City of Santa Fe

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Agenda

Parks and Recreation Advisory Commission (PARC)
Genoveva Chavez Community Center- Conference Room- 3221 Rodeo Rd.
Tuesday, June 19, 2018
5:30 p.m. – 6:30 p.m.

1) **Call to Order**

2) **Roll Call**

3) **Approval of Agenda**

4) **Review and Approval of the Minutes from- February 20, March 20 and May 15th 2018**

5) **Parks & Recreation Department Update**

6) **New Business**

7) **Commissioner Comments**

8) **Committee Reports/Golf & Tree Board.**

9) **Confirm date, time and location for the next meeting (Tuesday, July 17, 2018)**

10) **Adjournment**

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PARK & RECREATION ADVISORY COMMITTEE
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Approval of Minutes FEBRUARY 20, 2018 – No changes MARCH 20, 2018 – No Changes MAY 15, 2018 – No Changes	***Ms. Vasquez moved to approve the minutes of February 20, March 20 and May 15, 2018 as presented, second by Ms. Cardona, motion carried by unanimous voice vote.***	Page 1
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PARK & RECREATION ADVISORY COMMITTEE (PARC)
GENOVEVA CHAVEZ COMMUNITY CENTER
CONFERENCE ROOM
June 19, 2018 – 5:30 PM – 6:35 PM

MINUTES

1) CALL TO ORDER
Ms. Bruneni called the meeting to order at 5:30 pm in the Conference Room of the Genoveva Chavez Community Center. A quorum was declared at roll call.

2) ROLL CALL

Victoria Bruneni, Chair
Terrence Foreback
Patricia Cardona
David Sidebottom
Tom Dominguez
Peggy Vasquez

NOT PRESENT:
Damon Archuleta

STAFF:
Richard Thompson
Kathryn O'Bryan, Tree Board
Jennifer, Marty Sanchez Golf Course

3) APPROVAL OF AGENDA

The Chair requested moving Item 8, Golf Course Report after approval of minutes.

Ms. Vazquez moved to approve the agenda as amended, second by Ms. Cardona, motion carried by unanimous voice vote.

4) REVIEW AND APPROVAL OF MINUTES
FEBRUARY 20, 2018 – No changes
MARCH 20, 2018 – No Changes
MAY 15, 2018 – No Changes

Ms. Vasquez moved to approve the minutes of February 20, March 20 and May 15, 2018 as presented, second by Ms. Cardona, motion carried by unanimous voice vote.

5) PARK AND RECREATION DEPARTMENT

Mr. Richard Thompson: Reported that Chris Sanchez has chosen to take a job with Santa Fe County. The Mayor and Acting City Manager opted to put Renee Martinez, Deputy City Manager who will oversee the Parks and Rec Department for administrative and tactical response and Mr. Thompson said they are glad to have her. She is an extremely busy person with the Enterprise Resource Management program; it is in its second year and kicking off its third year in July. It dove tails with the work order system which will be installed by July 1 and he looks forward to working with her on work flow development and asset management as opposed to chasing the industry in an 8 hour day. They are entering their heavy event season starting in July. They have the Pancake Breakfast, Cruise night on the plaza and several car shows, Santa Fe Bandstand, Girls Inc., Spanish Market and Indian Market in to Fiesta and Zozobra. Every Saturday night they will have Bandstand at Swan Park with entertainment, live DJ music, games and food trucks. Last event will be our part of the Balloon festival in October. Beyond that we are cursed with very little precipitation which has a high side for park maintenance in which the medians are behaving very well, the Siberian elms have kicked in their reserve, they are not getting water from us. Medians are on schedule moving in to the second rotation and now we are picking up neighborhood medians and traffic circles. Leagues are wrapping up right now, little league tournament will go through the 1st week of July and that will be at Ragle this year, it was at Franklin Miles last year. The soccer league is pretty much year round. Mr. Thompson has met with General Acrylics and the factory rep from astro turf today and received information on the newest improvements on synthetic turf. They will press through the CIP program to renovate the two synthetic fields which are both over 20 years old. To his knowledge they have never been washed, never been brushed, they have never been back filled and they are holding up relatively well. Mr. Thompson said they do have the intention of purchasing service equipment, one of the vendors supplies maintenance equipment with the installation of turf because that is how strongly they feel and it will extend the life of the turf. Staff is working on reconciliation, there are 7 contracts pending in Purchasing and working towards end of fiscal year closeouts. Fiscal year will be brought in under budget.

Ms. Cardona: On the divides on the medians where we had weeds and I still see weeds on Cerrillos? Were there barriers set down when they did the landscaping?

