



**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
MARKET STATION - ROUNDHOUSE ROOM
MONDAY, FEBRUARY 26, 2018
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM FEBRUARY 12, 2018, PUBLIC WORKS COMMITTEE MEETING

INFORMATIONAL AGENDA

6. REPORT RELATED TO PARKING REVENUES AND LIABILITIES **(NOEL CORREIA)**
7. RECOMMENDATION REQUESTED BY COUNCIL REGARDING CIP #454A RAIL TRAIL EXTENSION PROJECT FROM ALTA VISTA TO PEN ROAD **(LEROY PACHECO)**
8. UPDATE TO PWD PROJECT STATUS REPORTS **(JOHN ROMERO)**

CONSENT AGENDA

9. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NM STATE PRICE AGREEMENT #50-000-15-00072 FOR CONSTRUCTION SERVICES AT THE AIRPORT WITH FACILITYBUILD IN THE TOTAL AMOUNT OF \$110,755.25 **(CURT TEMPLE)**

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

10. REQUEST FOR APPROVAL OF LEASE AGREEMENT AMENDMENT NO. 4 WITH JET CENTER SANTA FE REAL ESTATE, LLC **(NICK SCHIAVO)**

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

11. REQUEST FOR APPROVAL OF THE EQUIPMENT LEASE AGREEMENT FOR THE MANAGED PRINT PROGRAM FOR CITY-WIDE USE IN THE AMOUNT OF \$350,197.92 FOR THE 48 MONTH COMMITMENT WITH MARLIN BUSINESS BANK AS THE APPROVED LEASING AGENT FOR DOCUMENT SOLUTIONS INC **(DAVID KULB)**

COMMITTEE REVIEW

Finance Committee (Scheduled) 03/19/18
Council (Scheduled) 03/28/18

12. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR CITY HISTORIAN SERVICES WITH ANDREW LOVATO IN THE AMOUNT OF \$10,000 **(DEBRA GARCIA Y GRIEGO)**

COMMITTEE REVIEW

Council (Scheduled) 02/28/18

13. REQUEST FOR APPROVAL OF A RESOLUTION NAMING FIELD #3 AT RAGLE PARK AFTER COACH PETER E. HERRERA **(COUNCILOR TRUJILLO) (RICHARD THOMPSON)**

COMMITTEE REVIEW

Finance Committee (Approved) 02/19/18
Parks & Recreation Committee (Scheduled) 02/20/18
Council (Scheduled) 02/28/18

14. APPROVAL OF AN ORDINANCE AMENDING SECTION 6-5 SFCC 1987 TO PROVIDE FOR THE PARTICIPATION BY THE AUDIT COMMITTEE IN THE SELECTION OF THE INTERNAL AUDITOR AND ANY CONTRACTOR PERFORMING INTERNAL AUDIT FUNCTIONS; MODIFYING THE MANNER IN WHICH MEMBERS OF THE AUDIT COMMITTEE ARE APPOINTED; CLARIFYING AND STRENGTHENING THE ROLE OF THE AUDIT COMMITTEE; AND MAKING OTHER SUCH CHANGES AS NECESSARY **(COUNCILOR HARRIS) (KELLEY BRENNAN)**

COMMITTEE REVIEW

Audit Committee (Scheduled) 03/07/18
Council (Request to publish) 03/14/18
Finance Committee (Scheduled) 03/19/18
Council (Scheduled) 04/11/18

15. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO IDENTIFY RESOURCES AND PROVIDE A RECOMMENDATION TO THE GOVERNING BODY FOR CREATING A MULTI-MODAL TRAILHEAD AT RAGLE PARK NORTH OF ZIA TO PROVIDE IMPROVED NEIGHBORHOOD ACCESS TO THE ARROYO CHAMISO TRAIL AND TO IMPROVE USER EXPERIENCES AT THE TWO HANDBALL COURTS AT THAT LOCATION **(COUNCILOR HARRIS) (RICHARD THOMPSON)**

COMMITTEE REVIEW

Finance Committee (Scheduled) 03/19/18
Council (Scheduled) 03/28/18

16. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE APPLICATION FOR AGUA FRIA / SOUTH MEADOWS INTERSECTION IMPROVEMENTS FUNDED THROUGH A MUNICIPAL ARTERIAL PROGRAM COOPERATIVE GRANT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (**COUNCILORS DOMINGUEZ AND RIVERA**) (**DAVID QUINTANA**)

COMMITTEE REVIEW

Council (Scheduled)

02/28/18

17. REQUEST FOR APPROVAL OF A RESOLUTION ADDITING THE REPLACEMENT OF THE FORT MARCY RECREATIO CENTER GYM FLOOR TO THE FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT PLAN (CIP) FOR THE CITY OF SANTA FE (**COUNCILORS LINDELL AND VILLARREALL**) (**GREGORY FERNANDEZ**)

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

DISCUSSION AGENDA

18. UPDATE TO CIP PROJECT FUNDING – FY 2017/18 (**ADAM JOHNSON**)

19. MATTERS FROM STAFF

20. MATTERS FROM THE COMMITTEE

21. MATTERS FROM THE CHAIR

22. NEXT MEETING: **MONDAY, MARCH 26, 2018**

23. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting/ date

**SUMMARY INDEX FOR
PUBLIC WORKS/CIP & LAND USE COMMITTEE**

February 26, 2018

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1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as amended	1-2
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes - February 12, 2018	Approved as presented	2
INFORMATIONAL AGENDA		
6. Parking Revenues and Liabilities	Presented/Discussed	2-8
7. CIP #454A Rail Trail Extension Project	Presented/Discussed	8-12
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CONSENT AGENDA DISCUSSION		
15. Ragle Park Trail Head	Denied	16-18
17. Ft. Marcy Gym Floor Replacement	Approved	18-22
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18. Update to CIP Project Funding	Postponed	22
19. Matters from Staff	Discussion	22
20. Matters from the Committee	Comments	22-23
21. Matters from the Chair	None	23
22. Next Meeting:	March 26, 2018	23
23. Adjournment	Adjourned at 7:42 p.m.	23

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, February 26, 2018

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Councilor Peter Ives, Chair at approximately 5:00 p.m. in the Roundhouse Conference Room, Market Station, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Peter N. Ives, Chair
Councilor Ronald S. Trujillo, Vice Chair
Councilor Joseph M. Maestas
Councilor Renee D. Villarreal
Councilor Christopher M. Rivera (arrived later)

MEMBERS EXCUSED:

STAFF PRESENT:

John Romero, Interim Public Works Director
Bobbi Huseman, Public Works Staff

OTHERS PRESENT:

Carl Boaz, Stenographer

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Mr. Romero asked to postpone Item #18 under Discussion until the last meeting in March.

