



# Agenda

REGULAR MEETING OF  
THE GOVERNING BODY  
MAY 30, 2018  
CITY COUNCIL CHAMBERS

## AFTERNOON SESSION – 5:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SALUTE TO THE NEW MEXICO FLAG
4. INVOCATION
5. ROLL CALL
6. APPROVAL OF AGENDA
7. APPROVAL OF CONSENT CALENDAR
8. APPROVAL OF MINUTES: Regular City Council Meeting – May 9, 2018
9. PRESENTATIONS

CITY CLERK'S OFFICE

DATE 5/25/18 TIME 3:00 PM

SERVED BY Melinda Byers

RECEIVED BY [Signature]

Muchas Gracias to Wayne Chavez, Jr. for His Assistance in Apprehending a Robbery Suspect. (Mayor Webber)

10. CONSENT CALENDAR
  - a) Request for Approval of Amendment No. 1, Using Exempt Procurement in the Amount of \$47,149 for Software Licenses and Professional Services and Maintenance Support for the City's Public Safety Database and Service System; Superion LLC. (Bogi Malecki)
  - b) Request for Approval of Amendment No. 6, Using New Mexico State Price Agreement #50-361-15-01844AD, in the Total Amount of \$44,440 for Ethernet (QMOE) Services; Century Link LLC. (Larry Worstell)
  - c) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$546,854, Inclusive of NMGRT, for FY 2018/2019 Global Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde)
  - d) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$105,850, Inclusive of NMGRT, for FY 2018/2019 National Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde)



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- e) Request for Approval of Procurement and Professional Services Agreements in the Total Amount of \$87,000, Inclusive of NMGRT, for FY 2018/2019 Regional Arts Marketing Support Under Lodgers' Tax Arts Ordinance; Various Nonprofit Arts Organizations. (Jackie Camborde)
- f) Request for Approval of Change Order No. 1 to Bid No. '17/32/B in the Amount of \$500,000, Exclusive of NMGRT, for the FY 2018/2019 City Wide Water Utility Construction and Repair Project (CIP# 953); Sub Surface Contracting, Inc. (Bill Huey)
- g) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$200,000, Exclusive of NMGRT, for FY 2018/2019 City Wide Water Utility Pavement Restoration Contract (CIP #3052); TLC Plumbing & Utility. (Bill Huey)
- h) Request for Approval of Professional Services Agreement in the Total Amount of \$140,000, Exclusive of NMGRT, for Equipment Programming and Calibration Services for the Water Division, Wastewater Division, Municipal Recreation Complex and Marty Sanchez Links de Santa Fe Golf Course; Yukon & Associates Ltd. (Kenneth Espinoza)
- i) Request for Approval of Change Order No. 1 to Professional Services Agreement in the Total Amount of \$1,624,000, Inclusive of NMGRT, for FY 2018/2019 Priority Line Replacement Projects (CIP #3054); Sub Surface Contracting, Inc. (Lee Gagnon and Bill Huey)
- j) Request for Approval of Professional Services Agreement in the Total Amount of \$474,584, Exclusive of NMGRT, for Security Services at the Water Division Facilities; Chavez Security, Inc. (Nick Schiavo)
- k) Request for Approval of Amendment No. 2 to Lease Agreement; BBA Aviation PLC d/b/a Signature Flight Support. (Nick Schiavo)
- l) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Total Amount of \$50,000, Exclusive of NMGRT, for FY 2018/2019 for Field and Drafting Services for the Water Division; Louie Cordova, LLC. (Dee Beingessner)
- m) Request for Approval of Change Order No. 2 to Professional Services Agreement in the Amount of \$100,000, Inclusive of NMGRT, for FY 2018/2019 Publicly Owned Treatment Works (POTW) On-Call Repair and Replacement Services for the Wastewater Management Division; Sub Surface Contracting, Inc. (Stan Holland)



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- n) Request for Approval of Procurement in an Amount Over \$50,000, Exclusive of NMGRT, for Service, Repairs and Equipment for the Wastewater Treatment Plant; James, Cooke and Hobson. (Efren Morales)
- o) Request for Approval of Procurement in an Amount Over \$50,000, Exclusive of NMGRT, for Service, Repairs, Chemicals, Reagents, Controls, Analyzers, Probes and Mechanical or Electrical Parts for the Wastewater Treatment Plant; HACH Company. (Efren Morales)
- p) Request for Approval of Procurement In an Amount Over \$50,000, Exclusive of NMGRT, for Service, Repairs and Equipment for the Wastewater Treatment Plant; Veolia Water Technologies, Inc. d/b/a Kruger Water Technologies. (Efren Morales)
- q) Request for Approval of Amendment No. 1 to Professional Services Agreement In the Amount of \$420,459.50, Exclusive of NMGRT, for FY 2018/2019 Printing and Mailing of Utility Bills for PUD/Utility Billing Division; Valli Information Systems, Inc. d/b/a Postal Pros Southwest. (Caryn Fiorina)
- r) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$30,000, Exclusive of NMGRT, for FY 2018/2019 Traffic Control Equipment; Southwest Safety Services. (Mike Moya)
- s) Request for Approval of Change Order No. 3 to Professional Services Agreement in the Amount of \$131,905.68, Inclusive of NMGRT, for the Hospital Tank Project; AUI, Inc. (Kristin Johansen)
- t) Request for Approval of Change Order No. 4 to Professional Services Agreement in the Amount of \$13,802.12, Inclusive of NMGRT, for the Buckman Parallel Pipeline Project; RMCI, Inc. (Kristin Johansen)
- u) Request for Approval of Audit Committee Recommendation to Outsource Internal Audit Activities for Fiscal Year 2018-2019. (Renee Martinez)
- v) Request for Approval to Award RFP #18/35/P and Approval of Professional Services Agreement in the Amount of \$556,546.76, Exclusive of NMGRT, for Professional Security Services at Santa Fe Municipal Parking Facilities, Libraries, Community Convention Center, City Hall, Municipal Court, Santa Fe Trails, Genoveva Chavez Community Center, and Santa Fe Regional Airport; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver)



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- w) Request for Approval of Professional Services Agreement in an Amount Not to Exceed \$260,000 for the Life of the Four Year Contract for Substance Abuse Testing Program; DATCO Services Corporation. (Barbara Boltrek)
- x) Request for Approval of Children and Youth Commission Funding Recommendations in the Total Amount of \$2,460,000 for FY 2018-2020; Various Local Non-Profit Organizations. (Julie Sanchez)
- y) Request for Approval of Procurement in the Amount of \$1,018,184, Inclusive of NMGRT, Using Cooperative Agreement From the State of Virginia Cooperative Agreement #E194-75548 MA2274 for Two Heavy Duty Thirty Foot Low-Floor CNG Near Zero Emissions Buses; Gillig LLC. (Keith Wison)
  - 1) Request for Budget Amendment in the Amount of \$118,184
- z) Request for Approval of Budget Amendment in the Amount of \$136,000. (Jessica Sandoval)
- aa) Request for Approval of Budget Amendment in the Amount of \$287,799. (Jessica Sandoval)
- bb) Request for Approval of Professional Services Agreement through RFP 18-39 in the Amount of \$48,180 to Provide School Based Services; Communities in Schools. (Richard De Mella)
- cc) Request for Approval to Award RFP 18-39 and Professional Services Agreement in the Amount of \$57,165 to Provide Intensive Community Monitoring Services; Youth Works. (Richard De Mella)
- dd) Request for Approval to Award RFP 18-39 and Professional Services Agreement in the Amount of \$24,000 to Provide Educational Re-Engagement Specialist Services; Youth Works. (Richard De Mella)
- ee) Request for Approval of Amended and Restated Deed of Conservation Easement for the Santa Fe Railyard Development Between the City of Santa Fe ("Grantor") and the Santa Fe Conservation Trust ("Grantee"). (Robert Siqueiros) (Postponed on February 14, February 28 and March 14, 2018) **(Postponed on March 28, 2018)**



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- 
- ff) Request for Approval of Findings of Fact and Conclusions of Law for the Hopewell and Mann Streets General Plan Amendments and Rezoning. (Rick Word)
- 1) **Case #2017-133.** General Plan Amendment for Northerly Portion of Housing Authority Hopewell-Mann Lease Tract.
  - 2) **Case #2017-134.** Rezoning for Northerly Portion of Housing Authority Hopewell-Mann Lease Tract.
  - 3) **Case #2017-140.** General Plan Amendment for Housing Authority Hopewell-Mann Lease Tract.
  - 4) **Case #2017-139.** Rezoning for Housing Authority Hopewell-Mann Lease Tract.
- gg) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Finance Committee)  
A Resolution Relating to a Request for Approval of Third Quarter Budget Amendments for Fiscal Year 2017/2018. (Andy Hopkins)
- hh) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Councilor Villarreal, Councilor Ives and Councilor Rivera)  
A Resolution Sponsoring the Second Annual "Take a Kid Hiking Day", a Free Community Event, on June 9, 2018; and Providing Support on An Annual Basis. (Richard Thompson)
- ii) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Mayor Webber)  
A Resolution Supporting National Dump the Pump Day on June 21, 2018 and Providing Free Fares on the City of Santa Fe Transit System That Day. (Keith Wilson)  
  
Fiscal Impact: \$1,100
- jj) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Councilor Rivera)  
A Resolution Proclaiming Severe or Extreme Drought Conditions May Exist in the City of Santa Fe; Imposing Fire Restrictions; Restricting the Sale or Use of Fireworks Within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Porfirio Chavarria)
- kk) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Councilor Ives)  
A Resolution Supporting the Elimination of the Use of Plastic Straws in the City of Santa Fe and Encouraging Local Businesses to Provide Alternative Options to Reduce Straw Waste. (Jesse Guillen)



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MAY 30, 2018  
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- II) Request for Approval of Sole Source Procurement of Wholesale Service; Sam's Club. (Postponed on March 28 and April 25, 2018) (Shirley Rodriguez and Kent DeYoung) **(Withdrawn By Staff)**
11. Request for Approval of CIP #454A - Rail Trail Extension Project from Alta Vista Street to Pen Road. (John Romero)
12. Request for Approval of Option for Augmented River Flow in Support of the Santa Fe River Greenway Project. (Andrew Erdmann and Melissa McDonald)
13. CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Councilor Lindell)  
A Resolution Authorizing the Consumption of Alcohol During a Privately Sponsored Reception for the National Governors Association on City Property on July 21, 2018 Pursuant to Section 23-6.2(B) SFCC 1987. (Randy Randall and David Carr)
14. Request for Approval to Use Health Fund Reserves in the Amount of \$801,985 for Benefit Premium Increases; Cigna Health and Life Insurance Company. (Aon Benefits Consultants Todd Burley and Dawn Montano and Gary Bartlett)
- 1) Request for Approval of Budget Amendment Resolution
15. PUBLIC HEARING:
- a) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Finance Committee)  
A Resolution Adopting the City of Santa Fe Fiscal Year 2018/2019 Annual Operating Budget and Organizational Chart. (Mayor Webber, Erik Litzenberg and Bradley Fluetsch)
- b) CONSIDERATION OF RESOLUTION NO. 2018-\_\_\_\_. (Finance Committee)  
A Resolution Adopting the Operating Mill Levy Property Tax Within the Municipal Boundaries of the City of Santa Fe to Maintain the Current Total Property Tax Rate of 2.817 Mills. (Bradley Fluetsch)
16. MATTERS FROM THE CITY MANAGER
17. MATTERS FROM THE CITY ATTORNEY
18. MATTERS FROM THE CITY CLERK
19. COMMUNICATIONS FROM THE GOVERNING BODY



# Agenda

REGULAR MEETING OF  
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MAY 30, 2018  
CITY COUNCIL CHAMBERS

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## **EVENING SESSION – 7:00 P.M.**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. SALUTE TO THE NEW MEXICO FLAG
- D. INVOCATION
- E. ROLL CALL
- F. PETITIONS FROM THE FLOOR
- G. APPOINTMENTS
  - Veterans' Advisory Board
  - Airport Advisory Board
- H. PUBLIC HEARINGS:
  - 1) Request from Leaf & Hive, LLC for the Following: (Yolanda Y. Vigil)
    - a) Pursuant to §60-6B-10 NMSA 1978, Consideration of a Waiver of the 300 Foot Location Restriction to Allow the Sale of Alcohol at Leaf & Hive, 1208 Mercantile Road, Which is Within 300 Feet of the Playschool for the Arts, 3204 Mercantile Court, A-B.
    - b) If the Waiver of the 300 Foot Restriction is Granted, a Request for a Small Brewer Liquor License With On-Premise Consumption and Package Sales to be Located at Leaf & Hive, 1208 Mercantile Road.
  - 2) Request from Dinner for Two, LLC, for the Following: (Yolanda Y. Vigil)
    - a) Pursuant to §60-6B-10 NMSA 1978, a Consideration of a Waiver of the 300 Foot Location Restriction to Allow the Sale of Alcohol at Dinner for Two, 106 N. Guadalupe Street, Which is Within 300 Feet of Our Lady of Guadalupe Church, 417 Agua Fria Street.
    - b) If the Waiver of the 300 Foot Location Restriction is Granted, a Request for a Transfer of Ownership and Change of Location of Canopy Liquor License No. 1333, With On-Premise Consumption and Patio Service, from Sipiliqi, LLC, dba Santa Fe Capitol Grill, 3462 Zafarano Drive to Dinner for Two, LLC, dba Dinner for Two, 106 N. Guadalupe Street.



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- 3) Office of Affordable Housing 2018-2022 Five Year Consolidated Plan, 2018-2019 Annual Action Plan and 2018-2019 Community Development Block Grant (CDBG) and Affordable Housing Trust Fund (AHTF) Professional Services Agreements. (Alexandra Ladd)
  - a) Request for Approval of 2018-2022 Five Year Consolidated Plan, Including 2018-2019 Annual Action Plan.
  - b) Request for Approval of Professional Services Agreements in the Estimated Amount of \$400,000 for FY 2018-2019 CDBG Funding Allocation of Several Projects; Various Vendors.
  - c) Request for Approval of Fiscal Year 2018-2019 CDBG Grant Administration in the Estimated Amount of \$100,000.
  - d) Request for Approval of Professional Services Agreements in the Amount of \$400,000 for the FY 2018-2019 AHTF Allocation to Fund Several Projects; Various Vendors.
- 4) CONSIDERTION OF BILL NO. 2018-11: ADOPTION OF ORDINANCE NO. 2018-\_\_\_\_. (Councilor Harris)  
An Ordinance Amending and Adding to Section 3 SFCC 1987 Regarding the Santa Fe Regional Airport to Fully Comply with Federal Requirements for Commercial Air Service. (Nick Schiavo)

## I. ADJOURN

**Pursuant to the Governing Body Procedural Rules, in the event any agenda items have not been considered prior to 11:30 p.m. such items shall be postponed to a subsequent meeting, provided that the date, time and place of such meeting is specified at the time of postponement.**

NOTE: New Mexico law requires the following administrative procedures be followed when conducting "quasi-judicial" hearings. In a "quasi-judicial" hearing all witnesses must be sworn in, under oath, prior to testimony and will be subject to reasonable cross-examination. Witnesses have the right to have an attorney present at the hearing.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



**SUMMARY INDEX**  
**SANTA FE CITY COUNCIL**  
**May 30, 2018**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
5. Roll Call	Quorum Present	1
6. Approval of Agenda	Approved as presented	1
7. Approval of Consent Agenda	Approved as amended	2
8. Approval of Minutes - May 9, 2018	Approved as presented	2
9. Presentations	Muchas Gracias	2-3
10. Consent Calendar Listing	Listed	3-7
Consent Calendar Discussion		
s. Hospital Tank Amendment to PSA	Approved	7-8
t. Buckman Pipeline PSA Change Order	Approved	8-9
u. Audit Outsourcing Request	Approved	9-11
x. Children and Youth Funding	Approved	11
z. Budget Amendment	Approved	11-13
ee. Railyard Conservation Easement Deed	Approved	13
11. Rail Trail Extension at Pen Road	Approved	13-17
12. Augmented River Flow to River	Postponed to June 13	17-19
Recess	Recessed at 7:00	20
Evening Session Call to Order	Called to order at 7:10	20
F. Petitions from the Floor	Petitions presented	20-21
13. NGA Alcohol Service Permit	Approved	21-22
14. Health Fund Reserves for Premium payment	Approved	22
15. Public Hearing - City Budget		
a. Operating Budget	Approved	22-28
b. Mill Levy Property Tax	Approved	22-28
G. Appointments	VA Advisory & Airport Advisory Board	29
H. Public Hearings		
1. Leaf & Hive alcohol licensing waiver	Approved	29-31
2. Dinner for Two alcohol licensing waiver	Approved	31-32
3. Affordable Housing Consolidated Plan	Approved	32-37
4. Regional Airport Ordinance	Approved	37-40
15. Matters from the City Manager	None	41
16. Matters from the City Attorney	Comments	41
17. Matters from the City Clerk	Announcements	41
18. Communications from the Governing Body	Communications made	41-43
I. Adjournment	Adjourned at 10:15 pm	43

**MINUTES OF THE  
REGULAR MEETING OF THE  
GOVERNING BODY  
Santa Fe, New Mexico  
May 30, 2018**

**AFTERNOON SESSION**

**1. CALL TO ORDER AND ROLL CALL**

A regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called to order by Mayor Alan Webber, on Wednesday, May 30, 2018, at approximately 5:05 p.m., in the City Hall Council Chambers. Following the Pledge of Allegiance, Salute to the New Mexico flag, and the Invocation, roll call indicated the presence of a quorum, as follows:

**Members Present**

Mayor Alan Webber  
Councilor Signe I. Lindell, Mayor Pro-Tem  
Councilor Roman "Tiger" Abeyta  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Christopher M. Rivera  
Councilor Carol Romero-Wirth  
Councilor JoAnne Vigil Coppler  
Councilor Renee D. Villarreal

**Members Excused**

**Others Attending**

Erik J. Litzenberg, Temporary City Manager  
Geno I. Zamora, Interim City Attorney  
Yolanda Y. Vigil, Interim City Clerk  
Carl G. Boaz, Council Stenographer

**6. APPROVAL OF AGENDA**

**MOTION:** Councilor Lindell moved, seconded by Councilor Rivera, to approve the agenda, as presented.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Lindell, Rivera, Romero-Wirth, Vigil Copper and Villarreal voting in favor and none voting against.

