

CITY CLERK'S OFFICE
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**City of Santa Fe, NM
Regular Committee
Monday, March 19, 2018
05:00 PM – Finance Committee
Council Chambers**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Meeting - February 19, 2018
Item 5a.pdf

6. CONSENT AGENDA

- a) Request for Approval of Sole Source Procurement of Wholesale Service; Sam's Club. (Shirley Rodriguez)
(Adam Johnson)
Item 6a.pdf
- b) Request for Approval of Exempt Procurement in an Amount Expected to Exceed \$50,000 for Advertising, Subscriptions, On-Line Information and Publishing Services for All Departments and Other Entities Represented by the City of Santa Fe; The Santa Fe New Mexican; (Shirley Rodriguez, Adam Johnson)
Item 6b.pdf
- c) Request for Approval to Award RFP #17/41/P and Approval of Professional Services Agreement in the Amount of \$187,500.00 Exclusive of NMGRT for Lodgers Tax Audit; Clifton Larson Allen, LLP. (Christina Keyes)
Item 6c.pdf
- d) Request for Approval of an Amendment to Professional Services Agreement in the Total Amount of \$35,000 for Audit Services; Clifton Larson Allen. (Adam Johnson)
Item 6d.pdf
- e) Request for Ratification of Amendment No. 2 of Addendum #16-0903 to GSA Contract #GS-35F-0265X in the Amount of \$8,495.16 for Kronos Telestaff Implementation Services and Equipment; immix Technology Inc. (Renee Martinez)
Item 6e.pdf
- f) Request for Approval of a Professional Services Agreement Using NM State Price Agreement #50-000-15-00072 in the Total Amount of \$110,755.25 for Construction Services at the Airport; FacilityBUILD, Inc. (Curt Temple)
Item 6f.pdf
- g) Request for Approval of a Professional Services Agreement using NM State Price Agreement # 50-000-15-00072 in the Total Amount of \$130,935.27 for a 24' X 44' Modular Building and Turn Key Installation Services at the Airport (CIP #646); FacilityBUILD, Inc. (Curt E. Temple)
Item 6g.pdf

- h) Request for Approval of Lease Agreement Amendment No. 4 in the Amount of \$21,252 with Jet Center Santa Fe Real Estate, LLC (Nick Schiavo)
[Item 6h.pdf](#)
- i) Request for Approval of Change Order No. 1 in the Total Amount of \$28,603.63 Inclusive of GRT for Contract Final Quantities Adjustment Defouri Bridge Replacement; AUI, Inc. (David Quintana)
[Item 6i.1.pdf](#)
- j) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Total Amount of \$49,062.30 Exclusive of GRT for Additional Design Services; Souder Miller and Associates. (David Quintana)
[Item 6j.pdf](#)
- k) Request for the Approval of the FY 2018-19 Law Enforcement Protection Funds (LEPF) Application in the Total Amount of \$127,200 for the New Mexico Department of Finance & Administration – Local Government Division. (Andrew Padilla, Acting Chief of Police)
[Item 6k.a.pdf](#)
- l) Request for Approval of Procurement Using State Price Agreement 70-7000-16-0002 in the Total Amount of \$26,526.00 for One (1) Vehicle; Don Chalmers Ford-Rio Rancho. (Isabel Lucero)
[Item 6l.pdf](#)
- m) Request for Approval of Professional Services Agreement in the Amount of \$80,876.00 for Two Smartphone Apps; (BounceChat, Inc. (Randy Randall) (Debra Garcia y Griego)
[Item 6m.pdf](#)
- n) Request for Approval of Professional Services Agreement in the Amount of \$110,700 for Software and Data Hosting and Related Services for Fire Department; EF Recovery. (Greg Cliburn)
[Item 6n.pdf](#)
- o) Request for Approval of Professional Services Agreement in the Total Amount of \$315,000 over Three Years for Clinical Supervision and Federal Grant Project Coordination in the Fire Department's Mobile Integrated Health Office; Therapeutic Solutions Consulting, LLC. (Andres Mercado)
[Item 6o.pdf](#)
- p) Request for Approval of a Memorandum of Understanding between the City of Santa Fe and Santa Fe Civic Housing Authority (SFHCA) in the Amount of \$136,706.16 for SFHCA to Act as Project Manager for the Balance of the General Obligation Bond Project A14-1261; Santa Fe Civic Housing Authority. (Gino Rinaldi)
[Item 6p.1.pdf](#)
- q) Request for Approval of a Resolution Directing the City Manager to Identify Resources and Provide Recommendations to the Governing Body for Creating a Multi-Modal Trailhead at Ragle Park North of Zia to Provide Improved Neighborhood Access to the Arroyo Chamiso Trail and to Improve User Experiences at the Two Handball Courts at that Location. (Councilor Harris) (Richard Thompson)
- Committee Review:
- | | |
|---|---------|
| Public Works Committee (postponed) | 2/12/18 |
| Parks and Recreation Committee (approved) | 2/21/18 |
| Public Works Committee (not approved) | 2/26/18 |
| City Council | 3/28/18 |
- Fiscal Impact: None
[Item 6q.pdf](#)
- r) Request for Approval of an Ordinance Amending Section 6-5 SFCC 1987 to Provide for the Participation by the Audit Committee in the Selection of the Internal Auditor and any Contractor Performing Internal Audit

Functions; Modifying the Manner in which Members of the Audit Committee are Appointed; Clarifying and Strengthening the Role of the Audit Committee; and Making Other Such Changes as Necessary. (Councilor Harris) (Kelley Brennan)

