1	CITY OF SANTA FE, NEW MEXICO
2	ORDINANCE NO. 2018-17
3	
4	
5	AN ORDINANCE
6	AMENDING AND ADDING TO CHAPTER 3 SFCC 1987 REGARDING THE SANTA FE
7	REGIONAL AIRPORT TO FULLY COMPLY WITH FEDERAL REQUIREMENTS
8	FOR COMMERCIAL AIR SERVICE.
9	
10	BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:
11	Section 1. Section 3-1 of SFCC 1987 (being Ord. #1986-28, as amended) is
12	amended to read:
13	3-1 <u>SANTA FE REGIONAL AIRPORT</u> .
14	3-1.1 Short Title.
15	This section shall be known as the "Santa Fe Regional Airport Ordinance".
16	3-1.2 Nature of Operation.
17	A. As used in this code, the term "Santa Fe Regional Airport" or "Airport" shall
18	mean all facilities of whatsoever nature relating to or otherwise used in connection with the
19	foregoing or their replacements, including without limitation buildings, structures, terminals,
20	parking and ground transportation facilities, roadways, land, hangers, warehouses, runways,
21	shops, and administrative offices.
22	B. The Santa Fe Regional Airport System shall be a proprietary facility of the city
23	for the development, promotion and accommodation of air commerce, air travel and air
24	transportation.
25	3-1.3 Reserved.

	Section 2.	Section 3	-2 of SFCC	C 1987 (	being	Ord. #	<b>#1986-28</b> ) :	is hereby	repealed
and a i	new section is o	rdained to	read:						
3-2	AIRPORT MA	ASTERPL	AN.						

A copy of The Santa Fe Regional Airport Master Plan and any subsequent amendments shall be kept on file in the office of the airport manager and city clerk's office and shall be at all reasonable times available and subject to inspection.

## Section 3. A new Section 3-4 of SFCC is ordained to read:

## 3-3 RULES AND REGULATIONS.

- A. The airport manager shall have authority, to prepare and present to the governing body for approval and adoption rules and regulations for the management, operation and control of the Santa Fe Regional Airport, and for the use and occupancy, management, control, operation, care, repair and maintenance of all structures and facilities thereon, and all land on which Santa Fe Regional Airport is located and operated.
- B. The airport manager shall have the authority, and is hereby empowered and authorized, upon the basis of traffic engineering or other investigations and studies or where necessitated by the peculiar character of the Santa Fe Regional Airport to adopt rules and regulations pertaining to the operation of automobile and vehicular traffic and parking facilities at the Santa Fe Regional Airport. By way of example, but not by way of limitation, such rules and regulations may provide for the following:
  - 1. Establishment of zones for special parking;
  - 2. Establishment of zones for the loading and unloading of passengers and for the deliveries of goods, and time limitations thereon;
    - 3. Designation of bus stops;
    - 4. Setting speed limits;

- Installation of traffic-control signs, signals and devices for the 1 5. 2 regulation of traffic; 3 6. Establishment of accident reporting procedures; 4 7. Establishment of right-of-way regulations; Prescribing methods of parking; and 5 8. 6 9. Designation of one-way and through traffic roadways, driveways and 7 thoroughfares. 8 C. The city of Santa Fe, Santa Fe Regional Airport, reserves the right to enforce 9 these rules and regulations through an enforcement and civil administrative process that will be 10 followed for any alleged violation of these rules and regulations. 11 The city of Santa Fe, Santa Fe Regional Airport, reserves the right to levy D. 12 monetary fines up to five-hundred dollars (\$500.00) in accordance with Section 1-3 SFCC 1987 13 for each violation of these rules and regulations. 14 A new Section 3-5 of SFCC is ordained to read: Section 4. 15 3-4 AIRPORT SECURITY PROGRAM. 16 A. The Santa Fe Regional Airport has the responsibility to designate an airport 17 security coordinator(s) in accordance with 49 CFR § 1542.3 to develop and maintain an airport 18 security program, in accordance with 49 CFR § 1542, Subpart B. This program shall be 19 considered Sensitive Security Information (SSI) that is controlled under 49 CFR parts 15 and 20 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 21 49 CFR parts 15 and 1520, except with the written permission of the administrator of the 22 Transportation Security Administration or the secretary of the Department of Transportation.
  - B. Any person who has been issued identification media by the airport authorizing access to the security identification display area (SIDA), air operations area (AOA), public area,

Unauthorized release may result in civil penalty or other action.

