



Agenda DATE 10/6/17 TIME 1:00pm
SERVED BY David Chapman
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**MAYOR'S COMMITTEE ON DISABILITY
THURSDAY, OCTOBER 19, 2017
10:00 A.M.
CITY COUNCIL CHAMBERS
200 LINCOLN AVENUE, SANTA FE, N.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: FOR THE SEPTEMBER 21, 2017 MEETING
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. NEW BUSINESS
 - a) MCD VOTE REQUESTING CITY TO CONDUCT CITY-WIDE ADA SENSITIVITY TRAINING AND TO FUND A SIGNED LANGUAGE INTERPRETER FOR SUCH TRAINING
 - b) MCD VOTE TO ESTABLISH MCD 2018 MEETING SCHEDULE – AURORE BLECK
 - c) OCTOBER DISABILITY AWARENESS MONTH POSTER DISTRIBUTION – MERIAM JAWHAR
7. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) TRANSITION PLAN PRIORITY UPDATE – DAVID A. CHAPMAN
 - c) ADA COORDINATOR REPLACEMENT STATUS - DAVID A. CHAPMAN

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

8. ADJOURN

NEXT MEETING NOVEMBER 16, 2017

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520. FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Aurore Bleck, Chair at (505)473-2060 and/or David A. Chapman, ADA Coordinator/Liaison, at (505)955-2012 if you are unable to attend.**

**SUMMARY OF ACTION
MAYOR'S COMMITTEE ON DISABILITY
CITY COUNCIL CHAMBERS
200 LINCOLN AVENUE
THURSDAY, OCTOBER 19, 2017, 10:00 AM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
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ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES	APPROVED	1-2
PUBLIC COMMENTS	NONE	2

NEW BUSINESS

MCD VOTE REQUESTING THE CITY TO CONDUCT CITY WIDE ADA SENSITIVITY TRAINING AND TO FUND A SIGN LANGUAGE INTERPRETER FOR SUCH TRAINING	APPROVED	2-4
MCD VOTE TO ESTABLISH 2018 MEETING SCHEDULE	APPROVED	4-5
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CHRISTMAS LUNCHEON	APPROVED	5-6

OLD BUSINESS

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**ADA COORDINATOR
REPLACEMENT STATUS**

INFORMATION/DISCUSSION

9-10

**ITEMS FROM MEMBERS
AND STAFF**

INFORMATION/DISCUSSION

10-12

NEXT MEETING DATE

NOVEMBER 16, 2017

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ADJOURN

ADJOURNED

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**MAYOR'S COMMITTEE ON DISABILITY
CITY COUNCIL CHAMBERS
200 LINCOLN AVENUE
THURSDAY, OCTOBER 19, 2017, 10:00 AM**

1. CALL TO ORDER

The meeting of the Mayor's Committee on Disability was called to order by Chair Aurore Bleck at 10:00 am on Thursday, October 19, 2017, at the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Aurore Bleck, Chair
Dave McQuarie, Vice Chair
Kathlyne Gish
Richard Mohr-Kelly
(2 vacancies)

MEMBERS ABSENT

Michael Wirtz, Excused
Meriam Jawhar
Nancy Pieters

OTHERS PRESENT

David Chapman, ADA Coordinator, Staff Liaison
John Romero, City of Santa Fe, Engineering Division Director
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Mr. Chapman asked to add the Christmas luncheon under New Business.

Ms. Gish asked to add Facebook information under Media Reports.

MOTION A motion was made by Mr. McQuarie, seconded by Mr. Mohr-Kelly, to approve the agenda as amended.

4. APPROVAL OF MINUTES

Chair Bleck said on page 2 it should say City Manager twice; on page 4 where it says Joe add his last name of Lujan; all of the because's are misspelled, at the top of page 5 it should say municipalities who employ, on page 9 it is the Transit Advisory Board and on the last page it is 11:55 pm.

Ms. Gish said on page 10 change form to from and it should be text readers.

Mr. McQuarie said on page 6, the 6th paragraph, the we in the sentence is 2 engineers who talked to the consultant. On page 8, 5th paragraph, there are 2 references to a Federal Regulation that should be 28CFR35.150 and the he is John Romero. Watch your pronouns.

Mr. Chapman said on page 5 it should be Casa Solana.

MOTION A motion was made by Mr. McQuarie, seconded by Ms. Gish, to approve the minutes as amended.