Committee Review:

Public Works (approved)	2/26/18
Audit Committee (approved)	3/7/18
City Council (request to publish)	3/14/18
City Council (public hearing)	4/11/18

Fiscal Impact: None

Item 6r.pdf

s) Request for Approval of a Resolution in Support of Continued Operation of the New Mexico Railrunner Express after a 2018 Federal Deadline to Install Positive Train Control on all Commuter and Class 1 Freight Railroads Until Such Installation is Completed; and Supporting the NCRTD Application for an RMRTD SIB Loan to Finance a Portion of Positive Train Control Implementation as well as FTA Grants. (Councilor Ives) (Jesse Guillen)

Committee Review:

City Council 3/28/18

Fiscal Impact: None

Item 6s.pdf

t) Request for Approval of a Resolution in Support of a Community Walking Program to Improve Public Health. (Councilors Lindell, Villarreal, Ives and Rivera) (Sue Perry)

Committee Review:

Parks and Recreation (no quorum)	2/20/18
Bicycle and Trials (approved)	2/21/18
City Council	3/28/18

Fiscal Impact: None

Item 6t.pdf

u) Request for Approval of a Resolution Authorizing the Sale and Consumption of Beer during the Party on the Pitch Soccer Tournament on June 2-3, Pursuant to Section 23-6.2(B) SFCC 1987. (Councilor Ives) (Jennifer Romero)

Committee Review:

Finance Committee	3/19/18
Parks and Recreation	3/20/18
City Council	3/28/18

Fiscal Impact: None

Item 6u.pdf

7. DISCUSSION

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

11. ADJOURN

10. EXECUTIVE SESSION

**SUMMARY OF ACTION
FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
MONDAY, MARCH 19, 2018, 5:00 PM**

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APPROVAL OF MINUTES	APPROVED	2
<u>CONSENT AGENDA</u>		
REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT OF WHOLESALE SERVICES; SAM'S CLUB	APPROVED ON CONSENT	2
REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT IN AN AMOUNT TO EXCEED \$50,000 FOR ADVERTISING, SUBSCRIPTIONS, ON-LINE INFORMATION AND PUBLISHING SERVICES FOR ALL DEPARTMENTS AND OTHER ENTITIES REPRESENTED BY THE CITY OF SANTA FE; THE SANTA FE NEW MEXICAN.	APPROVED ON CONSENT	2
REQUEST FOR APPROVAL TO AWARD RFP #17/41/P AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$187,500 EXCLUSIVE OF NMGR FOR LODGERS TAX AUDIT; CLIFTON LARSON ALLEN, LLP.	APPROVED	2-3
REQUEST FOR APPROVAL OF AN AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$35,000 FOR AUDIT SERVICES; CLIFTON LARSON ALLEN.	APPROVED	3
REQUEST FOR RATIFICATION OF AMENDMENT NO. 2 OF ADDENDUM #16-0903 TO GSA CONTRACT	APPROVED ON CONSENT	3-4

**#GS-35F-0265X IN THE AMOUNT OF \$8,495.16 FOR
KRONOS TELESTAFF IMPLEMENTATION SERVICES
AND EQUIPMENT; IMMIX TECHNOLOGY INC.**

REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$110,755.25 FOR CONSTRUCTION SERVICES AT THE AIRPORT.	APPROVED	4
REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$130,935.27 FOR A 24' X 44' MODULAR BUILDING AND TURN KEY INSTALLATION SERVICES AT THE AIRPORT (CIP #646); FACILITYBUILD, INC.	APPROVED	4-5
REQUEST FOR APPROVAL OF LEASE AGREEMENT AMENDMENT NO. 4 IN THE AMOUNT OF \$21,252 WITH JET CENTER SANTA FE REAL ESTATE, LLC.	APPROVED	5
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 IN THE TOTAL AMOUNT OF \$28,603.63 INCLUSIVE OF GRT FOR CONTRACT FINAL QUANTITIES ADJUSTMENT DEFOURI BRIDGE REPLACEMENT; AUI, INC.	APPROVED ON CONSENT	6
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$49,062.30 EXCLUSIVE OF GRT FOR ADDITIONAL DESIGN SERVICES; SOUDER MILLER AND ASSOCIATES.	APPROVED	6-7
REQUEST FOR THE APPROVAL OF THE FY 2018-19 LAW ENFORCEMENT PROTECTION FEES (LEPE) APPLICATION IN THE TOTAL AMOUNT OF \$127,200 FOR THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION	APPROVED ON CONSENT	7
REQUEST FOR APPROVAL OF PROCUREMENT USING STATE PRICE AGREEMENT 70-7000-16-0002 IN THE TOTAL AMOUNT OF \$26,526 FOR ONE (1) VEHICLE; DON CHALMERS FORD - RIO RANCHO.	APPROVED ON CONSENT	7
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$80,876	APPROVED	7-10

FOR TWO SMARTPHONE APPS; BOUNCECHAT, INC.

REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$110,700 FOR SOFTWARE AND DATA HOSTING AND RELATED SERVICES FOR FIRE DEPARTMENT; EF RECOVERY.	APPROVED ON CONSENT	10
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REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$315,000 OVER THREE YEARS FOR CLINICAL SUPERVISION AND FEDERAL GRANT PROJECT COORDINATION IN THE FIRE DEPARTMENT'S MOBILE INTEGRATED HEALTH OFFICE; THERAPEUTIC SOLUTIONS CONSULTING, LLC.	APPROVED ON CONSENT	10
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REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA FE AND SANT FE CIVIC HOUSING AUTHORITY (SFHCA) IN THE AMOUNT OF \$136,706.16 FOR SFHCA TO ACT AS PROJECT MANAGER FOR THE BALANCE OF THE GENERAL OBLIGATION BOND PROJECT A14-1261; SANTA FE CIVIC HOUSING AUTHORITY.	APPROVED	10-11
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REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO IDENTIFY RESOURCES AND PROVIDE RECOMMENDATIONS TO THE GOVERNING BODY FOR CREATING A MULTI-MODEL TRAILHEAD AT RAGLE PARK NORTH OF ZIA TO PROVIDE IMPROVED NEIGHBORHOOD ACCESS TO THE ARROYO CHAMISO TRAIL AND TO IMPROVE USER EXPERIENCES AT THE TWO HANDBALL COURTS AT THAT LOCATION.	DENIED	11-13
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REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 6-5 SFCC 1987 TO PROVIDE FOR THE PARTICIPATION BY THE AUDIT COMMITTEE IN THE SELECTION OF THE INTERNAL AUDITOR AND ANY CONTRACTOR PERFORMING INTERNAL AUDIT FUNCTIONS; MODIFYING THE MANNER IN WHICH MEMBERS OF THE AUDIT COMMITTEE ARE APPOINTED; CLARIFYING AND STRENGTHENING THE ROLE OF THE AUDIT COMMITTEE; AND MAKING OTHER SUCH CHANGES AS NECESSARY.	APPROVED	13-14
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REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF CONTINUED OPERATION OF THE NEW MEXICO RAILRUNNER EXPRESS AFTER A 2018 FEDERAL DEADLINE TO INSTALL POSITIVE TRAIN CONTROL ON ALL COMMUTER AND CLASS 1 FREIGHT RAILROADS UNTIL SUCH INSTALLATION IS COMPLETED; AND SUPPORTING THE NCRTD APPLICATION FOR AN RMRTD SIB LOAN TO FINANCE A PORTION OF POSITIVE TRAIN CONTROL IMPLEMENTATION AS WELL AS FTA GRANTS.	APPROVED ON CONSENT	14
REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.	APPROVED ON CONSENT	14
REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE SALE AND CONSUMPTION OF BEER DURING THE PARTY ON THE PITCH SOCCER TOURNAMENT ON JUNE 2-3, PURSUANT TO SECTION 23-) SFCC 1987.	NO RECOMMENDATION	15-17
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MATTERS FROM THE COMMITTEE	INFORMATION/DISCUSSION	17-18
10. ADJOURN	ADJOURNED	18-19

**FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
MONDAY, MARCH 19, 2018, 5:00 PM**

1. CALL TO ORDER

The meeting of the Finance Committee was called to order by Councilor Roman Abeyta, Chair, at 5:00 pm on Monday, March 19, 2018, in the City Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Signe Lindell
Councilor Michael Harris
Councilor Carol Romero-Wirth

MEMBERS ABSENT

OTHERS PRESENT

Adam Johnson, Finance Department Director
Becky Casper, Finance Department
Elizabeth Martin for Frances Lucero, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Harris asked to pull items C, D, G, H, J, M, P and R for discussion.

Councilor Romero-Wirth asked to pull item Q for discussion.

Councilor Lindell asked to pull items C, M, Q and U for discussion.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Harris to approve the

Consent Agenda as amended.

VOTE The motion passed unanimously by voice vote.

5. APPROVAL OF MINUTES

Chair Abeyta said for the record he wanted to state that this Finance Committee is a different make up from the one reflected in these minutes.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

6. CONSENT AGENDA

A. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT OF WHOLESALE SERVICES; SAM'S CLUB

Approved on consent.

B. REQUEST FOR APPROVAL OF EXEMPT PROCUREMENT IN AN AMOUNT EXPECTED TO EXCEED \$50,000 FOR ADVERTISING, SUBSCRIPTIONS, ON-LINE INFORMATION AND PUBLISHING SERVICES FOR ALL DEPARTMENTS AND OTHER ENTITIES REPRESENTED BY THE CITY OF SANTA FE; THE SANTA FE NEW MEXICAN.

Approved on consent.

C. REQUEST FOR APPROVAL TO AWARD RFP #17/41/P AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$187,500 EXCLUSIVE OF NMGR T FOR LODGERS TAX AUDIT; CLIFTON LARSON ALLEN, LLP. (Christina Keyes)

Councilor Harris said he did not see professional liability coverage and asked Ms. Keyes to check on that before this item goes to the Governing Body.

Ms. Keyes said she would do so.

Councilor Harris asked is the \$187,000 for the full scope of work for the whole period.

Ms. Keyes said yes.

Councilor Lindell asked when was the last time we ran this audit.

Ms. Keys said the audit started in fiscal year 2015 and the contractor subsequently stepped away from the engagement. We have a new contractor who has stepped in for 15 and 16 and then will move on to the subsequent years.

Councilor Lindell said please make sure we get an update on that audit when it is completed. This is a particularly important one. There were numerous people not paying their fair share and numerous people paying nothing.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

D. REQUEST FOR APPROVAL OF AN AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$35,000 FOR AUDIT SERVICES; CLIFTON LARSON ALLEN. (Adam Johnson)

Councilor Harris asked where do we stand on this. Can you give us an update and what we should expect.

