



Agenda

DATE 7/12/17 TIME 3:11p

SERVED BY Leroy Pacheco

RECEIVED BY [Signature]

BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
Wednesday, July 19, 2017, 5:30 p.m. – 7:30 p.m.
City Hall, 200 Lincoln Ave

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES FROM June 21, 2017
5. CITIZEN COMMUNICATIONS FROM THE FLOOR
6. COMMUNICATIONS FROM OTHER AGENCIES
 - a. Santa Fe MPO – Bike to Work Week Re-cap (Eric Aune)
 - b. City Trails Coordinator Report – SF Conservation Trust (Tim Rogers)
7. INFORMATION, DISCUSSION & ACTION
 - a. Alta Vista Street, St. Francis Drive to Luisa Street – (John Romero)
 - b. BTAC Committee terms and appointments – (Councilor Maestas)
 - c. Cañada Rincon Trail – Recommendation to contract for final design services with Wilson & Company – (Leroy Pacheco)
8. BTAC SUBCOMMITTEE UPDATES
 - a. On Road Subcommittee (Joe Abbatacola)
 - b. Off-Road Trails (Frank Herdman/Ron Pacheco)
 - c. Going for the Gold (Gretchen Grogan)
9. STAFF COMMUNICATIONS
10. COMMITTEE COMMUNICATIONS
11. COMMUNICATIONS FROM THE CHAIR
12. ADJOURNMENT

Next Scheduled Meeting for BTAC is August 16, 2017. Agenda & Packet Material due no later than July 10, 2017. Please submit via email lpacheco@santafenm.com

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.

BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
City Council Chambers 200 Lincoln Ave. Santa Fe
July 19, 2017 – 5:30 PM – 7:30 PM
MEETING MINUTES

1. CALL TO ORDER

Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:37 p.m. at the City Council Chambers in Santa Fe, New Mexico. Roll call constitutes a quorum.

2. ROLL CALL

Present:

Councilor Joseph Maestas, Chair
Paul Cooley
Frank Herdman
Joseph A. Abbatacola
Jennifer Wellington
James Ronald Pacheco

Excused:

Gretchen Grogan
Shelley Robinson
Tomas Rivera

Staff & Others Present:

Leroy Pacheco, Staff Liaison

Tim Rogers, Santa Fe Conservation Trust
Linda Vigil, Stenographer

3. APPROVAL OF AGENDA

Councilor Maestas would like to move item 7 c to 7 a due to the large amount of the public here for that item

MOTION: Mr. Herdman moved to approve the agenda as amended with a second from Mr. R. Pacheco which passed by voice vote.

4. APPROVAL OF MINUTES FROM June 21, 2017

Corrections/Clarification:

Mr. Pacheco made grammatical errors and changes.

Page 2, Paragraph 2

They paid for a conceptual design on the western side.

The Reserve paid for a conceptual design on the western side.

Paragraph 4

The Reserve board can do the work for an easement

The Reserve board can do the work for an easement

Page 5 Paragraph 6

There are arroyo crossings but not flood planes.

There are arroyo crossings but not flood plains.

Page 6

"Mr. Rivera recommends BTAC present to City Council they pursue the option on the east side and have city staff look into an alternate easement if deemed necessary..."

Change to:

"at the discretion of city staff".

MOTION: Mr. Herdman moved to approve the minutes as amended with a second from Mr. R. Pacheco which passed by voice vote.

5. CITIZENS COMMUNICATIONS FROM THE FLOOR

There was not any comments from the floor.

6. COMMUNICATIONS FROM OTHER AGENCIES

a.) SANTA FE MPO- Bike to Work Week Re-cap

Mr. Aune will report next month, he will explain the costs and recap of bike to work week. Councilor Maestas heard from one of the organizers of the Bike and Brew who wants to see more City involvement.

b.) City Trails Coordinator Report

Mr. Rogers briefly reviewed his report (See Exhibit A). There has been more work on the Dale Ball and La Tierra Trails. There was an article in the Santa Fe New Mexican about the promotional work for the take a kid hiking event.

Mr. Rogers stated there will no more field trips due to the suspension of the outdoor program. They will start again in fall and partner with schools. They will work with the native plant society working and will work to create seed balls containing native wild flowers.

Mr. Rogers stated the Cerro Gordo trail connector will be complete in August. Trail projects. The dog park trail will begin after the archeological review. They are going to work with the Arbolitos subdivision to re-route to ridge top road.

Finally Mr. Rogers reported he is working with City staff and consultants to get data for the application.

7. INFORMATION, DISCUSSION & ACTION

a.) Canada Rincon Trail- Recommendation to contract for final design services with Wilson & Company

Councilor Maestas will allow the presentations from both the City and The Reserve as well as brief public comments.

Mr. Pacheco gave a brief history of the alignments. The packet includes the designs and contract for final design. (See Exhibit B)

Mr. Pacheco stated the joint consultants and design firms have found a way to minimize the visual impact of the arroyo and the ramp first proposed will be used to descend to the arroyo.

This will need to pass BTAC, Public Works, City Finance and finally City Council. Mr. Pacheco stated it has been a pleasure working with The Reserve and Jennifer Jenkins. It will not be successful unless all parties agree and it meets their expectations.

Mr. Herdman asked how the trail will turn as you approach and the go up parallel to Avenida Rincon. Mr. Pacheco stated the trail will stay with the natural grade of the arroyo. They will need to make that transition pleasant and comfortable.

Mr. Pacheco demonstrated on the overhead projector the design and how it will use the existing retaining wall. It was more cost effective as well.

Mr. R. Pacheco asked if the City has had conversations with the parties and if this is the most viable option.

Mr. Pacheco stated he has kept in contact with the parties and it is a viable option.

Mr. Karl Sommer (PO Box 2476 Santa Fe) is here tonight with Jan Ahern. Also present is the manager of The Reserve and the majority of the Board.

Mr. Sommer stated The Reserve appreciates the communication and the receptive response from the City. They appreciate the design and that the alignment was moved further east and is not in close proximity to homes.

Ms. Ahern passed out a list of items they would like to be taken into consideration. (See Exhibit C) Most items have been confirmed and are agreeable.

Mr. Sommer stated there may be some easements and right of ways that will need to be granted, The Reserve is willing to grant these. There may be some maintenance work, they will be cooperative. The Reserve is committed to cooperating. The Reserve would like to see a landscape buffer and some hand rails incorporated.

Mr. Sommer stated The Reserve would like to comply with the Ordinance in place for the significant trees

along the corridor.

Mr. Sommer expressed The Reserves appreciation with the time and attention given to this project.

Mr. Sommer would like for The Reserve to be able to review any changes if there are any.

Councilor Maestas would like that to be included in the Wilson Contract. Mr. Pacheco stated he will review items when they are at the 30% and 60% stage.

Councilor Maestas stated those changes should be reviewed with the engineers for The Reserve.

Mr. Sommer stated that a clause can be added to the contract. It would be "a best effort to".

PUBLIC COMMENT:

Frances Parker (747 Camino Francesca) stated she appreciates keeping the trail on the east side. She thanked BTAC for listening to their concerns. She thanked The Reserve. This is a trail for all of Santa Fe.

Tim Rogers, SF Conservation Trust supports the discussion. As long as they are working well together. He is will to participate. He encouraged them to work on the connection at one or more walkways.

Mark Curran (941 Calle Mejia) would like it to be said on record that an email on 7/18 was inaccurate and false. Mr. Pacheco stated the cost was 20-25% higher and that is a false comment. The email was not good information.

Christine (last name inaudible) (941 Calle Mejia) was taken by surprise tonight and glad it is cordial. Her unit faces the arroyo, it is her only view. She appreciates there will be screening and planting. Overall, she didn't think the western alignment was given a fair shake.

John (last name inaudible) (941 Calle Mejia) asked how long it would take to construct.

Mr. Aguirre with Wilson and Company stated three months' construction time.

Ron Miller (813 Calle David) spoke on behalf of Santa Fe Estates and two neighborhood associations. He encouraged them to go ahead and with it and connect to The Reserve.

PUBLIC COMMENT CLOSED

Mr. R. Pacheco asked if it possible to retroactively act on the motion from last month.

Mr. Pacheco stated it is ok to add language to this action.

MOTION: Mr. R. Pacheco moved to concur with the recommendation to contract for final design services with Wilson and Company to include the aspirations discussed, Mr. Herdman seconds.

DISCUSSION: Mr. Herdman asked Mr. Pacheco to show him where the trail will turn left. Mr. Pacheco showed on the overhead projector. Mr. Pacheco showed an area that may serve as a landing area.

VOTE: The motion passed by unanimous voice vote.

b.) Alta Vista Street, St. Francis Drive to Luisa Street

Councilor Maestas asked for it to be placed on the agenda to determine how this was bypassed and BTAC did not see it.

Councilor Maestas would've like to have heard from Mr. John Romero to discuss street standards.

Councilor Maestas would like the explanation for the project and any design illustration showing the design that called for the bulbouts. There are standard widths and he doesn't believe these follow them.

Mr. R. Pacheco rode the street and it is not bicycle friendly. Ironically, now the cars are packed and bicycles forced into the road and the new parking lot they built is empty.

Ms. Wellington would like to see a check list for any street project be brought to BTAC early in the process.

Mr. Pacheco explained the process with Public Works and the ADA and Historic Committees.

Ms. Wellington asked if the engineers are participating in complete streets training. It should be required or encouraged.

Mr. Herdman in the time he's been here on the Board there has been a conflict with traffic calming and bicycles. A subcommittee was formed to revise the traffic calming manual. He recommends the projects be reviewed relative to the manual.

Mr. Abattacola states he understands the projects, they are missing the big picture of the cars and pedestrians and cyclists. He does not feel comfortable on that street. Alta Vista is the gateway to Route 66. The on road committee came across some cyclists who came from Cross Country. This would be disappointing for them to experience this.

Mr. Cooley stated there should be some ways to mitigate the impact. He would like to know they can remove them or look at ways to re-strip and prioritize bike lanes.

Councilor Maestas would like the City Manager to know that they were not please that Mr. Romero didn't attend tonight to discuss this issue.

c.) BTAC Committee Terms and Appointments

Councilor Maestas explained that all BTAC members are expired except Ms. Wellington and himself. It is not his intent to get all new members. He would like to see some new ideas. The availability has been advertised.

