



# Agenda

## SUSTAINABLE SANTA FE COMMISSION

August 28 2018, 3:30 p.m., Councilors' Conference Room, First Floor, City Hall (200 Lincoln Ave.)

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES: July 18, 1018
- E. ACTION ITEMS REPORT
- F. PRESENTATION & DISCUSSION
  - 1. DISCUSSION: 25-Year Sustainability Plan Final Draft Version and Anticipated Next Steps for Adoption.
- H. ITEMS FROM THE COMMISSION
- I. ITEMS FROM STAFF
- J. ITEMS FROM THE FLOOR
- K. ITEMS FOR NEXT AGENDA
- L. ADJOURNMENT

**NEXT MEETING:** September 25 at Councilors' Conference Room, First Floor, City Hall (200 Lincoln Ave.)

**NOTE:** Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 8/19/18  
TIME: 3:30 PM

**SUMMARY OF ACTION  
SUSTAINABLE SANTA FE COMMISSION  
CITY HALL, COUNCILOR'S CONFERENCE ROOM  
200 LINCOLN AVE.  
TUESDAY, AUGUST 28, 2018, 3:30 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	NO QUORUM	1
APPROVAL OF AGENDA	NO QUORUM	1
APPROVAL OF MINUTES	POSTPONED	2
ACTION ITEMS REPORT	INFORMATION/DISCUSSION	2
<b><u>PRESENTATION AND DISCUSSION</u></b>		
25 - YEAR SUSTAINABILITY PLAN FINAL DRAFT VERSION AND ANTICIPATED NEXT STEPS FOR ADOPTION	INFORMATION/DISCUSSION	2-7
ITEMS FROM THE COMMISSION	NONE	7-8
ITEMS FROM STAFF	NONE	8
ITEMS FROM THE FLOOR	INFORMATION/DISCUSSION	8
ITEMS FOR NEXT AGENDA	NONE	8
NEXT MEETING	SEPTEMBER 25, 2018	8
ADJOURNMENT	ADJOURNED	8

**SUSTAINABLE SANTA FE COMMISSION  
CITY HALL, COUNCILOR'S CONFERENCE ROOM  
200 LINCOLN AVE.  
TUESDAY, AUGUST 28, 2018, 3:30 PM**

**1. CALL TO ORDER**

The meeting of the Sustainable Santa Fe Commission was called to order by Beth Beloff, Chair, at 3:30 pm on Tuesday, August 28, 2018 in the Councilors Conference Room, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Beth Beloff, Chair  
Mary Schruben  
Bob Mang  
Robb Hirsch

**There was not a quorum.**

**MEMBERS**

Kathy Holian, Excused  
Kimberly Griego-Kiel, Excused  
Dan Pava, Excused  
Luke Spangenburg, Excused  
Trejinder Ciano, Excused  
Dan Pava, Excused

**OTHERS PRESENT**

Shirlene Sitton, Director, Environmental Services, City of Santa Fe  
Gary Payton  
Caryn Grosse  
Claudia Bouchett, Santa Fe County  
Seth Roffman, Green Fire Times  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

Unable to take action due to lack of a quorum.

**4. APPROVAL OF MINUTES  
JULY 18, 2018**

Unable to take action due to lack of a quorum.

**5. ACTION ITEMS REPORT**

Chair Beloff said Seth is working on integrating articles on the Commission into *Green Fire Times*. The Plan presentation to City Council is scheduled for their meeting of October 10<sup>th</sup>. As to future speakers there is no additional information. The public meeting for July 31<sup>st</sup> did not happen and is not scheduled. The public input will occur at the City Council meeting on October 10<sup>th</sup>. The Verde Fund Site stands as is. Siemens and the Santa Fe Community College we will keep on the list. The thank you to the Water Conservation Committee needs to be left on the list. Discussion and feedback of the plan will continue. Applications for the County Compost Program are now available. The Action Items list will be found in the minutes. Commissioners should comment directly to Lisa on the School's Sustainability Report. Shirlene will ask Lisa for the report so we can include it on our agenda for discussion when Lisa reports on it. The Chair will talk to Lisa about the time table for that.

**6. PRESENTATION AND DISCUSSION**

**A. 25-YEAR SUSTAINABILITY PLAN FINAL DRAFT VERSION AND  
ANTICIPATED NEXT STEPS FOR ADOPTION**

Chair Beloff said we have a draft plan. Thank you Shirlene for the enormous effort to push this and to Seth for his valuable input and photos. We need to be sure to note which ones are his.

Commissioner Hirsch said it reads well and it designed nicely. It is fabulous work.

Chair Beloff said it really is wonderful. She thought we would walk through the plan in a cursory way in a power point presentation so everyone present could see what we have.

Chair Beloff reviewed the power point presentation.

Chair Beloff said this is meant to be a high level edit. Please call out only the important pieces that are missing.

Chair Beloff said we need to add a paragraph summarizing carbon neutrality in the Executive Summary and add in the carbon element to strategies that do not have carbon mentioned.