## **7. APPROVAL OF CONSENT CALENDAR**

Councilor Abeyta asked to be listed as a cosponsor on item hh. For the record, he would recuse himself from consideration of item x because of his affiliation with the Boys and Girls Club. He asked for item x to be removed for discussion.

Councilor Harris asked for discussion of items s, t, u, and z.

Councilor Villarreal asked for discussion of items u, z, and ee. She asked to be listed as a cosponsor on items ii, jj, kk, and ll.

Councilor Ives asked to be listed as a cosponsor of items ii, and jj.

**MOTION:** Councilor Lindell moved, seconded by Councilor Ives, to approve the following Consent Calendar, as amended with discussion on items 10 (s), (t), (u), (x), (z) and (ee).

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

## **8. APPROVAL OF MINUTES: Regular City Council Meeting – May 9, 2018**

**MOTION:** Councilor Lindell moved, seconded by Councilor Ives, to approve the Regular City Council Meeting minutes of May 9, 2018 as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

## **9. PRESENTATIONS**

**Muchas Gracias to Wayne Chávez, Jr. For His Assistance in Apprehending a Robbery Suspect (Mayor Webber)**

Chief Padilla presented a Muchas Gracias certificate to Wayne Chávez Jr. who assisted on April 28, 2018 at the DeVargas Center. He stepped up and chased for 20-30 minutes a man who stole a woman's purse Mr. Chávez caught him detained him for law enforcement. After the chase, he was covered with cactus. He put his life at risk because the man was armed. He went above and beyond the call. He is an Army veteran.

Mr. Chávez thanked the Council for his recognition.

## **10. CONSENT CALENDAR LISTING**

A copy of the National Arts Marketing Panel Review, regarding Item 10(d) is incorporated herewith to these minutes as Exhibit "1".

A copy of the Notes from Regional Marketing Applications Review Pan regarding Item 10(e) is incorporated herewith to these minutes as Exhibit "2".

An Action Sheet from the Public Works/CIP & Land Use Committee meeting on Tuesday, May 29, 2018 regarding Item 10(y) is incorporated herewith to these minutes as Exhibit "3".

An Action Sheet from the Public Works/CIP & Land Use Committee meeting on Tuesday, May 29, 2018 regarding Item 10(hh) is incorporated herewith to these minutes as Exhibit "4".

A copy of Proposed Amendments to the Resolution on Take a Kid Hiking Day is incorporated herewith to these minutes as Exhibit "5".

An Action Sheet from the Public Works/CIP & Land Use Committee meeting on Tuesday, May 29, 2018 regarding Item 10(kk) is incorporated herewith to these minutes as Exhibit "6".

- a) Request for Approval of Amendment No. 1, Using Exempt Procurement in the Amount of \$47,149 for Software Licenses and Professional Services and Maintenance Support for the City's Public Safety Database and Service System, Superior LLC (Bogi Malecki)**
- b) Request for Approval of Amendment No. 6, Using New Mexico State Price Agreement #50-361-15-01844AD, in the Total Amount of \$44,440 for Ethernet (QMOE) Services; Century Link LLC. (Larry Worstell)**
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- l) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Total Amount of \$50,000, Exclusive of NMGRT, for FY 2018/2019 for Field and Drafting**

**Services for the Water Division; Louie Cordova, LLC. (Dee Beingessner)**

- m) Request for Approval of Change Order No. 2 to Professional Services Agreement in the Amount of \$100,000, Inclusive of NMGR, for FY 2018/2019 Publicly Owned Treatment Works (POTW) On-Call Repair and Replacement Services for the Wastewater Management Division; Sub Surface Contracting, Inc. (Stan Holland)**
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- t) Pulled by Councilor Harris for discussion.**
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**Universal Security Services. (David Silver)**

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- ee) Pulled by Councilor Villarreal for discussion.**
- ff) Request for Approval of Findings of Fact and Conclusions of Law for the Hopewell and Mann Streets General Plan Amendments and Rezoning. (Rick Word)**
  - 1) Case #2017-133. General Plan Amendment for Northerly Portion of Housing Authority Hopewell-Mann Lease Tract.**
  - 2) Case #2017-134. Rezoning for Northerly Portion of Housing Authority Hopewell-Mann Lease Tract.**

- 3) Case #2017-140. General Plan Amendment for Housing Authority Hopewell-Mann Lease Tract.
- 4) Case #2017-139. Rezoning for Housing Authority Hopewell-Mann Lease Tract.

**gg) CONSIDERATION OF RESOLUTION NO. 2018-33. (Finance Committee)**

**A Resolution Relating to a Request for Approval of Third Quarter Budget Amendments for Fiscal Year 2017/2018. (Andy Hopkins)**

**hh) CONSIDERATION OF RESOLUTION NO. 2018-34. (Councilor Villarreal, Councilor Ives and Councilor Rivera)**

**A Resolution Sponsoring the Second Annual "Take a Kid Hiking Day", a Free Community Event, on June 9, 2018; and Providing Support on An Annual Basis. (Richard Thompson)**

**ii) CONSIDERATION OF RESOLUTION NO. 2018-35. (Mayor Webber)**

**A Resolution Supporting National Dump the Pump Day on June 21, 2018 and Providing Free Fares on the City of Santa Fe Transit System That Day. (Keith Wilson)**  
**Fiscal Impact: \$1,100**

**jj) CONSIDERATION OF RESOLUTION NO. 2018-36. (Councilor Rivera)**

**A Resolution Proclaiming Severe or Extreme Drought Conditions May Exist in the City of Santa Fe; Imposing Fire Restrictions; Restricting the Sale or Use of Fireworks Within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Porfirio Chavarria)**

**kk) CONSIDERATION OF RESOLUTION NO. 2018-37. (Councilor Ives)**

**A Resolution Supporting the Elimination of the Use of Plastic Straws in the City of Santa Fe and Encouraging Local Businesses to Provide Alternative Options to Reduce Straw Waste. (Jesse Guillen)**

**~~ll) Request for Approval of Sole Source Procurement of Wholesale Service; Sam's Club. (Postponed on March 28 and April 25, 2018) (Shirley Rodriguez and Kent DeYoung) (Withdrawn By Staff)~~**

**CONSENT CALENDAR DISCUSSION**

- s) Request for Approval of Change Order No. 3 to Professional Services Agreement in the Amount of \$131,905.68, Inclusive of NMGRT, for the Hospital Tank Project; AUI, Inc. (Kristin Johansen)**



This request was pulled by Councilor Harris.

Ms. Johansen provided a handout [attached to these minutes as Exhibit 1.] She had nothing to add.

Councilor Harris said this is a great example of what we should have for a change order. This is the hospital tank project and they didn't spend all of the money. It was done for about \$100,000 below budget. It was also a very difficult project with engineering and construction. The utility company had to hire an additional construction manager. \$173,000 was not anticipated but needed for the 4-million-gallon water tank.

**MOTION:** Councilor Harris moved, seconded by Councilor Ives to approve the Change Order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**t) Request for Approval of Change Order No. 4 to Professional Services Agreement in the Amount of \$13,802.12, Inclusive of NMGR, for the Buckman Parallel Pipeline Project; RMCI, Inc. (Kristin Johansen)**

Pulled by Councilor Harris, who said he asked the same questions at Finance. Do we have closeout work and more costs on this one?

Ms. Johansen said it is 100% completed, but since the contractor is already mobilized, we plan to install two master meters under this project because it uses the same materials and similar construction and add safety grading for OSHA standards.

Councilor Harris pointed out the \$7 million budget and actual to date is \$4.4 million. That is very wide of the mark and good news. But budgeting should be tighter on the projects.

Ms. Johansen thought the original estimate had upgrades to the pump house and booster stations.

Councilor Harris identified this as a good example of coordination across all departments. It has a standard format that the people use so we can understand what the information is about.

**MOTION:** Councilor Harris moved, seconded by Councilor Rivera, to approve this Change Order.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**u) Request for Approval of Audit Committee Recommendation to Outsource Internal Audit Activities for Fiscal Year 2018-2019. (Renee Martínez)**

Pulled by Councilor Harris, who said when he met with Mayor Webber after Finance, he told the Mayor that he was very animated at Finance. He was happy to see this packet that is very clearly stated. The memo is improved and having the ordinance there is appreciated and accurate.

At Finance, Councilor Rivera drilled down on the balance. This is a new memo telling where the money comes from. \$150,000 is anticipated for six discrete audits by an external firm. He thought the \$32,000 was more than just a contingency.

Ms. Martínez explained that we anticipated that once an audit is completed, there will be follow-up from the department to address the Findings. Not all of it will be resolved immediately so the follow-up will be done. It is also a maintenance budget for providing those six audits.

Councilor Harris asked when she thought the Audit Committee would select a firm and be put on the job.

Ms. Martínez said they are very anxious to get started so we asked Procurement to complete a scope and go out with RFP. It should be accomplished in the next two months.

Councilor Villarreal asked regarding the budget, if it is \$150,000 with \$32,000 contingency but the matrix shows \$162,000 contractual and \$20,000 as other.

Ms. Martínez said we initially put in the budget for co-sourcing next fiscal year. When it was clear an outsourcing model would prevail, we wanted to make sure we had enough to take care of that option. So we changed it to \$150,000 for six audits and that was an estimate from one firm. And \$12,000 for the maintenance of the audits and the \$20,000 is for software that provides for the Fraud, Waste and Abuse Hotline and an intention to expand the licensing for adding general public calls in addition to staff.

Councilor Villarreal said she wasn't in favor of outsourcing and she was not part of the discussion at Finance. What were the reasons that a single auditor would be a better fit for us and integrate into the daily internal activities without having a person here on-site?

Ms. Martínez said from what she heard at the last Audit Committee meeting, there were two firms presenting that members identified. One was from Albuquerque and one from Denver. They described how

they work with municipalities to provide internal audit services and described how it worked successfully with outsourcing all and both have experience with co-sourcing and they could have easy access to staff. Because the position is vacant right now, the Committee wants to try it for a year and evaluate how well it works rather than filling a position now. There will be an evaluation after six months and report to Governing Body and decide whether to continue that approach or change to co-sourcing.

Councilor Villarreal asked who would be the staff person if they had a complaint or situation that needed to be addressed.

Ms. Martínez said the Committee didn't talk about that with the hotline but did with the planned audit. If they needed access to a certain department, usually someone in City Manager's office would meet with them.

Councilor Villarreal reasoned that there is no internal structure for internal complaints.

Ms. Martínez said when a tip comes in through the system and would either go to HR or to Deputy City Manager or directly to Legal. Each is triaged with the tipper's information submitted and the appropriate department would follow up on the tip. About 80% are personnel-related and going directly to HR for follow up.

Councilor Villarreal asked if she was comfortable that all staff would know.

Ms. Martínez said the hotline is in place and relaunching it would be a good thing to do and when rolling it out to the public have a big public campaign. If this is approved, we would have a plan for that.

Councilor Abeyta attended the Audit Committee when they talked to firms and he preferred having a firm because they have an IT team, a Finance team, maybe an internal auditor would not have any IT expertise. That would be some of the criteria to include in the RFP. It is hard for one individual auditor to have all of the needed expertise. But the one-year evaluation is also warranted.

Councilor Vigil Coppler asked which staff position reviews the tips from the hotline and has expertise for where they go.

Ms. Martínez said tips go to Mary Tapia now. She didn't know why she was selected but probably from her experience to follow up on them.

Councilor Rivera asked what the current cost of the hot line is.

Ms. Martínez said the cost is \$7,000 per year for the software.

Councilor Rivera pointed out that the cost was based just on use by city employees because the cost was going to be much higher if open to public.

Ms. Martínez couldn't say for sure. \$20,000 was the cost once the McHard Report was out, but that has not been validated by the vendor.

Councilor Rivera recalled the initial surge would be for 6-8 months and then settle down.

Ms. Martínez said that was not figured in. One of the firms said they have experience with hot lines open to the public.

**MOTION:** Councilor Harris moved, seconded by Councilor Ives, to approve item 10 (u) - the request of the Audit Committee to outsource the internal audit for a period of 18 months.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**x) Request for Approval of Children and Youth Commission Funding Recommendations in the Total Amount of \$2,460,000 for FY 2018-2020; Various Local Non-Profit Organizations. (Julie Sanchez)**

Councilor Abeyta recused himself from considering this matter and left the room

**MOTION:** Councilor Lindell moved, seconded by Councilor Rivera, to approve item 10 (x).

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Recused:** Councilor Abeyta.

Councilor Abeyta returned to the bench after the vote was taken.

**z) Request for Approval of Budget Amendment in the Amount of \$136,000. (Jessica Sandoval)**

Councilor Harris said at Finance good questions were raised by Councilor Rivera. There are three projects and funding from the Tierra Contenta Fund of \$136,000.

Councilor Rivera asked questions and Councilor Harris said he would follow up with Economic

Development - Mr. Fabian Trujillo. There were resolutions back as far as 1990's using land sales revenues at Tierra Contenta. A determination in Mr. Trujillo's memo indicated that 70% goes into Economic Development, and 30% into Affordable Housing. He misspoke. It was actually 65% to Economic Development and 35% for Affordable Housing.

He then asked Becky Casper about it and just received late this afternoon through the City Attorney's Office that says things that cause me to recommend postponement. He will forward it to Mr. Zamora for distribution to the full Council along with Mr. Trujillo's memo. The criteria are similar to Aleta Grants. The Bloomberg initiative doesn't meet that criteria. He didn't know what the number was. Ms. Casper could not come up with clear account balances and that is something for the Finance Department to sort out and it will take some time to do that

Councilor Villarreal had questions and said this is the most awkward memo she had ever seen. What was the outcome of Bloomberg initiative? What came out of it? She couldn't figure out what was used for Art and Design. She thought it was about \$80,000. She also asked what part of that made up for the Metroquest which was for the open house for Affordable Housing. She also didn't understand why the City was asking for Aleta Funds. Any project we start has a budget. A memo is needed to clarify it the next time.

Councilor Harris said that is fine. The City's portion of the \$100,000 from Descartes is rolled out in increments with \$20,000 in the coming year. Mr. Trujillo identified in the FIR that it is for the Economic Development Fund. It should be a simple calculation that would flow down to those two funds.

Ms. Alexandra Ladd said that has been an ongoing frustration in that memo from 1995. She has talked to Finance Staff for years as almost a forensic unraveling of where the funds have gone. Tierra Contenta catches the revenues and Economic Development and Affordable Housing get some of those.