MOTION: Councilor Trujillo moved to approve the agenda as amended with item #18 postponed to the Public Works Committee meeting on March 26, 2018. Councilor Villareal seconded the motion and it passed by unanimous (4-0) voice vote. Councilor Rivera was not present for the vote.

4. APPROVAL OF CONSENT AGENDA

Chris Rivera entered the meeting at this time.

Councilor Villarreal asked to pull Items 15 and 17 and be added as a cosponsor of Item 16.

MOTION: Councilor Maestas moved to approve the consent agenda as amended with items 15 and 17 pulled for discussion. Councilor Rivera seconded the motion and it passed by unanimous (5-0) voice vote.

5. APPROVAL OF MINUTES FROM JANUARY 29, 2018 PUBLIC WORKS COMMITTEE MEETING

MOTION: Councilor Villareal moved to approve the January 29, 2018 minutes as presented. Councilor Maestas seconded the motion and it passed by unanimous (4-0) voice vote.

INFORMATIONAL AGENDA

6. REPORT RELATED TO PARKING REVENUES AND LIABILITIES (NOEL CORREIA)

Mr. Correia explained the report had been requested two meetings ago to advise the Committee of the results of the rate increase for the parking operations and the revenue that would be used.

The rate was increased from \$1 to \$2 for the first two hours and generated about \$2.3 million for the fiscal year, an increase of about \$933,000. The time at a meter the first year of the rate increase dropped to 1 hour and 37 minutes (at \$3.25 per car, per meter with 716,923 vehicles parked) versus 2 hours and 42 minutes at the \$1 rate (\$1.75 per car per meter with approximately 512,727 vehicles parked).

The revenue generated was \$1.4 million at the new rate- a difference of 204,196 fewer cars that found spaces at vacant meters. The goal to reduce the time spent at a meter and provide more turnover was thus accomplished.

Parking garage rates were \$2 for the first hour and \$2 for every hour thereafter to a maximum of 10 hours per day. The first hour was reduced to \$1 and every hour thereafter was kept at \$2 with an increase to a daily maximum of 12, which has worked well and kept revenues flat.

A rate was introduced at \$35 a month rate (\$1.75 a day) for businesses and employees making a maximum of \$15 an hour or \$31,200 annually to allow local businesses to use the garage. The result is that on-street parkers have started to use the garage.

Mr. Romero provided a summary of the results:

- There are 404 spaces at Sandoval with 280 spaces assigned per month and a waiting list.
- The Water Street garage has 156 spaces with 80 assigned and all have been rented and there is a waiting list.
- The Convention Center garage has a total of 522 spaces with 300 assigned to monthly parking and is 86% filled and there are 250 monthly cards issued.
- The Railyard garage has 404 spaces with 280 assigned to monthly parking and 39% of monthly is taken with 110 still available.

Mr. Romero said he had been asked to talk about the debt service of the garages and two have a debt service. The Parking Division is responsible for some contribution and a total of \$32 million is remaining out of \$11.8 million allocated to the Parking Division with a payoff date of June 2035.

Parking revenue generated is \$354k per year and expenses for management, payroll, licenses, etc. is \$293,200. The net revenue for the Convention Center garage is \$60,800. The Parking Division requested the obligation of the \$11.8 million of revenues debt last year be only GRT generated in order to meet the obligation. They are not close to the \$1 million originally assigned to the Parking Division.

The Governing Body accepted and approved the proposal and the obligation for this fiscal year cycle ending June 30, 2018 is \$354,000 projected revenue.

The Parking Division debt payoff is \$6.02 million over 17 years, leaving \$5.8 million to be made up from other sources. The Parking Division felt the original obligation assigned was not appropriate for the revenues.

Mr. Correia stood for questions.

Councilor Maestas noted the memo for the revenue projection stated it is "on pace." He asked if the pace has changed because he was sure it fluctuates with the seasons.

Mr. Correia responded that the garages in winter months are lower but by June 30 they will meet their projections. The parking meters are right on target or slightly over.

Councilor Maestas indicated a challenge is how to notify people of the open space in the garages. He asked if they had over appropriated the number of parking permits in the garages because once they communicate space is available he was sure demand for garage parking would go up. He wanted to ensure the permits made available would not impact people that do not have a permit finding parking in the garage.

Mr. Correia explained the number of permits assigned increase slightly from the past, based on calculations of the needs for tourists versus staff and locals. They increased up to 55 spaces to

accommodate the lower monthly rate, but not all spaces are occupied every hour of every day and it evens out. However, there would be some functions throughout the year where cars would take up all of the spaces.

Councilor Maestas asked Mr. Correia if, as the new Parking Director, he had looked at the rationale behind that. He calculated a percentage of 51% - 70% of all garage spaces are occupied or appropriated through permits. He asked why there was a variation on Water Street at 51% but others at 70% of parking permits over total spaces.

Mr. Correia explained that Water Street has only 186 spaces and having more than 40% reserved would not leave much available for transient drivers. He reminded them there are peaks during lunchtime when spaces are needed, and the monthly spaces are left. They determined the percentages of monthly permits based on the capacity of each garage.

Councilor Maestas asked if occupancy of the parking spaces in the garages and lots was tracked.

Mr. Correia replied it is done manually, but that will change with the new control system in place and every car entering and exiting will be tracked.

Councilor Maestas asked if Mr. Correia had researched the technology that informs people of spaces available and if a plan has been developed that would better inform drivers in real time of space available.

Mr. Correia said a pay by phone technology has been tested successfully as the first phase and there would be decals on the meters. The app could be downloaded, and GPS used to find the areas, streets, lots with availability. This system however would not know if a space is occupied or not if no payment is made.

The second phase is the new revenue system that includes dynamic signs to guide people to available spaces and garage entrances will show the location of spaces available on each level.

Councilor Maestas asked if the technology plan could include how to determine whether a specific parking spot was occupied in the garage.

Mr. Correia agreed that it could but would be expensive because each space would have to have a sensor. Without detectors it would almost be impossible, but they would get accurate per level entry and exits and spaces available.

Councilor Maestas asked the timeframe for the new technology, smart phone app system, etc.

Mr. Correia said the process should be completed within six or seven months and then go to the Governing Body for approval. The goal is to get it running by year end or January 2019.

Councilor Villarreal thanked Mr. Correia for the summary. She noted the forecast for the meter revenue is \$2.6 million. She asked how that would be utilized.