Mr. Johnson said the CAFR was delivered to the auditors last week. At this point in time we have not received any indication that they will request any extension. They are plowing ahead with the work they have. They expect to deliver on the current extension date. If the extension is moved out it will have to be through a request to the State Auditor.

Councilor Harris asked what is the current extension date.

Mr. Johnson said April 13th.

Councilor Harris asked did they notify Mr. Kippenbrock from SWMA and the Buckman Diversion folks.

Mr. Johnson said he will follow up and make sure they did.

Councilor Harris said that has been a cause for concern at the Joint powers Board.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

E. REQUEST FOR RATIFICATION OF AMENDMENT NO. 2 OF ADDENDUM #16-0903 TO GSA CONTRACT #GS-35F-0265X IN THE AMOUNT OF \$8,495.16 FOR KRONOS

TELESTSFF IMPLEMENTATION SERVICES AND EQUIPMENT; IMMIX TECHNOLOGY INC.

Approved on consent.

- F. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$110,755.25 FOR CONSTRUCTION SERVICES AT THE AIRPORT.**

Approved on consent.

- G. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NM STATE PRICE AGREEMENT #50-000-15-00072 IN THE TOTAL AMOUNT OF \$130,935.27 FOR A 24' X 44' MODULAR BUILDING AND TURN KEY INSTALLATION SERVICES AT THE AIRPORT (CIP #646); FACILITYBUILD, INC. (Curt Temple, Nick Schiavo)**

Councilor Harris said items G and F should have been pulled together. Both are parts of a facility for baggage and TSA at the Airport. This modular building allows TSA to set up their administration functions. We are purchasing this unit and leasing it to TSA. Tell us about that.

Mr. Temple said he did not know anything about the lease. That is Nick Schiavo. He is putting in the unit and doing the work for that.

Mr. Schiavo said he has been negotiating with TSA and hopefully by the next Public Works meeting he will have a draft lease. With respect to how much it is, the first year is \$18,000. Then it increases by 2 to 3% per year.

Councilor Harris asked what is the term of the lease.

Mr. Schiavo said TSA is obligated to pay us as long as commercial service and their services are needed at the Airport. This is in the favor of TSA. He is working with TSA on that.

Councilor Harris said he wanted to confirm that the sum of the 2 projects is \$241,000. Are there any other project costs.

Mr. Temple said no, there are not. One of the reasons we are going with facility build is that they are a turn key project. It is the same thing with putting in the modular unit. They will have water and electricity hook ups. They are also putting in a ramp so it will be ADA compatible. The bathrooms will also be ADA compliant.

Councilor Harris asked will TSA handle all their special systems.

Mr. Temple said yes. They will send out their IT specialist. The building is pre wired with

infrastructure.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve this request.

VOTE The motion passed unanimously by voice vote.

H. REQUEST FOR APPROVAL OF LEASE AGREEMENT AMENDMENT NO. 4 IN THE AMOUNT OF \$21,252 WITH JET CENTER SANTA FE REAL ESTATE, LLC. (Nick Schiavo)

Councilor Harris said the term was not filed in this amendment. Will this contract amendment run to 2045.

Mr. Schiavo said that is correct This amendment does not change the term of the contract.

Councilor Harris said amendment 3 runs to June of 2018. Parcel A runs to 2045. The City owns building 3002 and has been leasing it to the Jet Center. Amendment 3 allows them to lease that space until June of 2018. How does that effect this. What happens to that building under amendment 4.

Mr. Schiavo said in his memo in the meeting packet the second bullet explains that it is part of the lease so now the building can go with that lease for the full term to 2045.

Councilor Harris asked building 3002 was in A.

Mr. Schiavo said correct. What this amendment is trying to clarify is that we are changing the size of the parcels and including formally building 3002.

Councilor Harris said he looked at our terminal study and it seems as though these leases would not interfere if we found ourselves expanding or renovating the existing building.

Mr. Schiavo said correct.

Councilor Harris asked so the timing associated with this is not really an issue.

Mr. Schiavo said his understanding is that time is not an issue. They are ready to go.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

I. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 IN THE TOTAL AMOUNT OF \$28,603.63 INCLUSIVE OF GRT FOR CONTRACT FINAL QUANTITIES ADJUSTMENT DEFOURI BRIDGE REPLACEMENT; AUI, INC.

Approved on consent.

J. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$49,062.30 EXCLUSIVE OF GRT FOR ADDITIONAL DESIGN SERVICES; SOUDER MILLER AND ASSOCIATES. (John Romero)

Councilor Harris said he made a mistake. He meant to pull item I and not J.

Councilor Harris said a lot of work goes into this. The process was followed. The way the memo reads the solution for the project is going to be re looked at.

Mr. Romero said yes.

Councilor Harris asked how far along was Souder in the design.

Mr. Romero said this is Federally funded. We were 15% to 30% into the design when Fairway Village came out in force to say they were opposed to it. The new design does save some money. We have gotten approval to use that money to fund the new solution.

Councilor Harris said the new one is less expensive to build so we can use those dollars for design.

Mr. Romero said yes and as right-of-way dollars.

Councilor Harris said he was concerned that we just don't have much there in terms of sidewalks. Will we be able to build a sidewalk up to South Meadows.

Mr. Romero said the funding is restricted to this work. What we are going to do in South Meadows is another project that you will see soon putting in new sidewalks. It will be with City money so it will be more flexible.

Councilor Harris said thank you for keeping this on your radar.

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

DISCUSSION Councilor Rivera asked what changed in the last couple of weeks.