Mr. Thompson said yes, every median in town, except for Cerrillos Rd. where he gave the direction to not put it in the ground, it doesn't prevent weeds from sprouting on top, it doesn't stop perennial weeds, it is perfect for a spray situation where you regularly spray the surface of the soil to kill annual

weeds and returning perennials. Mr. Thompson said he would be glad to send Ms. Cardona a note on the landscape clause on the Myth of Landscape Cloth. You can't cultivate a bed that has a piece of fabric 2 inches below the surface and cultivation is a key, hand cultivation. That is what we do on Cerrillos Rd. and right now it has been weeded twice by hand, we have not used a weed eater on it once and as a result we have never broken a windshield. We have only broken one windshield this season compared to 15 a month last season. Also invested in a high weed mower which actually mows 4 to 6 inches off the ground and it has power wheels with individual walks behind it. For example with Rufina and Franklin Miles we have long expansions that we use to do with weed eater and now we have the high weed mowers, they are making work a lot easier for the staff.

Ms. Cardona asked if they are you using pesticides? Mr. Thompson responded, no.

Mr. Sidebottom: What is the schedule for re-turfing of Alto fields?

Mr. Thompson: We have a contract to clean those and fill with the foam rubber and sand. CIP is where we promoted the idea for replacing those fields but we don't have any bond issue to pay for capital improvement projects. In October the Mayor will announce that he is seeking money through the capital improvement bonds, which is different from the general obligation bonds.

Mr. Sidebottom: With the schedule for the back fill, when will that take place? I can't see how a backfill would work on those fields.

Mr. Thompson: The idea is that the blades of grasses, there won't be more of them and they won't be fatter than they are now, they will be invigorated and they will stand up. We don't use the 3/8" Crum rubber anymore, now Crum rubber is more microscopic; it will increase the resiliency of the surface and it will allow the grass to stand up longer.

Mr. Sidebottom: When do we expect Perez to re-open.

Mr. Thompson: We have a choice and this is the difficult part, we can only pay for mobilization once if we have to do both fields at the same time which would be Alto through the 4th of July. We had a choice to do it the last week in June or the second week in July and we opted for the second week in July. Thank the community for their patience. Fields are playable. This year with the gaps and the tear in the fabric we couldn't put children to play on the two fields.

6) NEW BUSINESS
None

7) COMMISSIONER COMMENTS

Mr. Foreback: Bridge along Galisteo, boards are warped even the new ones. It is becoming dangerous for the bicyclists. Mr. Thompson said he has shared his option with the Public Works Department and Design they have assured us there will not go with wood decking in the future. This is also on the CIP for the third year to cover the bridges with concrete. Mr. Thompson said they will go back out to repair and stated that the crew uses ply wood over holes and smaller than dimensional lumber for the slats.

Ms. Vasquez noted that she had a meeting with Pilar Faulkner and she is talking to Tierra Contenta about putting posts and cable along Swan Park and Tierra Contenta property and Parks and Rec are suppose to be involved in that. Do you know anything about that?

Mr. Thompson said yes it was one of those suggestions for the ATV. He is aware there is heavy 4-wheel activity in the northwest quadrant and on the weekends they see them in city parks. On fencing, we have put it in CIP and we have also promoted to go in to Phase 2 for Swan Park a perimeter fence rather than fence the entire sub-division we may be able to fence the park itself in Phase 2 with general obligation park bonds or CIP program.

Ms. Vasquez: She was told that it would be Tierra Contenta property especially McNelson in that area where a lot of the ATVs are coming in through. It is private property and they are using Tierra Contenta property to get away from the police.

Mr. Thompson: When they are in pursuit they go under 599 to the airport and at that point they are out of the city and the police stop. We know they are coming in from Herrera or Pueblo del Sol and from McNelson. McNelson is the area we identified 3 years ago and started preparing barb wire fence on a weekly basis. Police Department went in to the high school, had an assembly and talked about the violations through city parks. They gave these kids other alternatives other than fragile city land and the city park. We are trying a three prong approach, but the post and cable is not in our budget.

Ms. Vasquez noted that Pilar is going to be setting up a meeting with SFPD, Tierra Contenta and Parks and Rec.

Mr. Thompson: We are also working with Constituent Services, Land Use enforcement to get more responsible from the homeowners.
Ms. Vasquez said so many of the homeowners who are up against the open space have their driveways leading down in to the parks which are against the law.

Ms. Cardona: When you lay down the fences and the boundaries, do you determine what the boundaries are? What is your document source?

Mr. Thompson: Plats recorded at the county level and we maintain a geographic location system and follow all boundaries. The Plat has a legal description just like the deed.

Mr. Sidebottom: Representing the Soccer Valley group, they had an adult tournament a few weeks ago and that had a beer garden and followed all requirements from the city. They compared to other events in the city and they felt there were more restrictions on the soccer group because we had to keep youth away from being intoxicated or being served alcohol. Mr. Sidebottom provided some examples of other events where kids were also exposed to adult beverages. Mr. Sidebottom said that the Soccer group would like to be assured that when they go get their permits that they are treated equally in the future.

