City of Santa Fe

Agenda

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DATE 1/10/18 TIME 12:00p
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Parks and Recreation Advisory Commission (PARC)
Genoveva Chavez Community Center- Conference Room- 3221 Rodeo Rd.
Tuesday, January 16, 2018
5:30 p.m. – 6:30 p.m.

1) Call to Order

2) Roll Call

3) Approval of Agenda

4) Review and Approval of the Minutes from- **Tuesday, October 17th, 2017**

5) Parks & Recreation Department Update

6) New Business

   A. Review and discuss Master Plan; Open to Public to share with Parks
   (Public comment welcome for the Parks & Recreation 2017 Master Plan)

   B. Parks Advisory Commission Board confirm (New Terms of Office)

7) Public Comment

8) Commissioner Comments

9) Committee Reports/Golf - Implement Out of State Golf Rates & Tree Board

10) Confirm date, time and location for the next meeting (Tuesday, February 20, 2018)

11) Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

SUMMARY OF ACTION
PARKS AND RECREATION ADVISORY COMMISSION
GENOVEVA CHAVEZ COMMUNITY CENTER CONFERENCE ROOM
3221 RODEO ROAD
TUESDAY, JANUARY 16, 2018, 5:30 PM

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PARKS AND RECREATION ADVISORY COMMISSION
GENOVEVA CHAVEZ COMMUNITY CENTER CONFERENCE ROOM
3221 RODEO ROAD
TUESDAY, JANUARY 16, 2018, 5:30 PM

1. CALL TO ORDER

The meeting of the Parks and Recreation Advisory Commission was called to order by Victoria Bruneni, Chair, at 5:30 pm on Tuesday, January 16, 2018 at the Genoveva Chavez Community Center Conference Room, 3221 Rodeo Road, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Victoria Bruneni, Chair
Tom Dominguez
Peggy Vasquez
Linda Jackson
Damon Archuleta
Terrence Foreback
Patricia Cardona
David Sidebottom

MEMBERS ABSENT

OTHERS PRESENT

Rob Carter, Parks and Recreation Director
Katherine O'Brien, Chair, Municipal Tree Board
Phyllis Taylor, SITES SOUTHWEST, presenting on Master Plan
Mary Schruben, Audience
Betty Booth, Audience
Frances Lucero, Stenographer for Elizabeth Martin

3. APPROVAL OF AGENDA

Mr. Sidebottom moved to approve the agenda as presented, second by Mr. Dominguez, motion carried by unanimous voice vote.

4. APPROVAL OF MINUTES OCTOBER 17, 2017

Mr. Dominguez moved to approve the minutes of October 17, 2018 as presented, second by Ms. Vasquez, motion carried by unanimous voice vote.

5. PARKS AND RECREATION DEPARTMENT UPDATE

- Christmas Lighting and New Year's Eve were a great success.
- Next Special Events: Easter Egg Hunt, March 24th at MRC, call Carlos Anaya for more information.
- New Hire for GCC, Rec. Sec. Manager – Mr. Jerry Schilling. He came to us from Montana and will start on February 2, 2018.
- There is a new park in Las Soleras (Phase 1) and will be open to the Public in March.
- If you see any inmate crews, they are doing clean up on major roadways.
- MRC Soccer Valley fields will re-open this spring after renovation.
- Working on HVAC system and roof replacement at Ft. Marcy, Salvador Perez and GCCC. We are also looking to replace the locker room floors at Fort Marcy.

Mr. Dominguez moved to amend the Agenda and hear Committee Report #9-B, Tree Board Report, second by Mr. Sidebottom, motion carried by unanimous voice vote.

(9-B) TREE BOARD

Kathryn O'Brien: The Tree Board will meet next week, and they will send Phyllis comments with a copy to the Chair. What is critical and of concern is the maintenance of our trees. The city owned Water Company is not in sync with the needs of the trees. With the loss of water, we will lose trees and we are inviting the infestation of pests. The Tree Board has a lot to say and we would like to contribute to the Plan.

6. NEW BUSINESS

A. REVIEW AND DISCUSS MASTER PLAN

Mr. Carter stated that once discussion from this meeting takes place, it will go to the City for final approval.

