

Agenda

PUBLIC SAFETY COMMITTEE
Tuesday, July 17, 2018, 4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of Agenda
3. Approval of the June 19, 2018 Minutes
4. New Business/Action Items:
 - A. AN ORDINANCE RELATING TO THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE; AMENDING SECTION 12-9-3.9 REGARDING THE FAILURE TO PROPERLY DISPLAY A PARKING PLACARD AS A DEFENSE AGAINST A CHARGE OF VIOLATION OF THE SUBSECTION; AND AMENDING SUBSECTION 12-9-4.5(B) TO ALLOW FOR A REDUCED DEPOSIT FOR FIRST TIME OFFENDERS OF A DESIGNATED ADA ACCESSIBLE PARKING VIOLATION WHO REQUEST AN ADMINISTRATIVE HEARING. (Councilors Lindell, Romero-Wirth, Villarreal) (Rick Word)
5. Matters from Municipal Court Judge Virginia Vigil
6. Matters from Police Chief Andrew Padilla
7. Matters from Fire Chief Erik Litzenberg
 - a) Issuance of Executive Fire Officer Program certificate to Greg Cliburn, Medical Officer
 - b) Presentation of Fire Department Promotions
8. Matters from the Regional Emergency Communications Center Ken Martinez
9. Communications from the Floor
10. Matters from Committee Members
11. Adjournment

For information regarding the agenda, please call Jessica Pfeifer at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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DATE: 7/10/2018

TIME: 1:32 PM

**PUBLIC SAFETY COMMITTEE
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JULY 17, 2018**

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Call to Order and Roll Call	The Acting Chair, Mr. Herbert Harris, called the Public Safety Committee meeting to order at 4:00 pm in the City Council Chambers. Roll Call reflects a quorum	Page 1
Approval of Agenda	<i>Dr. Mier moved to approve the agenda as presented, second by Mr. Mizrahi, motion carried by unanimous voice vote.</i>	Page 1
Approval of Minutes – June 19, 2018 Amendments indicated in minutes	<i>Dr. Mier moved to approve the minutes of June 19, 2018 as amended, second by Mr. Mizrahi, motion carried by unanimous voice vote.</i>	Page 1-2
New Business A. An Ordinance relating to the city of Santa Fe Uniform Traffic Ordinance amending Section 12-9-3.9 regarding the failure to properly display a parking placard as a defense against a charge of violation of the subsection; and amending subsection 12-9-4.5(B) to allow for a reduced deposit for first time offenders of a designated ADA accessible parking violation who request an administrative hearing. (Councilors Lindell, Romero-Wirth, Villarreal) (Rick Word)	<i>Dr. Mier moved to approve to move forward the Ordinance relating to the city of Santa Fe Uniform Traffic Ordinance amending Section 12-9-3.9 regarding the failure to properly display a parking placard as a defense against a charge of violation of the subsection; and amending subsection 12-9-4.5(B) to allow for a reduced deposit for first time offenders of a designated ADA accessible parking violation who request an administrative hearing, second by Mr. Tapke, motion carried by unanimous voice vote.</i>	Page 2
Matters from Municipal Court	Report included in packet.	Page 3

Matters from Police Chief Padilla	Informational	Page 3
Matters from SFFD	Informational and formal presentations.	Page 3
Matters from the RECC	Informational	Page 3 - 6
Communications from the Floor	None	Page 6
Matters from Committee Members	Informational	Page 6 - 7
Adjourn/Signature Page	There being no further business to come before the Public Safety Committee, the meeting was adjourned at 4:45 pm	Page 7

**PUBLIC SAFETY COMMITTEE
TUESDAY, JULY 17, 2018, 4:00 PM – 4:45 PM
CITY COUNCIL CHAMBERS
200 LINCOLN AVENUE, SANTA FE, NM 87501**

1. ROLL CALL AND CALL TO ORDER

The Acting Chair, Herbert Harris called the meeting to order at 4:00 pm, City Council Chambers, roll call reflects a quorum.

PRESENT

Herbert Harris, Acting Chair
Peter Mizrahi
Dr. Mike Mier
Stephen Tapke
Gerald Joyce

ABSENT

Councilor Chris Rivera
Joe Arellano
Herbert Harris
Mike Bowen
Dr. Nancy Owen Lewis

OTHERS PRESENT:

Chief Andrew Padilla, SFPD
Mr. Erik Litzenberg, City Manager and Chief Litzenberg for SFPD
Ken Martinez, RECC
Fran Lucero, Stenographer

2. APPROVAL OF AGENDA

No changes from staff.

Dr. Mier moved to approve the agenda as presented, second by Mr. Mizrahi, motion carried by unanimous voice vote.

