



# Agenda

CITY CLERK'S OFFICE

DATE 10-11-17 TIME 3:39pm

SERVED BY Richard DeMella

RECEIVED BY Carmelina Sperry

## SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday October 19th, 2017

5:15 to 6:15 pm

Rail Yard Offices

500 Market Street Station Suite 200

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes September 14<sup>th</sup>, 2017
- VI. Financial Report – Richard De Mella
  - A. Budget – Detailed Budget and Financial FY 17/18
  - B. Approve of Financial Report
- VII Presentations:  
ACTION ITEM: RFP to CYFD FY18/19  
ICM, Educational Re-Engagement Specialist, Communities in School, and Truancy  
Vote on Action Item
- VIII Matters from the Board  
ACTION ITEM: Change meetings to Bi Monthly/ Yearly Schedule  
Vote on Action Item
- IX Matters from the Public
- X Next Meeting November 16<sup>th</sup> 2017
- XI. Adjournment

**Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.**

**SF Regional Juvenile Justice Board  
Index  
Meeting of October 19, 2017**

Cover Sheet		<b>0</b>
Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 5:17 p.m. by Mark Dickson, Vice Chair.	1
Roll Call	A quorum was is reflected in roll call.	1
Approval of the Agenda	It was decided to add the Santa Fe Community Foundation under Presentations. Mr. Lindahl moved to approve the agenda as amended with a second from Ms. Romero which passed by voice vote.	1
Introductions of Board Members and Guests	Discussion Only	1
Approval of Minutes of September 14, 2107	<i>Corrections:</i> Page 4 Paragraph 8 Liquor bottles. Change to Liquor Page 9 Paragraph 10 Mr. Lovato did the full day training. Change to CIS did the full day training. Mr. Lindahl moved to approve the minutes as amended with a second from Mr. Lovato which passed by voice vote.	2
Financial Report	Discussion Only	2
A. Budget- Detailed Budget & Financial FY 17/18		
B. Approve Financial Report	Ms. Romero moved to approve the Budget Report with a second from Mr. Lindahl which passed by voice vote.	2
Presentations:		
ACTION ITEM: RFP to CYFD 18/19	Ms. Romero moved to approve the four funding programs (ICM, CIS, Re-Engagement specialist, and Truancy) with a second from Deacon Trujillo which passed by voice vote.	2,3
ICM, Educational Re-engagement Specialist, Communities in Schools and Truancy		
Santa Fe Community Foundation	Discussion Only	3,4
Matters from the Board		
ACTION ITEM: Change meetings to Bi-Monthly/Yearly Schedule	Mr. Lovato moved to hold the regular scheduled Santa Fe regional Juvenile Justice Board meetings to the bi-monthly on the even numbered months beginning December 14, 2017 should there be a need to approve an item they can hold a meeting for voting with a second from Ms. Romero which passed by voice vote.	4
Matters from the Public	Discussion Only	5
Next Meeting November 16, 2017-December 14, 2017		5
Adjournment	There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting was adjourned at 6:30 p.m.	5
Signature Page		5

**Santa Fe Regional Juvenile Justice Board Meeting**  
**Railyard Offices 500 Market Street Santa Fe, NM**  
**October 19, 2017**  
**5:15 p.m. to 6:15 p.m.**

**1. CALL TO ORDER**

The Santa Fe Regional Juvenile Justice Board was called to order at 5:17 p.m. by Mark Dickson, Vice Chair. A quorum was reflected in roll call.

**2. ROLL CALL**

**Present**

Mark Dickson  
Ted Lovato  
Richard Lindahl  
Jennifer Romero  
Deacon Anthony Trujillo

**Excused/Not Present**

Sam Jackson, Chair  
Judge Mary Marlowe Sommer

**Staff Present**

Richard DeMella, City Liaison

**Others Present**

Julie Sanchez, City of Santa Fe  
Johee Rand, Santa Fe Community Foundation  
Heather Vigil Clarke, Youthworks  
Linda Vigil, Stenographer

**3. APPROVAL OF THE AGENDA**

It was decided to add the Santa Fe Community Foundation under Presentations.

**MOTION:** Mr. Lindahl moved to approve the agenda as amended with a second from Ms. Romero which passed by voice vote.

**4. INTRODUCTIONS OF MEMBERS AND GUESTS**

Introductions were made by those present.

## **5. APPROVAL OF MINUTES OF September 14, 2017**

### *Corrections:*

Page 4 Paragraph 8  
Liquor bottles. Change to Liquor

Page 9 Paragraph 10  
Mr. Lovato did the full day training. Change to CIS did the full day training.

**MOTION:** Mr. Lindahl moved to approve the minutes as amended with a second from Mr. Lovato which passed by voice vote.

## **6. FINANCIAL REPORT**

### **A.) BUDGET- Detailed Budget Report and Financial FY 17/18**

Mr. DeMella presented the billings for the month. (See Exhibit A) CIS and Youthworks have sent in BARS and they are at CYFD waiting for approval. The money will be spent there shouldn't be any overages. Mr. DeMella will use his salary for the match.

Mr. Lovato states all contracts are in place and all services have begun for the year. Youthworks has begun with the ICM work. They will be receiving some referrals next week.

Mr. DeMella state the monthly reports are being turned in and it is streamlined and items are matching up.

Ms. Romero asked if CIS has billed. Mr. DeMella explained they did and the have 10 youth (7 are female and 3 male). They started working and it has been billed already.

