed by voice vote.	1
A.) COMMUNICATIONS FROM THE PUBLIC		1,2
C.) ITEMS FOR DISCUSSION and POSSIBLE ACTION	Ms. Haas moves to nominate Commissioner Hansen who accepted to serve as Vice Chair of the MPO Transportation Policy Board with a second from Mr. Dorme which passed by voice vote.	2
A. Selection of Vice Chair of SF MPO Policy Board	Mr. Dorme moved to close nominations with a second from Ms. Haas which passed by voice vote.	
B. Review and Approval for Self-Certification for adoption of NMDOT Performance Measure Targets	Commissioner Hansen moved to approve Performance Measure 1- Safety Targets with a second from Mr. Dorme which passed by voice vote.	2,3
i. Performance Measure 1-Targets for Safety		
ii. Performance Measure 2-Targets for Assessing Pavement Condition and Bridge Condition	Commissioner Hansen moved to approve Performance Measure 2- Targets for Assessing Pavement and Bridge Conditions with a second from Ms. Haas which passed by voice vote.	3
iii. Performance Measure 3-Targets for System Performance/Freight.CMAQ	Commissioner Hansen moved to approve Performance Measure 3- Targets for System Performance/Freight/CMAQ with a second from Mr. Dorme which passed by voice vote.	3
C. Review and Recommendation for Approval of Title VI Plan	Commissioner Hansen moved to approve the SF MPO Title VI plan with the stipulation that the MPO work with the Pueblos to identify a liaison for the language translation, then bring back for approval with a second from Mr. Dorme which passed by voice vote.	3,4
D. Santa Fe MPO Staff Transitioning Plan	Commissioner Hansen moved to approve the MPO staff transitioning plan by designating Erick Aune to MPO Officer and supporting the request to hire an administrative support staff from the City with a second from Ms. Haas which passed by voice vote.	4
E. Update on TIPP		4,5
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MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD		5
MATTERS FROM THE NMDOT AND FHWA		5
ADJOURNMENT – Next Scheduled Meeting November 29, 2018	There being no further business Commissioner Hansen moved to adjourn at 6:00 p.m. with a second from Mr. Dorme which passed by voice vote.	6
SIGNATURES		6

**SANTA FE MPO TRANSPORTATION POLICY BOARD**  
**City of Santa Fe Offices at Market Station**  
500 Market Street, Ste. 200 Santa Fe, NM  
September 27, 2018

**1. CALL TO ORDER**

Commissioner Ed Moreno, Chair of the Santa Fe MPO Transportation Policy Board called the meeting to order at 5:03 p.m. at the City of Santa Fe Market Station Offices. A quorum was established with roll call.

**2. ROLL CALL**

**PRESENT:**

Commissioner Ed Moreno, Chair  
Tamara Haas, NMDOT  
Charlie Dorme *for* Edward Escudero, Pueblo of Tesuque  
Commissioner Anna Hansen  
Commissioner Henry Roybal-alternate (*telephonically*)

**NOT PRESENT/EXCUSED:**

Councilor Signe I. Lindell  
Councilor Carol Romero-Wirth  
Councilor Chris Rivera

**OTHERS PRESENT:**

Mark Tibbets, MPO  
Erick Aune, MPO  
Derrick Garcia, MPO  
Linda Vigil, Stenographer  
Justin Greene

**APPROVAL OF THE AGENDA**

**MOTION:** Commissioner Hansen moved to approve the agenda as presented with a second from Commissioner Roybal which passed by voice vote.

**APPROVAL OF THE MINUTES- August 23, 2018**

**MOTION:** Commissioner Hansen moved to approve the minutes as presented with a second from Ms. Haas which passed by voice vote.

**1. COMMUNICATIONS FROM THE PUBLIC**

Mr. Justine Greene (611 Campana Place) spoke on road standards, he would like members to reach out to the new city Councilors and the Planning Commission to teach

them the difference between a driveway and a road. At last night's City Council meeting they approved a new development that would utilize what goes against code as a road. There will be 40 units developed in a small area. He thanked Councilors Rivera and Lindell for their support.