Mr. Romero said we went through the City ENN process and the Federal environmental process.

We sent out mailers to the residents within a certain radius and to the HOA person. The HOA person did not disseminate the information. When they got a new President they asked for another meeting to reconsider it. We felt they had a legitimate reason for asking for that and we provided that.

Councilor Rivera asked is the plan to keep the Cottonwood intersection where it is.

Mr. Romero said yes.

Councilor Rivera said on Cottonwood in its current location, there have been a number of accidents there. Will this effect that at all.

Mr. Romero said he does not believe it will. The problem was a right turn lane and a lot of cars. There are cars turning right and cars wanting to turn left out of the area. There have been a lot of angle crashes. The round about we are going to construct there should alleviate those issues.

Councilor Rivera asked is there no improvement of Fairway Village and how they enter Agua Fria.

Mr. Romero said no. The access is the same.

Councilor Rivera said please keep us apprised of any changes.

VOTE The motion passed unanimously by voice vote.

K. REQUEST FOR THE APPROVAL OF THE FY 2018-19 LAW ENFORCEMENT PROTECTION FEES (LEPE) APPLICATION IN THE TOTAL AMOUNT OF \$127,200 FOR THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Approved on consent.

L. REQUEST FOR APPROVAL OF PROCUREMENT USING STATE PRICE AGREEMENT 70-7000-16-0002 IN THE TOTAL AMOUNT OF \$26,526 FOR ONE (1) VEHICLE; DON CHALMERS FORD - RIO RANCHO.

Approved on consent.

M. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$80,876 FOR TWO SMARTPHONE APPS; BOUNCECHAT, INC. (Randy Randall and Debra Garcia y Griego)

Councilor Harris asked how do we process these services with BounceChat.

Mr. Randall said we released an RFP. We received 9 responses from all over the country. BounceChat won it in a competitive environment.

Councilor Harris asked do we have experience with BounceChat or are they new to the City.

Mr. Randall said yes, they did the app for the Margarita Trail. We personally worked with them.

Councilor Harris said this is for 2 applications. One for general tourism and the other is for arts and culture and the passport app. How many users did we have for the old passport program.

Ms. Garcia y Griego said last year we printed 2,500.

Councilor Harris asked are they all being used.

Ms. Garcia y Griego said there were 500 used and turned in for the year. It is possible they picked up one and never turned it in.

Councilor Harris asked what is the intent of the passport program.

Ms. Garcia y Griego said it gives free admission to youth for arts and cultural events and places.

Councilor Harris asked so it is not for just Santa Fe kids.

Ms. Garcia y Griego said yes, we get kids here who are on vacation or visiting their grandparents.

Councilor Rivera said explain how BounceChat works.

Ms. Garcia y Griego said you go into the iTunes store and download the app. You get a listing of the free offers. You go in and show them the app, they scan it and collect data. As they go off to different organizations they reach different prize thresholds.

Councilor Rivera asked does it work the same for you Randy.

Mr. Randall said the 2 apps are different. Ours is a way finder app. It provides a map and lists all of our businesses. If you put in boots for instance, it brings up all the locations in Santa Fe that sell boots and ranks them in order of distance from you. It will also find restaurants by type of food serves. There is an option where a business can offer a special. It can ping you as you are walking by a restaurant. It might say if you come in here, you can get 20% off of your lunch today.

Councilor Rivera said he just goggled it and it did not give him all that information. He did find a lot of conversations. How easy is it to find the app.

Mr. Randall said BounceChat is the manufacturer. There is no app called BounceChat. We will name the app ourselves. In next years Visitors Guide there will be a whole page about the app and we will put information in all the hotels and on the City website. Once they find out there is an app available the app store makes it readily available.

Councilor Rivera asked if there is significantly more use than in the past are there any additional fees.

Mr. Randall said the number of users does not matter to it.

Councilor Rivera asked are there other municipalities using this.

Mr. Randall said there are some communities that have different forms of this.

Councilor Rivera said it sounds interesting, that is for sure.

Councilor Lindell said we had a app like this last year for the arts.

Mr. Randall said we had the Margarita map this year.

Ms. Garcia y Griego said we had the passport program in the paper form, but not an app. This is the same program.

Councilor Lindell asked will we also be doing the paper map.

Ms. Garcia y Griego said yes, for the first year.

Councilor Lindell said she always gets concerned when we customize things that maybe we could buy off the shelf. We have seen past problems we have created for ourselves. She wants to be very careful about that with this. Her concerns run along the lines of what the time line is on delivery of this.

Ms. Garcia y Griego said it will be launched in July or August.

Councilor Lindell said it seems like we are losing the summer.

Ms. Garcia y Griego said we will use the paper app starting in May.

Councilor Lindell asked do we pay \$100 a month for service on this.

Ms. Garcia y Griego said it comes out to a couple of thousand a month.

Councilor Lindell asked does the contractor have other apps like this that we have tried.

Ms. Garcia y Griego said we have used the Margarita app and a way finder app for Marble Brewery.

Councilor Lindell said the businesses Randy mentioned do they have to pay to be listed.

Mr. Randall said there is no charge to businesses if they have a business license. They are

automatically part of the app.

Councilor Lindell asked how is it updated.

Mr. Randall said any time they update on santafe.org it flows through to this app.

Councilor Lindell asked if this passes could we have a report for the first 6 months and then the following 6 months of usage.

Mr. Randall said of course.

Councilor Lindell said we need an accounting of this Randy. We want to make sure we are marketing it so it does work.

