



Agenda DATE 2/23/18 TIME 5:40
BY Tuesday Brzykay
LED BY [Signature]

**AIRPORT ADVISORY BOARD MEETING
SANTA FE REGIONAL AIRPORT
121 AVIATION DRIVE
BUILDING 3002B
February 8, 2018 – 4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - a. Jan. 11, 2018 – Regular Session
5. NEW BUSINESS
 - a. FAA and NMDOT Grant Updates (Nick Schiavo)
6. PUBLIC INVITED TO BE HEARD
7. REQUEST FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS
8. NEXT MEETING: **March 8, 2018**
9. ADJOURN

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**SUMMARY OF ACTION
AIRPORT ADVISORY BOARD MEETING
SANTA FE REGIONAL AIRPORT
121 AVIATION DRIVE, BUILDING 3002B
FEBRUARY 8, 2018, 4:00 PM**

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**AIRPORT ADVISORY BOARD MEETING
SANTA FE REGIONAL AIRPORT
121 AVIATION DRIVE, BUILDING 3002B
FEBRUARY 8, 2018, 4:00 PM**

1. CALL TO ORDER

The meeting of the Airport Advisory Board was called to order by Stephen Ross, Chair, at 4:00 pm, on February 8, 2018 at the Santa Fe Regional Airport, 121 Aviation Drive, Building 3002B, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Stephen Ross, Chair
Chris Ortega, Vice Chair
Bud Hamilton
Eleanor Ortiz

MEMBERS ABSENT

Troy Padilla, Excused
Simon Brackley
Mike Szczepanski, Excused

OTHERS PRESENT

Nick Schiavo, Public Works Interim Director
Councilor Michael Harris
David Silver, Emergency Management, City of Santa Fe
Mark Baca, Santa Fe Regional Airport
Steve Merlan, Santa Fe Aviation Association
Marc Coan
Joe Gamez, Signature
Stuart Kirk, Fly Santa Fe
David Alexander, KSA
Molly Waller, KSA
James Brogan, Enterprise Rent A Car
David Old

3. APPROVAL OF AGENDA

MOTION A motion was made by Ms. Ortiz, seconded by Mr. Ortega, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
 JANUARY 11, 2018**

Chair Ross said on page 4 the name is Baca, not Back.

Mr. Ortega said on page 3 it should be fog not fox.

Mr. Hamilton said he would like to receive the minutes in advance of the meeting so that he can read them before voting on them.

MOTION A motion was made by Mr. Hamilton, seconded by Ms. Ortiz, to table the minutes until the next meeting.

VOTE The motion passed unanimously by voice vote.

5. NEW BUSINESS

A. FAA AND NMDOT GRANT UPDATES

Mr. Schiavo said in the meeting packet is a one page listing of the grants we have. Item 3 is the snow removal and friction test equipment. We put out an RFP at the beginning of month that will close at the beginning of March. That money has been sitting around since 2016. Item 6 is the crack sealing. The State gave us \$250,000 for this. We have gotten prices from a company that is on the State Price Agreement and will move forward through the committee process. It will go to Public Works, Finance and the Council in February. Hopefully we can start in April. Item 13 is Taxiway Delta, the second segment. The design proposed has not been accepted by the FAA because it is a parallel taxiway. They want 90 degree angles at both runways. Items 1 and 2 are held up due to that. Now that we have an alignment that has been done by Moltzen Corbin they are working to finish items 1 and 2. We don't have any grant money for the design of the second segment. Until the design is done we were not able to get federal funding for the second segment of Taxiway Delta. The FAA paid for the first design and will not pay for second design.

Mr. Hamilton said the Airport Master Plan says pending on your list. What does pending mean.

Mr. Schiavo said item 13, the alignment of the taxiway, was shown initially as parallel. It is pending approval from FAA because they denied the parallel runway design. The only item really pending is the alignment of Taxiway Delta and that effects the FAA approval of items 1 and 2.

Mr. Ortega asked wasn't there a concern about the numbers used to project for the future terminal.

Mr. Schiavo said that item is not holding up anything in the Master Plan.

Chair Ross asked why is number 1 pending.

Mr. Schiavo said without the approved of the alignment the drainage plan could not be done. With the new alignment they have to work on it again.

Chair Ross asked is there any money associated with making corresponding changes to the Master Plan and the Drainage Plan.

Mr. Schiavo said no. It is minimal work. He does not think they will be charging us anything extra.

Mr. Hamilton asked what is the implication of not having FAA approval of the Master Plan.

Mr. Schiavo said the Master Plan approval by the FAA should happen within the next 30 to 60 days. The implications if not approved are that it could effect future funding. We need to get straightened away as soon as possible.

Mr. Hamilton asked what do we need to do with number 13 to get that resolved.

Mr. Schiavo said once we abided by the FAA request for the alternate alignment that allowed Moltzen Corbin to move forward with the design.