## **2.) ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

### **A.) SELECTION OF VICE CHAIR OF SANTA FE MPO POLICY BOARD**

Commissioner Hansen nominates Ms. Tamara Haas of NMDOT to serve as Vice Chair.

Mr. Garcia reviewed the Board's by laws which does not state the Vice Chair has to be a City representative. A brief discussion was held about previous Vice Chairs.

Ms. Haas would like to withdraw as nominee, Commissioner Hansen accepted her withdrawal.

**MOTION:** Ms. Haas moves to nominate Commissioner Hansen who accepted to serve as Vice Chair of the MPO Transportation Policy Board with a second from Mr. Dome which passed by voice vote.

**MOTION:** Mr. Dome moved to close nominations with a second from Ms. Haas which passed by voice vote.

### **B.) REVIEW OF AN APPROVAL FOR SELF-CERTIFICATIONS FOR ADOPTION OF NMDOT PERFORMANCE MEASURE TARGETS** **i.) PERFORMANCE MEASURE 1-TARGETS FOR SAFETY**

Mr. Aune presented the three safety measures that will need approval. (*see packet*) Each measure will be voted on individually.

Mr. Aune explained that US Congress directed the FHWA to with goals. The measures will show the actual numbers under each category.

Mr. Aune discussed the NMDOT target definitions. Each measure has a time period in which it should be reached.

Commissioner Moreno asked if TCC's reviewed the targets. Mr. Aune states they did and they also recommend approval.

Mr. Aune explained the data for the safety target, he discussed the number of fatalities, the rate per every 100 million vehicles, the number of serious injuries, the rate of serious injuries per 100 million motor vehicles, the number of non-motorized fatalities and non-motorized serious injuries.

Chair Moreno asked where the data comes from. Mr. Garcia states it is from state crash data from NMDOT and UNM.

**MOTION:** Commissioner Hansen moved to approve Performance Measure 1- Safety Targets with a second from Mr. Dorme which passed by voice vote.

## **ii.) PERFORMANCE MEASURE 2- TARGETS FOR ASSESSING PAVEMENT CONDITION AND BRIDGE CONDITION**

Mr. Garcia explained the bridge engineer from NMDOT showed them data for every bridge within the Santa Fe MPO. There was a chart rated with conditions. After they discussed with bridge management they decided the City MPO needs to come up with their own bridge targets.

**MOTION:** Commissioner Hansen moved to approve Performance Measure 2- Targets for Assessing Pavement and Bridge Conditions with a second from Ms. Haas which passed by voice vote.

## **iii.) PERFORMANCE MEASURE 3-TARGETS FOR SYSTEM PERFORMANCE/FREIGHT/CMAQ**

Mr. Aune discussed the reliable systems for freight. There were different categories interstate, non-interstate, truck travel time reliability index, and air quality conditions.

Mr. Dorme asked why that category only pertains to El Paso. Mr. Garcia states El Paso extends from Santa Teresa and there is blow over of particulate matter.

**MOTION:** Commissioner Hansen moved to approve Performance Measure 3-Targets for System Performance/Freight/CMAQ with a second from Mr. Dorme which passed by voice vote.

Governor Dorme asked why the City representative are not present being that they are talking about bridges within the City limits.

Mr. Aune states Councilor Lindell accepted on Monday but was unable to come. Mr. Tibbetts spoke to Councilor Rivera who could not make it, Councilor Romero-Wirth is out of State. Mr. Tibbetts called the alternate Councilor Abeyta he was unable to make it as well.

## **C.) REVIEW AND RECOMMENDATION FOR APPROVAL OF TITLE VI PLAN**

Mr. Aune they are updating the Title VI plan. (see packet) Currently the plan is required for agencies that receive or channel Federal funding. NMDOT provided a template to work with.

Mr. Aune states there was some language challenges, there will be a complaint form attached to it in English and Spanish. They have met the criteria and one change the NMDOT is asking for, MPO will give them an annual update on the Title VI. They will do so every year in September.

