

## BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING

Wednesday, February 21, 2018,

5:30 p.m. – 7:30 p.m.

City Hall, 200 Lincoln Ave

CITY CLERK'S OFFICE

DATE 2/14/18 TIME 4:19 PM

SERVED BY Leroy Pacheco

RECEIVED BY [Signature]

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES FROM JANUARY 17, 2018
5. CITIZEN COMMUNICATIONS FROM THE FLOOR
6. COMMUNICATIONS FROM OTHER AGENCIES
  - a. City Trails Coordinator Report – SF Conservation Trust (Tim Rogers)
7. INFORMATION, DISCUSSION & ACTION
  - a. Roadway & Drainage Section Project Updates – Guadalupe, Hospital Drive, Zia Road Striping, etc. (David Quintana)
  - b. La Tierra Trails – recommendation for remaining funds expenditure (Charlie O'Leary)
  - c. Traffic Garden/Bicycle Playground Design (MPO hosting Steve Durrant, Alta Planning)
  - d. Update of Santa Fe Bikeways & Trails Master Plan – SF MPO (Erick Aune)
  - e. A RESOLUTION AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE. (Councilor Maestas) (*To be determined*)  
  
Committee Review:  
Bicycle and Trails Advisory                      2/21/18  
City Council    2/28/18  
Fiscal Impact: None
  - f. WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY. (Mayor Gonzales, Councilors Ives, Rivera, Trujillo, Villarreal and Maestas) (Mark Tibbets)

Committee Review:

Bicycle and Trails Advisory

2/21/18

- g. A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH. (Councilors Lindell, Villarreal, Ives, Rivera and Dominguez) (Sue Perry)

Committee Review:

Bicycle and Trails Advisory Committee	2/21/18
Finance Committee	3/5/18
City Council	3/14/18
Fiscal Impact: None	

8. BTAC SUBCOMMITTEE COMMUNICATIONS

- a. On Road Subcommittee (Stephen Newhall)
  - February 21, 2018 Guadalupe Street Liaison Committee Meeting Report
- b. Off-Road Trails (Charlie O'Leary)
- c. Education Committee (Jennifer Wellington)

9. STAFF COMMUNICATIONS

10.COMMITTEE COMMUNICATIONS

11.COMMUNICATIONS FROM THE CHAIR

12.ADJOURNMENT

***Next Scheduled Meeting for BTAC is February 21, 2018. Agenda & Packet Material due no later than February 12, 2018. Please submit via email [lnpacheco@santafenm.com](mailto:lnpacheco@santafenm.com)***

**Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.**

Bicycle and Trails Advisory Committee  
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February 21, 2018

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Call to Order	Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:42 p.m. at the City Council Chambers in Santa Fe, New Mexico.	1
Roll Call	A quorum was established at 5:46 p.m.	1
Approval of the Agenda	Mr. Newhall moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.	1
Approval of Minutes from January 17, 2018	Mr. Newhall moved to approve the minutes of January 17, 2018 as amended with a second from Mr. O'Leary which passed by voice vote.	2
Citizen Communications from the Floor	Discussion Only	2
a. City Trails Coordinator Report		3
b. ADA Coordinator		
Information/Discussion/Action		
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b.) La Tierra Trails-recommendation for remaining funds expenditure	Discussion Only	5 5
c.) Traffic Garden/Bicycle Playground Design		
d.) Update of Santa Fe Bikeways & Trails Master Plan	Discussion Only	5
e.) A Resolution amending Resolution 2000-33 establishing the Public Safety Committee to provide for the appointment of a BTAC member to serve on the committee.	Mr. Newhall moved to approve the Resolution and designate Ms. Wellington as the BTAC member to sit on the Public Safety Committee with a second from Ms. Robinson which passed by voice vote.	5,6
f.) A Resolution supporting continuing efforts to invest and promote Santa Fe's walkability and to achieve the highest designation as a walk friendly community.	Mr. O'Leary moved to approve the resolution with a second from Mr. Martin which passed by voice vote.	7
g.) A Resolution in support of a community walking program to improve public health	Mr. Newhall moved to approve the resolution with a second from Ms. Wellington which passed by voice vote.	7
BTAC Subcommittee Updates		
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• Off Road Trails		
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• Education Subcommittee		

Staff Communications	Discussion Only	8
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Communications from the Chair	Discussion Only	8
Adjournment	There being no further business to come before the Bicycle and Trials Advisory Board the meeting was adjourned at 7:37 p.m.	8
Signatures		8

**BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING**  
**City Council Chambers 200 Lincoln Ave. Santa Fe**  
**February 21, 2018 – 5:30 PM – 7:30 PM**  
**MEETING MINUTES**

**1. CALL TO ORDER**

Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:42 p.m. at the City Council Chambers in Santa Fe, New Mexico. A quorum was established at 5:46 p.m.

**2. ROLL CALL**

**Present:**

Councilor Joseph Maestas, Chair  
Preston Martin  
Charlie O'Leary  
Jennifer Wellington  
Shelley Robinson  
Stephen Newhall

**Absent/Excused:**

Mark Sani  
Gretchen Grogan  
Tomas Rivera

**Staff & Others Present:**

Leroy Pacheco, Staff Liaison  
Tim Rogers, Santa Fe Conservation Trust  
City ADA Coordinator  
Steve Durrant, Alta Planning  
Erick Aune  
David Quintana, Project Manager City of Santa Fe  
Linda Vigil, Stenographer

**3. APPROVAL OF AGENDA**

A discussion was held, it was decided to move BTAC Subcommittee reports before informational items to approve appointments for the subcommittees, to allow the new City ADA Coordinator to introduce himself after communications from the floor and also a correction to the dates of the next meeting and deadlines.

**MOTION:** Mr. Newhall moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.

#### **4. APPROVAL OF MINUTES FROM January 17, 2018**

*Corrections:*

Page 4, ~~Mr. Bronwell~~ change to Bonwell

Page 2, ~~Mr. Hurlacher~~ change to Hurlocker

**MOTION:** Mr. Newhall moved to approve the minutes of January 17, 2018 as amended with a second from Mr. O'Leary which passed by voice vote.

#### **5. CITIZEN COMMUNICATION FROM THE FLOOR**

Christopher Cretella (4503 B Country Club Road) works with the Master's Program, he has teamed up with Bike Santa Fe. The program will also help promote bicycle use and safety, trail maintenance, and teach the students bicycle repair projects. Mr. Cretella will bring some of the students to present at a future meeting. Mr. Cretella shared a story about a student who had a bicycle and was riding on a trail, he was discouraged with his bike. Ms. Wellington allowed him to use one of her old bicycles and he is now enthused.

Ms. Robinson asked if the class is elected. Mr. Cretella states they have a Friday community service class, these students chose this to do.

Tim Touchstown (2600 W. Zia Road) is new to Santa Fe from Austin, Texas. He wanted to share his comments on the mutli-use trails that cross busy roads, there isn't any stripping or flashing warning. He would like to see other buttons to press to flash warnings. He reviewed other state statistics and the hazards here in Santa Fe. Mr. Touchdown explained the shoulders have a lot of debris which makes it dangerous to cycle.

#### **6. COMMUNICATIONS FROM OTHER AGENCIES**

##### **a. City Trials Coordinator Report**

Mr. Rogers reviewed the report included in the packet. (See Exhibit A) Mr. Rogers discussed that there will be volunteers from the Masters Program working on trails. The County has a similar program. There was approval to begin work on the Dog trail connector trail, a clear tread path has started.

Mr. Rogers reported that the community ride and bike day at the capital went well. Field trips are scheduled and they will complete their 100th trip. There is the VAMONOS Resolution later in the agenda there will be walks scheduled from May to October.

Mr. Rogers reported there were some comments submitted to Surroundings regarding the Museum Hill trail, he wasn't able to see the drawings. The process seems to be more inclusive. The proposal is to continue Camino Lejo and Camino Corrales, Mr.

Rogers expressed his concern with the design of the trail and the side paths. A copy of the AASHTO regulations were passed out. (See Exhibit B)

Ms. Wellington agreed the trails need to be concentrated on being separated from the busy roads.

**b. City ADA Coordinator**

Mr. Daniel Fernandez, the new liaison for the Mayors Committee on Disability introduced himself to the BTAC members. He invites the BTAC Committee to utilize him when there are projects being planned.

Mr. Fernandez has received some standards for outdoor development, there is information on trail design and tips on materials that can be used for the trails. He is at the Railyard location and is always available to meet. He will be here to meet with the members if they have questions.

Councilor Maestas asked about the city wide ADA assessment. Mr. Fernandez will get an update.

**7. BTAC SUBCOMMITTEE REPORTS**

Councilor Maestas discussed the new subcommittees and chairs and appointed members. (See Exhibit C)

*APPOINTMENTS:*

Business Bicycle Business Subcommittee: Mr. Martin will chair, David Bell and Mike Chapman will be members.

Education Committee: Ms. Wellington will chair, Chris Cretella, Irene Osulla (the cyclist who was hit-she wanted to be involved in creating better awareness for safety) will be members.

On Road Subcommittee: Stephen Newhall will Chair, he will be looking for some new members. Mr. Touchstown will volunteer.

Off Road Subcommittee: Mr. O'Leary will Chair, Bill Roth and Dean Frye will be members.

*REPORTS:*

Local Bicycle Business Subcommittee- Mr. Martin had no report. He discussed the idea to have a route system to send tourists on with different colors. Easy, Medium and Expert rides. They realize there isn't any recognition by the City on electric bicycles,

there are standards to regulate them, and they can borrow from another model.

Education Subcommittee- Ms. Wellington explained they have discussed more classes and visiting with the Police Department for safety concerns.

On Road Subcommittee- Mr. Newhall would like to have Santa Fe as one of the most bike friendly cities. In town he would like to finish marking the Route 66 signage.

Off Road Subcommittee- Mr. O'Leary would like to grow the off road trails, and single track trails. Mr. O'Leary discussed the new wilderness plans that will impact the trail system.

## **8. INFORMATION, DISCUSSION AND ACTION**

### **a. Roadway & Drainage Section Project Update- Guadalupe, Hospital Drive, Zia Road Striping etc.**

#### **Guadalupe-**

Mr. Quintana reported there was a Guadalupe liaison meeting yesterday, they are still discussing connectivity. There will be another public meeting on March 29, 2018 to discuss alternatives. They are following federal procedures and are in Phase 1 A where they review the options and alternatives. Mr. Quintana explained the phases and how the process works.

Mr. O'Leary how do they chose the final design? Mr. Quintana states they use a matrix and a host of factors. Mr. O'Leary asked if Council gets to vote or pass the final. Mr. Quintana explained how they gather stakeholders and involve the public, historic preservation and the efforts they are exhaustive.

Ms. Robinson asked if this is the second public meeting, are they needing public feedback or will they already have options for the public to vote on? Mr. Quintana explained they are still gathering input and will reach out to the businesses as well.

#### **Hospital Drive-**

Mr. Quintana explained that when the hospital was permitted for construction, this was done as a traffic calming effort. Councilor Maestas asked if that is standard traffic calming measure. Mr. Quintana stated they can look at the option of painting a bike lane there is enough room for one.

Ms. Wellington states the City has lost ground on Guadalupe and Hospital Drive. Bike lanes should be primary in getting the city more Bike Friendly.

Mr. Newhall discussed the parking issue and the lot used for parking. Was there a study to show that parking was needed? Mr. Quintana would have to research that.



Mr. O'Leary asked about restriping a bike lane and could they have the bump outs reduced. Mr. Quintana states there may be room to add the lane without reducing the bump outs. Councilor Maestas agreed.

Mr. O'Leary discussed the striped crossings in some areas, there are some trails around the hospital that have bad connectivity.

Ms. Robinson discussed the speed limit, if there is a slow zone that may discourage drivers to drive on it. Mr. Quintana states they would have to research that because of the close proximity to the hospital. They will have to conform to UTO standards. They can change signage to slow them down.

### **Zia Restriping-**

Mr. Quintana explained they will get plans to Mr. Pacheco for the next meeting. They have the contractor coming back to fix the layout.

### **b. La Tierra Trails-Recommendation for remaining funds expenditure**

Mr. O'Leary discussed that there is an issue to spend down the money left over. (See Exhibit D) The plan is to have another meeting and invite Mr. Rogers and Mr. Pacheco to discuss the possibilities of amenities, possible latrines. There could be large events planned but they will need restrooms. They will discuss funding and other things.

Mr. Pacheco explained the item was on a Public Works agenda and they will expect a report back. Also, Mr. Pacheco passed out a letter from the Canada de Rincon and the Reserve Board, which praises the BTAC board for their work on it. (Exhibit E)

Mr. O'Leary asked why Public Works was notified and if City Council will have to approve it in the end? Mr. Pacheco states he would like to have it allocated to trails before it gets used elsewhere.

Mr. O'Leary stated it would be helpful to review some of the spreadsheets with Mr. Pacheco.

### **c. Traffic Garden/Bicycle Playground Design**

Mr. Aune presented Alta Planning and design (See Exhibit F). Steve Durrant is the planner who worked on a similar project near Seattle. Mr. Aune brought him here to get an understanding of what it is and why Ashbough Park is a good location.

Mr. Durrant is a member of the American League of Bicyclists, he discussed and presented a slideshow on the traffic garden he worked on in Seattle.

Mr. Newhill loves the idea of the traffic garden, what would it cost? Mr. Durrant explained the similar project was \$100,000 and he would like to encourage them not to skip on anything.

Mr. Aune suggests as the next step, as a result of a site visit and meeting with Rob Carter he is very supportive. Mr. Carter would like to get that placed into the Parks budget as soon as possible. They will present to Parks some ideas.

Councilor Maestas would like to sponsor a Resolution to get this done.

Ms. Robinson is happy it is at Ashbough because it is connected to trails. Is it accessible by another trail? Mr. Aune explained there are two different surfaces, there is gravel and asphalt trails close by. They can change the surface and make it circular around the park.

Ms. Wellington thanked them for their work and presentation.

#### **d. Update of Santa Fe Bikeways & Trails Master Plan**

Mr. Aune reported there has been a company working on the interactive portion of the master plan. There is a meeting tomorrow to conduct a demo to discuss the productive interactive map. After the input is giving they will present it to the public for their suggestions. There hasn't been any other contracts thus far.

Councilor Maestas would like to make sure the master plans do not get stove piped. He would like to have a reoccurring line item in the CIP. Mr. Aune stated there was concern that there would be more money \$25,000 would be more than enough.

Mr. O'Leary asked what the money would be for. Councilor Maestas explained for trail maintenance.

Mr. Newhall cannot make it tomorrow will there be information sent to BTAC? Mr. Aune states after tomorrow they will send an email with some power point slides.

#### **e. A RESOLUTION AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.**

Councilor Maestas states this is a way to have bicycle safety and education to have a member on the Public Safety Committee. (See Exhibit G) Ms. Wellington expressed interest to be the member. There is not an immediate vacancy at this time however once that occurs Ms. Wellington will step in.

