



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

OCTOBER 20, 2008

CITY CLERK'S OFFICE

DATE 10-31-08 TIME 1:20

SERVED BY Yolanda Green

RECEIVED BY [Signature]

(PUBLIC HEARING)

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

6. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING AND ADOPTING THE WATER DIVISION 10 YEAR FINANCIAL PLAN (COUNCILORS WURZBURGER, ROMERO AND CALVERT) (GARY MARTINEZ)

Committee Review:

Public Works Committee (Approved)

October 27, 2008

Public Utilities (Scheduled)

November 5, 2008

City Council (Request to Publish)

November 12, 2008

City Council (Public Hearing)

December 10, 2008

- A. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING CHAPTER 25 SFCC 1987 EXHIBIT B, WATER RATE SCHEDULE 1; INCREASING THE MONTHLY VOLUME RATES AND MONTHLY SERVICE CHARGE BY 9.50 PERCENT PER YEAR FOR FIVE YEARS FOR RESIDENTIAL, MULTI-FAMILY AND COMMERCIAL CUSTOMERS OF THE CITY'S WATER SYSTEM (COUNCILORS WURZBURGER, CHAVEZ AND ROMERO) (GARY MARTINEZ)

Committee Review:

Public Works Committee (Approved)

October 27, 2008

Public Utilities (Scheduled)

November 5, 2008

City Council (Request to Publish)

November 12, 2008

City Council (Public Hearing)

December 10, 2008



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers
Page 2

CONSENT AGENDA:

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)

7. PUBLIC SAFETY RELATED RESOLUTION AND ORDINANCES:

- A. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM ("NIMS") SO THAT THE CITY OF SANTA FE MAY WORK EFFECTIVELY AND EFFICIENTLY WITH FEDERAL AND STATE GOVERNMENT TO PREPARE FOR, RESPOND TO, AND RECOVER FROM DOMESTIC INCIDENTS (MAYOR COSS AND COUNCILOR TRUJILLO) (JOYCE PURLEY)

Committee Review:

Public Safety Committee (Approved)	October 21, 2008
Public Works Committee (Approved)	October 27, 2008
City Council (Scheduled)	November 12, 2008

- B. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 2-16 SFCC 1987 FOR THE PURPOSE OF DELETING THE DEPARTMENT OF CIVIL PREPAREDNESS AND CREATING THE OFFICE OF EMERGENCY MANAGEMENT (MAYOR COSS AND COUNCILOR TRUJILLO) (JOYCE PURLEY)

Committee Review:

Public Safety Committee (Approved)	October 21, 2008
Public Works Committee (Approved)	October 27, 2008
City Council (Request to Publish)	November 12, 2008
City Council (Public Hearing)	December 10, 2008

- C. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 20-1 SFCC 1987 REGARDING THE POWER OF THE MAYOR DURING AN EMERGENCY (MAYOR COSS AND COUNCILOR TRUJILLO) (JOYCE PURLEY)

Committee Review:

Public Safety Committee (Approved)	October 21, 2008
Public Works Committee (Approved)	October 27, 2008
City Council (Request to Publish)	November 12, 2008
City Council (Public Hearing)	December 10, 2008



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers
Page 3

8. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO STATE LEGISLATURE TO PASS THE HEALTH SECURITY ACT (COUNCILOR ROMERO) (TERRIE RODRIGUEZ)

Committee Review:

City Council (Scheduled)

November 12, 2008

9. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING LEAVING NO NEW MEXICO CHILD INSIDE (COUNCILOR ROMERO, MAYOR COSS, COUNCILORS CALVERT AND DOMINGUEZ) (TERRIE RODRIGUEZ)

Committee Review:

Mayor's Youth Advisory Board (Approved)

October 21, 2008

City Council (Scheduled)

November 12, 2008

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

10. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING TABLE 37 OF THE CITY OF SANTA FE "IMPACT FEES CAPITAL IMPROVEMENTS PLAN AND LAND USE ASSUMPTIONS, 2007-2012" TO INCLUDE THE RAILYARD PARK AND PLAZA, A REGIONAL PARK, AS AN ELIGIBLE PROJECT TO RECEIVE IMPACT FEE FUNDS (COUNCILOR CALVERT) (FRANK ARCHULETA)

Committee Review:

Capital Improvements Advisory Committee (Approved)

October 9, 2008

Public Works Committee (Approved)

October 27, 2008

City Council (Scheduled)

November 12, 2008

11. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO RESEARCH AND STUDY THE ESTABLISHMENT OF A FAMILY-FRIENDLY "MOVIES IN THE PARK" PROGRAM (COUNCILOR TRUJILLO) (TERRIE RODRIGUEZ)

Committee Review:

Business and Quality of Life (Approved)

October 8, 2008

Mayor's Youth Advisory Board (Approved)

October 21, 2008

Public Works Committee (Approved)

October 27, 2008

City Council (Scheduled)

November 12, 2008



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers
Page 4

12. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COORDINATE A MEETING WITH THE NEW MEXICO DEPARTMENT OF CULTURAL AFFAIRS, THE NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT AND THE MUSEUM OF NEW MEXICO FOUNDATION REGARDING THE MUSEUM OF NEW MEXICO FOUNDATION'S LICENSING PROGRAM (COUNCILORS CHAVEZ AND WURZBURGER) (FABIAN TRUJILLO)

Committee Review:

Business and Quality of Life Committee (Approved)

October 8, 2008

Public Works Committee (Approved)

October 27, 2008

City Council (Scheduled)

November 12, 2008

13. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – THEATRICAL EQUIPMENT FOR SANTA FE COMMUNITY CONVENTION CENTER; HOGLE'S THEATRICAL SUPPLIES (CHIP LILIENTHAL)
14. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – RAILYARD OFFSITE IMPROVEMENTS PROJECTS ADJUSTMENTS FOR NEW ITEMS AND OVER/UNDER ITEMS NOT PART OF ORIGINAL BID; A.S. HORNER, INC. (PETER MANZANARES)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
15. REQUEST FOR APPROVAL OF BUDGET INCREASE FOR INSTALLATION OF PAVEMENT MARKING AND SIGNING FOR CITY STREETS REHABILITATION PROGRAM (RICK DEVINE)
16. REQUEST FOR APPROVAL OF CITY-WIDE STREETLIGHT REPLACEMENT – NIGHT SKY COMPLIANCE PROJECT; PUBLIC SERVICE COMPANY OF NEW MEXICO ELECTRIC SERVICES (RICK DEVINE)
17. REQUEST FOR APPROVAL OF MUNICIPAL ARTERIAL PROGRAM COOPERATIVE AGREEMENT – ROAD IMPROVEMENTS TO AIRPORT ROAD; NEW MEXICO DEPARTMENT OF TRANSPORTATION (DESIRAE LUJAN)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
 - B. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE MAP COOPERATIVE AGREEMENT FOR FUNDING ROAD IMPROVEMENTS TO AIRPORT ROAD (COUNCILOR DOMINGUEZ) (DESIRAE LUJAN)



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers
Page 5

18. REQUEST FOR APPROVAL OF STATE GRANT AGREEMENT AIRPORT PROJECTS AND AWARD – CONSTRUCTION OF RADAR FACILITY AT SANTA FE MUNICIPAL AIRPORT; NEW MEXICO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION (JIM MONTMAN)
19. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE – NEW PREMISES, BUILDING AND RELATED IMPROVEMENTS LOCATED AT 1614 PASEO DE PERALTA; WAREHOUSE 21 AND CITY OF SANTA FE (ROBERT SIQUEIROS)
20. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – INCREASE ACREAGE AND USE LEASED PARCEL LOCATED WITH THE SILER ROAD YARDS; CITY OF SANTA FE, KITCHEN ANGELS, INC. AND THE FOOD DEPOT (EDWARD VIGIL AND TERRIE RODRIGUEZ)
21. REQUEST FOR APPROVAL OF AGREEMENT – JUVENILE PROGRAMS AND SERVICES; STATE OF NEW MEXICO CHILDREN, YOUTH AND FAMILIES DEPARTMENT (RICHARD DEMELLA)
 - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – GRANT FUND
22. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – INTENSIVE COMMUNITY MONITORING SERVICES; MARY LOUISE ROMERO (RICHARD DEMELLA)
23. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – VOICE AND DATA COMMUNICATIONS SERVICES FOR CITY OFFICES; QWEST COMMUNICATIONS (THOMAS WILLIAMS)
24. REQUEST FOR APPROVAL OF LEASE AGREEMENT – TWO (2) BUSES FOR SANTA FE TRAILS; CREATIVE BUS SALES, INC. (JON BULTHUIS)

DISCUSSION:

25. REQUEST FOR APPROVAL OF PROPOSED REVISIONS TO AFFORDABLE HOUSING TRUST FUND ADMINISTRATIVE PROCEDURES (LEE DEPIETRO)
26. REQUEST FOR APPROVAL OF CITY/COUNTY ANNEXATION PHASING AGREEMENT; CITY OF SANTA FE AND SANTA FE COUNTY (REED LIMING AND FRANK KATZ)



Agenda

Finance Committee Meeting
November 3, 2008 – 5:15 pm
City Council Chambers
Page 6

27. REQUEST FOR APPROVAL OF A RESOLUTION TAKING CERTAIN AND IMMEDIATE ACTIONS TO SAFEGUARD CITY FINANCES AND REQUESTING FOLLOW-UP ACTIONS TO ENSURE CITY FINANCIAL STABILITY (COUNCILORS ORTIZ, BUSHEE AND WURZBURGER) (DAVE MILLICAN)
28. REQUEST FOR APPROVAL OF ADDENDUM SUPPLEMENTAL LIST OF UNEXPENDED FY 07/08 BUDGET CARRY FORWARD RECOMMENDATIONS (DAVID MILLICAN)
29. RECOMMENDATION TO APPROPRIATE REMAINING BALANCE OF GRT ALLOCATION ADJUSTMENT AS AN ECONOMIC CONTINGENCY RESERVE (DAVID MILLICAN)
30. OTHER FINANCIAL INFORMATION:
 - A. REVIEW OF BUDGET PROCESS AND OUTLOOK (DAVID MILLICAN)
 - B. STATUS REPORT ON LAND USE BUDGET (DAVID MILLICAN)
 - C. REQUEST FOR APPROVAL OF 2009 FINANCE COMMITTEE MEETING DATES (DAVE MILLICAN)
31. MATTERS FROM THE COMMITTEE
32. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, November 3, 2008**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
APPROVAL OF MINUTES: OCTOBER 20, 2008	Approved	5
<u>PUBLIC HEARING</u>		
<u>PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)</u>		
REQUEST FOR APPROVAL OF A RESOLUTION ENDORISING AND ADOPTING THE WATER DIVISION 10 YEAR FINANCIAL PLAN	Approved	5-7
REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING CHAPTER 25 SFCC 1987, EXHIBIT B, WATER RATE SCHEDULE 1; INCREASING THE MONTHLY VOLUME RATES AND MONTHLY SERVICE CHARGE BY 9.50 PERCENT PER YEAR FOR FIVE YEARS FOR RESIDENTIAL, MULTI-FAMILY AND COMMERCIAL CUSTOMERS OF THE CITY'S WATER SYSTEM	Approved	7-9
<u>DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROPOSED REVISIONS TO AFFORDABLE HOUSING TRUST FUND ADMINISTRATIVE PROCEDURES	Approved	9-10
REQUEST FOR APPROVAL OF CITY/COUNTY ANNEXATION PHASING AGREEMENT; CITY OF SANTA FE AND SANTA FE COUNTY	Approved [amended]	10-12

