



# Agenda

CITY CLERK'S OFFICE

DATE 1/17/18 TIME 12:28  
SERVED BY Jacqueline Cantor  
RECEIVED BY SS

## ART IN PUBLIC PLACES

Thursday, January 25, 2018  
Community Gallery  
Santa Fe Community Convention Center  
201 W. Marcy St.  
505-955-6707  
5:30 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a) November 21, 2017
5. Discussion Items
  - a) Art in in Public and Gallery Committee Merger
6. Action Items
  - a) Art in Public Places Committee and Gallery Committee Roles, Responsibilities & Initial Membership
7. Project Updates
  - a) Art at the Airport RFQ
  - b) Donation of Sculpture from Santa Fe Chamber Music Festival
  - c) IGNITE
8. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at  
955-6520 five (5) working days prior to meeting date



CITY CLERK'S OFFICE  
*Agenda* DATE 1/12/18 TIME 3:11p  
SERVED BY Jacqueline Cambaro  
RECEIVED BY SS

## AMENDED

**ART IN PUBLIC PLACES**  
**Thursday, January 25, 2018**  
**Community Gallery**  
**Santa Fe Community Convention Center**  
**201 W. Marcy St.**  
**505-955-6707**  
**5:30 PM**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a) November 21, 2017
5. Discussion Items
  - a) Art in in Public and Gallery Committee Merger
6. Action Items - Amended
  - a) Merged Art in Public Places Committee and Community Gallery Advisory Group:
    - i. Request for approval of revised committee role
    - ii. Request for approval of revised committee responsibilities
7. Project Updates
  - a) Art at the Airport RFQ
  - b) Donation of Sculpture from Santa Fe Chamber Music Festival
  - c) IGNITE
8. Adjourn

**ART IN PUBLIC PLACES  
INDEX  
MEETING OF January 25, 2018**

Item	Description	Page
Cover Page		0
Call to Order	A regular meeting of the City of Santa Fe Art in Public Places Committee was called to order on this day by Brian Vallo, Chair at approximately 5:33 p.m. in the Community Gallery, Santa Fe Convention Center.	1
Roll Call	A quorum was established by roll call.	1
Approval of the Agenda	Mr. Chase-Daniel moved to approve the agenda as presented with a second from Mr. Muchmore which passed by voice vote.	1
Approval of Minutes-November 21,2017	Mr. Muchmore moved to approve the minutes as presented with a second from Ms. Peer which passed by voice vote.	1
Discussion Items: a. Art in Public Places and Gallery Committee merger	Discussion Only	1,2,3
Action Items: a.) Request for approval of revised committee roles	Mr. Chase-Daniel moved to approve the revised committee roles with a second from Mr. Muchmore which passed by voice vote.	3
b.) Request for approval of revised committee responsibilities	Mr. Chase-Daniel moved to approve the revised committee responsibilities with a second from Mr. Muchmore which passed by voice vote.	3
Project Updates: a. Art at the Airport RFQ b. Donation of Sculpture from Santa Fe Chamber Music Festival c. IGNITE	Discussion Only	3,4 4 4
Adjourn	Ms. Peer moved to adjourn at 6:25 p.m. with a second from Mr. Muchmore.	4
Signatures		4

**ART IN PUBLIC PLACES  
MEETING MINUTES  
January 25, 2018  
5:30 p.m.**

**1. CALL TO ORDER**

A regular meeting of the City of Santa Fe Art in Public Places Committee was called to order on this day by Brian Vallo, Chair at approximately 5:33 p.m. in the Community Gallery, Santa Fe Convention Center. A quorum was established by roll call.

**2. ROLL CALL**

**Present:**

Brian Vallo, Chair  
Sandra Deitch  
Matthew Chase-Daniel  
Katelyn Peer  
Henry Muchmore  
Drew Lenihan

**Excused:**

**Others Present:**

Jackie Camborde, Santa Fe Arts Commission  
Linda Vigil for Fran Lucero, Stenographer  
Rod Lambert, Santa Fe Arts Commission

**3. APPROVAL OF AGENDA**

**MOTION:** Mr. Chase-Daniel moved to approve the agenda as presented with a second from Mr. Muchmore which passed by voice vote.

**4. APPROVAL OF MINUTES**

a. November 21, 2017

**MOTION:** Mr. Muchmore moved to approve the minutes as presented with a second from Ms. Peer which passed by voice vote.

**5. Discussion Items:**

**a.) Art in Public Places Committee and Gallery Committee Merger**

Chair Vallo discussed the idea of merging of the Art in Public Places Committee and the Gallery Committee. The Arts Commission has approved the merger.

Ms. Camborde presented a slideshow (See Exhibit A). Chair Vallo asked staff to present this to the Committee with their initiatives and possible ideas for recruitment.

Ms. Camborde discussed the definitions of “art in public places” and different meanings. Mr. Lambert discussed the issue of annual contracts and insurance that came up this last year. The convention center insurance policy would umbrella art on loan pieces within the building or property.

