



Agenda

DATE: 6/19/18 TIME: 4:44 PM
PREPARED BY: Julie Sanchez
APPROVED BY: [Signature]

CHILDREN AND YOUTH COMMISSION COMMITTEE

Tuesday, June 26, 2018
Railyard Offices
Conference Room
500 Market Station, Suite 200
6:00 p.m. - 7:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes:
 - a. April 10, 2018
 - b. April 16, 2018
 - c. April 24, 2018
3. New Business/Action Items:
 - a. Update: Trauma Informed Care Training
 - b. Discuss and Approve: Innovation Fund Process
 - c. Discuss and Approval: Survey for 2018 CYC Applicant Feedback
 - d. Discuss: 2018 Strategic Planning Session
4. Old Business:
5. Comments from the Chair and Committee Members
6. Report from Staff:
7. Matters from the Floor
8. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520,
five (5) working days prior to meeting date.

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COVER PAGE		Page 0
CALL TO ORDER	The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:05 pm at the Market Station, Santa Fe, New Mexico. A quorum was confirmed by roll call.	Page 1
APPROVAL OF AGENDA	Mr. Rodriguez moved to approve the agenda as presented, second by Mr. Martinez, motion carried by unanimous voice vote.	Page 1
APPROVAL OF MINUTES: April 10, 2018 – April 16, 2018 – April 24, 2018 <i>Corrections: 4/24/18 Minutes Page 1. Add after #3, NDI Presentation Page 2. Last paragraph, 1st sentence: SDPS Teen Care Program SFPS Teen Parent Center Page 5. 5th paragraph Innovative Education Innovate educate 6th paragraph: they are outlined aligned Page 6: 2nd paragraph, 1st line: Young Fathers 7th paragraph, state city Page 8: 2nd paragraph, unattended unintended Page 10: 1st sentence: low look Page 10: Math Amigos: Joanne Lefrak recused herself from this vote. Site Santa Fe: Joanne Lefrak recused herself from this vote. Spanish Danzart: Mr. Gus Martinez recused himself from this vote. Page 12: 7th paragraph 3rd sentence – 59 60 and below Page 13: 2nd paragraph – aeessed assessed 4th paragraph – 59 60 last sentence – 59 60 Page 14: 3rd paragraph – 2nd sentence 59 60 5th paragraph: Care Leadership Santa Fe</i>	Page 1- 2	

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<p><i>6th paragraph: Innovative Educators Innovate & Educate</i> <i>8th paragraph: DQ/AM INF</i> <i>Motion: first funding amended</i></p> <p><i>Matters from the floor: #8 to #3 – Presentation from NDI</i></p>		
<p>NEW BUSINESS/ACTION ITEMS</p> <ul style="list-style-type: none"> a. Update: Trauma Informed Care Training b. Approve: Innovation Fund Process c. Approve: Survey for 2018 CYC Application and Feedback d. Discuss: 2018 Strategic Planning Session 		Page 2 - 4
<p>OLD BUSINESS</p>	<p>Sky Letter Center – Response to be prepared</p>	<p>Page 4</p>
<p>COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS</p>	<p>Informational</p>	<p>Page 4</p>
<p>REPORT FROM STAFF</p>	<p>Informational</p>	<p>Page 4</p>
<p>MATTERS FROM THE FLOOR</p>	<p>None</p>	<p>Page 4</p>
<p>ADJOURNMENT</p>	<p>There being no further business to come before the Children and Youth Committee, the Chair called for adjournment at 7:00 pm</p>	<p>Page 4</p>

**CHILDREN AND YOUTH COMMISSION
COMMITTEE MEETING
MINUTES**

**Tuesday, June 26, 2018
6:05 p.m. to 7:00 p.m.**

1. Call to Order

The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:05 pm at the Market Station – Suite 200, 500 Market Station, Santa Fe, New Mexico. Roll Call reflects a quorum.

Roll Call – Present

Joanne Lefrak, Chair
Tommy Rodriguez
Dr. Lisa Salazar
Gus Martinez

Not Present:

Joe Berenis
Allegra Love

Others Present

Julie Sanchez, Staff Liaison
Fran Lucero, Stenographer

2. Approval of Agenda

Mr. Rodriguez moved to approve the agenda as presented, second by Mr. Martinez, motion carried by unanimous voice vote.

3. Approval of Minutes: April 10, 2018 – April 16, 2018 – April 24, 2018

Mr. Rodriguez moved to approve the minutes of April 10, 2018 as presented, second by Dr. Salazar, motion carried by unanimous voice vote.

Mr. Rodriguez moved to approve the minutes of April 16, 2018 as presented, second by Mr. Martinez, motion carried by unanimous voice vote.

Corrections: 4/24/18 Minutes

Page 1. Add after #3, NDI Presentation

Page 2. Last paragraph, 1st sentence: ~~SDPS Teen Care Program~~ SFPS Teen Parent Center

Page 5. 5th paragraph ~~Innovative Education~~ Innovate educate

6th paragraph: they are outlined aligned

Page 6: 2nd paragraph, 1st line: Young Fathers

7th paragraph, state city

Page 8: 2nd paragraph, ~~unattended~~ unintended

Page 10: 1st sentence: low look

Page 10: Math Amigos: Joanne Lefrak recused herself from this vote.