### **B.) Approval of the Budget Report**

**MOTION:** Ms. Romero moved to approve the Budget Report with a second from Mr. Lindahl which passed by voice vote.

## **7. PRESENTATIONS**

### **A.) Action Item: RFP to CYFD FY 18/19**

#### **ICM, Educational Re-engagement Specialist, Communities in Schools and Truancy**

Mr. DeMella presented a draft of the RFP that will be submitted to CYFD (See Exhibit B). It is not complete however it was presented for input, and the numbers can be worked on.

Mr. DeMella explained that this is due to be turned in within 2 weeks.

Mr. DeMella explained the ICM request, they will request a little over \$57,000, he did not pad the amount. Ms. Romero suggests requesting an even \$60,000.

Mr. Dickson mentioned that each case takes up to four months to resolve.

Deacon Trujillo asked if they will have a program description before they sign so they know what is expected of them. Mr. DeMella states they will, and once he gets approval he will then create another RFP and add information.

Mr. DeMella discussed the CIS program, he will change the title to avoid legalities. Mr. DeMella explained he is asking for \$83,000. Deacon Trujillo asked if there be a common thread with Re-engagement. Mr. Lovato stated the idea is to work together.

Mr. Dickson asked about the truancy officer. Mr. DeMella explained that is a different area.

Mr. Dickson asked for a follow up on the idea of SFPS and CIS considering a truancy officer. Mr. DeMella he has not heard but they agreed with the Board applying for funds.

Mr. Dickson asked about future programs for the Board. Mr. DeMella will be meeting with Ms. Ibarra to discuss more details.

Mr. DeMella explained the Re-engagement program and how it will remain the same.

Mr. DeMella reviewed the Truancy program. Mr. Lovato suggests they reference each program and identify the programs as best they can.

Deacon Trujillo asked about the Re-engagement Specialist and if there is one assigned to a particular school. Mr. Lovato explained that they will go to any school they get a referral from.

Ms. Romero asked once the RFP is final can Mr. DeMella send out and so changes can be made. Mr. DeMella will get it out before. Mr. Lindahl asked if they are approving the programs and dollar amount and the narrative will be sent later? It was agreed.

**MOTION:** Ms. Romero moved to approve the four funding programs (ICM, CIS, Re-Engagement specialist, and Truancy) with a second from Deacon Trujillo which passed by voice vote.

B.) Santa Fe Community Foundation

Ms. Rand presented the work the Community Foundation does together on the matters for disconnected youth. (See Exhibit C)

Ms. Rand discussed the different definitions of disconnected youth. The presentation included information on demographics and numbers and ways to assist with jobs.

Deacon Trujillo discussed the issues of jobs.

Ms. Sanchez discussed the data collected may help to engage the groups to find the needs they have. They can impact them and get them out of the cycle of poverty.

Mr. Lovato discussed the issue of being employed and also not being employed with subsidies. It's a tough balance for that population.

Ms. Sanchez discussed certifications and child care systems. After the minimum wage is met some benefits are lost. There are some strategies about how to help them.

Ms. Rand thinks it is a combination. They will help determine long term career paths.

Mr. Lovato discussed the different age groups.

Ms. Sanchez discussed a young mother that the Mayor's Youth Group was assisting.

Ms. Romero discussed the idea to the Board to start thinking about focusing on these areas. Deacon Trujillo stated the birth to career groups are doing a great job. He discussed the different types of jobs and the efforts to help.

## **8. MATTERS FROM THE BOARD**

### **A.) ACTION ITEM: Change meetings to Bi-monthly/Yearly Schedule**

Mr. Dickson explained when things get close to the Fiscal Year, then perhaps have the meetings can be more regularly.

Mr. Lovato discussed having this item because it was difficult to get a quorum, if there are action items they can perhaps get a meeting set up through email. Ms. Romero stated the meeting just needs to be posted in 72 hours.

Mr. DeMella suggests the even numbered months.

**MOTION:** Mr. Lovato moved to hold the regular scheduled Santa Fe regional Juvenile Justice Board meetings to the bi-monthly on the even numbered months beginning December 14, 2017 should there be a need to approve an item they can hold a meeting for voting with a second from Ms. Romero which passed by voice vote.

Deacon Trujillo discussed the opportunity with Starbucks Upstanders to apply for a grant. The programs would need to submit a video, the deadline is October 31, 2017.

**9. MATTERS FROM THE PUBLIC**

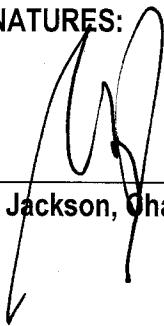

There weren't any matters from the Public.

**10. NEXT MEETING ~~November 16, 2017~~ December 14, 2017**

**11. ADJOURNMENT**

There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting was adjourned at 6:30 p.m.

**SIGNATURES:**

  
\_\_\_\_\_  
Sam Jackson, Chair  
\_\_\_\_\_  
Linda Vigil, Stenographer



# CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe  
 CONTRACT/GRANT PERIOD: 18-14484 July 2017 - June 2018  
 BILLING FOR PERIOD OF: September 2017

Check which applies:  
 PROGRAM EXPENDITURE REPORT ( X )  
 MATCH EXPENDITURE REPORT ( )