Mr. Pacheco stated there were some good responses.

Mr. R. Pacheco stated he did not submit a letter of intent for his seat. He will resign in September. It has been an honor to serve that last 4 years. Mr. R. Pacheco thanked the Councilor and the Committee.

8. BTAC SUBCOMMITTEE UPDATES

a.) On Road Subcommittee

Mr. Abbatacola met with John Romero but there was not any understanding about the work at Alta Vista.

Mr. Cooley agreed, they were not given satisfactory answers.

b.) Off-Road Trails

Mr. Herdman is still looking at the funding for the La Tierra Trails. Mr. Rogers is working on a portion of it.

Mr. R. Pacheco stated there is some infrastructure work being done.

c.) Going for the Gold

Mr. Rogers reported in Ms. Grogans absence. The application is online so that allows the users working on it to make changes and add as you go. They got some data on center line mileage on streets. He will add it.

Mr. Rogers stated they will submit in August.

Ms. Wellington stated it has been good to see the work put into it. It has made business more bicycle friendly. There is more communications with the Police Force.

Councilor Maestas asked if there will be a debriefing offered after submittal. Mr. Rogers stated there will be. He will look for previous debriefings.

Ms. Wellington asked for comments from the league. Mr. Rogers will get them and share them with BTAC.

Mr. Abbatacola discussed the scoring of the commute to work or school. The MPO had some counters to show ridership perhaps that would help.

9. STAFF COMMUNICATIONS

Mr. Pacheco states he has received email regarding the dirt form the underpass. Perhaps it can be taken to La Tierra Trail. He will try avoid issues that he came across previously.

Mr. Pacheco states the item of planting at the Railyard will go before the Public Works Committee on Monday. It is very important for the aesthetics and drainage, and a local landscaper will do the work.

Councilor Maestas reminded the board not to reply all to emails. That causes a quorum and that is not allowed.

10. COMMITTEE COMMUNICATIONS

Mr. Cooley discussed his concern with the slow pace the City is taking on repairing the wood on the bridge near Gonzales Elementary.

Ms. Wellington congratulated Mr. Pacheco for completing the Smart Cycling Course.

Mr. Herdman also discussed his concern with the bridges in town. There is a dangerous bridge on Siringo where a piece of plywood was used to patch it.


11. COMMUNICATIONS FROM THE CHAIR

Councilor Maestas discussed the issue with the City Manager.

12. ADJOURNMENT

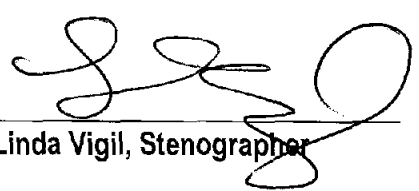
There being no further business to come before the Bicycle and Trails Advisory Board, the meeting was adjourned at 7:20 p.m.

SIGNATURES



Councilor Joseph Maestas, Chair

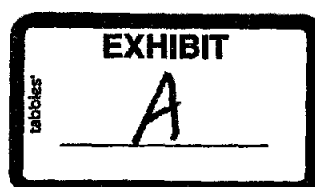
(Frank Herdman
for Councilor Maestas)



Linda Vigil, Stenographer

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
June 2017

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Assess erosion control and signage needs in Dale Ball Trails and Dorothy Stewart Trail. Assist in City Parks contractor assessment of urban trails and parks via bike tour.	Rogers
2) <u>RESEARCH & FUNDING</u>	Coordinate with Partners in Education to support buses for Fall 2017 field trips (approx. \$1890 value); Take a Kid Hiking Day event support from La Montañita Co-op and Smith's and via Elaine Pinkerton Coleman and from Lineberry Foundation for passport stickers and hydration pack prizes.	Rogers, Noss
3) <u>STEWARD RECRUITMENT</u>	Attend Trails Alliance of Santa Fe meeting; confer with volunteers on proposed Trail Work days and locations; schedule and publicize trail work days via e-mail and on SFC and TAOSF web sites. Significant participation from Santa Fe County Horse Coalition at La Tierra Trails. Discuss potential Boy Scout project to involve troop in city trail work. Outreach to Sun Mountain Trail neighbors for future work day.	Rogers
4) <u>TRAIL MAINTENANCE</u>	Coordinate and co-lead trail work days in La Tierra Trails (Frijoles Trailhead / equestrian parking area, with TAOSF) on June 13 and in Dale Ball Trails - South and Dorothy Stewart Trail on June 23 and 29, with coordination and assistance from Santa Fe County staff and volunteers.	Rogers
5) <u>TRAINING & EDUCATION</u>	Participate in fireshed awareness ride/run organized by Forest Guild, 6/27. Speak with Ukrainian delegation on conservation work and bicycle-pedestrian planning at request of Council on Intl Relations, June 9.	Rogers
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Take a Kid Hiking Day on June 17 at Dale Ball Trails, Sierra del Norte Trailhead: Prepare, publicize, coordinate, set up/provide info., and lead hike. Participate in County hike at Arroyo Hondo Open Space, June 10. Bike to Work Wrap-Up meeting June 8.	Rogers, Noss
7) <u>CITY CONTACTS</u>	Coordinate with Councilor Renee Villarreal and Take a Kid Hiking Day partners on city resolution and Councilor's participation in event on June 17. Discuss road priorities and developments around Alta Vista St. and W. Alameda with BTAC On-Road subcommittee, create and share w BTAC graphic re W Alameda bike lanes. Present to / attend BTAC, June 21. Confer with R Thompson of City Parks on planning toward completing Dale Ball Connector Trail in July. Tour urban trails and parks by bicycle with Sites SW consultant for City Parks, Recreation, Trails and Open Space Plan, June 28.	Rogers



SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
June 2017

8) <u>PLANNING / COORDINATION</u>	Coordinate with TPL regarding GIS assistance for GUSTO; attend County meeting on Arroyo Hondo Trail w/ tie in to I-25 Interchange trail, June 8. Rio Grande Trail alignments meeting with consultants, June 14. Communicate with Upper Canyon Road Neighborhood Association about possible trail connectivity to Cerro Gordo Park. Communicate with Santa Fe Estates re Arbolitos Trail. Tour and gps-track Tessera Trails north of NM599 underpass with Homewise, by foot, June 30. Use Bike Master Plan tables and other sources to track and calculate progress since 2012, and update overall system mileage, for LAB/BFC application and for general planning needs toward BMP revision.	Rogers, Noss
9) <u>REPORTS</u>	Prepare May and June reports for BTAC and City; update GUSTO demonstration project maps and materials on web; enter volunteer hours for Trail Work Days in spreadsheet and on TAOSF web site; create web material summarizing work days and promotional events in May and June.	Rogers

Also see:

Work at Frijoles Trailhead, La Tierra Trails, June 13

Take a Kid Hiking Day, June 17

Work Days in Dale Ball South and Dorothy Stewart Trail, June 23 & 29

City of Santa Fe, "A RESOLUTION SPONSORING THE INAUGURAL "TAKE A KID HIKING DAY" ON JUNE 17, 2017,"

Breezes, birds and Bigfoot: Kids explore Santa Fe's trails

By Anne Constable – Santa Fe New Mexican on 6/18/2017

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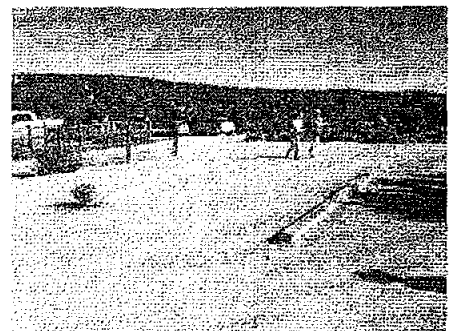
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Work at Frijoles Trailhead, La Tierra Trails

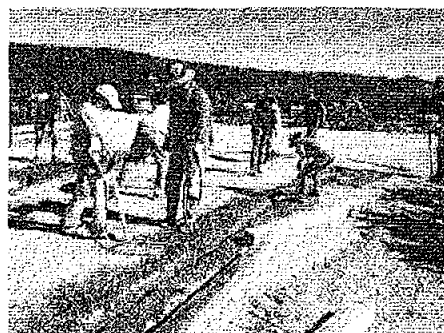
On June 13, 11 volunteers met with the Trail Volunteer Coordinator at Frijoles Trailhead to remove and re-install wooden parking delineators for horse trailers.

The group included a fairly even mix of hikers, mountain bikers, and equestrian users of our trails. The objective accomplished was to recess the wooden delineators, which are about the size of railroad ties, more deeply into the gravel and dirt parking lot so as to reduce the risk of accidental injury to horses and their people.



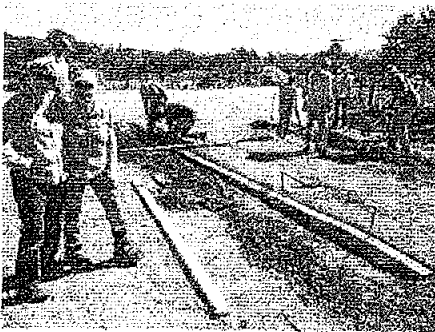
Before: Potential tripping hazards and ankle twisters for horses and people

While we were there we also made some fixes to similar, wooden wheel-stops in a nearby lot for car parking, and we sent out a special envoy to tackle more traditional erosion control on nearby trails.



Many hands make light work

Special thanks go to Manny Maes of the Trail Alliance of Santa Fe for planning and facilitating this job, and to Sue Murphy of the Santa Fe County Horse Coalition for bringing the need to our attention. Also to Carol Branch of Santa Fe County for lending a hand along with her Summer intern, and for passing out cold beverages at the end of the work day.



Sue Murphy and Julia Belt of the Santa Fe County Horse Coalition




Manny Maes and Mike Mellon of the Trails Alliance of Santa Fe listen to Julia Belt of the Santa Fe County Horse Coalition



Most of the crew stand by the finished job, minus County reinforcements



Finished product: over time, gravel around the wooden delineators is expected to subside about 1/2 inch to an inch.

