



# Agenda

DATE 3/21/18 TIME 8:00a  
PREPARED BY Richard DeMella  
APPROVED BY [Signature]

## SANTA FE REGIONAL JUVENILE JUSTICE BOARD

**Thursday March 29<sup>th</sup> 2018**

**5:15-6:15 P.M.**

**CYFD Offices**

**1920 FIFTH STREET**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. ACTION ITEM: Approval BAR for Educational Re-engagement for \$7,240.00
  - A) Questions for Provider
  - B) VOTE ON ACTION ITEM
- VI. Adjournment

**SF Regional Juvenile Justice Board  
Index  
Meeting of March 29, 2018**

Cover Sheet		<b>0</b>
Call to Order	The Santa Fe Regional Juvenile Justice Board was called to order at 5:15 p.m. by Sam Jackson, Chair.	<b>1</b>
Roll Call	A quorum was is reflected in roll call.	<b>1</b>
Approval of the Agenda	Mr. Lovato moved to approve the agenda as presented, with a second from Mr. Lindahl which passed by voice vote.	<b>1</b>
Introductions of Board Members and Guests		<b>1</b>
ACTION ITEM:		
A) Questions for Provider	Mr. Lovato moved to support the BAR with a second from Mr. Lindahl which passed by voice vote.	<b>1</b>
B) Vote on Action Item		<b>2</b>
Adjournment	There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting was adjourned at 5:20 p.m.	<b>2</b>
Signature Page		<b>2</b>

**Santa Fe Regional Juvenile Justice Board Meeting  
Railyard Offices 500 Market Street Santa Fe, NM  
March 29, 2018  
5:15 p.m. to 6:15 p.m.**

**1. CALL TO ORDER**

The Santa Fe Regional Juvenile Justice Board was called to order at 5:15 p.m. by Sam Jackson, Chair. A quorum was reflected in roll call.

**2. ROLL CALL**

**Present**

Sam Jackson, Chair  
Ted Lovato  
Richard Lindahl  
Jennifer Romero

**Excused/Not Present**

Judge Mary Marlowe Sommer  
Mark Dickson  
Deacon Anthony Trujillo

**Staff Present**

Richard DeMella, City Liaison

**Others Present**

Heather Vigil Clarke, Youthworks  
Linda Vigil, Stenographer

**3. APPROVAL OF THE AGENDA**

**MOTION:** Mr. Lovato moved to approve the agenda as presented, with a second from Mr. Lindahl which passed by voice vote.

**4. INTRODUCTIONS OF MEMBERS AND GUESTS**

Introductions were made by those present.

**5. ACTION ITEM:**

**A) Questions for Provider**

Ms. Vigil Clarke explained the BAR was to move monies into the school support category. They have found the school site need after school tutoring. Ms. Vigil Clarke

explained they also bring youth to their offices for more focused tutoring. There is more progress when it is focused on.

There is a balance and it is almost expended down.

#### **B) VOTE ON ACTION ITEM**


**MOTION:** Mr. Lovato moved to support the BAR with a second from Mr. Lindahl which passed by voice vote.


Mr. DeMella would like to have another meeting to approve one more BAR before the school year is ove. A brief discussion was held and he will try to schedule a meeting next week.

#### **6. ADJOURNMENT**

There being no further business to come before the Santa Fe Regional Juvenile Justice Board the meeting was adjourned at 5:20 p.m.

#### **SIGNATURES:**

  
\_\_\_\_\_  
Sam Jackson, Chair

  
\_\_\_\_\_  
Linda Vigil, Stenographer

**CHILDREN, YOUTH and FAMILIES DEPARTMENT  
BUDGET, PROGRAM and UNIT ADJUSTMENT FORM**

Adjustment No.: 1 X Budget Revision  
 Date: 3/20/2018 X Program Funds  
     Match Funds  
 Grantee Name: City of Santa Fe      Component Adjustment  
 Contract No.: 18-14484      Project Description Revision  
 Program Name: Educational re-engagement      Project Schedule Revision