3. APPROVAL OF THE JUNE 19, 2018 MINUTES

Corrections:

Page 1: ~~Frank~~ Joe Arellano

Page 6: 6th paragraph – if the city was involved in the [inaudible) CAD procurement

8th paragraph: Mr. Tapke said in if the Fire end users ~~there is no~~ were ~~involvement~~ involved whatsoever.

Page 8: 11th paragraph: prime crime

Page 9: 11th paragraph, 2nd sentence: Mr. Tapke asked if the Fire Department will be using those radio channels on a routine daily basis. If not therefore any

improved coverage you may get on those channels and won't be realized by Fire on a daily basis.

*Page 10: 6th paragraph, 2nd line: ~~liability~~ reliability
9th paragraph, ~~decisions~~ positions.*

Page 11: 7th paragraph, 2nd sentence: ~~consoles~~ prime site.

11th paragraph: Mr. ~~Worstell~~ Tapke

12th paragraph: end of sentence add: coverage.

Page 12: 1st sentence: [inaudible] additional

2nd sentence: ~~Assistant Fire Chief Snyder~~ Chief Padilla

3rd paragraph: [inaudible] radio system

4th sentence: employee's safety

9th paragraph end of sentence: ~~20~~ 10 consoles.

Page 14: 11th paragraph: ~~needs~~ radios

Page 15: 4th paragraph: Sheriff Police

*Page 16: last paragraph, last sentence: questions, improve coverage
communications with the Police and Fire Department.*

*Page 19: #10 – 3rd paragraph Statement from Mr. Joyce: [inaudible] full
protection.*

*Dr. Mier moved to approve the minutes of June 19, 2018 as amended, second by
Mr. Mizrahi, motion carried by unanimous voice vote.*

4. NEW BUSINESS/ACTION ITEMS:

- a. **An Ordinance relating to the city of Santa Fe Uniform Traffic Ordinance amending Section 12-9-3.9 regarding the failure to properly display a parking placard as a defense against a charge of violation of the subsection; and amending subsection 12-9-4.5(B) to allow for a reduced deposit for first time offenders of a designated ADA accessible parking violation who request an administrative hearing. (Councilors Lindell, Romero-Wirth, Villarreal) (Rick Word)**

Staff not present, the City Manager noted that this was straightforward as indicated in the request. No questions from the Public Safety Committee members. Chief Padilla sees no problem with moving the ordinance forward.

Dr. Mier moved to approve to move forward the Ordinance relating to the city of Santa Fe Uniform Traffic Ordinance amending Section 12-9-3.9 regarding the failure to properly display a parking placard as a defense against a charge of violation of the subsection; and amending subsection 12-9-4.5(B) to allow for a reduced deposit for first time offenders of a designated ADA accessible parking violation who request an administrative hearing, second by Mr. Tapke, motion carried by unanimous voice vote.

5. MATTERS FROM MUNICIPAL COURT, JUDGE VIRGINIA VIGIL

Report included in packet.

Mr. Harris and Mr. Mizrahi said that the figures are off in the report this month as well as last month and asked for staff to get clarification.

6. MATTERS FROM POLICE CHIEF PADILLA

Chief Padilla – Attached is monthly crime report(s). Update on staffing numbers, one cadet resigned which brings the total of vacancies to 18. Staff is trying too hard to replace by holding testing's every Saturday.

Dr. Mier asked if there was activity on Cerrillos Rd. Chief Padilla said there was an incident on Baca St. with an altercation with the officer. Chief Padilla explained in detail information that he had available.

The Chair and members of the Public Safety extended their congratulations to Chief Padilla on his permanent selection as Chief of the Santa Fe Police Department.

7. MATTERS FROM FIRE CHIEF

Chief Litzenberg provided information and issuance of the Executive Fire Officer Program certificate to Greg Cliburn, Medical Officer. This considered a master level certification in our profession. It is a 4-year program once you are accepted, each year you attend a 2-year residency program in which you learn a certain subject. Chief Litzenberg detailed the classes and programs that Mr. Cliburn completed which are extremely critical to the Fire Department.

Presentation of National Award to Mr. Cliburn.

Presentation of Fire Department Promotions

Traditionally every year there is an award ceremony for those who over the course of the year have gotten promotions. Chief read the list of those who were promoted over the year. Intent was to provide this information publicly and to follow with a letter from the Public Safety Committee members to each individual.

Chief Litzenberg has accepted the position of City Manager which opens up the Fire Chief position.