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINE EXACTLY MATCH THE BUDGET VERIFY YOUR CORRECTLY BY THE COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BUDGET AMOUNTS IN THE COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Continuum Travel	\$468.00			\$468.00
Youth Committee	\$300.00			\$300.00
Intensive Community Monitoring Intake	\$5,100.00			\$5,100.00
Client Support	\$16,000.00			\$16,000.00
Family Support	\$16,000.00			\$16,000.00
Case Management	\$8,160.00			\$8,160.00
Final Court Report	\$6,225.00			\$6,225.00
Attendance to Court	\$5,680.00			\$5,680.00
Communities in Schools Intake	\$7,300.00			\$7,300.00
Implementation Plan	\$5,840.00			\$5,840.00
Client Support	\$11,680.00			\$11,680.00
Family Support	\$11,680.00			\$11,680.00
Case Management	\$11,680.00			\$11,680.00
Educational Re-Engagement Client Support	\$4,800.00			\$4,800.00
Plan Support	\$4,800.00			\$4,800.00
School Support	\$4,800.00			\$4,800.00
Family Support	\$4,800.00			\$4,800.00
Case Management	\$4,800.00			\$4,800.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$130,113.00	\$0.00	\$0.00	\$130,113.00

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

Adam Johnson  
 AUTHORIZED SIGNATURE  
 Adam Johnson  
 Printed Name and Title

10/13/17  
 DATE

## CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe

Check which applies:  
PROGRAM EXPENDITURE REPORT ( )

**CONTRACT/GRANT PERIOD:** 18-14484 July 2017 - June 2018

**MATCH EXPENDITURE REPORT (X)**

**BILLING FOR PERIOD OF:** September 2017

**Use this form to budget and request reimbursement for expenditures and to report match requirement.**

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	PREVIOUS BILLINGS	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN	INSERT YOUR CURRENT BILLING IN THIS COLUMN	TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING	
In-Kind 40% Match	\$52,046.00			
Continuum				\$0.00
Intensive Community Monitoring				\$0.00
Communities in Schools				\$0.00
Education Re-Engagement				\$0.00
Demella's Salary Match		\$2,969.31	\$5,848.40	-\$8,817.71
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$52,046.00	\$2,969.31	\$5,848.40	-\$8,817.71

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

**AUTHORIZED SIGNATURE**

**AUTHORIZED SIGNATURE**

10/13/17

DATE \_\_\_\_\_

**Adam Johnson**

Printed Name and Title





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Juvenile Justice Advisory Committee

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### ADDITIONAL INFORMATION

Applicant Contact Name: Richard De Mella

Applicant Contact Title: Juvenile Justice Planner

Applicant Contact Phone: (505) 955-6630

Applicant Contact Email: rmdemella@santafenm.gov

Counties Served: Santa Fe

Congressional District(s): 3

	Name	Amount
Program Names: (in order of funding priority)	1 <u>Intensive Community Monitoring</u>	\$ <u>53,200.00</u>
	2 <u>Communities in Schools</u>	\$ <u>83,220.00</u>
	3 <u>Educational Re-engagement</u>	\$ <u>24,000.00</u>
	4 <u>Truancy</u>	\$ <u>50,000.00</u>
	5 <u></u>	\$ <u></u>



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## CERTIFICATIONS

### Certification of Information and Costs

As the duly authorized representative of the Fiscal Agent, I certify that the enclosed JJAC funding application has been reviewed for accuracy, correctness, and completeness. We further certify that diligence was taken to ensure that the budget is comprehensive and based on sound estimates from reliable sources.

\_\_\_\_\_  
Applicant Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Certifying Official's Signature

\_\_\_\_\_  
Title

### Certification of Cancellation of Funding

As the duly authorized representative of the Fiscal Agent, I certify that should the proposed programs not be initiated within ninety days after the start date of July 1, 2018, the programs will be reevaluated with the possibility that funds allocated to the program may be reallocated. Any costs incurred as a part of the project may become the responsibility of the applicant or subcontractor.

\_\_\_\_\_  
Applicant Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Certifying Official's Signature

\_\_\_\_\_  
Title



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## **NEEDS STATEMENT**

Using your community's needs assessment, the JJAC Strategic Plan, and the provided county statistics, provide a concise and clear description of the problems your continuum is trying to address and how the requested programs will meet your needs.

### **Santa Fe County Kids Count Data**

**21% of families live in poverty.**  
**18% in high poverty**  
**10% of parents without secure employment**  
**46% incur high housing cost**  
**13% disconnected youth not in school or working**  
**57% Pre-K aged children not in school**  
**34.3 per 100,000 death rate ages 1 to 14**  
**13.3 % teens abuse drugs and alcohol**  
**39% Single parent Households**  
**13% adult/parent without HS diploma**  
**10% food insecurity**  
**69% Free or reduced lunch**  
**24% of Students are truant**  
**5% dropout rate**



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### CONTINUUM INFORMATION & BUDGET

All documents must be attached to the application packet

Date your By-Laws were last updated: \_\_\_\_\_

9/14/2017

Date your Strategic Plan was last updated: \_\_\_\_\_

Date your Needs Assessment was last updated: 9/14/2017

Does your Continuum Board Roster currently have youth members?

☐ Yes

☒ No

#### Grant Funds Requested:

Continuum Coordinator \$ 0.00

Per Diem \$ 468.00

Youth Stipends \$ 300.00

**Total Grant Requested:**

\$ \$211,188.00

Match to be provided:

\$ 84,475.

**Total Continuum Budget:**

\$ 295663.00

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## Intensive Community Monitoring

Supervision includes, daily and nightly face to face visits at home, school, athletic participation, employment as well as other extra curricular activities including community programing. The ICM program requires nightly telephone check-ins by each ICM participant. The ICM Coordinator collaborates with JPO to report progress or otherwise on each client, the progress report includes school update home life (is it a good environment) and supervision in the community. The program will maintain weekly reports to JPO in regards to compliance with ICM, court conditions, nightly check ins progress and attendance in school and home. The long term goal is for each client to understand their role as a positive and productive member of the community and to have had enough community and family support, discipline, guidance, and direction to complete probation successfully and not to be subjected to re-arrest. The program is designed to guide, coach, direct and supervise them in their educational, vocational, and behavioral setting in the community rather than being incarcerated.