\* Use only whole numbers

Line Item Appropriation	Existing Budget	Increase	Decrease	Amended Budget
Continuum Travel	\$468.00			\$468.00
Youth Committee	\$300.00			\$300.00
Intensive Community Monitoring Intake	\$5,100.00			\$5,100.00
Client Support	\$26,000.00			\$26,000.00
Family Support	\$6,000.00			\$6,000.00
Case Management	\$10,965.00			\$10,965.00
Final Count Report	\$5,100.00			\$5,100.00
Attendance to Court	\$4,000.00			\$4,000.00
Communities in Schools Intake	\$7,300.00			\$7,300.00
Implementation Plan	\$5,840.00			\$5,840.00
Client Support	\$11,680.00			\$11,680.00
Family Support	\$11,680.00			\$11,680.00
Case Management	\$11,680.00			\$11,680.00
Educational Re-Engagement Client Support	\$7,200.00			\$7,200.00
Plan Support	\$4,800.00		\$4,000	\$800.00
School Support	\$4,800.00	\$7,240		\$12,040.00
Family Support	\$2,400.00		\$2,240	\$160.00
Case Management	\$4,800.00		\$1,000	\$3,800.00
<b>Totals:</b>	<b>\$130,113.00</b>	<b>\$7,240</b>	<b>\$7,240</b>	<b>\$130,113.00</b>

\*Cannot Decrease under \$300.00

Justification:

Provider would like to move more money into the line item for School Support. Helping clients in the program with after school tutoring at the school site and academic support has been far more significant in re-engaging them. This population requires minimum amount of Family Support in order to truly re-engage them back into school with the above support.

Continue on a separate page...

I certify the above is required for efficient program operation  
 Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHILDREN, YOUTH and FAMILIES DEPARTMENT**

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Approved \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Disapproved \_\_\_\_\_

# CHILDREN, YOUTH, AND FAMILIES - EXPENDITURE REPORT

CONTRACTOR/GRANT NAME: City of Santa Fe

CONTRACT/GRANT PERIOD: 18-14484 July 2017 - June 2018

BILLING FOR PERIOD OF: \_\_\_\_\_

Check which applies:  
 PROGRAM EXPENDITURE REPORT ( X )  
 MATCH EXPENDITURE REPORT ( )

Use this form to budget and request reimbursement for expenditures and to report match requirement.

ACCOUNT DESCRIPTION <small>INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN</small>	APPROVED BUDGET <small>INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN</small>	CURRENT BILLING <small>INSERT YOUR CURRENT BILLING IN THIS COLUMN</small>	PREVIOUS BILLINGS <small>TOTAL PREVIOUS BILLINGS LESS CURRENT BILLING</small>	BUDGET BALANCE
Continuum Travel	\$468.00			\$468.00
Youth Committee	\$300.00			\$300.00
Intensive Community Monitoring Intake	\$5,100.00			\$5,100.00
Client Support	\$26,000.00			\$26,000.00
Family Support	\$6,000.00			\$6,000.00
Case Management	\$10,965.00			\$10,965.00
Final Court Report	\$5,100.00			\$5,100.00
Attendance to Court	\$4,000.00			\$4,000.00
Communities in Schools Intake	\$7,300.00			\$7,300.00
Implementation Plan	\$5,840.00			\$5,840.00
Client Support	\$11,680.00			\$11,680.00
Family Support	\$11,680.00			\$11,680.00
Case Management	\$11,680.00			\$11,680.00
Educational Re-Engagement Client Support	\$7,200.00	\$630.00	\$1,270.00	\$5,300.00 ✓
Plan Support	\$4,800.00	\$130.00	\$490.00	\$4,180.00 ✓
School Support	\$4,800.00	\$2,280.00	\$2,510.00	\$10.00 ✓
Family Support	\$2,400.00	\$0.00	\$20.00	\$2,380.00 ✓
Case Management	\$4,800.00	\$200.00	\$1,960.00	\$2,640.00 ✓
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$130,113.00	\$3,240.00	\$6,250.00	\$120,623.00

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

AUTHORIZED SIGNATURE \_\_\_\_\_  
 \_\_\_\_\_  
 Printed Name and Title

DATE \_\_\_\_\_