



**DIVISION OF SENIOR SERVICES  
SENIOR ADVISORY BOARD OF DIRECTORS**

Mary Esther Gonzales Senior Center  
1121 Alto Street

Wednesday, March 21, 2018 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – February 21, 2018
- VI. DSS DIRECTORS REPORT
- VII. COMMITTEE REPORTS – By Gino Rinaldi
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

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**SUMMARY OF MINUTES**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD MEETING**

**March 21, 2018**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE(S)</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>INVOCATION/PLEDGE OF ALLEGIANCE</b>		<b>1-2</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>2</b>
<b>APPROVAL OF MINUTES:</b> February 21, 2018	<b>Approved [as submitted]</b>	<b>2</b>
<b>DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT</b>		<b>2-4</b>
<b>COMMITTEE REPORTS</b>	<b>Given by Gino Rinaldi</b>	<b>4-5</b>
<b>UNFINISHED/OTHER BUSINESS</b>		<b>5</b>
<b>NEW BUSINESS</b>	<b>None</b>	<b>5</b>
<b>COMMENTS FROM THE FLOOR</b>		<b>6</b>
<b>DATE AND LOCATION OF NEXT MEETING</b> (Scheduled for April 18, 2018 at 9:30 a.m.)		<b>6</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 10:40 a.m.</b>	<b>6</b>

**MINUTES OF THE**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD OF DIRECTORS**

**March 21, 2018**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Mary Louise Giron, Vice Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, Board Room, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT**

Mary Louise Giron, Vice Chairperson  
Rosemary Trujillo-Gonzales, Secretary  
Bernardo C de Baca  
Toni Ann Gallegos  
Dennis Gonzales  
Virginia Lucero  
Corrine Sanchez  
Rod Winget

**MEMBERS ABSENT**

Andres Romero, Chairperson, excused

**STAFF PRESENT**

Lugi Gonzales, Division of Senior Services  
Gino Rinaldi, Division of Senior Services Director

**OTHERS PRESENT**

Jo Ann G. Valdez, Stenographer

**INVOCATION**

Invocation was led by Dennis Gonzales.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mary Louise Giron and was recited by all present.

## **APPROVAL OF AGENDA**

**Mr. Gonzales moved to approve the agenda as published. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF MINUTES: February 21, 2018**

**Mr. Gonzales moved to approve the Minutes of the February 21, 2018 meeting as submitted. Mr. Winget seconded the motion. The motion passed unanimously by voice vote.**

## **DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT-Gino Rinaldi**

Mr. Rinaldi reported as follows:

### **Public Hearing**

The Division of Senior Services will be hosting a public hearing on May 16, 2018 from 9:00 a.m. to 11:00 a.m. This is the date for the regularly scheduled Board meeting; therefore, there will not be an Advisory Board meeting that day. The Board Members were invited to attend.

### **Town Hall/Public Hearing – State of New Mexico and Area Agency on Aging Contract**

In December, the State of New Mexico indicated that they were going to pull the contract from the Non-Metro Area Agency on Aging-the North Central Agency on Aging, effective February 1, 2018. The Aging and Long-Term Services Department announced last month that the department was ending its contract with the Non-Metro Area Agency on Aging, but they never took the contract back. AAA filed an injunction.

Mr. Rinaldi reported that AAA and the State have agreed to work together and they hosted a public meeting/town hall and there was a lot of attendees who provided feedback or input. Most of the input centered around the SAMS reporting, which is the assessment and data input that is provided to the State. Mr. Rinaldi feels this process needs to be simplified because it has become complex and is consuming a lot of man hours.

Mr. Rinaldi noted that the Division of Senior Services received a memo about a possible 3% cut in federal funding but they have not received any further information about this.

Mr. Rinaldi reported that the Division of Senior Services went through the AAA assessment and they did well. There were some very minor findings, such as the Division of Senior Services is supposed to be doing monthly variance reports and they recommended that they start doing this. They are also supposed to have a Fire Marshall Inspection and this will be done at the end of this month. The Division of Senior Services is working on the responses to the findings.

Mr. Rinaldi noted that reassessments need to be done yearly and the Division of Senior Services are working on getting these done for those individuals who are due for a reassessment, so that they do not risk losing services.

Mr. Gonzales said some people do not know that they need to be reassessed every year. He suggested that this information be put up on bulletin boards and something in the *Senior Scene* newsletter about this.

Mr. Rinaldi offered to write an article for the April edition.

Ms. Giron asked if the Division of Senior Services has fire drills and if so, do they document this.

Mr. Rinaldi said yes, they do fire drills and they are required to do them twice a year.

Ms. Lugi Gonzales said every site is required to have them twice a year.

Ms. Giron asked if everyone knows where to go when there is a fire drill.

Ms. Lugi Gonzales explained that a staff member will make sure everyone is out. People also have to sign in (when they are outside) before coming back in.

