



Agenda

DATE 1/9/17

TIME 3:17P

PREPARED BY

David Chapman

APPROVED BY

*[Signature]*

**MAYOR'S COMMITTEE ON DISABILITY  
THURSDAY, JANUARY 18, 2018  
10:00 A.M.  
CITY COUNCIL CHAMBERS  
200 LINCOLN AVENUE, SANTA FE, N.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: FOR THE NOVEMBER 16, 2017 MEETING
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. NEW BUSINESS
  - a) INTRODUCTION OF DANIEL FERNANDEZ , ADA COORDINATOR
  - b) DOWNTOWN RESTROOM PLACEMENT DISCUSSION
  - c) DOWNTOWN PARKING BRIEF – DANIEL FERNANDEZ
7. OLD BUSINESS
  - a) MCD SUB-COMMITTEE REPORTS

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

8. ADJOURN

NEXT MEETING FEBRUARY 15, 2018

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**

**THIS IS A FRAGRANCE FREE MEETING**

\*\*Please notify Aurore Bleck, Chair at (505)473-2060 and/or Daniel Fernandez, ADA Coordinator/Liaison, at (505)955-6612 if you are unable to attend.

**SUMMARY OF ACTION  
 MAYORS COMMITTEE ON DISABILITY  
 CITY COUNCIL CHAMBERS  
 200 LINCOLN AVENUE  
 THURSDAY, JANUARY 18, 2018, 10:00 AM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES NOVEMBER 16, 2017	APPROVED	2
PUBLIC COMMENT	NONE	2
 <u>NEW BUSINESS</u>		
INTRODUCTION OF DANIEL FERNANDEZ - ADA COORDINATOR	INFORMATION/DISCUSSION	2
DOWNTOWN RESTROOM PLACEMENT DISCUSSION	INFORMATION/DISCUSSION	2-5
DOWNTOWN PARKING BRIEF	INFORMATION/DISCUSSION	5-7
PROJECT REVIEW	INFORMATION/DISCUSSION	7-9
 <u>OLD BUSINESS</u>		
MCD SUBCOMMITTEE REPORTS	INFORMATION/DISCUSSION	9-11
UPDATE ON INDIAN HOSPITAL BUS STOP	INFORMATION/DISCUSSION	11-12
ITEMS FROM MEMBERS AND STAFF	INFORMATION/DISCUSSION	12
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**ADJOURN**

**ADJOURNED**

**12**

**MAYORS COMMITTEE ON DISABILITY  
CITY COUNCIL CHAMBERS  
200 LINCOLN AVENUE  
THURSDAY, JANUARY 18, 2018, 10:00 AM**

**1. CALL TO ORDER**

The meeting of the Mayors Committee on Disability was called to order by Aurore Bleck, Chair at 10:00 am, on Thursday, January 18, 2018, at the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Aurore Bleck, Chair  
Dave McQuarie, Vice Chair  
Kathlyne Gish  
Michael Wirtz  
Meriam Jawhar  
(3 vacancies)

**MEMBERS ABSENT**

Nancy Pieters, Excused

**OTHERS PRESENT**

Daniel Fernandez, ADA Coordinator  
Curt Temple, Project Administrator, Facilities Division, Public Works Department  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

Chair Bleck said she would like to add project review under New Business.

Mr. McQuarie said he would like to add an update on the bus stop at the Indian Hospital to Old Business.

**MOTION** A motion was made by Mr. McQuarie, seconded by Mr. Wirtz, to approve the agenda as amended.

**VOTE** The motion passed by unanimous voice vote.

**4. APPROVAL OF MINUTES  
NOVEMBER 16, 2017**

Chair Bleck said on page 1 we stated at 10:05 AM, Ms. Pieters was absent and excused.

Mr. McQuarie said on page 3, the last paragraph, it should be he does have a telephone. On page 5, the first paragraph should say standards at the Convention Center.

Chair Bleck said on page 3, the last paragraph she said to communicate with the new ADA Coordinator, on page 5, under Transportation it should say they were not able to reconstruct what happened in the past. End there. On page 5 it should say the Southside Transportation Center. On page 6 it should say Joe's Diner.

**MOTION** A motion was made by Mr. McQuarie, seconded by Mr. Wirtz, to approve the minutes as amended.

**VOTE** The motion passed by unanimous voice vote.

**5. PUBLIC COMMENTS**

None

**6. NEW BUSINESS**

**A. INTRODUCTION OF DANIEL FERNANDEZ, ADA COORDINATOR**

Chair Bleck introduced Mr. Fernandez and stated that he is replacing David Chapman.