**MOTION:** Mr. Newhall moved to approve the Resolution and designate Ms. Wellington as the BTAC member to sit on the Public Safety Committee with a second from Ms. Robinson which passed by voice vote.

**f. A RESOLUTION SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY.**

Mr. Tibbets states the MPO, city staff worked with public safety, land use and public works to apply for the designation. (See Exhibit H) They will hear by April if they are going to be approved.

Mr. Tibbets states there may be a modification to the fiscal impact. Mr. Tibbets states the name of BTAC does not include pedestrian issues, he would like to see more pedestrian focus. BTAC was listed as the committee in the Resolution, however he would like to see more support for pedestrians.

Ms. Wellington would like to see a copy of the application. Mr. Tibbetts will get that to her.

Ms. Robinson states she and Mr. Rivera worked on the master plan, and Mr. Rivera advocates for pedestrians and mutli-modal ways of transportation. Was there a pedestrian master plan? Mr. Tibbets states there used to be a joint committee many years ago, however there should be advocacy group.

A discussion was held about the pedestrian issues, there are many issues that need attention. Councilor Maestas states there is a mention of hiring a full time pedestrian coordinator, he would like to have that done before they change the name if the BTAC committee.

**MOTION:** Mr. O'Leary moved to approve the resolution with a second from Mr. Martin which passed by voice vote.

**g. A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.**

Mr. Rogers explained the resolution is to request support in a collaborative to promote walking on trails as a health measure. (See Exhibit I) There are several partners listed in this effort.

In their next meeting they will discuss the fees charges to use Parks for events.

**MOTION:** Mr. Newhall moved to approve the resolution with a second from Ms. Wellington which passed by voice vote.

## **9. BTAC SUBCOMMITTEES COMMUNICATIONS**

- a. On Road Subcommittee
  - 1. February 21, 2018 Guadalupe Street Liaison Committee Meeting Report (See Exhibit J)
- b. Off-Road Subcommittee
- c. Education Subcommittee

*(This item was moved up and discussed earlier)*

## **10. STAFF COMMUNICATION**

Mr. Pacheco states the Rail Trail will be approved at the next Council meeting.

## **11. COMMITTEE COMMUNICATION**

Ms. Wellington would like to have a Police or Public Safety presence here at the meeting, however there hasn't been any here. Mr. Pacheco states he will invite them every month and perhaps the presence of having a BTAC member serving on PSC will help.

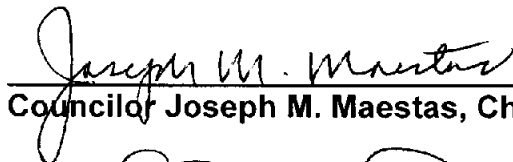
## **12. COMMUNICATIONS FROM THE CHAIR**

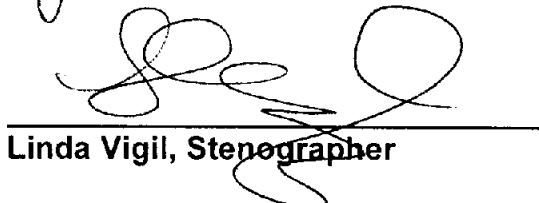
Councilor Maestas stated this is his last meeting as Chair he is very proud of how far the BTAC has involved. He is excited for the new members and energy.

## **13. ADJOURNMENT**

There being no further business to come before the Bicycle and Trials Advisory Board the meeting was adjourned at 7:37 p.m.

## **SIGNATURES**

  
Councilor Joseph M. Maestas, Chair

  
Linda Vigil, Stenographer

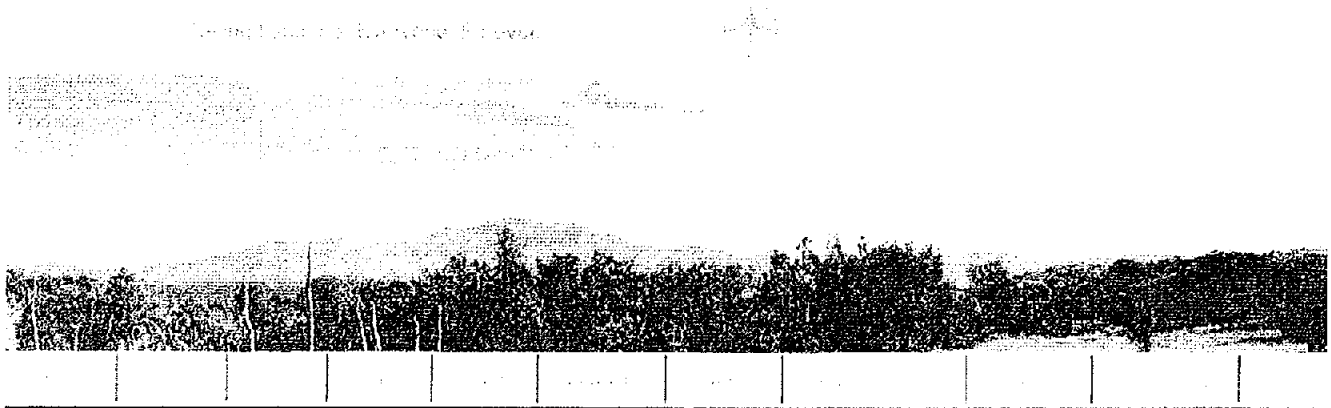
**SANTA FE CONSERVATION TRUST**  
**REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR**  
**January 2018**

<b>TASKS TO BE COMPLETED</b>	<b>NOTES</b>	<b>Staff</b>
1) <u>NEEDS ASSESSMENT</u>	Visit site of Dog Park Connector Phase 2	Rogers
2) <u>RESEARCH &amp; FUNDING</u>	Application to Doppelt Family Fund for \$10,000 for development for strategy and action plan for acquisition of land / easements for trails on abandoned rail lines (NM Central RR and Chili Line), Jan. 31	Rogers
3) <u>STEWARD RECRUITMENT</u>	Discussion with The Masters Program and with The Santa Fe Fat Tire Society regarding stewardship work in La Tierra Trails	Rogers
4) <u>TRAIL MAINTENANCE</u>		
5) <u>TRAINING &amp; EDUCATION</u>		
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Historic Routes Community Cruise for "Bike Day at the Capitol," Jan. 27; Scheduling and bus arrangements for 15 school field trips to Dale Ball Trails (South Section) in April and May (for approx. 350 participants); provide information on Dale Ball Trails and other area trails for County tourism publication and for Santa Fe New Mexican; prepare list of 2018 trail-related events and share with Trails Alliance of Santa Fe and SFCT staff; Vamonos Santa Fe meeting Jan. 16; Volunteer appreciation party, Jan. 18	Rogers, Noss, Smogor, Yeomans
7) <u>CITY CONTACTS</u>	GIS data to Santa Fe MPO for bike map revision; Comments to Planning Commission on Cerro del Norte development (Bruns General Hospital Rail Triangle), Jan. 4; Forward e-mail with comments on Agua Fria crosswalk to City, MPO, and contractor; report to BTAC Jan. 17; confer with City Archaeologist and City Trails Engineer regarding "Marston Matting" material along Acequia Trail; communicate with City Parks regarding Adopt an Open Space	Rogers
8) <u>PLANNING / COORDINATION</u>	Input to consultant for Museum Hill Trail "Master Plan"; GUSTO Steering Committee meeting Jan. 19; Outreach to SFNF, prepare for SFNF Recreation Planning meeting Feb. 1; meet with Cerro del Norte developers (Bruns General Hospital Rail Triangle) regarding trail alignments and historic preservation considerations; Rio Grande Trail Commission, Jan. 9; Santa Fe Fat Tire Society trails committee, Jan. 9; review SFCT Strategic Conservation Plan draft re trail considerations	Rogers
9) <u>REPORTS</u>	Compile and post on web site year-end and multi-year statistics for field trips, promotional events, and work days; Report to BTAC Jan. 17; report volunteer hours for Historic Routes Cruise; create and post web material on Community Cruise and GUSTO	Rogers

Also see [www.sfct.org/trails](http://www.sfct.org/trails) on:

Historic Routes Community Ride for Bike Day at the Capitol, Jan. 27

*Exhibit A*



## SFCT Trail Events in 2018

### Historic Routes Ride for “Bike Day at the Capitol,” Jan. 27, 2018

The Trails Program Manager organized this first-ever January edition of the Community Cruise series to take members of the bicycle advocacy community from the Albuquerque area, Gallup, and Santa Fe for a spin before “Bike Day at the Capitol.”



Rail Trail: Waiting to go through the “Hole in the Fence” to get to the West Railyard



Lanman clan leads the way on the Acequia Trail



We met folks arriving on the Railrunner from the Albuquerque area at 10 am at South Capitol Station, and headed over to the new Acequia

Successfully passing under St. Francis Dr. and into the  
Railyard

Trail underpass and the  
Railyard before starting to  
trace the old Santa Fe Trail

south of downtown. Participants could pick where to close the loop to  
return on Old Pecos Trail as a sampler of "Bike Route 66," Adventure  
Cycling Association's 2,000-mile touring route from Chicago to L.A.

We were then hosted by NM Bike N Sport and BikeABQ before joining  
members of the New Mexico Motorcyclist Rights Organization for "Bike  
Day" proceedings at the Roundhouse.

For related rides in 2017, see:

Bike Day at the Capital 2017: Ride to the Gail Ryba Trail and Underpass,  
Feb. 25, 2017

Bike Route 66 Ride with BTAC On-Road Subcommittee, April 23, 2017



Cordova Rd., on the home stretch to NM Bike N Sport.  
The City's first "road diet" converted four lanes to three  
lanes here over five years ago, creating space for  
striped shoulders – a vast improvement for pedestrians  
as well as cyclists that was replicated later on Siler Rd.

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Santa Fe Conservation Trust 

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# Guide for the Development of Bicycle Facilities

2012 • Fourth Edition

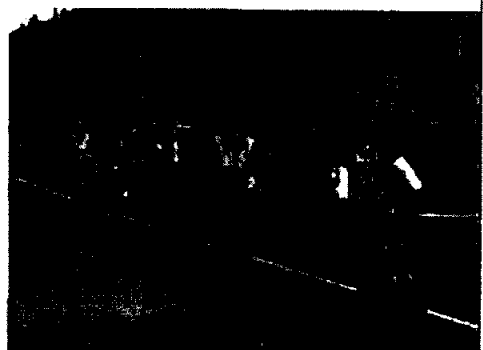
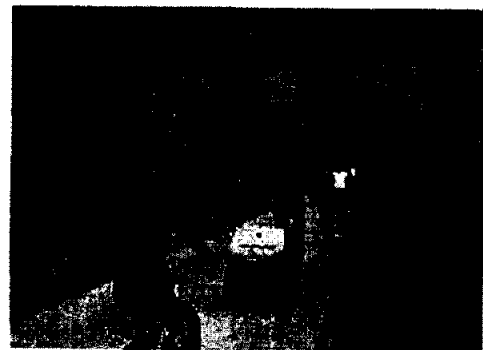


Exhibit B



### 5.2.2 Shared Use Paths Adjacent to Roadways (Sidepaths)

While it is generally preferable to select path alignments in independent rights-of-way, there are situations where existing roads provide the only corridors available. Sidepaths are a specific type of shared use path that run adjacent to the roadway, where right-of-way and other physical constraints dictate. Children often prefer and/or are encouraged to ride on sidepaths because they provide an element of separation from motor vehicles. As stated in Chapter 2, provision of a pathway adjacent to the road is not a substitute for the provision of on-road accommodation such as paved shoulders or bike lanes, but may be considered in some locations in addition to on-road bicycle facilities. A sidepath should satisfy the same design criteria as shared use paths in independent rights-of-way.

The discussion in this section refers to two-way sidepaths. Additional design considerations for sidepaths are provided in Section 5.3.4. Utilizing or providing a sidewalk as a shared use path is undesirable. Section 3.4.2 highlights the reasons sidewalks generally are not acceptable for bicycling. It is especially inappropriate to sign a sidewalk as a shared use path if doing so would prohibit bicyclists from using an alternate facility that might better serve their needs. In general, the guiding principle for designing sidewalks should be that sidewalks intended for use by bicyclists should be designed as sidepaths, and sidewalks not intended for use by bicyclists should be designed according to the AASHTO *Guide for the Planning, Design, and Operation of Pedestrian Facilities* (2).

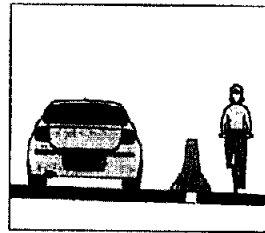
Paths can function along highways for short sections, or for longer sections where there are few street and/or driveway crossings, given appropriate separation between facilities and attention to reducing crashes at junctions. However before committing to this option for longer distances on urban and suburban streets with many driveways and street crossings, practitioners should be aware that two-way sidepaths can create operational concerns. See Figure 5-4 for examples of potential conflicts associated with sidepaths. These conflicts include:

1. At intersections and driveways, motorists entering or crossing the roadway often will not notice bicyclists approaching from their right, as they do not expect wheeled traffic from this direction. Motorists turning from the roadway onto the cross street may likewise fail to notice bicyclists traveling the opposite direction from the norm.
2. Bicyclists traveling on sidepaths are apt to cross intersections and driveways at unexpected speeds (i.e., speeds that are significantly faster than pedestrian speeds). This may increase the likelihood of crashes, especially where sight distance is limited.
3. Motorists waiting to enter the roadway from a driveway or side street may block the sidepath crossing, as drivers pull forward to get an unobstructed view of traffic (this is the case at many sidewalk crossings, as well).
4. Attempts to require bicyclists to yield or stop at each cross-street or driveway are inappropriate and are typically not effective.
5. Where the sidepath ends, bicyclists traveling in the direction opposed to roadway traffic may continue on the wrong side of the roadway. Similarly, bicyclists approaching a path may travel on the wrong side of the roadway to access the path. Wrong-way travel by bicyclists is a common factor in bicycle-automobile crashes.

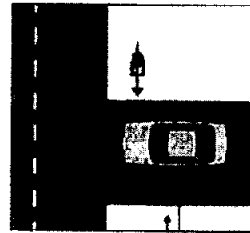
## Chapter 5: Design of Shared Use Paths

6. Depending upon the bicyclist's specific origin and destination, a two-way sidepath on one side of the road may need additional road crossings (and therefore increase exposure); however, the sidepath may also reduce the number of road crossings for some bicyclists.
7. Signs posted for roadway users are backwards for contra-flow riders, who cannot see the sign information. The same applies to traffic signal faces that are not oriented to contra-flow riders.
8. Because of proximity of roadway traffic to opposing path traffic, barriers or railings are sometimes needed to keep traffic on the roadway or path from inappropriately encountering the other. These barriers can represent an obstruction to bicyclists and motorists, impair visibility between road and path users, and can complicate path maintenance.
9. Sidepath width is sometimes constrained by fixed objects (such as utility poles, trash cans, mailboxes, and etc.).
10. Some bicyclists will use the roadway instead of the sidepath because of the operational issues described above. Bicyclists using the roadway may be harassed by motorists who believe bicyclists should use the sidepath. In addition, there are some states that prohibit bicyclists from using the adjacent roadway when a sidepath is present.
11. Bicyclists using a sidepath can only make a pedestrian-style left turn, which generally involves yielding to cross traffic twice instead of only once, and thus induces unnecessary delay.
12. Bicyclists on the sidepath, even those going in the same direction, are not within the normal scanning area of drivers turning right or left from the adjacent roadway into a side road or driveway.
13. Even if the number of intersection and driveway crossings is reduced, bicycle-motor vehicle crashes may still occur at the remaining crossings located along the sidepath.
14. Traffic control devices such as signs and markings have not been shown effective at changing road or path user behavior at sidepath intersections or in reducing crashes and conflicts.