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## PROGRAM INFORMATION & BUDGET Cont'd

Program Name: Intensive Community Monitoring

Program's Performance Measures: (as outlined by the model program)

The JJPO Risk Assessment Instrument score each participant  
Number of Juvenile offenders accessing ICM services  
Grades, Attendance and overall behavior at school  
Number of contacts made with each client served  
Number of juveniles who complete the requirements of the program  
Reduce Recidivism among ICM participants

### Grant Funds Requested:

Activity	Unit of Measure	Quantity	Cost per Unit	Total for Activity
Intake	Youth	68	\$ 75.00	\$ 5,100.00
Client Support	Hours	650	\$ 40.00	\$ 26,000.00
Family Support	Hours	150	\$ 40.00	\$ 6,000.00
Case Manage	Hours	275	\$ 40.00	\$ 11,000.00
Final Court	Hours	127.5	\$ 40.00	\$ 5,100.00

**Total Grant Requested:** \$ 53,200.00

Match to be provided: \$ 21,280.00

**Total Program Budget:** \$ 74,480.00

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Tier1: School wide services Tier 2: Targeted programs Tier 3: Individual support services include academic assistance, basic needs behavioral interventions services learning enrichment life skills family engagement mental health.



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## PROGRAM INFORMATION & BUDGET Cont'd

Program Name: Communities in Schools

Program's Performance Measures: (as outlined by the model program)

**MONITORING AND ADJUSTMENT/EVALUATION:** Once the site coordinator and their school support team have identified needs and put a plan in place to address those needs, they continue to meet with students, families, teachers and providers to make sure the supports are working. By setting goals with individual students and the school as a whole, they are able to monitor progress and adjust support accordingly. If they find out the plan is not working as well as it could, they bring the right people back to the drawing board to adjust and create a plan that does work for the student. Just as we monitor and adjust the supports we are providing on the ground, CIS also conducts evaluations of the entire CIS model both at the school wide and individual student level. Additionally the CIS National office engages in 3rd party evaluations of the network to ensure fidelity to the CIS model and positive impacts for schools and students. These evaluations some of the most rigorous conducted in the field of Student supports, how CIS is proven to increase graduation rates, decrease dropout rates and i

### Grant Funds Requested:

Activity	Unit of Measure	Quantity	Cost per Unit	Total for Activity
Intake	Youth	146	\$ 50.00	\$ 7300
Implementation	Youth	146	\$ 40.00	\$ 5840
Client Support	Hours	584	\$ 40.00	\$ 23360
Family Support	Hours	584	\$ 40.00	\$ 23360
Case Manage	Hours	584	\$ 40.00	\$ 23360

**Total Grant Requested:** \$ 83,220.00

Match to be provided: \$ 33288

**Total Program Budget:** \$ \$116,508.00



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## PROGRAM INFORMATION & BUDGET

Program Name: Educational Re-engagement Specialist

Is this a new program: ☐ Yes ☒ No

Amount Funded in FY17: \$ 24,000 Amount Requested for FY19: \$ 24,000.00

Youth Served in FY17: 30 Youth to be served in FY19: 30

Model/Best Practice program to be used: \_\_\_\_\_

As cited by: \_\_\_\_\_  
(i.e. [www.ojjdp.gov/mpg](http://www.ojjdp.gov/mpg) or [www.crimesolutions.gov](http://www.crimesolutions.gov), etc.)

### Program Description:

The Educational Re-engagement Specialist (ERS) is to aid youth to re-enroll, re-enter, and re-engage in a school based education setting after leaving detention, or a Residential Treatment Center. The ERS will receive referrals from the JPO or educational institution. The ERS will have knowledge of the county, state and local and private programs that receive and/or send youth to/from jail or detention or treatment centers.

The ERS will assist with: Re-enrolling student back into and education program at their home school or an alternative educational setting with ongoing work with the school to advocate for the youths needs.

Re-entry in the school setting by assisting with in service training and cross-over visit between detention and school to ensure youth awareness of expectations and support

Re-engagement is education by assisting with school based resources including but not limited to tutoring and mentoring; evaluation services and counseling support.

Cultivating family involvement to support school and youth success and periodic evaluations of the transition and success or needed modifications.



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### PROGRAM INFORMATION & BUDGET Cont'd

Program Name: Educational Re-engagement Specialist

Program's Performance Measures: (as outlined by the model program)

Five Key Programming characteristics:

- 1) providing educational experiences that fit students lives
- 2) encouraging supportive relationships with adults and peers;
- 3) providing reliable, consistent support and opportunities to connect with others:
- 4) offering work related skills and practical work experience;
- 5) facilitating or providing access to comprehensive support services

#### Grant Funds Requested:

Activity	Unit of Measure	Quantity	Cost per Unit	Total for Activity
Plan Support	Hours	120	\$ 40.00	\$ 4,800.00
Client support	Hours	180	\$ 40.00	\$ 7,200.00
School Support	Hours	120	\$ 40.00	\$ 4,800.00
Family Support	Hours	60	\$ 40.00	\$ 2,400.00
Case Manage	Hours	120	\$ 40.00	\$ 4,800.00

**Total Grant Requested:** \$ 24,000.00

Match to be provided: \$ 9,600.00

**Total Program Budget:** \$ 33,600.00



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## PROGRAM INFORMATION & BUDGET

Program Name:

Truancy Specialist

Is this a new program: ☐ Yes ☐ No

Amount Funded in FY17: \$ 0.00

Amount Requested for FY19: \$ 50,000

Youth Served in FY17: 0

Youth to be served in FY19:

Model/Best Practice program to be used:

As cited by:   
(i.e. [www.ojjdp.gov/mpg](http://www.ojjdp.gov/mpg) or [www.crimesolutions.gov](http://www.crimesolutions.gov), etc.)

