



Agenda

DATE 3/30/18 TIME 8:14a
REVIEWED BY Richard DeMella
APPROVED BY [Signature]

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday April 5th, 2018
4:30 to 5:00 P.M
500 Market Station
Suite 200

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. ACTION ITEM: Approval BAR for Intensive Community Monitoring for \$9,500.00
 - A) Questions for Provider
 - B) VOTE ON ACTION ITEM
- VI. Adjournment

**SF Regional Juvenile Justice Board
Index
Meeting of April 5, 2018**

Item	Description	Page
Cover Sheet		0
Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 4:32 p.m. by Sam Jackson, Chair.	1
Roll Call	A quorum was is reflected in roll call.	1
Approval of the Agenda	Mr. Lovato moved to approve the agenda with a second from Deacon Trujillo which passed by voice vote.	1
Introductions of Board Members and Guests	Discussion Only	1
ACTION ITEM: Approval BAR for ICM \$9,500 A) Questions for Provider B) Vote on Action Item	Discussion Only Mr. Dickson moved to approve the BAR, with a second from Mr. Lindahl which passed by voice vote.	1,2 2
Adjournment	There being no further business to come before the Santa Fe Regional Juvenile Justice Board, the meeting was adjourned at 4:39 p.m.	2
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**Santa Fe Regional Juvenile Justice Board Meeting
Railyard Offices 500 Market Street Santa Fe, NM
April 5, 2018**

1. CALL TO ORDER

The Santa Fe Regional Juvenile Justice Board was called to order at 4:32 p.m. by Sam Jackson, Chair. A quorum was is reflected in roll call.

2. ROLL CALL

Present

Sam Jackson, Chair
Ted Lovato
Richard Lindahl
Mark Dickson
Deacon Anthony Trujillo

Excused/Not Present

Jennifer Romero
Judge Mary Marlowe Sommer

Staff Present

Chris Sanchez, Community Services

Others Present

Heather Vigil Clarke, Youthworks
Linda Vigil, Stenographer

3. APPROVAL OF THE AGENDA

MOTION: Mr. Lovato moved to approve the agenda with a second from Deacon Trujillo which passed by voice vote.

4. INTRODUCTIONS OF MEMBERS AND GUESTS

Introductions were made by those present.

**5. ACTION ITEM: APPROVAL OF BAR FOR INTENSIVE COMMUNITY
MONITORING \$9,500.00**

A.) Questions for Provider

Ms. Vigil Clarke explained the reason for the BAR (See Exhibit A) was to move the remaining funds into the client support category. This will allow more hands on work with the clients.

Mr. Lovato explained how the time for a client is broken down and why it was acceptable to move the monies into that category. Next year it will be easier to project these so that BARS won't be necessary.

A brief discussion was held about the new reporting to CYFD.

Ms. Vigil Clarke states the money will be used up by the end of the school year and CYFD will not get any money back as previous years.

B) VOTE ON ACTION ITEM

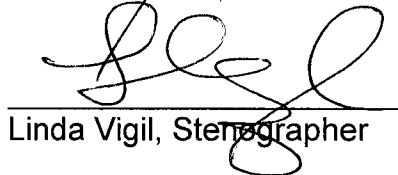
MOTION: Mr. Dickson moved to approve the BAR, with a second from Mr. Lindahl which passed by voice vote.

6. ADJOURNMENT

There being no further business to come before the Santa Fe Regional Juvenile Justice Board, the meeting was adjourned at 4:39 p.m.