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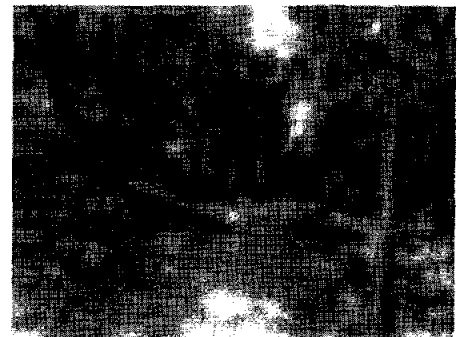
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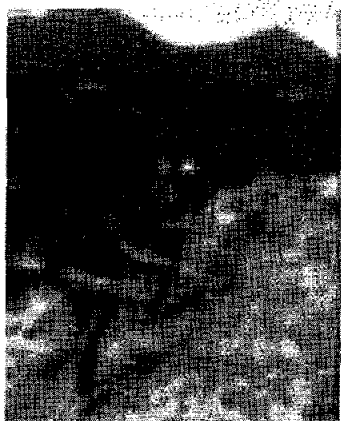
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Signage and Other Trail Work in Dale Ball South, June 2017

On the morning of June 23, the Trails Program Manager met with a seven-member team of County staff and volunteers at Junction 39 in Dale Ball Trails. Under the leadership of Carol Branch, County Volunteer Coordinator, this group was combining a hiking outing with a chance to help out both the City and the County Trails programs.



The County team at Junction 39.



On the way up, Moon and Sun Mountains in the background



Getting closer to Junction 40, with Piracho Peak in the background

Junction 39 is where City volunteers had left a small pile of wooden water bars that we removed from the trail to the north of the junction in April and May. No longer needed as water bars, these can now be re-purposed into "arrow" sign posts to be put up in Talaya Hill Open Space, the County section of Dale Ball Trails, later this Summer.



At Junction 40, below Castle Rock

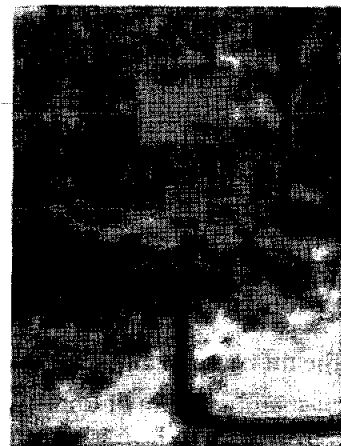
This morning, with the help of the County team, we brought four posts up to Junction 40 and three more up to Junction 41, where the County staff and volunteers enjoyed the view from Castle Rock. Slowly but surely we are getting things in place for the County's future sign work!

The Trails Program Manager brought a couple more future sign posts over to Junction 37 as well, another useful location for pre-positioning for elsewhere in Talaya Hill Open Space. He then visited Junction 33 at Dorothy Stewart Trail for some other signage touch-up work – with mixed results (photo at right).

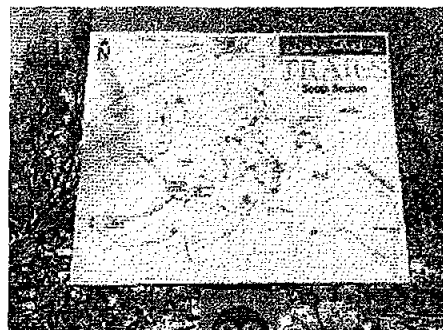
The following week, on June 29, City trail volunteers returned to the area and tried various other methods of graffiti removal on signs at Junctions 33 and 38 and elsewhere on the Dorothy Stewart Trail (photos below). The winning combination discovered by Heather Weir was alcohol and a household scuff-eraser.

Meanwhile a crew led by Henry Lanman built a sizable grade reversal to replace a failing wooden water bar halfway up the hill to Junction 38.

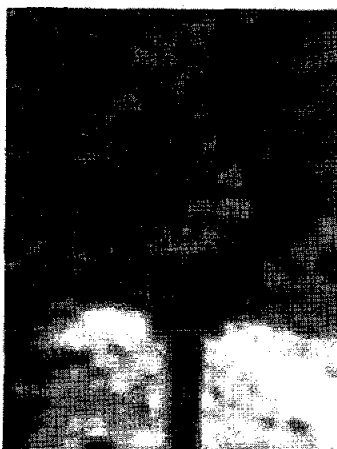
We also moved three more future sign posts into position in "County territory" at Junction 37.



Double Arrow Sticker: Successful. Graffiti removal: Not so much.



June 29: Alcohol + Scuff Mark eraser = Success






(1) Building a rock base to a new grade reversal; failing water bar in foreground



(2) Helping clear the drainage channel while building up dirt to pack on top of the rocks



(3) Volunteers show off the finished product. Grade reversal, built to last!

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Take a Kid Hiking Day

On Sat., June 17, 2017, SFCT's Trails Program Manager worked with the City of Santa Fe and local hiking enthusiasts to put on "Take a Kid Hiking Day." Thanks go to Elaine Pinkerton, author of "Santa Fe on Foot," and Richard Polese of Ocean Tree Books, who worked with City Councillor Renee Villarreal to get a resolution passed by Council the preceding Wed. that recognized the day and encouraged families to go hiking wherever they wish.



Enjoying some shade at Sierra del Norte Trailhead on "Take a Kid Hiking Day."



Arriving at Junction 2, where the loop begins.

A focal point for the day was a community hike in Dale Ball Trails starting at the Sierra del Norte Trailhead, where roughly a dozen kids brought their families for a fun and healthy hike. The outing was kicked off by Councillor Villarreal's sister, Aimee, who brought her son Joaquin, and read the city resolution and expressed thanks for the natural beauty that we were all about to enjoy.

Participants then embarked on the popular hiking loop encompassing junctions 1, 2, and 3, where we were joined by Councillor Villarreal. This hike totals 2.4 miles through the piñon-juniper foothills north of the trailhead; most hikers also took the 1/10-mile excursion from the northernmost point of the loop to check out the

nearby La Piedra Trail overlook.



The junction for the La Piedra Trail – connecting the city to the sky – is about halfway around the loop.

This event was an opportunity for the SFCT Trails Program to offer one more chance for kids in the “Passport to Trails” program to earn their fourth and final sticker and win the prize of a hydration pack, an opportunity that was publicized to all 300 kids that we took for field trips in May, which were based out of Cerro Gordo Trailhead to the

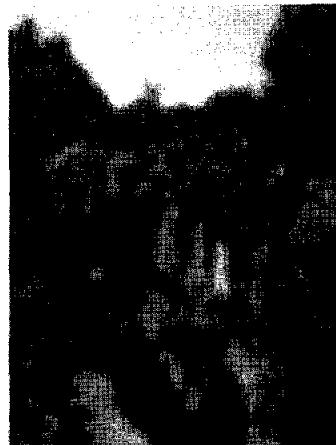
south.

Thanks also go to La Montañita Co-op and Smith’s for providing snacks and water for the event at Sierra del Norte Trailhead, and to the Lineberry Foundation and S.L. Gimbel Foundation for support to SFCT to develop and implement the Passport to Trails program.

We are also grateful to staff of the Santa Fe New Mexican for coming along on the hike and providing a very nice synopsis of the event in the next morning’s Sunday New Mexican, “Breezes, birds and Bigfoot: Kids explore Santa Fe’s trails.”



Joaquin leads the way




Clockwise and counterclockwise hikers converge at the northwest corner of the 2.4-mile loop.



One tuckered-out hiker at the end of the trail.

Amazing nature: Aimee and Joaquin
watch a Piñon Jay feed its babies in a
nest hidden in the shade within a piñon
tree just off of the trail.

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SANTA FE ✦ NEW MEXICAN

http://www.santafenewmexican.com/news/local_news/breezes-birds-and-bigfoot-kids-explore-santa-fe-s-trails/article_6ca6df1a-51a8-5584-9a17-a105c3f7f817.html

Breezes, birds and Bigfoot: Kids explore Santa Fe's trails

By Anne Constable | For The New Mexican | Jun 17, 2017



< >

From left, Gloria Ochoa, left, walks with her grandson, Devin, 1, his mother, Jasmine Ochoa, and an aunt, Janelly Ochoa, 11, along a Dale Ball Trail on Saturday during Take a Kid Hiking Day, a city event aimed at getting kids outdoors. Luis Sánchez Salazar/The New Mexican

Bigfoot apparently roams the piñon- and juniper-covered hills just a few miles from the Santa Fe Plaza. Ten-year-old Diego Rael said he has seen the hairy, human-like creature's bed along one of the Dale Ball Trails off Hyde Park Road.

Diego was at such a trail Saturday morning, the Sierra del Norte, with his parents, his brother Elias, 12, and a friend. They were among a handful of children in Santa Fe who ditched their iPads and computer screens, slapped on sunscreen and showed up for the city's first Take a Kid Hiking Day.

Their dad, Javier Rael, who works for the Santa Fe Fire Department, said hiking "gets them off the couch."

Elias said he enjoys the activity, especially "eating in different places and looking around at the scenery."

"I like the breezes, listening to the birds, eating lunch and looking for Bigfoot," Diego said.

Elaine Pinkerton Coleman, author of *Santa Fe On Foot*, and her publisher, Richard Polese of Ocean Tree Books, proposed the idea of Take a Kid Hiking Day to the City Council, and the governing body approved a resolution last week encouraging adults to help introduce children to the forested lands surrounding Santa Fe. Tim Rogers, trails program manager for the Santa Fe Conservation Trust, signed on to help coordinate the special day's featured group hike.

Isela Burriaga, Elias and Diego's mom, said the family focuses on keeping the kids active and eating healthy foods. That's the message the event's coordinators, all avid hikers, were hoping to send to local families. They emphasized that hiking the public trails can be an antidote to obesity, here and around the country.

Obesity rates among children have been declining in recent years, but according to the state Department of Health and the federal Centers for Disease Control and Prevention, more than 1 in 4 kindergartners in New Mexico were overweight or obese in 2015, compared to 17 percent nationwide. One in 3 third-graders were overweight or obese in 2015.

Getting outside, Pinkerton Coleman said, also is a way to "recalibrate the emotions."

The health benefits are obvious, Rogers said, but the kids also are exposed to nature and learn to appreciate the value of conservation and "how these lands and trails were saved from development to provide these opportunities."

"We want them to know these are public trails that belong to everyone and they are free to use them," he said. "We want them to be in the habit of going hiking and using city open space and trails. ... Deep inside, kids love doing that stuff. A lot of them aren't encouraged to do it. This gives them a chance."