### Program Description:

Santa Fe high School has been identified as the highest rate of truancy in the school district. Over the past two years the Santa Fe Juvenile Probation Office has received over 200 referrals for habitual truancy. The Truancy Specialist is to intervene in the lives of students and families who are displaying chronic absenteeism throughout the school year. The goal of the position is to help families recommit to regular school attendance and academic achievement. The Truancy position is responsible for assisting families and students solve problems that cause the student to be truant (tardy and/or absent). The Truancy position works closely with the school staff and assists the school by keeping all data regarding school-wide truancy up-to-date, establishing and maintaining weekly reports regarding school wide truancy, intervening via phone call and/or meeting with student and families with regarding to on going truancy.

All functions are performed in accordance with established policies, procedures, safety and environmental regulations, facility and computer security policies and procedures. Current functions would include but are not limited to the following:

Ensure that all required documentation, policies and systems for effective record keeping are in place for data collection.

-Contact Family of students when a student is truant.

-Participate in conferences with students families and school staff

-Conduct investigation of truant student

-Create and administer the SFPS truancy letters to the families with the student that is truant

-Participate in weekly site based leadership meetings to discuss the data and create action plans and next steps for truancy prevention efforts.

-Provide written reports and data spreadsheets to the school site counselor and administrative team.

-Develop data collection procedures and baselines for measuring outcomes related to all participating youth to track and monitor truancy and youth disengagement / re-engagement

-Make home visits during and or after school hours to encourage and support re-engagement

-Reach out to community agencies to assist with family needs and supports..



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## PROGRAM INFORMATION & BUDGET Cont'd

Program Name: Truancy

Program's Performance Measures: (as outlined by the model program)

Increase school attendance for targeted population youth.  
Service/Support system connection for target population families  
Increased school engagement with target population youth and families  
Reduction of truant days identified for target population/school.

### Grant Funds Requested:

Activity	Unit of Measure	Quantity	Cost per Unit	Total for Activity
Client Support			\$ 40.00	\$
Family Support			\$ 40.00	\$
Case Manage			\$ 40.00	\$
School Support			\$ 40.00	\$
			\$	\$

Total Grant Requested: \$

Match to be provided: \$

Total Program Budget: \$



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## PROGRAM INFORMATION & BUDGET

Program Name: \_\_\_\_\_

Is this a new program: ☐ Yes ☐ No

Amount Funded in FY17: \$ \_\_\_\_\_ Amount Requested for FY19: \$ \_\_\_\_\_

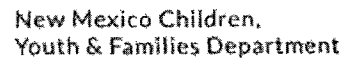
Youth Served in FY17: \_\_\_\_\_ Youth to be served in FY19: \_\_\_\_\_

Model/Best Practice program to be used: \_\_\_\_\_

As cited by: \_\_\_\_\_  
(i.e. [www.ojjdp.gov/mpg](http://www.ojjdp.gov/mpg) or [www.crimesolutions.gov](http://www.crimesolutions.gov), etc.)

**Program Description:**

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**Total Program Budget:** \$ \_\_\_\_\_

**Opportunity  
Santa Fe**

## **OPPORTUNITY SANTA FE: BIRTH TO CAREER**

**FOR A COMMUNITY WHERE ALL CHILDREN AND YOUTH THRIVE**

Opportunity Santa Fe: Birth to Career is responding to the call to do better by our children and youth as a whole community. Over the past years, Santa Fe's providers, organizations and institutions have been listening to families, learning about their needs and ideas and collaborating to address

challenges. Opportunity Santa Fe is about sharing aspirational goals and aligning our community's resources, support networks and providers around children and youth to best support them on a path to success. When families and young people do well, our community as a whole does too.

**A collective impact approach to  
improving the lives and key transitions  
of children and youth across Santa Fe,  
from birth until they enter their careers**

**ACCOMPLISHING MUCH MORE TOGETHER THAN WE CAN ALONE.**

Opportunity Santa Fe is a joint collective impact effort of the Santa Fe Birth to Career Collaboration and the Mayor's Children, Youth and Families Community Cabinet in collaboration with many community partners.

**OPPORTUNITY SANTA FE 2020 & Beyond:**

**What do we ASPIRE Santa Fe to look  
like for our children and youth?**



Santa Fe  
Birth to Career  
Collaboration



City of Santa Fe  
Mayor's Children, Youth &  
Families Community Cabinet

**EXHIBIT**

**C**

Supported by two backbone organizations: the Santa Fe  
and the City of Santa Fe Community Services Department.