Councilor Harris thanked her for acknowledging that. Ms. Casper showed him the 1995 memo and is starting a spreadsheet for it.

**MOTION:** Councilor Harris moved, seconded by Councilor Ives to postpone item 10 (z) until Staff is ready to present it.

**DISCUSSION ON THE MOTION:**

Councilor Rivera thought Mr. Trujillo was clear and he was glad that Councilor Harris dug down deeper to find this information. It is a frustration with our own staff.

Councilor Vigil Coppler said it seems we need more information. What happens since it doesn't have a date? Does it mean these vendors don't get paid for their work?

Councilor Harris said Mr. Brown was proposing a BAR. Probably most of the money is out the door excepting the Aleta Grant. Staff probably can get it done within a month.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**ee) Request for Approval of Amended and Restated Deed of Conservation Easement for the Santa Fe Railyard Development Between the City of Santa Fe ("Grantor") and the Santa Fe Conservation Trust ("Grantee"). (Robert Siqueiros) (Postponed on February 14, February 28 and March 14, 2018) (Postponed on March 28, 2018)**

Councilor Villarreal asked what has changed in committee reviews and with staff.

Mr. Bob Siqueiros said it was postponed in February after committee reviews with the changes requested by Councilor Harris and listed on page 5. They were relatively minor, but it had to be reviewed by the Santa Fe Community Trust, the Railyard Corp, and got here at this meeting.

Councilor Villarreal asked if it was reviewed by Legal.

Mr. Siqueiros agreed. Legal Staff has been at every meeting with the Conservation Trust. They are itemized on page 5 and he listed them.

**MOTION:** Councilor Villarreal moved, seconded by Councilor Harris, to approve the amended and restated Deed of Conservation Easement for the Santa Fe Railyard Development and the Santa Fe Conservation Trust.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Not Present:** Councilor Rivera.

**END OF CONSENT CALENDAR**

**11. Request for Approval of CIP #454A - Rail Trail Extension Project from Alta Vista Street to Pen Road. (John Romero)**

John Romero said this is for construction of the Rail Trail project from Alta Vista along Pen Road to behind the Chevron Station using GO Bond money - with an option, to construction all of it or just the portion along Pen Road because we didn't know the amount of funding and found that it could cover the

whole project. We went to Council and got approval for the whole project. Then we wanted to get construction monitoring and the Governing Body directed staff to construction only the portion along Pen Road. They gave instruction to the contractor to do a portion and when they tried to receive at right to enter from the NMDOT, the DOT denied access unless the contractor completed the whole project.

Then he went back to Public Works Committee on May 7, 2018 and asked for direction. The Committee asked Staff to bring the discussion to Council for a determination. Council asked the Staff to make a formal recommendation on the matter and to list of where the money is coming from.

He recommended that the project be done. This completes the Rail Trail. He directed the Councilors to page 1 of the packet for the details of the project and the history of the funding. He explained that when the GO Bond was sold, it was based on numbers from the Bicycle Master Plan and was \$608,000. It approves the trail to Monterrey Street. The funding is supplemented from three portions of the GO Bonds. The City was pursuing a hybrid signal at St. Michael's Road. Subsequent to that, the DOT said they would not approve a hybrid signal. But then the City received Federal Highway Safety money to construction the underpass there and loosened up the money for this project. There was also money left over from other projects and provided enough for the whole project (\$991,000).

Mr. Romero briefly explained the options available. The least favorable is to renegotiate with DOT because it is not likely to happen.

Councilor Rivera raised a point of order with the City Attorney. He asked if this was brought to the City Manager as an emergency item.

Mr. Zamora said he might need more context for this.

Councilor Rivera pointed out that this did not get approved by one of the major committees. It was a discussion item at Public Works Committee so the only way to approve it is as an emergency item. He was trying to understand what emergency exists.

Mr. Romero said it was recommended by the Public Works Committee to the Governing Body.

Councilor Ives said Public Works sometimes forwards to the Governing Body without a recommendation.

Councilor Rivera said he read from the minutes that Chair Ives said it was not appropriate for a motion.

Mr. Romero explained that all of the procurements for this project have been previously approved.

Mr. Zamora said under Governing Body Rules the requirement is different for agenda items. He read that an item not a bill or resolution may bypass the committee process. So it would be under A-3 a and when uncommon circumstances make it necessary.

Councilor Rivera said the only thing uncommon about this is that it did not through Finance.

Mr. Zamora said it would have been a determination to forward that identified as an uncommon circumstance and sent to Council directly. His opinion was that it is viable that it is here.

Councilor Rivera thanked Mr. Zamora.

Councilor Vigil Coppler said section 3 a is good enough for her. As Chair of BTAC they have had much discussion there and former Councilor Joe Maestas also discussed it. Many bicyclists have expressed full support of the last leg of the Rail Trail. They are very concerned about bicycle and pedestrian safety. It is not a safe situation. These funds have been acted on already, so they recognized the need for this trail to be built.

We have experienced several accidents by train or elsewhere and some fatally. It has been expressed enough in BTAC that we should act on it before another accident happens. If something horrible happens there, then it would be costly for us.

Councilor Abeyta asked why it didn't go to a committee already. If it was approved, was the reason because the cost went from \$600,000 to a million dollars?

Mr. Romero said the construction contract has always remained the same, but we needed to do construction services and couldn't do it in-house, so we proposed a contract that had to come back here.

Councilor Harris said it was when we considered the agreement for construction observation by Souder-Miller. During the questions to Mr. Pacheco, I found out about an alternate design crossing Cordova and using the existing bicycle trail at South Capital Station and I became an advocate for saving \$400,000 which was the Pen Road section and to use that money elsewhere.

There was also discussion if it was necessary for Souder Miller to do the observation. The driver for me was to spend \$400,000 less for that section. That was when the DOT position was made known to us. He assumed DOT was aware and that an alternative design was being considered. This is uncommon. The whole set of circumstances is uncommon. It is appropriate to make a decision tonight.

Councilor Abeyta noted that, given all of that, DOT is saying it is all or nothing.

Mr. Romero agreed.

Councilor Rivera asked why we didn't know about DOT's statement before.

Mr. Romero explained that it only came to light when the contractor wanted entry to the ROW.

Mr. Romero explained that they split up the bid package because they were not sure there was enough money for everything. DOT now understands we have enough money because we awarded the bid.

Councilor Rivera said we are getting crazy answers and there is not enough information on it. It was frustrating for him.



Councilor Ives said he has been one who favors completion of a project as previously contemplated. The State was probably fine when we said we wanted to complete the project but when we decided otherwise - that part between Cordova and Alta Vista has a significant State presence there with maybe a couple thousand workers there and wanted to make the trail readily available with safety of those employees so it seems reasonable there. We had a significant input from our own cycling community. For those reasons and because it was originally what was contemplated, he was fully in favor of moving it forward as proposed.

Councilor Vigil Coppler also reminded Council that at the first meeting, we had a room full of bicyclists who expressed their support of this and how dangerous it is without. Jennifer Wellington spoke on May 9 in public comments and as a BTAC member and specifically expressed support and why. She mentioned the livable, walkable accessibility to all people. This section of the trail is not conducive with that now. She supported Councilor Ives' comments on it.

**MOTION:** Councilor Vigil Coppler moved, seconded by Councilor Ives, to go forward with the project.

#### **DISCUSSION ON THE MOTION**

Councilor Lindell had procedural questions. She was not sure why DOT was not aware we had an alternative design. It was clearly in the packet at Finance and was why Councilor Harris brought it up - that we could complete it for \$400,000 less. But now we've been denied access to the ROW by the State for that alternate plan. Why did it not reach DOT? I'm not sure John Romero had it as his responsibility.

Mr. Romero said it was not called an alternate plan but a phase of the plan. The low bidder put in a plan where we would have to go to part of the project. We really wanted to do the whole thing but needed to make sure we had enough money. If not, we would look for more later.

Councilor Lindell didn't think any of this is about anyone not wanting it done. But how expensive it is for such a small section of trail. Why is it so much money?

Mr. Leroy Pacheco said when we budgeted it and Council approved the CIP Budget last April, we identified \$780,000 and didn't know if that would build the entire project. The DOT was aware of the process. We all hoped for the entire project. The budget was \$730,000. When we bid it out, we had enough to pay for the project. It was competitive out as am RFB and GM Emulsion had the low budget. It is below budget and was vetted by HDR Engineering. We had five bidders. The high bid was \$1.3 million.

Councilor Lindell said it is \$652,000 for construction but we've already spent \$210,000 on design.

Mr. Pacheco agreed. The design was done in 2013 and cost \$210,000.

Councilor Rivera was glad we are concerned about the quality of life at South Capitol. We need to be concerned with safety at all places in the Santa Fe. On the south side, there are many trails that are unfinished in the City. He hopes that commitment is to entire population.

**VOTE:** The motion was approved on the following (6-3) Roll Call vote:

**For:** Mayor Webber, Councilor Ives, Councilor Lindell, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** Councilor Abeyta, Councilor Harris, and Councilor Rivera

**12. Request for Approval of Option for Augmented River Flow in Support of the Santa Fe River Greenway Project. (Andrew Erdmann and Melissa McDonald)**

An Action Sheet from the Public Works/CIP & Land Use Committee meeting on Tuesday, May 29, 2018 regarding Item 12 is incorporated herewith to these minutes as Exhibit "7".

Mr. Erdmann went through the history of this request quickly. The Santa Fe River Greenway is a trail project. This portion continues from Frenchy's Park to Siler Road. Scott Kaseman went to the River Commission for tree-planting request and 4,000 willows and 152 cottonwoods were planted along the river way. Now we face a problem to keep them alive. They need one big watering to get water down 4-5 feet underground to help them survive. The options were considered by the River Commission and staff. At this time, we have three options the living river and effluent have been determined untenable, leaving the Osage well at parking lot up against Agua Fria and possible stormwater drainage.

In this option, we would place fire hoses in place and pump 12 ac/ft of groundwater from the well. We have not used it for production in several years. About 13 ac/ft or a third of what is there would be used. We can use existing materials and existing staff time and can deliver it. We actually started to get some rain.

Given the rain they have already received enough water to keep them going for two weeks. So Public Works Committee recommended 13 ac/ft as the maximum we could release and depends on how much water we get before the 21<sup>st</sup>.

Councilor Ives clarified the action was up to 12 ac/ft and hope we see additional rainfall before June 21. The watering from this well would start then. Hopefully less than 12 ac/ft. would be needed.

Councilor Lindell said the plan was put together several years ago.

Mr. Erdmann said it was in 2013.

Councilor Lindell was not sure who would have the answer why there was not any foresight. I know you didn't plan the trees.

Scott Kaseman, Santa Fe County Project Manager for Greenway, said the original contract was signed last year in the fall and didn't know what the conditions would be, and the contract would be planted in early March before budding to grow effectively. We didn't know what was going to happen. We can't predict the weather. These willows and cottonwoods play an important job to protect the banks from

erosion. Keeping the channel in the channel - not getting wider. We've used them in all other sections and the trees are vitally needed.

We have plenty of supplemental watering and when we convey them to the City, they will be alive but will only produce shallow roots. We got no snow pack and no runoff. A lot of thought went into it. This is a horribly dry year. The rain got down about 18 inches. So our last hope is to use Osage water. This project is a joint City/County project. Thanks to Mr. Erdmann and Ms. McDonald - It will protect the trees.

Councilor Lindell asked what significant supplemental water is.

Mr. Kaseman said the contractor will truck in water until monsoons arrive.

Councilor Lindell mentioned the hand-watering option and asked why we need to do this now. If they will be alive next year. We are being asked to pump 4 million gallons of water a third of its capacity. I'm not putting it together logically. Why do we need to do it immediately?

Mr. Kaseman said to allow willows to grow the roots down deep. The rains cannot do what flow down the river for 4-5 days will do.

Councilor Romero-Wirth understood that if we don't water them now, we have lost the opportunity to have deep roots or delay the opportunity to have them grow.

Mr. Kaseman agreed and next year, without supplemental watering, they would die.

Councilor Harris said Public Works talked about this at length last night and he asked for the MOU. Do you have it?

Mr. Kaseman brought one copy and gave it to Councilor Harris.

This is between the City and County for this project. A copy is attached to three minutes as Exhibit 2.s

Councilor Harris said we need to deal with it as best we can. He was in favor to use up to 12 ac/ft for successful installation on the River Trail.

Councilor Vigil Coppler said they did discuss it last night at length and she is a proponent to save the trees. When these trees survive, and we have a vision of what is here, the people of the City will have a great view of the project. It will be great for the City and a nice recreational area.

Mr. Erdmann said this will be done once and if we can save the trees, we will be proud of it.

Councilor Rivera asked how long the County water will these trees.

Mr. Kaseman said it would be up through October.

Councilor Rivera suggested- there is possibility that any will live, and some will die.

Mr. Kaseman agreed. But this is the best chance of survival in future years.

Councilor Rivera asked how much water is in the reservoir.

Mr. Erdmann said there is about 20% and 30% in Nichols. We are usually well above 50% at this time of year and still getting a fair amount of runoff.

Councilor Rivera said there was a big fire last night. It is possible that we will use a lot more to put out fires. I have a hard time using drinking water. I understand what these plants will do for the future. We are asking all people to hunker down and use less water. 4 million gallons may not seem like a lot, but it is in a drought. A fire in the upper Rio Grande will carry lots of ash and Buckman might have to shut down. We would be in a lot of trouble and this will be looked on with great scrutiny.

Councilor Rivera asked if could we delay this action until June 13 - next Council meeting?

Mr. Erdmann agreed. They could do it within a week or in a day.

**MOTION:** Councilor Rivera moved, seconded by Councilor Abeyta, to postpone this matter to June 13.

**DISCUSSION ON THE MOTION:**

Mayor Webber had a different line of questions. The terms and conditions of the trees. Are they guaranteed?

Mr. Erdmann said the willows were dug up lower in the riverway.

Mr. Kaseman said they will survive 12 months by the installer.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, and Councilor Villarreal.

**Against:** Councilor Vigil Coppler

**AGENDA AMENDED**

Councilor Rivera asked about a break or to continue on.

Mr. Zamora said, considering the budget, and public hearing, the Council should consider the ordering for the evening session.

Mayor Webber suggested the Governing Body take a ten-minute break.

**MOTION:** Councilor Rivera moved, seconded by Councilor Villarreal, to amend the agenda with a ten-minute break, take petitions from the floor and then continue with the afternoon session.

**VOTE:** The motion passed on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Lindell, Rivera, Romero-Wirth, Vigil Copper and Villarreal voting in favor and none voting against.

## **END OF AFTERNOON AGENDA AT APPROXIMATELY 7:00 P.M.**

### **EVENING SESSION – 7:10 P.M.**

#### **A-E. CALL TO ORDER AND ROLL CALL**

The regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called back to order by Mayor Alan Webber, on Wednesday, May 30, 2018, at approximately 7:10 p.m., in the City Hall Council Chambers. A quorum of members was present as follows:

#### **Members Present**

Mayor Alan Webber  
Councilor Signe I. Lindell, Mayor Pro-Tem  
Councilor Roman "Tiger" Abeyta  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Christopher M. Rivera  
Councilor Carol Romero-Wirth  
Councilor JoAnne Vigil Coppler  
Councilor Renee D. Villarreal

#### **Members Excused**

#### **Others Attending**

Erik J. Litzenberg, Temporary City Manager  
Geno I. Zamora, Interim City Attorney  
Yolanda Y. Vigil, Interim City Clerk  
Carl G. Boaz, Council Stenographer

#### **F. PETITIONS FROM THE FLOOR**

**Richard Polese** - regarding hikes on the Day to Take your Kids Hiking Day. It will be about 1.5 miles on June 9 at 9 a.m. Thank you Councilor Villarreal and Councilor Ives and Councilor Rivera for your work on this - Very appreciated.

**Carmen López Wilson** - Sunset Street, was here to talk about development approved a couple of

months act and appealed for Open Meetings Act violations. It is unclear if it goes back to the Planning Commission or not. The stormwater agreement is attached to that development. They were preapproved with a whole host of exemptions from City Code and troubling to the neighbors because of the way it is written. It doesn't carry any commensurate gain for the City. It is a dangerous precedent to set without commensurate gain. I don't know when it will come before the Council.