Although attendance at Take a Kid Hiking Day was light Saturday, the coordinators are hoping to stage the event every year on the Saturday before Father's Day.

Some of the family groups who participated in the event hiked a short loop route Saturday. Others chose a longer excursion to an overlook with an interpretive sign, a total of 2.75 miles. Families could go on their own or with a leader from the trust.

Pinkerton Coleman, who hikes regularly with the city's Over the Arroyo Gang, first published *Santa Fe On Foot* in 1986. The latest edition, which came out last year, has 14 suggested hikes, including some new ones at sites such as the Santa Fe Botanical Garden, Milner Plaza, Frenchy's Field Park and Sun Mountain.

Rogers regularly takes children from Santa Fe Public Schools into the woods on field trips. In May, for example, he led 14 hikes on the Dale Ball Trails and The Nature Conservancy's Santa Fe Canyon Preserve for more than 300 fourth- and fifth-graders from Camino Real Academy and Nina Otero Community School.

Since the program began in 2014, some 3,000 kids have hit the trails. Some have summited Atlataya Mountain and hiked the La Tierra Trails, and others have participated in trail workdays.

Some kids on Saturday's hike said they might ordinarily be watching cartoons on TV on a Saturday morning, but Janelly Ochoa, 11, is no couch potato. She said she would have been riding her bike or playing outside. Instead, she brought her mother and other family members, including 15-month-old nephew Devin, to the Dale Ball Trails. Grinning widely, she said, "I really like seeing how the plants grow and the views."

Alicia Ayala, a third-grade teacher at El Camino Real Academy, brought along her son, Edward Scott, 9. She said she was interested in finding out about trails in Santa Fe that are appropriate for children.

"I can take this back to my kids. We're really pushing for healthy habits and good information to pass on to parents," she said.

City of Santa Fe, New Mexico

memo

DATE: July 7, 2017

TO: Bicycle Trails Advisory Committee

FROM: Leroy N. Pacheco PE, River Watershed & Trails Section Supervisor

ITEM/ISSUE:

COOPERATIVE EDUCATIONAL SERVICES (CES) CONTRACT WITH WILSON & COMPANY, FOR FINAL DESIGN ENGINEERING SERVICES FOR CIP #482A – CAÑADA RINCON TRAIL FROM CALLE MEJIA TO CAMINO FRANCISCA

BACKGROUND/SUMMARY:

In FY 2014/15 the city council budgeted \$200,000 for the design of the Cañada Rincon Trail. Since April 1, 2015, \$71,780.60 has been expended for conceptual design services including public involvement, full survey, and a 30% design effort completion.

The project has had a robust public involvement process including two ENN meetings and three quasi-public hearings at BTAC regarding the trail's location. BTAC has not wavered in its recommendation to maintain the trail along its master planned location which is entirely on city public open space along the western edge of the Cañada Rincon Arroyo outside the eastern side of the Reserve Condominium property. Full documentation of ENN and BTAC minutes are attached.

Cooperative Educational Services (CES) contracted with Wilson & Company for professional design engineering services on October 15, 2014, under CES Request for Proposal 2014-015R. CES administered its solicitation and evaluation of contract award. CES permits the use of its contract by other agencies with a 1% administrative fee. Its use will expedite completion of the design phase of this project to end of this calendar year. Wilson's proposal places the trail along the existing north retaining wall which eliminates a raised platform concept previously discussed, lowers construction costs, and permits the trail to remain entirely on city property.

Sufficient funds are budgeted and available in Business Unit and Line Item 426012.572960

RECOMMENDED ACTION:

RECOMMENDATION TO USE CES PROFESSIONAL SERVICES AGREEMENT WITH WILSON & COMPANY IN AMOUNT OF \$89,294.44 EXCLUDING NMGR AND A 1% CES ADMINISTRATIVE FEE

Attachments: Professional Services Agreement w /CES and Wilson & Company
Summary of Contracts
Public Involvement Documentation

Schedule: Public Works July 24, 2017
Finance July 31, 2017
City Council August 9, 2017

EXHIBIT

B

CITY OF SANTA FE

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe (the "City") and Wilson & Company (the "Contractor"). The date of this Agreement shall be the date when it is executed by the City and the Contractor, whichever occurs last.

1. SCOPE OF SERVICES

A. The Contractor shall provide professional engineering services for the City for CIP 482A - Canada Rincon Trail - Calle Mejia to Camino Francisca (the "Project"), in accordance with all provisions of its contract with the Cooperative Extension Services (CES) and the attached proposal as outlined in EXHIBIT "A", attached hereto and made a part thereof.

2. STANDARD OF PERFORMANCE; LICENSES

A. The Contractor represents that it possesses the experience and knowledge necessary to perform the services described under this Agreement.

B. The Contractor agrees to obtain and maintain throughout the term of this Agreement, all applicable professional and business licenses required by law, for itself, its employees, agents, representatives and subcontractors.

3. COMPENSATION

A. The City shall pay to the Contractor via its contract with the Cooperative Extension Service in full payment for services rendered a sum not to exceed eighty nine thousand, two hundred ninety-four dollars and forty-four cents (\$89,294.44), exclusive of applicable gross receipts taxes in total for the term of this agreement.

B. The Contractor shall be responsible for payment of gross receipts taxes levied by the State of New Mexico on the sums paid under this Agreement.

C. Payment shall be made by the City to the Cooperative Extension Services upon receipt and approval by the City of detailed statements containing a report of services completed and in accordance with the Unit Rate Schedule, as described in EXHIBIT "A", attached hereto and made a part thereof. Compensation shall be paid only for services actually performed and accepted by the City.

4. APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the City, this Agreement shall terminate upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

5. TERM AND EFFECTIVE DATE

This Agreement shall be effective when signed by the City, whichever occurs last, and terminate on October 15, 2018 unless terminated sooner pursuant to Article 6 below.

6. TERMINATION

A. This Agreement may be terminated by the City upon 10 days written notice to the Contractor.

(1) The Contractor shall render a final report of the services performed up to the date of termination and shall turn over to the City original copies of all work product, research or papers prepared under this Agreement.

(2) If compensation is not based upon hourly rates for services rendered, the City shall pay the Contractor for the reasonable value of services satisfactorily performed through the date Contractor receives notice of such termination, and for which compensation has not already been paid.

(3) If compensation is based upon hourly rates and expenses, then Contractor shall be paid for services rendered and expenses incurred through the date Contractor receives notice of such termination.

7. STATUS OF CONTRACTOR; RESPONSIBILITY FOR PAYMENT OF EMPLOYEES AND SUBCONTRACTORS

A. The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor, and its agents and employees, shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement.

B. Contractor shall be solely responsible for payment of wages, salaries and benefits to any and all employees or subcontractors retained by Contractor in the performance of the services under this Agreement.

C. The Contractor shall comply with City of Santa Fe Minimum Wage, Article 28-1-SFCC 1987, as well as any subsequent changes to such article throughout the term of this contract.

8. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

9. CONFLICT OF INTEREST

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. Contractor further agrees that in the performance of this Agreement no persons having any such interests shall be employed.

10. ASSIGNMENT; SUBCONTRACTING

The Contractor shall not assign or transfer any rights, privileges, obligations or other interest under this Agreement, including any claims for money due, without the prior written consent of the City. The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City.

11. RELEASE

The Contractor, upon acceptance of final payment of the amount due under this Agreement, releases the City, its officers and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the City to any obligation not assumed herein by the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

12. INSURANCE

A. The Contractor, at its own cost and expense, shall carry and maintain in full force and effect during the term of this Agreement, comprehensive general liability insurance covering bodily injury and property damage liability, in a form and with an insurance company acceptable to the City, with limits of coverage in the maximum amount which the City could be held liable under the New Mexico Tort Claims Act for each person injured and for each accident resulting in damage to property. Such insurance shall provide that the City is named as an additional

insured and that the City will be notified within 10 days of cancellation for any reason. The Contractor shall furnish the City with a copy of a "Certificate of Insurance" as a condition prior to performing services under this Agreement.

B. Contractor shall also obtain and maintain Workers' Compensation insurance, required by law, to provide coverage for Contractor's employees throughout the term of this Agreement. Contractor shall provide the City with evidence of its compliance with such requirement.

C. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

13. INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend the City from all losses, damages, claims or judgments, including payments of all attorneys' fees and costs on account of any suit, judgment, execution, claim, action or demand whatsoever arising from Contractor's performance under this Agreement as well as the performance of Contractor's employees, agents, representatives and subcontractors.

14. NEW MEXICO TORT CLAIMS ACT

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any

limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

15. THIRD PARTY BENEFICIARIES

By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the Contractor. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

16. RECORDS AND AUDIT

The Contractor shall maintain, throughout the term of this Agreement and for a period of three years thereafter, detailed records that indicate the date, time and nature of services rendered. These records shall be subject to inspection by the City, the Department of Finance and Administration, and the State Auditor. The City shall have the right to audit the billing both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

17. APPLICABLE LAW; CHOICE OF LAW; VENUE

Contractor shall abide by all applicable federal and state laws and regulations, and all ordinances, rules and regulations of the City of Santa Fe. In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern. The parties agree that any action or suit arising from this Agreement shall be commenced in a federal or state court of competent jurisdiction in New Mexico. Any action or suit commenced in the courts of the State of New Mexico shall be brought in the First Judicial District Court.

18. AMENDMENT

This Agreement shall not be altered, changed or modified except by an amendment

in writing executed by the parties hereto.

19. SCOPE OF AGREEMENT

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the services to be performed hereunder, and all such agreements, covenants and understandings have been merged into this Agreement. This Agreement expresses the entire Agreement and understanding between the parties with respect to said services. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

20. NON-DISCRIMINATION

During the term of this Agreement, Contractor shall not discriminate against any employee or applicant for an employment position to be used in the performance of services by Contractor hereunder, on the basis of ethnicity, race, age, religion, creed, color, national origin, ancestry, sex, gender, sexual orientation, physical or mental disability, medical condition, or citizenship status.

21. SEVERABILITY

In case any one or more of the provisions contained in this Agreement or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein and any other application thereof shall not in any way be affected or impaired thereby.