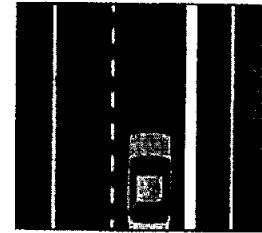
For these reasons, other types of bikeways may be better suited to accommodate bicycle traffic along some roadways.



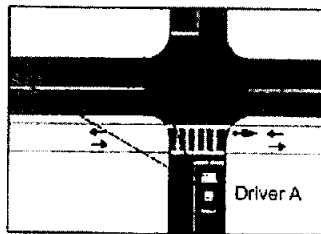
Barriers, while needed in tight spaces, can narrow both roadway and path, and create hazards.



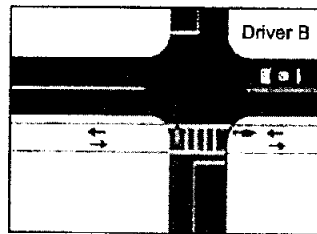
Stopped motor vehicles on side streets or driveways may block the path.



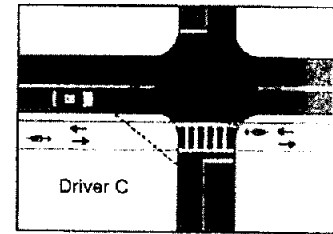
Some bicyclists may find the road cleaner, safer, and more convenient. Motorists may believe bicyclists should use a sidepath.



Right turning Driver A is looking for traffic on the left. A contraflow bicyclist is not in the driver's main field of vision.



Left turning Driver B is looking for traffic ahead. A contraflow bicyclist is not in the driver's main field of vision.



Right turning Driver C is looking for left turning traffic on the main road and traffic on the minor road. A bicyclist riding with traffic is not in the driver's main field of vision.

Figure 5-4. Sidepath Conflicts

Shared use paths in road medians are generally not recommended. These facilities result in multiple conflicting turning movements by motorists and bicyclists at intersections. Therefore, shared use paths in medians should be considered only where these turning conflicts can be avoided or mitigated through signalization or other techniques.

#### Guidelines for Sidepaths

Although paths in independent rights-of-way are preferred, sidepaths may be considered where one or more of the following conditions exist:

- The adjacent roadway has relatively high-volume and high-speed motor vehicle traffic that might discourage many bicyclists from riding on the roadway, potentially increasing sidewalk riding, and there are no practical alternatives for either improving the roadway or accommodating bicyclists on nearby parallel streets.
- The sidepath is used for a short distance to provide continuity between sections of path in independent rights-of-way, or to connect local streets that are used as bicycle routes.
- The sidepath can be built with few roadway and driveway crossings.
- The sidepath can be terminated at each end onto streets that accommodate bicyclists, onto another path, or in a location that is otherwise bicycle compatible.

## 8. BTAC SUBCOMMITTEE COMMUNICATIONS

- a. BTAC Subcommittee Chair Appointments
  - i. Local Bicycle Business Subcommittee – (Preston Martin)
  - ii. ~~Education Subcommittee~~ (Jennifer Wellington)
- b. On Road Subcommittee (Stephen Newhall)
  - i. February 21, 2018 Guadalupe Street Liaison Committee Meeting Report
- c. Off-Road Trails (Charlie O'Leary)
- d. Education Committee (Jennifer Wellington)

Exhibit C



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Formalizing the Local Bicycle Business Subcommittee to the BTAC, whose goal is to provide BTAC with valuable input on bikeways policy from the perspective of local Santa Fe area bicycle businesses.

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

Resolution 2010 -- 64 authorizing subcommittees and establishes Chair's authority per Section 5. Membership to appoint subcommittees as needed, to study in-depth the responsibilities assigned to the committee.

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct an individual to review the issue and return at a specified time with a formal proposal for action is sought.**

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.**

Inform BTAC that Chair is establishing the Local Business Subcommittee comprised of a BTAC member and two community members.

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Preston Martin will chair this Subcommittee, with David Bell and Mike Chapman serving as the two community members. No costs are anticipated, as the Subcommittee membership is on a volunteer basis.



## BTAC AGENDA ITEM SUBMISSION FORM

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### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

- BTAC Education Subcommittee appointment of two community members: Christopher Critella and Irena Ossola.

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

Resolution 2010 – 64 authorizing subcommittees and establishes Chair's authority per Section 5. Membership to appoint subcommittees as needed, to study in-depth the responsibilities assigned to the committee

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

Inform BTAC that Chair is appointing two community members to the Education Subcommittee

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Jennifer Wellington is BTAC member chair of the subcommittee with two community members described above.

1                                   **CITY OF SANTA FE, NEW MEXICO**

2                                   **RESOLUTION NO. 2010-64**

3                                   **INTRODUCED BY:**

4  
5                                   **Councilor Bushee**

6  
7  
8  
9  
10                               **A RESOLUTION**

11   **AMENDING RESOLUTION NO. 2010-33 REGARDING THE BICYCLE AND TRAIL**  
12   **ADVISORY COMMITTEE IN ORDER TO AUTHORIZE SUBCOMMITTEES; AND**  
13   **CLARIFYING DUTIES RELATED TO CYCLING AND PEDESTRIANS AS SAFE**  
14   **ALTERNATIVE MEANS OF TRANSPORTATION.**

15  
16       **WHEREAS**, the Governing Body updated the Bicycle and Trail Advisory Committee on  
17   May 12, 2010 by adopting Resolution No. 2010-33; and

18       **WHEREAS**, the Governing Body desires to authorize the Bicycle and Trails Advisory  
19   Committee to create subcommittees, as needed, to study in-depth the responsibilities assigned to  
20   the Committee and to present such information to the Committee; and

21       **WHEREAS**, following its creation in 2003, the Bicycle and Trails Advisory Committee  
22   established a plan for 14 bicycle and pedestrian trails throughout the city that have been approved  
23   by the Governing Body some of which are complete and others are under construction or  
24   designed; and

25       **WHEREAS**, thousands of Santa Feans enjoy the resulting Arroyo Chamisos Trail and

1 Acequia Madre Trail and the completed segments of the River Trail and Rail Trail for bicycle and  
2 pedestrian transportation and recreation; and

3 WHEREAS, many existing streets are currently used as bicycle routes and further on-  
4 street improvements can ~~be made to provide safe~~ accommodation of bicycles by applying road  
5 design standards which meet the intent of the "Complete Streets" concepts; and

6 WHEREAS, many miles of bicycle trails remain to be completed, including: the stretch  
7 of the River Trail from Camino Alire to Frenchy's Field and from St. Francis Drive into  
8 downtown to Camino Cabra; the Acequia Madre Trail; the Rail Trail from Alta Vista Street to  
9 Alarid Street; and the extension of the trails to the Santa Fe Community College; and others; and

10 WHEREAS, in 2005, the Governing Body adopted a resolution to explore the creation of  
11 a "Santa Fe Walks" program to promote walking in Santa Fe; and

12 WHEREAS, in 2009, the Governing Body adopted a resolution supporting the federal  
13 "Safe Routes to Schools" program by working with the Santa Fe public school district to identify  
14 and provide necessary safety improvements to access public schools; and

15 WHEREAS, the Santa Fe Metropolitan Planning Organization, of which the Governing  
16 Body is a member, produced in cooperation with the City and County a "Santa Fe Bikeways and  
17 Trails" Map identifying both on and off road bicycle routes; and

18 WHEREAS, the Santa Fe Metropolitan Planning Organization, of which the Governing  
19 Body is a member, in its 2010-2012 Unified Planning Work Program will undertake planning  
20 tasks to develop a Bikeways Master Plan, a Pedestrian Master Plan and a formalized Safe Routes  
21 to School Program for the MPO Planning Area; and

22 WHEREAS, the livability of and sustainability of Santa Fe will be greatly enhanced with  
23 the completion of pedestrian and bicycle trails and related improvements; and

24 WHEREAS, Resolution 1984-56 (Articles 1 and 2) requires that all committees, task  
25 forces and adhoc committees be created by resolution.



1           **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
2 **CITY OF SANTA FE** that:

3           Section 1.     A Bicycle and Trail Advisory Committee was established in 2003 and  
4 continues to serve in an ~~advisory~~ capacity.

5           Section 2.     NAME: The advisory committee shall be called the Bicycle and Trail  
6 Advisory Committee ("Committee").

7           Section 3.     PURPOSE: The purpose of the Bicycle and Trails Advisory Committee  
8 is to assure implementation of the city's plans and policies related to bicycle and pedestrian trails  
9 and to advise the Governing Body on such matters.

10          Section 4.     DUTIES AND RESPONSIBILITIES: The Committee shall:

11          (a)     Prioritize bicycle and pedestrian trail related projects to be completed using CIP,  
12 state and federal funds;

13          (b)     Review all phases of the projects' design and construction;

14          (c)     Advise on policies, programs and ordinances as they relate to bicycle and  
15 pedestrian trail safety, design and construction;

16          (d)     Organize media and educational campaigns to provide information and promote  
17 bicycle and pedestrian trail related activities and education;

18          (e)     Work with other agencies for the enhancement of city and county trail systems;

19          (f)     Review and recommend Parks Master Plan updates related to trails;

20          (g)     Seek funding from city, state and federal sources;

21          (h)     Pursue designation of the city of Santa Fe as a bicycle friendly city; and

22          (i)     Advise on policies, projects, ordinances and funding as they relate to cycling and  
23 pedestrians as safe alternative means of transportation on roads and trails.

24          Section 5.     MEMBERSHIP: The Committee shall consist of a member of the City  
25 Council who shall also serve as its chair, along with eight members of the public, with

1 recommendations from the City Council to be made to the Mayor, and who will appoint the  
2 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood  
3 groups users with Council approval. The chair may appoint subcommittees, as needed, to study  
4 in-depth the responsibilities assigned to the Committee and to present such information to the  
5 Committee. The subcommittees shall be made up of no more than four members of the  
6 Committee and three interested members of the public. The subcommittees shall engage solely in  
7 investigating and assembling facts for the Committee, shall only be advisory in nature and shall  
8 not formulate public policy on behalf of the Committee.

9       Section 6.       TERMS: Beginning with the adoption of this resolution, four of the  
10 members shall be appointed for one year terms and five shall be appointed for two year terms.  
11 Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to  
12 reappointment. The members shall serve at the pleasure of the Governing Body and may be  
13 removed at any time with or without cause.

14       Section 7.       VACANCIES: Vacancies shall be filled in the same manner as initial  
15 appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain  
16 the balance of interest group representation.

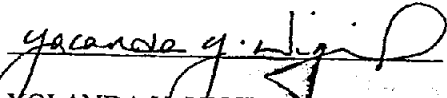
17       Section 8.       MEETINGS: A quorum shall be at least five members. The  
18 Committee shall also conduct all meetings in accordance with adopted City policies and  
19 procedures and shall use *Robert's Rules of Order* in conducting its meetings. They shall meet  
20 monthly.

21       PASSED, APPROVED, and ADOPTED this 11<sup>th</sup> day of August, 2010.

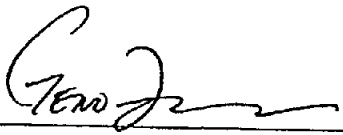
22  
23 

24       DAVID COSS, MAYOR  
25

1 ATTEST:

2  
3   
4 YOLANDA Y. VIGIL, CITY CLERK

5 APPROVED AS TO FORM:

6   
7  
8 GENO ZAMORA, CITY ATTORNEY

01/25/2017



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

La Tierra Trails Remaining Funds Recommendation (Charlie O'Leary)

### 2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

BTAC has been considering the use of remaining cash balance in NWQ fund since Jan 2017. (See attached presentation made by staff in Feb 2017).

### 3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. A possible motion to direct an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.

Requestion BTAC make motion to recommend city manager direct staff to expend remaining funds for a particular use.

### 4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Approximately \$280K remain in budget as cash


Exhibit D

# City of Santa Fe, New Mexico

## memo

DATE: February 2, 2018

TO: Public Works Committee

VIA:   
John J. Romero PE, Acting Public Works Director,  
Leroy N. Pacheco PE, River Watershed & Trails Section Supervisor 

**ITEM/ISSUE:**

**RECOMMENDATION FOR USE OF REMAINING BALANCE IN NORTHWEST  
QUADRANT TRAILS 2008 BOND FUND - BU 426007 (LEROY PACHECO)**

**BACKGROUND/SUMMARY:**

There remains a cash balance of approximately \$280,000 in Business Unit 426007 (Northwest Quadrant Trails) from the 2008 Parks and Trail Bond Fund. There is an active and ongoing discussion by the City's Bicycle and Trails Advisory Committee (BTAC) since January 2017 for recommending use of that fund within the La Tierra Trails system in accord with unfinished projects in that system's approved master plan.

The committee has considered a connector trail to the La Tierra Trails from Frank Ortiz Dog Park and in March 2017 BTAC recommended that a single track path be developed by volunteers for a partial connection. This effort is currently underway under the auspices of the city's Parks & Recreation Department. The city has made application to NMDOT for federal funds to design and construct a multi-modal connection in 2015, and submitted Resolution 2015-8 in support of that effort which was not funded at that time.

BTAC will deliberate and make a recommendation for use of these funds at its February 21, 2018 meeting. The committee has been advised that since these are aging bond funds, the timeframe for executing a city council approved use of these funds is short. BTAC's recommended use of these remaining funds will be presented to the city's Public Works Committee for review and approval in March 2018.