VOTE The motion passed unanimously by voice vote.

5. PUBLIC COMMENTS

None.

6. NEW BUSINESS

A. MCD VOTE REQUESTING CITY TO CONDUCT CITY WIDE ADA SENSITIVITY TRAINING AND TO FUND A SIGN LANGUAGE INTERPRETER FOR SUCH TRAINING.

Mr. McQuarie said whoever does the sensitivity training he wishes they would take the current copy of the etiquette we came up with and make sure everyone in the audience gets a copy of it. He has heard recently over and over people being referred to as handicapped. We are people of disabilities. Handicapped is a golfing term. When speaking to a deaf person speak to the person, not to the interpreter. Make sure you really know what you are talking about. It is not a handicapped parking space. It is not a disabled car. It is parking for the disabled. Those are the kind of things included in this document.

Chair Bleck said she is not familiar with this list.

Mr. McQuarie said every member of this Committee should receive one when they become a member.

Ms. Gish said it is on the website. When she interned with the City she put

information such as this on the webpage.

Mr. McQuarie said it is just one page.

Mr. Chapman said he can send that out to everyone.

Chair Bleck said yes please do.

Mr. Chapman said the sign person is someone the Governor's Committee contracts with and is supposed to be very good. The training is free otherwise.

Chair Bleck asked what is next step.

Mr. Chapman said as soon as this is approved he will draft a memo for consideration.

Mr. McQuarie said when you present the memo ask them for a sign language interpreter. He has heard throughout the years that there used to be a sign language interpreter at all City meetings, but no longer.

Mr. Chapman said in each solicitation of the meetings and on meeting agendas it says if there is a need of accommodations contact the City Clerk.

Mr. McQuarie said that was put on by this Committee as a result of the DOJ audit in 2000. Some don't put it on their agenda. Yolanda should be given a reminder to remind everyone that their agenda will not be accepted without that statement.

Mr. Chapman asked which committees do not put that statement on their agenda.

Mr. McQuarie said the Historic Board changed the wording to say deaf people. We want it to be all inclusive.

Mr. Chapman said he will contact the City Clerks office and let them know.

Chair Bleck said that would be great.

Mr. Chapman said in a recent ADA inspection of the Santa Fe Convention Center one item that came up was that the convention Center should notify the City if there are special needs and that should be put into any correspondence that goes out in their notice. They have a system in each of the rooms to accommodate the hearing impaired, but the staff needs to know that it is needed in order to set it up.

Mr. McQuarie said when the convention center was built they did put in hearing systems, but they have never followed through and put a sign up outside every meeting room that the hearing system is available. That sign is required.

Chair Bleck asked that will be part of the transition.

Mr. Chapman said yes. He will work on that with the convention center and the Governor's Commission.

MOTION A motion was made by Mr. McQuarie, seconded by Ms. Gish, to approve the request.

VOTE The motion passed unanimously by voice vote.

B. MCD VOTE TO ESTABLISH 2018 MEETING SCHEDULE

Chair Bleck said we need to vote on our meeting schedule. Is there any discussion.

Ms. Gish said sometimes it is hard for her to get here at 10:00 am. She has late night classes and it is hard to get here in the morning. Hard but not impossible. She is not as awake as she should be at these meetings. She would not oppose it if no one else has a problem.

Mr. McQuarie said in the past when he first joined this Committee we met at 3:00 pm on Thursday; then it changed to 3:00 pm on Wednesday; then 10:00 am on Tuesday; then 10:00 on Thursday. He does not really care, but prefers mid morning or mid afternoon. Not early morning. If you want to change it suggest a time.

Ms. Gish said early in the afternoon.

Mr. Chapman said he would have to check on the availability of this room if we change.

Chair Bleck said 1:00 pm is not good in summer. It is only once a month

Ms. Gish said she would be ok if it stays the same.

Mr. McQuarie said before we vote he suggests we postpone the vote until more of the members can be polled or be present. He hates to come up with a time and someone can't come.

Mr. Chapman said the deadline for providing a schedule to the City Clerk is October 30th.

Mr. McQuarie said go ahead and notify the Clerk and say if the Committee comes up with new time we will notify her.

MOTION A motion was made by Mr. Mohr-Kelly, seconded by Ms. Gish, to approve the meeting schedule as is.

VOTE The motion passed unanimously by voice vote.