Mr. Correia indicated they would go to the Council to ask for net revenues to be assigned for the garage debts and would appropriate that into their budget cycle.

Currently the elevators in the Sandoval garage are in bad shape and the motors, pulleys, computer board etc. need to be refurbished at a cost of \$150,000. Secondly, \$125,000 has been assigned to replace the locks for each meter with an electronic lock because they constantly jam. In addition, the lighting in the Rail Yard will be upgraded to LEDs and will be funded by parking revenues. And they will continue to make improvements with the revenues generated from the rates.

Councilor Villarreal asked to confirm that all the meters were retrofitted to take cards and learned that 1,139 total meters had been upgraded.

She heard that business owners and employees were not aware of the rate. She asked if there could be another push about the rates and who qualifies and make sure owners notify their employees. The notification could be tied to business licenses.

Mr. Correia agreed they could do a better job this time of informing businesses and employees. He would get a listing of the businesses and managers' names and let them know about the rate.

Councilor Villarreal asked if funding for the wayfinding signage was completed in the areas planned.

Mr. Correia replied that Parking did not receive any funding to his knowledge, but the wayfinding signs were up, including those put up two months ago and all of that was funded from the Parking Division funds. He identified the locations of the wayfinding signs to direct people to parking. With additional resources, they could look at more signs.

Councilor Villarreal had received complaints, particularly at the Sandoval garage about special events pricing. She asked Mr. Correia if he could update the Committee in the next report on the cost of special events parking.

Mr. Correia said usually events that start after 4 pm have a flat rate of \$6, 50% less than the full rate of \$12 charged after 4 pm. Prepaid is mostly at Sandoval to expedite cars exiting after the event ends. When everyone leaves and is paying at the same time people get angry about how long it takes for them to get out of the garage. The garage design has entry and exit lanes in one location and people parking where the ramp comes down cannot back out and that was a major issue.

Councilor Trujillo asked if the rate structure at the Lensic events included a charge of \$2-3 that goes to their foundation.

Mr. Correia said it does and the \$6 rate does not include the extra charge, but the extra charge is only for the Lensic events. Regarding schools, if the Lensic event is a sponsored event, people attending would pull a ticket and pay only the time they were there when they exit. Prepaid is only done when the Lensic is packed and everyone is walking across to the garage and rarely is a daytime Lensic event prepaid.

Councilor Rivera was pleased they would look at the revenues from on-street meters to pay the debt service of the convention center. Regarding Councilor Maestas's question on the parking rate for the monthly users, Mr. Correia mentioned they do not always use their spaces and the space would be available. He asked if there were some lots that had reserved spaces.

Mr. Correia stated the Sandoval garage has 8 spaces reserved for local businesses on the second level and they pay a higher fee. The Convention Center garage has reserved spaces for the Mayor, City Councilors and the City Manager.

Councilor Rivera asked if there was a way the reserved slots that stay empty could have a flat fee. He wondered if it would be beneficial not to have reserved spots. If the person does not show, the spot stays empty.

Mr. Correia agreed there would be eight additional spaces to turn over, however people who reserve their space would want to drop back to \$60.25 instead of paying the \$168.50 a month charge.

Councilor Rivera noted Mr. Correia said that people stayed at the meter about an hour longer at the \$1 rate. That made him think those were people who knew where they were going, do what they need to do and then leave. He asked about tourists because that would take away an hour from them shopping, eating and spending money, etc. If it is possible, he asked to look at that for a better outcome for the City with regard to GRT versus the parking rates.

Mr. Correia offered to get the current GRT revenues and compare them to last year at the \$1 rate. The goal especially during tourist season, is to drive as many people into the garages rather than on-street parking. That allows the next customer for general business to be able to find convenient parking. In reality, the longer cars are parked, the cheaper the rate and studies across the country show metered spaces need to turnover. The only way to do that is to set a rate that discourages long-term parking. The risk is that some will pay the \$35 citation and it is now easier to pay the same day on their cell phone. Time will tell but if the numbers stay the same they would have achieved their goal. It is a balance.

Councilor Rivera assumed Mr. Correia would be reporting back after he got with the Finance Department.

Councilor Trujillo asked if they are seeing more people park in the garages. He understood there had been an increase, but he could drive down Water Street and the garage says it is full. He receives complaints but does not know if the spaces are those that are rented.

Mr. Correia offered to check because he did not know why the sign says "lot full" unless the cashier is saving the spot for someone when they go to lunch.

Councilor Trujillo mentioned that when he went to California, the first five minutes were free, and he stayed longer and spent more money. He wanted to look at the structure not just for tourists, but to encourage locals who want to shop downtown but think it is too expensive.

He asked if the pay by phone method was an extra cost to the City for the use.

Mr. Correia disagreed. It has a 17¢ convenience fee to the user but there is no charge to the City. There are cities that charge \$.35 cents and the money goes to the service provider.

Councilor Trujillo said he has also received calls on Los Vecinos and was not sure Mr. Correia had discussed funerals with them.

Mr. Correia replied he has and they have a signed agreement for a flat fee for a specific number of spaces.

Councilor Trujillo suggested a dialogue because there are some issues he wanted to bring to Mr. Correia's attention. Regarding Councilor Maestas' discussion, he asked if there is technology that has a sensor that indicates when a space is occupied.

Mr. Correia said it could be done but every space has to have the sensor and would have to be embedded in the ground. In the garages the sensor would be overhead.

Councilor Trujillo thought cameras could scan the area and have a light to indicate where spaces are and might be more cost-effective instead of sensors.

Chairman Ives wanted to understand the data seasonally and noted much of the report was aggregated across the whole year. He asked if possible to generate statistics monthly, like the minimum of 15% parking space availability at different times of the year. He has heard complaints related to the summer and wanted to know they are doing everything possible to ensure the system really works.

He hoped Mr. Correia would add other different rate structures for parking to his report. The reserve spot is \$168, and the monthly pass is \$68.25 but he didn't know how many are there. The first page of the memo states the new structured rates have been successful in creating parking during non-peak times. He was not sure when that is or what the experience is at peak times.

Mr. Correia clarified peak times on blocks with restaurants are 11:30 a.m. to 2:00 p.m. and that is followed by a slow period and picks up again after 4:30 or 5:00 and there is no charge for parking after 6 p.m.

Chairman Ives suggested supplementing the report with the peak analysis, so everything is in one spot. He asked how the 15% parking space availability was determined.

Mr. Correia explained the study was done by Donald Shoupe, a professor from UCLA who is a planner and included most major and small cities in the US and overseas. The study was used to develop the rule of thumb that for an on-street meter program to be successful there has to be 15% availability. He offered to forward a copy of the detailed study to Chairman Ives.