Commissioner Schruben said the heat map is hard to read.

Chair Beloff said we will look at that.

Commissioner Mang said he would like to understand how they weighted items.

Chair Beloff said the total score included practicality as well.

Commissioner Mang said he is sure that will be a question that the Council will ask. How did you determine the priorities. Their methodology would be important to have, not necessarily in the plan, but for the Council.

Chair Beloff said the explanation is on page 91. She will look for more explicate discussion about the weighting factors. We are going to have the opportunity to look at all the strategies as a Commission in wording with Brindle on September 20<sup>th</sup> to really challenge the weights and come up with what we think are good weighting factors for the strategies, to come up with priority recommendations and maybe a shorter list for implementation. We may have the time to integrate that back into the plan or have it as part of the appendix.

Commissioner Mang said if they have their methodology in here, in some form, in the appendix that would stimulate public discussion.

Chair Beloff said they do have it included.

Commissioner Mang said after the report and the dialogue goes on there could be a Commission revised report reflecting where people are in the community and a timeline indicating what you have to do before you can do something else.

Chair Beloff said so a work plan.

Commissioner Mang said it seems to him the priorities are top down. The public engagement in it may indicate something else we do not have right now which is where the energy of the community is. What has the highest potential.

Chair Beloff said we will be having facilitated sessions that are important for that. One will be open to the public. If we can cast the net so that we weigh in and take into account others and see how that differs from what the experts have constructed that will be very beneficial. The next day will be a City staff session and how they view the priorities and strategies. That will be part of the full input into finishing the plan.

Chair Beloff said take a look at it and see how the weighting comports and if it makes sense to us.

Commissioner Mang asked how would you define implementation leaders. Organizations or City appointed.

Chair Beloff said that can be defined as part of the work plan.

Commissioner Mang said for the roles and responsibilities for implementing we should try to draw in the organized parts of the City, not just City government to work on this plan.

Chair Beloff said it might be worth, in the next iteration, for work plans to have a mapping of the organizations we have identified and others to show where those organizations fit in and how they interrelate to this. That might be a really good starting point to convene stakeholders outside of the City government who could be enrolled in a formal way.

Commissioner Mang said it says the City of Santa Fe leads the monitoring and so on. The role of the staff of the City, to a very large extent, is to enable the private organizations to work together on this plan as opposed to the City feeling responsible for all of the work. You would get people relating to the City in ways not apparent at this time. It is creating a new culture.

Chair Beloff said there was a coordination of entities outside of City government. She does not see it here now. The thought is external coalition building. The Commission was going to lead that. That is missing from this. That could be an activity of the Commission working with the City where we would identify those organizations, many of which have been identified, to convene in the same way as the Commission is building a coalition of Mayors, City officials and Tribes for clean energy. Some of that could be working groups.

Commissioner Mang said the first step is to create stakeholders and then working groups of those stakeholders then they come up with an implementation plan for that objective.

Chair Beloff said that makes really good sense.

Commissioner Mang said make the stakeholders stewards for this plan.

Chair Beloff said that is a good point. We need to expand the stakeholder identification.

Commissioner Schruben said she would like to see the public have a bit more active role. It is too passive for her.

Commissioner Mang said if you think of communities as a ecosystem every element has a very important role. How to bring that to bear is a key question. Part of it

is how we roll it out into the community and the process for stakeholder involvement.

Ms. Sitton said this discussion is a lot of still planning the plan. She appreciates it and we could make that language more active. We are at the point where we implement what we have. We need some time to create all these roles and start implementing. You are trying to solve too many problems that staff needs to solve.

Commissioner Mang said we need to think through the process as a developmental process. What do we bring to the first step.

Chair Beloff said the language is going to set the tone.

Ms. Sitton said in her research for a job description for a Sustainability Planner she has seen that there are lots of models for implementation leaders and we can analyze that. When we start working full time on implementation we will develop those. She asked the Commission to not go so far and so high level to try to solve problems that will be solved in their own way.

Ms. Sitton said we need to roll out the document and be trusted to implement this.

Chair Beloff said one of the rolls of the Commission under community Conversations is that it is to be led by the Commission so we can take an active role in that while you develop the implementation work plans to reach out and ensure that stakeholders are excited about this plan and find a foot hold in it and help define the ways they want to participate. There is a partnership there that can be helpful while you are building the internal mechanisms and structure. The way we did this before was effective.

Chair Beloff said we will language it to be more inviting.

Chair Beloff said missing in the appendix is the Community Conversations. Take a look at the appendix. We have summaries for the community conversations that happened. It is very good.

Commissioner Mang asked what is your picture of what the community conversations would be.

Chair Beloff said we have a summary document of what the community conversations were that we had. It includes key takeaway, how they were organized and discussions.

Commissioner Mang asked what is the advisory working group.

Chair Beloff said that was the advancing sustainability working group of the Mayors. She thinks they have a spot for that brief presentation. Their priority

recommendations for one year working.