23

24

25

1	or sterile area shall comply with the Airport Security Program and Airport Security Rules and					
2	Regulations.					
3	C. If a penalty is assessed against the City of Santa Fe by the Federal Aviation					
4	Administration (FAA) or Transportation Security Administration (TSA) because a person who					
5	has been issued airport identification media has failed to comply with the airport security					
6	program, the airport manager shall assess the same penalty against the tenant or person who					
7	committed the violation.					
8	D. The airport security coordinator(s) of the Santa Fe Regional Airport have primary					
9	responsibility for enforcement of the airport security program. The city of Santa Fe, Santa Fe					
10	Regional Airport, reserves the right to levy monetary fines up to five-hundred dollars (\$500.00) in					
11	accordance with city of Santa Fe Code Section 1-3 for each violation of this Section or of airport					
12	security rules and regulations.					
13	Section 5. A new Section 3-6 of SFCC is ordained to read:					
14	3-5 AIRPORT USER FEES.					
15	A. Airport user fees as set forth in Schedule A shall be administered by the airport					
16	manager.					
17	B. The airport user fees set forth in Schedule A may be adjusted or expanded from					
18	time to time by the airport manager with the approval of the city manager.					
19	Section 6. A new Section 3-7 of SFCC is ordained to read:					
20	3-6 MINIMUM STANDARDS AND REQUIREMENTS.					
21	3-6.1 Short Title.					
22	This section shall be known as the "Santa Fe Regional Airport Minimum Standards					
23	Ordinance".					
24	3-6.2 Purpose.					
25	The Santa Fe Regional Airport Minimum Standards shall be developed consistent with					

1	FAA Advisory Circular 150/5190-7, and all applicable Federal Aviation Regulations, and shall be					
2	adopted by ordinance and be kept on file at the airport manager's office and the city clerk's					
3	office.					
4	3-6.3 Minimum Standards and Requirements for Commercial Aeronautical					
5	Operations.					
6	A. Minimum standards and requirements for commercial aeronautical operations					
7	shall be administered by the airport manager.					
8	B. The standards and requirements shall apply to a person or persons, firm or					
9	corporation based upon and engaging in one (1) or more commercial aeronautical operations at					
10	the Santa Fe Regional Airport.					
11	C. A copy of the minimum standards shall be kept on file in the office of the airport					
12	manager and city clerk's office and shall be at all reasonable times available and subject to					
13	inspection.					
14	Section 7. Effective Date. This ordinance shall become effective immediately upon					
15	adoption.					
16	PASSED APPROVED and ADOPTED this 30th day of May, 2018.					
17						
18						
19	Imm-					
20	ALAN M. WEBBER, MAYOR					
21						
22	ATTEST:					
23						
24	golande y. Dig					
25	YOLANDA Y. VIOL, CITY CLERK					

1	APPROVED AS TO FORM:
2	$G \cap G$
3	TENI -
4	GENO ZAMORA, INTERIM CITY ATTORNEY
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	M/Legislation/Ordinances 2018/2018-17 Airport Ordinance Updates

## Schedule "A" Airport Users Fees Adjustment Effective 31 May 2018

1. Automobile parking:

\$1.00 / hour

\$4.00 / day (maximum)

- Commercial aircraft landing fees are \$3.30 per 1,000 lbs. of certificated maximum landing weight (MLW) for aircraft operated under either a Part 121 (airline) or Part 135 (charter) operating certificate and in excess of 12,500 lbs. maximum certified takeoff weight (MTOW).
- 3. A Fire Protection Fee shall be applied to any flight requiring FAR Part 139 ARFF coverage, as per the Santa Fe Airport Certification Manual. The Fire Protection Fee is \$1.00/1,000 lbs. MLW for any aircraft over 12,500 lbs. (MTOW).
- 4. Security Fees:

a. SIDA/Sterile Area Initial Issue:

\$100.00

b. SIDA/Sterile Area Renewal:

\$80.00

c. Public Area/Airport Operations Area:

\$30.00 - new and renewals

d. Parking Permits (Vehicle, Escort):

\$15.00 (ea.)

e. Badge Change Fee:

\$15.00

f. Unreturned Badge Penalty:

\$100.00 - fine to employer/authorized signatory

- g. Lost Badge Penalty:
  - i. \$100.00 First occurrence within 24 month period
  - ii. \$200.00 Second and additional occurrences within 24 month period\*
- h. Lost Parking Permit Penalty:
  - i. \$50.00 First occurrence within 24 month period
  - ii. \$100.00 Second and additional occurrences within 24 month period\*

\*Possible suspension or revocation of airport-issued access media for second and additional occurrences

- i. Santa Fe Regional Airport reserves the right to levy monetary fines up to five-hundred (\$500.00) in accordance with the City of Santa Fe Municipal Code Section 1-3 for each violation of the Airport Security Program and/or Airport Security Rules and Regulations.
- 5. Aircraft Parking Fees are established in the table below.

AIRCRAFT UP TO 1	2,500 LBS. MTOW				
SINGLE ENGINE DAILY	\$6.00/DAY				
TWIN ENGINE DAILY	\$10.00/DAY				
SINGLE ENGINE MONTHLY	\$40.00/MONTH				
TWIN ENGINE MONTHLY	\$65.00/MONTH				
AIRCRAFT OVER 12,500 LBS. MTOW					
12,501 UP TO 20,500 LBS. MTOW	\$30/DAY				
20,501 UP TO 30,500 LBS. MTOW	\$40/DAY				
30,501 UP TO 70,500 LBS. MTOW	\$50/DAY				
70,501 LBS. MTOW AND HEAVIER	\$75/DAY				

- a. Commercial Air Carrier and Wildland Fire Support Aircraft Parking Fees are established by separate agreement.
- b. US Military and NM State Aircraft are exempt from Parking Fees.

c. If there is any question as to what fee applies, the Airport Manager will make the final determination.

Nick Schiavo, Marin Airport Manager

Date

Erik Litzenberg, Interim City Manager

Date