Mr. Fernandez said he has worked in private industry and higher education and has a background in ADA. At NMSU he was a Project Manager and ADA Coordinator for the University. He is originally from Taos and he moved to Santa Fe after the birth of his child to be closer to family. He previously worked for an engineering firm out of Albuquerque and then worked 2 years at the Governor's Commission on Disability.

The Board introduced themselves.

**B. DOWNTOWN RESTROOM PLACEMENT DISCUSSION**

Mr. Temple said we originally looked at the new Sheridan Bus Stop as a location and are still hoping to use that area, but we have run into archeology issues which have

held up the work there. We have identified a new location off of Washington. It has a wide sidewalk that would work well. He is tasked with coming up with areas where we can do something with restrooms. There are issues with locking them and who is going to lock them. He came up with this idea of a modular restroom which is fully ADA compliant. They have louvers so you can see the legs of who is inside to determine if more than one person is there. They are stainless steel. The hand washing station is outside the unit. It is a one seat ADA compliant restroom. If there is a big event you will not alleviate the problem of needing 20 restrooms. The design of it is that they will powder coat them to match what you want. It does not match historic guidelines. The Council will have to make the decision if we go with this or a stand alone building.

Chair Bleck asked so the idea is to put just one of these up.

Mr. Temple said we are looking at adding 2 to the Sheridan Bus Stop and maybe 1 at Washington. They cost around \$130,000 each and weigh 6,000 pounds. They are fully insulated and modular so you can replace parts. There are public restrooms at the Water Street parking area, at the Convention Center and here. It is not really advertised. It is hard for tourists to find the restrooms. He handles a lot of projects at the Airport now and he hears complaints from people that there is no signage to know how to get downtown or other places. We are looking at doing more signage. Signage will be paid from Tourism funds.

Mr. Wirtz asked are these hooked up to the sewer system.

Mr. Temple said yes and water. The light comes on inside when someone goes in and off when they go out. The Police can see through the louvers to determine how many people are in there when the light is on.

Chair Bleck asked will we still have porta potties when there are big events.

Mr. Temple said yes. When Sheridan is completed for the new Transit Center there will not be enough room to put them there. We will have to find another site for those.

Chair Bleck asked can't events publicize where restrooms are with event maps.

Mr. Temple said yes.

Mr. Temple said he brought up with the Public Works Committee that if at some point there are some empty stores we could convert one of those stores into a public restroom. We could retrofit it. We would have to find the right property owner who would want their building turned into a restroom.

Mr. Temple said he was thinking that behind the bandstand you could do a big built up restroom in the street but that idea was not well received.

Chair Bleck said we need to put signage saying where the bathrooms are.

Mr. Temple said people do have to be buzzed in at Water Street.

Chair Bleck said public education is the key.

Mr. McQuarie said being local he has heard that we need a public restroom on the Plaza. When he picked up the paper he noticed that the City of Santa Fe was planning for a Plaza restroom. Anything that is an ADA facility should come before this Committee. He doubts that Sheridan is ADA compliant. He still has that idea until he sees actual plans. The way they install porta potties they put the door toward the curb so if you are in a wheel chair you can't get in there. They should put the door to the street. In the restroom the water closet keeps you from being able to turn around in a wheel chair inside it.

Mr. Temple said he has plans, but they are not finalized. That is why it has not come before this Committee.

Mr. McQuarie asked how are we to advise if we have no say so on ADA guidelines. We have no say on architectural style.

Mr. Temple gave Mr. McQuarie his preliminary plans and said they are fully ADA compliant.

Mr. McQuarie said just by a quick look the front door opens outward to the right and needs to be to the left.

Mr. Temple said when we find a location we can design them and they fabricate them to match the location. They will be site specific.

Mr. McQuarie said he would have to look at what kind of closures are on the doors and what kind of locks.

Mr. Temple said they lock from the inside.

Mr. McQuarie said when we reviewed the Convention Center we found that they were not compliant. We are charged with letting the Council know if things are compatible and right now he would have to say the Sheridan Bus Stop is absolutely not.

Mr. Temple said they will be compatible once the Council gives us a location so we can have a site plan and restroom plan that is site specific. The unit itself is \$98,000. The rest of the cost is hook ups and winterization. The archeology issues have to be looked at. It would come to this Committee for review. This is preliminary so you can get a handle on it and if you have questions he can answer them today.

