



Agenda

DATE 1/22/18 TIME 2:58

SERVED BY Julie Sanchez

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**CHILDREN AND YOUTH COMMISSION
COMMITTEE MEETING**

**Tuesday, January 30, 2018
Railyard Offices
Conference Room
500 Market Station, Suite 200
6:00 p.m. - 7:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: November 7, 2017
4. New Business/Action Items:
 - a. Update: AN ORDINANCE AMENDING SUBSECTION 23.6.2 SFCC 1987 TO CHILDREN AND YOUTH FUND
 - b. Presentation: Video – Targeted Universalism
 - c. Presentation and Recommend Approval: Electronic RFP
 - d. Discuss and Recommend Approval: 2017 Ends Framework
 - e. Discuss and Recommend Approval: 2018 Evaluation Process
 - f. Update: Presentation Date for 2017 CYC Strategic Plan
5. Old Business:
6. Comments from the Chair and Committee Members
7. Report from Staff:
8. Matters from the Floor
9. Adjournment

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CALL TO ORDER	The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:00 pm at the Market Station – Suite 200, 500 Market Station, Santa Fe, New Mexico. A quorum was confirmed by roll call.	Page 1
APPROVAL OF AGENDA	<i>Dr. Salazar moved to approve the agenda as presented, second by Mr. Berenis, motion carried by unanimous voice vote.</i>	Page 1
APPROVAL OF MINUTES: NOVEMBER 7, 2017	<i>Mr. Rodriguez moved to approve the minutes of November 7, 2017 as presented, second by Dr. Salazar, motion carried by unanimous voice vote.</i>	Page 1
NEW BUSINESS/ACTION ITEMS		Page 1- 3
a. Update: An Ordinance amending sub-section 23.6.2 SFCC 1987 to Children and Youth Fund		
b. Presentation: Video – <u>Targeted Universalism</u>		
c. Presentation and Recommended Approval: Electronic RFP	<i>Mr. Berenis moved to approve the electronic RFP with the addition of the line that we do not fund seed projects, only those that have been in existence for 3-years, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i>	
d. Discuss and Recommend Approval: 2017 Ends Framework	<i>Dr. Salazar moved to table 2017 End Framework until Ms. Lis has provided her review, second by Mr. Berenis, motion carried by unanimous voice vote.</i>	
e. Discuss and Recommend Approval: 2018 Evaluation Process	<i>Dr. Salazar moved to approve the 2018 Evaluation Process, second by Mr. Rodriguez, motion passed by unanimous voice vote.</i>	
f. Update: Presentation Date for 2017 CYC Strategic Plan		
OLD BUSINESS	None	Page 4

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COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS	Informational	Page 4
REPORT FROM STAFF	Informational	Page 4
MATTERS FROM THE FLOOR	None	Page 4
ADJOURNMENT	There being no further business to come before the Children and Youth Committee, the Chair called for adjournment at 6:40 pm	Page 4

**CHILDREN AND YOUTH COMMISSION
COMMITTEE MEETING
MINUTES**

**Tuesday, January 30, 2018
6:00 p.m. to 6:40 p.m.**

1. Call to Order

The Chair, Joanne Lefrak called the meeting of the Children and Youth Commission to order at 6:00 pm at the Market Station – Suite 200, 500 Market Station, Santa Fe, New Mexico. Roll Call reflects a quorum.

Roll Call – Present

Joanne Lefrak, Chair
Tommy Rodriguez
Joe Berenis
Dr. Lisa Salazar

Not Present:

Gus Martinez
Allegra Love
Daniel Slavin

Others Present

Chris Sanchez, Director
Fran Lucero, Stenographer.

2. Approval of Agenda

Dr. Salazar moved to approve the agenda as presented, second by Mr. Berenis, motion carried by unanimous voice vote.

3. Approval of Minutes: November 7, 2017

Mr. Rodriguez moved to approve the minutes of November 7, 2017 as presented, second by Dr. Salazar, motion carried by unanimous voice vote.