### **Age Friendly Resolution/Subcommittee**

Mr. Rinaldi said Chris Sanchez is talking to the new Mayor about the appointees for the subcommittee. Rod Winget has been selected to represent the Board on the Age-Friendly Subcommittee. Five individuals have been identified to serve on the Subcommittee for a first-year term and they are: Rod Winget; Cindy Padilla (former Cabinet Secretary of Aging; Gene Varela (Executive Director of AARP); Ed Romero (Executive Director of Civic Housing Authority); and Larry Martinez (Presbyterian Medical Services). There will also be four members who will be appointed for a two-year term.

### **Appointments**

At the December 20<sup>th</sup> Board meeting, the Board approved a motion that the names of the elected at-large Board Members whose terms expired in January 2018 be submitted to the Mayor - asking him to consider appointing them as the Mayoral appointments. They are: Virginia Lucero, Bernardo C de Baca and Andres Romero. Mr. Rinaldi reported that the Clerk's Office suggested that they wait until the new Mayor comes in and he has not heard anything about the appointments as of yet.

Mr. Rinaldi asked if there were any questions on the Director's Report and there were no questions, so he moved to the Committee Reports.

### **COMMITTEE REPORTS**

Mr. Rinaldi presented the Committee reports as follows:

#### **Nutrition Program**

The numbers for the congregate meals have increased and the Division of Senior Services is seeing more people coming in. Mr. Rinaldi said they may have to resort to some kind of reservation system if the numbers keep going up.

He noted that they are one driver short in the Meals on Wheels program.

Ms. Lucero mentioned that she knew of a client who is receiving Meals on Wheels. The driver drops off a bag of items on Fridays and she does not want this bag. She indicated that she keeps telling the driver so Ms. Lucero suggested that she call the office and inform them that she does not want this bag.

Mr. Rinaldi said the Division of Senior Services has instituted a new form for discontinuation of services. He asked Ms. Lucero to provide the person's name after the meeting and he will take care of it.

Ms. Giron asked where the Division of Senior Services uses Sam's Club to purchase Ensure (nutritional supplement).

Mr. Rinaldi said yes.

Mr. Rinaldi reported that the Division of Seniors Services went through the first round of budget hearings last week and they asked for additional funding for a Case Manager position and for training for staff.

#### **Transportation Program**

The Division of Senior Services saw an increase in the number of units of services for transportation in the month of February. They interviewed for a driver position and offered the position in-house and they are waiting to hear if this has been approved. They expect to be fully staffed in transportation in the next 1-2 months.

**In-Home and Respite Program**

Mr. Rinaldi noted that they are down one respite provider.

**Volunteers**

Mr. Rinaldi reported that the Division of Senior Services seems to be doing well with the Volunteer Program. They are getting ready for the Volunteer Recognition Banquet that will be held at the Convention Center sometime in May. The Board will be provided additional information once it is available. The event will be catered this year.

**Activities:**

There are three trips scheduled for Chimayo for this week.

**Senior Olympics**

Ms. Lugi Gonzales noted that the Senior Olympics events started today. The New Mexico Senior Olympics are doing Indian games on April 4th and they are expecting over 400 people from different tribes and Navajo nation. The Division of Senior Services is providing 450 lunches. This is for the City Senior Olympics and the State Olympic games will be held in July. This is a qualifying year for nationals and nationals will be held next year in Albuquerque. Once the City concludes with their senior Olympics, a picnic/recognition meal will be done in June for the senior Olympics athletes who participated.

**UNFINISHED/OTHER BUSINESS**

Mr. Winget mentioned that the Botanical Garden in Albuquerque is looking for seniors to participate in a planting project. He said this is a wonderful intergenerational event and this is one of the talking points in the Age-Friendly Resolution. Mr. Winget will write something about this to distribute to the Board Members at the next meeting.

Ms. Sanchez asked if there is still a Travel Committee.

Mr. Rinaldi said he did not have an answer at this point.

Ms. Sanchez asked if there is still a Nutrition Committee.

Mr. Rinaldi said he is not sure if there is a need for the Nutrition Committee and their meetings because the information they provide can be given in the Director's Report.

**NEW BUSINESS**

There was no new business.

### **COMMENTS FROM THE FLOOR**

Ms. Giron asked if there were any comments from the floor.

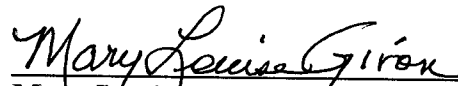
There were no comments from the floor.

### **TIME AND PLACE OF NEXT MEETING**

The next meeting is scheduled for April 18, 2018 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

### **ADJOURNMENT**

There being no further business to come before the Board, Ms. Sanchez moved to adjourn, seconded by Ms. Trujillo-Gonzales, the meeting adjourned at 10:40 a.m.

  
Mary Louise Giron, Vice Chairperson

Respectively submitted by:

  
Jo Ann G. Valdez, Stenographer