Phyllis Taylor – Once we get comments from Parks and Staff, they will get incorporated. Ms. Taylor provided prior to the meeting the draft Master Plan. There is a community profile that shows the growth, mapped out where parks are located, demographic characteristics and what the demographic analysis shows. The southwest part of the city does not have a lot of parks. There have been a number of focus group meetings and a member of staff also presented to the neighborhoods. A facility

inventory was created, and this is where the evaluation and indication that the southwest was underserved. Next was to look at a needs assessment. When they first looked at this there was a lot of park land compared to other cities of this size. There are also some non-recreational functions that the Parks Department takes on based on the tourists needs in the city. When compared to a lot of other cities Santa Fe looks very rich. We didn't recommend taking away anything; this is a recreation oriented committee. It is a community decision to have the facilities that the city has.

Page 55: Gap Analysis was discussed.
Page 57: Map shows where parks are located and walking distance to those parks. Trails and Trail Service was another area they looked at, there are recommendations on the comments on gaps. Looked at Level of Service, Santa Fe has made a conscious decision to have a good array of park facilities. Looking at the park mix and decision, they heard that there is stress on the system; lack of staff, staff being pushed to do as much as possible with free resources; they took in to consideration ways to streamline some of the services that are not park related. In the Appendix there were maintenance standards that were provided. There are also summaries of all the public workshops that were conducted.

The Chair will allow the members of the Commission to ask questions.

Damon Archuleta: Inventory. In the Special Use Area, Appendix – Page 50 – add skate parks to the category so it brings out the three that we have now.

Mr. Carter also addressed Art in the Park. We should address this area. It should also list skate parks.

The Chair noted that the park in discussion may not have been in existence at the time of the study.

Patricia Cardona: (Exhibit A – Topics of Discussion)

Looked at the WHO concept of the Parks Master Plan. She felt that the information on the parks and all the facilities in parks and recreation should be structured by district, so each Councilor could see what they have in their areas. In helps in the terms of equity, in terms of what populations are being served and where resources are going. She also said that a clear inventory of the land and a description, boundary of the land should be provided. Ms. Cardona would like to know where the deeds for the land of ownership are. Ms. Cardona said this is important in the case of liability. Ms. Cardona said that all physical documents need to be identified and where they are held.

Mr. Carter said that these are documents that may not belong in a Master Plan.

Ms. Cardona said that this may be a special project and that legally for the future the items above should be identified.

Mr. Carter said that if there are any questions on the land they go to the GIS for clarification. This information is also available through the city's Asset Management. We could say something in the Master Plan that if there is a concern we could specify that information is available through GIS. We could put something in that says to look at the boundaries contact the Asset Management of the City?

Ms. Cardona asked if anyone has ever seen the documents and how they are stored. Mr. Carter said no, he has not.

Ms. Cardona: Page 68 of the current plan, General Fund says it is $17.8 million and continues. She feels that this information raises a red flag. We should look at the issue on Page 69 on non-operational expenses, we need to look at the costs and verify if they really belong with this department. This kind of discrepancy is too high and for the departments protection we need to look at this.

Mr. Carter said this is an actual accurate amount of budget, $17.8 million. It includes certain amounts that we pay other departments who assist our department. Our actual revenue for the department is $3 to 4 million; the rest comes from the general fund and the GRT. These are enterprise funds.

Ms. Cardona asked about the special events; what is the cost and how are they billed.

Mr. Carter provided an explanation on the security coverage from the police department. We put in an added $20,000 and we pay from that line item.

Ms. Cardona: Pesticide issue should not be included in the Master Plan. This is a health issue and there are impacts. The beetle infestation in the trees is an issue.

Diagram should be included under operations in Page 72. Provided presently are the organizations not the staffing. Mr. Carter said that will not fit in to the Master Plan. Ms. Taylor said that it won't fit in the Master

Plan. Mr. Carter said it could be discussed in the Organizational description in a comprehensive way.

Ms. Cardona: Revenue services, are we using and researching Federal Grants. Mr. Carter said most grants want a match and the City is not able to do the match. Mr. Carter said he is working with the County right now on a Trail System project. We have applied for several grants that wanted matching and we could not get that done.

Ms. Cardona said one of the things that she would like to see us develop nature centers and expand with community rooms. Mr. Carter said he is very much on the same page. Ms. Cardona said that this is so important where you have children, so they can connect with nature and plants. Mr. Carter said maybe we can put something in the master plan that talks about expanding the environment, nature hikes. Ms. Cardona said make the connection and make it accessible to those in the Southside.

Ms. Cardona: How is the transportation system providing transportation to the different areas.

Mr. Carter said this is only a 10-year plan.

The Chair explained that we could not put the transportation piece in the master plan. With Parks and Recreation, we need to focus on the parks.

Ms. Cardona said she would also like to address the community gardens and the population, i.e., veterans could come back and work in the nature parks.