Mr. Hamilton asked what then is the reason for the pending designation.

Mr. Schiavo said they are not approved yet. There was a parallel design initially given to them and rejected by FAA so items 1 and 2 were also rejected. They can move forward now, but they are not complete yet.

Mr. Hamilton asked we don't have to do anything.

Mr. Schiavo said no.

Mr. Ortega asked is there a plan to get that money somewhere.

Mr. Schiavo said it was his intention to try to include it in the budget process for this coming fiscal year.

Chair Ross asked does the Airport Master Plan have to be re-approved at the

local level.

Councilor Harris said it speaks to guidelines and that is what the Council addressed in its Resolution. He would tend to say it is not required to go back, but he would have to look specifically at it to make sure. In the Master Plan it says that the FAA requires 90 degree turns, but KSA designed a parallel. He has to check for sure.

Mr. Ortega asked didn't we understand that the State was going to provide the funding for 1028. It is not on the list.

Mr. Schiavo said he went with what we actually have right now. His hope is that they will provide the funding for 1028, but until it is real he did not put it on his list. He was going to try to do that in this fiscal year.

Mr. Schiavo said everyone on the Advisory Board received an email from Mr. Coan regarding leases. He wants to run through that.

Mr. Schiavo said one of Mr. Coan's questions was why the leases were not heard before the Board. Mr. Schiavo said he did not realize that he had said it would not be heard before the Board. He never made that statement.

Chair Ross said this is not on the agenda. We should not talk about it.

Mr. Schiavo said he believes it has less to do with the lease, but is an attempt to put him in a bad light like Mike Szczepanski did at the last meeting. He apparently was not satisfied at that meeting and he felt he had to have his wife send an email to a City Councilor complaining about him. He read the email.

Mr. Schiavo said he is at a point in his life and career where he does not need to put up with BS like this. He is moving as fast as he can to move out of this position. He has a full time position with the City at Water. He has been working 50 to 60 hours a week to help this group. He does not feel it is worth his time.

Chair Ross said he is sorry to hear that. Thank you for your service. He is sorry that outside forces prompted you to make a serious decision like this. Frankly, this Airport cannot afford to keep going through Airport Managers.

6. PUBLIC INVITED TO BE HEARD

Mr. Coan said it was more of a philosophical question. Why are we charging below market rents. We set lease rates based on what they were set at 5 to 10 years ago. Why are we pricing ourselves lower than other airports.

Chair Ross said he will not answer any questions. This is an opportunity for

input.

Councilor Harris said he has been to as many of these sessions as he can. He served on the Planning Commission for 4 and a half years. He thought this was a high functioning group. He passed on to Nick the email from Ms. Szczepanski because Councilor Villarreal passed it on to him because the Governing Body knows he is here often and interested. They turn to him. His response was to acknowledge Mike's involvement and intelligence, but that he is in support of Nick and would follow up. Unfortunately we are where we are today. He needs to look at the role of the Airport Advisory Board as well as the appointments to the Board if we are at a point where we are a dysfunctional group. He is so surprised with turn of events last month where it leads to this statement by Nick, who he appreciates for all his work. Something needs to change and he is not sure it is Nick. Other members of the Governing Body will turn to him. The Airport needs to carry on. It has over the years. His sense is things that have been moving forward. He also wants to look at the runway project and the organization of that. He was not confident of Mr. Humphres' ability to manager the project. He looked at the projects and was satisfied, but he needs to have conversation with KSA to resolve this. He will talk to KSA about their level of responsibility. We have to complete the work on Taxiway Delta. He assumed that things were going smoothly here. It goes to show you. We need the Board members to pitch in, talk honestly and step back and evaluate their own role. The Governing Body continues to look for the Airport to move forward. Not just with the projects, but he talked to Nick and let him know the highest priority, other than the current project, is to improve the passenger experience. He talked to the Chair about that as well. We need to resolve this within the next fiscal year. That is the honest view from his position. He is somewhat familiar with what is going on at the Airport.

Mr. Merlan said to the sequence of events with FAA and getting the Master Plan accepted. We won't have the money to redesign Taxiway Delta, segment 2 before we try to get the Master Plan through. Is that correct.

Chair Ross said that is what he said.

Mr. Merlan said he will put that information on his website. He wanted to be sure.

7. REQUEST FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS

None.

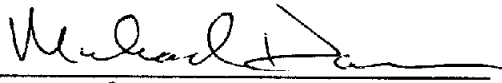
8. NEXT MEETING MARCH 8, 2018

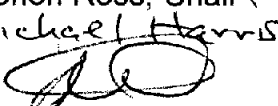
9. ADJOURN

MOTION A motion was made by Mr. Hamilton, seconded by Ms. Ortiz, to adjourn.

VOTE The motion passed unanimously by voice vote

There being no further business before the Committee the meeting adjourned at 4:33 pm.



Stephen Ross, Chair


Elizabeth Martin, Stenographer