**Diane Forsdale**, 109 Valley Drive, spoke on the Estancias del Norte project. A simple overlay shows that a majority of their proposed open spaces is not usable since they are on 30% slopes. The ideas and principles that shaped the General Plan included protection of natural resources, and the environment, that open space should contribute to preservation, consideration of wildlife habitat and other preserved areas. In the Romero Plan, the wildlife is compromised. An open space along the arroyo would help coyotes etc. as one of the reasons Councilor Rivera spoke to.

**Stefanie Beninato** thanked Councilor Villarreal and Councilor Rivera for their votes on telecommunication. I'm on a street that is 60 feet wide. It is completely residential, and it would be nice to know those protections. Look at what is on the outer parking structure of Sandoval Street and you can see what size one by one by six is. If you value neighborhoods, take note.

The other thing is recreation at Salvador Perez. The air-conditioner blows down at 6 am when it is 60 degrees outside. At ten pm it is still blasting or at a lower threshold. I am tired of being told by staff that HVAC doesn't really mean air conditioning and the open doors are left open. Why don't they know better or care that they are wasting energy? There have been no consequences for this behavior.

There were no other speakers from the public regarding petitions and the Petitions from the Floor was concluded.

**13. CONSIDERATION OF RESOLUTION NO. 2018-38. (Councilor Lindell)  
A Resolution Authorizing the Consumption of Alcohol During a Privately Sponsored Reception for the National Governors Association on City Property on July 21, 2018 Pursuant to Section 23-6.2(B) SFCC 1987. (Randy Randall and David Carr)**

An Action Sheet from the Public Works/CIP & Land Use Committee meeting on Tuesday, May 29, 2018 regarding Item 13 is incorporated herewith to these minutes as Exhibit "8".

Mr. Randall presented the resolution.

Councilor Villarreal said this was discussed last night at Public Works and no staff were there to provide information. She felt it was a large block of time 11 am to 11 pm and no location was provided.

Mr. Shandler said the resolution meets the minimum requirements for details. It is up to the Governor's Office for that location.

Mr. Randall said the serving hours are basically 5:30 to 9:30 p.m.

Councilor Villarreal asked if the location was not disclosed for security.

Mr. Randall agreed.

**MOTION:** Councilor Ives moved, seconded by Councilor Lindell to approve the request as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**14. Request for Approval to Use Health Fund Reserves in the Amount of \$801,985 for Benefit Premium Increases; Cigna Health and Life Insurance Company. (Aon Benefits Consultants Todd Burley and Dawn Montaña and Gary Bartlett)**

**1) Request for Approval of Budget Amendment Resolution**

A copy of the Budget Amendment Resolution is incorporated herewith to these minutes as Exhibit "11."

Mr. Bartlett said Mr. Burley is present to answer technical questions. Mr. Bartlett asked for approval of \$801,985 for premium increases and gave the breakdown of portions of the insurance. The amount comes out of reserves - This would be about one half of the reserves to defer the employee costs to pick up these increases.

Councilor Rivera said there would be recurring costs. He asked if the City will have enough money to meet the \$5 million threshold if it is continuing.

Mr. Burley said when Aon set the funding for the year, it was based on expected costs for this year, so it is not recurring.

**MOTION:** Councilor Rivera moved, seconded by Councilor Lindell, to approve the request as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**15. PUBLIC HEARING**

Mayor Webber asked if the Council could consider A and B together/

Ms. Vigil agreed.

- a) **CONSIDERATION OF RESOLUTION NO. 201839.. (Finance Committee)**  
**A Resolution Adopting the City of Santa Fe Fiscal Year 2018/2019 Annual Operating Budget and Organizational Chart (Mayor Webber, Erik Litzenberg and Bradley Fluetsch)**
- b) **CONSIDERATION OF RESOLUTION NO. 2018-40. (Finance Committee)**  
**A Resolution Adopting the Operating Budget and Mill Levy Property Tax Within the Municipal Boundaries of the City of Santa Fe to Maintain the Current Total Property Tax Rate of 2.817 Mills. (Bradley Fluetsch)**

An Alternate Resolution regarding the mill levy property tax in Item 15-b is incorporated herewith to these minutes as Exhibit "9".

Mr. Fluetsch presented the request. 15 a has the budget that was produced in the budget book. When Finance heard it, they changed a few items and they are in the reconciliation memo the first section and the language is the second section.

Mayor Webber opened it for public comment.

**Alba Blandis** - member of Southwest Santa Fe Advocates spoke to the importance of constituent services and how that interaction takes place.

**Pilar Faulkner** was present as a Planning Commissioner but not speaking for them. She was asking what the Planning Commission is doing right and what could be improved. Without exception, communication between Governing Body and the Commission on behalf of the Committee are overarching complaints. She said she supports the Mayor's proactive stance and not just special interests but the community in total.

**Stefanie Beninato** on behalf of not cutting recreation budgets. It is an essential service and has to do with health and wellbeing - I think we can find some money for recreation. I am concerned and was only here a short time during budget hearings. It sounded like they wanted to hire historians for the H Board. We do have a list of historians and not sure why the City would come between that.

There were no other speakers from the public regarding the proposed budget and the public hearing portion was closed.

Councilor Villarreal said to Mr. Fluetsch on the amendment that the Bike Pass program was reduced to \$7,000.

Mr. Fluetsch said it was determined there was \$8,000 remaining in the fund balance. Originally, it



had \$50,000 and then \$30,000 was added. The \$8,000 was from the \$30,000. It was determined that \$15,000 would be sufficient to get them through the year. So they will have \$15,000 for the year which is about what they have been spending.

Councilor Villarreal said that helps. She said regarding the best method that we should get Community input. I'm okay with the \$15,000. We should think about a more equitable standpoint.

Councilor Villarreal asked about the final numbers on the staff request for constituent services.

Mr. Fluetsch believed it was four and listed them.

Councilor Abeyta noted that at Finance, we determined we would fund the positions but work with all Council and Mayor on the titles and responsibilities of them. So there is still a lot of work to do. We can approve the positions and not finalize their duties. All of that can be determined later. Finance will start and engage the Council.

Mayor Webber pointed out that this is a work in process and we respond to the opportunity to be user friendly government and work proactively with the neighborhoods and give support to City Council, so the Council has that opportunity as well.

Councilor Romero-Wirth said the idea is that conversation will continue at Finance and then come to Council.

Councilor Abeyta agreed. As the chair of Finance, I will reach out to councilors who are not on Finance to update them.

Councilor Villarreal noticed the bullet point about how the organization chart would be restructured. It shows the finance staff would be under the Deputy City Manager.

Mr. Fluetsch agreed.

Councilor Abeyta said that is also up for discussion and potential changes with the Deputy City Manager position and the Mayor's intent to reorganize the City staff.

Mayor Webber agreed. We are working with some goals and will leverage expenditures for more results. So the organization of city makes sense to the people. I am confident we don't have that now. We walked through a budget process that was already far along. Budgets reflect values and should be living documents. I've already said we should revisit in six months and your suggestion is a healthy way to do it.

Councilor Vigil Coppler asked about the La Farge Library being open on Sunday. It was first estimated to cost \$100,000, then was \$200,000 and now shows \$56,000. She assumed it will be open.

Mr. Fluetsch agreed. It will be open 4 hours on every Sunday. Chris Sanchez worked with library staff to find ways to cut costs and had a sharp knife to clean up the proposal and see what kind of demand they get and report back in six months.

Councilor Vigil Coppler asked if the lack of life guards got resolved.

Mr. Fluetsch said it is not a budget problem. But we train them and then they go work for more pay elsewhere, so it was not resolved.

Mr. Litzenberg said Mr. Sanchez is the interim Parks and Recreation Director and is trying to fill those positions. We need to give him time to understand the problem. Are we paying them enough? That is one problem we will investigate.

Councilor Vigil Coppler has received emails about pools not staffed appropriately. I'm very interested in that and will ask more questions about it. I see money set aside for pay increases. What has transpired with the compensation study and was there any study folding that in with this assumption? On page 2 toward the bottom is the Finance assumption of 2%.

Mr. Litzenberg agreed. The 2% increase was built into the budget. The study is not yet delivered to us and would include recommendations on how to do it.

Councilor Vigil Coppler asked what happened to CGA that came before us regarding an equity increase.

Mayor Webber explained that it was originally a merit pay consideration.

Mr. Zamora said he was limited in what he could discuss in open session. We could do a closed session next time. He could say negotiations on the \$409,000 for increases was discussed at the last meeting. Other than that, he could not disclose more in open session.

Councilor Vigil Coppler asked if that \$409,000 is going to carry over to next year.

Mr. Fluetsch said the money has not been spent and is still in this year's budget.

Councilor Vigil Coppler asked if it is an encumbrance to carry over.

Mr. Zamora said it is not in next year's budget.

Councilor Vigil Coppler committed to the mid-year budget review and asked to get it on the calendar so managers and directors can plan for it.

Councilor Romero-Wirth asked if he could help dispel the rumor that we are cutting Parks and Rec budget.

Mr. Fluetsch said every department started with a zero base and was built for what needed to be done this year. It was developed by the department. It is less than last year's budget.

Councilor Romero-Wirth agreed it is less than last year and off-line conversations I've had, say it more accurately reflects actual expenditures over the last two years so you are bringing it in line with more

accurate budgeting.

Mr. Fluetsch agreed.

Councilor Romero-Wirth asked if, while it is lower than last year, but we are not really cutting Parks and Rec budget.

Mr. Fluetsch said that is correct.

Councilor Romero-Wirth asked regarding the conversation on structure of staff and Mayor's office, what we are doing is absolutely with the public in mind and how to serve the public best. So if we use constituent service staff with other responsibilities, it is not undermining our service to the public, but we are just determining what best serves the public.

Mayor Webber asked what the Parks and Rec budget was two years ago.

Mr. Fluetsch said in FY 2016=2017, it was \$16,426,384 and the budget this year is \$17,545,860.

Mayor Webber asked about expenditures for this mid-year.

Mr. Fluetsch said it is \$7,316,979 with \$1.296,000 more encumbered.

Councilor Harris said regarding the overall budget. this is his 3<sup>rd</sup> year on Finance and the budget was a successful process and due to the efforts of Adam Johnson and Brian Snyder. They started around the first of the year. Neither of them was in the final stretch. They laid good groundwork and Mr. Fluetsch and Mr. Litzenberg and Mayor Webber picked it up and was fairly seamless. People took it seriously and have been diligent in meeting their responsibility.

He also acknowledged some of the same assumptions - the vacancy rate, costs for IT, those were changes that we will continue to refine. We built in higher reserves than mandated by the State - 10% rather than 1/12. I tend to focus on the operational budget because it is easier to understand. We are anticipating 1.5% increase in revenues. Most of that is from GRT and from the 3<sup>rd</sup> quarter it is reflected at 3% increase.

On the expenditure side, we have an increase of 3%. I appreciate Councilor Abeyta's work on it. He is a new Commissioner and as chair, has done a very good job.

Councilor Ives said regarding the classification and compensation study, he thought the original indications were that it would have been completed so it could be considered in the budget process. Why did we have delays in that?

Mr. Bartlett said the attempt was made to do it in five months. Unfortunately it started late and didn't get the results anticipated and they had to piece information together. Ultimately a decision was made to wait until we had a regular City Manager and regular HR Director and approach it at mid-year.

Councilor Ives thought that needs to be done every three years but the last one was done 9 years

ago and that is disheartening. Presumably we hired folks who were doing that work for other jurisdictions and taking advantage of the work they were already doing. To hear it will take a year rather than six months is not pleasing. If it demonstrates those positions are not paid correctly, whether too much or too little, it will warrant a big conversation. I hope it can be brought forward. I hope it doesn't take to mid-year. Either our consultant isn't doing the work, or we are failing to oversee it correctly. I hope to see it much sooner than mid-year.

Mr. Bartlett said he expected it to come to Council well before mid-year. Decisions need to be made. I totally understand your comments. I expect it will be done in one to two months. Once we have a regular City Manager and HR Director, our consultant is ready to have meetings and start recommendations.

Councilor Ives pointed out that once again, we backed out salary adjustments to the Historic Preservation Division. I've been an advocate to make sure we were adequately funding the Director position. I'm not sure what we have done there regarding what was the proposed increase and what was removed.

Mr. Fluetsch referred to page 65 of the budget book that showed the LUD requested salary adjustment and expansion in HPD. What was removed was that sentence. The expansion was not listed.

In this process, none of the departments produce their own HR budgets. We had to make adjustments for Fire and Police and Finance did that. I don't know what was asked for. No dollars were ever attached to it. The former LUD would know but we don't.

Councilor Abeyta said when I saw the language, part of his consideration was that he didn't think it was appropriate for the staff to do that. Picking and choosing is more the function of the department director. Individual adjustments don't come to Finance or Council. The LUD could work with the City Manager on that. There was no intent to say HPD is not important. He just didn't want to get into picking and choosing.

Councilor Ives understood not wanting a myriad of inputs. But it has come up a number of times in that department. It appears we are not going to do anything for that group. If there is opportunity for LUD to look at adjustments, I hope they will consider equal treatment for HPD and the frustration I am feeling.

Councilor Rivera reiterated what Councilor Harris said. Thanks to the department and my colleagues. It was a good process. Special thanks to Mr. Litzenberg and Mr. Fluetsch and many other staff who are working on interim positions. We had great budgets turned in from many people Shannon Jones and Chris Sanchez - they rose to the occasion.

Mayor Webber said there are new facets to this budget and much credit to Adam Johnson and Brian Snyder to be more transparent and strategic. And identify not only the department heads from a zero base and justify expenditures from the ground up -instead of taking an old budget to build on. And also, for the first time, we have metrics on the consequences of the budget and good management gathering those performance measures to the public ahead. So a big thank you for those who are not working here now or are in other postilions in city government. It has begun to take shape and a new departure in a good

direction. Our Police Chief had a trial by fire on this and he and Mr. Fluetsch stepped up very well.

It probably sounds to the public like a dull and boring experience, but it was anything but that. The dialogue and options presented were very gratifying and to see the talent and dedication to purpose. I'm very filled with hope and the six-month review will help us to evaluate our own performance and will have a full management team that is ready to grow from there. Thanks for Finance and also those not on Finance who participated, too.

**MOTION:** Councilor Abeyta moved, seconded by Councilor Rivera to approve the budget presented in Item #15 a.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

Ms. Vigil read item #15 b with substitute into the record. (Refer to Exhibit 9.)

Mr. Fluetsch thanked Ms. Neva Van Peski who brought an error to my attention. She is a wonderful person and a former Federal Reserve Economist. I called DFA and talked with Brenda Giles and with her help, I revised the resolution that is before you now. He explained that this year we had the numbers in there and Ms. Giles recommended no numbers be in there when there is no change.

**MOTION:** Councilor Lindell moved, seconded by Councilor Ives, to approve Resolution 2018-40.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

## **AGENDA AMENDMENT**

**MOTION:** Councilor Rivera moved seconded by Councilor Ives, to suspend the remainder of the afternoon session agenda.

**VOTE:** The motion passed on a voice vote with Councilors Abeyta, Harris, Ives, Lindell, Rivera, Romero-Wirth, Vigil Coppler and Villarreal voting in the affirmative and none voting against.

## **G. APPOINTMENTS**

- **Veterans' Advisory Board**

Anna M. Vigil to a term ending 2019

**MOTION:** Councilor Villarreal moved, seconded by Councilor Rivera, to confirm the appointment to the Veterans' Advisory Board.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Harris, Ives, Rivera, Romero-Wirth, Vigil Copper and Villarreal voting in favor and none voting against. Councilors Abeyta and Lindell were not present for the vote.

- **Airport Advisory Board**

Councilor Mike Harris, class of 2020

Kevin Egan, class of 2021

John W. Elling, class of 2021

James William Robins, class of 2020

Rosemary Thompson, class of 2022

**MOTION:** Councilor Ives moved, seconded by Councilor Vigil Coppler, to approve the appointments to the Airport Advisory Board.

**VOTE:** The motion passed on a voice vote with Mayor Webber and Councilors Harris, Ives, Rivera, Romero-Wirth, Vigil Copper and Villarreal voting in favor and none voting against. Councilors Abeyta and Lindell were not present for the vote.

Mayor Webber underlined how important the Airport Advisory Board is. There are a lot of issues to be worked on and great opportunities at the same time.