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Page 13: 2nd paragraph – ~~aeessed~~ assessed

4th paragraph – 59 60

last sentence – 59 60

Page 14: 3rd paragraph – 2nd sentence 59 60

5th paragraph: Care Leadership Santa Fe

6th paragraph: ~~Innovative Educators~~ Innovate & Educate

8th paragraph: DQ/AM INF

Motion: first funding amended

Matters from the floor: #8 to #3 – Presentation from NDI

Dr. Salazar moved to approve the minutes of April 24, 2018 as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.

4. New Business/Action Items:

a. Update: Trauma Informed Care Training

Ms. Sanchez provided a report on her attendance at the Trauma Informed Care Training in Seattle with Santa Fe Community Foundation, Community Schools and SFCC to learn how trauma affects our young people and our city as a whole. Ms. Sanchez said that the group will follow up with a meeting on June 27th to continue the dialogue on how trauma affects our city and children and learning how to make our community safe. This is an important part of seeing how our city moved forward dealing with trauma in our city and keeping our young people safe.

Dr. Salazar asked who is involved in this endeavor and does it include the state. Ms. Sanchez said that some of the core partners at this time are Santa Fe County, City of Santa Fe, Community Foundation and Santa Fe Community College.

The CYC Commissioners support this program and look forward to assisting and hearing more about this endeavor.

b. Discuss and Approve: Innovation Fund Process

Innovation Fund Application was distributed to CYC members. It is a paired down version of our previous RFP. Application has been made as simple as possible for the applicant. A program summary will also be asked when they submit their application and they will need to provide a program budget on how the funding will be used.

Dr. Salazar asked what is the difference from the first application they submitted from the Innovation Fund and are we asking for something different?

Ms. Sanchez: In the last RFP we had them fill a section for the needs they were going to use, data collection. We want a short version on how the program will service the community and meet the indicators. The added difference is that this is for one project, budget is less than a program it is a limited project. It adds more flexibility for funding and provides more opportunity for innovation.

The requirements to prove that they are a non-profit, EEO/ADA Certificate, Non-Collusion Affidavit, Church/State Separation Certificate and Local Preference Certificate form. They will also be required to send in a report. Ms. Sanchez will assure that the items that they need to include in the report will be documented.

Dr. Salazar also suggested that part of the application should detail their goals. In the past we have not narrowed in; maybe we could be more specific on what we are working towards in our matrix and alignment with CYC goals and indicators. The Chair noted that in the summary they are required to submit their goals. In their final report they should let us know how many individuals were served. In the directions, Ms. Sanchez will have a link to take them to the application. In the report out we can ask them to submit any data collection that they may have to measure success. Dr. Salazar also recommended that they submit a projection on how they do their data collection. Ms. Sanchez noted changes and recommendations for the wording on Program Summary #3 on data collection. Ms. Sanchez will send a clean copy of the revisions to the Commissioners. Dr. Salazar said it is helpful to give them an example of what is successful. The Chair said that she also recommends a training session be done to share with them innovation ideas. Mr. Martinez would like to see data and demographics of who they are serving and he can get a map created to show the results of the services by geographic location. At that time you can see the impact of who is served and where are the needs for our youth. It was also recommended that we ask our fully funded organizations to do the same in order to gather this data and convert it in to a visual map.

Mr. Martinez moved to approve the Children and Youth Commission Innovation Fund application as amended, second by Dr. Salazar, motion carried by unanimous voice vote.

- c. Discuss and Approve: Survey for 2018 CYC Application Feedback
The Chair and Ms. Sanchez will work on the survey and share with the CYC commissioners for feedback. Dr. Salazar offered to help.
- d. Discuss: 2018 Strategic Planning Session
Need to check a date for the 2018 Strategic Planning Session and we would discuss any glitches that came out during this process, discuss the clarity for the grantees of what they include and are approved by CYC for the process.

Dates: August 29, 2018, during the day – normally a 4-6 hour day (AM), Wednesday. Second option is August 22, 2018. Date will be proposed to CYC commissioners not at this meeting.

5. Old Business

Sky Center letter. The Chair will prepare a response and share with the CYC commissioners. There is an appeal process and the term is 15 days after the approval. If they were to appeal their position they could stand the chance to not be funded at all or to agree to fund them at the amount they have been approved at.

6. Comments from the Chair and Committee Members

Mr. Chris Sanchez has left the department; Ms. Sanchez is a pleasure to work with.

7. Report from Staff

Provided a report on the meeting and distribution of awards. The new matrix was very helpful. The meetings afforded them the opportunity to discuss why they didn't receive funding or the lower amount of their funding. They do understand that future opportunities will be available and what their effort and impact needs to be done to receive these funds. They see how important it is to show collaboration.

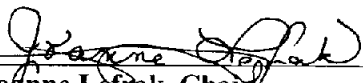
8. Matters from the Floor

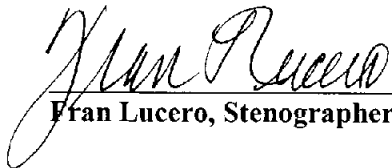
None

9. Adjournment

There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 7:00 pm

Signature Page for Children & Youth Commission Meeting, June 26, 2018


Joanne Lefrak, Chair


Fran Lucero, Stenographer