Mr. Aune states the City's Human Resources Department also has a copy.

Mr. Dorme suggests they work on the seven different dialects in the Native American languages. The best way to do that is to identify the tribal liaisons from the tribes to cover it.

Mr. Aune states they can pass it with that amendment and build it in. Mr. Dorme he will work with him to address it.

**MOTION:** Commissioner Hansen moved to approve the SF MPO Title VI plan with the stipulation that the MPO work with the Pueblos to identify a liaison for the language translation, then bring back for approval with a second from Mr. Dorme which passed by voice vote.

#### **D.) SANTA FE MPO STAFF TRANSITIONING PLAN**

Mr. Tibbetts state he started in 2004 with the City and became MPO Officer in 2006. He has decided to retire from City Santa Fe. It will be effective officially tomorrow. To be in compliance joint powers agreement, someone must be designated as MPO Officer for the continuity of tasks

Mr. Tibbetts suggests the Board designate Erick Aune to become MPO Officer beginning October 1, 2018. The second part for staff improving performance, is to have the City hire an administrative support. They are currently assigned to land use and that person is becoming overwhelmed with land use work.

**MOTION:** Commissioner Hansen moved to approve the MPO staff transitioning plan by designating Erick Aune to MPO Officer and supporting the request to hire an administrative support staff from the City with a second from Ms. Haas which passed by voice vote.

#### **E.) UPDATE ON TIPP**

Mr. Garcia informed the Chair that all action items are complete, if they wish to keep Mr. Roybal in the line or let him hang up.

Commissioner Roybal stated he will listen for a bit longer. He thanked Mr. Tibbetts for all of his work while in MPO. Commissioner Roybal states while he served on the Board, Mr. Tibbetts was always a professional and he congratulated him on his retirement.

Mr. Dorme on behalf of Governor Fredrick Vigil of Tesuque Pueblo thanked Mr. Tibbetts for always getting different people together to make consensus agreements.

Commissioner Hansen also thanked Mr. Tibbetts, she had the pleasure of working with him for over 15 years and has learned a lot and is grateful for all the knowledge.

Chair Moreno thanked him for his service.

Mr. Garcia updated the TIPP, made each project a little easier to read and included a map. Commissioner Hansen likes the maps to show where the projects are.

Chair Moreno asked for an update on the NE / SE Connector project. Mr. Aune explained the last communication he received was that on the next amendment cycle the S100121 project will show to be taken over by the County. It will include additional funding.

### **3.) MATTERS FROM THE MPO STAFF**

#### **a.) MEETING AGENDA AND PACKET POLICIES AND PROCEDURES**

Mr. Aune explained from last month they reconfigured the agenda and the timing when the members get the items ahead of time. They are open to any suggestions.

Mr. Garcia stated last week he and Councilor Romero-Wirth walked through all the processes and she left with a better understanding of MPO. He is willing to meet with any other board member if they wish.

Chair Moreno received the items earlier this month and had ample time to review them.

Mr. Garcia asked if the action sheet from the TCC meetings was helpful. Commissioner Hansen thinks it is all good information.

Mr. Tibbetts received a suggestion from a Councilor that the agendas also be put on the Granicus system exclusive to the City. The Clerk's Office will assist with that.

Commissioner Hansen states at the beginning of next year the County will be going electronically as well

### **4.) MATTERS FROM TPB MEMBERS**

There were not any matters from TPB members.

**5.) ADJOURNMENT-NEXT TPB MEETING-THURSDAY NOVEMBER 29, 2018**

**MOTION:** There being no further business Commissioner Hansen moved to adjourn at 6:00 p.m. with a second from Mr. Dorme which passed by voice vote.

**SIGNATURES**

A handwritten signature in black ink, appearing to read "Ed Moreno", written above a horizontal line.

**Commissioner Ed Moreno, Chair**

A handwritten signature in black ink, appearing to read "Linda Vigil", written above a horizontal line.

**Linda Vigil, Stenographer**