22. NOTICES

Any notices required to be given under this Agreement shall be in writing and served by personal delivery or by mail, postage prepaid, to the parties at the following addresses:

City of Santa Fe

Contractor:

River, Watershed & Trails Section
Attn: Leroy N. Pacheco, PE
P.O. Box 909
Santa Fe, New Mexico 87504-0909

Wilson & Company
Attn: Daniel S. Aguirre, PE CFM
4900 Lang Avenue NE
Albuquerque, New Mexico 87109

23. EXHIBITS

The following Exhibits are attached to and made a part of this agreement:

Exhibit A – Detailed Scope of Work Proposal and Wilson & Company and
Contract with the Cooperative Extension Service

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth
below.

CITY OF SANTA FE:

CONTRACTOR:
WILSON & COMPANY

JAVIER M. GONZALES, MAYOR

NAME & TITLE

DATE:

DATE:

NM Taxation & Revenue
CRS # 02-357658-00-8
City of Santa Fe Business
Registration # 17-00123166

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

ADAM K. JOHNSON, FINANCE DIRECTOR

426012/572960

Business Unit/Line Item



Alaska
Arizona
California
Colorado
Illinois
Kansas
Louisiana
Minnesota
Missouri
Nebraska
New Mexico
Oklahoma
Texas
Utah

28 June 2017

Mr. Leroy N. Pacheco, PE
City of Santa Fe Public Works Department
River, Watershed & Trails Section Supervisor

RE: Canada Rincon Trail Final Design – East Alignment

Dear Mr. Pacheco:

Per your request we have prepared a proposal for the preparation of final design for the construction of the Canada Rincon Trail. We are proposing to use the eastern alignment and place the trail along the existing roadway retaining wall. One option that we are proposing is to reconstruct a portion of sidewalk and remove some of the existing retaining wall on Camino Francisca around the pinch point with the property to the south. Please see the attached conceptual renderings and a proposed section. The option will allow for a 10' wide trail and for the construction of the lower retaining wall without needing construction easements from the property owner. Survey for the project has been provided by the City of Santa Fe. The following is a breakdown of the proposed scope and fees:

ENGINEERING

LUMP SUM WORK ITEMS: \$89,294.44 (excludes NMGR).T).

Document Review and Site Visit

Wilson & Company will review all documents provided including Survey, CAD files and other reports and GIS documents available for use in the final design of this project. Once we have reviewed the documents we will walk the proposed alignments to identify challenges and review to site for any value added solutions.

Environmental Documentation

A threatened and endangered species report will be generated to be used in the submittal of a nationwide 404 permit.

Structural Design

Analysis and design will be completed for the proposed retaining walls and analysis and modification of the existing MSE wall will be done.

Preliminary Design - 30% Plans

Using the data gathered in the document review phase and the walk through we will develop updated alignments along with the Plan and Profile sheets. A preliminary drainage report will be prepared to ensure the design conveys flows properly through the project.

HIGHER
Relationships

TRADE PARTNERSHIP TRANSFORMED
PROFESSOR OF BUSINESS DEVELOPMENT



Design Development - 60%/Final PS&E Plans

The design will continue from 30% plans to a 60% level and associated reviews. Comments from the 60% review will be incorporated and design will continue to PS&E review meetings and comments. Specifications will also be generated for review and all comments will be incorporated. An estimate will be updated and submitted with each milestone submittal.

Biddings Services

Attendance and help in preparation for the pre bid conference along with fielding and addressing any questions during the bidding period. This will also include addressing RFIs during construction.

Total fees include Landscape provided by Design Office, Geo Technical Investigations, and Environmental Services for any USACE permits that maybe needed.


Schedule

The proposed project schedule is below:

NTP		August 14, 2017
30% Plans and Drainage Analysis	3 weeks	September 4, 2017
60% Plans	4 weeks	October 2, 2017
PS&E	2 weeks	October 16, 2017
Finalize Plans	1 week	October 23, 2017
Begin Bidding Process		October 23, 2017

If you should have any questions or comments concerning this letter or any aspect of this project, please call at your convenience at cell no. 400-6970 or office no. 948-5118. Thank you for considering Wilson & Company.

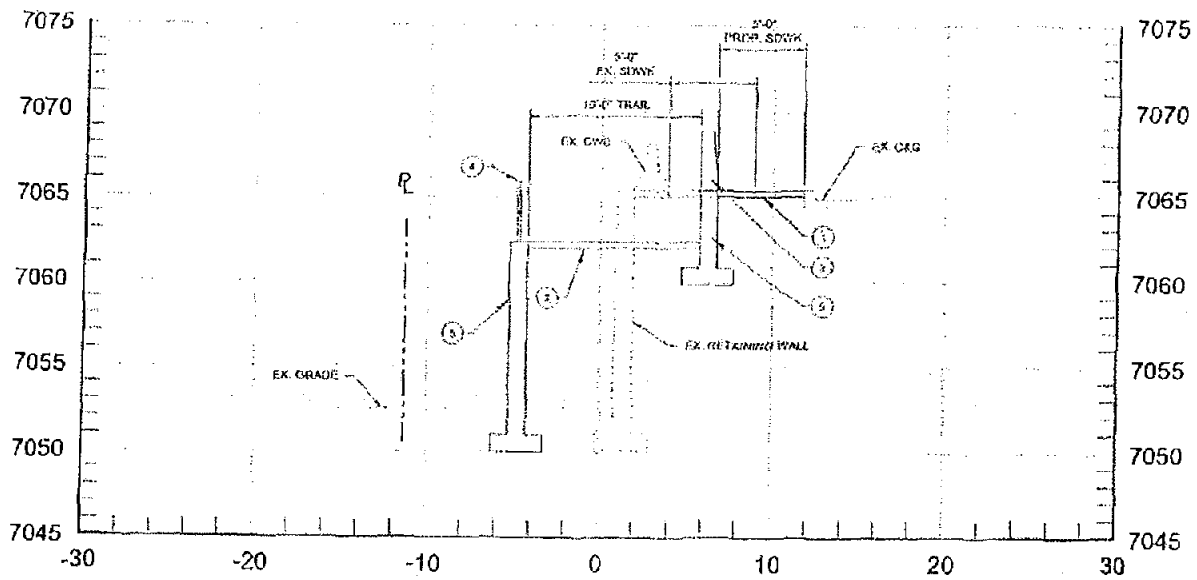
WILSON & COMPANY


Daniel S. Aguirre, PE, CFM
Sr. Vice President



Canada Rincon Final Design - East
Prepared for City of Santa Fe

Description/Personnel	D. Aguirre	T. Ashton		J. Lopez	K. Winters	CADD	
Rate \$\$/hr	\$280.34	\$157.49		\$87.64	\$61.54	\$90.84	
Document Review		2		2			
Site Visit		4		4			
Environmental Documentation		2				16	
Drainage Analysis and 404 Permit		8		24		8	
Structural Design	8	16		40		20	
30% Plans	2	20		40		60	
60% Plans	2	12		32	10	80	
PS&E	4	12		24		24	
Utility Coordination		4		4			
ADA and Historic Coordination		4		4	2		
Bidding Services							
Pre bid meeting		2		2			
Addendums/RFIs	1	4		4	4		
Total Man Hours	17	90	0	180	16	208	0
Unit Cost	\$4,765.78	\$14,174.10	\$0.00	\$15,775.20	\$984.64	\$18,894.72	\$0.00
Total Labor Cost							\$54,594.44
Mileage							\$400.00
Geotech Investigation							\$5,500.00
Environmental							\$9,000.00
Design Office							\$17,500.00
Misc Expenses							\$1,500.00
Total Expenses							\$34,700.00
Proposed Project Cost w/o NMGR							\$89,294.44



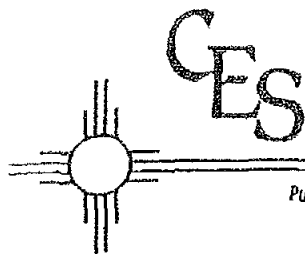
(X) KEYNOTES

1. PROPOSED 5' WIDE CONCRETE SIDEWALK
2. PROPOSED 10' WIDE TRAIL
3. PROPOSED BRIDGE RAILING
4. PROPOSED PEDESTRIAN RAILING
5. PROPOSED RETAINING WALL

RINCON TRAIL SECTION

HORIZ: 1" = 5'
VERT: 1" = 5'

WILSON
& COMPANY



COOPERATIVE EDUCATIONAL SERVICES

Public Educational Institutions in New Mexico United by a Joint Powers Agreement to Establish an Educational Cooperative

October 27, 2014

Contract Award Letter

Mario Juarez-Infante
WILSON & COMPANY, INC.
4900 Lang Ave NE
Albuquerque, NM 87109

Re: ACCEPTANCE OF OFFER and CONTRACT AWARD For:

2014-015 906-002 WCI Architectural Design, Engineering, Project Management and Consulting Services

Dear Mr. Juarez-Infante,

On behalf of Cooperative Educational Services (CES), I thank you for responding to our 2014-015 solicitation. The responses have been reviewed and it is my pleasure to inform you that you have been selected to provide the products and services indicated in your response.

The enclosed Acceptance of Offer and Contract Award is from the cover sheet that you submitted in your bid. I suggest that you take this award and place it with your copy of the bid that you submitted. Please read carefully the paragraph above the authorized signature. It outlines the agreement and specifies the term of the award.

We would like to include information concerning your company in our procurement directory called the Blue Book. Each of our members and participating entities receives a copy of this Blue Book. It enables their staff to look up important information concerning each vendor before placing an order. Although space is limited, the description below is intended as a quick reference of your company. If you would like to revise the description, please provide any changes in writing to CES' procurement office.

Wilson & Company, founded in 1932, is a multi-disciplinary engineering, architecture, surveying, mapping, environmental and planning firm. Our highly qualified and diverse staff are committed to successfully providing any services that may be required through a single source of responsibility and accountability throughout a project for CES Members and Participating Entities in all 8 regions.

On CES' website (www.ces.org), you can download contact information for all of CES' members and participating entities. You are invited to send marketing materials directly to these institutions.

We look forward to working with you. Please let us know if you have questions or if we can be of any further assistance.