# 2020 TARGETS & ASPIRATIONAL GOAL

## LOW BIRTH WEIGHT BABIES

REDUCE PERCENT OF LOW BIRTH WEIGHT BABIES IN SANTA FE

2020 TARGET  
**8.5%**

ASPIRATIONAL GOAL  
(BY 2025): **7.5%**

Baseline 2014: 9.4%

## EARLY CHILDHOOD

### KINDERGARTEN READINESS

INCREASE PERCENT OF STUDENTS ENTERING KINDERGARTEN READY BASED ON KOT ASSESSMENT

2020 TARGET  
**80%**

ASPIRATIONAL GOAL  
(BY 2025): **90%**

Baseline 2014: 54% DIBEL; 78% Pre-K Results

## K-12 SUCCESS

### 3RD GRADE READING

INCREASE LEVEL OF 3RD GRADE READING PROFICIENCY

2020 TARGET

**35%**

(PARCC LEVELS 4,5)

2020 TARGET

**55%**

(PARCC LEVELS 3,4,5)

ASPIRATIONAL GOAL (BY 2030):

**65%**

**90%**

Baseline 2014: SBA: 45% 2015 PARCC: 25% (PARCC Levels 4,5) 45% (PARCC Levels 3,4,5)

### 8TH GRADE MATH

INCREASE LEVEL OF 8TH GRADE PROFICIENCY IN MATH

2020 TARGET

**20%**

(PARCC LEVELS 4,5)

2020 TARGET

**30%**

(PARCC LEVELS 3,4,5)

ASPIRATIONAL GOAL (BY 2030):

**55%**

**75%**

Baseline 2014 SBA: 30.5% and 2015 PARCC: 12% (PARCC Levels 3,4,5)

### ATTENDANCE RATE

INCREASE SCHOOL ATTENDANCE

2020 TARGET: **95%**

Baseline 2014: 92%

### HIGH SCHOOL GRADUATION

INCREASE THE PERCENT OF HIGH SCHOOL STUDENTS WHO GRADUATE ON TIME

2020 TARGET

**80%**

ASPIRATIONAL GOAL  
(BY 2025): **90%**

Baseline 2014: 64%

## PREVENTION & RE-ENGAGEMENT OF DISCONNECTED YOUTH

## POST-SECONDARY SUCCESS & CAREER PATHWAYS

### COLLEGE & CERTIFICATE ENROLLMENT

INCREASE PERCENT OF SFPS HIGH SCHOOL GRADUATES WHO ENROLL IN COLLEGE OR CERTIFICATE PROGRAMS

ASPIRATIONAL GOAL  
(BY 2025): **60%**

2020 TARGET:

**45%**

Baseline 2014: 43% (\*2015: 39%)

### DISCONNECTED YOUTH

REDUCE NUMBER AND PERCENT OF YOUTH BETWEEN AGES 16-24 DISCONNECTED FROM SCHOOL AND JOBS

2020 TARGET

**2,200**

15% OF YOUTH

ASPIRATIONAL GOAL  
(BY 2025): **1800 / 12%**

Baseline 2014: 2,330/15.7% (\*2015: 2,565 / 17.5%)

### DEGREES AND CERTIFICATES

INCREASE NUMBER OF DEGREES AND CERTIFICATES PRODUCED

2020 TARGET: **1400**

Baseline 2014: 1186



# Collaborative Working Groups Currently Supported

## Birth to Career Continuum



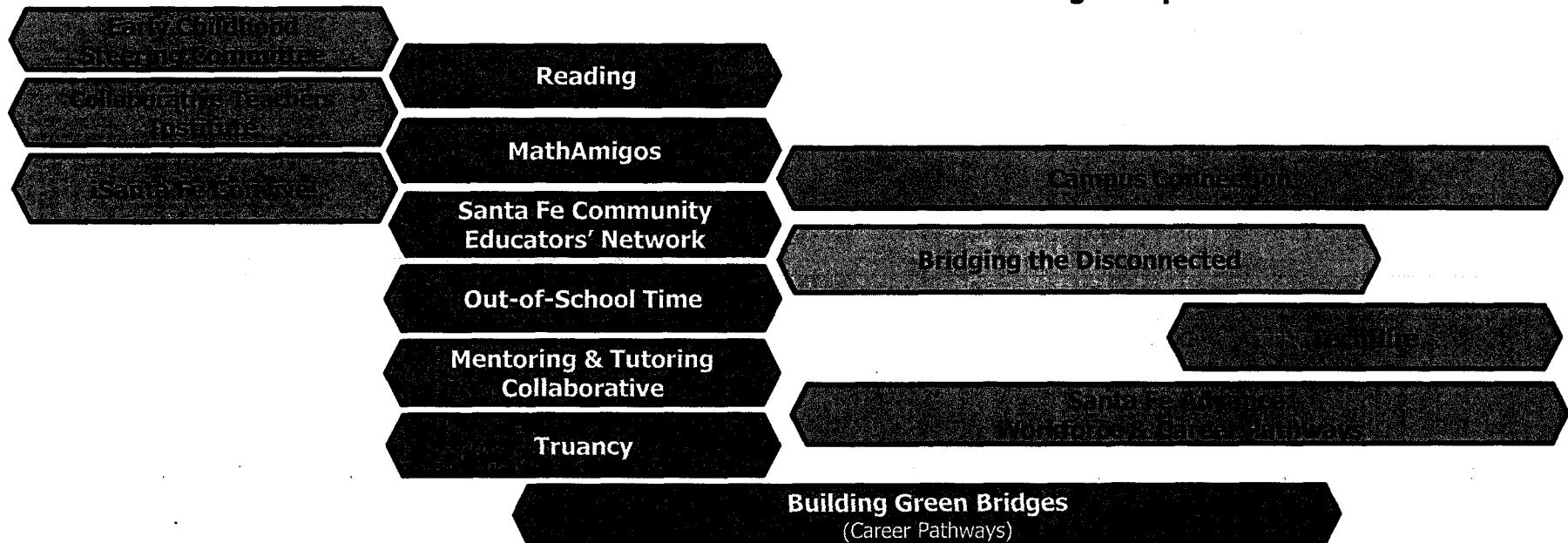
## Mayor's Cabinet Priority Areas

Early Childhood	Mentorship, Leadership, & Education	Prevention & Re-engagement of Disconnected Youth	Workforce Development & Career Pathways
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## Opportunity Santa Fe Aspirational Goals