Councilor Lindell and Councilor Abeyta returned at 8:27 p.m.

## **H. PUBLIC HEARINGS**

- 1) **Request from Leaf & Hive, LLC for the Following: (Yolanda Y. Vigil)**

- a) **Pursuant to §60-6B-10 NMSA 1978, Consideration of a Waiver of the 300-Foot Location Restriction to Allow the Sale of Alcohol at Leaf & Hive, 1208 Mercantile**

**Road, which is Within 300 Feet of the Playschool for the Arts, 3204 Mercantile Court, A-B.**

- b) If the Waiver of the 300-Foot Restriction is Granted, a Request for a Small Brewer Liquor License with On-Premise Consumption and Package Sales, to be Located at Leaf & Hive, 1208 Mercantile Road.**

Ms. Vigil read the request and noted a letter from the President of the Board of the Playschool accepting the waiver. She stated that because construction going on, the Applicant is required to obtain all required permits and licenses as a condition and comply with all City ordinances to do business in the City. Two motions are required.

**Stefanie Beninato** was sworn and said it would be nice to have these 300-foot waivers done in an automatic way because you almost always approve them. Also, why do we need an overlay district on where to serve and sell alcohol - package or restaurants. It is downtown for Dinner for Two and it would be nice to have an idea what that looks like in our town. Third, I was around South Capitol recently and saw ten small bottles smashed at the intersection.

**Don Lucas** was sworn and said he will answer any questions.

Councilor Villarreal asked what was there before.

Mr. Lucas could not attest to what was there before.

Councilor Villarreal asked about where it is located.

Ms. Vigil told her where it was.

**MOTION:** Councilor Ives moved, seconded by Councilor Lindell, to approve the waiver for Leaf and Hive, LLC.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Not Voting:** Councilor Harris was not present for the vote.

**MOTION:** Councilor Ives moved, seconded by Councilor Lindell, to approve the license for Leaf and Hive, LLC, subject to the conditions stated.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Not Voting:** Councilor Harris was not present for the vote.

**2) Request from Dinner for Two, LLC, for the Following: (Yolanda Y. Vigil)**

- a) Pursuant to §60-6B-10 NMSA 1978, Consideration of a Waiver of the 300-Foot Location Restriction to Allow the Sale of Alcohol at Dinner for Two, 106 N. Guadalupe Street, Which is Within 300 Feet of Our Lady of Guadalupe Church, 417 Agua Fria Street.**
- b) If the Waiver of the 300-Foot Restriction is Granted, a Request for a Transfer of Ownership and Change of Location of Canopy Liquor License No. 1333, With On-Premise Consumption and Patio Service, from Sipiliqi, LLC, dba Santa Fe Capitol Grill, 3462 Zafarano Drive to Dinner Two, LLC, dba Dinner for Two, 106 N. Guadalupe Street.**

Ms. Vigil noted the letter from Rev. Garcia and the staff reports on noise and traffic there and stated the condition for obtaining all necessary permits and comply with all City ordinances.

**Public Hearing**

There were no speakers from the public regarding this case and the public hearing portion was closed.

Councilor Ives asked, because he read in the letter from the Rev. Dennis Garcia that said Mr. Barnes guarantees a 3-drink minimum.

Mr. Andy Barnes, owner, said that is a typo. We don't want to upset the character of the neighborhood. He clarified the limitation is a three-drink maximum, instead of minimum.

**MOTION:** Councilor Ives moved, seconded by Councilor Villarreal, to approve the waiver for Dinner for Two, LLC.

Councilor Villarreal noted this is an existing business and it says you don't serve alcohol.

Mr. Barnes clarified that they do serve wine and beer but not other alcohol.



Councilor Villarreal said that needs to be revised or amended.

Councilor Ives agreed and said his motion to include that change.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Not Voting:** Councilor Harris was not present for the vote.

H- 2 b - Transfer of License

**MOTION:** Councilor Lindell moved, seconded by Councilor Ives, to approve the transfer of the ownership and location with of the conditions.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**Not Voting:** Councilor Harris was not present for the vote.

Councilor Harris returned after the vote.

**3. Office of Affordable Housing 2018-2022 Five-Year Consolidated Plan, 2018-2019 Annual Action Plan and 2018-2019 Community Development Block Grant Pr(CDBG) and Affordable Housing Trust Fund (AHTF) Professional Services Agreements. (Alexandra Ladd)**

- a) Request for Approval of 2018-2022 Five-Year Consolidated Plan, including 2018-2019 Annual Action Plan.**
- b) Request for Approval of Professional Services Agreements in the Estimated Amount of \$400,000 for FY 2018-2019 CDBG Funding Allocation of Several Projects; Various Vendors.**

**c) Request for Approval of Fiscal Year 2018-2019 CDBG Grant Administration in the Amount of \$400,000 for the FY 2018-2019 AHTF Allocation of Fund Several Projects; Various Vendors.**

Ms. Ladd introduced Jacqueline Beam our new CDBG Planner who is helping with many other things.

Mayor Webber welcomed her.

Ms. Beam gave a summary of the five-year plan required to have a consolidated plan. We have gathered a lot of data with input from the public and other stakeholders. The goals we chose for Santa Fe are on pages 97-98 and she read them. This includes alignment with sustainability goals. The requirements include funding for public services, public facilities and housing. Housing is limited to pre-construction of all costs and down payment assistance and repairs. These are things helpful in maintaining it.

We began public process in April 18 with an open house and gathered as much as possible from the public and had announcements, with an ad in the paper for the 30-day review period, starting April 30 and this ends the public period. We will have a yearly plan chosen by the Commission that aligns with the goals. Those projects are listed on page 99.

**Public Hearing**

There were no speakers from the public regarding this case and the public hearing portion was closed.

Councilor Villarreal said, - as chairwoman of the CDC, these women have done a lot of hard work required by HUD to sort through all the requirements. It is challenging because of all the housing needs but we are thoughtful about it in the funding. We were granted more than usual. In the memo, we will utilize some of it for most of the requests.

Ms. Beam said some requested down payment assistance that could not be funded.

Councilor Villarreal said we will use some of the grant for pre-assistance and a good back-up plan.

Councilor Ives said in looking at the barriers, on page 71 in the packet, the paragraph at the bottom talked about continued need for low to moderate income and also, very low incomes that talks about support for rental units.

Ms. Beam said we are supporting it in projects coming up to pre-development costs for Soleras Station which is a mixed income development. We are very limited in how we can support those because it must be pre-development and soft costs.

Councilor Ives recalled that in the past, the City has maintained a fund to more broadly support development across the City. If I'm wrong, please correct me.

Ms. Ladd said we have the Affordable Housing Trust Fund and construction is part of it, but we would have to apply every year for it with HUD funding cycle. The problem is that Affordable Housing construction is so expensive that a couple of hundred thousand doesn't go very far.

Councilor Ives agreed. He wondered if we would ever have a chance for greater CDBG funding to have them on a continuing basis for these purposes.

Ms. Ladd said it is purely entitlement that looks at cost of living and income levels. That means our efforts are better spent elsewhere.

Mayor Webber said, in looking at page 40 of the document, it talks about density and affordability and is under the Gap and Problems category. It says it is inadequate - 16% of residential of zoning can support an affordable home and only 5% supports multi-family development. What are the remedies for the City to consider?

Ms. Ladd said the analysis looks at the number of acres in each zoning category but no deeper such as more developable. It would be great to do a city-wide survey to get to that level of density and multi-family locations. We haven't done that yet. I'm also interested in unused corridors and make residential uses of those areas. That's where services and transit are located.

Councilor Ives asked what zones support affordable development.

Ms. Ladd said our strategic plan has a density analysis in it - and you can see how it illustrates for single family - anything less than R-7 is very hard to consider.

Mayor Webber said on page 82 about strategies to ameliorate the barriers, it says one quarter of respondents noted this as very serious contributing factor. What kinds of resistance and how to ameliorate that?

Ms. Ladd said several efforts are under way with groups looking at many different ways to engage neighbors on Affordable Housing, some of it on city-owned land. A lot of it is just listening to neighbors and whether they want it or not.

Mayor Webber went to the "fee in lieu of" program on the next page and the ability to generate revenue for the assistance program. That program expires in what year?

Ms. Ladd said it expires on January 1, 2020. We have close to a thousand units with fee in lieu of.

Mayor Webber asked if that program does the right thing.

Ms. Ladd said it is the right thing to do. It was a four-year amendment clause and one thing written in is an assessment. It is a balancing act because we want the opportunity for people in all parts town. That could be achieved also with subsidy of rents. We would have to reserve a certain number. Right now, it is too rigid so maybe not the best long-term solution.

Mayor Webber said his encouragement and what he hears from developers is that they will need to

know soon if that will be extended, renewed, altered, or allowed to lapse. I would encourage us to work on a process for evaluating it now, so we don't stop people from developing. I will offer to work with you to evaluate it quickly.

Ms. Ladd accepted his offer.

Mayor Webber pointed out that there are about 400 homes that need attention in order to be habitable. Does that ring a bell?

Ms. Ladd clarified that it is based on census projection data and looks at things like no kitchen. She thought that number is low.

Mayor Webber asked if there is a way to upgrade them to get into the market.

Ms. Ladd said we have two repair programs. One is Habitat for Humanity and they can do a lot with very little money. One problem is that they cannot work on a home without insurance. It would be great to expand it and it would also need additional support.

Mayor Webber saluted Ms. Ladd for the document she put together and one of most essential needs going forward. This document is a rich read. I give you a standing ovation. On page 64 it struck me as odd. We have so many low to moderate facilities spread across the city that we cannot invest in a geographic target. I understand that from one point. But as a civilian to do an assessment, the south side would jump out at me on it.

Ms. Ladd said our philosophy has always been that creating a geographic target also creates another restriction. There are many areas of town that need help but statistically, we don't have the numbers for them.

Mayor Webber reasoned that it is more a philosophical approach than looking at data.

Ms. Ladd agreed. And HUD can restrict to an area and for anyone.

Ms. Ladd said this was Ms. Beam's first effort.

Councilor Vigil Coppler gave her complete support for the study for increasing density. Having increased density gets at the core of Affordable Housing. Unless we have that, it will just be piecemeal making. As you know, I work in that field and we have had numerous conversations with Ms. Ladd and others in the industry. It is really important.

Secondly, all of these groups are worthy of the expenditure and pay particular attention to the down payment assistance. Down at the very core is appreciation for first-time home buyers to make a difference of a thousand dollars to make the purchase or not.

Councilor Abeyta said your position of the impact of Affordable Housing on our schools seems to be a negative impact on schools on the south side compared to other sections. Sweeney and Otero are way over capacity. I did not see much reference to schools in the report. What are we doing with schools to

address that?

Ms. Ladd said it is even deeper than that. Ten percent of students are homeless. Geographic location of Affordable Housing is an issue. When we map out all subsidized, most of it is in District 1 or 2. But the individual recipients of CDBG are fairly distributed around the city. It is a bit much for us in this document. I do talk with school board members and they are using resources to help. There are lots of opportunities there to keep it on the front burner.

Councilor Abeyta understood but the majority of children are on the south side. Do they live everywhere, and we are busing them to south side? Tierra Contenta has 5-6 big apartment complexes. They are concentrated there so I don't see the distribution you described.

Ms. Ladd said that is more a function of the market. It is less expensive to live on the south side. Children are costing less in that part of town.

Councilor Abeyta suggested that maybe we should plan schools first and then develop housing. There are just so many in one location.

Councilor Vigil Coppler agreed. She noted that the City does have land in the NW Quadrant and probably a lot are not appropriate but there are some areas. The Council has approved developments in District 3 and mostly from neighborhood pressures. Affordable Housing is not a stigma and can be considered in all parts of Santa Fe. We can identify parcels of city-owned land and determine whether zoning density can be increased there. People all over the city need affordable places.

**MOTION:** Councilor Villarreal moved, seconded by Councilor Ives, to approve the consolidated plan including the 2018-2019 annual action plan.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

Item H 3-b

**MOTION:** Councilor Villarreal moved, seconded by Councilor Vigil Coppler, to approve the service agreements at \$400,000 for the Fiscal Year 2018-2019 for the CDBG allocation.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor

Villarreal.

**Against:** None.

Item 3-c:

**MOTION:** Councilor Villarreal moved, seconded by Councilor Ives, to approve 3 c - CDBG Grant Administration.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

Item 3 d:

**MOTION:** Councilor Villarreal moved, seconded by Councilor Ives, to approve Item 3 d service agreements of \$400,000 for the Fiscal Year 2018-2019 for the Affordable Housing Trust Fund allocation to fund projects.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**4. CONSIDERATION OF BILL NO. 2018-22: ADOPTION OF ORDINANCE NO. 2018-17, (Councilor Harris) An Ordinance amending and Adding to Section 3 SFCC 1987 Regarding the Santa Fe Regional Airport to Fully Comply with Federal Requirements for Commercial Air Service. (Nick Schiavo)**

Proposed Amendments regarding Item H - 4 are incorporated herewith to these minutes as Exhibit "10".

Mr. Schiavo reported and offered to go through the changes. He said it was last updated in 1987. Primary focus seemed to be around the Master Plan so there is quite a bit of information. He went through the highlights. He assumed Councilors got the changes from yesterday to delete commercial activities. Page 3, lines 7-8 deleted and inserted to prepare and present to the Governing Body for approval and

adoption... On page 5, line 22 - insert "shall be developed consistent with FAA Advisory Circular 150-51-7.

The original chapter 3 in the code had a primary focus on the Airport Master Plan. One of the largest (3.5) was to develop a security program with coordinators, from 45 CFR 15-32.

Section 3.6 allows the Airport user fees to be adjusted with minimum standards by ordinance. 3.7 clarifies the airport minimum standards shall be adopted by ordinance.

There is an addition and an increase associated with the badging for the AOA required for individuals or pilots to get into the air side of the airport. He pointed out that none of the fees have been changed associated with tie downs or parking of airplanes.

Councilor Harris commented actually on the memo sheet the language has been changed to comply with all applicable FAA aviation regulations. The airport has been in flux for several months. Mr. Schiavo stepped up to be the interim airport manager. There has been no advisory board for the last three months. We have it now and a lot of work is anticipated. I also want to acknowledge the work Mr. Schiavo has done as well as David Silver with Emergency Management and Mike Baca, as Airport Operations Manager. They have worked hard to have a safe use of the Santa Fe Airport. Mr. Schiavo repaired our relationship with FAA, NMDOT Aviation, TSA and others. And he is improving the passenger experience on baggage claims and inspections. We saw the grant last night for improvements to the runways.

Now we have a full complement on the Airport Advisory Board. It is critical to have a member of the Governing Body on it. We have one on BTAC but not on the airport before.

So I'm looking forward to working on things. This ordinance is in compliance and building a professional environment. A number of businesses are there who make a living and create jobs at the airport. The goal is to have a more professional environment for commercial aviation and general aviation.

The letter from Jesse Sanchez, Director of TSA for New Mexico is one I appreciate for the direct statement he made.

That is on the air side and the FAA minimum standards were last adopted in 1986. That will be part of the work of the Airport Advisory Board. On the land side, it is how we handle parking, etc. and will make it more profitable.

There are lots of strong voices at the airport, and some are still on the advisory board and some are businesses or just interested people. Rick Word was also involved, and we have taken the comments seriously. It brings us into compliance and is making the essential changes.

## **Public Hearing**

**Michael Supanski** - small business owner at the airport and appreciate Councilor Harris's comments. I appreciate the input from the community being considered. Thank you.

**Kate McCahill** and home owner in La Cienega Everyone operating out of the airport needs a

permit. Noise abatement is needed. A jet training program is needed. Many operate without a Santa Fe Business License. There have been three airport managers in the last three years. Lack of permitting could affect our status with TSA. Permits help people adhere to the rules. Airport business owners do not deserve special consideration.

**John Elling** - very small business owner and now part of the Advisory Board. He agreed with Councilor Harris's comments about Mr. Schiavo who makes sure the airport operates by the rules. Thanks for the ordinance to bring us the security we need. He echoed the lady's comments before him. That businesses must have agreements with the City - all businesses must have a business license and I don't know if they are required to have an agreement with the City. It provides for the same revenue sharing. But some require 2% of gross receipts and some do not. It is not a lot but should be for all businesses.