Chairman Ives noted page 4 talks about the high cost of free parking. He asked how those numbers were broken down and why.

Mr. Correia indicated the costs for meter bagging for events was tracked using the number of meters that had been bagged and which event and the number of days, etc. based on the daily revenues. The annual loss in revenue was calculated at \$154,900. The garages also have sponsored events that have no cost to participants or attendees and was calculated at \$137,400 based on tickets received.

Chairman Ives confirmed the Committee could get a spreadsheet that lays everything out.

Councilor Maestas asked Mr. Correia to tell them about the status of the fines being collected by the private collections company.

Mr. Correia said there is a current contract with the new system that requires them also to send out collection notices on the uncollected fines the last five years. Last week 500 notices out of 20,000 were sent and 500 notices will be sent every other week to avoid being inundated with calls.

Councilor Maestas was concerned because the City wrote off millions in unpaid utility bills in another instance. He wanted to be sure that will no longer be the case and they are collecting as much as possible.

Councilor Rivera wanted to make sure there were no tickets that required going to municipal court.

Mr. Correia confirmed staff uses new hand-held issued tickets and in the next week or so only electronic tickets would be issued and the information on the ticket directs them to 500 Market Street.

Councilor Rivera asked if those who had filed an appeal and paid a fee of \$125 to meet with a hearing officer were aware that their check would be cashed before the meeting.

Mr. Correia said there was one person who did not know, but since then, everyone knows to make very clear to people that their check would not be held and would be cashed as a deposit. They are told if vindicated, they would receive a reimbursement check from the City.

7. RECOMMENDATION REQUESTED BY COUNCIL REGARDING CIP #454A RAIL TRAIL EXTENSION PROJECT FROM ALTA VISTA TO PEN ROAD (LEROY PACHECO)

A map of the area was distributed to the Committee.

Mr. Pacheco explained the contract had made it through this Committee and Finance but was bogged down at City Council. The motion involved two aspects of the project; the use of the Cooperative Extension Service agreement and rescoping the actual project. He regretted using the Cooperative Extension for procurement. He did not see that a \$42,000 contract that had been approved by the City Attorney, the Finance Director and the City Manager would have to come to City Council for a Purchase Order.

He has used CES procurements since 2011 and it is legal in 50 states and follows federal and state procurement policies and has been part of the City code since 2013 and a valuable tool. The Committee requested to withdraw CES from their request.

A diagram was distributed that gave a visual context of the project as an extension of the Rail Trail along Pen Road through Cordova, crossing through the DOT area and along the New Mexico State Offices complex with an entrance into the Casa Linda subdivision.

Mr. Pacheco noted that the packet demonstrated the volume, quantity and quality of the work by Staff over the last four years. Council awarded about \$650,000 to GM Emulsion, a Santa Fe company and the Committee has reviewed the analysis.

The question of scope and the award was brought up at City Council and the award includes a bid alternate. City Council action is not needed other than direction to Staff to move forward with a reduced scope of work. The benefit of that would be a savings to the project of about \$400,000 and the negative side is that the block between Alta Vista and Cordova would not be built.

Construction observation is needed and HDR Inc. was hired to do the design and that is within their scope of work. Costs would be \$1 million and would not exceed their contract, which expires at the end of the calendar year. He wrote the recommendations to maintain momentum and this reflected years of working with neighborhoods, businesses and the bicycling community through BTAC.

His recommendation was to withdraw CES and proceed with GM Emulsion with a choice to limit the scope. The contract with HDR is valid and a task order could be added to the value of the contract that would bring the total value of services to about \$319,000 out of the \$500,000 allowed.

The Alta Vista crossing was built when the State built the crossing for the Rail Runner and is not part of the work under this agreement. DOT proposed a pedestrian crossing at the location and the understanding is they would pay for it.

Two City attorneys have hesitated to accept the agreement. He understood there is risk within the City's purview and the issue has not been resolved and could become an issue moving forward on the DOT's part. The license agreements have been signed with SFPS and for the Pen Road area.

Mr. Pacheco indicated this will go to Council on Wednesday and his hope is to have questions from the Committee addressed now to reduce any issues at City Council.

Councilor Maestas disclosed that he formally had recused himself as an employee of CES but now believed it was okay to participate in the discussion. If HDR is doing the management services, he asked whether they are proceeding with the GM Emulsion construction contract, which section would be eliminated.

Mr. Pacheco replied there was concern about the lack of support of the project on the part of some of Councilor Maestas's peers with respect to cost. The motion directed him to report back to City Council on

the possibility of rescoping the project. No council action is required because the rescoping was built into the bid and includes Casa Linda and Pen Road connections. The map shows work on the underpass under St. Francis that was completed in December and the bridges will be complete when the abutments are finished. This has been in the bond issue for the last four years because of trail connectivity and he received emails about the importance of the connection for the biking community.

Mr. Pacheco noted the area is busy with the transportation and trails and his recommendation was to do something with the contract because of the amount of work.

Councilor Maestas confirmed that Mr. Pacheco agreed with City Council's decision but not on changing the scope to exclude an area between Cordova and Alta Vista.

Mr. Pacheco said he was neutral. City Council awarded the full scope and they have a contract for that and there is also the option to only build the critical pieces. The piece that would not be built has a motorized section and would put people on the street in that block.

Councilor Maestas asked if there was risk of breaching the contract with GM Emulsion if the scope of the contract was changed after the award of the construction contract.

Mr. Pacheco clarified that the contract was awarded to GM Emulsion and includes a bid alternate to narrow the scope and excludes the Alta Vista section.

Councilor Maestas asked why it was included as an alternate if there is money to build the entire project.

Mr. Pacheco did not know if there would be enough money and wanted to make sure they could build the most critical pieces.

Councilor Maestas asked Mr. Pacheco what he would ask from the City Council on Wednesday.

Mr. Pacheco said one recommendation is to remove CES. The other is to approve the existing contracts with HDR and GM Emulsion that would allow them to proceed. The inspection is not controversial, but the scope could go either direction.

Councilor Maestas asked if Council could go with the current alternate bid.

Mr. Pacheco agreed.

Councilor Maestas noted Staff was saying they could make the procurement changes but did not think this warrants a reduction of scope. He thought the bid from GM was to build the full project. He asked if they submitted another bid.

Mr. Pacheco agreed. Bid 1716 B had the bid for the big picture.