C. OCTOBER DISABILITY AWARENESS MONTH POSTER DISTRIBUTION

Chair Bleck said October is Disability Awareness Month. David ordered the posters for us in English and Spanish. She would love for everyone to volunteer to put them up. She has put up 4 sets.

Mr. Chapman said the Transit Center will put them up there. He will get with them to put posters in the buses.

Chair Bleck said she will get The Mayor's office on the way out. After meeting feel free to get some of the posters to distribute.

Ms. Gish asked is the Higher Education Center ok.

Chair Bleck said that would be great. Try to put them up in pairs, English and Spanish. Any help is appreciated.

D. CHRISTMAS LUNCHEON

Chair Bleck asked does anyone have any ideas of where to have it. You pay your own way. If the Mayor comes we buy his lunch. It has to be accessible and have a little space they can set aside for us. We have had it at the Santa Fe Bar and Grill and Joe's Diner. Any other suggestions.

Mr. McQuarie said in the past we have had luncheon in lieu of a December meeting. Usually it is around the same time and date for meeting. The 3rd Thursday. It is a social event not a meeting.

Chair Bleck said Joe's Diner has a small separate area. Santa Fe Bar and Grill put us in the corner with several tables put together. Both have good menus.

MOTION A motion was made by Mr. Mohr-Kelly, seconded by Ms. Gish, to have the Christmas Luncheon at Joe's Diner.

VOTE The motion passed with a vote of 3 yes and 1 abstention. The abstention was Mr. McQuarie.

Mr. Chapman said he will follow up on that and check on the Mayor's availability.

7. OLD BUSINESS

A. MCD SUBCOMMITTEE REPORTS

PLAN REVIEW

Mr. McQuarie said we did not have any plans. He did go to the convention center with few of the staff and helped them with the Transition Plan. The main items were that there was supposed to be a passenger loading zone on Grant Avenue and there is not. Signs need to be corrected. One entrance is not signed correctly. Entrances should be signed if they are or are not accessible for the disabled. The parking on first floor was reviewed. A few things need to be updated. The parking spaces width need to be verified. Some are sub standard. He advised them that 2 spaces on the end need to be removed. There is not sufficient ceiling height to allow them. How they got in he doesn't know. Upstairs some of the bathrooms were locked. They need to put up a sign saying where to go to get a key for the restroom, in braille also. He noted a few things like the assisted hearing signs needed. One door needs to be adjusted for opening. The opener sticks out and trips up people in wheel chairs. He wants to remind Mr. Chapman that some requests for the review of plans have not been submitted to him by various divisions. The biggest one is the rebuild of North Guadalupe Street from Alameda to Rosario. We need to be sure we get those plans. He hears complaints about access at various corners and about the lights. We need to see the plans. Any time the City overlays the road they must put in curb cuts at intersections by court order. The City does not do that. He has never seen plans on overlay projects or curb cuts. Regulation states that the overlays have to bring up the street to maximum accessibility or give us a reason why not. It has to be signed by the City Manger or Department Head. Mr. Chapman please write an email requesting those plans and get a list of which streets were overlaid in 2016 and 2015 and the date of the overlays.

MEDIA

Ms. Gish said the Facebook page has been an interesting process. Much more complicated than she anticipated. We don't have an answer either way yet. We are working on it and have requested an email address for our Facebook page.

Mr. Chapman said he, Kathlyne and Marco DeWart met. Marco suggested that we put in the request for a Facebook account. We did and were told it would be presented at senior staff meeting to see which existing committees have a Facebook page and what the protocol would be. Once that is clarified then he suggests that the 3 of us meet with the Mayor. We have 2 vacancies on the Committee. We have a press release that has gone out. At one meeting he had with Councilors Villarreal and Ives. Councilor Villarreal made a suggestion that we should utilize more current forms of

media for advertisement.

Ms. Gish said those are accessible forms of communicating.

Mr. Chapman said we will see what happens.

Ms. Gish said she is looking forward to meeting with the Mayor and talking about how we could use the Facebook page for awareness.

Mr. Chapman said there is a lot of groundwork we need to do. We have to have safety issues in place. We are breaking ground.

Chair Bleck said she is going to the Vet Center at the Community College. She will take the ad for the vacancy there.