**RECOMMENDED ACTION:**

**INFORMATION ONLY, NO ACTION REQUIRED**

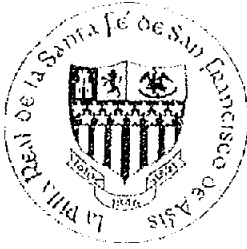
1	5	NWQ Trails	Funds Available in Cash			
1	5	Canada Rincón Trail	Canada Rincón Trail from Camino Cruzitas to Viento Drive.	N	\$280	
1	5	Acequia Trail Connections-Otowi to Madrova	Acequia Trail connection included in 2012 GO Bond Implementation Plan	N		\$1,030
1	5	Acequia Trail Madrova to Hermanos Rodriguez Park	Acequia Trail from Madrova to Hermanos Rodriguez Park. This project with others shown in this plan will complete the Acequia Trail within City limits.	N	\$75	\$175
2	5	Rail Trail Extension Project	Includes budgeting Cash Reserve. \$220,000 of this cash reserve was for the purpose of Rail Trail crossing improvements at St. Michaels drive, which is currently programmed for funding in its entirety by the NMDOT as NMDOT led project. In order to fully fund and complete this shovel ready project, we are proposing to use remaining funds from Acequia Trail Extension- Rufina/South Meadows to San Felipe. Acequia Trail Connections-Otowi to Madrova, and Arroyo Chamise Trail at Santa Fe Place Mall projects.	ANS		\$0
1	5	Acequia Trail Connections-Harrison Road to Onate/Kathryn	Canada Rincón Trail from Calle Francisco to Calle Mejia.	ANS		\$0
1	5	Canada Rincón Trail		ANS		\$0
TOTAL UNFUNDED CIP Trails						
					\$ 858 \$	\$ 125
TOTAL Trails						
					\$6,245	\$5,825

Company	Business Unit	Object Account	Subsidiary	Account Description	Cumulative 13 Actual 2017	Cumulative 13 Budget 2017	Cumulative 13 Actual 2015	Cumulative 13 Budget 2015	Cumulative 13 Actual 2014	Cumulative 13 Budget 2014
46007	45007	100700	07000	Cash due from Hub	279,153.52	279,153.52	279,153.52	279,153.52	284,832.24	284,832.24
46007	45007	200100		Vouchers Payable	-	-	-	-	(8,468.72)	(8,468.72)
46007	45007	202010		Accrued Wages Payable	-	-	-	-	-	-
46007	45007	301010		Fund Balance-Unreserved	(279,153.52)	(279,153.52)	(279,153.52)	(279,153.52)	(286,117.58)	(286,117.58)
46007	416007	450215		NM Capital of Game and Fish	-	-	-	-	(6,964.06)	(6,964.06)
46007	416007	600100		Operating Transfers In	-	-	-	-	-	(10,000.00)
46007	416007	600100	0111400	Operating Transfers In	-	-	-	-	-	(10,000.00)
Total Business Unit 46007					-	-	-	-	(10,000.00)	(10,000.00)
46007	426007	500110	0108400	Full-Time	-	-	-	-	-	-
46007	426007	500110	0110400	Classified Full-Time	-	-	-	-	-	-
46007	426007	500350	0108400	Full-Time	-	-	-	-	1,258.89	57,824.00
46007	426007	500350	0110400	Full-Time	-	-	-	-	-	-
46007	426007	500750	0108400	Full-Time	-	-	-	-	-	-
46007	426007	5003100	0108400	FICA	-	-	-	-	-	-
46007	426007	5003100	0110400	FICA	-	-	-	-	-	-
46007	426007	5003150	0108400	Patient (PERA)	-	-	-	-	95.35	-
46007	426007	5003150	0110400	Reliefnet (PERA)	-	-	-	-	-	-
46007	426007	5003200	0108400	Employee Health Insurance	-	-	-	-	-	-
46007	426007	5003250	0108400	Employee Health Insurance	-	-	-	-	-	-
46007	426007	5003250	0110400	Retiree Health Care	-	-	-	-	-	-
46007	426007	5003250	0110400	Retiree Health Care	-	-	-	-	-	-
46007	426007	5003350	0108400	Workers Comp	-	-	-	-	-	-
46007	426007	5003350	0110400	Workers Comp	-	-	-	-	-	-
46007	426007	5003400	0108400	City Share Dental Insurance	-	-	-	-	0.15	-
46007	426007	5003400	0110400	City Share Dental Insurance	-	-	-	-	-	-
46007	426007	555260	0110400	Benefits Dept. Assessments	-	-	-	-	-	-
46007	426007	572400	0108400	Inventory Exempt	-	-	-	-	-	-
46007	426007	572500		Remodeling & Replacement	-	-	-	-	-	335.00
46007	426007	572500	0108400	Remodeling & Replacement	-	-	-	-	5,607.54	10,000.00
46007	426007	572560		WIP Design	-	-	-	-	-	275.00
46007	426007	572560	0108400	WIP Design	-	-	-	-	-	-
46007	426007	572560	0110400	WIP Design	-	-	-	-	-	3,251.00
46007	426007	572570	0108400	WIP Construction	-	-	-	-	-	47,859.00
46007	426007	572570	0110400	WIP Construction	-	-	-	-	-	-
46007	426007	572570	0114400	WIP Construction	-	-	-	-	-	139,535.00
46007	426007	700100		Operating Transfers Out	-	-	-	-	10,000.00	10,000.00
Total Business Unit 426007					-	-	-	-	18,964.06	255,479.00
Total 46007					-	-	-	-	-	235,479.00
Grand Total					-	-	-	-	-	235,479.00

Fund 46007 Summary	
Cash Available	279,153.52
0108400	(753.34)
0110400	(278,400.18)
0114400	-
NM Game & Fish	(0.00)







## BTAC AGENDA ITEM SUBMISSION FORM

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### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Proposal to extend "Montoyas Trail" south through City-owned land east of Camino de las Montoyas, to an existing pedestrian gate, as a natural-surface single-track trail, along a 0.6-mile alignment flagged by Santa Fe Conservation Trust with city trail volunteers in 2016.

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

This item responds to direct request from BTAC members on February 13, in discussion under Item 7b, for the City Trail Volunteer to report on plans relevant to the proposed "Connector Trail from Frank Ortiz Dog Park to La Tierra Trails."

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct an individual to review the issue and return at a specified time with a formal proposal for action is sought.**

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.**

SFCT requests that BTAC support the following proposal and request that the city manager direct the Parks Division, Trails Engineering, and any other city staff or committees to support this effort as well. Based on Exhibit C distributed to BTAC on Feb. 13, SFCT, as City Trail Volunteer Coordinator, proposes to work with the Parks Division and city trail volunteers to formalize the proposed trail alignment as a natural-surface, single-track trail to serve hikers and bicyclists on City Open Space between the two existing pedestrian access gates. The remainder of the alignment to the Frank Ortiz Dog Park will involve right-of-way, drainage, and historic resource issues that may be best addressed by city staff in the future, with the support of remaining bond funds dedicated to the implementation of the La Tierra Trails Master Plan.

01/25/2017

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

This proposal was presented to BTAC as an informational update on Feb. 13, was discussed by BTAC under Item 7b, and discussed in more detail with the BTAC member focusing on La Tierra Trails, Mr. Frank Herdman. This project can be completed by volunteers with minimal requirements on city staff and with no significant financial requirements on the City. SFCT ~~would request~~ only that City Parks staff assist with removal of trash that is gathered by volunteers, and possibly with adjustments to boulders placed as obstacles inside of the pedestrian gate on the south terminus. SFCT would also request that the City Parks Division support approximately \$100 in costs for installations of wayfinding and related signage, to be designed by SFCT with City Parks approval, and sign posts that can be installed at each gate by trail volunteers, or by City Parks staff, if preferred.

This trail can be completed in two or three work days primarily through (1) removal of grasses from tread area in some locations and (2) placement of rock and dirt fill into small gullies that the trail crosses in such a way as to remediate erosion and prevent further erosion of surrounding soils. The primary form of improving the tread will be simply through use by hikers and bicyclists. There will be no need for digging or "bench cutting" at any significant depth below the ground level for this trail as cross slopes are minimal throughout the alignment. Trash removal, including removal of broken glass, will be an initial focus and an ongoing maintenance activity to be taken on by volunteers.

The area in question has been subjected to significant levels of illegal motorized use, producing various self-eroding "double-track" trails left by ATV's and motor vehicles, as well as decades of illegal dumping of glass, cans, construction materials, and various other materials. To the extent the City requires reviews or clearances for the construction of this natural-surface trail, SFCT is prepared to pay for such processes through specific private support for the GUSTO project.

Mr. Herdman stated different members represent certain districts, perhaps in a few meetings some time can be spent working on the list.

A discussion was held about having an event or booth set up for Bike to Work Week to get input.

Ms. Grogan discussed when ~~there are subcommittees~~ formed there are often slots for members of the public to join.

Mr. Aune explained that MPO is an effort of the City, County and Tesuque. If a public hearing were to be held that would have to be considered.

Mr. Abbatacola would like to see the interactive map show the projects from 5 years ago to now.

A brief discussion was held about the time frame and the CIP process. It would be helpful to have the project list.

Mr. Herdman is leaning in favor of reviewing the list at the BTAC meetings.

Councilor Maestas asked if it was possible to have the contact person be Mr. Rogers and include it in the contract they currently hold. Councilor Maestas would like Mr. L. Pacheco to be the point staff contact and work with Parks in changing the contract for Mr. Rogers.

A discussion was held about working on the baseline status of all projects at a workshop. There is also a need to discuss how to develop new projects.

Councilor Maestas would like to have Mr. L. Pacheco clarify the budget. Councilor Maestas would like the Committee to get reacquainted with the master plan by the next meeting. Councilor Maestas and Mr. L. Pacheco are working on a memo to send to the councilors.

#### **c.) Camino de los Montoyas Trail South of NM599**

Mr. Rogers discussed the Santa Fe Conservation Trusts plan for the area in Camino de los Montoyas to 599. (See Exhibit E)

Mr. Rogers discussed the shovel ready projects. In this proposal, there are spots for signage and there may be the need to dig bench cuts. The biggest issue right now is trash removal. Perhaps Parks can help haul it out.

A discussion was held about the funds for the NW Quad. Mr. Herdman stated he walked the proposed alignment, it makes sense to ~~do this trail~~. Eventually there can be a second phase to the project.

A discussion was held about allowing some of the surplus funds to go towards a second phase.

**MOTION:** Mr. R. Pacheco moves to endorse the work to be done on the trail and add a phase to connect to

the dog park with funds from the surplus, Ms. Robinson seconds the motion which passed by voice vote.

A brief discussion was held about the land and the future development.

#### **8. BTAC SUBCOMMITTEE UPDATES**

##### **a.) On Road Subcommittee**

Mr. Abbatalicola stated the only update is the bike rack project which was discussed earlier.

##### **b.) Off-Road Trails**

Mr. Herdman discussed his concern with the ATV use on the La Tierra trail. He would like to see this item on the next agenda and perhaps invite SFPD.

##### **c.) Going for the Gold**

Ms. Grogan provided a memo from Bob Siqueiros regarding the application. The extension was given until August. Mr. Siqueiros has been out caring for his ill mother. He assured her he will be able to dedicate more time to it in April.

The BTAC Committee would all like to review the application before it is submitted. Ms. Grogan stated Mr. Siqueiros will try to attend the next meeting.

A discussion was held on how to count the number of people to commute to work by bike. Mr. Rivera offered help from Chainbreaker.

A brief update was given on the underpass it will be complete in late September.

#### **9. STAFF COMMUNICATION**

#### **10. COMMITTEE COMMUNICATIONS**

Ms. Wellington discussed the smart cycling class and the options for dates. This class is very important for the application.

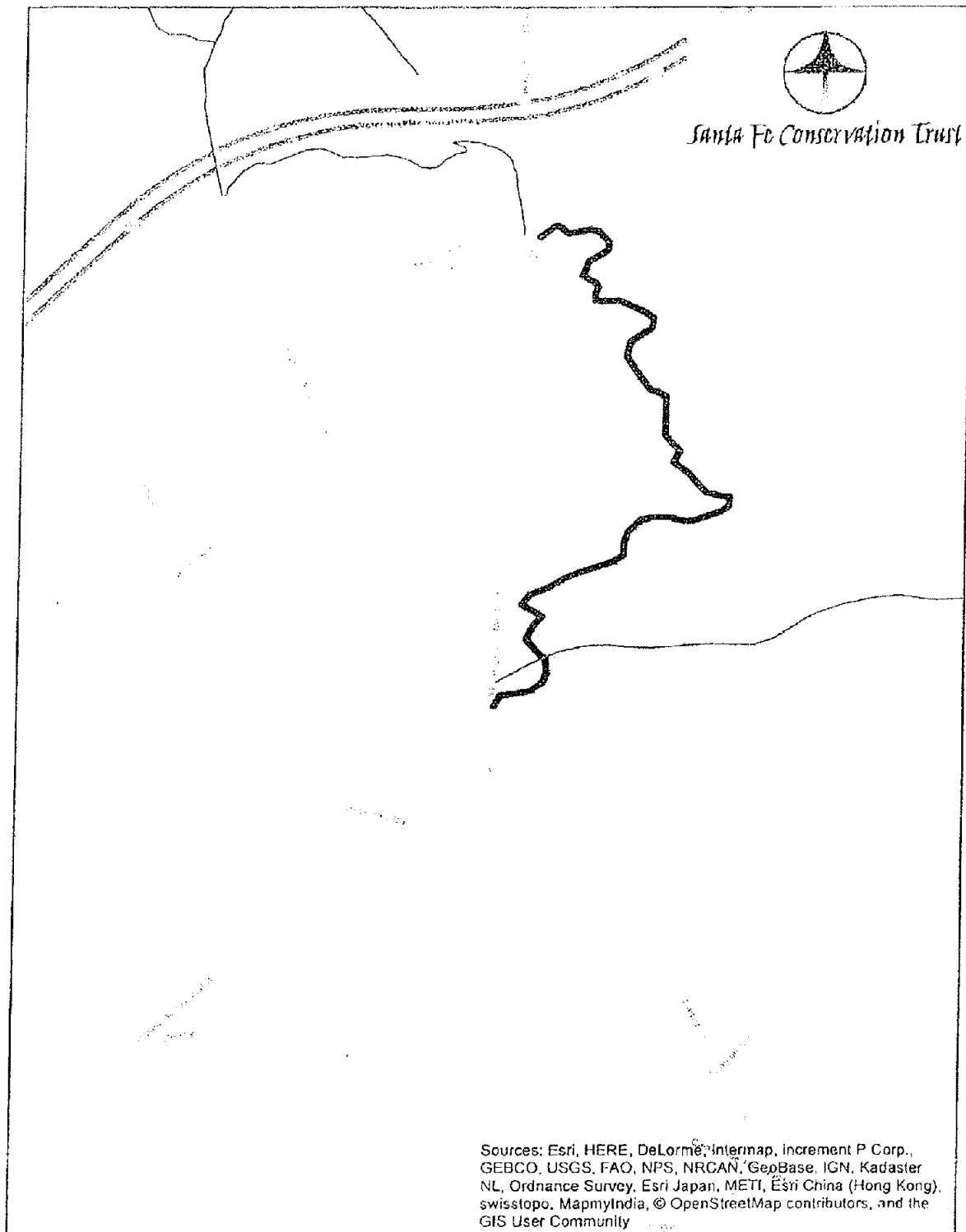
A discussion was held and it was decided to send out a doodlepoll to confirm dates. Ms. Wellington would like to extend the invitation to MPO and Mr. Rogers as well.