Phyllis: We made site visits to the parks, the detail is only for the parks that we did site visit. There is a table that shows every park. Trying to get a sense of the type of maintenance problems that are being experienced.

Ms. Cardona asked what the time frame is for the Master Plan.

Betty Booth, Mary Schruben, Kathryn O'Brien: Audience

Mary Schruben: She has been looking for this plan on the website. She understands that it is embedded in the minutes.

The Chair noted that this is not a final document and not for publish at this time. Once it is ready to be released it will be placed on the website.

Mr. Carter said that it will go in the packet for each review committee meeting. It will also be heard at a public hearing.

Comment on Boundaries and Documents: I have been working with Mr. Vigil regarding information on his property that abuts a park on both sides. The original survey that was done by the Feds many years ago is not accurate. Ms. Schruben said that there are a lot of questions regarding boundaries in parks. It isn't this commission's issue, but it is a city-wide concern.

Ms. Schruben referred to the Parks and Trail where the map they created shows the transit stops and this is where the confusion comes in. You may want to make a footnote that it is an official city map.

Ms. Schruben sits on the Sustainable Santa Fe Commission who now has an Ecology Group, many of us attended the public meetings, we are hoping to incorporate the final plan as part of the Sustainable Santa Fe plan. Ms. Schruben will request time for the future to come in and talk about their plan once it is in a more formal document. Ms. Schruben said she feels that the professionals on the Tree Board could have made a big contribution to the Master Plan, but they were not invited to comment on this plan. Inventory is #1 project and we need to know what the whole Park Master Plan looks like.

Betty Booth: Provided a hand out: (Exhibit B)
#1 – Inventory, trail inventory, we need to know what we have. We are mixing park land and non-developed park land. It seems as a Master Plan we need to have accurate information. The most concerning piece is to have SWAN Park developed, there is a controversy on the number of acres. The number of developed acres at MRC are different. The question is to go through the whole inventory and to include developed and non-developed park land. Everyone will come back to that.

#2 – It looks like we have mixed stakeholders with some of the most important city groups. There are many key current sport groups that have not been included for information. We need their participation.

Mr. Carter said that he didn't have any groups identified.

The Chair said that they did reach out to bike groups and will re-visit it.

Mr. Carter will give a contact to Phyllis on groups.

#3 – The original reason for doing this Master Plan came out of Sustainable Santa Fe, the major issue was to look at water in our public spaces, what are the hard decisions that we must make. City Council will

be looking for that report. We need to do a separate report looking at water.

Mr. Carter said that this is an excellent recommendation.

#4 - The other piece that was in the Resolution was to do an evaluation in the community gardens and growing foods. There are people at the Food Security Commission that have been looking at it. The City Council may be looking for feedback as it was specified in the Resolution.

Mr. Carter recommended talking to Jessie; she has information on the Community Gardens.

Ms. Booth said there was an evaluation that was done about 4 years ago and suggested that they talk to Ms. Schruben.

Tom: The question was asked if any of the surveys were done in Spanish. Phyllis responded that they did speak in Spanish during the neighborhood meetings.

Mr. Carter said that they will need to have the document in English and Spanish.

The Chair stated that the information is only as strong as the information they provided.

Mr. Sidebottom would like to see the changes before a motion is made. The Chair would like to see the draft and a decision will be made at that time if a special meeting could be held, second by Linda, motion carried by unanimous voice vote.

B. PARKS ADVISORY COMMISSION BOARD CONFIRMATION OF TERMS OF OFFICE

Mr. Carter asked all Commissioners if they desired to remain on the Commission. This item is tabled until next month meeting.

7. PUBLIC COMMENT
None – Included in discussion of Master Plan

8. COMMISSIONER COMMENTS
None

9. COMMITTEE REPORTS

A. MARTY SANCHEZ GOLF CORSE OUT OF STATE GOLF RATES

Postponed.

B. TREE BOARD

Kathryn O'Brien: The Tree Board will meet next week, and they will send Phyllis comments with a copy to the Chair. What is critical, and concern is the maintenance of our trees. The city owned Water Company is not in sync with the needs of the trees. With the loss of water, we will lose trees and we are inviting the infestation of pests. The Tree Board has a lot to say and we would like to contribute to the Plan.

10. NEXT MEETING FEBRUARY 20, 2018

11. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Commission, the Chair adjourned at 7:00 pm

SIGNATURE:

Victoria Bruneni, Chair

Fran Lucero for Elizabeth Martin