The Chair noted that this felt on certain City Councilors who demanded that. They had a really hard time when it was presented to City Council, and a specific Councilor was very against alcohol being present at all. There are different laws for municipalities, city parks and properties that go before the City Council for permitting.

Mr. Thompson will make note that next time there is an event and noted there is a variance no alcohol in the parks.

Chair noted that we need 2 more members and asked the member to please extend the invitation to potential candidates for appointment to the PARC.

8) COMMITTEE REPORTS/GOLF and TREE BOARD

Jennifer: Reported that during her absence, the Superintendent resigned. Interviews and an offer were made to the top candidate and he declined. Jennifer will meet with the Deputy City Manager to discuss this challenge. There have been irrigation issues that have been constant and she has been dealing with those, more so in the last 2 years. It is an aging system, it is a 20-year system and we are at this time completing an irrigation audit working through Irrigation Services out of Albuquerque. With NMSU that irrigation audit will help to determine next steps in seeking funding to upgrade the irrigation system as well as looking to reduce water throughout the facility by 50%, a directive given to them about 1 ½ year ago by the previous city manager. On the Golf Course side they finished with the city championship which was a success with 70 players, less than last year. The date had changed to accommodate Las Campanas, every year it has been an incentive to bring them in to play all three courses. In order to keep them on board the tournament date had to be changed.

Coming up is the 20-year Anniversary for the Golf Course. July 20, 2018 – anniversary golf tournament. Special guests: Baxter Spann, golf course Architect and Kathy Whitworth, LPGA golf professional and has won over 80 championships in her time will be in attendance. Jennifer invited the committee members to the luncheon and to participate in golf. There are entry forms on line to participate in the tournament. August 31st is the 20 year anniversary FORE KIDS GOLF TOURNAMENT – AUGUST 31, 2018

Jen said the last time she came before the committee she received approval by the PARC committee to change the rate structure. Shared with the committee members was the rate sheet as is today and approved by the Governing Body. Jen is very strong with the financial business of the Golf Course and they have changed their Point of Sale system to one called TSnap, it is golf specific and next time she meets with the committee she will provide an end of FY report once the books are reconciled and closed for FY18.

On the sports complex side they are having challenges throughout the facility with irrigation and dealing with that working with the pump vendor and with staff. Right now she has two supervisors have taken on the lead with the absences of the superintendent. One of the supervisors is out on injury 2 weeks ago Samuel Ulibarri came over from Parks and is filling in that role in the interim.

Jennifer said they are working to assure the irrigation concern is maintained to the best of her ability and not to fail. She is working with the Soccer board and knows that they can accomplish that. Softball has a tournament coming up this weekend and their Zozobra 48-hour tournament coming up in September. Youth soccer week starts this Saturday through July and the adult combination soccer league is with them on Sundays.

Ms. Vasquez asked for flyers and posters and asked where are they being displayed now. Jennifer will get them to her.

Ms. Cardona asked if the special guests get compensated for their appearances. Jennifer explained that in most cases there is no cost related to the event other than the actual awards presented, normally a nice piece of Nambe. She also added that a proposed budget was sent to the City Manager when they started the planning for the 20-year anniversary events. In inviting the two individuals, if there are any expenses they incur they will either be paid for through the tournament, through a raffle that is taking place in the PRO shop, and through sponsorships. For example, the flight for Kathy Whitworth was paid for by one of the vendors who sponsored. Goal is to note expend from the marketing budget unless they actually have to. Fore example they worked with a host hotel to accommodate one of these

individuals at one hotel and the other through another hotel. They do not get any stipend or paid for being here.

Tree Board Report: Spent last month's meeting talking about what the tree board is about, how do we serve the Parks Department. We serve by observing and reporting what we see. The next challenge is publicizing that the Tree Board exists; one way might be to associate with other active organizations such as the Watershed Association. Saving our urban forest is critical. We want to identify our important trees; we need the help from our citizens. She asked for help from PARC in giving approval for the Tree Board candidate. The Chair asked for her resume, it is an appointment and placed on the agenda for a formal appointment. 5th Tree Board member is Tom Dominguez. Mr. Dominguez said he would be going to an advisory status. Mr. Thompson said they would bring this item to the next PARC meeting and discuss the appointment of another advisory member.

The Chair said that through social media there are many time concerns and questions on trees, it is a good place to reach out.

9) CONFIRM DATE AND TIME OF NEXT MEETING
Next meeting is Tuesday, July 17th – 5:30 pm

10) ADJOURNMENT
There being no further business to come before the PARC, the Chair called for adjournment at 6:35 pm.

SIGNATURE PAGE:

Victoria Bruneni, Chair

Fran Lucero, Stenographer