Ms. Camborde discussed the Gallery and Mr. Lambert being the curator.

Mr. Chase-Daniel asked if the Gallery Committee has disbanded. Mr. Lambert stated there would only be one addition from that committee. Chair Vallo explained it dissolved itself on its own.

Ms. Dietch and one other member will come over, Ms. Dietch sits on both committees. Mr. Lambert explained the difficulty of having meetings where all members could attend. There was a selection process for the exhibits however, there was never a time they were all able to meet all together.

Ms. Camborde explained the way art is disbursed to City owned properties.

Chair Vallo would like to modify the new definition of the committee. He would like to call it a mission or purpose. To promote inclusive public engagement with the arts through a variety of exhibits across a network of City-owned spaces.

Mr. Chase-Daniels suggested replacing services with programs.

Ms. Camborde discussed the new role of the committee. The same roles will continue the only addition will be the gallery and the assistance to artists to build skills and markets for artists. Mr. Lambert stated it will help expose them to new opportunities.

Chair Vallo would like to add community engagement to the programs to enhance exhibits.

Mr. Lambert discussed the responsibilities when selecting exhibits. He explained the current responsibilities and the merged responsibilities of the committee. Mr. Lambert discussed the direct selections and involvement of the process. Mr. Lambert likes that it offers more diversity.

Chair Vallo discussed the approval of gallery policies and procedures. Ms. Camborde stated the Arts Commission makes the final approval of policies.

Mr. Lambert stated there are three changed themes of the exhibits per year. So selection would only be for these times.

Ms. Dietch discussed having an artist as a member. Mr. Lambert stated there is a list of potential categories of members. Ms. Camborde states there is a collection of resumes already submitted.

A discussion was held about the potential of artists applying for the programs if they are a committee member. Ms. Camborde stated some of those resumes can be used for funding selections as well.

Mr. Chase-Daniel asked who selects the new members and are there interviews? Ms. Camborde stated this Committee conducts interviews and makes the selection.

Chair Vallo asked about meeting times when the Gallery Committee would meet. Mr. Lambert explained it was regular monthly meetings in the beginning for system issues, once the gallery was running it became less frequent.

Mr. Lambert explained the roles of staff and their job descriptions and funding sources. Mr. Lambert discussed his role. Ms. Camborde discussed her role.

Mr. Lambert stated they have already started to distribute the job duties between his work and Ms. Camborde. A brief discussion was held about their department and the position for Culture Connects.

Ms. Camborde discussed the next steps. They will be putting together a list of priorities. The new policy and procedures update will be in March or April. Chair Vallo suggests members email Ms. Camborde and Mr. Lambert if they have any suggestions for new members. Long term goals will be presented in May and a possible retreat.

Ms. Dietch thanked them for their work.

## **6. Action Items**

### **i.) Request for approval of revised committee roles**

**MOTION:** Mr. Chase-Daniel moved to approve the revised committee roles with a second from Mr. Muchmore which passed by voice vote.

### **ii.) Request for approval of revised committee responsibilities**

**MOTION:** Mr. Chase-Daniel moved to approve the revised committee responsibilities with a second from Mr. Muchmore which passed by voice vote.

## **7. Project Updates**

### **a.) Art at the Airport RFQ**

Mr. Lambert explained the RFQ for art at the airport. He is creating a powerpoint with price and dimensions to present. He has received six requests but has had about twenty calls.

Mr. Chase-Daniels asked about budget. Mr. Lambert stated they will evaluate the security options however the City pays for the set up. The artist must have it ready to go.

**b.) Donation of the sculpture from the Santa Fe Music Chamber Festival**

Ms. Camborde explained how the sculpture came to become a donation. The piece arrived today right before the meeting. They can visit it before they leave tonight. Mr. Lambert stated they will promote the new sculpture on social media.

**c.) IGNITE**

Ms. Camborde stated there have been five applications. There is a meeting scheduled to select on Tuesday afternoon.

Chair Vallo thanked Mr. Lenihan and Mr. Chase-Daniels for offering to help with that selection.

Chair Vallo asked Mr. Lambert to present the gallery schedule. Mr. Lambert stated the gallery is booked through November. The gallery is coming up on their ten year anniversary so there will be a collective piece with all artists featured. Mr. Lambert has been in contact with artists and is working on a video.


Ms. Camborde presented the Committee with the meeting schedule.