Mr. L. Pacheco discussed the City wellness coordinator would like to offer a short class to the employees who sign up for the bike to work week.

Mr. Rivera stated he would like to invite a representative of TAB to a meeting to discuss the bike rebate.

Mr. L. Pacheco expressed the need for the form to be filled out.

## La Tierra Trails / Proposed Montoyas Trail Extension



Alignment between Two Existing Open Space Pedestrian Gates  
flagged in 2016 by City Trail Volunteer Coordinator with SFFTS volunteers  
3,420 ft. = approx 0.6 mile



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Preliminary engineer's estimate to design and construct the La Tierra Trails Connector Trail from Frank Ortiz Dog Park to Camino de los Montoyas Trailhead and the La Tierra Trails System. (Leroy Pacheco)

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

The item was prompted by a motion made by Ron Pacheco at the Jan 2017 BTAC meeting when the use of remaining NWQ trails funds was being discussed. This connection is included among a list of potential projects in the original La Tierra Trails Master Plan, and a city council resolution and application for federal funds for this project was submitted to NMDOT in spring 2015.

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

*\*To inform:* The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad hoc subcommittee) **No action from BTAC is sought.**

*\*To discuss:* BTAC agrees that a preliminary proposal is worthy of further discussion. A possible motion to direct an individual to review the issue and return at a specified time with a formal proposal for action is sought.

*\*To act:* BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.

The purpose of this item is to for BTAC to discuss costs of design and construction for this potential project.

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Public Works Department – Engineering Division would be the responsible agency. Funding appropriations and budgets are subject to city council review and approval.

Mr. Herdman asked about the ATV use on La Tierra trail and how the ATV's are accessing the trail. Mr. Rogers explained there is an area near Frijoles arroyo where the fence was cut.

## **7. INFORMATION/DISCUSSION/ACTION:**

### **a.) Canada Rincon Trail Project Status**

Ms. Horn presented some slides that were presented at the public meeting for the project. (See Exhibit D). There was a lot of positive feedback.

Ms. Horn stated the population has grown in the neighborhood. In the topography graph there is a majority of flood zone area.

Ms. Horn discussed the alternative for the connection to Avenida Rincon, an elevated ramp is one option. There is a 12-foot increase.

A discussion was held about the public input. Ms. Horn stated the Reserve is aware of the plans and they have not voiced any concerns.

Mr. L. Pacheco stated they have completed the right of way, there is 30% conceptual design and the full survey has all been done.

A gentleman in the audience asked about the area up to Tano, it is not paved. Seniors on bikes support the project so it will be done as soon as possible.

Ms. Robinson asked if there was a sense the Reserve would close off the path. Mr. L. Pacheco hoped someone from the Reserve would be presented to discuss tonight, however they had a meeting and he did not get that sense.

Mr. L. Pacheco would like to have the Reserve attend a BTAC meeting within the next few months to discuss their concerns if any.

A woman from the audience asked if the trail would be on City property can they refuse access to it.

A brief discussion was held about the ramp and how it can be brought to code.

**MOTION:** Mr. R. Pacheco moved to allow City staff ask the agent representing the Reserve to make a report to BTAC so that the project can move forward with a second from Ms. Wellington which passed by voice vote.

A gentleman in the audience asked about the section under the 599 bridge that is unpaved. Mr. Herdman stated there is nothing on the master plan but it can be added and any input is welcome. There is limit funding.

### **b.) Preliminary Estimate for Connector Trail from Frank Ortiz Dog Park to La Tierra Trails**

Mr. L. Pacheco discussed the cost estimate requested from last month's meeting. (See Exhibit E) The

project was estimated at \$300,000.

Mr. R. Pacheco asked why the trail couldn't go along the road. Mr. L. Pacheco explained the map (See Exhibit F) shows the alignments. When he walked the trail he didn't follow the road.

Mr. Cooley asked if the reason was that it may conflict with future development in that area. Mr. R. Pacheco suggested it be a temporary trail. Mr. L. Pacheco stated the Ridge was left for the view.

Ms. Robinson asked if in the meantime the volunteers can make a temporary soft surface trail or will they have to follow the same process to get public input.

Mr. L. Pacheco gave an example of a single track trail if it is managed by Parks. He would defer that question to Parks and Mr. Rogers.

Mr. Herdman explained there is not any options at this time. Mr. Herdman explained and showed on the map an area where the dog park joins Camino de los Montoyas. There is a large area where it drops off.

A discussion was held about the users of the trail and ADA compliance.

Ms. Horn discussed the master plan and the importance of the City to use infill. She recommends the interim soft surface trail. Also, speak to the SFPS about making that change to their property.

Ms. Grogan works with volunteers on other trails in the Galisteo basin. The only issue with temporary trails is people will think they are permanent.

Mr. Herdman would like to see this item again and make sure it stays in focus.

Mr. Cooley would like to hear from Mr. Rogers at the next meeting.

Mr. L. Pacheco will ask Mr. Rogers to discuss his ideas at the next meeting. Also Mr. L. Pacheco explained the form he needs filled out for items for the next agenda.

## **8. BTAC SUBCOMMITTEE UPDATE**

These items will be discussed at the next meeting.

**a.) On Road Subcommittee**

**b.) Off-Road Trails**

**c.) Going for the Gold**

Ms. Grogan stated they would like to bring Mr. Sisqueiros to the next meeting.

## **9. STAFF COMMUNICATIONS**

**a.) Trails Projects Status Update**

RECEIVED AND TRAILS ADVISORY COMMITTEE  
MEETING MINUTES - PUBLIC MEETING - 2014  
JANUARY 14



## La Tierra Trails System – Connector Trail from Frank Ortiz Dog Park to Camino de los Montoya’s Trail

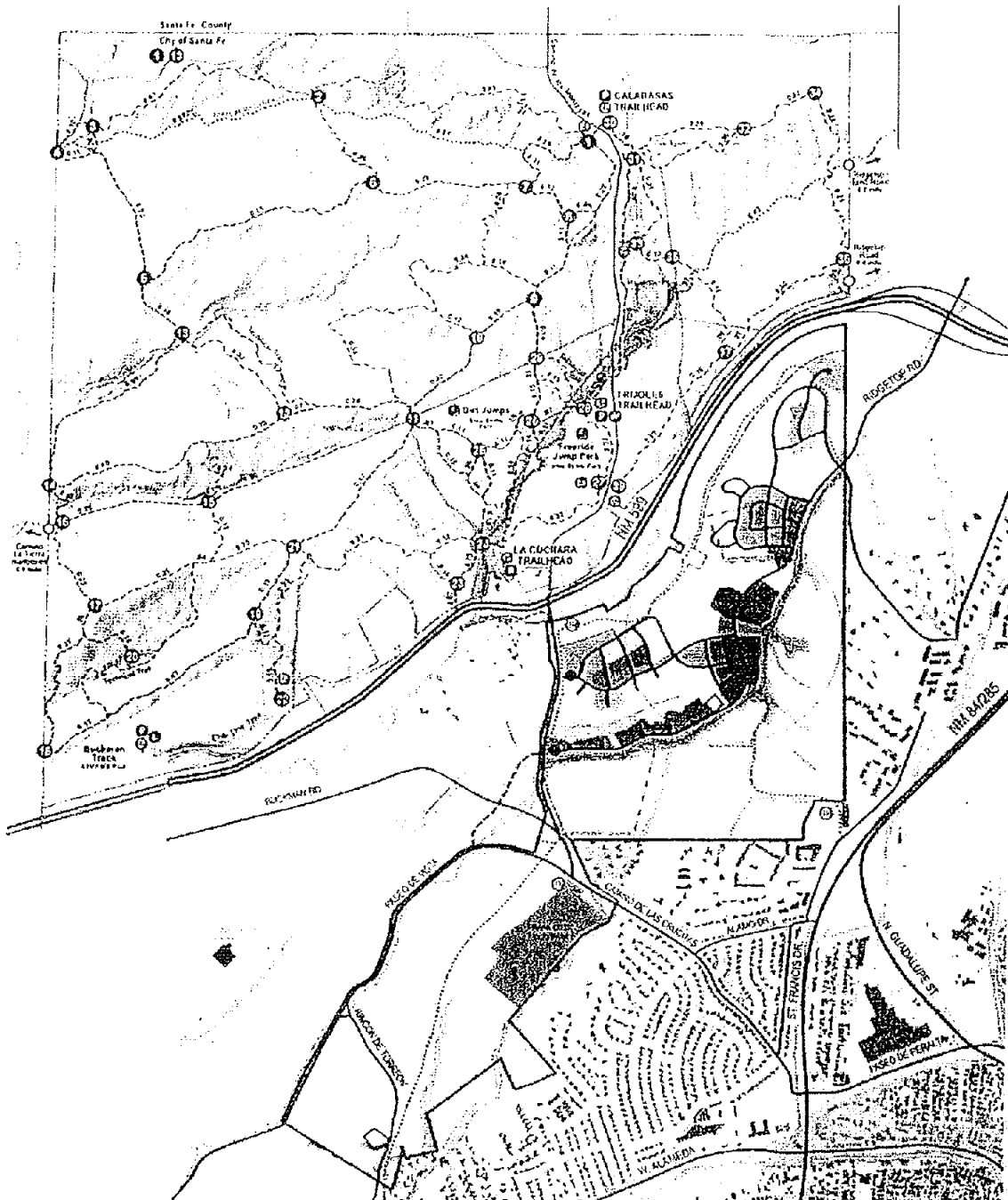
- The project is listed in the August 2012 updated Trails Master Plan Project List with a cost range estimated at **\$300,000.00**
- In 2009 the city council amended the General Land Use Plan to include amendments to parcels in the 542 acres in the Northwest Quadrant south of NM 599.
- The Santa Fe Public Schools owns approximately 7% of the property in the Northwest Quadrant, and is a stakeholder in development of city infrastructure in the area.
- In 2015 the city made application to the **New Mexico DOT** for consideration of a federal grant for this connector trail with a proposed cost to design and construct of **\$250,000.00**. **Application included a city council approved resolution to indicate political support for the trail.** The application was not selected for grant of funds.
- The proposed connector trail would be approximately 0.65 miles in length, and typically 10-ft wide with a firm and unyielding surface.
- Project stakeholder’s include:
  1. Surrounding Neighborhoods (Casa Solana, Santa Fe Estates, etc.)
  2. Diverse Trail users (hikers, bicyclists, equestrians, dog-walkers,)
  3. Americans with Disabilities
  4. Archeological interests (Native American Tribes)
  5. The Santa Fe Public Schools
- City agents: Public Works (Engineering, Traffic, Streets and Drainage), Historic Preservation, Mayor’s Committee on Disability, Land Use, Parks & Recreation
- There are drainage and terrain considerations and challenges to be considered and overcome in the proposed trail corridor.
- There are traffic design considerations in crossing users at Camino de las Crucitas and Camino de los Montoyas.

### Preliminary Estimate for Budgeting Purposes (assumes all ROW is owned by CSF)

<b>Conceptual Design</b>	<b>\$75,000</b>
Includes public outreach, survey, coordination and clearances with ADA, Historic, SFPS, etc	
<b>Final Design</b>	<b>\$50,000</b>
Includes final design documents, and bidding support	
<b>Construction</b>	<b>\$200,000.00</b>
Assumes no major bridging structures) Includes a 5% contingency	
<b>Construction Engineering/Management</b>	<b>\$25,000.00</b>
Construction support services	

**TOTAL ESTIMATE: \$300,000.00**

Exhibit 1 – La Tierra Trails and NWQ Master Plan (Vicinity Map)



## PROJECT INVENTORY FOR THE NORTHWEST QUADRANT TRAILS

**Cost Estimates:** Cost ranges represent conceptual level estimates for pre-design, construction, and materials costs. Total project costs as indicated below amount to \$3.3 million.

**Priority Project Selection:** The selected projects are based on evaluation of the following three criteria: (1) group membership in the last public meeting (May 2016); (2) the project's status as a priority need; and (3) the project's status as a public project. Projects were selected and categorized as follows:

**Environmental Sensitivity:** Our project team will design all projects to be less sensitive and respectful of the natural vegetation and characteristics that are highly valued within the project study site.

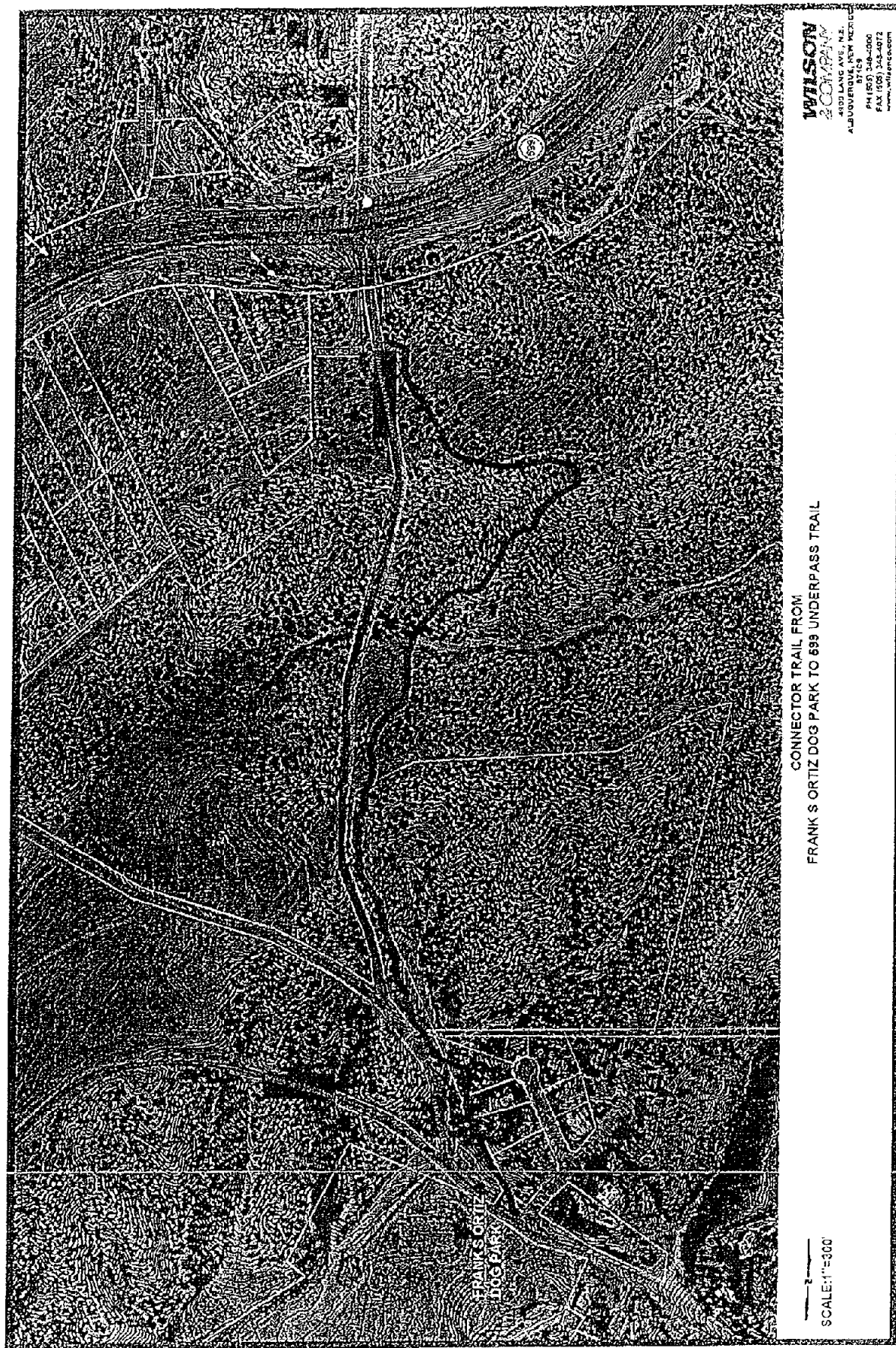
[illegible]

# TRAILS MASTER PLAN

design office: donald boy; fruit contractor, inc. - wisen & company

updated AUG 2012

AUG 2011



**ROSTRA**  
2004 APAC  
4905 LANG AVE., N.E.  
ALBUQUERQUE, NEW MEXICO  
87109  
PH (505) 348-1000  
FAX (505) 343-4972  
www.rostra.com

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015-8

INTRODUCED BY:

Councilor Signe Lindell

A RESOLUTION

AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND RECREATIONAL TRAILS PROGRAM.