TRANSPORTATION

Chair Bleck said the Transportation Advisory Board met. Since then it has become official that the proposed joining of Santa Fe Trails and NCRTD is not going to happen. NCRTD sent out a press release that it is on pause and may never come off that. They don't see it happening. They will both be working more closely together.

Mr. Chapman stated that Mr. McQuarie had said if that happened there would be more negative impact on para transit than anything else.

Mr. McQuarie said he has a couple of things for your next transit meeting. First, what happened to his August 7th complaint where they did not pick him up and they said they lost his reservation. Second, currently they have projects ongoing and all of them have problems. At Sheraton they need to get a plan turned in regarding what the detour involves. That is required. At the Downtown Transit Center on the south side the plan says they will have access from Cerrillos to the building. There is no access right now. He has requested a plan over and over again. Are they going to send people across in the middle of the street. How do they get to the new building. Third is currently there is a project where they were supposed to put in some new shelters. We have requested a physical layout of the shelters over and over again and their relationship to the street and where the required signage is. The signs cannot be hidden. The City is spending good money for the installation. What good is that when someone is getting paid to do a lousy job. Signs should be near the curb directed toward on coming traffic as a warning that there is a potential safety hazard for the oncoming vehicles.

Chair Bleck said the opposing viewpoint is that the shelter itself is a bus stop and the traffic will know that by the bus stop signs.

Mr. McQuarie said parts of that are correct and parts are incorrect. You sign for the uninformed motorist and give them information to help them out safety wise.

Chair Bleck said the thought is that the fewer signs the better. The bus stop is the sign. They are painted orange. That is the other side of it. The whole Transit department in on that side.

Mr. McQuarie said when you sign for safety it is to alert the motorist of a condition. At the intersection you install a stop sign on the right hand side. We do not sign on the opposite side.

Chair Bleck said she doesn't think that changes their minds.

Mr. McQuarie said if they are not going to do it right don't do it. Inform NMDOT to remove all bus stop signs on Cerrillos.

Mr. Romero said those signs are put up by the City.

Chair Bleck said the new shelters do not have the bus stop sign. Old ones do.

Mr. Romero said the purpose of a bus stop sign is to alert people that there is where you wait for the bus. The Manual of Traffic Control Devices does not dictate where we place signs. It is to alert where the bus stop is.

Mr. McQuarie said the sign is not only to warn and advise pedestrians it is also to warn and advise traffic.

Chair Bleck said the shelter is bigger than a sign and we have orange curbs.

Mr. McQuarie said orange curbs are not required.

Chair Bleck said Transit thinks if there is no shelter put a sign, if there is a shelter that is the sign. She agrees with that.

B. TRANSITION PLAN PRIORITY UPDATE

Mr. Chapman said we have another plan review on bicycle paths on Galiesto Street on the 23rd.

Mr. Romero said the way we fund projects is through the capital planning process. The Council approves what projects. Last year we did not fund ADA projects because the Transition Plan was not completed to tell us the amount of money needed. Now we are going to review the plan and start funding stretches of road. When we do roads we are required to do curbs. The intent is that the Transition Plan give us a list of priorities. We will start with this next capital budget to program those funds so we can make some serious headway on that.

Chair Bleck said we are willing to help you any way we can.

Mr. Romero said he will bring the plans to this Committee. It is difficult with right of way issues and with these major projects we can do all the things possible to be able make it a full project. We can obtain right of ways.

Mr. McQuarie said you said there will be a priority list for projects and the project will take on all the issues of that project. Currently there are issues with driveways and sidewalks. Will this come into effect where you notify the property owner that it is their property, but the City is going to improve it at whose expense. Has that been thought out.

Mr. Romero said the City will fund all the improvements. It is for the purpose of improving public infrastructure. If there is a right of way needed we will acquire that or acquire permission to get on people's property. These will be full projects. There will be no private property owner expense.

Chair Bleck said that is a good deal.

Mr. Romero said it will be an expensive endeavor and will not happen all at one time. We will start picking away at it as best we can.

Mr. McQuarie said he would not be a bit surprised if were looking at \$50 million to \$100 million for the project if was all done all at once.

C. ADA COORDINATOR REPLACEMENT STATUS

Mr. Romero said we have received some well qualified applicants for this position. We will be doing interviews and are hoping to make a selection in the next couple of weeks. Mr. Chapman has been serving in a dual roll. This position will focus solely on ADA. He is happy to see how many applicants we got and how qualified they are.