Councilor Maestas indicated they have the budget for the whole build out and there is no downside and there is no reason to downsize. He suggested as the Chair of BTAC they recommend the original proposal with the procurement changes on Wednesday.

Mr. Pacheco agreed but indicated that page 19 talked about variations in the scope and states *"decreases of scope in services can be made by the City"*. He thought there was language there for doing either/or and it had to do with money.

Councilor Maestas said the Committee was not voting tonight but he recommended moving forward with the full construction of the project.

Councilor Villarreal indicated she had not been part of the conversation at Council and she knew it was because of the cost associated. She asked Mr. Pacheco to remind her what is planned for the area at Cordova and Alta Vista and the safety efforts that would be made.

Mr. Pacheco explained the list includes raised medians and crosswalks delineated for visibility and ADA signage. They expended \$200,000 to date based on community will and are ready to deliver. They could do the full build or a smaller piece, but they should do something.

Councilor Villarreal asked what the smaller piece option was.

Mr. Pacheco thought there was confusion about transportation and multi-modal and there had not been 100% buy-in.

Chairman Ives confirmed the proposal was not to put in the east portion between Alta Vista and Cordova because on the west side is a multi-modal area where people are dropped off to catch the Rail Runner. The question is, because there would have to be a crossing across the rail line either at Alta Vista or Cordova, whether the trail should be to the east side of the rail line and serve those on the east side or avoid the cost and bring the cyclists from the west through car and pedestrian traffic.

Councilor Villarreal said that was already occurring and she did not understand the eastern part of Pen Road that is not used as much because there is a dead end.

Mr. Pacheco explained the City built the trail from St. Francis to the corner and there is a non-motorized section they would tie into. The west side of Pen Road would be cleaned up with raised curb and gutter and bulb outs and a non-motorized trail west of the sidewalk crossing Cordova. Mr. Pacheco said it is chaotic under designated parking and this gives the area an urban section. These are the two sections that should be completed and there is a good argument for all of it to be done.

Chairman Ives noted that this was not an action item, but Mr. Pacheco was looking for a recommendation. He asked if the Committee had a position everyone could agree with.

Mr. Romero recommended doing the full scope. It is in the MPO Master Plan and has been approved by the Governing Body and the money is there and this completes the most major trail in the City and gets

them all the way into the Rail Yard and is important. The money was put aside for this when approved by City Council on the GO Bond sale six years ago and he recommended moving forward with it.

Councilor Maestas noted they have been dinged for not spending bond money in a timely manner and this is approaching six years and should be part of the rationale behind the recommendation.

Councilor Trujillo confirmed that Mr. Pacheco had talked with the neighborhood.

Chairman Ives confirmed the consensus of the Committee is to recommend proceeding with the full project as previously scoped and contracted.

8. UPDATE TO PWD PROJECT STATUS REPORTS (JOHN ROMERO)

Mr. Romero noted Item A had two active projects separated by division. This was part of the ACC discussion at two of the PW committee meetings and status was requested on how the money will be spent for ongoing projects.

Chairman Ives asked the significance of the different colors in the document.

Mr. Romero explained that dark blue indicated either locked or rows that have formulas that Staff does not enter the values. The airport has a scheduled status and green means on time, yellow is delayed and most of the items are similar. The shaded rows are completed projects. The spreadsheet issues for presentation as well as internally to track their division projects.

On sheet 14 the red is for projects on hold waiting on construction funding and the majority of the yellow are on hold and waiting to be created or funded. He would need to ask Transit about page 10, 665A Santa Fe Bus Shelters language that had been stricken.

Councilor Rivera said Council approved the South Side Transit Center cohabitation with the Police Department but there is a section that said the PD had pulled out. He asked if that was communicated to City Council because they approved the agreement from the presentation given by Transit and the Police based on that.

Mr. Romero had not been involved but offered to verify that.

Councilor Maestas noted the focus on ADA and he was concerned that over 80% of the shelters are not covered. He asked if they could make a priority to provide shelters where there are none and then work on ADA at the bus stops where there are more transit riders. He understood the need for ADA but thought focus should be to provide covered shelters.

Mr. Romero offered to talk with Transit but explained that ADA must happen before even installing a new shelter because it is a physical alteration and they are improving the facility, so they must comply.

Councilor Maestas assumed that all bus stops without shelters are not ADA compliant and for those that are, they should be top priority for a shelter.

Mr. Romero replied funding was for both and the priority was on accessibility. They based where the shelters should be off of the usage and on drivers' accounts of usage at each stop. He offered to let Keith Wilson know there is a priority list and see what could be done to shelter all of the bus stops.

Councilor Maestas suggested that Finance monitor the expenditure and closeout plan because of the deadline on the GO Bond issue, to close it as soon as possible. It will need to be spent in 4-5 years.

Mr. Romero said they would be focusing during the budget process only on the operating budget. The capital budget will be done closer to when they do the ICAP and would be a good time then to show the remnants from the bonds, so the money could be repurposed and spent.

Councilor Maestas said they discussed on the independent audit to ensure there is a project manager assigned and a budget for every individual project. He asked if anything should be done to institutionalize, professionalize and formalize project management certifications, pay differentials. The minimum criteria required for project managers that would ensure all are at the same level of capacity and skills for project management, because of the 2008 bond issue.

Mr. Romero pointed out the job description requires certain experience and, based on the person's level of experience, more seasoned managers are given the complicated projects. Most have degrees, and many have a license or work under someone with a license. They are in the PMI certificates and it means they attended training that reviews the basics.

He noted that most cities have their own processes and Santa Fe is unique and what Mr. Pacheco had explained is an example. They received clear direction from City Council and were getting to the finish line. His only question regarding the bonds is whether they should use bond money to pay for City projects and that is more a direction that should come from Finance. The direction they received from the Bond Counsel, City Council and Finance is as long as it is toward capital improvements they could use money to either pay a contractor or pay City Staff for the work.

Councilor Maestas explained the issue was that a suspense account was used to pay a multitude of projects and they need a dedicated budget for each project. He thought the Committee needs to stay on this because there is a lot to do in terms of standardization. He asked that Mr. Romero consider that and make it standard and pay for the training and they would have a mix of experience, but if certified, they could handle the project. He asked that Mr. Romero continue that and incentivize it and create criteria for a project manager.

Mr. Romero thought it was more an accounting issue. The project management courses are geared toward simple things like how to manage a project and edit a construction schedule. Dealing with different types of funds and keeping track of them is more an accounting practice.