Councilor Romero Wirth asked will local folks who live here be able to use the app.

Mr. Randall said we hope so. It is designed to be beneficial to residents and visitors. The focus is on visitors but it is available for residents as well.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

N. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$110,700 FOR SOFTWARE AND DATA HOSTING AND RELATED SERVICES FOR FIRE DEPARTMENT; EF RECOVERY.

Approved on consent.

O. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$315,000 OVER THREE YEARS FOR CLINICAL SUPERVISION AND FEDERAL GRANT PROJECT COORDINATION IN THE FIRE DEPARTMENT'S MOBILE INTEGRATED HEALTH OFFICE; THERAPEUTIC SOLUTIONS CONSULTING, LLC.

Approved on consent.

P. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA FE AND SANT FE CIVIC HOUSING AUTHORITY (SFHCA) IN THE AMOUNT OF \$136,706.16 FOR SFHCA TO ACT AS PROJECT MANAGER FOR THE BALANCE OF THE GENERAL OBLIGATION BOND PROJECT A14-1261; SANTA FE CIVIC HOUSING AUTHORITY. (Gino Rinaldi)

Councilor Harris said he has concerns about the timing and the upcoming reversion date. The Department signed this in January of 2016 and it is now March of 2018. What has taken so long and are we going to be able to complete this project by the reversion date.

Mr. Rinaldi said the process delays have to do with the previous Director. There was an attempt to coordinate with Civic Housing and the City to jointly utilize our dollars and their dollars to do a major project there. The Board of Finance turned that down. We went back to the drawing board to try to address how we were going to meet the need. The dollars are not enough to make the project whole. We have a second wave of funding coming that will compete it. We are ready to go for this part and we will be able to expend the dollars and do this project within the time frame. We will be able to press on with the second phase after taking it to this Committee and the Governing Body.

Councilor Harris asked who owns the facility.

Mr. Rinaldi said the Authority.

Councilor Harris asked the grant has to come through the City.

Mr. Rinaldi said the City is providing a service there. We are authorized to apply for the GO Bond funding through the State. We make the application and coordinate with Civic Housing to do what we need to do.

Councilor Harris asked this is the first phase.

Mr. Rinaldi said yes.

Councilor Harris asked can you get this money spent by the reversion date. Does it have to be under contract or spent.

Mr. Rinaldi said it has to be expended.

Councilor Harris asked do you have a contractor to do this work.

Mr. Rinaldi said yes, and an architect and plans and design.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

Q. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO IDENTIFY RESOURCES AND PROVIDE RECOMMENDATIONS TO THE GOVERNING BODY FOR CREATING A MULTI-MODEL TRAILHEAD AT RAGLE PARK NORTH OF ZIA TO PROVIDE IMPROVED NEIGHBORHOOD ACCESS TO THE

**ARROYO CHAMISO TRAIL AND TO IMPROVE USER EXPERIENCES AT THE TWO
HANDBALL COURTS AT THAT LOCATION. (Richard Thompson)**

Councilor Romero Wirth asked Mr. Thompson to tell her about this project.

Mr. Thompson said this is a new one for him too. We have a facility at Zia and Yucca for handball. It has a large parking lot of limited design. There is no grading. We have a large cobble entry way into the parking lot. One of the objectives is to improve the surface on the parking lot. This allows users to park to gain access to the trail. There are 3 parks bordering the trail. The idea is to improve the parking lot and put up signage to direct visitors down Yucca Street to the arroyo and across to the trail. It is also to introduce accessible parking for ADA.

Councilor Romero Wirth asked this is all about parking.

Mr. Thompson said yes. There is no connector trail in this project. It is a trail head.

Councilor Romero Wirth said there are no pictures in our packet. Do you have any.

Mr. Thompson said not with him. He can bring them to the next meeting.

Councilor Romero Wirth asked why did Public Works and Land Use turn this down.

Mr. Thompson said the concern was that there was the intention of removing this from future use of any kind. Public Works and Land Use voted to not support it.

Councilor Romero Wirth asked would this preclude other uses.

Mr. Thompson said it is dedicated Park land, but could be removed from the list by an election. It is part of the Charter.

Councilor Harris said he brought this forward. This was perceived to be part of District 4, but is part of District 2 now. For years there was a big stockpile of dirt there for no good reason. Mr. Catanach found a spot for that fill material to be used. He started to look at it and realized that a bit downstream at Arroyo Chamisa you always see cars parked along Camino Carlos Ray on the street. They park right by the trail so it disturbs the site lines. He felt that we don't have a good mid point access parking lot for the trail. He proposed this to improve safety and for a beneficial use. There will be safe access from the parking lot to the Arroyo Chamisa Trail. We don't have adequate parking for the trail in that section. It is just that simple.

Councilor Lindell said this is a piece of property that we talked about for a housing project not that long ago. If we proceed on this, this piece of property gets eliminated for affordable housing in the future. She does not think that would be right to eliminate that prior to doing the citywide inventory we are undertaking. She is unable to support this.

Councilor Rivera said Councilor Lindell summarized what we talked about at Public Works. The Resolution asks for revenue sources to be located. The multi-model trail head has no connection to the trail at all and that has always been a question and consideration. The main thing was to keep it on the list until the inventory is completed. He would like to continue to wait for that process before we go on to anything else.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Rivera, to deny the request.

DISCUSSION Councilor Romero Wirth asked if we deny this what happens. Can you table these things for more information.