WHEREAS, the City of Santa Fe has the legal authority to apply for, receive and administer federal funds; and

WHEREAS, the City of Santa Fe desires to submit an application for Federal Fiscal Year 2016/2017 (FFY16/17) for New Mexico Transportation Alternatives Program ("TAP") funds in the amount of \$320,000, as set forth by the Federal legislation, Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) and as outlined in the FFY 16/17 New Mexico TAP Guide; and

WHEREAS, the project named below will be included in the TAP application and are eligible project(s) under New Mexico TAP and MAP-21:

1. Arroyo Chamiso Trail @ SF Place Mall (Phase I) - cost \$320,000 with match of

1               \$46,592

2               WHEREAS, the City of Santa Fe desires to submit an application for Federal Fiscal Year  
3 2016/2017 (FFY16/17) for New Mexico Recreational Trails Program ("RTP") funds in the amount of  
4 \$400,000, as set forth by ~~the Federal~~ legislation, Moving Ahead for Progress in the 21<sup>st</sup> Century  
5 (MAP-21) and as outlined in the FFY 16/17 New Mexico RTP Guide; and,

6               WHEREAS, the projects named below will be included in the RTP application and are  
7 eligible project(s) under New Mexico TAP and MAP-21:

8               1. La Tierra Trails North Connector – cost \$150,000 and match \$21,840

9               2. La Tierra Trails South Connector – cost \$250,000 and match \$36,400

10              WHEREAS, the City of Santa Fe acknowledges availability of the required local match of  
11 14.56% and the availability of funds to pay all upfront costs, since TAP and RTP are cost  
12 reimbursement programs; and

13              WHEREAS, the City of Santa Fe agrees to pay any costs that exceed the project amount if  
14 the applications are selected for funding; and

15              WHEREAS, the City of Santa Fe, agrees to maintain all project(s) constructed with TAP  
16 and RTP funding for the useable life of the project(s).

17              **NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
18 **CITY OF SANTA FE** that the Governing Body:

19              1. Authorizes staff to submit an application for FFY16/17 New Mexico TAP funds in  
20 the amount of \$320,000 and RTP funds in the amount of \$400,000 from the New Mexico Department  
21 of Transportation (NMDOT) on behalf of the residents of the city of Santa Fe.

22              2. Assures the NMDOT that if TAP and RTP funds are awarded, sufficient funding for  
23 the local match and for upfront project costs are available, since TAP and RTP are reimbursement  
24 programs, and that any costs exceeding the award amounts will be paid for by the City of Santa Fe.

25              3. Assures NMDOT that if awarded TAP and RTP funds, sufficient funding for the

1 operation and maintenance of the TAP and RTP projects will be available for the life of the projects.

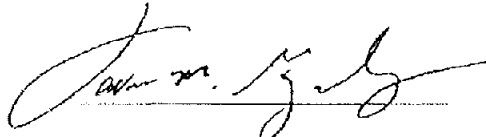
2 **BE IT FURTHER RESOLVED** that:

3 1. The City of Santa Fe is authorized to enter into a Cooperative Project Agreement  
4 with the NMDOT for construction of TAP and RTP projects using these funds as set forth by MAP-  
5 21 on behalf of the residents of Santa Fe.

6 2. City staff is also authorized to submit additional information as may be required and  
7 act as the official representative of the City of Santa Fe in this and subsequent related activities.

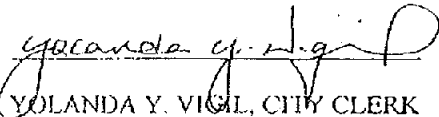
8 6. The Governing Body assures the NMDOT that the City of Santa Fe is willing and  
9 able to administer all activities associated with the proposed projects.

10 PASSED, APPROVED AND ADOPTED this 28<sup>th</sup> day of January, 2015.

11  
12 

13 JAVIER M. GONZALES, MAYOR

14 ATTEST:

15  
16   
17 YOLANDA Y. VIGIL, CITY CLERK

18 APPROVED AS TO FORM:

19  
20   
21 KELLEY A. BRENNAN, CITY ATTORNEY

22  
23  
24  
25 M/Legislation/Resolutions2015/2015-8 NMDOT Funds 12\_22\_14

Mr. Aune reported meeting with the GIS Department who provided him with a conceptual map to show the interactive aspects. It may show past, present and future projects.

Mr. Aune stated there will be a Senate Joint Memorial to honor work throughout the next decade this year at the Session. He has a copy if anyone is interested.

#### **b.) City Trails Coordinator Report**

Mr. Rogers left early, however Ms. Sandra Noss will present his report. (See Exhibit A)

Ms. Noss reported the work done on the way finding signs on the Dale Ball Truila is complete.

Ms. Noss reported there is another trail near Arroyo Polay on Upper Canyon Road. There is an area near the trail head for sale which goes up the Dorothy Stewart trail. They would like to get that as an official trail. In Las Estrellas there are some unofficial trails that need to be made official.

Ms. Robinson asked if there will be room for parking at that trail head. Ms. Noss stated they are working with the landowner on that issue.

Councilor Maestas stated he was approached by the Upper Canyon Association about the old sand filtration plant. It has been knocked down and he wants to make sure that its cleaned up well. Ms. Noss will have Mr. Rogers check if there is to be any trail rerouting.

Mr. Bonwell stated the Natures Conservancy is going to buy the materials needed to reroute the trail.

Councilor Maestas would like to see the plans.

### **7. INFORMATION/DISCUSSION & ACTION**

#### **a.) Resolution of conflict with February 15, 2017 Mayor's State of the City Address/BTAC**

Mr. L. Pacheco stated the February meeting conflicts with the Mayor's State of the City Address. A discussion was held and a date was confirmed to reschedule.

**MOTION:** Mr. Pacheco moved to hold the February meeting on Monday, February 13, 2017 at the same time at the Market Street Offices at the Rallyard with a second from Mr. Cooley which passed by voice vote.

#### **b.) League of American Bicyclists – Gold Application Status Update**

Mr. Aune reported on behalf of Mr. Siqueiros. He stated the application in on track.

#### **c.) Report on La Tierra Trails Master Plan Projects and Remaining NWQ budget**

**MOTION:** Mr. Pacheco moved to move Item 7c before 7a due to the public in attendance with a second from Ms. Robinson which passed by voice vote.

Mr. Herdman explained the La Tierra Master Plan was adopted in 2011. It's a very well developed master plan which got a lot of public input. The City Resolution and the Master Plan are included (See Exhibit B).



Staff put together a priority list and BTAC approved it. In 2014 it was determined there was a surplus and several projects were left incomplete.

Mr. Herdman explained the multi-use of the trail. The motocross area was incorporated as an alternative to deter the unlawful use of ATV's on other trails. The trail has earned a Silver rating and has been recognized nationally.

There are some emails that Mr. Herdman received with input on where people would like to see the money used.

Mr. Herdman discussed the area from the dog park to the lower portion near 599. The City built a bike lane up Las Montoyas that gets you to the dog park but nothing under 599. Some ideas received are for the following:

*Shade structures*

*Spectator areas*

*Storage sheds- for the Jump areas*

*Water source to maintain to water the jumps*

Although the Board can't prioritize the projects perhaps there can be a Public Hearing to hear more items. Mr. Herdman offered to create a spreadsheet to organize the ideas.

Ms. Grogan asked the timeline and what projects are still incomplete. Mr. Herdman states that it difficult to read the items and the plan.

Mr. Bonwell explained where the trails are. There is a new subdivision where they have trails in that area. Most of the easements are in the arroyos. They are going to work with the subdivisions while developing so the trails aren't left until the very end of the process.

Mr. Herdman reported the area where the trail will go has been taken over by illegal dumping. Ms. Robinson asked if the entire amount of surplus can be used for one large item. Mr. Herdman stated the process should not be rushed. To honor the resolution and the public input.

Mr. Pacheco stated this item has been discussed for a while now and it should be a priority. If staff can look at the list and prioritize the items, it would be great. Mr. Herdman is unsure on the amount needed for this project.

A discussion was held about a bond for some items. Mr. L. Pacheco stated there was an estimate done previously if they would like to go off of that.

Mr. Newhall (601 West San Mateo) stated his organization offered to help build the trail about 3 years ago. He believes it can be done very inexpensively, all that will be needed is the archeology search.

Mr. Herdman likes that idea, perhaps Mr. L. Pacheco can provide the estimate with a portion done with volunteers and all other costs. Mr. L. Pacheco will check into the scope for an urban trail to a city trail and also the ADA requirements and right of way issues. The master plan went through the Mayor's Committee on Disability. He will check with the Legal department.

Mr. Abbatacola asked about signage on the trail. Mr. L. Pacheco stated it was on the priority plan. Mr. John Branch with I Ride NM discussed the fact that the trails are getting nationally recognized the money should be used to reflect the reputation. There is an RTP grant available.

**MOTION:** Mr. Pacheco moved that the BTAC request staff provide an estimate for the trail from the dog park to the 599 and update the board if there is an affordable way to stay within budget with a second from Mr. Herdman which passed by ~~voice vote~~.

Mr. Pacheco thanked the public in attendance and if there is a public hearing he hopes they all attend.

#### **8. BTAC SUBCOMMITTEE UPDATES**

##### **a.) On Road Subcommittee**

Mr. Abbatacola reported the Route 66 exploratory ride has had to be rescheduled due to the snow. He thanked Mr. Aune for the meeting with Mr. Lemon.

##### **b.) Off Road Trails**

Nothing to report.

##### **c.) Going for the Gold**

A discussion was held about the application date. There is a date for later in the year. They will get it confirmed with Mr. Siqueiros.

Mr. Newhall announced Bike Santa Fe will be offering the Smart Cycling Classes. They will be in May and it may help with the application. There have been 3 members who have taken the class so far.

#### **9. STAFF COMMUNICATIONS**

##### **a.) Trails Projects Status Update**

Mr. L. Pacheco reported the ENN for the Canada Rincon project is going to be held on February 7, 2017. On February 10, 2017 the bid will open for the bridges over the river crossings behind the School for the Deaf area.

Mr. L. Pacheco stated the new budgets will be reviewed and then he will know which projects can be completed.

Mr. Abbatacola asked for an update on the work on the underpass. He believes they will begin again in April.

A discussion was held about when the Smart Cycling Class will be held. A formal invitation with a date will be sent out and invites will go out to the SFPD Bicycle Unit and the Mayor.

Ms. Robinson stated Bike and Brew and Bike to Work Week is in May as well. Perhaps by then a safe area to use the underpass can be done so they can showcase it.

## **PACHECO, LEROY N.**

**From:** PACHECO, LEROY N.  
**Sent:** Wednesday, February 21, 2018 12:46 PM  
**To:** 'jfloresta@gmail.com'; 'robinsonmade@att.net'; 'Gretchen Grogan'; 'Tomás Rivera'; 'olearybuiltbicycles@gmail.com'; 'Stephen Newhall'; 'Preston Martin'; 'Marc Sani'; 'chainbreaker.nm@gmail.com'; MAESTAS, JOSEPH M.  
**Cc:** VIGIL, LINDA F.  
**Subject:** FW: BTAC February 21, 2018 @ 5:30PM @ City Council Chambers  
**Attachments:** 2.2.18 MarkLittle to Public Works.docx

Dear BTAC

I received the attached memo, and its been requested that its pros and cons be included under item 7b's discussion of recommendation of use of remaining NWQ funds tonight.

Thank you,

Leroy Pacheco

**From:** PACHECO, LEROY N.

**Sent:** Wednesday, February 21, 2018 12:42 PM

**To:** 'Dorothy Starr'

**Cc:** chorn@do-designoffice.com; Design Engineuity Oaralynn; nick@reserveatsantafe.org; office@reserveatsantafe.org; Mark Little; 'Ashton, Tyler J.'; Patrick Sinnott <psinnott@do-designoffice.com> (psinnott@do-designoffice.com)

**Subject:** BTAC February 21, 2018 @ 5:30PM @ City Council Chambers

Dear Dottie and Mark,

Thank you for the attached letter. It resonates with my personal experience collaborating with the Reserve board on completing the design of Canada Rincon Trail. I hope to be ready to present the Canada Rincon Trail's final design and cost estimate at BTAC's March 21, 2018 meeting. I am confident that the final design documents will be sufficient to communicate the design to the Reserve residents as well as to the general public.

As we discussed at the last design meeting, the city contractor's scope does not include providing a rendering of the trail from the Reserve's property looking east as part of its final design deliverables. The Reserve's engineer stated that she too does not have a contract to provide a rendering. It was our understanding that Dottie was confident that the Reserve's Board would support her efforts to contract that separately.

BTAC will make a recommendation for use of remaining NWQ funds tonight and which will be carried forward to Public Works next month. I will submit the attached letter for the record tonight at BTAC on the subject, and also include it in the packet that is sent forward to Public Works Committee. Over the past year as part of this discussion, BTAC considered a neighborhood connection to the La Tierra Trails just north of the Frank Ortiz Dog Park, in addition to other possible La Tierra Trails projects. Some factors to consider for including this Canada Rincon Trail in the discussion are the following:

*Exhibit 4*

- +The design is nearly complete
- +The trail provides an important link to trails and residents north of the River Trail.
- -The construction cost estimate is not complete, but it may be over twice the value of the remaining NWQ funds
- -/+Reserve Board and residents have not given final approval to trail design (although that process is moving forward in a positive direction)

I am sure it will be a lively discussion, and I will keep you posted the recommendation.