**Dan Culp** said, I live in La Cienega and under one of the pathways for take-offs and landings. I moved there five years ago. I see two things happening: There is more growth at the south end than other places. There has been talk about expanding the airport with more traffic. You need to think about controlling what happens there regarding noise and its contribution to traffic flow. If you don't, it will turn into a serious disaster.

**Bruce Adams** - a commercial pilot and instructor and have flown in and out for 44 years. I helped write the ordinance in 1986, I propose this agreement be tabled tonight because it violates due process. All matters regarding the airport are supposed to come through the Airport Advisory Board. So all the expertise of the aviation community has not been involved in this process. It has not been properly advertised. What you see tonight are issues that should have been discussed at the Advisory Board. And discussed long before it comes to you. The TSA and FAA are insisting on an agreement. I propose we split it into two - the TSA could be approved tonight, and the rest should go through the advisory board as is required by the ordinance.

**Steve Muller**, a Taosño since he was four years old, said I have flown at the airport for over 50 years. I came back when I retired. I hope people understand we are talking about two different airports. The one from long ago and the one we have now. I'd like to support the suggestion of the previous speaker to be careful approving the ordinance tonight and think more deeply about what kind of airport we want to have. We should try to design the airport we want and then create the ordinances needed.

**Rick Tomasa** said I'm a regular user of the airport and it is pleasing to see the activity. I want to support the comments of the last two speakers. On schedule A - to get access is doubling the fees from \$50, which is what it is at Phoenix and Denver, to \$100. I would ask you consider tabling this topic.

There were no other speakers from the public regarding this case and the public hearing portion was closed.

Councilor Harris asked Mr. Zamora about the due process comment. The statement about the Airport Advisory Board, in creating the authority in 1982 to 1999 and even more recently. All the changes have been by resolution; not by ordinance. He read a statement about the Board's duties and powers. The Master Plan was submitted to FAA about a year ago. I take it seriously the advisory board. There are many more strong voices out there and all are legitimate reasons for speaking out. Minimum standards air side; land side. We need to have the security in place and acknowledge by ordinance the involvement of the



advisory board in developing the standards and rules and regulations. We went over the fee structure and they are reasonable fees and competitive in the market place. But it is not a problem looking at that as well to bring airport issues to the forefront. It is important. Looking at the credentials of new and those who are coming back will create the standards we need.

Mr. Zamora said first that the advisory board is not created by ordinance but by resolution. And secondarily with the fact as the title suggests that it is an advisory board and not a Council committee, so it doesn't carry the weight of Public Works or Finance. Its composition is advisory only because the authority rests with the Governing Body. In the due process issue, the Council makes the final decision. It is a resource for the Council and refers issues to them. But as the resolution indicates, it doesn't have decision-making power. And Council has not ceded the authority to them to make decisions in this regard.

**MOTION:** Councilor Lindell moved, seconded by Councilor Harris, to adopt Ordinance amending and Adding to Section 3 SFCC 1987 Regarding the Santa Fe Regional Airport to Fully Comply with Federal Requirements for Commercial Air Service and the amendments in the packet and on our desks tonight.

#### **DISCUSSION ON THE MOTION:**

Councilor Villarreal SAID, although more procedural, I'd like staff to dig into the issues raised here. The noise abatement will continue to be a topic for the committee and I would like to know more about licenses or agreement and start working on it. That should be a priority. It is a complex issue and things are changing at the airport. And some things we thought were growing are not. We should be cautious about how we see growth.

Mayor Webber thanked Councilor Harris for his hard work on this. We talk about broadband and WiFi but should also talk about modernizing the airport and doing it right. And also neighborhoods who don't get the benefits of the growth and minimize traffic and noise issues. We are really well positioned to do the right thing with the airport.

Councilor Villarreal also thanked Councilor Harris for the work. Maybe we should have a nearby resident be on it.

Councilor Harris said there is already that requirement and Rosemary Thompson is that person now.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

#### **MATTERS FROM THE CITY MANAGER -**

There were no matters from the City Manager.

#### **MATTERS FROM CITY ATTORNEY -**

Mr. Zamora thanked the three unions representing the City for coming together and meeting frequently and having very good conversations.

#### **MATTERS FROM CITY CLERK.**

Ms. Vigil reminded the Councilors and the public about the off-site Council meetings. On June 17, the meeting will be at the Educational Services Center at 610 Alta Vista Street. On August 29, the Council will meet at the County Fair Building at 3229 Rodeo Road. And on November 14 at the Santa Fe Farmers' Market Pavilion, 1607 Paseo de Peralta.

#### **COMMUNICATIONS FROM THE GOVERNING BODY**

A copy of the Bills and Resolutions Scheduled for Introduction by Members of the Governing Body is incorporated herewith to these minutes as Exhibit "12".

A copy of the Resolution No. 2013-102 regarding waivers or reduction of fees for special events is incorporated herewith to these minutes as Exhibit "13".

**Councilor Romero-Wirth** read into the record a resolution endorsing the North Central Regional Transit District's FY 2019 budget proposal approving the FY 2019 City of Santa Fe Regional Transit Plan and directing Staff to submit the Santa Fe Regional Transit Plan to the FY 2019 to the North Central Regional Transit District Board of Directors for consideration and approval.

**Councilor Harris** - described briefly his experience in the Railyard garage at noon on Saturday when all three levels were full. Bob Woods was directing traffic. He also needs to wear a vest. It is hard to see him. He really stepped up. We need to talk with Transit. There are two lanes. The one on the right is to pay and the left is for the card. We need to have both lanes serve the public on Farmer's Market days. It is packed.

**Councilor Lindell** is introducing an ordinance authorizing sale of .059 acres of land adjoining Cerrillos and Sandoval Streets. Also introducing an ordinance relating to the uniform traffic ordinance amending the section regarding failure to properly the parking placard as a defense of a violation of the subsection.

I would also bring everyone's attention to a copy of a resolution from 2013 sponsored by Councilor Trujillo addressing policies for waivers and reduction of fees for special events. We do have policies and procedures for it and I hope everyone would review this and stay within the bounds of what we already agreed to. Please review it.

Councilor Romero-Wirth said on that point that she understood that the waivers the Council have to give, have already been given this year.

Mr. Litzenberg said he didn't know that but will find out

Councilor Romero-Wirth said the Councilors have been inundated from Barbara López forwarding these requests to all of us. I think we each have one for Convention Center and one for Parks. Mine were taken by my predecessor. We just need to say there are no more to give this year. It is becoming a snowball.

Councilor Vigil Coppler said she got a sheet from Celeste that outlines what had been given already for use of a building or a park.

Councilor Romero-Wirth said each of us has one waiver for the Convention Center and one for Parks. And they have already been committed for this year. Maybe if anyone has a waiver to give, you should receive those requests, not to all of us.

Councilor Vigil Coppler said she still has a park waiver to give.

**Councilor Vigil Coppler** had nothing more to say.

**Councilor Rivera** introduced the extreme drought and fire restrictions on the use of fireworks and other fire hazards. On the compensation pay, he said we should address police and fire first.

Mr. Litzenberg said his request is so noted.

**Councilor Villarreal** thanked the two employees David Catanach and RB Zaxus, from Land Use for their service to the City upon their departure. Both of them will be missed.

She reminded Councilors about "Take your Kid on a Hike Day. The Affordable Housing open house we've awaited to help shaping the pieces is on June 30, Saturday - from 9-11 at the Art Institute.

**Mayor Webber** spoke in support of the NGA summer meeting that Santa Fe is hosting.

He commented about the event last Friday night at GCCC where we had 300 people either swimming, playing basketball, or watching Finding Nemo. It was put together by the Arts Commission and Parks and Rec. It was a real success and celebrated the City's intent to take summer entertainment and experiences all over the city. There will be music and cultural events. It is on the web at southside summer.org. I hope it happens every year.

Also, on GO Bonds, I had introduced a placeholder resolution for a bond measure in November if we want to do it. But, without having it on the agenda, we couldn't consider it.

He thanked all for the conversations. As we continue to look at capital investments -the entire Council must be engaged on an approach that makes sense and we will make new investments to

resemble the kind of place we want it to be.

After adopting the budget tonight, and thanks to Council, we have a long way to go to fix our finances. The McHard Report is a serious indictment and we allowed us to fall into bad habits. The City Audit was delivered to the State Auditor today, six months late. It will be a difficult audit when the State Auditor releases it.

We are making progress across the board with personnel changes, improvement in managerial oversight and meetings. We are still on a building year.

We are going to hire soon a permanent Finance Director and provide clear and transparent reports to the public and be good stewards of taxpayer dollars, but we have a way to go to get the trust. I intend to move forward with the GRT Bond with no increase in taxes and have money for infrastructure but to pull back the GO Bonds. The conversations have been constructive. A look at equity, geography and strategy and knit together what we want. Going forward and give our team in departments a change.

My concern is going forward with something we are not ready to do and pull back the GRT and improving our performance and develop a smart investment program not in November but thereafter.

**I. ADJOURN**

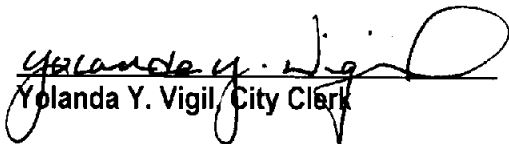
The meeting was adjourned at approximately 10:15 p.m.

**Approved by:**



**Mayor Alan Webber**

**ATTESTED TO:**

  
Yolanda Y. Vigil, City Clerk

**Respectfully submitted:**

  
Carl G. Boaz, Council Stenographer

**National Arts Marketing Panel Review**  
**Monday, March 26, 2:00PM**

**Panelists:** Kathlene Ritch, Clark Baughan, Pam Pierce, Sharon Peterson

**Santa Fe Desert Chorale:** Panelists said that the national concept and marketing plan were inspiring, the ad buys were logical and that social media covering much of the national marketing was a good use of resources. Panelists commented that the demographics could be more fleshed out for economic impact purposes. Good artistic samples, although some were longer than the guidelines allowed. It would have been good to have more detailed information on Santa Fe Sings, specifically what they do with youth and how they do it. Giving concerts for the homeless is very inspirational. Good application overall.

**Center for Contemporary Arts:** Panelists said that it was good to see the hard work that went into this proposal. It contains a robust plan to bolster the budget. This organization has strong numbers in all demographic age categories, and it's nice to see younger people and Native Americans represented. CCA has a strong advertising plan, including more print than digital; web page could use some attention. It's good to see that they have applied the entire budget request to marketing and public relations. Encouraging to see that CCA has been able to reduce debt and start to build more. The gallery appears to be strong and attracting quality artistic talent and the film series is diverse. The open rate for their eblasts is very impressive (30%). Promotion of national-level exhibits in the gallery space helps the center as a whole.

**Santa Fe Pro Musica:** Panelists said that the New Women of Distinction initiative is compelling. It's good to see that Pro Musica has enlisted the help of a market research study. Their \$2.5 million in economic impact to the community is impressive. One question came up about the fact that the audience is 76% from Santa Fe – how does the organization plan to expand to drive markets to increase out of town numbers? It is apparent that they have expanded their email list and their social media presence, especially targeting Facebook users. Their budget was slightly off last year, but the description of how they plan to get back on track was thorough. Good use of programming over the Christmas and Easter holidays, times when other groups tend to be more dormant. It would be nice to see more diversity in their audience. The panel would have liked to see more information on how teachers get help through the education and outreach program. They would have liked more specifics on community partnerships as well. Overall, Pro Musica has a good approach to reaching out to the community to build their love of classical music.

**Wise Fool New Mexico:** Great intergenerational programming. Their programming for marginalized adults is excellent, as is their youth programming. This group has the youngest demographics, with 87% of their audience being younger than 65; also good to see that 65% of the audience is non-white. The idea of creating a more cohesive visual branding for the organization is a good idea. Panelists noted that a large percentage of Wise Fool's funding comes from government sources; it was suggested that the organization look at expanding their fundraising goals to include more individual donors. Great focus on the Youth Arts Policy Plank – their work is both groundbreaking and meaningful. Their social

engagement is excellent, as is their economic impact. It was noted that their national ambitions are present, but not fully realized yet – this is something to strive toward. More clarification and specifics on community partnerships would be good to see. The artistic samples for this group could be stronger as well; good to see that more is being budgeted for a videographer.

CENTER – Panelists wanted more specifics overall for engagement, demographics, and how call for artist works. It is a robust application but imprecise in areas; writing could have been clearer. CENTER has a good awareness of who its audience is and how to serve that audience. It is also refreshing to see that there are more social platforms being addresses through their shows, not just landscapes and New Mexico architecture. The organization doesn't have much of a youth component, which is OK, but there are probably some opportunities to create some more inroads into that segment of the population. It was agreed that CENTER is filling a niche, but could probably look beyond appealing to just industry professionals, perhaps by adding more learning components. Good to see that they are using Wired Magazine as an advertising source, very innovative. Would like to see more concrete numbers rather than "millions." Bringing more of the type of work CENTER does is important to the Santa Fe arts scene and helps our local economy.



## **Summaries for National Arts Marketing 2018**

**CENTER:** Funding is being requested for the annual Review Santa Fe Photo Festival and the collaborative initiative, PhotoSummer. Review Santa Fe Photo Festival is the multi-faceted conference and festival highlighting the photographic vanguard Oct 17-20, 2018. Photosummer features public programs, Juried Exhibitions, Workshop and Panel Discussion in June 2019.

**Amount Approved: \$15,000**

**Center for Contemporary Arts:** The Center for Contemporary Arts seeks funding to support the marketing and production of organization-wide programming from Summer 2018 to Summer 2019. Exhibits and events include Ricardo Mazal in a 15-year retrospective; "Mexico Hoy!" a summerlong celebration of Mexico which will include a Contemporary Mexico Film Series; the work of three photographers of distinct artistic styles; Janet Russek, Paul Cava, and David Scheinbaum; an exhibition of Shelley Horton-Trippe's "The Poem/Paintings"; the annual "Exhibitions on Screen" series; along with a treasure trove of films and events in the Cinema.

**Amount Approved: \$18,000**

**Santa Fe Desert Chorale:** The all-professional Santa Fe Desert Chorale (SFDC) seeks funding for their annual summer and winter festival, as well as a spring program. The 2018 Summer Festival includes Bernstein, Bolcom, and Barber: Twentieth Century American Masters, "Sure on this Shining Night:" Choral Works that Evoke the Beauty of the Natural World, and The New World: Journey from the Inca Trail. The popular winter program presents carols and lullabies from around the world. The spring program will be an a cappella program featuring works by great Russian choral composers of the 18-20th centuries, including Rachmaninov and Tchaikovsky.

**Amount Approved: \$18,850**

**Santa Fe Pro Musica:** As part of its 37th season in 2018-19, SFPM will present 55 concerts and activities. New initiatives include the Women of Distinction Leadership Initiative, Music Without Borders and a market research study. The 37th Season is comprised of 40 musicians performing 11 concerts with conductors and soloists from around the country Sept 22, 2018 - April 26, 2019.

**Amount Approved: \$22,000**

**Wise Fool New Mexico:** Wise Fool performances range from free pageants in public parks to major works on Santa Fe's largest stage. Wise Fool will publicize and perform a season of six major productions in Santa Fe: Bust! circus extravaganza, July 2018; Fall Cabaret, October 2018; Circus Luminous, November 2018; Holiday Cabaret, December 2018; IGNITE Giant Puppet Brigade, date TBD; CircAspire, March/April 2019. Wise Fool will also present touring companies LAVA from Brooklyn and Bread and Puppet from Vermont. Arts Commission funding will support artistic creation that is integral to the Santa Fe art scene, and enable Wise Fool's marketing of these performances and programs at the regional and national level through improved branding, a focus on video content, and increased reach through a consistent PR campaign.

**Amount Approved: \$32,000**

~~Exhibit 3~~  
Notes from Regional Marketing Applications Review Panel  
April 6, 2018

ITEM # 10(e)**Panelists present:**

Chip Chippeaux  
Ashlyn Perry  
Karen Koch  
Jorge Bernal  
Joan Lombardi  
Kyle Gray  
Mi'Jan Celie Tho-Biaz

**Arts Commission Staff:**

Debra Garcia y Griego, Director  
Jackie Camborde, Arts Services Coordinator  
Lee Ann Cory, Administrative Assistant

Arts Commission Board Chair Chip Chippeaux opened the meeting with round robin introductions.