Chairman Ives said they were advised by the City Manager that all project managers are being certified but after this discussion he had no idea what that means. He suggested scheduling the certifications the project managers are actually getting. Somehow the two entities - Public Works and Finance - should get together so neither is pointing at the other and saying that is the others job. He wanted to see a project manager who is cognizant of all the funding sources and issues. That would be the person they turn to in meetings like this for the status of a project. He does not want to have to have Finance at every meeting to answer those questions and hoped the department heads could work together to solve that.

Chairman Ives explained the Committee wants this document to show the status at a glance of each project. And they still need to map the CIP budget to be clear that the 2017/2018 year has identified all of their projects, so they could understand the relationship between CIP and what they are getting accomplished.

Mr. Romero agreed. He explained he was not pointing the finger at Finance but saying that the project manager needs to know the accounting for his project; they need to know their budget and what the budget means. He has confidence in the project managers he works with and they have the experience and know how much is coming from the 08 bonds and federal grants, etc. That is the accounting that needs to happen that prevents what happened in the 2008 bond. He thought they had managed their budget very well and could tell you where the money is coming from for their project.

Councilor Maestas asked if Mr. Romero had administrators working with the project managers to help with the administrative. There is procurement support and should be project administration support to relieve the PMs from the admin and financial oversight burden. He suggested they discuss that later because it could give them a better understanding.

Ms. Huseman noted there are four project managers who recently became PMI members and are given up to a year to take their certification exams. She hoped this time next year they would have the certification.

Chairman Ives noted a couple of projects on page 2 that were managed by Cameron Humphres (the former airport manager) and that was probably no longer the case. He said he looked forward to working together.

CONSENT AGENDA LISTING

9. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT USING NEW MEXICO STATE PRICE AGREEMENT #50-000-15-00072 FOR CONSTRUCTION SERVICES AT THE AIRPORT WITH FACILITYBUILD IN THE TOTAL AMOUNT OF \$110,755.25 (CURT TEMPLE)

COMMITTEE REVIEW

Finance Committee (Scheduled)
Council (Scheduled)

03/19/18
03/28/18

10. REQUEST FOR APPROVAL OF LEASE AGREEMENT AMENDMENT NO. 4 WITH JET CENTER SANTA FE REAL ESTATE, LLC (NICK SCHIAVO)

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

11. REQUEST FOR APPROVAL OF THE EQUIPMENT LEASE AGREEMENT FOR THE MANAGED PRINT PROGRAM FOR CITY-WIDE USE IN THE AMOUNT OF \$350,197.92 FOR THE 48 MONTH COMMITMENT WITH MARLIN BUSINESS BANK AS THE APPROVED LEASING AGENT FOR DOCUMENT SOLUTIONS INC (DAVID KULB)

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

12. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR CITY HISTORIAN SERVICES WITH ANDREW LOVATO IN THE AMOUNT OF \$10,000 (DEBRA GARCIA Y GRIEGO)

COMMITTEE REVIEW

Council (Scheduled)

02/28/18

13. REQUEST FOR APPROVAL OF A RESOLUTION NAMING FIELD #3 AT RAGLE PARK AFTER COACH PETER E. HERRERA (COUNCILOR TRUJILLO) (RICHARD THOMPSON)

COMMITTEE REVIEW

Finance Committee (Approved)

02/19/18

Parks & Recreation Committee (Scheduled)

02/20/18

Council (Scheduled)

02/28/18

14. APPROVAL OF AN ORDINANCE AMENDING SECTION 6-5 SFCC 1987 TO PROVIDE FOR THE PARTICIPATION BY THE AUDIT COMMITTEE IN THE SELECTION OF THE INTERNAL AUDITOR AND ANY CONTRACTOR PERFORMING INTERNAL AUDIT FUNCTIONS; MODIFYING THE MANNER IN WHICH MEMBERS OF THE AUDIT COMMITTEE ARE APPOINTED; CLARIFYING AND STRENGTHENING THE ROLE OF THE AUDIT COMMITTEE; AND MAKING OTHER SUCH CHANGES AS NECESSARY (COUNCILOR HARRIS) (KELLEY BRENNAN)

COMMITTEE REVIEW

Audit Committee (Scheduled)	03/07/18
Council (Request to publish)	03/14/18
Finance Committee (Scheduled)	03/19/18
Council (Scheduled)	04/11/18

16. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF THE APPLICATION FOR AGUA FRIA / SOUTH MEADOWS INTERSECTION IMPROVEMENTS FUNDED THROUGH A MUNICIPAL ARTERIAL PROGRAM COOPERATIVE GRANT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (COUNCILORS DOMINGUEZ AND RIVERA) (DAVID QUINTANA)

COMMITTEE REVIEW

Council (Scheduled)	02/28/18
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Ms. Villarreal asked to be a cosponsor on this resolution.

CONSENT AGENDA DISCUSSION

15. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO IDENTIFY RESOURCES AND PROVIDE A RECOMMENDATION TO THE GOVERNING BODY FOR CREATING A MULTI-MODAL TRAIL HEAD AT RAGLE PARK NORTH OF ZIA TO PROVIDE IMPROVED NEIGHBORHOOD ACCESS TO THE ARROYO CHAMISO TRAIL AND TO IMPROVE USER EXPERIENCES AT THE TWO HANDBALL COURTS AT THAT LOCATION (COUNCILOR HARRIS) (RICHARD THOMPSON)

COMMITTEE REVIEW

Finance Committee (Scheduled)	03/19/18
Council (Scheduled)	03/28/18

Councilor Villarreal welcomed Richard Thompson and told him she was confused by the proposal and thought they had not decided how that parcel would be utilized. She was not sure why the proposal came about and asked him to describe the proposal.

Mr. Thompson explained there are some semantic obstacles in the wording. For example, it is not a multi-modal trail head but a multi-modal trail that is adjacent to the existing parking lot. The intent is to improve the parking lot, signage to the trail and utilize the sidewalk to get to Zia. They would not be building a new trail.

Councilor Villarreal asked how that would affect possibly surveying that land for the trail and affordable housing, and when he said parking lot was he talking about asphalt.

Mr. Thompson replied no, they would grade the lot and introduce smaller cobble at the entrance to diffuse the water and milling from the streets stockpile would be used and spread and compacted,

emulsified and sealed. They would improve the grading and put up signs. Regarding housing, he did not know what would be done, but assumed that the brackets for the handball courts would be moved and they would abandon the parking lot.

Councilor Villarreal said she was hesitant to support this because it was not discussed as to what land is owned by the City and the other parcels that could be used for AH. She asked if they are trying to do improvements by saying it is part of the park. She wondered how Ragle is connected to the area.