Chair Bleck asked are there any members of the public on the selection committee.

Mr. Romero said no it is all staff.

Chair Bleck said thank you so much for coming.

Mr. Romero said this will be under his shop and he is happy to be here.

Mr. Chapman said the position will be under Dave Quintana who is under John Romero.

Mr. McQuarie said he personally feels that the new ADA Coordinator should not be placed under engineering. The work at the convention center and the new Transition Plan are not all under engineering. The position should be broad based and independent of any department. They should be able to go to the various departments and not be stuck with one.

Mr. Romero said this person will be housed in engineering. That was the decision of the City Manger. That does not mean the ADA Coordinator is for just the Engineering Division. They will be for the whole City. He feels he and his staff are very capable of managing this. We will do a really good job of this. The ADA Coordinator will be accessible for the whole City not just projects from his division and they will be the point of contact. John said he has been working for the City for quite some time. He has a good relationship with other divisions. This new person will definitely be able to address concerns.

Chair Bleck said we would like the engineering folks to participate in the sensitivity training.

Mr. Romero said definitely. We will have anyone who deals with ADA issues or anything that will effect the community attend. It is a good idea. He knows of the etiquette sheet and will share it with his staff.

Ms. Gish said there is a lot of information she put on the website about compliance.

Mr. Romero said it was nice to meet you guys. Thank you.

8. ITEMS FROM MEMBERS AND STAFF

Mr. Mohr-Kelly said he talked to the folks at the Community Art Show and thinks that is a good place to do it. We need to decide what format we want it to be and get their approval. They are booked through some time in 2019. That gives us plenty of time to get ready.

Mr. Mohr-Kelly said Facebook would be a good place to find artists. He can start the paperwork, but as a Committee we need to decide what we would like to see and how long we want it to be. Do we want to show art just on the walls or have tables to meet the artists. His day job is clergy. We came here in March with the idea that we would be assisting this church until they find a clergy. He and his wife are Nationally trained Interim Clergy, Those terms usually last for a year to 18 months. The church could move us to somewhere where we could commute from Santa Fe, but they could move is to Provo. If you want me to do the paperwork he will; however, it may be something he may or may not be here for.

Chair Bleck said that is an issue.

Mr. Mohr-Kelly said he is glad to take on the project, but there is a possibility he may not be here.

Chair Bleck said that is a different ball game.

Mr. Mohr-Kelly asked should we table it.

Chair Bleck said the other thing that comes to mind is will there be someplace to do it sooner so you are involved.

Mr. Mohr-Kelly said we could use the church where we are serving. They have a big space.

Chair Bleck asked is it accessible.

Mr Mohr-Kelly said no. Churches are exempt.

Chair Bleck said without a driving force she is not sure it will happen.

Mr. Chapman asked how much notification do you get before they move you.

Mr. Mohr-Kelly said it is pretty fluid. Anything can happen at any time. We would like to stay in Santa Fe and commute someplace, but we go where the need is. We are in the Rocky Mountain section of the United States. We could go anywhere within that at any time. He is happy to start the project and hand it off.

Chair Bleck said we would need a hand off person and we don't have that, but maybe one of our new members will be interested. We need someone with the same kind of dedication you have. We will see and then do a transition plan if someone is interested. It does not seem realistic to her to start and not be able to finish.

Ms. Gish said she has been thinking about the Committee having presentations and guest speakers. She has several connections with Chair Breakers and they have been gathering information on the community and housing issues. It would be great if they came here and presented that information to us. Is that possible.

Chair Bleck said sure that would be great.

Ms. Gish said she is interested in having information brought here that will help us with what we do. She will email Chair Bleck and Mr. Chapman on possibilities.

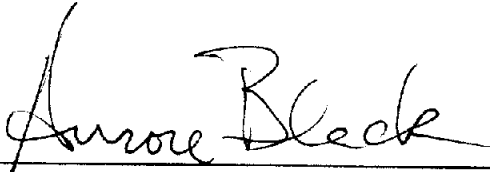
Chair Bleck said let's start in January with presentations. There are also some people putting together a website for disabled entrepreneurs and they want to come

Speak to us when they are ready.

**9. NEXT MEETING
NOVEMBER 16, 2017**

10. ADJOURN

There being no further issues before the Committee the meeting adjourned at 11:45 am.



Aurore Bleck, Chair



Elizabeth Martin, Stenographer