



Agenda

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HUMAN SERVICES SPECIAL COMMITTEE MEETING

Monday, June 1, 2017

Market Station

Conference Room

500 Market Station

3:00 p.m. – 4:30 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: May 1, 2017
4. New Business/Action Items:
 - a. Information and Approval: Phase 4 - Data Project
 - b. Discussion and Approval: Sobering Center
5. Old Business
6. Comments from the Chair and Committee Members
7. Report from Staff
8. Matters from the Floor
9. Adjournment

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INDEX OF
CITY OF SANTA FE
HUMAN SERVICES COMMITTEE
SPECIAL MEETING
June 1, 2017

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE (S)</u>
CALL TO ORDER		1
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF MINUTES OF:		
	Special Meeting	1
NEW BUSINESS/ACTION ITEMS:		
a. Information and Approval: Data Project	Motion passed	2
b. Discussion and Approval: Sobering Center	Motion passed	
OLD BUSINESS		8-9
a. None discussed		
COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS		9
REPORT FROM STAFF		
a. No updates		
MATTERS FROM THE FLOOR	None	9
ADJOURNMENT	Adjourned at 4:03 p.m.	9

MINUTES OF THE
CITY OF SANTA FE
HUMAN SERVICES COMMITTEE
MEETING
Santa Fe, New Mexico

June 1, 2017

A meeting of the City of Santa Fe Human Services Committee was called to order by Marizza Montoya-Gansel, Chair at 3:05 p.m. at Market Station Offices, 500 Market Street, Suite 200, Caboose Conference Room, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Marizza Montoya-Gansel, Chair
Patricia Boies
Anthony Romero
Brian Serna

MEMBER(S) ABSENT:

Jeremy Perea
2 vacancies

STAFF PRESENT:

Chris L. Sanchez, Youth and Family Services Division Director
Julie J. Sanchez, Youth and Family Services Program Manager

OTHERS PRESENT

Philip Heimes

APPROVAL OF AGENDA

Mr. Serna moved to approve the agenda. Ms. Boies seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES:

No minutes for approval, special meeting.

NEW BUSINESS/ACTION ITEMS:

a. Information and Approval: Data Project Phase 4

Guest gave overview of various data design systems.

Mr. Sanchez discussed the data project and development of the 5 phases of the data project. The committee has completed first three phases which concluded with the hiring of Aspen to do technical assistance with the grantees. What has been recognized is that there really needs to be an expert brought in to work with Aspen and the internal systems to develop a map or framework for the software development.

Mr. Sanchez stated that the lesson learned with Children and Youth Commission and the initial data implementation with their technical assistance data consultant. There were important pieces missing that linked the work with the on-the-ground data consultants and the building of the larger platform.

Mr. Sanchez stated that the Children and Youth Commission have dedicated funding to bring in an expert to fill this gap in service. This individual would provide oversight to newly formed data project and link within the nonprofit organizations to the framework for the software collection system while also auditing the city and the grantees internal systems. We are working in collaboration with the county on this project.

Ms. Sanchez went over all the phases of the project. Starting with the strategic planning and voting in of outcomes and indicators in phase one, the reconstruction and release of the RFP for direct services in phase two, the hiring of a technical assistance data consultant in phase three, the recruitment of an IT Design Solutions Expert in phase 4, and the final design of the software data collection system in phase five.

Mr. Sanchez recommended the Human Services Committee to consider dedicating funding to this phase of the project.

Ms. Boies discussed the County's data collection project and the consultant the County hired to help them develop the eventual software building RFP for their navigation services. They too are looking at the open source model.

Ms. Boies stated that it's incredibly helpful to have someone on the team that speaks the data language.

Mr. Sanchez stated that neither of us can speak the data collection language and it's important to find an entity that can help move and progress the data project forward. When it was discussed with the current technical assistance data contractors if they could create dashboards and collection templates they said have the skill to go into agencies; evaluate and assist with realignment and some collection methods but not really the IT part we are looking for to analyze and assess the impact. This is a very different skill set. The proposed funding contribution from the Committee would be \$25,000.00 and the contract would begin July 1st which is when the other technical assistance contractors begin.

Mr. Romero made a motion to recommend \$25,000 for an IT Solutions Expert to develop the framework for a data system that will coincide with Children and Youth Commission and provide contract management to the data consultants, and link their work into design of the overall data system. Mr. Serna seconded the motion. The motion passed unanimously by voice vote.

b. Discussion and Approval: Sobering Center

Mr. Sanchez stated that the City has a strong partnership with the County's Community Services Department. The County Community Services Department Director approached the City Manager and Mayor requesting assistance with funding a small portion of operations for the Sobering Center.

Mr. Sanchez stated that the Sobering Center is still functioning and that they are going to become a higher level detox center, the County is putting in 300k and Christus is putting in 700k, we are looking at assisting with 150k. Prior to this meeting a discussion was had with the City Manager and the County Manager, this collaboration will strengthen our relationship and bring a much needed service to the community. This funding will go directly to programs and services as the City doesn't fund capital improvements.

Mr. Sanchez cautioned funding outside the RFP process as this is unusual for this committee. The difference is this is a directive from city leadership, an emergency request, and a collaborative with the County.

Mr. Sanchez suggested this could be a one-time allocation, and the agency would have to apply for funding via RFP for the next round.

Mr. Sanchez stated he would speak with the City Procurement Office.

Ms. Montoya-Gansel asked who would be running the Sobering Center since Christus is stepping away from it.

Ms. Boies gave some context to the Sobering Center, it was primarily funded through DWI grants and for 10 years it existed as a treatment for those with alcohol and other substance use issues. It has been operated by Christus since 2011 and they assumed oversight of it, the County has contracted with Christus to provide these services to Santa Fe County. Christus is wanting to move in another direction—so they are not interested in continuing that contract. Christus is wanting to reassign the contract.

Ms. Boies stated the services will be enhanced social detoxification services. Increased medical oversight, on a 24 hour—365 day service delivery schedule by a licensed medical professional, onsite medical technicians which will monitor the patients and medication use, there will be a licensed counselor on sight for those detoxing and counselling groups; increased access to a full continuum of services including transitional housing, supportive employment and treatment services.

Ms. Boies stated that Santa Fe Recovery Center will be the contractor for these services.

Mr. Romero stated Christus is still putting in funding.

Ms. Boies stated that Christus recognizes this is a service the community needs, they just identify that they are not the entity to administer them.

Ms. Boies stated that the operating expenses are estimated to be about 1.1 million, the County not only contributes funding but because they are housed in a County building they also receive free rent at about 100k.

Mr. Sanchez stated it'll be good to have a little skin in the game and show in good faith that we want to be a part of this.

Mr. Serna made a motion based upon the recommendation from the City Manager and Mayor to enter into an MOA with Santa Fe County for \$150,000 to support an enhanced social detox collaborative. Mr. Romero seconded the motion. The motion passed unanimously by voice vote.

COMMENTS FROM THE CHAIR AND COMMITTEE MEMBER

There were no comments from the Chair or Committee Members.

REPORT FROM STAFF

There were no items to discuss.

MATTERS FROM THE FLOOR

There were no matters from the floor.

ADJOURNMENT

There being no further business to discuss, Ms. Boies moved to adjourn, second by Mr. Serna, the meeting adjourned at 4:03 p.m.


Marizza Montoya-Gansel, Chair

Respectively submitted by:


Julie Sanchez, Youth and Family Services Program Manager