8. MATTERS FROM THE REGIONAL EMERGENCY COMMUNICATIONS CENTER

Ken Martinez, Director for the 911 Regional Center for the City/County. Mr. Martinez wanted to bring attention to the piece that the New Mexican did on the center on some of the technological upgrades that are going on right now. The center is in the midst of the new CAD installation, the kick off meeting has been held and they have started the stakeholder interviews which will be Records Division from the Police Department and the County Sheriff's Office, the Fire

Department and the fire and police from Edgewood so they can get a good snapshot of what needs to go in to the new system so we can get it up and running. We are hoping to have a kick-off and go live around February. CAD implementations take normally in excess of 1 year and we are hoping to have a very aggressive implementation schedule to have everything up and running by February. We have had this CAD since 2002, and maybe older. We want to move forward with new technology, it will have more functionality for the Police and Fire Department.

We are also doing new radio replacement to replace the core and the console at the center but that also entails changes to the infrastructure inside and outside of the center. The mobile and hand held radios that are carried by our responders is such a huge project.

We have started the process for our center expansion. We are going to add about 6,000 sq. ft. expansion, it will provide storage, staff areas for privacy for administrative staff, an office for the Director and expand consoles for the hands on staff. This is a much needed expansion for our center.

Article mentioned the implementation of two new technological applications: SMART 911 and the learning program which is RAVE alert, we started a new function called Panic Button. Panic Button is a school safety application that allows school administrators, not only in their individual schools but in the public school system as a whole to be involved in any communication that arises from any incidence that happens at any school. It could be medical, it could be law enforcement it could be something as serious as an active shooter. If that happens; anyone who is authorized to have that app on their phone can hit a panic button for help from law enforcement and it will give them a quicker response. Automatically a call is made to 911.

RAVE will be meeting with the Governor very soon to explain this program to the State of NM. We would like to see this pushed out to all schools in Santa Fe.

Stats: (Exhibit A – attached) provides the June 2018 statistics for June, 2018.
Total Telephone Calls Handled: 33,991
Total Calls for Service: 18,210 required a response from one of our agencies.
Total 911 Calls Received: 7,443
Crime tip hotline: 262 calls, 51 in June highest for this year

Mr. Tapke: At last month's meeting there was a lot of talk about Communications Committee that was staffed by end users; can you elaborate about them.

Mr. Martinez: Yes, we have a couple of groups that we utilize for when changes are made to the center and one of them is the CAD working group made up of end responders and stakeholders from each of our Public Safety entities. We have Police Department, Sheriff's Office, County Fire from Edgewood and you include

IT in those groups. Whenever we want to make a change or do a project we bring those people together and we try to meet once a month on the 3rd Thursday of every month to talk about the program and projects that we are trying to accomplish. We get input from all of the stakeholders for the center so everyone is included in making the decision. For the radio project we have an additional group which is a steering committee specific to the project and that is also made up of representatives from the city and county. That group is meeting now as often as is needed to. It is very difficult and complex to put together grant scaled project like the radio project because it impacts everyone from the center to every officer, patrol unit or firefighter – EMT in the field so we need to have a lot of planning for that. Right now we have to have a lot of meetings because

Radio group has a steering committee made up of representatives, city, county, town of Edgewood from all disciplines. They are meeting as often as necessary. It is difficult and complex to put together a grant scale project like a radio replacement because it impacts everything in the center to every officer in a patrol unit and a fire fighter – EMT that is out in the field so you have to have a lot of planning for that. Right now we are needing to discuss the next steps in how our radio replacement is going to move forward and the working group and steering committee are important in that process.

Mr. Tapke asked how often do you think the steering committee has met.

Mr. Martinez: This year we have met 6 times. Chief Babcock is part of that group as well.

Mr. Tapke: Has there been any further willingness from the County to contribute to this?

Mr. Martinez: I am not fully aware of the discussions that were happening but he does believe there has been some mis-communication from the County's place in the project. Because the RECC is a joint venture but at this current time is actually a division of the county it is permanently married to the project. There is no way that the county or even would want to extract itself from the project. The radio project is a joint effort and cooperative with the city and the county. He stated that he is not aware of any time that the county did not want to be a part of this and move forward. Mr. Martinez said that he believes the question was not having any funding to move forward with an RFP. As you all know to go out for Requests for Proposals there has to be a budget because if you release an RFP without a budget you are not going to get and respondents. The County at the time we had the RFP to be let, and that occurred with RECC hiring an engineering firm to come in and do a needs assessment and evaluation and interview the stakeholders to determine what needed to be done. They were going to draft an RFP and release it. Once that was done they were going to help RECC choose a Vendor to do the radio project. What happened is they got all the way through those deliverables to the point where we had an RFP ready to go, but we had no

funding and we couldn't set the RFP out so the county said, if we have no funding then we have to stop. Then we have to cancel the contract with the Engineer and we need to wait until we have money to release the RFP. I believe this is what you are referring to. They didn't want to pull out they just wanted to stop until we had enough money. The talks have started again to try to locate money again for at least Phase I of the project. Once that happens we will then hopefully go out for an RFP. The City and County are tied to this project with the center being the RECC and I don't think any of the entities, city of county can pull out of the project.