Sincerely yours,

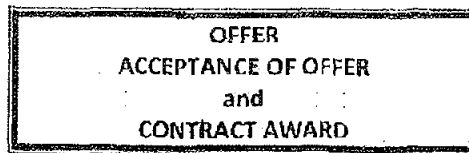
Cooperative Educational Services

David Chavez,
Executive Director
Ofc: 505.344.5470
Fax: 505.344.9343

Serving New Mexico Education Since 1979

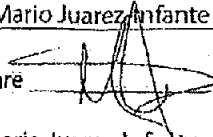
4216 Balloon Park Road, NE • Albuquerque, New Mexico 87109-5801 • 505.344.5470 • Fax 505.344.9343 • www.nmedu.org

OFFER AND ACCEPTANCE OF OFFER AND CONTRACT AWARD
CES RFP 2014-015



OFFER TO BE COMPLETED BY VENDOR

In compliance with the Request for Proposal, the undersigned warrants that I/we have examined the Instruction to Offerors, and, being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, and supplies incurred in compliance with all terms, conditions, specifications and amendments in this Request for Proposal and any written exceptions in the offer. The under-signed understands that his/her competence and responsibility and that time of completion, as well as other factors of interest to CES as stated in the evaluation section, will be a consideration in making the award.

Company Name Wilson & Company, Inc., Engineers & Architects Contact Person Mario Juarez-Infante
 Address 4900 Lang Ave. NE Authorized Signature 
 City Albuquerque State NM Zip 87109 Printed Name Mario Juarez-Infante

OFFER EXTENDED TO TEXAS SERVICE AGENCIES



If you are willing to enter into a contract with TexBuy (ESC16) Texas Educational Service Center Region 16 under the same terms and conditions as in this RFP, place initials in the box.

ACCEPTANCE OF OFFER AND CONTRACT AWARD TO BE COMPLETED ONLY BY AGENCY

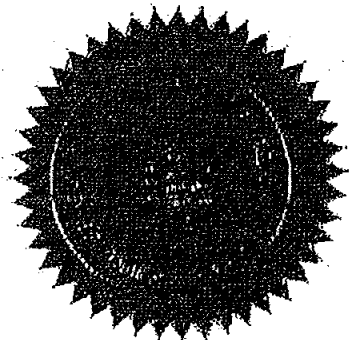
Contract period: It is CES' intent to award a multi-term contract for the specified materials, equipment and services. The initial contract term shall be for one (1) calendar year from the date of contract award. By mutual written agreement between CES and contractor, the contract may be extended for up to three (3) consecutive additional 12-month periods, beginning immediately after expiration of the prior term. However, no contract extension exists unless and until contractor is so notified by CES.

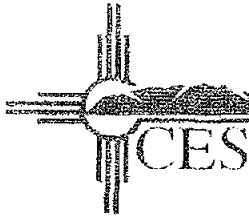
Month-to-month extensions: CES reserves the right to offer month-to-month extensions if that is determined to be in the best interests of Members.


 Authorized Signature

2014-015906-002WCT
 Contract Number

Awarded this 16th day of October, 2014.





COOPERATIVE EDUCATIONAL SERVICES

EXTENSION OF CONTRACT

made by and between

WILSON & COMPANY, INC.

and

Cooperative Educational Services

Said Contract(s) being numbered:

2014-015 906-002 WCI Architectural Design, Engineering, Project Management and Consulting Services

The existing Contract initially commenced on October 16, 2014 and will expire on October 15, 2016. The Term of Contract and Extension in 2014-015 RFP C provides the Contract may be extended annually for up to three (3) additional one (1) year terms by mutual written agreement through October 15, 2018. Cooperative Educational Services desires to extend the Contract for an additional term of one (1) year until October 15, 2017. Upon the signature of an authorized officer of the above named company or corporation, the Contract is hereby extended.

This extension shall be subject to the same Terms and Conditions contained in the original Bid Document and in Contract Number 2014-015 RFP C

PRICE ADJUSTMENTS

A written request to CES for a price adjustment to this contract must in be accordance with the stated RFP terms, conditions and stipulations agreed upon at contract award. The request to adjust pricing shall include all documentation for consideration of approval. Upon CES approval, the documents shall be placed in the procurement file for audit purposes. Your request must be submitted prior to the yearly renewal date of the contract or at contract renewal. The price adjustments shall apply to all CES Members and Participating Entities. CES reserves the right to approve or disapprove such requests.

COOPERATIVE EDUCATIONAL SERVICES

Authorized Signature

Date July 21, 2016

Contractor agrees to provide complete information of any deleted and new products or price adjustments as allowed under headings (Discontinued Products) and (New Technology and Price Reduction) of the RFP.

Authorized Signature

Date July 26, 2016

Printed Name

Title Vice President

NOTE: This Contract Extension should be received by 4:00 p.m. at the offices of CES on 10/1/16

If you do not want to extend this Contract, please sign below and return this agreement.

Discontinue: We desire to discontinue the contract effective 10/15/2016

Authorized Signature

Date

"Your New Mexico Procurement Partner Since 1979"

4216 Balloon Park Road NE • Albuquerque, New Mexico 87109-5801 • WWW.CES.ORG • O: 505.341.5420 • F: 505.344.9343

Form F: OFFEROR'S SUPPORT FOR CES PRICES AT NEGOTIATION PHASE OF CONTRACT AWARD

Cooperative Educational Services (CES) is an educational service agency established as a JPA. All educational service agencies in New Mexico are supported by user's fees rather than by appropriated funds. The procurement activities of CES, therefore, are funded through a small administration fee paid by the educational institution or local procurement unit using one or more of our contracts. There is no cost or fee paid by the Contractor to CES.

There are many reasons the CES Members use CES contracts. Because each of CES' contracts is based on a sealed bid or proposal, Members are exempt from having to issue a bid (RFB) or proposal (RFP). This saves them a great deal of time and a large amount of money. In addition, because each Contractor agrees that the price charged through a CES contract will be the lowest price that the Contractor will offer, the Member knows that issuing its own bid or proposal will not necessarily reduce the cost of the procurement. Finally, the availability and convenience of processing orders through one procurement vehicle (CES) simplifies the procurement process. If problems occur, the Member has the assistance of CES in working with all parties to obtain a satisfactory solution for all parties.

A Contractor receives many of the same benefits as a Member. Rather than having to respond to dozens of individual bids (RFBs) or proposals (RFPs) which is a big cost of doing business, a single response to CES opens the door to over 170 procurement units. The business office of the Contractor has the advantage of having CES staff to assist them with collections when required and, if problems develop, the Contractor has the mediation services of CES to resolve and settle difficulties and disputes.

The Offeror within their response has described discounts and special pricing offered. Offeror must agree that prices offered through this contract will include the CES one percent (1%) administration fee and, while this contract is in effect, prices offered will be at least two percent (2%) below the lowest price offered by the Offeror directly to individual New Mexico public educational institutions and local/state procurement units for a similar volume. Should a lesser cost be provided to any other client, the preceding and existing work through this contract will be reduced in price to meet that price.

Because CES asks the Members to pay one percent for the services CES provides, CES also expects Contractors, who are awarded contracts, to provide an incentive to the Members to use CES contracts due to the potential volume that CES offers and the time and money savings by not having to respond to multiple proposals. If a Contractor will sell a product to a Member for the same price as on the CES contract, the Member, in effect, receives no benefit by using CES contracts.

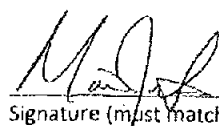
Therefore, CES requests that each Contractor offer prices on CES contracts lower than the price it offers to Members that purchase directly, or that might issue a local proposal. CES asks this, not for a "most favored nation" relationship, but as a commitment of partnership between CES and the Contractor. CES wants Members to understand that when using a CES Contractor, they are not only satisfying the procurement code, but are truly reducing the costs of education.

Please indicate the level of support you will offer on this contract. Check only one box

- ☐ Prices will be no different from what we ordinarily offer to individual public educational institutions and local public bodies for similar volume. (If this is checked, bid Offeror's response may be considered NON-RESPONSIVE)

Prices are (check)

- ☒ two percent (2%) Lower than our best price to individual Members.
☐ three percent (3%) Lower than our best price to individual Members.
☐ four percent (4%) Lower than our best price to individual Members.
☐ five percent (5%) Lower than our best price to individual Members.
☐ ten percent (10%) Lower than our best price to individual Members.
☐ other Explain other: _____


Signature (must match signature on cover sheet)

Vice President
Title

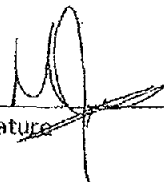
Form L SUBMISSION CHECK-OFF FORM

In order for CES to clearly understand the proposal being presented by the Offeror, a complete response to this RFP must contain the following:

It is suggested that the Contractor preparing a response check off each required item as it is completed.

- X 1a. **Form A – Offerors Declaration Form (Page 86) (PLACE BEHIND TAB 1)**
- X 1b. **Form B – The signed Offer and Contract Award (Page 87) (PLACE BEHIND TAB 1)**
- X 1c. **Form C – The signed Affidavit (Page 88) (PLACE BEHIND TAB 1)**
- X 1d. **Signed copies of any Addendums Issued (PLACE BEHIND TAB 1)**
- X 2. **Executive Summary (PLACE BEHIND TAB 2)**
- X 3a. **Form E - Signed Acceptance of General Terms and Conditions (Page 89) with a listing of any exemptions or modifications of General Terms and Conditions (PLACE BEHIND TAB 3)**
Note: Do Not include a copy of the General Terms and Conditions behind Tab 2.
- X 3b. **Form E-1 – Acceptance Supplemental Terms and Conditions to Comply With Federal Requirement for Federal Funded Projects (Page 90) (PLACE BEHIND TAB 3)**
Note: If you are signing the Federal Terms and Conditions, please do include a copy of documents. If you are not signing, do not include a copy of the Federal Terms and Conditions in Tab 2, but note on Form E-1 that you are not agreeing to perform work on a project that includes Federal funds.
- X 3c. **Signed acceptance and certification of Cooperative Educational Services Supplemental Terms and Conditions to Comply with Federal Government Terms, Conditions and Contract Clauses (Pages 42-55). (PLACE BEHIND TAB 3)**
- 3d. **Form F – Offeror Support for CES Prices – Do Not include this form in RFP Submission. Form F will be discussed in negotiations if you are shortlisted for an award.**
- X 4a. **Form G – (Page 92) Offeror Contract Administration Questionnaire**
- X 4b. **Form K – (Page 95) Veteran Preference Certification Form if applicable**
- X 4c. **A copy of New Mexico Resident Business or Contractor Preference Certification or New Mexico Resident Veteran Business or Contractor Preference Certification form Issued by New Mexico Tax and Revenue. (PLACE BEHIND TAB 4)**
- X 4d. **Form L – Submission Check-Off Form (Page 96) (PLACE BEHIND TAB 4)**
- X 4e. **Exhibit 1: CES Listing of Public Officials - (PLACE BEHIND TAB 4)**
- X 4f. **Exhibit 2: Campaign Contribution Form - Completed (PLACE BEHIND TAB 4)**
- X 4g. **Exhibit 3: W-9 Form – Completed (PLACE BEHIND TAB 4)**

- X 5a. Offerors Qualifications Statement – Including copies of Resumes, Insurance Carrier Letter, Bank Letter, Professional Licenses, Letters of Recommendations, etc. (PLACE BEHIND TAB 5)
- X 5b. Offeror's Certificate of General Liability Insurance (PLACE BEHIND TAB 5)
- X 6. Additional Information: All miscellaneous and support forms and documentations that apply or enhances information of the proposal (PLACE BEHIND TAB 6)
- X 7. Financials – Placed in a sealed envelope labeled "Financials." Do not include on electronic copy.
- X 8. Complete electronic copy of proposal submission organized by Labeled Tabs (PLACE CD/DVD/FLASH DRIVE IN FRONT POCKET OF BINDER).