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF A RESOLUTION TAKING CERTAIN AND IMMEDIATE ACTIONS TO SAFEGUARD CITY FINANCES AND REQUESTING FOLLOW-UP ACTIONS TO ENSURE CITY FINANCIAL STABILITY	Postponed to 11/17/08	12
REQUEST FOR APPROVAL OF ADDENDUM SUPPLEMENTAL LIST OF UNEXPENDED FY 07/08 BUDGET CARRY FORWARD RECOMMENDATIONS	Approved	13
RECOMMENDATION TO APPROPRIATE REMAINING BALANCE OF GRT ALLOCATION ADJUSTMENT AS AN ECONOMIC CONTINGENCY RESERVE	Approved	13
OTHER FINANCIAL INFORMATION:		
REVIEW OF BUDGET PROCESS AND OUTLOOK	Postponed to 11/17/08	13-14
STATUS REPORT ON LAND USE BUDGET	Postponed to 12/01/08	14
REQUEST FOR APPROVAL OF 2009 FINANCE COMMITTEE MEETING DATES	Approved	14
MATTERS FROM THE COMMITTEE	None	14
ADJOURNMENT		14

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, November 3, 2008**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Acting Chair Rebecca Wurzburger, at approximately 5:15 p.m., on Monday, November 3, 2008, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Christopher Calvert
Councilor Carmichael A. Dominguez
Councilor Rebecca Wurzburger

MEMBERS EXCUSED:

Councilor Matthew E. Ortiz, Chair
Councilor Miguel Chavez

OTHER COUNCILORS ATTENDING:

Councilor Rosemary Romero

OTHERS ATTENDING:

David Millican, Finance Director
Yolanda Green, Finance Division
Teresita Garcia, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Councilor Wurzburger said Item #16 on the Consent Agenda has been postponed indefinitely, and Item #27 has been postponed to the November 17, 2008, Study Session.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH NO FISCAL IMPACT)

7. PUBLIC SAFETY RELATED RESOLUTIONS AND ORDINANCES:

- A. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM ("NIMS") SO THAT THE CITY OF SANTA FE MAY WORK EFFECTIVELY AND EFFICIENTLY WITH FEDERAL AND STATE GOVERNMENT TO PREPARE FOR, RESPOND TO, AND RECOVER FROM DOMESTIC INCIDENTS (MAYOR COSS AND COUNCILOR TRUJILLO). (JOYCE PURLEY) Committee Review: Public Safety Committee (Approved) October 21, 2008; Public Works Committee (Approved) October 27, 2008; City Council (Scheduled) November 12, 2008.**
- B. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 2-16 SFCC 1987, FOR THE PURPOSE OF DELETING THE DEPARTMENT OF CIVIL PREPAREDNESS AND CREATING THE OFFICE OF EMERGENCY MANAGEMENT (MAYOR COSS AND COUNCILOR TRUJILLO). (JOYCE PURLEY) Committee Review: Public Safety Committee (Approved) October 21, 2008; Public Works Committee (Approved) October 27, 2008; City Council (Request to Publish) November 12, 2008; and City Council (Public Hearing) December 10, 2008.**
- C. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 20-1 SFCC 1987, REGARDING THE POWER OF THE MAYOR DURING AN EMERGENCY (MAYOR COSS AND COUNCILOR TRUJILLO). (JOYCE PURLEY) Committee Review: Public Safety Committee (Approved) October 21, 2008; Public Works Committee (Approved) October 27, 2008; City Council (Request to Publish) November 12, 2008; and City Council (Public Hearing) December 10, 2008**

8. REQUEST FOR APPROVAL OF A RESOLUTION URGING THE NEW MEXICO STATE LEGISLATURE TO PASS THE HEALTH SECURITY ACT (COUNCILOR ROMERO). (TERRIE RODRIGUEZ) Committee Review: City Council (Scheduled) November 12, 2008.
9. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING LEAVING NO NEW MEXICO CHILD INSIDE (COUNCILOR ROMERO, MAYOR COSS, COUNCILORS CALVERT AND DOMINGUEZ). (TERRIE RODRIGUEZ) Committee Review: Mayor's Youth Advisory Board (Approved) October 21, 2008, and City Council (Scheduled) November 12, 2008.