Mr. McQuarie said when it comes to plan review that would be the time we would make suggestions. Currently the restroom would probably meet the minimum requirements. You are fairly new. No one ever told you when you come up with an idea run it by the various committees before you present to Public Works. It saves a lot of problems and will make your life easier.

Mr. Temple said he was directed to take it to Public Works and to get Council's opinion first.

Mr. McQuarie said thank you very much. He looks forward to seeing the plans and hopes it does go through. It is definitely needed.

Mr. Fernandez said we are in the preliminary stages. When you do have more plans we would like for this Committee to see them. We would like to get a good, complete review on them and the site.

Mr. Temple said everyone wants them, but no one wants to put them close to their business.

Mr. McQuarie said there are 2 problems, historical issues and "not in my backyard."

Mr. Temple said especially in downtown.

Mr. Temple said for your information John Romero is now acting Public Works Director and Bobbi Huseman is the Facilities Manager.

### **C. DOWNTOWN PARKING BRIEF**

Mr. Fernandez said when he was working with the State he worked with David Chapman and Mr. McQuarie on a lot of projects. One of the first issues he heard when he came here was accessible parking downtown when events were going on. He took it upon himself to do an audit of parking downtown. There are a lot of things that come into play with that. He is familiar with Santa Fe and knows it is a problem. He is doing a big evaluation of the area and hopefully will come up with a master plan so that when we do have events throughout the City we have solutions. He would like it to be where people can go to the website to see when and where the event is, what will be closed and where you can find restrooms and other things when events are going on. This is all in the preliminary stage right now.

Chair Bleck said that is a great idea.

Mr. McQuarie said he is glad to see that Mr. Fernandez is doing this. Before



Daniel puts anything out he would like to get with him to give him some suggestions and ideas about signage. Some of the signs have changed and in his opinion are very sloppy. This Committee, years ago, was directed by City Manager Mike Lujan and the Mayor to ensure that the parking signs would have a certain layout. Since then they made an Ordinance change and took out the mandatory court appearance for parking in a disabled parking space. Some things need to change as to the design. He has noticed that on some of the signs going up that they have reverted to the old blue and white signs and are using the word handicapped. Handicapped should not be used for the disabled. Mr. McQuarie gave examples of issues with the parking lot at the Sheridan Transit Center.

Mr. Fernandez said thank you for this information.

Ms. Gish said last winter she finally got her handicapped placard and she noticed that in the De Vargas parking lot and at the Post Office close by, where the handicapped access area are the curb cut was blocked by snow or ice. She was told that for private parking areas there is not much the City can do.

Mr. Fernandez said not necessarily the City, but the owner is responsible. There is State law that accessible parking and access to it must be maintained at all times and that includes snow and painting. If you have a picture of that please send it to him.

Mr. McQuarie said on private property like De Vargas Mall you can give them advise on what it should be. You do not have regulatory powers. The State Police do. Don't get in hot water.

Mr. Fernandez said he is aware. Thank you.

Ms. Gish asked who do you contact when there are issues on private property.

Chair Bleck said management. She contacted Santa Fe Place management about the doors and they said they would fix them. There is not much you can do otherwise except to complain since you are a customer. Safety is always a good issue to bring up.

Mr. Wirtz said and liability.

Mr. Fernandez said in the worst case scenario contact him.

Mr. McQuarie said he noticed Ms. Gish used the term handicapped placard. We should not use that word.

Ms. Gish said yes, but it says handicapped placard on it. Several states are working on changing signs and placards to disabled parking.

Mr. McQuarie said some are changing to reserved parking.

Ms. Gish said she has seen some that say ADA reserved parking.

**D. PROJECT REVIEW**

Chair Bleck said she wanted to add this so we could talk about what are we are working on and what would we like to work on. One thing is the funding for the public right of way changes. When John Romero was here he said they are going to incorporate the funding as part of their regular budget. Do we need to contact our Legislators for funding. We could call our Legislators and encourage them to spend money on fixing curbs and such things.

Mr. McQuarie asked on the public right-of-way commitment, Daniel could you find out what the criteria is and what plans they have because when it is submitted to the Feds you have to list your dates and ear marks for the work. We would like to see those. An example would be "we are going to work on accessibility issues along Canyon Road." He would like to know what their priorities are.

Chair Bleck asked weren't we going to approve the priorities.

Mr. McQuarie said according to Federal regulation it has to be set up by the agency that is working on it. They present it to City Council and then they establish a priority budget for them.