- Low Birth Weight Babies
- Kindergarten Readiness
- 3<sup>rd</sup> Grade Reading
- 8<sup>th</sup> Grade Math
- Attendance Rate
- High School Graduation
- Disconnected Youth
- College & Certificate Enrollment
- Degrees and Certificates

## Birth to Career Collaboration: Collaborative Working Groups



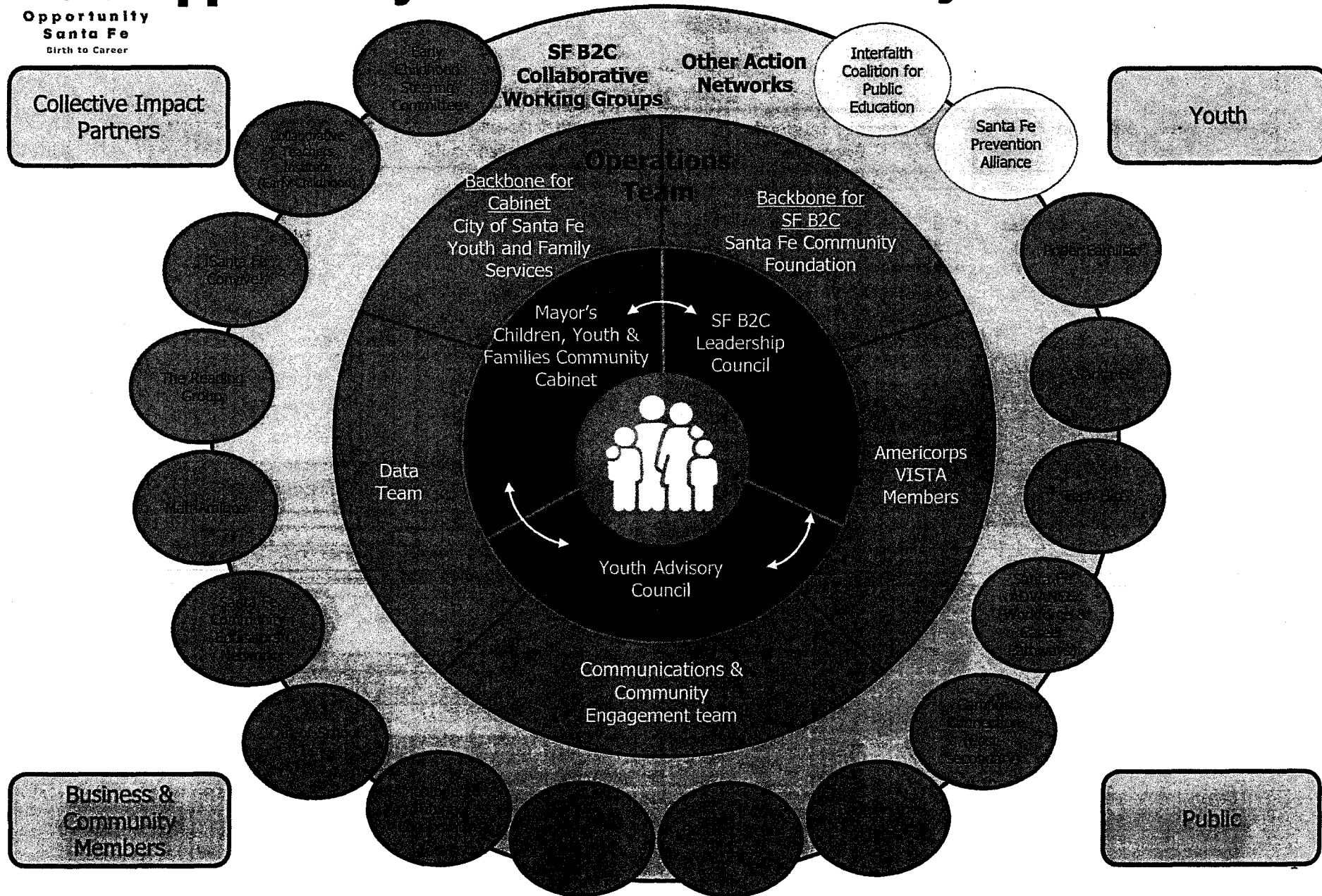
The Collaboration for Student & Parent Leadership: Poder Familiar