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

10. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING TABLE 37 OF THE CITY OF SANTA FE "IMPACT FEES CAPITAL IMPROVEMENTS PLAN AND LAND USE ASSUMPTIONS, 2007-2012," TO INCLUDE THE RAILYARD PARK AND PLAZA, A REGIONAL PARK, AS AN ELIGIBLE PROJECT TO RECEIVE IMPACT FEE FUNDS (COUNCILOR CALVERT). (FRANK ARCHULETA) Committee Review: Capital Improvements Advisory Committee (Approved) October 9, 2008; Public Works Committee (Approved) October 27, 2008; and City Council (Scheduled) November 12, 2008.
11. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO RESEARCH AND STUDY THE ESTABLISHMENT OF A FAMILY-FRIENDLY "MOVIES IN THE PARK," PROGRAM (COUNCILOR TRUJILLO). (TERRIE RODRIGUEZ) Committee Review: Business and Quality of Life (Approved) October 8, 2008; Mayor's Youth Advisory Board (Approved) October 21, 2008; Public Works Committee (Approved) October 27, 2008; and City Council (Scheduled) November 12, 2008.
12. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO COORDINATE A MEETING WITH THE NEW MEXICO DEPARTMENT OF CULTURAL AFFAIRS, THE NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT AND THE MUSEUM OF NEW MEXICO FOUNDATION REGARDING THE MUSEUM OF NEW MEXICO FOUNDATION'S LICENSING PROGRAM (COUNCILORS CHAVEZ AND WURZBURGER). (FABIAN TRUJILLO) Committee Review: Business and Quality of Life Committee (Approved) October 8, 2008; Public Works Committee (Approved) October 27, 2008; and City Council (Scheduled) November 12, 2008.
13. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – THEATRICAL EQUIPMENT FOR SANTA FE COMMUNITY CONVENTION CENTER; HOGLE'S THEATRICAL SUPPLIES. (CHIP LILIENTHAL).
14. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – RAILYARD OFFSITE IMPROVEMENTS PROJECTS ADJUSTMENTS FOR NEW ITEMS AND OVER/UNDER ITEMS NOT PART OF ORIGINAL BID; A.S. HORNER, INC. (PETER MANZANARES)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.
15. REQUEST FOR APPROVAL OF BUDGET INCREASE FOR INSTALLATION OF PAVEMENT MARKING AND SIGNING FOR CITY STREETS REHABILITATION PROGRAM. (RICK DEVINE)

16. **REQUEST FOR APPROVAL OF CITY-WIDE STREETLIGHT REPLACEMENT – NIGHT SKY COMPLIANCE PROJECT; PUBLIC SERVICE COMPANY OF NEW MEXICO ELECTRIC SERVICES. (RICK DEVINE)**
[This item was removed from the agenda and postponed indefinitely]
17. **REQUEST FOR APPROVAL OF MUNICIPAL ARTERIAL PROGRAM COOPERATIVE AGREEMENT – ROAD IMPROVEMENTS TO AIRPORT ROAD; NEW MEXICO DEPARTMENT OF TRANSPORTATION. (DESIRAE LUJAN)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.**
 - B. **REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE MAP COOPERATIVE AGREEMENT FOR FUNDING ROAD IMPROVEMENTS TO AIRPORT ROAD (COUNCILOR DOMINGUEZ) (DESIRAE LUJAN)**
18. **REQUEST FOR APPROVAL OF GRANT AGREEMENT AIRPORT PROJECTS AND AWARD – CONSTRUCTION OF RADAR FACILITY AT SANTA FE MUNICIPAL AIRPORT; NEW MEXICO DEPARTMENT OF TRANSPORTATION, AVIATION DIVISION . (JIM MONTMAN)**
19. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE – NEW PREMISES, BUILDING AND RELATED IMPROVEMENTS LOCATED AT 1614 PASEO DE PERALTA; WAREHOUSE 21 AND CITY OF SANTA FE. (ROBERT SIQUEIROS)**
20. **REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO LEASE AGREEMENT – INCREASE ACREAGE AND USE LEASED PARCEL LOCATED WITH THE SILER ROAD YARDS; CITY OF SANTA FE, KITCHEN ANGELS, INC., AND THE FOOD DEPOT. (EDWARD VIGIL AND TERRIE RODRIGUEZ)**
21. **REQUEST FOR APPROVAL OF AGREEMENT – JUVENILE PROGRAMS AND SERVICES; STATE OF NEW MEXICO CHILDREN, YOUTH AND FAMILIES DEPARTMENT. (RICHARD DEMELLA)**
 - A. **REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – GRANT FUND.**
22. **REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – INTENSIVE COMMUNITY MONITORING SERVICES; MARY LOUISE ROMERO. (RICHARD DE MELLA)**
23. **REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – VOICE AND DATA COMMUNICATIONS SERVICES FOR CITY OFFICES; QWEST COMMUNICATIONS. (THOMAS WILLIAMS)**
24. **REQUEST FOR APPROVAL OF LEASE AGREEMENT – TWO (2) BUSES FOR SANTA FE TRAILS; CREATIVE BUS SALES, INC. (JON BULTHUIS)**

5. APPROVAL OF MINUTES: OCTOBER 20, 2008

MOTION: Councilor Calvert moved, seconded by Councilor Calvert, to approve the minutes of the meeting of October 20, 2008, as presented.

VOTE: The motion was approved unanimously on a voice vote, with Councilor Dominguez noting he was not in attendance at the meeting of October 20, 2008.