Chair Bleck said within the budget can we have people say in district one it is this and in district two this. It seems like there should be public input or they need to go by the priorities established in the report.

Mr. McQuarie said in 2010 a consultant was hired to do an overall survey of accessibility. They did most buildings and parks. Their survey was taken by the various City entities and presented to City Council. Then the City Council accepted the findings of the consultant and said ok now City staff is charged with doing it. Then money became non existent so everything was put on the shelf. One of the buildings put on the shelf was City Hall. They never finished that.

Chair Bleck said one of our projects is to review the Transition Plan.

Mr. McQuarie said we can't review something that is not known. City Hall was never finished.

Mr. Fernandez said the Transition Plan is huge. He still getting his arms around it.

Chair Bleck said the Transition Plan is done and they are looking at funding

possibilities through the MPO and Public Works. Has the Railyard been reviewed.

Mr. McQuarie said the Convention Center did a survey. That survey is the basis for the Transition Plan. The actual plans have not been submitted yet for the repairs. There are deadlines established as to when it will be completed.

Chair Bleck asked what about the Railyard.

Mr. McQuarie said we have requested an update. They have not done the update of the survey.

Mr. McQuarie said the Transition Plans are in limbo. Transition Plans for the parks are mostly done, but as far as the others he does not know. City Hall, Silar Road, we don't know if they are done. He doubts it.

Chair Bleck said so we need to follow up on the PROW and the Transition Plan.

Chair Bleck said we talked to Hank Hughes with the Homeless Coalition about Legislative issues. She wants to support them. There are issues with income for the homeless. We want to support the homeless coalition on their issues.

Ms. Gish said there is a huge issue with Section 8 housing vouchers in the City. She gave an example. Right now there are no openings for disabled people for Section 8. We can't even get on the wait list right now. You get 30 days to use your voucher and can get a 30 day extension, but if you do not find a place that will rent to you within 60 days you lose the voucher.

Chair Bleck said we want to help them any way we can.

Chair Bleck said we are working also on the IPM program. She saw that there is a forum tonight on that. She sent in a question for the forum.

Mr. Wirtz said it is at the Lensic and is free, but sold out as far as space. It will be on the radio too.

Chair Bleck said we have worked on accessible taxi cabs in the past and finally got one then the company pulled out of Santa Fe.

Chair Bleck asked are there any other projects we want to work on.

Ms. Gish said yes, getting us to have the ability to attend trainings that the City gives or the State gives. David Chapman offered her the opportunity to get ADA trainings, but she was told she was not an employee and would have to pay for them. We do advise the City and should get some kind of status. She would like to attend ADA, transportation issues, general awareness meetings.

Chair Bleck said she will look into that. She has attended some City trainings.

Mr. Fernandez said he will look for things to provide to her as well.

Chair Bleck said David was going to try to set up a training program for City employees on disability awareness and consciousness raising. He had a lady from the State to do it, but we needed money to have the sign language interpreter. John Romero, when he was here, said he hoped all of us could go. We don't know the status of that. We would like to get Engineering, Parks and Public Works there.

Ms. Gish said she did not get to attend the Mayoral candidate discussion yesterday. It got her thinking that one of the issues is disability awareness of the candidates. It would be cool if the candidates came to our meeting and we could ask them questions about their disability awareness.

Chair Bleck said there are a lot of forums planned. You can go to the forum website and submit questions.

## **7. OLD BUSINESS**

### **A. MCD SUBCOMMITTEE REPORTS**

#### **Plan Review**

Mr. McQuarie said we did not review any plans. He did go over the holidays to a Transit meeting. He stated that what they submitted was still outstanding. He found out today that there are 3 transit plans, the southside, Sheridan and another that will be reviewed by us this Monday. When we meet Monday he is going to give his list of outstanding items that need to be addressed by the Coordinator to Mr. Fernandez.

#### **Media and Communication**

Ms. Gish said she wants to add that we continue the attempt to get a Facebook page. There is no City policy on it. We would like to have that as well as have an email address we can use as the Mayors Committee so we don't have to use our personal addresses.

#### **Transportation**

Chair Bleck said we did have a big discussion on signage per a request by Mr. McQuarie at the Transportation Advisory Board meeting. Keith Wilson is going to be the Transportation Director. When they put the new bus shelters up they are eliminating the old signs and putting the signage inside the bus shelter on the panel. Those signs

are considered to be for pedestrian use not for cars.