Mr. Thompson explained the resolution directs the City Manager to look for resources and provide recommendations and it is not a resolution to execute the parking lot or sign. The City Manager has directed them to come back with future uses and costs. They will make recommendations for use as a trail head and that would be their only recommendation.

Councilor Villarreal noted that he had just said it was not a trail head.

Mr. Thompson explained the parking lot is a trail head that directs people to the existing sidewalk. They are not building a trail.

Councilor Maestas said there were two issues and when this came before BTAC the Committee saw this as benign. This calls for a parking lot on the other side of the trail and he wondered how many people would use that, knowing they have to use a sidewalk on Yucca and cross an arroyo to get on the trail.

Secondly, they are at the outset or beginning to update the Bicycle Master Plan and wondered if this was preempting that. They do not have the budget to maintain the existing trail network and they are pursuing new facilities. He had not considered whether this could limit the consideration of a City parcel already screened for AH donation. The neighborhood might jump on that and give those who do not want anything there the ammunition to shoot down the idea. That is his new third reason for not liking this.

At a minimum Staff direction could be to look at the Bicycle Master Plan update and the potential for use given having to cross the arroyo and the impact if any going forward as a viable land donation for Affordable Housing.

Chairman Ives said they have spent a lot of time and effort on this as a potential spot for Affordable Housing or some type of housing. They agreed to a process to evaluate that across the City and having committed to that and knowing this could be used for that purpose, he would deny this now and postpone consideration until Councilor Villarreal's committee had a chance to consider this. That was not to say this could not be used as a type of trail head and a wonderful amenity.

Councilor Maestas agreed this should be denied. They do not know the timeframe and there will be an open house and no way to know how long the process would take.

Motion: Councilor Maestas moved to deny until the pending Community Development Commission's process to screen City owned parcels for Affordable Housing. Councilor Villarreal seconded the motion.

Councilor Trujillo agreed because they made a commitment. He was fine with denying the request at this time.

Councilor Villarreal said this does not discount the possibility of a connection for Ragle Park, that could be part of a development.

Councilor Trujillo noted his concern that no one was present from the neighborhood.

The motion to deny passed by unanimous vote voice.

17. REQUEST FOR APPROVAL OF A RESOLUTION ADDING THE REPLACEMENT OF THE FORT MARCY RECREATION CENTER GYM FLOOR TO THE FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT PLAN (CIP) FOR THE CITY OF SANTA FE (COUNCILORS LINDELL AND VILLARREAL) (GREGORY FERNANDEZ)

COMMITTEE REVIEW

Finance Committee (Scheduled)

03/19/18

Council (Scheduled)

03/28/18

Councilor Villarreal explained she pulled this to get clarification of what had been discussed at the Finance meeting. She asked Mr. Fernandez to explain that discussion.

Mr. Fernandez said the discussion was to get the main floor of the gym replaced because the existing floor cannot be replaced or repaired. They have been losing schools, patrons etc. because of the floor and the tripping hazards. Risk Management directed them to repair or replace the floor, but it cannot be repaired. They proposed using CIP funds now allocated for windows at Salvadore Perez, to put in floating wood floors. The procedure and process for the replacement has been discussed at last week's Finance Committee and the Parks Committee meeting.

Councilor Villarreal wanted the Committee to understand there was no other funding source and this would replace a current project on the CIP list as mentioned by Mr. Fernandez. Some asked why this was not put on the CIP list earlier and Mr. Fernandez had clarified that attempts have been made but it never did get on the list. If they do not replace the floor now the gym would have to close.

Councilor Maestas asked what would happen to the window replacement at Salvadore Perez.

Mr. Fernandez said it would be delayed.

Mr. Romero explained out of the last capital budget there were several projects not funded and Facilities received \$1.4 million of projects that were funded. They submitted a list of critical needs projects, one of which was windows at Salvadore Perez and the floor will replace that. There will not be additional money to fund projects like the windows at Salvadore Perez until a bond is sold.

Councilor Maestas went to the process to amend the CIP and to ensure it was fiscally constrained. They need a CIP amendment process and make sure they know what happens to the projects being displaced and where they will be moved. This is approving, not just incorporating this project in the budget but the consequential impact to the other projects. The Committee needs to follow up with a formal CIP amendment and be tracked. He highly recommended a CIP amendment process.

Councilor Villarreal said she had been told by Finance it would shift to the next fiscal year CIP.

Councilor Maestas suggested everyone should think about the needs in all districts and to avoid a problem, they need to be sure there is an objective process.

Mr. Romero replied after the operating budget is approved, they need the framework regarding when it would be approved and if there would be quarterly updates, etc. It would make sense to come up with funding targets. The federal and state STIPs allow an idea of how much money will be received and they know how many projects there are. The framework would provide a grasp of how much money is coming in and how much is going out.

Councilor Maestas added they understand it is a living document, but a consistent formal process lends credibility.

Councilor Rivera asked the cost of a floating floor.

Mr. Fernandez replied it would be \$85,000 with installation and everything and if they left the existing floor it would provide a vapor barrier.

Councilor Rivera asked if they had considered something other than a wooden floor that is more multipurpose.

Mr. Fernandez explained the floor would be raised 2½ inches and the existing floor would remain as a water and vapor barrier. They considered a rubberized floor, but it would increase the cost and would be close to \$132,000 to expose the existing floor, repair the concrete and install the new.

Ms. Huseman noted that \$125,00 is available.

Mr. Romero indicated that Parks provided a good estimate for one option and suggested once this is budgeted the project would be taken over by Facilities to determine if they need to remove the existing floor. The plan is to start with the \$125,000 available and bring back the options.

Councilor Rivera had similar concerns as Councilor Maestas about the process. The Salvador Perez Park also has issues with Risk Management and needs to be replaced at a cost of \$1 million. They need to determine which of the projects to fund down the road in order to fund the immediate needs. That puts into question the work already done. The resolution itself states the replacement of Ft. Marcy recreation gym

floor is to be added to the fiscal year capital improvements plan but does not say anything about budget or coming up with funding or finding a replacement.

Councilor Villarreal recalled an amendment to that.

Mr. Guillen explained there would be an amendment at Council on page 2, line 3 at the end to say, *"and identifying projects fund allocations will be re-allocated to this project."*

Councilor Rivera said everyone wants to see projects in their districts rise to the top that are being replaced by things that have been worked on for years, but he understands the need and importance.

Councilor Maestas noted regarding the all-purpose flooring, the soccer leagues have asked for restriping of the existing gyms for indoor soccer. He thought the Committee should consider whether a rubberized floor would be better for that. That was a concern at a recent forum and they should keep that on their radar.