Best Regards,  
Leroy Pacheco

---

**From:** Dorothy Starr [<mailto:dottiestarr@aol.com>]  
**Sent:** Tuesday, February 20, 2018 8:28 PM  
**To:** PACHECO, LEROY N.  
**Cc:** [chorn@do-designoffice.com](mailto:chorn@do-designoffice.com); Design Enginuity Oaralynn; [nick@reserveatsantafe.org](mailto:nick@reserveatsantafe.org); [office@reserveatsantafe.org](mailto:office@reserveatsantafe.org); Mark Little  
**Subject:** Re: BTAC February 21, 2018 @ 5:30PM @ City Council Chambers

Leroy,

This afternoon Mark Little (Reserve BOD President) and I met and discussed the need for a design drawing showing what the trail will look like from the north ramp to the south at Calle Mejia.

We both feel the rendering is extremely important so we can show our community and get their Buy-In.

As we have discussed, The Board and our community still feel unsteady about how the original ramp was presented. We will need to see a rendering before we are willing to support this design and help petition our City Councilors and City at large when it is time for a bond to raise the funds to actually build the trail.

This does not need to be of final presentation quality, but one that demonstrates the '*look and feel*' of the proposed trail, and should also include material specifications.

We are happy to provide a support letter to the Public Works Committee recommending that the remaining funds are channeled to the Canada Rincon Trail effort. We want to be very clear that the final rendering will be provided to The Reserve before you have our final support.

Sincerely,

Mark Little, President - The Reserve at Santa Fe BOD  
Dottie Starr, Member - The Reserve at Santa Fe BOD

THE RESERVE AT SANTA FE  
941 CALLE MEJIA  
SANTA FE NM 87501

February 20, 2018

By Hand

Public Works Committee  
City of Santa Fe

On behalf of myself and the Board of Directors of The Reserve at Santa Fe Condominiums, we would like to commend BTAC and City staff for a design collaboration where we have worked very closely to envision the final link of the Canada Rincon trails that borders our East property line.

We are completely in support of this trail and hope to see it built, not only for our community but for the citizens of Santa Fe.

Please let us know if we can be of any further assistance.

Sincerely,

The Reserve at Santa Fe Board of Directors

By: Mark C. Little, President



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Traffic Garden/Bicycle Playground Design (SF MPO hosting Steve Durrant, Alta Planning)

### 2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

The MPO will be hosting Steve Durrant, from Alta Planning who designed the Bicycle Playground in Seattle for a site visit on Feb. 21st. Rob Carter and Richard Thompson are very supportive of making this a reality for the City. After the afternoon site visit at Ashbaugh Park we would like to have him discuss options, ideas, costs and opportunities with the BTAC that night. We estimate 20 min.

### 3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

To inform BTAC of the activities and to provide an opportunity for discussion, questions and input

### 4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

N/A

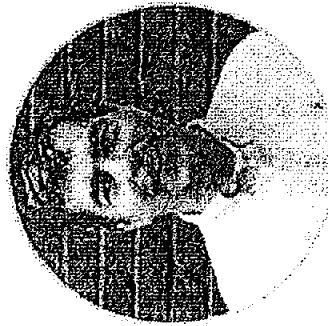


Steve Durrant, FASLA, PLA  
Vice President  
Professional Landscape Architect  
Seattle, WA  
760-744-6146  
stevedurrant@earthlink.net

## Our People Make the Difference

Architects	Planners	Designers	Engineers	GIS Analysts	Operations
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People > Steve Durrant



### Steve Durrant, FASLA, PLA

Vice President

Based In Seattle

Phone (206) 760-7446

Email [stevedurrant@earthlink.net](mailto:stevedurrant@earthlink.net)

#### Registration & Affiliations

- Professional Landscape Architect, Minnesota (#18345), Missouri (#2003010901), Oregon (#554), Washington (#528), Wyoming (#1 A-0134C), Colorado (#948)
- Fellow of the American Society of Landscape Architects
- Association of Pedestrian and Bicycle Professionals
- League of American Bicyclists (#871)
- Council of Landscape Architecture Registration Boards (#3730)

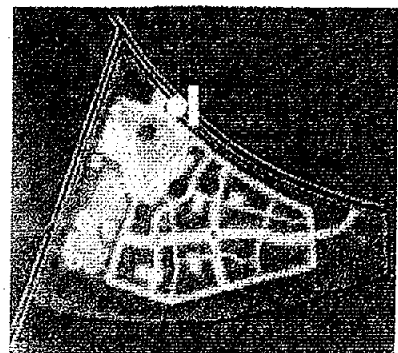
The work I get to do is really rewarding. We've got great clients and colleagues and everything we do contributes in a positive way to healthier communities. I know how fortunate I am to have found one of those careers that make you happy to get up in the morning.

## BICYCLE/TRAFFIC PLAYGROUNDS: A Place to teach kids to love their bikes

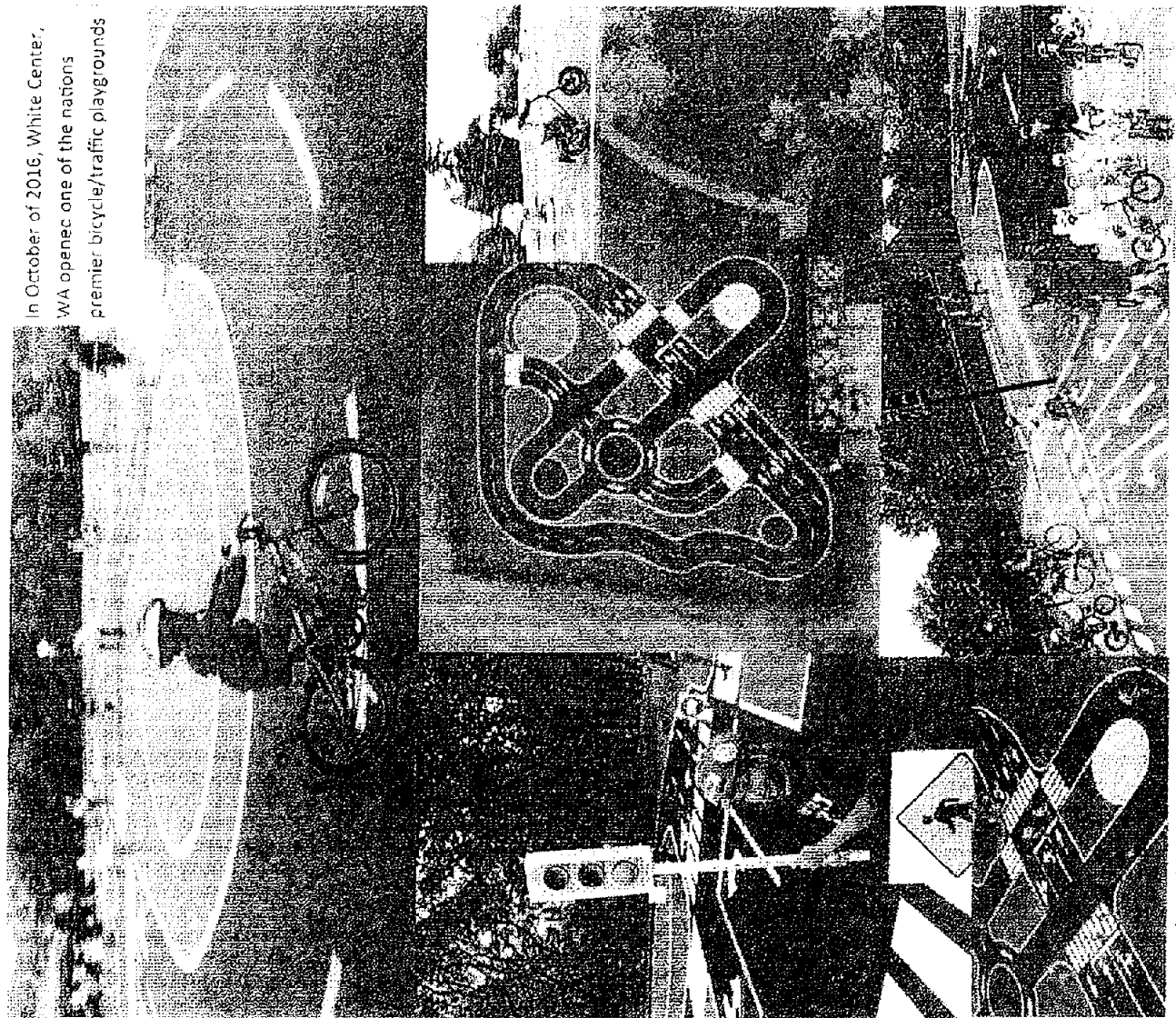
**WHAT:** A dedicated space designed where riders of all abilities can safely learn how to ride within the context of our local roadway and multi-use trail environment. Design characteristics are reduced in size to match a child's perspective and provide realistic traffic simulation with features that may include traffic lights, roundabouts, road signs, street markings, bike paths, sharrows, and more.

**WHY:** In the United States there are no comprehensive and consistent bike education programs. Thankfully local police and fire departments such as those in Santa Fe host "Bicycle Rodeos" as a means to promote bicycle safety, provide helmets and other safety gear and a means for youth to engage with public safety officials in a positive environment. A Bicycle/Traffic Playground may provide a consistent location for public safety, public school, non-profits and local governments to host youth in an environment where they are encouraged to return again and again.

Studies clearly indicated that parents worried about their children's welfare are reluctant to allow their children to bike to school or to other neighborhood amenities; yet



biking and walking to school are both proven methods to increase children's health and school performance.

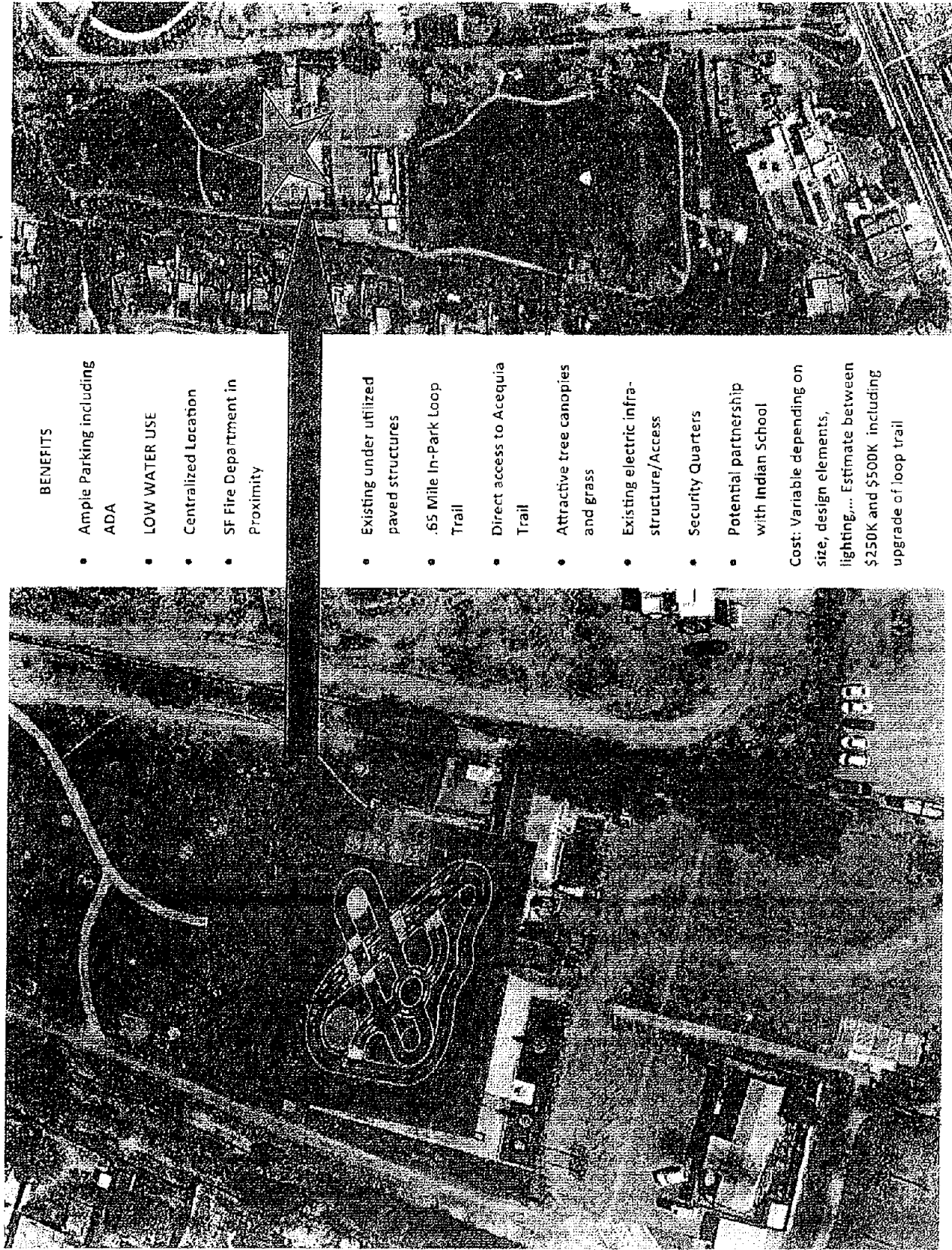


In October of 2016, White Center, WA opened one of the nation's premier bicycle/traffic playgrounds

<http://whitecenternow.com/2016/10/01/photos-white-center-bike-playground-is-open/>



# Ashbaugh Park Bicycle Playground/Traffic Garden Conceptual



## BENEFITS

- Ample Parking including ADA
- LOW WATER USE
- Centralized Location
- SF Fire Department in Proximity

- Existing under utilized paved structures
- .65 Mile In-Park Loop Trail
- Direct access to Acequia Trail
- Attractive tree canopies and grass
- Existing electric infrastructure/Access
- Security Quarters
- Potential partnership with Indian School

Cost: Variable depending on size, design elements, lighting,... Estimate between \$250K and \$500K including upgrade of loop trail

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2018-\_\_\_\_  
BTAC Member on PSC

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SPONSOR(S): Councilor Maestas

SUMMARY: The proposed resolution appoints a member of the Bicycle and Trails Advisory Committee (BTAC) to sit on the Public Safety Committee (PSC).

PREPARED BY: Linda Vigil, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: February 2, 2018

ATTACHMENTS: Resolution  
FIR

Exhibit G

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2018-\_\_

3 INTRODUCED BY:

4  
5 Councilor Joseph M. Maestas  
6  
7  
8  
9

10 A RESOLUTION

11 AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY  
12 COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND  
13 TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.  
14

15 WHEREAS, the Governing Body adopted resolution 2000-33 creating the Public Safety  
16 Committee; and

17 WHEREAS, the Bicycle and Trails Advisory Board desires to appoint a member to  
18 address traffic concerns relating to pedestrians and the bicycle community.