4. New Business/Action Items:

a. Update: An Ordinance amending sub-section 23.6.2 SFCC 1987 to Children and Youth Fund

Mr. Sanchez spoke highly about the support they received from Councilor Carmichael Dominguez. What was impressive was that they had multiple representatives from different agency's and they each brought kids; they brought the kids that successfully completed the program. Two of the kids from one of the reading programs who couldn't read and now were fluent and read beautifully. There were also students who were now in college and grateful for the services they received from the many programs. There are some stipulations; once the

budget is approved, the additional amount will be shifted to the Children and Youth Commission. Mr. Sanchez said he wants to make sure that he gets a good forecasting estimate to assure that between the \$1.3 or \$1.6 million is dedicated to the budget. When the Strategic Plan was read and it demonstrated that we could handle this through the performance base projections. We showed that we are accountable and responsible for how the funds are expended. Mr. Sanchez said thank you to the Children and Youth Commissioners.

b. Presentation: Video – Targeted Universalism

CYC members will watch the video on their own. It will show the target that CYC wants to hit, it shows the disconnected youth that we want to target and get other funders and community to support those specific areas. The video ties it in together for us and provides language. Dr. Salazar asked if those girls have high school diplomas. There are approximately 500-700 girls in Santa Fe that either have babies or are pregnant and probably do not have high school diplomas. The plan is to have a pathway to get them reconnected.

c. Presentation and Recommended Approval: Electronic RFP

The Chair shared her compliments and is grateful that the RFP is now electronic, thanks to Ms. Sanchez on staff who made this a reality. Mr. Sanchez also added that staff was able to jump through hoops with Purchasing and they have approval for the new electronic RFP.

Mr. Sanchez showed the RFP on the overhead explaining all areas included.

Q: Evaluation Tool: There will be discussion on the amount of funds that are unused. The increase of the 4%, we are skeptical to put that in until we know what is the solid amount that CYC is going to receive.

RFP Training: February 28, 2018

Procurement: Actual process to include the entire upload's of their documents that need to be submitted.

Q: Are the grantees aware that we are going electronic?

Mr. Sanchez said that the Grantees are aware of this. There will be a lot of opportunities to work with the grantees on this information. As a matter of fact, the Grantees have been asking that the CYC go in this direction.

Dr. Salazar asked if this has been tested? Mr. Sanchez said yes, they have done some test runs it is cloud based; IT feels comfortable that it is a sound system. Mr. Sanchez said they also have a contingency plan should they encounter any problems.

Chair Lefrak: What date will it be released to the public?

Mr. Sanchez said after tonight's approval and Council approval, he projects the 3rd week in February to go live.

Mr. Berenis moved to approve the electronic RFP with the addition of the line that we do not fund seed projects, only those that have been in existence for 3-years, second by Mr. Rodriguez, motion carried by unanimous voice vote.

**d. Discuss and Recommend Approval: 2017 Ends Framework
(Ends Framework DRAFT: Prepared by the contracted data analyst, Jill Reichman)**

Priority Indicators are all important; we need to look at how we narrow them down to approximately 1-4. Mr. Sanchez has also sent comments to Michelle Lis, Facilitator for the Strategic Plan to review each one of the areas in Exhibit A.

Mr. Sanchez stated as we get more refined in our approach we need to be selective. We need to look at what the data is telling us and focus on the funding cycles.

The Chair asked if Ms. Lis would send comments on her review. Mr. Sanchez said it is his hopes that she will sent feedback as she has an overall view.

Dr. Salazar moved to table 2017 End Framework until Ms. Lis has provided her review, second by Mr. Berenis, motion carried by unanimous voice vote.

e. Discuss and Recommend Approval: 2018 Evaluation Process

The Chair clarified that both Mr. Sanchez and Ms. Julie Sanchez will do their preliminary review with the comments that have been identified to provide to the CYC members for their review process.