SIGNATURES



Sam Jackson, Chair

Linda Vigil, Stenographer

CHILDREN, YOUTH and FAMILIES DEPARTMENT BUDGET, PROGRAM and UNIT ADJUSTMENT FORM

Adjustment No.: 3 X Budget Revision
X Program Funds
 Match Funds

Date: 3/28/2018

Grantee Name: City of Santa Fe Component Adjustment

Contract No.: 18-14484 Project Description Revision

Program Name: ICM Project Schedule Revision

* Use only whole numbers

Line Item Appropriation	Existing Budget	Increase	Decrease	Amended Budget
Continuum Travel	\$468.00			\$468.00
Youth Committee	\$300.00			\$300.00
Intensive Community Monitoring Intake	\$5,100.00		\$1,500	\$3,600.00
Client Support	\$26,000.00	\$9,500		\$35,500.00
Family Support	\$6,000.00		\$3,500	\$2,500.00
Case Management	\$10,965.00			\$10,965.00
Final Count Report	\$5,100.00		\$2,500	\$2,600.00
Attendance to Court	\$4,000.00		\$2,000	\$2,000.00
Communities in Schools Intake	\$7,300.00			\$7,300.00
Implementation Plan	\$5,840.00			\$5,840.00
Client Support	\$11,680.00			\$11,680.00
Family Support	\$11,680.00			\$11,680.00
Case Management	\$11,680.00			\$11,680.00
Educational Re-Engagement Client Support	\$7,200.00			\$7,200.00
Plan Support	\$4,800.00			\$4,800.00
School Support	\$4,800.00			\$4,800.00
Family Support	\$2,400.00			\$2,400.00
Case Management	\$4,800.00			\$4,800.00
Totals:	\$130,113.00	\$9,500	\$9,500	\$130,113.00

*Cannot Decrease under \$300.00

Justification:

Due to the late start of the programming due to City Council timing issues, we would like to move the funding through the line items to allow for more client support options for ICM. In the proposed line item changes, we will have enough funds to cover an additional 20 clients, which is a probable number of clients referrals for the next three months. Currently, our ICM has been billing heavily on Client Support as this is the primary line item that we have encountered as most beneficial in making positive changes with the youth. In addition, the final one and a half months of the fiscal year will be during the SFPS year end, which will allow for additional time with ICM and students to be supervised more regularly.

Continue on a separate page...

I certify the above is required for efficient program operation

Authorized Signature: _____ Title: _____ Date: _____

CHILDREN, YOUTH and FAMILIES DEPARTMENT

Authorized Signature: _____ Title: _____ Approved _____ Date: _____

Disapproved _____

Exhibit A

CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe
 CONTRACT/GRANT PERIOD: 18-14484 July 2017 - June 2018
 BILLING FOR PERIOD OF: 12

Check which applies:
 PROGRAM EXPENDITURE REPORT (X)
 MATCH EXPENDITURE REPORT ()

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Continuum Travel	\$468.00			\$468.00
Youth Committee	\$300.00			\$300.00
Intensive Community Monitoring Intake	\$5,100.00	\$75.00	\$1,744.00	\$3,281.00
Client Support	\$26,000.00	\$3,080.00	\$17,580.00	\$5,340.00
Family Support	\$6,000.00	\$70.00	\$1,500.00	\$4,430.00
Case Management	\$10,965.00	\$410.00	\$5,600.00	\$4,955.00
Final Court Report	\$5,100.00	\$37.50	\$412.50	\$4,650.00
Attendance to Court	\$4,000.00	\$40.00	\$1,070.00	\$2,890.00
Communities in Schools Intake	\$7,300.00			\$7,300.00
Implementation Plan	\$5,840.00			\$5,840.00
Client Support	\$11,680.00			\$11,680.00
Family Support	\$11,680.00			\$11,680.00
Case Management	\$11,680.00			\$11,680.00
Educational Re-Engagement Client Support	\$7,200.00			\$7,200.00
Plan Support	\$4,800.00			\$4,800.00
School Support	\$4,800.00			\$4,800.00
Family Support	\$2,400.00			\$2,400.00
Case Management	\$4,800.00			\$4,800.00
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$130,113.00	\$3,712.50	\$27,906.50	\$98,494.00

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

 AUTHORIZED SIGNATURE

 DATE

 Printed Name and Title