Chairman Ives asked if the list of exigent projects has been circulated to Public Works.

Mr. Romero replied that Facilities had a list of projects on the capital budget and they were not able to fund all of them and could come up with \$1.4 million and they chose the projects already in the capital budget deemed critical. He offered to bring the list in to review with the Committee. The list was generated by taking projects approved in the capital budget in the amount of \$6.4 million in total projects and they determined which projects were necessary to do first. Fort Marcy gym was not considered because it was not in the capital budget.

Chairman Ives asked the level of need on the windows at Perez.

Ms. Huseman said they had almost a million dollars in critical needs and they received an additional \$25,000 because of the structural integrity of the building. A structural engineer has been called to look at the moisture and humidity of the weight rooms and locker rooms; replacing the HVAC and dectron and the windows. The million dollars encompassed almost the entire building.

Chairman Ives asked what the impact would be by not doing the windows.

Mr. Romero explained the windows constantly sweat adding moisture and mold, etc.

Chairman Ives said when they proposed changes they need to understand why the prior project was on the list and what the impact of mold in the building is and understanding the trade-off. They should be looking at the CIP budget in its entirety. It is frustrating to take money from a facility with those types of issues when there is \$67 million and a lot of projects on hold or not going forward.

They should understand whether this is the right place to take money from and if there is funding not being used in this fiscal year that could be repurposed. They should do an analysis and at some level it is

hard to believe that an \$85,000 project could only be taken from another facility that has \$125,000 and multi-million-dollar projects.

Mr. Romero said the reality is they have a small amount of funding for a lot of needs in the City and it is difficult to choose which and when asked which project was the most palatable to sacrifice it was the windows.

Chairman Ives understood but said if they face a mold problem because they failed to replace windows and have no idea when that would be accomplished it is robbing Peter to pay Paul. He did not have a problem doing this but wanted to know what would be done at Salvador Perez. He asked to hear from the person that is addressing the mold because it will be a huge problem if they let that go.

Motion: Councilor Villarreal moved to approve the resolution as presented. Councilor Trujillo seconded the motion.

Chairman Ives asked that the motion include direction to Staff to determine what would be done at Salvador Perez.

Councilor Villarreal asked if it would be possible for the list of items to be sent to the City Councilors could be done via email before Wednesday.

Ms. Huseman explained that the list broke down the projects into the \$1.4 million that was received on January 29. A couple of projects were pulled off by Mr. Johnson due to funding by the Ameresco report and two projects from GCCC were funded by the GCCC fund balance.

Facilities and project managers pulled reports from the Ameresco report data base that were shown as critical. As a group they determined the list of projects to fund through the \$1.4 million and she has since indicated who was assigned as project manager and the projects that have started initial quotes. The Salvador Perez windows project was the closest to be looked at and Parks and Recreation did some legwork to implement the project managers to take the project from start to finish. Facilities will pull in the people, but not necessarily what Parks came up with and present options to the Committee and Facilities will take this on as a project and work with Parks and Recreation.

The vote on the motion result was Councilors Trujillo and Villarreal voting in favor and Councilors Rivera and Maestas abstaining. Chairman Ives provided the majority approval by voting in favor of the motion.

Chairman Ives asked if they had looked throughout the entire CIP projects or just within Facilities.

Ms. Huseman explained the list is a Facilities list and she looked at the business unit and did not see the money. Adam requested a listing out of the CIP projects of those deemed most critical and as a group they reviewed what needed to be done. There is the \$1.4 million of funding with CIP and \$850,000 of the GCCC fund balance and Mr. Johnson pulled some projects to be funded through Ameresco.

Mr. Romero explained they could look through the entire CIP but would need to know what projects of the \$6.4 million were funded and what type. Water, Wastewater and Transportation could not be used, and it came down to what could be funded with capital bond money. Much of the money is not available for this.

Chairman Ives explained his point was they should come up with a number for the next year's CIP process and if the number was not related to the funding available, then why are they doing it. That is the question is they go into the CIP cycle and they would not be waiting until May to do that. They are presumably moving away from uploading everything and are trying to be more prudent and realistic in terms of what they think they will get and therefore what they think they can accomplish.

Ms. Huseman noted that the \$1.4 million in funding and the \$850,000 from GCCC is between Mr. Johnson and the project manager from Facilities. He is aware there will be re-appropriations in the new year because they are not going to be able to spend all of the money before June 30, 2018.

DISCUSSION AGENDA

18. UPDATE TO CIP PROJECT FUNDING – FY 2017/18 (ADAM JOHNSON)

This item was postponed to the following Public Works Committee meeting under Approval of the Agenda.

19. MATTERS FROM STAFF

Mr. Romero said they plan to move forward with the repaving projects because the Gas Tax Bond sold. First in March they will do Rodeo Road from Camino Carlos Ray. Later this year they will pave Paseo de Peralta and last would be Upper Canyon Road. That will be the first of the repaving for this fiscal year and next fiscal year starts phase 2 of the priorities presented as part of the Gas Tax Bond that was previously presented.

Chairman Ives suggested including a short memo in the packet would be helpful.

20. MATTERS FROM THE COMMITTEE

Councilor Rivera said the members at the Public Safety Committee had asked that the traffic projects come through the Public Safety Committee for review of safety issues. He asked if he would need to memorialize that in a resolution or a change in the traffic calming ordinance.

Mr. Romero replied the direction was enough for him, but it would be a good idea to memorialize it for future traffic calming projects, so they could determine the design process and put in a flow chart. He

offered to start the discussion and put what he thought appropriate and discuss that with the Safety Committee. The policy itself was adopted by Council and they would take the change through all of the committees.

Councilor Rivera added that Councilor Maestas's recommendation was to have someone from BTAC bring in cyclists to help look at issues of public safety before rather than after a complaint. There was also a concern about Transit bus drivers driving too fast and running lights, especially on Rodeo Road and cutting back from stub outs into traffic too fast. They want drivers to be aware that someone is watching, and they need to be careful.

21. MATTERS FROM THE CHAIR

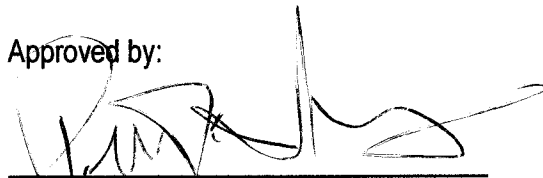
There were no matters from the Chair.

22. NEXT MEETING: MARCH 26, 2018

23. ADJOURNMENT

The meeting was adjourned at 7:42 pm.

Approved by:



Peter N. Ives, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.