Signature



IMPORTANT – CURRENT CES CONTRACT 2011-006 HOLDERS - PLEASE READ!

**REQUEST FOR PROPOSAL
RFP 2014-015**

ADDENDUM NO. 1

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI CDT
Cooperative Educational Services

Date: July 2, 2014

- Subject:**
1. Existing CES Contract 2011-006
Lot 1: Professional Design and Related Services
 2. Lot 2: Professional Engineering and Related Services
Lot 3: Professional, Consulting, Miscellaneous and Related Services (Planning, etc.)
 3. CES RFP 2014-015 for Architectural, Landscape Architect, Engineering and Surveying
Professional Services
Pre-Proposal Meeting scheduled on July 9, 2014 @ 9:00 am
 4. Clarifications to Scope of Work and Proposal Requirements

1. CES Contract 2011-006 Lots 1 and 2

Please be advised that CES has made a determination to re-solicit the Professional Design, Engineering, and Related Services, Lots 1 and 2 on Contract 2011-006, prior to the expiration date of February 28, 2015. If you currently have a 2011-06 Lot 1 or Lot 2 contract, we encourage you to respond to RFP 2014-015. If you choose not to respond to 2014-015, your 2011-006 contract will expire as scheduled. No solicitation will be issued for these professional services when they expire in 2015. If you respond to 2014-015 and are awarded a new contract, your new contract will replace your 2011-006 contract.

2. CES Contract 2011-006 Lot 3

The 2011-006 Lot 3 contract for other Professional, Consulting, Miscellaneous and Related Services, will term as scheduled. The replacement solicitation for Lot 3 will be issued December 1, 2014 to ensure new contracts are in place upon expiration of the existing contracts, in February 2015, to ensure continued services to our CES Members and Participating Entities.

- 3. The 2014-015 RFP Pre-Proposal Meeting scheduled for July 9, 2014 is 'Non-Mandatory'.**

CES RFP 2014-015

July 2, 2014

Addendum 1

Page 2.

4. Clarifications to Scope of Work and Proposal Requirements

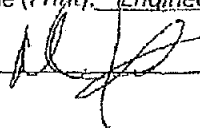
- a). You are not required to present a team of sub-consultants. This RFP is not 'project specific'. If you are awarded a CES open-end contract for qualified professional services and are asked to provide your services for a specific project, you will present your sub-consultants to the Owner for review prior to finalizing a contract with the CES Member or Participating Entity.
- b.) Pages 42-55, Form E-1 and the related CES Supplemental Terms and Conditions to Comply with Federal Government, must be included in your Proposal. There are places within this section of the RFP that require a notation and/or signature. These documents shall be placed behind Tab 3 in your submission.
- c) The Certificate of Insurance in Tab 5 is a 'sample' of the form that you must use. Please ask your insurance provider to give you a Certificate of Insurance with limits of liability to submit with your proposal and to name CES as a certificate holder.
- d) Form F, Offeror Support for CES Prices, will be discussed during contract negotiations with the short-listed Offerors.

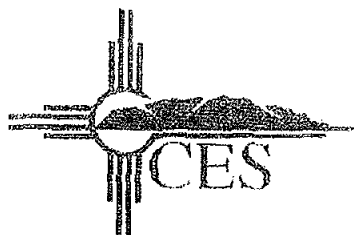
By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 1.

Date: 8-21-14

Wilson & Company, Inc.,
Company Name (Print): Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: 



**REQUEST FOR PROPOSAL
RFP 2014-015**

ADDENDUM NO. 2

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI COT
Cooperative Educational Services

Date: July 10, 2014

Subject: CES RFP 2014-015 for Architectural, Landscape Architect, Engineering and Surveying
Professional Services
Pre-Proposal Meeting, July 9, 2014 @ 9:00 am

1. Revised Schedule of Events
2. Pre-Proposal Meeting Recording

Due to the comments, questions and discussions at the July 9, 2014 Pre-Proposal Conference and the corrections and additions that need to be made to the CES documents, the Proposal Submission Date is hereby changed to allow ample time for CES to correct the RFP document, and for Offerors to review and adjust your responses to align with revisions. *The due date will change from Friday, August 8th, 2014 at 1:30 pm MSDT to Friday, August 22nd at 1:30 pm MSDT.*

1. Revise Page 10, Para. A as follows:

II. CONDITIONS GOVERNING THE PROCUREMENT

A. REVISED SCHEDULE OF EVENTS

Note: CES will make every effort to adhere to the following schedule. You will be notified by an Amendment to the RFP if the schedule changes:

Action	Responsible Party	Due Date
1. Issue RFP	CES	Monday, June 30, 2014
2. Non-Mandatory Pre-Proposal Conference	CES	Wednesday, July 9, 2014 at 9:00 a.m.
3. Deadline to submit Questions	Potential Offerors	Monday, August 4, 2014 no later than 5:00 p.m.
4. Response to Written Questions	Procurement Manager	Friday, August 8, 2014 no later than 5:00 p.m.

5. Submission of Proposal	Potential Offerors	Friday, August 22, 2014 at 1:30 p.m. MSDT
6. Proposal Evaluation	Evaluation Committee	Tentative: Tuesday, September 9, 2014 thru Thursday, September 11, 2014
7. Notice of Selection of Finalists	Evaluation Committee	Tentative: Tuesday, September 23, 2014
8. Best and Final Offers	CES/Finalist Offerors	Tentative: Tuesday, September 30, 2014
9. Oral Presentation(s)	CES/Finalist Offerors	Tentative: Tuesday, October 7, 2014 thru Thursday, October 9, 2014
10. Finalize Contractual Agreements	CES/Finalist Offerors	Tentative: Tuesday, October 7, 2014 thru Thursday, October 9, 2014
11. Announce Tentative Contract Awards	CES/ Finalist Offerors	Tentative: Monday, October 13, 2014
12. Protest Deadline	Offerors	Tentative: Wednesday, October 29, 2014
13. Final Contract Awards	CES	Tentative: Tuesday, November 4, 2014

2. The recorder used at the July 9th Pre-Proposal Conference captured approximately 1 hour and 15 minutes of the proceedings. This portion of the meeting will be posted to the CES website. Minutes for the entire meeting will be distributed with the Addendum No. 3 as soon as possible.

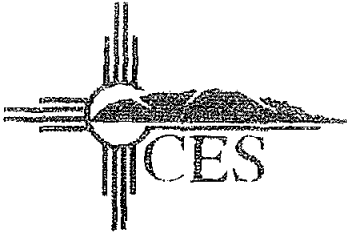
By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 2.

Date: 8-21-14

Company Name (Print): Wilson & Company, Inc.,
Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: 



**REQUEST FOR PROPOSAL
RFP 2014-015**

ADDENDUM NO. 3

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI CDT
Cooperative Educational Services

Date: July 22, 2014

Subject: CES RFP 2014-015 Revised

RFP 2014-015 has been revised. Please review carefully, and if you have additional questions, submit them in writing so that CES can prepare a written response to all Offerors of record and to post on the Current Bids tab on our website at www.ces.org.

The RFP 2014-015 Revised changes are summarized below for your review.

1. Page 1, Cover Page
 - Changed Category 1 to read:
Architectural/Engineering Design and Related Services
 - Changed Category 2 to read:
Architectural Landscape Design and Related Services
 - Added Category 3 to read:
Surveying and Related Services
2. Pages 4, 5, and 6
 - Table of Contents:
 - This has been revised to reflect the changes to the Categories
3. Page 10
 - Section II, Conditions Governing the Procurement:
 - Para. A, Schedule of Events
 - This includes the dates changed in Addendum No. 2
4. Page 56 through 57
 - Section IV Response Format and Organization of the Proposal
 - Tab 3, General Terms and Conditions and Federal Terms and Conditions
 - Clarifications have been noted regarding insertion of copies of this section in your RFP submission, specifically the Federal Terms and Conditions form and Form E-1.

Tab 4, Required Forms and Business Specifications

Clarifications have been noted regarding Preference certification requirements.

Tab 5, Offeror Qualifications Statement

The number of pages allowed in response to Section VI, Offeror Qualifications Statements Questions 1 through 6, pages 78 through 80, is now limited to twenty five (25) pages excluding Resumes and the 'Other Supporting Documents' to be included in Tab 5.

5. Page 58 through 77

Section V, Scope of Work

This section has changed as follows:

Page 60, added 'Categorical Terms and Conditions'

Page 64, Categorical Definitions have been expanded to include terminology relating to Landscape Architecture and Surveying

Page 71, Category 1 Architectural/Engineering Design and Related Services

Has been modified to address multi-disciplined firms

Page 74, Category 2 Landscape Architect and Related Services

Categorical Scope of Work has been added

Page 76, Category 3 Surveying and Related Services

Categorical Scope of Work has been added

6. Page 78 through 82

Section VI, Offeror Qualifications and Required Supplemental Documents

Page 79

Paragraph 3. Experience and Past Performance

Subparagraph A, has been changed to read:

' Please provide a list of five (5) projects your firm has completed in the last three (3) years '

Page 80

Paragraph 6. Current Volume of Work

Has been changed to read:

Current Volume of Work with Cooperative Educational Services not 75% Complete
(This will apply to current CES design firms only in respect to current work).