**Axle Projects, Inc.**

Panelists noted that the project has gone to the Navajo Nation and plans a tour in southeastern part of the state this year. Corporate sponsors were suggested as an additional source of funding. Great outreach and collaboration were noted. Current advertising includes boosted Facebook posts with 2,100 followers. 2,400 email addresses with email blasts 18 times per year. Most recent income shown at \$54K with the next year projected to be \$81K. Paid ads in Aperture and Texas Art & Culture, among others, reaching out to audiences outside New Mexico. Panelists suggested that the organization, as well as all applying organizations, develop a metric for identifying their out of state numbers in a way that is well substantiated since 50% of the rubric for scoring deals with reaching out to tourists. No panel concerns about artistic excellence.

Debra provided information to the meeting explaining score sheets to panelists, factual error sheets for written corrections by organization representatives, questions process (stepping outside with Jackie for asking questions) and requested that organization representatives not speak with panelists.

**Parallel Studio, Inc./ Currents New Media Festival**

Requesting \$35K. Tenth year of their month-long new media festival. Good collaboration with 100 national and international artists. About 10,000 attendees. Collaboration with the SF Institute for "Futurition" with lots of additional collaborators for that project. They are running advertisements to attract attendance from Texas, Colorado, which have been quite successful. Great social media presence with 5K Facebook followers. Also good Instagram with "Festival@" and featuring social media and online editorials from artists with many artists sharing their social media posts. Good mix of income. Has now added donations at the door. "Visit SF" segment of their website---excellent website. 2 corporate sponsors: Descartes Labs and Meow Wolf. Also workshops for 700 youth. Audience primarily 22-55 year olds. Good international exposure. Good ratio of earned to unearned income. Good support of artists. Advertising strategies appear to match their demographics.

**Teatro Paraguas, Inc.**

15<sup>th</sup> season of this bilingual theater with three main stage performances per year, 36 performances planned for 2018. Requesting \$35K. Stating tourists to be about 500 of their 3,700 guests. Marketing appears print-centric though more use of social media outside of NM. More earned than unearned income. Current demographic of audience at age 55 and up. Great bilingual outreach events. Reviewers suggested updating their website. Perhaps approaching other theater groups in drive markets to run an ad in their theater programs as a means of encouraging their audience to come to Santa Fe.



### **NM Performing Arts**

Noted that they've done 35 collaborative projects since 2012. Noted great utilization of You Tube on their present website. Using "Hold my Ticket" as a means to track visitors. Audience of 2,200. Good number of Facebook followers and live media through Hutton Broadcasting with good artist support of their Facebook page.

### **Spanish Danzart Society / Entreflamenco**

Requesting \$27K. Great international and out of state draw to Santa Fe. 90 performances this year. Great collaboration with Folk Art Museum. Use of young local artists to work on sets. Many visits to schools, free classes, great outreach to community. Great outreach to larger cities with good media mentions in NY, Houston, San Antonio and other metropolitan areas. 11% of their audience is from SF and 89% from outside of SF. 63% nonwhite audience. Choreographer performing in Brooklyn at a noted venue which is granting much mention of Santa Fe. Lot of video on their website: great. Smart local collaborations. Recommend more attention to social media.

### **SF Independent Film Festival**

October 17 to 21 this year. Strong administrative capacity and support of their artists. Bring huge names and great outside attendance. Draw from outside of SF and the state. Diversity numbers are good. Work with young filmmakers and local filmmakers. 37 million media mentions of the festival. Masters discussion excellent. Thousands of film submissions. Good smaller events as well. Great collaborations. Encouraged focus on cities with flights to SF. Other Social media platform use and encouraging of support of film interns for their social media.

### **Rallyard Park Conservancy**

Requesting \$13K to help with Rallyard Art Project aimed at community education and engagement. Plan six different methods of advertising this project including Kickstarter, Facebook event creation, and 2-6 posts per week. Local ads thru print, radio and video, ads in drive market cities like Denver, Tucson and Phoenix. Currently do a quarterly email newsletter. Suggest more use of Instagram because of their younger audience. Discussing hiring a social media firm. Estimate audience of 49K, with 72% nonwhite.

A panelist suggested more banners visible from the streets that might draw in tourists and locals alike.

The Park is an Urban Open Space Award finalist. Their goal of being our Central Park was lauded. Sponsorships and collaborations with businesses adjacent to the park were encouraged.

### **Ralph Coe Center for the Arts**

Intent is indigenous art awareness. Estimated audience so far 1,234. Applaud IAIA internship. Some of their collection is available to view on line. So far print-centric advertising? 518 FB followers. Administrative salaries seem high. Financial information on the application needs more detail, but ratio of earned to unearned income seems out of balance. Suggest seeking ways to grow a diverse audience as well as reaching outside of SF. Encouraged to ask their artists and board members to help with social media.

### **Adobe Theatre**

Seeking \$35K. Offer twelve months of programming. Great connections with Tony and Pulitzer prize winning talents. 10,700 audience with good diversity and age mix. Mentioned by NY Times. Website re-do is planned. Video clips in website and social media suggested. More collaboration locally? Have great high quality talent on the Board, make money, and pay people. Are using their access to their audience at performances to encourage everyone to come out and spread the word.

Debra thanked all the panelists. Mentioned that there are various funding categories, as well as the remaining process with these grants. Grants will be effective in July. Also mentioned the Tourism RFP with Sites Southwest Planning Group to help with finding a mechanism of identifying tourist attention and attendance.



## **Summary for Regional Arts Marketing 2018**

**Adobe Rose Theatre:** The Adobe Rose Theatre, is seeking funding to assist their 12 months of programming that includes 4 or more plays, 1 or more musicals and A New Play Festival. Adobe Rose Theatre productions combine local talent and nationally recognized artists. Upcoming productions such as Cry Havoc! with Steve Wolford, and the latest show by performer Ann Randolph will attract out of state theatergoers as well as locals.

**Amount Approved: \$10,000**

**Axle Productions:** Axle is seeking funding to assist with programs presented in their mobile gallery. Axle presents installation art in the winter/spring. In June they present a new media artwork. Works-on paper are exhibited primarily during the summer/fall months. Social engagement art projects happen throughout the year. Artists include both emerging and established New Mexico artists. Locations vary daily. Locating the gallery in unexpected places on the streets of Santa Fe, Axle surprises and delights its audience of both locals and visitors. Attendance for all is free to the public. Axle hosts an arts opportunity listings page on its website, and organizes the Santa Fe Alternative Arts Association.

**Amount Approved: \$6,000**

**New Mexico Performing Arts:** In 2018-2019 NMPAS seeks funding for its annual series concerts in Santa Fe: The Annual Winter Solstice concert on Thanksgiving weekend features members of the New Mexico Bach Chorale and Players under the direction of NMPAS Artistic Director Franz Vote. The current Winter Solstice cycle features Part 2 of 6 from Bach's Christmas Oratorio, beautifully contrasted with other music of the season. The January 2019 Winter Blues Concert is a collaboration with the Santa Fe Women's Ensemble. The program will feature music of Johannes Brahms and a commissioned Psalm setting by Aaron Alter for women's voices, flute, harp and French horns. The Annual New Mexico Bach Society concert in early April 2019 includes a variety of works by the master, including chamber music, a cantata and, for the second time, excerpts from the two Passions. In early June 2019, NMPAS presents "Music of the Spheres," a multi-disciplinary collaboration with the Santa Fe Institute for the Second Annual InterPlanetary Festival.

**Amount Approved: \$7,000**

**Parallel Studio Inc.:** 2019 will be CURRENTS' 10th year as an annual, international festival. The Festival brings together nonprofit organizations and commercial galleries in a month long celebration of a 21st Century art form. CURRENTS' main exhibition features the work of 100 artists from across the country, around the world, and from here in New Mexico, presenting interactive new media installations; single channel video and animation; robotics, art based mobile device projects; multimedia performances; virtual and augmented reality environments; 3D printed objects, and holography. The Festival is enjoyed by a broad audience: families with children, youth, a tech savvy, outdoor loving, entrepreneurial generation; art collectors; and elders that are often brought by their children or grandchildren. The Festival serves Santa Fe's broad demographic as well as attracting a national and international audience. We believe in the power of CURRENTS to enliven and inspire community and a love of the arts.

**Amount Approved: \$19,000**

**Railyard Park Conservancy:** The Railyard Art Project is seeking funding to assist with the temporary installation of visual art and performance projects in Railyard Park. The Project's committee accepts proposals throughout the year, and favors installations that engage with the surroundings of the park, and that emphasize community enjoyment and participation. Over the past 9 years, the RAP has facilitated the installation of 30 works by 20 different artists or collectives, in addition to several public events such as the Currents New Media Festival. Given the Park's central location in the prominent Railyard Arts District and its status as one of the largest of Santa Fe's public parks, the artworks placed in the Park enrich visitors' experiences of the Park and the city as a whole. This year we seek to appeal to a wider range of artists by offering honoraria that would help to offset the costs of materials and installation.

**Amount Approved: \$8,000**

**Santa Fe Independent Film Festival (SFIFF):** Seeks funding for the 10th annual Santa Fe Independent Film Festival, October 17-21, 2018. SFIFF anticipates submissions from over 1,500 filmmakers from around the world, from which their team of film-professionals, local artists, and movie-lovers will curate a program of the best 100 films. SFIFF will host Masters Discussions, including one with Academy Award winner Barry Levinson (Rain Man) and panels like Film and Diversity with Wes Studi (Hostiles), Yolonda Ross (The Chi), and Miguel Sandoval (Blow). SFIFF 2018 will also have over 30 post-screening Q&A sessions with filmmakers. Their commitment to strong ties with local arts groups, nurturing the emerging NM filmmaking community, and the mission to bring the best films in the world to Santa Fe, makes SFIFF the most audacious and effective film event in the state.

**Amount Approved: \$20,000**

**Spanish Danzart Society/Entreflamenco:** Programming consists of 90 shows to include Summer, Fall, and Holiday Seasons. We will present 3 distinct, full length flamenco dance productions with varied casts of artists. Performance seasons will include an new lecture/ Q & A series to be presented, 5 lectures, free of charge to the public, separate from shows. Flamenco dance workshops will also be presented. Cast will be made up of artistic director Antonio Granjero from Jerez de la Frontera, Spain, Estefania Ramirez, guitarist Angel Ruiz from Cordoba, Spain, Francisco Orozco "Yiyi" from Barcelona, Spain, bassist Marco Topo from Milan, Italy and guest dancer Angel Muñoz from Seville, Spain. Other artists, and staff include technical director Antonio Hidalgo Paz from Cordoba, Spain, a Breakthrough Santa Fe Intern, Marketing Direction of Gozosa Art & Craft, Miquela Wiegel- Sanchez from Santa Fe, and Leslie Roybal, from Albuquerque.

**Amount Approved: \$12,000**

**Teatro Paraguas:** Teatro Paraguas (TP) is northern NM's premier theater group dedicated to bilingual theater and presenting culturally relevant and contemporary programming. In 2017, we produced 3 mainstage plays for a total of 36 performances as well as Day of the Dead (3); Poesia Viva (8) ; A Musical Pinata Christmas Show (6). TP continues to present SF Library Cuentos (folktales) once a year. Plays in 2017 include The Motherf\*\*ker With the Hat, directed by Rick Vargas, Enfrascada, ensemble-directed, Sotte Voce, directed by DS Magid. Our 55-seat studio theatre is available at cost to artists and currently rents or lends the hall to NM Actors Lab, Santa Fe Improv, Little Globe, Oasis Theatre, Adobe Rose. TP

serves as Fiscal agent for Storytellers and Writers, Camino Real Productions, West End Productions and Just Say It Theater. TP is a charter member of 2 organizations promoting theatre in NM: Colectiva Teatral de Nuevo Mexico, and Theatre Santa Fe.

**Amount Approved: \$5,000**

<b>ITEM 10(y)</b>
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**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, MAY 29, 2018**

**ITEM 12**

REQUEST FOR APPROVAL OF PROCUREMENT VIA COOPERATIVE AGREEMENT FROM THE STATE OF VIRGINIA AGREEMENT #E194-75548 MA2274 WITH GILLIG LLC FOR TWO (2) HEAVY DUTY 30-FOOT LOW-FLOOR CNG NEAR ZERO EMISSIONS BUSES IN THE AMOUNT OF \$1,018,184

- REQUEST FOR A BUDGET AMENDMENT RESOLUTION IN THE AMOUNT OF \$118,184 (KEITH WILSON)

**PUBLIC WORKS COMMITTEE ACTION: Approved on Consent**

**FUNDING SOURCE: 52416.571000**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON IVES			
COUNCILOR ABEYTA	X		
COUNCILOR VIGIL COPPLER	X		
COUNCILOR HARRIS	X		
COUNCILOR VILLARREAL	X		

<b>ITEM 10(hh)</b>
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**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, MAY 29, 2018**

**ITEM 15**

REQUEST FOR APPROVAL OF A RESOLUTION SPONSORING THE SECOND ANNUAL "TAKE A KID HIKING DAY", A FREE COMMUNITY EVENT, ON JUNE 9, 2018; AND PROVIDING SUPPORT ON AN ANNUAL BASIS (**COUNCILORS VILLARREAL, IVES, AND RIVERA**) (**RICHARD THOMPSON**)

**PUBLIC WORKS COMMITTEE ACTION:** Approved on Consent

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON IVES			
COUNCILOR ABEYTA	X		
COUNCILOR VIGIL COPPLER	X		
COUNCILOR HARRIS	X		
COUNCILOR VILLARREAL	X		

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_**  
**Take a Kid Hiking Day**

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**Mayor and Members of the City Council:**

**We propose the following amendment(s) to Resolution No. 2018-\_\_:**

1. On page 2, line 2 *insert* the following new paragraph:  
"WHEREAS, established local outdoors groups are planning specific go-out-on-foot activities during this season for both walkers and hikers; and"
2. On page 2, line 2 *insert* the following new paragraph:  
"WHEREAS, the Santa Fe Walking Collaborative is implementing a city-wide program entitled VÁMONOS-SANTA FE WALKS to encourage the residents of Santa Fe to walk more as a means of improving public health."
3. On page 2, *delete* lines 2-3 and *insert* the following in lieu thereof:  
"WHEREAS, a special guided hike or walks will be organized on this day and will be free to participants; and"
4. On page 2, line 4 *insert* the following new paragraph:  
"WHEREAS, this special occasion encourages people of all ages to go outside and experience refreshing short adventures in our city and surrounding areas."

Respectfully submitted,

\_\_\_\_\_  
Peter N. Ives, Councilor

\_\_\_\_\_  
Renee D. Villarreal, Councilor

ADOPTED: \_\_\_\_\_

NOT ADOPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

**ITEM 10(kk)**

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, MAY 29, 2018**

**ITEM 16**

REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE ELIMINATION OF THE USE OF PLASTIC STRAWS IN THE CITY OF SANTA FE ENCOURAGING LOCAL BUSINESSES TO PROVIDE ALTERNATIVE OPTIONS TO REDUCE STRAW WASTE **(COUNCILOR IVES)**  
**(JESSE GUILLEN)**

**PUBLIC WORKS COMMITTEE ACTION: Approved**

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>CHAIRPERSON IVES</b>			
<b>COUNCILOR ABEYTA</b>	<b>X</b>		
<b>COUNCILOR VIGIL COPPLER</b>	<b>X</b>		
<b>COUNCILOR HARRIS</b>	<b>X</b>		
<b>COUNCILOR VILLARREAL</b>	<b>X</b>		



<b>ITEM 12</b>
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**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, MAY 29, 2018**

**ITEM 20**

DISCUSSION AND POSSIBLE ACTION OF OPTIONS FOR AUGMENTED RIVER FLOW IN SUPPORT OF THE SANTA FE RIVER GREENWAY PROJECT (ANDREW ERDMANN AND MELISSA MCDONALD)

**PUBLIC WORKS COMMITTEE ACTION:** Approve – Option B

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON IVES	X		
COUNCILOR ABEYTA			X
COUNCILOR VIGIL COPPLER	X		
COUNCILOR HARRIS			X
COUNCILOR VILLARREAL	X		

<b>ITEM 13</b>
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**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, MAY 29, 2018**

**ITEM 17**

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOL DURING A PRIVATELY SPONSORED RECEPTION FOR THE NATIONAL GOVERNORS ASSOCIATION ON CITY PROPERTY ON JULY 21, 2018, PURSUANT TO SECTION 23-6.2(B) SFCC 1987 (SPONSOR) (ZACH SCHANDLER)

**PUBLIC WORKS COMMITTEE ACTION: Forward, No Recommendation**

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON IVES			
COUNCILOR ABEYTA	X		
COUNCILOR VIGIL COPPLER	X		
COUNCILOR HARRIS	X		
COUNCILOR VILLARREAL	X		

**ITEM 15(b)**

Substitute Resolution

**CITY OF SANTA FE, NEW MEXICO****RESOLUTION NO. 2018-\_\_\_\_****INTRODUCED BY:***Finance Committee***A RESOLUTION**

**ADOPTING THE OPERATING MILL LEVY PROPERTY TAX WITHIN THE MUNICIPAL  
BOUNDARIES OF THE CITY OF SANTA FE TO MAINTAIN THE CURRENT RATE.**

**WHEREAS**, Section §7-37-7 NMSA 1978 permits home rule municipalities to levy property  
taxes on the properties located within the boundaries of the municipality; and;

**WHEREAS**, the City of Santa Fe currently levies an Operating and Debt Service property  
tax rate mill rate;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
CITY OF SANTA FE** that the Governing Body hereby adopts a property tax mill rate unchanged  
from the previous Fiscal Year 2017/2018.