**8. Adjourn**

**MOTION:** Ms. Peer moved to adjourn at 6:25 p.m. with a second from Mr. Muchmore.

**SIGNATURES**

  
\_\_\_\_\_  
**Brian Vallo, Chair**

  
\_\_\_\_\_  
**Linda Vigil for Fran Lucero, Stenographer**

# ART IN PUBLIC PLACES

A NEW CHAPTER IN PUBLIC PROGRAMMING

Ex. A

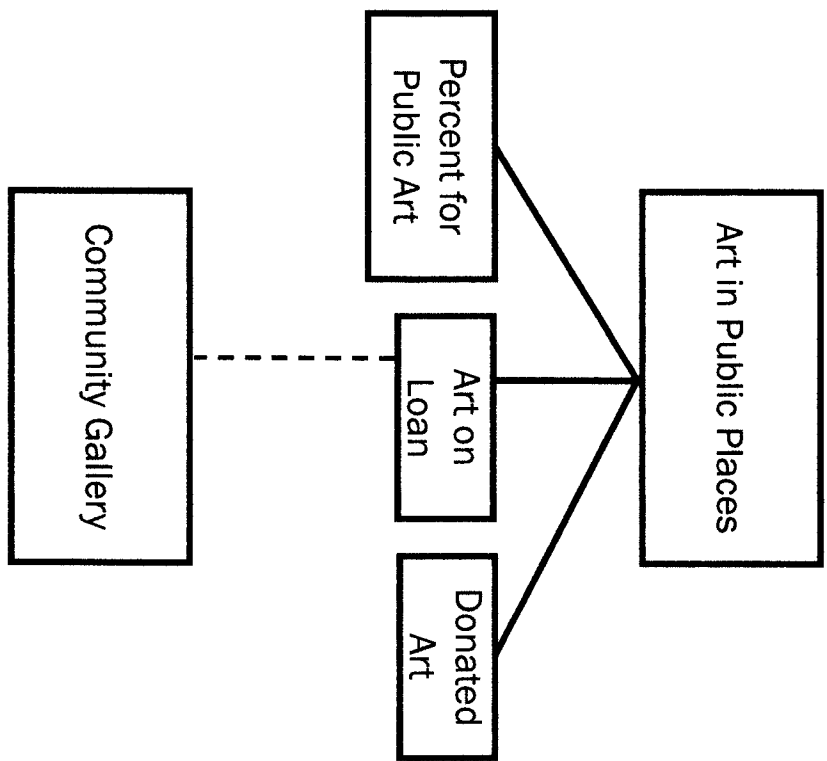


# CURRENT DEFINITIONS

**Percent for Public Art:** The program through which permanent works of art are acquired for City-owned property utilizing 2% of each revenue bond authorized by the City.

**Community Gallery:** The exhibition and public programs presented at and/or in conjunction with the gallery space inside the Santa Fe Community Convention Center.

**Art in Public Places:** The program through which art is displayed in City-owned public places. This includes works acquired through the Percent for Public Art program, on loan to the City, and/or donated to the City.





# ART IN PUBLIC PLACES: A New Definition

A bundle of services that promote inclusive public engagement with the arts through a variety of exhibits across a network of City-owned spaces.



# NEW ROLE of ART IN PUBLIC PLACES

- Commissioning of new work through Percent for Public Art
- Themed exhibits and community pop-ups in the Community Gallery
- Purchase and exhibition of existing works
- Consignment and exhibition of new/existing works
- Exhibit of donated works
- Public programs to enhance exhibits
- Programs to build skills and markets for artists

# COMMITTEE RESPONSIBILITIES

## CURRENT

**Art In Public Places Committee:** Recommend the establishment of guidelines & timelines for the selection and location of art, including: suggesting the acquisition of completed works of arts; commissioning of new works; and/or the holding of competitions to selection work. Committee may recommend sites, propose projects & appoint project committees (community advisory groups, site planning teams and/or juries). Review proposals for loaned & donated works to formulate a recommendation to the Arts Commission.

**Community Gallery Advisory Group:** Provide advice regarding Community Gallery exhibits and programming. Recommend approval of Gallery policies and procedures, selection/development of group exhibit themes and participate as members of juries. Offer input regarding community pop-up exhibits, artists programs and public events.

## MERGED

The Art in Public Places committee provides guidance in recommending policies and programs that provide for the exhibition of art in City-owned spaces. Specifically, the committee may:

- Recommend the acquisition of completed works of arts; commissioning of new works; and/or the holding of competitions to selection work.
- Propose sites & projects
- Appoint project committees (community advisory groups, site planning teams and/or juries)
- Review proposals for loaned & donated works to formulate a recommendation to the Arts Commission.
- Provide advice regarding Community Gallery exhibits and programming.
- Recommend approval of Gallery policies and procedures, selection/development of group exhibit themes and participate as members of juries.
- Offer input regarding community pop-up exhibits, artists programs and public events.

# STAFF ROLES

## Gallery Manager

[Rod Lambert]

- Curatorial
- Purchases
- Consignments & Loans
- Community Supported Art
- Artist Services
- Public Programs
- Studio Artists/Galleries/Sales

## Arts Services Coordinator

[Jackie Camborde]

- Commissioned Work through % for Public Art Program
- Integrated/Infrastructure Work
- Fee for Services/Contracted Services
- Donations
- Public Artists/Nonprofit Organizations/Other City Offices

# NEXT STEPS

- Revised committee membership-February
- Staff's short term priorities-February
- Review and update policies/procedures as needed—March/April
- Longer term goals-May (possible committee retreat)