Timeline: April, 2018 – The Chair stated that she can provide more detail once we know how many applications we receive which will be in March. The reminder is that it is performance base and they need to answer all questions.

Mr. Sanchez said it is the same Matrix as discussed when reviewing the Strategic Plan.

Dr. Salazar moved to approve the 2018 Evaluation Process, second by Mr. Rodriguez, motion passed by unanimous voice vote.

f. Update: Presentation Date for 2017 CYC Strategic Plan

Date: January 31, 2018, Thank you for the CYC members for all their support and hard work.

5. **Old Business**
None

6. **Comments from the Chair and Committee Members**

Ms. Lefrak gave her thank you to the CYC members for being supportive during her absence. Thank you to Dr. Salazar for presenting to the City Council.

Earth Care and Committees in Schools is putting on a forum at Zona del Sol. Once more information is available Mr. Sanchez will share with the CYC members.

7. **Report from Staff**


There is an election coming up, there will be transition and the best collective advice is to speak highly of the Children and Youth Commission's goals and objectives.


8. **Matters from the Floor**
None

9. **Adjournment**

There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 6:40 pm

Signature Page


Joanne Lefrak, Chair


Fran Lucero, Stenographer

Ends Framework DRAFT – Nov 2017

Funding Category	Outcome/Result	Priority Indicators
Early Care and Education for Children 0-5	Children 0-4 meet developmental milestones and are ready for kindergarten	<ol style="list-style-type: none"> 1. Pre-K Enrollment (#) 2. % of 3-4 Year Olds Enrolled in Preschool (including Headstart) 3. Young Children (3-4) Not in School 4. NM Pre-K Assessment Tool/KOT 5. # and Capacity of Licensed Child Care Centers by STAR Rating (1-5), 2014 6. % of Children under 5 Living in Poverty 7. Substantiated Child Abuse and Neglect Cases per 1K under 5 8. % of Low Birth Weight Babies (<5.5 lbs, 2500 kgs) 9. % Pregnant Women Receiving Prenatal Care in First Trimester
Supplemental Education for School-Age Children	Children and youth succeed in school and graduate	<ol style="list-style-type: none"> 1. PARCC Reading, Math proficiency rates (3rd, 7th or 4th, 8th) 2. Attendance Rate 3. Graduation Rate 4. Habitual Truancy Rate 5. Student Dropout Rate (7-12 grade) 6. Rate of Participation in Activities Outside of School and Home (YRRS). 7. Social Emotional Learning: OST Programs that Show Improvement in Academics or Social skills.
Youth Wellness	Youth are mentally and physically healthy	<ol style="list-style-type: none"> 1. Youth Suicide Rate 2. Youth Depression Rate 3. Youth Food Insecurity Rate 4. #/% youth <18 years Without Health Insurance 5. Outside Home and School, an Adult Really Cares about Me. Outside Home and School, I Am Part of Group Activities).

Exhibit A.

		6. Rate of Babies Born to Adolescents per 1K (ages 15-19)
Reconnecting Youth	<p>Youth 13-21 are reconnected to school or jobs Or</p> <p>Youth 13-21 have opportunities to achieve success (or a broader end result?)</p>	<ol style="list-style-type: none"> 1. % /# of Youth 16-24 Disconnected from School or Work 2. 7-12 grade Student Drop Out Rate 3. Attendance Rate 4. Habitual Truancy Rate 5. Graduation Rate 6. 13-18 Year Olds Re-engaged in school for HS Diploma and/or Alternative Education Pathway (Capshaw Campus: Engage, Academy, Bridge, YS, YW data - DDA) 7. GED NM Pass Rate 8. 19-21 year Olds Re-Engaged in Education, Job and/or Training (Capshaw Campus: Engage, Academy, Bridge, YS, YW - DDA) 9. Juvenile Arrests per 1K (ages 10-17) 10. Housing Instability Rate (YRRS)