Dr. Mier: Is there any indications of what the timeline might be for the county to find the funds.

Mr. Martinez: If we can break down the project in to phases it would be easier to have funding participation at a reasonable cost.

Dr. Mier: Can we assume that the funds being utilized so far for the development of the RFP that the RFP is still viable to be used as you go out for proposals.

Mr. Martinez said he does believe the RFP is still viable, it has not been that long since they finalized it.

Mr. Tapke: You said there was a consultant hired for a needs assessment, is there an executive summary for the needs assessment?

Mr. Martinez said yes. He will make every effort to get the executive summary and findings from the needs assessment and distribute it to the Public Safety members.

Mr. Tapke would like to know if the RFP is completed for the entire project for the CAD Radio System.

Mr. Martinez said that the RFP they refer for this project is for the replacement of the radio system. The RFP for the CAD has already been out and the vendor is already in the process of implementing that so it is already finalized.

Thank you.

9. COMMUNICATIONS FROM THE FLOOR

None

10. MATTERS FROM COMMITTEE MEMBERS

Mr. Mizrahi: Congratulations to Chief Padilla on his permanent position, you have the full support from the Public Safety Committee members.

Mr. Tapke: At the tail end of last month's minutes there was discussion that the IT department was going to come back to Public Safety Committee with answers to our questions and to update his presentation. It was discussed that it would happen this meeting, has it been pushed back?

Chief Paul Babcock: IT was going to come up with an update to the questions. Chief Padilla, City Manager Litzenberg and Chief Babcock met with IT this past week and the direction we received is that Public Safety and Police will move forward with this project and make the recommendations for any users in the direction of this project so any questions that IT would provide to you at this time in the packet was not possible because they did not meet the deadline.

Mr. Mizrahi asked that it be placed on next month agenda.

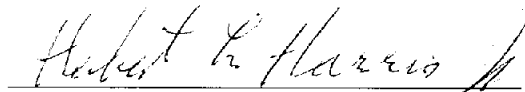
Gerald Joyce: Congratulations to Chief Padilla on his position and helping solve all the concerns at SWAN Park.

Mr. Joyce asked Mr. Litzenberg that Chavez Security is not locking the gates. This is a second year in a row that the contract has lapsed and getting an enormous amount of activity after 10:00 pm. Mr. Joyce asked the City Manager why the contract has lapsed. City Manager does know the reason for the lapse in service and they are looking for the how to fix. Mr. Joyce said that when Chavez Security has the contract they are very effective in adhering to the specifications and asked that this get resolved as soon as possible.

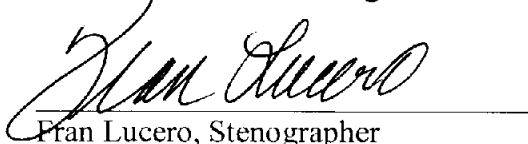
11. ADJOURNMENT

There being no further business to come before the Public Safety Committee moved to adjourn at 4:45 pm, second by, motion carried by unanimous voice vote.

SIGNATURE PAGE:



Mr. Herbert Harris, Acting Chair



Fran Lucero, Stenographer

SANTA FE RECC

June 2018

Total Telephone Calls Handled 33,991

Total 911 Calls Received 7,443

Total Calls for Service 18,210

Breakdown of Calls For Service

City of Santa Fe	Dispatched	Self Initiated	Total
Police	5021	3415	8436
Fire	1286	133	1419
Animal Control	513	11	524
			<u>10379</u>
			57%

Santa Fe County-002	Dispatched	Self Initiated	Total
Sheriff	1911	4007	5918
Fire	710	20	730
Animal Control	286	12	298
			<u>6946</u>
			38%

Edgewood	Dispatched	Self Initiated	Total
Police	294	448	742
Animal Control	48	23	71
			<u>813</u>
			4%

San Miguel	Dispatched	Self Initiated	Total
Police	0	0	0
FIRE	44	0	44
			<u>44</u>
			0%

Espanola/RA	Dispatched	Self Initiated	Total
Police	5	0	5
Ambulance	2	0	2
			<u>7</u>
			0%

Los Alamos	Dispatched	Self Initiated	Total
Police	0	0	0
Fire	0	0	0
			<u>0</u>
			0%

Sandoval County	Dispatched	Self Initiated	Total
Police	17	1	18
Fire	0	0	0
			<u>18</u>
			0%

Torrance County	Dispatched	Self Initiated	Total
Police	0	0	0
Fire	3	0	3
			<u>3</u>
			0%

Bernalillo County	Dispatched	Self Initiated	Total
Police	0	0	0
Fire	0	0	0
			<u>0</u>
			0%

Exhibit A