Ms. Gish said some of the shelters go inwards a bit and have a bench. Would that sign be in a place where a person using a wheelchair could read it.

Mr. McQuarie said the lettering on the sign, according to regulation, has to be a certain size. The size they are using does not meet the regulations.

Ms. Gish said her mom was at a bus stop and the wording was so small she could not see it and she does not have vision issue.

Mr. McQuarie said that subject was brought up in December and he brought up that they were not compliant. They need to be brought up to date. If they don't they are in violation of 6<sup>th</sup> Amendment rights and the State law.

Chair Bleck asked what is it that is in violation.

Mr. McQuarie said the size and location of the signs.

Chair Bleck said the 7 foot rule is a very specific thing. If a sign sticks out into the right of way it has to be 7 feet tall. Signage that is part of a structure does not have to be 7 feet tall.

Mr. McQuarie said they made the sign part of the structure, but according to various court cases that is in the public right of way. It is a public building. It does not follow State law.

Chair Bleck said for the cars what they want to do is paint the curbs red or orange for the bus stops so that no one parks there.

Chair Bleck said she still does not understand what is wrong with the signs.

Mr. McQuarie said the signs are too small. They are signs for the public.

Chair Bleck said if they have the documentation of the wording size and that is an issue she will check on that.

Mr. McQuarie said the Transportation Department is running the Advisory Committee.

Chair Bleck said she does not feel ignored.

Mr. McQuarie said it is easy to pull the wool over someones eyes.

Chair Bleck said we also talked about the TransLoc system. It is a navigation

system designed to track where the buses are and to schedule the para transit. They promised all these advantages. The outcome was that the company can't do it. All the time staff spent on the system is gone. Since they could not fulfill the obligations they had to give back the money. They are keeping what they have, RouteMatch, and are hoping they can increase efficiency.

Chair Bleck said on the driver issue they are having a terrible time getting drivers.

Ms. Gish said she was unable to get a ride on Friday night.

Chair Bleck said in December they had 3 para transit driver openings. They have 3 fixed route openings as well. They are trying to explore new ways to recruit. Their on time performance is 89%. Ridership is up. Applications are up. She asked that for the Transportation Advisory Board's agenda in February to put on openings and the question of even if we filled these openings would we have enough people. We are not meeting Federal requirements. That meeting will be the 4<sup>th</sup> Tuesday in February if you are interested please come.

Ms. Gish said Federal law says lack of drivers is not an excuse.

Chair Bleck said we will talk about that in February. You are supposed to be able to call 24 hours in advance and get rides.

Mr. McQuarie said where it says lack of drivers is not an excuse for non compliance it also says that if necessary they can take fixed route drivers and put them on para transit.

Ms. Gish said she has to rely on classmates for rides and it should not be that way.

Chair Bleck said they are planning on sending out bids to start the work on the southside in the summer. On Sheridan they have to do test pits now.

## **B. UPDATE ON INDIAN HOSPITAL BUS STOP**

Mr. McQuarie said he would like an agenda item for next month on this. He suggests that we have someone from MPO like Mark Tibbets come give us an update on that.

Chair Bleck said the current update is they are going to start in October or November this year.

Mr. McQuarie said they can at least give an update on the intersection accessibility. Also on the MPO list is the intersection of St. Michaels and St. Frances. There is no walkway.

Chair Bleck said so you want updates on the bus stop at the Indian Hospital and the intersection of St. Michaels and St. Frances.

Mr. McQuarie said yes, and to ask questions.

**8. ITEMS FROM MEMBERS AND STAFF**

Mr. McQuarie said he is going to meet with Daniel and give him a list of outstanding items that are delinquent.

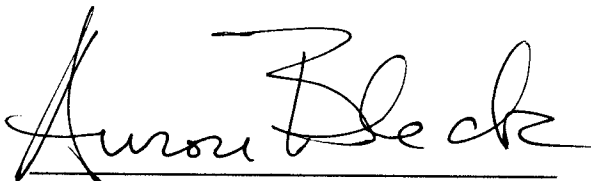
Ms. Gish said she is starting her 2<sup>nd</sup> semester of grad school.

Chair Bleck said call your legislators. Listen to the forum tonight and send in questions.

**8. NEXT MEETING - FEBRUARY 15, 2018**


**9. ADJOURNMENT**

There being no further business before the Committee the meeting was adjourned at 12:55 pm.



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Aurore Bleck, Chair



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Elizabeth Martin, Stenographer