Chair Abeyta asked what is the next step if this is denied.

Mr. Johnson said the spirit of the discussion was to see the other process completed. We could put this on the CIP as an unfunded project until all is resolved. Traditionally the Finance Committee has not tabled items. They have just approved or denied. It was denied at Public Works and stopped there.

Ms. Brennan, City Attorney, said she wanted to make sure that you are aware that under the rules something that is not supported by one City Committee does not advance to the Governing Body.

VOTE Chairman Abeyta requested a roll call vote. It was as follows:

Councilor Romero Wirth, yes; Councilor Michael Harris, no; Councilor Signe Lindell, yes; Councilor Christopher Rivera, yes; Chair Roman Abeyta, yes.

The motion passed by a vote of 4 yes and 1 no on a roll call vote.

R. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 6-5 SFCC 1987 TO PROVIDE FOR THE PARTICIPATION BY THE AUDIT COMMITTEE IN THE SELECTION OF THE INTERNAL AUDITOR AND ANY CONTRACTOR PERFORMING INTERNAL AUDIT FUNCTIONS; MODIFYING THE MANNER IN WHICH MEMBERS OF THE AUDIT COMMITTEE ARE APPOINTED; CLARIFYING AND STRENGTHENING THE ROLE OF THE AUDIT COMMITTEE; AND MAKING OTHER SUCH CHANGES AS NECESSARY. (Kelley Brennan)

Councilor Harris said even before the fraud assessment he met with members of the Audit Committee. They had found that their role needed to be strengthened and modified. The McHard report brought that to light. In the cover memo from Mr. Johnson there are 6 core issues. The 6th one talks about the failure of our internal auditors to identify and raise concerns to management. There needs to be some changes. There has been a lot of discussion between him, Ms. Brennan and 3 members of the Audit Committee, whom he recognized in the audience. He asked Mr. Guillan to prepare a clean version of the amendment. There has been a lot of discussion about how to proceed. This amendment allows the Audit Committee to bear down when necessary.

Ms. Brennan said she would like to add that in some respects the Audit Committee was created to be independent, but the Ordinance in some ways separates it from the every day operations of the City. The oversight was different. This makes it clear that they have input and review of every kind of audit investigation of the City. It represents a lot of thinking on the part of the community and lessons learned.

Chair Abeyta said he liked the language where members of the Committee participate in the scoring of RFPs. Their experience is important. How do we ensure that their input is given if they are not on the evaluation committee.

Ms. Brennan said it provides on page 5, lines 20 to 22, for the recommendation and adoption of administrative procedures that the Committee will work on. The procedures would be adopted by Resolution.

Chair Abeyta asked are you satisfied with that response Councilor Harris.

Councilor Harris said we started to put in a lot of detail, but this is what we went to.

Councilor Rivera said now that we have a full time Mayor it seems like we have left that position out of the document in various places. It refers to the City Manager in multiple places, but not to the Mayor. He is not sure about that.

Ms. Brennan said in this case it should be the City Manager who is still the CEO for the City and would oversee those details. The Mayor has a relationship with the Manager he appoints so any concerns from him would be addressed.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

S. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF CONTINUED OPERATION OF THE NEW MEXICO RAILRUNNER EXPRESS AFTER A 2018 FEDERAL DEADLINE TO INSTALL POSITIVE TRAIN CONTROL ON ALL COMMUTER AND CLASS 1 FREIGHT RAILROADS UNTIL SUCH INSTALLATION IS COMPLETED; AND SUPPORTING THE NCRTD APPLICATION FOR AN RMRTD SIB LOAN TO FINANCE A PORTION OF POSITIVE TRAIN CONTROL IMPLEMENTATION AS WELL AS FTA GRANTS.

Approved on consent.

T. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.

Approved on consent.

U. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE SALE AND CONSUMPTION OF BEER DURING THE PARTY ON THE PITCH SOCCER TOURNAMENT ON JUNE 2-3, PURSUANT TO SECTION 23-) SFCC 1987. (Jennifer Romero)

Councilor Lindell said she attached a memo to this requiring liquor license insurance. If we move forward she hopes we will include this. What is the set up for selling alcohol at this event.

Mr. Thompson said he is standing in for Jennifer Romero. She had her baby. If you are familiar with soccer valley there are no structures. There would be a tent with a fenced beer garden. Attendees would not be able to leave that area to imbibe.

Councilor Lindell asked you have to stay inside that fence.

Mr. Thompson said yes.

Councilor Lindell said she assumes that no children are allowed in there.

Mr. Thompson said no unattended minors. He will look into that to be sure.

Councilor Lindell asked are minors allowed in a drinking establishment at night. She did not expect him to know that.

Mr. Thompson said he will get that answer. The event will be done by 6:00 pm.

Councilor Lindell asked are tournaments played on the soccer fields in Bernalillo.

Nick Smith said yes.

Councilor Lindell said the thing she is concerned with is that this have been bubbling up for her. We have always been supportive of these requests, but she is starting to feel that we don't do any sports activities that we don't have alcohol at. It is every activity within the City. Sure it adds to the enjoyment for some people and some don't care for it. She does not know if not having alcohol keeps teams from participating.

Mr. Smith said no. We have found that after a game people will sit and have a glass of beer then go back to their hotel and go out to dinner. It is more part of a whole ambience.

Councilor Lindell asked does the City profit from this.

Mr. Smith said no, the vendor donates the money to the soccer complex. The brewer pays taxes to the City.

Councilor Romero Wirth asked can you tell me more about the tournament.