PUBLIC HEARING

PROPOSED RESOLUTIONS AND ORDINANCES: (WITH FISCAL IMPACT)

- 6. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING AND ADOPTING THE WATER DIVISION 10 YEAR FINANCIAL PLAN (COUNCILORS WURZBURGER, ROMERO AND CALVERT). (GARY MARTINEZ) Committee Review: Public Works Committee (Approved) October 27, 2008; Public Utilities (Scheduled) November 5, 2008; City Council (Request to Publish (November 12, 2008); and City Council (Public Hearing) December 10, 2008.**

Councilor Dominguez said he was under the impression that direction was given to staff at a previous meeting to look at the rate structure itself to see if there was a way to be more creative in the structure itself. He said he isn't on Public Utilities or Public Works Committees, so he doesn't know what the discussions have been at those committees.

Gary Martinez said the rate structure as it exists hasn't been examined as far as re-creating the rate structure. Staff looked at several different scenarios with regard to the best assumptions, and staff chose the scenario they thought most appropriate.

Councilor Dominguez asked the difference between a scenario and a structure.

Mr. Martinez said the structure requires a cost of service study among both residential and commercial customers, which isn't an easy task, and it does take some time. He said the last cost of service study and rate structure took about three years. He said if the intent is to re-create the rate structure, it will take some time before we get there, and at this moment we don't have that kind of time because of the infrastructure in place or planned to be done.

Councilor Wurzbarger said this was discussed at Public Utilities, and the consensus was that we can't change the overall structure, but we asked staff to look at what options exist within the rate structure.

Mr. Martinez said this is correct.

Councilor Calvert said those options would depend on when the revenue is needed to pay for what things, and the Committee decided that we had to "front load" it, to meet the immediate need for funds for construction and such as opposed to spreading it more over time.

Councilor Dominguez said that is appropriate. However, part of the context in the discussion at Finance at that time was a feeling that we needed to do some kind of study to see if there was a way to generate the needed revenue, while providing incentives for those people who are conserving water. He doesn't know if that discussion has happened publicly, commenting perhaps it was done internally. However, as he understands, this was the context of the discussion at the Finance Committee meeting when we looked at the previous proposal which had a lower increase for a longer period of time. He is asking if that discussion took place and if this is something which needs to be recommended because there is a new bill.

Councilor Calvert said even if we were able to do that, what we are considering now is generating a certain amount of revenue. He said providing more incentives to conserve is always good, but conserving isn't providing revenue. He said we can do that for the future, and we certainly want to do that, but it won't provide us the needed revenue right now.

Councilor Dominguez said those are all the same arguments which were made at the previous meeting, and he respects those. However, he felt the Finance Committee gave direction to staff to have a conversation about doing this and report back to the Committee. He understands this is primarily about generating revenue, and for the right reasons for the future water supply. He feels we are missing an opportunity here to look at the rate structure to see what we can do about it. He said some people may not be able to afford the water rates, and there is no other option for them but to pay the rate we establish.

Councilor Calvert noted if they qualify for the low income program, the City will waive the administrative fees and they just have to pay for the usage, so there are provisions for those who qualify.

Mr. Milligan said he recalls the discussion referenced by Councilor Dominguez. However, we need revenues to be sure we can issue the debt needed to complete the project. The other concern was that simultaneously dealing with a rate increase and structural changes could change consumption patterns. His recollection is that after this rate goes into effect, and we start to see its effect, the staff would come back to talk about structural issues rather than to try to implement them simultaneously. He said at that point, we can see whether the rates are changing consumption patterns and be able to look at some of the equity issues.

Councilor Calvert reiterated it took three years to do a rate restructure. He doesn't have a problem with what Councilor Dominguez wants to do, but doing that at the same time we're trying to meet certain revenue constraints won't fit time wise right now.

Public Hearing

There was no one speaking for or against this request.

The Public Hearing Was Closed

MOTION: Councilor Calvert moved, seconded by Councilor Wurzbarger, to approve this request.

DISCUSSION: Councilor Dominguez said this is an interesting issue which is about the future, and we don't want to make the same mistakes which were made by previous Councils. We want to be able to provide the next generation with a sustainable water supply. He spoke about District #3 demographics which has a young population who will be the future ratepayers. He would rather take that burden on now, so that the next generation isn't faced with these same issues. He pointed out that District #3 has a "lot of poor people" and he sees no alternative or incentive for them, and they have to pay whatever we decide, which is what he doesn't like about this bill. He said until someone convinces him that we can't be more creative than this proposal, he can't support this bill for now.

Councilor Calvert pointed out that what we're voting on now is the 10-year Financial Plan and not the rates.

Councilor Wurzbarger said this much larger than the rate increase and is the 10-Year Plan to ensure the stability of the very people about whom Councilor Dominguez is speaking, but stressed that "we will work on it."

VOTE: The motion was approved on a voice vote with Councilor Calvert voting in favor of the motion, Councilor Dominguez voting against. The resulting vote was a tie and Acting Chair Wurzbarger voted in favor of the motion.