PASSED, APPROVED and ADOPTED the \_\_\_\_ day of \_\_\_\_\_, 2018.

---

ALAN WEBBER, MAYOR

1 ATTEST:

2  
3  
4 YOLANDA Y. VIGIL, CITY CLERK

5  
6 APPROVED AS TO FORM:

7  
8   
9 GENO ZAMORA, INTERIM CITY ATTORNEY

10  
11  
12 LOCAL GOVERNMENT DIVISION  
13 N.M. DEPARTMENT OF FINANCE  
14 AND ADMINISTRATION  
15  
16  
17  
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24

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO BILL NO. 2018-11**  
**Airport Ordinance Updates**

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**Mayor and Members of the City Council:**

**I propose the following amendment(s) to Bill No. 2018-11:**

1. On page 2, *delete* Section 3 (page 2, line 16 to page 3, line 4) in its entirety.
2. Renumber the succeeding sections accordingly.
3. On page 3, lines 7-8 *delete* “, and is hereby empowered and authorized, to adopt” and *insert* “to prepare and present to the governing body for approval and adoption” in lieu thereof.
4. On page 5, line 22 after “Standards” *insert* “shall be developed consistent with FAA Advisory Circular 150/5190-7, and all applicable Federal Aviation Regulations, and”

Respectfully submitted,

---

Mike Harris, Councilor

ADOPTED: \_\_\_\_\_

NOT ADOPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

---

Yolanda Y. Vigil, City Clerk

RECEIVED

BA 6000851

MAY 11 2018

FINANCE DEPT

CITY OF SANTA FE

EXHIBIT "11"

#14-1

Log # (Finance use only):

Batch # (Finance use only):

# City of Santa Fe, New Mexico

## BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME					DATE	
Human Resources/Benefits					5/21/2018	
ITEM DESCRIPTION	BUSINESS UNIT	LINE ITEM	SUBSIDIARY (.000000)	SUBLEDGER (0000)	INCREASE	DECREASE
<b>EXPENDITURES</b>					(enter as positive #)	(enter as negative #)
Life Insurance Premiums	62107	555350			6,164	
Claims Paid - Medical	62107	556200			662,787	
Claims Paid - Vision	62107	556205			8,481	
Claims Paid - Dental	62120	556207			124,553	
Transfer out						
SF Health Fund	62107	700150		6120	127,962	
<b>REVENUES</b>					(enter as negative #)	(enter as positive #)
Transfer in						
Santa Fe Dental Fund	61120	600150		6107	(127,962)	
<b>JUSTIFICATION:</b> (use additional page if needed)						
--Attach supporting documentation/memo					\$ 801,985	\$ -

fund 6107 has the cash to support the request - also covering slight

projected deficit in Santa Fe Dental Fund.

(Complete section below if BAR results in a net change to ANY Fund)

Fund(s) Affected:	Fund Bal. Increase/ (Decrease):
6107	(805,394)
6120	3,409
<b>TOTAL:</b>	<b>(801,985)</b>

Prepared By (print name) <u>Callen Hajas Vega</u> Date <u>5/11/18</u>	(Use this form for Finance Committee/ City Council agenda items ONLY)	Budget Officer <u>ATU</u> Date <u>5/11/18</u>
Division Director (optional) <u>[Signature]</u> Date <u>5/11/18</u>	<b>CITY COUNCIL APPROVAL</b> City Council Approval Date <u>[Signature]</u> Agenda Item #: <u>[Signature]</u>	Finance Director (≤ \$5,000) <u>N/A &gt; \$K</u> Date
Department Director <u>[Signature]</u> Date <u>5/11/18</u>	City Manager (≤ \$50,000) <u>N/A &gt; \$K</u> Date	



**CITY COUNCIL MEETING OF**  
**May 30, 2018**  
**BILLS AND RESOLUTIONS SCHEDULED FOR INTRODUCTION**  
**BY MEMBERS OF THE GOVERNING BODY**

**Mayor Alan Webber**

<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
	A RESOLUTION IN SUPPORT OF THE NATIONAL GOVERNORS ASSOCIATION SUMMER MEETING, AN ANNUAL CONFERENCE THAT BRINGS GOVERNORS FROM AROUND THE NATION TOGETHER TO ADDRESS NATIONAL ISSUES IN A BIPARTISAN SETTING JULY 19-22, 2018; AND WAIVING ALL ASSOCIATED FEES.	Finance Committee - 6/4/18 City Council - 6/13/18
	A RESOLUTION STATING THE OFFICIAL INTENT OF THE CITY OF SANTA FE TO REIMBURSE ITSELF FOR CERTAIN COSTS RELATING TO THE IMPROVEMENTS EXPECTED TO BE INCURRED BY THE CITY PRIOR TO THE ISSUANCE OF TAX-EXEMPT BONDS.	Finance Committee - 6/4/18 City Council - 6/30/18

**Councilor Roman Tiger Abeyta**

<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>

**Councilor Mike Harris**

<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>

**Councilor Peter Ives**

<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>

<b>Councilor Signe Lindell</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
	AN ORDINANCE AUTHORIZING THE SALE OF APPROXIMATELY 0.059 ACRES OF REAL PROPERTY ADJOINING THE NORTHERLY BOUNDARY OF 436 CERRILLOS ROAD AND 423(425) SANDOVAL STREET AND DESCRIBED AS "TRACT C" AS SHOWN AND DELINEATED ON A SURVEY ENTITLED, "PLAT OF SURVEY FOR PBS LIMITED LIABILITY CO." PREPARED BY SMITH WILLIAMSON & ASSOCIATES, RICHARD E. SMITH, N.M.P.S. NO.5837, DATED FEBRUARY 8, 2000, LYING AND BEING SITUATED WITHIN THE CITY AND COUNTY OF SANTA FE, NEW MEXICO.	City Council (request to publish) - 6/13/18 City Council (public hearing) - 7/11/18
	AN ORDINANCE RELATING TO THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE; AMENDING SECTION 12-1-5.1 REGARDING THE FAILURE TO PROPERLY DISPLAY A PARKING PLACARD AS A DEFENSE AGAINST A CHARGE OF VIOLATION OF THE SUBSECTION.	Finance Committee - 6/18/18 Public Safety Committee - 6/19/18 City Council (request to publish) - 6/27/18 City Council (public hearing) - 7/25/18
<b>Councilor Chris Rivera</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
	A RESOLUTION PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS MAY EXIST IN THE CITY OF SANTA FE; IMPOSING FIRE RESTRICTIONS; RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES.	Finance Committee - 6/4/18 City Council - 6/13/18
<b>Councilor Carol Romero-Wirth</b>		
<b>Co-Sponsors</b>	<b>Title</b>	<b>Tentative Committee Schedule</b>
	A RESOLUTION ENDORISING THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT'S FY2019 BUDGET PROPOSAL, APPROVING THE FY 2019 CITY OF SANTA FE REGIONAL TRANSIT PLAN AND DIRECTING STAFF TO SUBMIT THE CITY OF SANTA FE REGIONAL TRANSIT PLAN FOR FY 2019 TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL.	Finance Committee - 6/4/18 Public Works Committee - 6/11/18 City Council - 6/13/18



Councilor Renee Villarreal		
Co-Sponsors	Title	Tentative Committee Schedule
Councilor JoAnne Vigil-Coppler		
Co-Sponsors	Title	Tentative Committee Schedule

Introduced legislation will be posted on the City Attorney's website, under legislative services. If you would like to review the legislation prior to that time or you would like to be a co-sponsor, please contact Jesse Guillen, (505) 955-6518, [jbg Guillen@santafenm.gov](mailto:jbg Guillen@santafenm.gov) or Linda Vigil at (505) 955-6501, [lfvigil@santafenm.gov](mailto:lfvigil@santafenm.gov) .

**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2013-103**

**INTRODUCED BY:**

**Councilor Trujillo**

**A RESOLUTION**

**REPEALING RESOLUTION NO. 2007-109 AND ADOPTING A NEW RESOLUTION TO  
ESTABLISH A POLICY RELATED TO WAIVERS OR REDUCTION OF FEES FOR  
SPECIAL EVENTS OR FOR THE USE OF CITY FACILITIES, EXCLUSIVE OF THE  
SANTA FE COMMUNITY CONVENTION CENTER.**

**WHEREAS, over the years, either through tradition or through old policies and  
procedures, fee waivers or reductions have been granted for special events on city property or for  
the use of city facilities; and**

**WHEREAS, the purpose of charging fees for special events on city property or for the  
use of city facilities is to help offset the costs to the city; and**

**WHEREAS, these waivers of or reductions in fees may result in a significant loss of  
revenue to the city at a time when the city is accounting for the cost of various city programs and  
services in order to balance the budget during times of stagnant economic growth; and**

**WHEREAS, the New Mexico Constitution, Article IX, Section 14, requires that the city  
establish procedures to ensure that the city receive consideration in the form of direct services**

1 and/or direct benefits to the city from the non-profit that either equal or exceeds the value of the  
2 waiver of the user fees for use of a city facility for a one day fundraiser event; and

3 **WHEREAS**, in 2007, the City Council approved Resolution 2007-109 to set out the  
4 policy and procedure for seeking and receiving a waiver or reduction of fees for a one day special  
5 event or for one day use of city facilities; and

6 **WHEREAS**, in 2012, the City Council approved Resolution 2012-33 to support local  
7 non-profit organizations and declare that on an annual basis, each member of the governing body  
8 was authorized to have the user fees waived at the Santa Fe Community Convention Center so  
9 that the non-profit organization could host a one-day fundraising event; and

10 **WHEREAS**, Resolution 2012-33 established a new process to allow for a one day  
11 waiver per year of user fees for the Community Convention Center by non-profit organizations  
12 for fundraising purposes; and

13 **WHEREAS**, the Governing Body now wishes to use this same process for allowing one  
14 waiver per year of user fees at one of the city facilities, exclusive of the Santa Fe Community  
15 Convention Center, for a one day special event for non-profit organizations for fundraising  
16 purposes.

17 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
18 **CITY OF SANTA FE** that Resolution No. 2007-109 is repealed and the following policy is  
19 established which relates to waivers or reduction of fees for special events or for the use of city  
20 facilities, exclusive of the Santa Fe Community Convention Center:

21 **Section 1.** Fees are waived for interdepartmental use of facilities for city business.

22 **Section 2.** Fees may be waived by the city manager for events organized by city  
23 staff for which the general public is invited.

24 **Section 3.** This resolution does not supersede Resolution No. 2006-149 regarding  
25 fees for the annual Fiesta celebration on the Plaza and Resolution No. 2006-148 regarding fees

1 the annual Zozobra presentation at Fort Marcy Park.

2       **Section 4.**       Fees may be waived by the city manager for an event that is part of a  
3 contract between the city and another party for the purpose of furthering a city department's  
4 mission.

5       **Section 5.**       This resolution does not apply to memorandums of agreement between  
6 the city and another governmental entity.

7       **Section 6.**       In addition to the one day, event waiver of user fees at the Santa Fe  
8 Convention Center authorized by Resolution 2013-107 for a non-profit to hold a one day, event  
9 fundraiser, the city manager may approve fee waivers for an additional one event per calendar  
10 year upon request of each member of the governing body. Events must be for a non-profit  
11 organization for fundraising purposes.

12               A.       On an annual basis, the City Manager shall solicit proposals from non-  
13 profit organizations desiring to have one user fees waiver for that year for a city facility  
14 or special event for a one-day fundraising event. Each proposal shall contain a list of the  
15 non-profit's services provided to the citizens of the city on an annual basis and their  
16 corresponding monetary value. These listed services shall only include services for  
17 which the non-profit does not receive adequate compensation for that service. The value  
18 provided by the non-profit shall equal or exceed the value of the one-day fundraising  
19 event waiver of user fees.

20               B.       Members of the Governing Body shall consider the non-profit  
21 organizations' proposals. On an annual basis, each member of the Governing Body is  
22 authorized to select one proposal submitted by a non-profit organization for a one day per  
23 year user fees waiver at a city facility or special event for a one-day fund-raising event.  
24 When a Governing Body member has selected one non-profit organization's proposal, he  
25 shall forward the selection to the City Manager. The City Manager shall award the one

1 time per year waiver of the user fees to each non-profit organization selected by each  
2 Governing Body member, with the limitation that no non-profit organization shall receive  
3 more than one waiver per year for a one day event at a city facility or waiver of a special  
4 event user fee.

5 C. No more than six months prior to the proposed date of the event; the City  
6 Manager shall coordinate with the Director of the Public Works Department and a  
7 representative of the non-profit organization to determine a date specific for the event,  
8 which is subject to the availability of the city facility or special event location.

9 D. Each and every non-profit organization holding the one day fund-raising  
10 event shall be responsible for paying the current clean up, security and damage fees and  
11 agree to accept all liability for the event.

12 E. Other than described in Section 6(D) above, non-profit organizations  
13 must pay the same fees as for-profit entities.

14 F. No date or facility may be reserved until the proposed recipient provides  
15 documentation demonstrating that the recipient is a properly registered non-profit.

16 G. Within 10 days of receipt of a waiver request from a member of the  
17 Governing Body, the city manager shall report the request to the city clerk including the  
18 requesting member, the proposed recipient with verification that the recipient is a  
19 properly registered non-profit, the estimated value of the fee waiver including facility  
20 rental, staff time and other related expenses, justification for the fee waiver, the date of  
21 the event and description proposed facilities. Such preliminary report shall be  
22 immediately posted by the city clerk, on the city's website. Within ten (10) days of the  
23 conclusion of the event, the City Manager shall file a final report that includes the final  
24 value of the fee waiver and any necessary additional information relating to the event.

25 **Section 7.** City employees are not eligible to receive fee waivers or reduced fees for

1 personal events.

2       **Section 8.**       This resolution does not preclude reduced fees or waivers for city  
3 employees to use city facilities or recreational classes as part of the city wellness policies or free  
4 bus passes as part of the city's transportation policies.

5       **Section 9.**       The fee waivers approved in this resolution shall not include any waiver  
6 specifically prohibited by ordinance.

7       **Section 10.**     No other fee waivers or reductions are allowed except by subsequent  
8 official action of the governing body.

9       **Section 11.**     This resolution shall be reviewed by the governing body within 12  
10 months of its adoption.

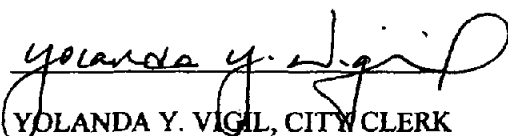
11       **BE IT FURTHER RESOLVED** that the intent of this Resolution shall be implemented  
12 in a manner that complies with the laws of the state of New Mexico and the ordinances of the  
13 City of Santa Fe, including the Code of Ethics, Article 1-7 SFCC 1987.

14       PASSED, APPROVED, and ADOPTED this 11th day of December, 2013.

15  
16 

17 ATTEST:

DAVID COSS, MAYOR

18  
19   
20 YOLANDA Y. VIGIL, CITY CLERK

21 APPROVED AS TO FORM:

22   
23  
24 KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

25 M/Melissa/Resolutions 2013/2013-103 Fee Waivers\_FINAL