1 Santa Fe (Formerly Southside Quality of Life Initiative)



Opportunity  
Santa Fe  
Birth to Career

# Opportunity Santa Fe Accountability Structure



# OPPORTUNITY SANTA FE COLLECTIVE ACTION PLAN 2016-2020



EARLY CHILDHOOD Success

K-12 Success & Youth Resiliency

POST-SECONDARY Success

CAREER Success

Prevention & Re-engagement of DISCONNECTED YOUTH

Mayor's Cabinet PRIORITY AREAS	Early Childhood	Mentorship, Leadership & Education	Prevention & Re-engagement of Disconnected Youth	Workforce Development & Career Pathways
Priority Indicators	<ul style="list-style-type: none"> <li>❖ Low Birth Weight Babies</li> <li>❖ Kindergarten Readiness</li> <li>❖ Prenatal Care in First Trimester</li> <li>❖ PreK &amp; Headstart Enrollment</li> <li>❖ Meeting Developmental Milestones</li> <li>❖ Child abuse and Neglect</li> </ul>	<ul style="list-style-type: none"> <li>❖ Reading &amp; Math Academic Proficiency in 3<sup>rd</sup>, 8<sup>th</sup> and 11<sup>th</sup> grades</li> <li>❖ High School Graduation</li> <li>❖ Attendance</li> <li>❖ Caring adult &amp; peer relationships</li> </ul>	<ul style="list-style-type: none"> <li>❖ #/% of disconnected youth &amp; # re-engaged                             <ul style="list-style-type: none"> <li>- 16-18 re-engaged to school for HS diploma or alternative education</li> <li>- 19-24 re-engaged to education, job or training</li> </ul> </li> <li>❖ Dropout Rate</li> <li>❖ Youth arrest rate</li> </ul>	<ul style="list-style-type: none"> <li>❖ High school graduates enrolling in college / certificate programs</li> <li>❖ # of degree &amp; certificate productions</li> <li>❖ Job within 6 months of graduation</li> <li>❖ Net job flow</li> <li>❖ Earning</li> </ul>
2020 Targets	<ul style="list-style-type: none"> <li>➢ Low birth weight babies reduced to 8.5%.</li> <li>➢ 80% of children are ready for kindergarten</li> </ul>	<ul style="list-style-type: none"> <li>➢ 3<sup>rd</sup> Grade Reading proficiency improved to 35% for levels 4,5 and 55% for levels 3,4,5</li> <li>➢ 8<sup>th</sup> Grade Math proficiency improved to 20% for levels 4,5 and 30% for levels 3,4,5</li> <li>➢ Attendance rate improved to 95%</li> <li>➢ 80% of students graduate high school.</li> </ul>	<ul style="list-style-type: none"> <li>➢ Reduce disconnected youth 16-24 to less than 2200 or 15%</li> </ul>	<ul style="list-style-type: none"> <li>➢ 45% of HS graduates enroll in college or certificate programs</li> <li>➢ 1,400+ degrees and certificated produced</li> </ul>
Collective Action Priorities	<b>Early Childhood Fund</b> Identify gaps and establish a fund to support early childhood funding priorities.	<b>Mentoring &amp; Tutoring Hub</b> Expand access to mentoring and tutoring opportunities with improved coordination and city-wide campaign.	<b>Community-wide Outreach &amp; Campaign</b> Develop collaborative, community-wide outreach for target opportunity youth and create positive public awareness/ support for "opportunity youth".	<b>Post-Secondary Success</b> Support readiness, access and completion for post-secondary degree/certificate for high school students, disconnected youth, and low-skill/income adults
	<b>Early Childhood Public Awareness</b> Develop/support coordinated public awareness and outreach on early childhood issues and resources	<b>Youth Leadership</b> Engage youth in development of solutions through youth leadership, peer mentoring and youth engagement.	<b>Program Mapping Analysis (Research)</b> Conduct analysis of current program and resources for disconnected youth to inform collaborative system development	<b>Career Exploration</b> Expand paid internship, externships and other career exploration opportunities, particularly for low-income students.
	<b>Family Support</b> Expand family support programs that promote child development, parenting skills, and family wellbeing and economic security	<b>Extended Learning</b> Expand access to affordable, quality Out-of-School Time Programs (after school and summer) for all students.	<b>Coordinated Referral System</b> Develop a coordinated entry point & referral system for prevention and effective re-engagement programs.	<b>Workforce &amp; Educational Alignment</b> Assess current workforce-job pipeline with analysis of strategic industries, business needs, and existing workforce dev. & career pathways programs.
	<b>Prenatal Care &amp; Healthy Births</b> Conduct community outreach and work to increase the # of women receiving prenatal care in the 1st trimester and reduce low birth weight babies.	<b>Attendance and Youth Resiliency</b> Build awareness, advocacy and community support for improving attendance and youth resiliency as a key dropout prevention strategy.	<b>Alternative Pathways</b> Enhance and expand alternative pathways options for both school-age and older youth in Santa Fe that: - combine learn & earn opportunities with wraparound support	<b>Career Pathways &amp; Skills Training</b> Develop/align multiple, strategic career pathways in Santa Fe (across MS, HS, PS and other) and other targeted skills training programs.
	<b>Developmental Screening</b> Support routine developmental screening and referral follow-ups for children 0-4 years old.	<b>3<sup>rd</sup> Grade Reading &amp; 8<sup>th</sup> Grade Math (New)</b> Provide targeted interventions to improve academic proficiency for 3 <sup>rd</sup> grade reading and 8 <sup>th</sup> grade math.	- provide multiple options through both school-based and community-based solutions, and - foster less punitive juvenile system with more community-based approaches.	<b>Business Engagement</b> Increase business engagement in developing solutions and actions for career pathways and workforce development.
	<b>Kindergarten Readiness</b> Increase access to quality, affordable early childhood care, education and PreK and support successful transition to Kindergarten.	<b>Wraparound Support (New)</b> Improve access to coordinated, wraparound support services for vulnerable students and families		

Last Updated – April 2017

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

2017/2018 MEETING SCHEDULE

(THIRD THURSDAY OF EACH MONTH)

~~500~~ Market Street Suite 200

October 19<sup>th</sup>, 2017

November 16<sup>th</sup>, 2017

December 21<sup>st</sup>, 2017

January 18<sup>th</sup>, 2018

February 15<sup>th</sup>, 2018

March 15<sup>th</sup>, 2018

April 19<sup>th</sup>, 2018

May 17<sup>th</sup>, 2018

June 21<sup>st</sup>, 2018

July 19<sup>th</sup>, 2018

August 16<sup>th</sup>, 2018

September 20<sup>th</sup>, 2018

October 18<sup>th</sup>, 2018

November 15<sup>th</sup>, 2018

December 20<sup>th</sup>, 2018