19 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
20 CITY OF SANTA FE THAT:

21 NAME: The committee shall be called the Public Safety Committee.

22 PURPOSE: The Public Safety Committee shall be charged with reviewing programs,  
23 initiatives, projects, construction, signage and such other matters regarding the Santa Fe Police  
24 and Fire Departments operations as may require public examination prior to Governing Body  
25 approval. The Public Safety Committee shall also be charged with making recommendations to

1 the Finance Committee, Governing Body and such other bodies as may be required to consider  
2 public safety issues.

3 **DUTIES AND RESPONSIBILITIES:** The Public Safety Committee shall be  
4 responsible for the ten items listed in resolution 1984-56, Article 3, Section 3 (A) including  
5 making recommendations to the Governing Body consistent with the purpose provided above.

6 **MEMBERSHIP:** The Public Safety Committee shall consist of nine members. The term  
7 of each member shall be four years. Members need not be residents of the City of Santa Fe.  
8 Membership of the committee shall consist of a chairperson who shall be a member of the  
9 governing body, a vice chair who shall be a citizen at large, and seven other at large members,  
10 one of which will be a sitting member of the Bicycle and Trails Advisory Committee.


11 PASSED, APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

12  
13  
14  
15 \_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

16 ATTEST:

17 \_\_\_\_\_  
18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

20   
21 \_\_\_\_\_  
22 KELLEY A. BRENNAN, CITY ATTORNEY

23  
24  
25 *M/Legislation/Resolutions 2018/PSC BTAC member*

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A. General Information

(Check) Bill: \_\_\_\_\_ Resolution: X \_\_\_\_\_

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION AMENDING RESOLUTION 2000-33 TO MEMBERSHIP REQUIREMENTS FOR THE PUBLIC SAFETY COMMITTEE TO INCLUDE THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.

Sponsor(s): Councilor Maestas

Reviewing Department(s): Santa Fe Police Department

Persons Completing FIR: Jessica Melfor Date: 1/16/18 Phone: 955-5074

Reviewed by City Attorney: Kelly A. Brennan Date: 1/30/18  
(Signature)

Reviewed by Finance Director: [Signature] Date: 1/31/18  
(Signature)

### Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

This resolution would allow one member from the Bicycle and Trails Advisory Board to fill a position on the Public Safety Committee.

### Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*
1. Projected Expenditures:
  - a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
  - b. Indicate:
    - "A" if current budget and level of staffing will absorb the costs
    - "N" if new, additional, or increased budget or staffing will be required
  - c. Indicate:
    - "R" – if recurring annual costs
    - "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X     Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

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### Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

---

### 2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

This vacancy can be filled by a citizen. However the Bicycle and Trails Advisory Board (BTAC) is aware of pedestrian and cyclist matters and concerns.

---

### 3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

---

### 4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Public Safety Committee will have more insight with regards to problem areas that pedestrians and cyclists encounter.

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# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2017-\_\_\_\_  
Walk Friendly Community

---

SPONSOR(S): Mayor Gonzales, Councilors Maestas, Ives, Trujillo, Rivera and Villarreal

SUMMARY: The proposed resolution supports continuing efforts to invest in and promote Santa Fe's walkability, and to achieve the highest designation as a Walk Friendly Community.

PREPARED BY: Jesse Guillen, Legislative Liaison

FISCAL IMPACT: No

DATE: December 8, 2017

ATTACHMENTS: Amendment (Villarreal)  
Amendment (Ives)  
Resolution  
FIR

Exhibit H



**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_**  
**Walk Friendly Community**

---

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2018-\_\_:

1. On page 3, *delete* lines 4-6 and *insert* in lieu thereof:  
"WHEREAS, future application for higher levels of designation would be aided by taking the following actions that show a more project-focused commitment to improving the pedestrian environment:"

Respectfully submitted,

\_\_\_\_\_  
Renee D. Villarreal, Councilor

ADOPTED: \_\_\_\_\_  
NOT ADOPTED: \_\_\_\_\_  
DATE: \_\_\_\_\_

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

**CITY OF SANTA FE, NEW MEXICO**  
**✧ PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_**  
**Walk Friendly Community**

---

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2018-\_\_:

1. On page 3, line 17 after "invest in" *insert* ", subject to appropriation,"

Respectfully submitted,

---

Peter N. Ives, Councilor

ADOPTED: \_\_\_\_\_  
NOT ADOPTED: \_\_\_\_\_  
DATE: \_\_\_\_\_

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Yolanda Y. Vigil, City Clerk

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**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2018-\_\_**

**INTRODUCED BY:**

Mayor Javier M. Gonzales	Councilor Joseph M. Maestas
Councilor Peter N. Ives	Councilor Ronald S. Trujillo
Councilor Christopher M. Rivera	Councilor Renee D. Villarreal

**A RESOLUTION**

**SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S  
WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK  
FRIENDLY COMMUNITY.**

**WHEREAS,** a Walk Friendly Community is a city or town that has shown a  
commitment to improving and sustaining walkability and pedestrian safety through  
comprehensive programs, plans, and policies; and

**WHEREAS,** Communities receive recognition in the form of a Bronze, Silver, Gold or  
Platinum designation; and

**WHEREAS,** Walk Friendly Communities is a national recognition program developed to  
encourage towns and cities to establish or recommit to a high priority for supporting safer  
walking environments; and

**WHEREAS,** Walk Friendly Communities is supported by the Pedestrian and Bicycle  
Information Center (PBIC), a national clearing house on bicycling and walking funded by the US  
department of Transportation; and

1       WHEREAS, the City has already achieved Silver status as a Bike Friendly Community  
2 and is currently applying for a Gold designation; and

3       WHEREAS, the benefits of being walk friendly include:

- 4       1. Safety – designing streets for people instead of cars improves safety for all users
- 5       2. Health – regular physical activity reduces the risk of chronic disease and improves
- 6       quality of life for people of all ages
- 7       3. Equity – prioritize and invest in travel modes that serve all members of the
- 8       community
- 9       4. Environment – more walking, biking and transit use means less air pollution from
- 10       motor vehicles and a reduced dependence on fossil fuels
- 11       5. Economic – walkable communities draw investment from residents, businesses and
- 12       tourists alike; and

13       WHEREAS, these benefits speak directly to the City's General Plan themes and  
14 aspirations including: Quality of Life, Sustainability, Transportation Alternative, and Santa Fe's  
15 Urban Form and Character; and

16       WHEREAS, Santa Fe continues to invest in and improve its excellent arterial system of  
17 dedicated urban multi-use trails for bicycles and pedestrians; and

18       WHEREAS, Santa Fe continues to reconstruct roads with Complete Street design  
19 elements and has improved safety for all modes by reducing lanes through Road Diets; and

20       WHEREAS, the City has completed a Public Right of Way Transition Plan in  
21 compliance with the Americans with Disabilities Act with the intended long term outcome of  
22 providing specific pedestrian facilities investment improving accessibility for all users; and

23       WHEREAS, the Santa Fe Metropolitan Planning Organization (MPO) has completed a  
24 stand-alone but inclusive Pedestrian Master Plan for the City that provides guidance for creating  
25 and maintaining a safe, attractive, and functional environment for pedestrians; and

WHEREAS, the MPO has also completed a Bus Stop Inventory and Sidewalk Connectivity Study to identify and prioritize infrastructure improvements for pedestrians and transit users; and

**WHEREAS**, the following actions will help advance future application for higher levels of designation by showing a more project focused commitment to improving the pedestrian environment:

1. Increase allocation of funds or seek additional funding to invest in pedestrian safety and sidewalk infrastructure improvements;
2. Create a full time position for a Bike/Pedestrian Coordinator position to provide staff support and planning assistance; to identify funding opportunities and write grants; and, to interface with local bike and pedestrian advocacy groups;
3. Restructure the Bicycle and Trails Advisory Committee to add pedestrian advocates and be a forum to gather public input and address pedestrian related issues and to program pedestrian infrastructure improvement projects through the Public Works Committee and to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that it approves and supports these continuing efforts to invest in and to promote Santa Fe's walkability and to achieve the highest designation as a Walk Friendly Community.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

JAVIER M. GONZALES, MAYOR

1 ATTEST:

2

3

4 YOLANDA Y. VIGIL, CITY CLERK

5 APPROVED AS TO FORM:

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7

8 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/Resolutions 2018/Walk Friendly Community*

FIR No. 3030

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A. General Information

(Check) Bill: \_\_\_\_\_ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY.

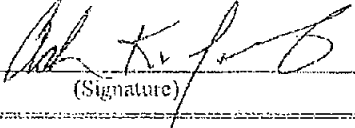
Sponsor(s): Mayor Gonzales, Councilors Maestas, Ives and Trujillo

Reviewing Department(s): SFMPO

Persons Completing FIR: Mark Tibbetts Date: 12/11/17 Phone: 955-6614

Reviewed by City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

Reviewed by Finance Director:  Date: 1/10/2018

(Signature)

### Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

Support efforts to advance Santa Fe's designation as a Walk Friendly Community to the highest levels of national recognition.

### Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

#### 1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X     Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non- recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non- recurring	FY _____	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____



### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

No specific funding is requested for this fiscal year.

### Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No conflicts.

### 2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Loss of an opportunity to promote Santa Fe's livability and walkability through a nationally recognized organization.

### 3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

### 4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

A high designation is a major opportunity to promote Santa Fe's livability and walkability through a nationally recognized organization. Will encourage programs like Safe Routes to Schools; will enhance attractiveness of transit use for residents and tourists; will compliment construction of Complete Streets to provide safer passage for all users on Santa Fe's streets.

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2018-\_\_\_\_  
Santa Fe Walking Collaborative

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SPONSOR(S): Councilors Lindell and Villarreal

SUMMARY: The proposed resolution supports the community Walking Collaborative program which will utilize trails around the city.

PREPARED BY: Linda Vigil, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: February 5, 2018

ATTACHMENTS: Resolution  
FIR

CITY OF SANTA FE, NEW MEXICO  
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_\_\_  
Santa Fe Collaborative

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Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2018-\_\_\_\_:

1. On page 2, line 8 after "Railyard" *insert* "Park"

Respectfully submitted,

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Signe I. Lindell, Councilor

ADOPTED: \_\_\_\_\_  
NOT ADOPTED: \_\_\_\_\_  
DATE: \_\_\_\_\_

Yolanda Y. Vigil, City Clerk

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2018-\_\_

3 INTRODUCED BY:

4  
5 Councilor Signe I. Lindell

6 Renec D. Villarreal

7  
8  
9  
10 A RESOLUTION

11 IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC  
12 HEALTH.

13  
14 WHEREAS, walking has been shown to have many health benefits, including reducing  
15 impact of heart disease, diabetes, different types of cancers, and high blood pressure, and providing  
16 help with weight loss; and

17 WHEREAS, obesity is associated with an increased risk for many chronic diseases,  
18 including heart disease, stroke, diabetes, arthritis and some cancers; and

19 WHEREAS, based on data from the 2017-2019 Community Health Needs Assessment, 54%  
20 of surveyed Santa Fe County adults were obese or overweight and 48% of middle schoolers said they  
21 were trying to lose weight with almost 30% self-described as overweight; and

22 WHEREAS, heart disease is the leading cause of adult mortality throughout NM and Santa  
23 Fe County and diabetes ranks sixth as a leading cause of death in NM; and

24 WHEREAS, being outdoors in nature has been tied to a range of beneficial health outcomes  
25 related to physical, mental, and emotional health, and that access to nature may constitute a powerful,

1 inexpensive public health intervention; and

2       **WHEREAS**, the City of Santa Fe has more than 50 miles of dirt trails and 30 miles of ADA-  
3 accessible, paved trails around almost every City park and along the Santa Fe River, rail line, Acequia  
4 Madre, and Arroyo de las Chamisas, providing Santa Feans with safe and accessible walking routes to  
5 improve their health in a natural environment; and

6       **WHEREAS**, the Santa Fe Walking Collaborative is composed of members of the Santa Fe  
7 Conservation Trust, the City of Santa Fe Public Works, the City of Santa Fe Parks Departments, the  
8 City of Santa Fe Human Resources Department, the Railyard Conservancy, the New Mexico  
9 Department of Health, the Santa Fe Indian Hospital, Southwest Care Center, National Park Service,  
10 New Mexico School for the Deaf, La Familia Medical Center, Christus St. Vincent, and Presbyterian  
11 Health Services-is working toward creating a City-wide walking program called VÁMONOS-SANTA  
12 FE WALKS, targeting the uninsured, the underserved and those with chronic conditions that can be  
13 improved with exercise.

14       **NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
15 **CITY OF SANTA FE**, that the Governing Body endorses the work of the Santa Fe Walking  
16 Collaborative to implement a City-wide program entitled VÁMONOS-SANTA FE WALKS starting  
17 in May 2018, to encourage the citizens of Santa Fe to walk more as a means of improving public  
18 health.

19       **BE IT FURTHER RESOLVED** that staff from the Santa Fe Parks and the City Wellness  
20 Department assist in the coordination of the project to include marketing the program, posting events  
21 and information in the City calendar and on the City website, and continuing to update and distribute  
22 the already existing Prescription Trails maps.

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PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

ATTEST:

\_\_\_\_\_  
YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:



KELLEY A. BRENNAN, CITY ATTORNEY

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A. General Information

(Check) Bill: \_\_\_\_\_ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.

Sponsor(s): Councilor Lindell, Councilor Villarreal

Reviewing Department(s): Human Resources-Wellness, and Parks and Recreation

Persons Completing FIR: Susan Perry, Wellness Coordinator Date: 1/29/2018 Phone: 955-6582

Reviewed by City Attorney:

Kellie A. Brunner  
(Signature)

Date:

1/30/18

Reviewed by Finance Director:

Chad K. J. B.  
(Signature)

Date:

2-5-18

### Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The resolution would support a group initiative to help get Santa Fe citizens healthy. Starting in May it will encourage citizens to walk more and use the trails.

### Section C. Fiscal Impact

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*
1. Projected Expenditures:
  - a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
  - b. Indicate:
    - "A" if current budget and level of staffing will absorb the costs
    - "N" if new, additional, or increased budget or staffing will be required
  - c. Indicate:
    - "R" – if recurring annual costs
    - "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X     Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non- recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected

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**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

None.

**Section D. General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None.

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

The City of Santa Fe would not be noted as a participant in the collaborative effort.

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None.

**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Resolution would be beneficial for those who suffer from common chronic illnesses and medical conditions, as well as to prevent common chronic diseases. This resolution will promote walking and use of the City's trails.

February 7, 2018

Liaison Committee Representative,

The City of Santa Fe as well as ~~the~~ Design Team from Wilson and Company would like to invite you to the second Liaison Committee Meeting for the Guadalupe Street Roadway Reconstruction Project. This meeting will discuss the preferred design alternatives for the project as well as serve as a pre-Public Meeting open discussion.

**Where:** City of Santa Fe Public Works Department, 500 Market Street Suite 200, Santa Fe, NM;  
Engineering Conference Room

**When:** Wednesday, February 21, 2018, 10:00 am- 12:00 pm

Outlook Invitation to Follow

Exhibit I