- A. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING CHAPTER 25 SFCC 1987, EXHIBIT B, WATER RATE SCHEDULE 1; INCREASING THE MONTHLY VOLUME RATES AND MONTHLY SERVICE CHARGE BY 9.50 PERCENT PER YEAR FOR FIVE YEARS FOR RESIDENTIAL, MULTI-FAMILY AND COMMERCIAL CUSTOMERS OF THE CITY'S WATER SYSTEM (COUNCILORS WURZBURGER, CHAVEZ AND ROMERO). (GARY MARTINEZ) Committee Review: Public Works Committee (Approved) October 27, 2008; Public Utilities (Scheduled) November 5, 2008; City Council (Request to Publish (November 12, 2008); and City Council (Public Hearing) December 10, 2008.**

Councilor Calvert said he believes, without the need for a study, the City could add a third tier, a high user rate for anybody using lots of water, especially those who don't care what it costs. He said this won't make a large difference in the revenue, but it sends the right signal to everybody. He said we also need to increase the UEC fees. He believes these two things could be done without needing a full rate study.

Councilor Wurzbarger said she doesn't know if it would be possible, but she would like to look at a higher rate for high water users, and earmark those fees for a fund to contribute to the kinds of issues about which Councilor Dominguez is concerned. She would like staff to look at that and have an answer, so an amendment to the bill could be proposed when it goes to Council.

Councilor Calvert said it may have the desired effect of reducing consumption, and there might not be additional revenue associated with that.

Public Hearing

Dave Grunfeld, Director, SF Watershed Association, said he thinks a third tier is a good suggestion and believes it could generate revenues. He said the last two years have been very wet, but if we have another dry year, the picture will change for people who are doing a lot of irrigation. He also believes there could benefit in lowering the second tier slightly so that the higher rates would come in more quickly. He also suggested that the water rate increase should coincide with a well thought out, substantial rebate program for water saving, water conserving appliances and equipment. He believes that would mitigate the cost for many customers.

The Public Hearing Was Closed

Councilor Calvert said he feels strongly about increasing the UEC fees. He said we need to be sure that the UEC aspect is paying for itself and is not being subsidized by the rest of the ratepayers.

Councilor Wurzbarger asked staff to think about this, and perhaps we could include it under Items from Staff or from the Committee at the next Public Utilities Committee meeting.

Councilor Dominguez said a member of the public spoke about the potential tiers. He asked Mr. Martinez if it would be too difficult and time consuming to come up with a plan to give rebates and provide incentives, and add the third tier which has been discussed.

Mr. Martinez said he would like Ms. Bricmont, our consultant to speak to this.

Angela Montoya Bricmont, Senior Consultant, Red Oak Consulting, said with regard to adding another tier, we need to remember that we have residential and non-residential customers. She said one of the issues was, for example, what happens to small meter, large commercial water users. She said what you don't want to do is to make a quick fix for one class and end up causing inequities in other classes. She said they do the study to make sure that doesn't happen, and also to try to anticipate any effect which would happen on consumption if we changed the tiers. She said they look at every customer's bill to find out what block they fall in, so they can say, for example, if we move the block slightly for this particular class for this meter size, how much of the consumption will fall in that third block. The only way to do that is to basically look at every customer and do an aggregate review of their consumption pattern by both class, residential, non-residential, and by meter size.

Councilor Wurzbarger said we won't solve this tonight, and we've given clear direction to staff that before the Council meeting, we want some further work done on this. She said, "I'm not convinced personally that you couldn't do the... anybody using over 50,000 gallons of water a month is in trouble, and you're going to have to pay, you know, \$15,000."

Councilor Calvert said he believes this applies in the residential sector.

Councilor Wurzbarger agreed that commercial is totally different, and we know we need to go there, but we're not going to solve that between now and the next Council meeting.

Councilor Dominguez said it sounds as if Ms. Bricmont is saying it's not an easy thing to do, and it would take a long time to do it, because it means looking at every customer account, usage and such and assigning them in a category

Ms. Bricmont said that is the correct way to do it so you don't end up causing some unintended consequences by shifting the blocks around, and you could really make it difficult for one particular group of customers. She said you can make assumptions about how much of the consumption will move into a different block, but those would just be assumptions. Responding to Councilor Dominguez, Ms. Bricmont said it usually takes 2-3 months to review the billing data, but the important work is what comes after which is explaining the impacts to the Customer and estimating what price elasticity might occur if you start changing the price in the block thresholds.

MOTION: Councilor Calvert moved, seconded by Councilor Wurzbarger, to approve this request.

VOTE: The motion was approved on a voice vote with Councilor Calvert voting in favor of the motion, Councilor Dominguez voting against. The resulting vote was a tie and Acting Chair Wurzbarger voted in favor of the motion.

Councilor Dominguez said he plans to better educate himself before this goes before the Council.

Councilor Wurzbarger said she is willing to work with him on what is involved in redoing the rate structure and the unanticipated consequences.

DISCUSSION

25. REQUEST FOR APPROVAL OF PROPOSED REVISIONS TO AFFORDABLE HOUSING TRUST FUND ADMINISTRATIVE PROCEDURES. (LEE DePIETRO)

A copy of the Administrative Procedures for the Affordable Housing Trust Fund as proposed to be amended, is incorporated herewith to these minutes as Exhibit "1."

Ms. DePietro presented the proposed revisions from the New Mexico Mortgage Finance Agency to Exhibit "1" as follows:

Page 3 – Delete the term and the definition of Step Up Housing;

Page 5 – They have asked for: a) an example of a Master Leasing Program, which staff has provided, and b) in Clause #5, the second sentence, to change the earning up to the AMI to 120%, it had been listed at 150%.