Mr. Smith said he tournament started 3 years ago at Santa Fe Downs. It is an adult tournament. There were 10 teams to start with. Last year the Pueblo of Pojoaque cancelled with 2 days notice so we moved to Bernalillo.

Councilor Romero Wirth asked are there teams from all over the country.

Mr. Smith said last year the teams were from Albuquerque, but we are reaching out.

Councilor Romero Wirth asked how many New Mexico teams come.

Mr. Smith said 16 teams.

Councilor Romero Wirth asked are there more Albuquerque teams or more Santa Fe teams.

Mr. Smith said more Albuquerque teams. There are more youth tournaments in Albuquerque.

Councilor Romero Wirth asked are there any concerns that without alcohol this tournament would leave town.

Mr. Smith said no, it is not a make or break situation. We were trying to discourage people from bringing their own alcohol and drinking in the parking lot. That is harder to control.

Mr. Thompson said the City requires \$1 million in casualty and loss insurance for any event on City property. It is common practice.

Councilor Harris said the adult tournament is getting a life of its own. People should be able to have a beer at the end of the day.

Councilor Rivera said he is a strong supporter of youth and adult soccer however we continue to deal with an enormous DWI problem that we have in our community and deaths related to alcohol. He can't support this. He is surprised Councilor Ives put this on for a Committee he is not a member of. He is unable to speak on it. If it fails tonight it does not have a chance to go to the Governing Body. We have the ability to move this forward without recommendation.

MOTION A motion was made by Councilor Rivera, seconded by Councilor Lindell, to move the request forward with no recommendation.

VOTE The motion passed unanimously by roll call vote.

Councilor Romero Wirth, yes; Councilor Harris, yes; Councilor Lindell, yes; Councilor Rivera, Chair Abeyta, yes.

Councilor Lindell asked did you mean to include the liability insurance amendments in that as well.

Chair Abeyta said let the record show that the amendments were included in that motion.

7. MATTERS FROM STAFF

None.

8. MATTERS FROM THE COMMITTEE

Councilor Harris said he would like to confirm when the budget hearings will be.

Mr. Johnson said they are planned for the week of April 16th. That will be confirmed this week.

Mr. Johnson said on the 16th the hearings will begin at 9:00 am and go to noon, break for lunch , then resume from 1:00 pm to 3:00 pm or 4:00 pm. On that day the regular Finance Committee will meet after that at 5:00 pm. On Tuesday through Wednesday of that week the budget hearings will follow the same schedule as the hearings on Monday. On Thursday we will start at 9:00 am with the end time to be determined by how much we have left to do.

Councilor Rivera said he has a full time job and needs to get approval from a few people to be off. That is how it traditionally has been done, but that does not mean we have to do it that way.

Chair Abeyta said he knows it is hard to take off four days in a row to deal with the budget.

Councilor Harris said these are long sessions. You want to start off fresh. In the past it has worked out pretty well.

Chair Abeyta said to somewhat accommodate Councilor Rivera lets have an agenda for each day and stick to it so that he can be sure to be there for the items he is most interested in.

Councilor Harris said he would like to allow Mr. Johnson to explain how he is going to deliver the information to us. It is his understanding that we will still have a budget book this year and have it on line. Having that in a timely way is important.

Mr. Johnson said we are targeting the budget book to be the basis for most of the conservation for the hearings. The online version will be available prior to the hearings. We are targeting April 2nd for the budget book to be completed. That is 14 days ahead. We can work with Councilor Rivera on the schedule as well.

Councilor Rivera said that sounds good.

Chair Abeyta asked if it would be possible to add staff members email addresses to the Finance Committee agendas in order to allow Councilors to contact staff with questions they have prior to the meeting.

Mr. Johnson said he will look at what fields are available.

Chair Abeyta asked if the Committee wants a copy of the questions he asks staff.

Councilor Harris said he does not. It has been his practice as well to forward questions to staff prior to the meeting.

Chair Abeyta said he has no problem with Committee members asking any questions.

Councilor Rivera said we need to check to see if that constitutes a rolling quorum.

Mr. Johnson said he will follow up on that.

Councilor Rivera said staff has had some concerns about putting their contact information on agendas if it is a controversial issue. They might be inundated with emails from the public.

Chair Abeyta said it is not a big deal. We can continue to talk about it.

Councilor Harris said he noticed this evening we approved change orders and contract amendments. Can you, Adam, give us a quarterly report on the numbers of amendments and change orders we approve. The concern is we are doing something wrong if there is a large number of them. For example, for the IT project we seem to be approving a lot of them. We can see how they add up over a year.


Mr. Johnson said that is a really good point. Unfortunately with the current system we don't have a smart surgical database of contractors. In the future you can search for that information. Currently we have to build a manual system to show it. He will have some conversations with staff to see how to accomplish that in the new system.


Councilor Harris said that is a familiar refrain from him as well. That is why he asked to be on Public Works this go round. We need to be really thinking about a total project budget and cost. He wanted to ask about the Defour bridge. He wanted to see the design contract. We need to see all the design elements. He gave an example of a recent trial project where he intervened and saved the City money. This is something he will be saying loud and long. Everyone needs to think about the total project budget and costs. That will allow us to know where things stand.

Chair Abeyta said he would prefer that these change orders go to CIP and Public Works before they come to us.

10. ADJOURN

There being no further business before the Committee the meeting adjourned at 6:42 pm.


Councilor Roman Abeyta, Chair


Elizabeth Martin, Stenographer