Commissioner Schruben said we should move F up to after C because that is where it comes in the discussion. Just rearrange it.

Chair Beloff said good idea.

Commissioner Schruben said the photos are great.

Chair Beloff said we need to credit them. She asked Seth to go through and identify them.

Mr. Roffman said he has recommendations about the fuzzing of the photos.

Chair Beloff said that was to put the words over them.

Mr. Roffman said some of the photos are whited out at the top. It ruins them. He doesn't know if there is time for him to give recommendations.

Ms. Sitton said we are still working on some photos.

Chair Beloff said if we are going to do a credit page and description of what some of them are would you be able to help with that.

Mr. Roffman said for some of them it would be helpful.

Ms. Sitton said she will ask the designer.

Chair Beloff asked Seth to identify by page the photos of his and describe what it is and what should be captured.

Mr. Roffman asked do you want him to pull out some other key ones.

Ms. Sitton said if you want to.

Chair Beloff said first do the glossary and then share with Shirlene any new photos you would like included with the information.

Commissioner Hirsch said his feedback is huge kudos and great job. One question is regarding the cover. He is wondering if this represents sustainability. He is very complimentary of the document and is just raising the issues of the cover. It is the most visible image. Is it the best image to represent the report. He does not know if it does.

Chair Beloff said those are legitimate questions.



Mr. Roffman said he can make some suggestions.

Chair Beloff said she is very pleased with the report.

Chair Beloff said the timeline is as follows: a draft of the plan will be given to the Mayor on August 31<sup>st</sup>. Final edits from SSFC will be accepted. On September 20<sup>th</sup> we will have a facilitated session to prioritize strategies. On September 21<sup>st</sup> there will be a facilitated session with staff and then final edits from facilitated sessions will be accepted. October 10<sup>th</sup> will be the presentation to City Council.

Chair Beloff said if there are major edits we need them by tomorrow.

Ms. Sitton said what goes to the Mayor can have caveats. We need any major edits no later than next Friday, September 7<sup>th</sup>. The 20<sup>th</sup> session will be after lunch and the staff session will be at 9:00 am the next day. There will be an unveiling at the City Council meeting. We are hoping the Mayor with the Council will introduce a Resolution to adopt the plan. It will then go back to the next City Council meeting on October 31<sup>st</sup> for the Resolution passage. If they come back and say it has to go through committees it would be the next one after that.

Chair Beloff said they may ask about the financial implications. We may want to add something in the implementation piece under funding possibilities. We could make a best guess.

Commissioner Mang said they could adopt the plan subject to the Finance Committee being involved in the financial implications.

Ms. Sitton said what we want is for the plan to be adopted as strategies and the expenses will be done by department as they budget for that. We can add a line in the implementation part referencing individual department's budgets.

Commissioner Hirsch said we should get feedback from Brindle about possible budget financial implications.

It was suggested and agreed to that the line added in the plan regarding financial implications could say, " The financial implications of the plan will be determined by individual Departments as they formulate their work plans for the implementation of the Plan."

Ms. Sitton said we can report on what is already funded.

Chair Beloff said we can ballpark what we talked about in year one only.

## **7. ITEMS FROM THE COMMISSION**

None.

**8. ITEMS FROM STAFF**

None.

**9. ITEMS FROM THE FLOOR**

Mr. Peyton said he is joyful to see this plan and the introductory remarks from the former Mayor, the current Mayor and the Chair. He also wants the Commission to be aware of the Global Action Climate Summit that will be held in San Francisco from September 12<sup>th</sup> to the 14<sup>th</sup>. It is hosted by Bloomberg and Governor Brown. The City of Santa Fe will be well represented there.

Chair Beloff said we were able to get Mayor Webber an invitation to go. She and former Mayor Javier Gonzales are going as well. She will take the draft plan to the meeting.

Commissioner Mang said he will not be here for the 20<sup>th</sup> and 21<sup>st</sup>.

Ms. Bouchett handed out invitations to the Santa Fe Drive Electric Celebration on Saturday, September 8<sup>th</sup> from 10:00 am to 3:00 pm. This is hosted by the Santa Fe Green Chamber of Commerce. She invited everyone to attend.

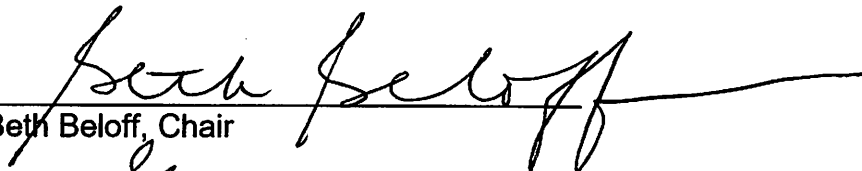
**10. ITEMS FOR NEXT AGENDA**

None at this time.

**11. NEXT MEETING  
SEPTEMBER 25, 2018**

**12. ADJOURNMENT**

There being no further business before the Commission the meeting adjourned at 5:30 pm.

  
Beth Beloff, Chair

  
Elizabeth Martin, Stenographer