Page 7 – They have asked us to insert a bullet on F where they would actually would approve the Notice of Finding Availability and our publication of an RFP before we did actually do that. This is in accordance with the Affordable Housing Act.

Ms. DePietro said staff recommends inserting these changes in the guidelines.

Councilor Wurzbarger said if we don't do this, we can continue not to have access to our Affordable Housing Fund.

Councilor Calvert said the text isn't in the Committee packet, and would like this prior to Council.

Ms. DePietro said it was provided, and she will put it in the Council boxes before the Council meeting.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve the proposed Administrative Procedures, as amended.

DISCUSSION: Councilor Calvert asked why is Caretaker Housing in the Parks included.

Ms. DePietro said it shouldn't be, saying that was pulled.

Councilor Calvert said this is what most of the verbiage is in the Procedures.

VOTE: The motion was approved unanimously on a voice vote.

26. REQUEST FOR APPROVAL OF CITY/COUNTY ANNEXATION PHASING AGREEMENT; CITY OF SANTA FE AND SANTA FE COUNTY. (REED LIMING AND FRANK KATZ)

A copy of "Potential Annexation Areas City of Santa Fe," is incorporated herewith to these minutes as Exhibit "2."

Frank Katz, City Attorney, said the Annexation Settlement Agreement with the County requires that all areas be annexed within five years, and a subsequent agreement about the phasing of the annexation, which is before the Committee this evening. He said that Agreement provides that Areas #1 and #12 will be last to allow for people to move into the traditional historic community if they wish. It provides that Area #7 would be annexed only when Areas #2, #4 and #5 were annexed. It replaces the EZA with the Extraterritorial Land Use Commission (ELUC) which will assume the zoning, planning and platting and subdivision and development approvals within the presumptive City limits and the City will be doing those under City rules. He said the ELUC/ELUA JPA and ordinance have already gone to the City and will go to the County on November 18, 2008.

Mr. Katz said the Annexation Phasing Agreement before this Committee, annexes Areas #3, #6 and #8 through #17, excluding #12 and #14. He said a petition will be filed at the end of the year, noting these are mostly the donut holes, and are not particularly controversial or expensive. He said following the filing of the petition, there will be a hearing at ELUC which can be combined with an ENN. ELUC then will make a recommendation to ELUA. ELUA will then make a decision as to whether to recommend it. It will then go to the Planning Commission and then to the City Council. It will then be recorded with the County.

He said none of this will be quick. He said some of the straightforward annexations take several months to get to Council, and up to a year or longer after that to get recorded. He said by filing the petition at the end of 2008, he hopes it can be finished sometime in 2009. Mr. Katz said these areas, hopefully, would include the right of way for I-25 which the City is required to include under the State Statute.

Mr. Katz said the last phase is Areas #1, #12 and #18. The middle phase is the "hard area," which includes the areas around Airport Road, Agua Fria and Area #7 which is the piece at the intersection of #599 and I-25. The Agreement has the petition being filed at the end of 2009, noting this may take longer. This will require a review of the infrastructure needs, which will begin before the end of 2009 which must be done before any action is taken. He said, the last phase is proposed to be filed at the end of 2010.

Mr. Katz said it is up to the Council to phase this as it wishes. He said there is some advantage in getting it done sooner, rather than later, just for the City to be in control of the development in those areas. He said under the Agreement, the City through the ELUC/ELUA through delegation from ELUC/ELUA will be able to decide issues of zoning, platting and planning, but will not be issuing building permits and won't have jurisdiction to do any building permits and will not get any impact fees for this area. He said the City probably won't be able to do inspections, so it's sort of a "half in, half out" situation which could be somewhat awkward. There is also the issue of the status of approvals that the EZA has given in these areas where people are in the middle of developing. He said this may not be a problem, but we will try to make that easier for them, and he is in the process of identifying what approvals have been given.

Mr. Katz said the last factor involves redistricting. Under the normal scheme, the City would redistrict after the 2010 census, noting the last redistricting was in early 2002, so he expects we will be doing that in late 2011 or early 2012. It would be helpful to have the major annexations done before then, but if not, we would have to redistrict the second time shortly after.

Responding to Councilor Calvert, Mr. Katz said the Agreement was finalized on May 19, 2008, so five years from that would be May 2013.

Councilor Calvert said the Agreement provides, "This Annexation Phasing Agreement can be amended or modified only by a written agreement duly executed by all of the parties." He said we are committing the City when we adopt this. He said, given that we asked for five years, and given our current economic and financial climate, he would like to take the whole five years to get this done. He said Las Soleras isn't part of the phasing, but that will take a while to develop. This was one of the ones we were counting on for revenue to help pay for some of the phases, because the other phases won't provide revenue and will be costly to the City.

Mr. Katz said Mr. Liming did an analysis and there will be substantial costs in #2, #4 and #5, but not much in the others.

Councilor Calvert said #6 might bring some funds as well as #7. He wants to be cautious in doing this, especially given our financial, budget and economic climate. He asked why start on the third phase if we're not well on the way with the second phase. He doesn't want overlaps, and if #2 takes a long time, "so be it," because there are issues there.

Councilor Dominguez said he has the same questions, and is curious as to why we're not taking a more strategic look at the timing, noting we did give ourselves five years because there are a lot of costs associated with this annexation. There are also other issues in #2 and #4. He believes we're moving too quickly.

Councilor Wurzbarger agreed, suggesting we postpone this to the next meeting, unless there is a time problem, so staff can come back with a new proposal using as much of the five years as possible. She would much rather change it to do it earlier.

Mr. Katz said the timing is completely at the Council's discretion, and if you want to go slower, just change the dates in the Agreement to have the first one in 2009, the second one in 2011 and the third one in 2012, or however you want to do it.

Councilor Calvert asked if the deadline of 2013 is to start the process or complete the process.

Mr. Katz said it is to have it all done, so we don't want to leave ourselves too close to the edge. The reason he suggested these dates is so "you have the money that it will cost us." On the other hand, you have the fact that in many respects, a lot of this should have been done many years ago so we would have control, and he believes we are sacrificing some control by delaying.

Councilor Calvert said he normally would agree, but these aren't normal times, and he would put more weight on being able to handle them than on having control.

Councilor Wurzbarger said the criteria for her would be to first annex things which would bring money to the City.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request with an amendment to the Annexation Agreement to start Phase 1 in 2008, Phase 2 in 2011, and Phase 3 in 2012.

VOTE: The motion was approved unanimously on a voice vote.

Mr. Millican said during the course of this year's budget, he will be proposing expanding the budget to a five-year planning horizon, and staff has indicated an interest in ensuring that the five-year forecast includes the estimated costs of annexation.

27. REQUEST FOR APPROVAL OF A RESOLUTION TAKING CERTAIN AND IMMEDIATE ACTIONS TO SAFEGUARD CITY FINANCES AND REQUESTING FOLLOW-UP ACTIONS TO ENSURE CITY FINANCIAL STABILITY (COUNCILORS ORTIZ, BUSHEE AND WURZBURGER). (DAVE MILLICAN)

This item was postponed to the Finance Committee Study Session of November 17, 2008.

28. REQUEST FOR APPROVAL OF ADDENDUM SUPPLEMENTAL LIST OF UNEXPENDED FY 07/08 BUDGET CARRY FORWARD RECOMMENDATIONS. (DAVE MILLICAN)

Mr. Millican said these are items which should have been included in last week's "open and paid purchase orders and carry forwards." He said only \$21,000 of those on the list affect the General Fund, and the rest are amounts which were approved in prior years, for which the expenditures have been made which otherwise would revert to the restricted fund balances. These are requests of departments to continue the programs for which previous appropriations have been approved.

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

29. RECOMMENDATION TO APPROPRIATE REMAINING BALANCE OF GRT ALLOCATION ADJUSTMENT AS AN ECONOMIC CONTINGENCY RESERVE. (DAVID MILLICAN)

Mr. Millican presented information from his Memorandum of October 30, 2008, which is in the Council packet. He said staff will continue to look at these throughout the year as the economic condition clarifies, and keep the Council updated. Staff recommends holding onto these until we know what kind of economic environment we will be facing this year.

Councilor Calvert asked about St. Elizabeth's Shelter and if these funds are committed.

Mr. Millican said the Council approved the \$60,000 winter shelter contract, and the \$36,000 is a staff recommendation that has not been committed at this point.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request.

DISCUSSION: Councilor Wurzbarger said she didn't recall the \$72,800 Policy Allocation for Children and Youth, Human Services and Economic Development.

Mr. Millican said the 3-2-1 allocation wasn't included previously, but should have been, and this is the amount of the additional revenue received last year from the State's share which would be dedicated to these programs by Council Resolution.

VOTE: The motion was approved unanimously on a voice vote.

30. OTHER FINANCIAL INFORMATION:

A. REVIEW OF BUDGET PROCESS AND OUTLOOK. (DAVID MILLICAN)

Mr. Millican said this was intended to be discussed if we discussed the Resolution in Item #27.

These were slides presented at a staff presentation. He said this will be part of the November 17th presentation, and we don't need to cover these at this time.

B. STATUS REPORT ON LAND USE BUDGET. (DAVID MILLICAN)

Mr. Millican said this is to advise that there are revenue problems, and this will be deferred to the December meeting, noting he will provide overview information on November 17th.

**C. REQUEST FOR APPROVAL OF 2009 FINANCE COMMITTEE MEETING DATES.
(DAVID MILLICAN)**

Councilor Calvert asked if staff has reviewed these dates for conflicts with religious holidays, other holidays and other things such as the NMML Annual Conference.

Mr. Millican said it follows the Council Calendar, but he will review the dates for those conflicts, and if there are changes he will return to amend the schedule.

Councilor Wurzbarger said we have now received a ten-year schedule of Jewish Holidays, which is in Yolanda Vigil's office.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve the proposed 2009 Finance Committee meeting dates.

VOTE: The motion was approved unanimously on a voice vote.

31. MATTERS FROM THE COMMITTEE

There were no matters from the Committee.

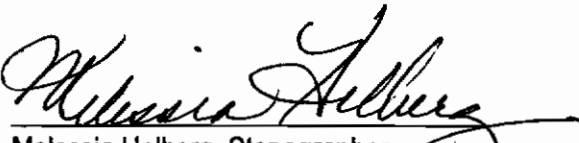
32. ADJOURNMENT

There was no further business to come before the Committee, and the Committee having completed its Agenda, adjourned the meeting at 6:05 p.m.

Matthew E. Ortiz, Chair

Reviewed by:

David N. Millican, Director
Department of Finance


Melessia Helberg, Stenographer