7. Page 83 through 85

Section VII. Evaluation of Proposals

Subparagraph A, Tab 5 Offeror Qualifications Point Values have been re-distributed.

8. Page 86 through 97

Section VIII. Mandatory Proposal Forms

The following Forms have been modified to reflect changes to RFP 2014-015 Revised.

Page 86 - Form A - Offeror's Declaration Form

Has been modified to reflect the change to the Categories.

Page 90 - Form E-1 Acceptance Supplemental Educational Services Supplemental and Conditions to Comply with Federal Requirement for Federal Funded Projects.

Has been modified with a check box to be used if you do not want to participate in a project that included Federal Funds.

Page 91 – Form F Offeror's Support for CES Prices

Title has been clarified to note the following:

Form F:

(FOR INFORMATIONAL PURPOSES TO BE DISCUSSED IN NEGOTIATIONS IF AWARDED A CES CONTRACT, DO NOT INCLUDE THIS FORM IN YOUR SUBMISSION.)

OFFEROR'S SUPPORT FOR CES PRICES AT NEGOTIATION PHASE OF CONTRACT AWARD

Page 95 – Form L Submission Check-Off Form

This Form has been corrected to reflect changes to RFP 2014-015 Revised document as follows:
Para. 3a, 3b, 4c, and 5a.

By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 3.

Date: 8-21-14

Wilson & Company, Inc.,
Company Name (Print): Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: 

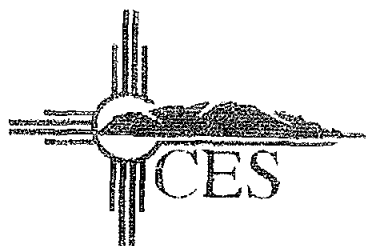
DM/rms

ATTACHMENTS:

RFP 2014-015 Revised

Questions and Answers Submitted as of July 22, 2014

Minutes of the Pre-Proposal Meeting from July 9, 2014



REQUEST FOR PROPOSAL
RFP 2014-015

ADDENDUM NO. 4

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI CDT
Cooperative Educational Services

Date: July 24, 2014

Subject: CES RFP 2014-015 Revised
Professional Licenses and Section VI Page Limit

Please review carefully, and if you have additional questions, submit them in writing so that CES can prepare a written response to all Offerors of record and to post on the Current Bids tab on our website at www.ces.org.

1. Page 28, Licenses and Certifications:

Change the last sentence to read:

The Contractor may submit a list of staff NM licensed professionals and their registration numbers in lieu of copies of licenses. This list will be used to validate licensure on the following websites:

NM Board of Examiners for Architects, Architect

NM State Board of Licensure for Professional Engineers and Professional Surveyors

NM Regulations & Licensing Departments, Landscape Architects

2. Section VI, Offeror Qualifications and Required Supplemental Documents

Page 79, Paragraph 3. Experience and Past Performance

Subparagraph C.

Change to read as follows:

Provide a complete list of current New Mexico projects that your company has in progress as of January 1, 2014, giving the name of the project, owner, contract amount, scheduled completed date, and the total contract value of all design work under that contract.

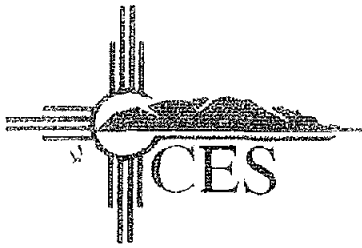
By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 4.

Date: 8-21-14

Company Name (Print): Wilson & Company, Inc.,
Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: [Signature]



**REQUEST FOR PROPOSAL
RFP 2014-015**

ADDENDUM NO. 5

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI CDT
Cooperative Educational Services

Date: July 29, 2014

Subject: CES RFP 2014-015 Revised
Section IV. Response Format and Organization of the Proposal
Section VI. Offeror Qualifications and Required Supplemental Documents

Please review carefully, if you have additional questions, submit them in writing so that CES can prepare a written response to all Offerors of record and to post on the Current Bids tab on our website at www.ces.org.

1. Page 57, Tab 5 Labeled: Offeror Qualifications in relation to Page 78, Question 3, subparagraph C.
Change the 'Note' to read as follows:
This section shall be limited to twenty-five (25) pages, excluding resumes, the list of current projects from January 01, 2014, and 'Other Supporting Documents'.
2. Page 78, Question 2. Capacity and Capability of the business, consultants, qualifications and locations to perform the work, include any specialized services:
Para. B. Organization, subparagraph 5.
Delete subparagraph 5. The required information is repeated in subparagraph 7.
3. Page 79, Question 3. Experience and Past Performance, subparagraph C.
Change to read as follows:
Provide a complete list of current projects that your company has in progress as of January 1, 2014, giving the name of project owner, contract amount, scheduled completion date, and the total contract value of all design work under contract. This list is not counted in the twenty-five (25) page limit for Section VI, Offeror Qualifications, Questions 1 through 6.

By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 5.

Date: 8-21-14

Company Name (Print): Wilson & Company, Inc.,
Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: [Signature]



REQUEST FOR PROPOSAL
RFP 2014-015

ADDENDUM NO. 6

To: Prospective Offerors

From: Dotty McKinney, CPPB CSI CDT
Cooperative Educational Services

Date: August 4, 2014

Subject: CES RFP 2014-015 Revised
Section VI. Offeror Qualifications and Required Supplemental Documents

Please review carefully, if you have additional questions, submit them in writing so that CES can prepare a written response to all Offerors of record and to post on the Current Bids tab on our website at www.ces.org.

1. Page 84, Tab 5 Offeror's Qualifications, Paragraph 7.,
E. Bank Letter/Financials/3 Letters of Recommendation
Discussion:

For those firms that did not attend the Pre-Proposal Conference, CES understands that some banks no longer issue letters of credit-worthiness. If your bank does not issue letters, please include their letter of notice or insert a page with the statement that 'My bank no longer issues letters of credit worthiness'.

In lieu of 'Letters of Recommendation', you may submit a list of three (3) references that include contact information for verification instead. CES recognizes that a person or persons involved in a project you would like to submit a letter of recommendation for, may no longer work for the agency. You may include a letter(s) and/or references to total three (3) in any combination thereof.

Change to read as follows:

- E. Bank Letter/Financials/3 Letters of Recommendation or 3 References with contact information.

2. The following is a list of questions submitted by Souder, Miller & Associates on 08/04/2014 and my responses:

Issue:

Page 79, Item 3. Experience and Past Performance, Subparagraphs A-B

- A. Please provide a list of five projects your firm has completed in the last three (3) years, and describe your firm's role

B. In the last three (3) years, has your company provided any special assistance on a listed project upon owner's request that allowed the owner to overcome any unforeseen or unordinary circumstance or condition? If yes, describe the issues and outcomes to include the following information:

Question: Is the "listed project" requested in Item B required to be one of the five projects listed in Item A, or can this item relate to any project? Also, is the response to subparagraph B limited to one project?

CES Response:

Yes. State any special assistance you provided on any of the five projects you have listed in Para. A. Your Para. B response may include more than one of the five projects listed in Para. A.

Issue:

Page 79, Item 3. Experience and Past Performance, Subparagraph C

C. Provide a complete list of current New Mexico projects that your company has in progress as of January 1, 2014, giving the name of project, owner, contract amount, scheduled completion date, and the total contract value of all "design work" under contract.

Question: Regarding the complete list of current New Mexico projects requested for subparagraph C, is the list to include projects that do not contain any design work; e.g. projects limited to surveying, environmental or other support services?

CES Response:

This list may include all of your work under contract as of January 1, 2014. Surveying firms do not perform 'design work'; therefore any work under contract shall be listed.

Issue:

Page 80, Item 7. Other Criteria and Supporting documents required by CES, Subparagraph B.1.2

B.1.2 Provide a listing of the federal, state and/or local commissions, government agencies or other institutions in which you or your team members serve on advisory groups and/or are under contract as a consultant in the areas/disciplines in which you are proposing to perform work.

Question: Regarding the listing of federal, state and/or local commissions, government agencies or other institutions, is it to include all international, national, and State of New Mexico advisory groups and/or consulting contracts the proposer currently has in place, or is it limited only to those within the State of New Mexico?

CES Response:

The information requested is not limited to New Mexico.

By dating, signing and returning this page (please place behind Tab 1 of your response), the Offeror acknowledges receipt of Addendum No. 6.

Date: 8-21-14

Company Name (Print): Wilson & Company, Inc.,
Engineers & Architects

Printed Name: Mario Juarez-Infante

Signature: 



COOPERATIVE EDUCATIONAL SERVICES

Cooperative Educational Services RFP 2014-015 Final Award

October 28, 2014

CES is pleased to announce the final awards for the RFP 2014-015, pending final negotiations regarding Exceptions to the Terms and Conditions submitted by 4 firms. This final list denotes awards with preference and without preference for the procurement record. If you did not have a NM Preference Certificate at RFP submission, your firm will be listed in the 'Final Award without Preference' section. If your firm does hold a current NM Preference Certificate and you signed the Federal Terms and Conditions Form E-1 your firm will also be listed in the 'Final Award without Preference' section below.

Your contract number and information has been placed in our October Blue Book that is available on our website at www.ces.org should you require that number prior to the Orientation Meeting. Your award letters will be distributed at the new Procurement Partner Orientation Meeting scheduled here in our offices on Thursday, November 13, 2014 at 9:00 AM. If you cannot attend in person, we will provide access to the meeting via Meeting Bridge. For those that have held a CES contract in the past the Orientation Meeting is not mandatory and award letters will be distributed the end of this week.

Category 1 - Architect/Engineer		Final Award with Preference		
Firm	Category	Total Points Received	Award	Regions Awarded
Pettigrew	1 - 3	969.8	Award	Regions 1 to 8
Dekker, Perichi, Sabatini	1 - 2	964.8	Award	Regions 1 to 8
Bridgers & Paxton	1	941.2	Award	Regions 1 to 8
Molzen-Corbin	1	921.2	Award	Regions 1 to 8
Studio Southwest	1	879.8	Award	Regions 1 to 8
Huitt-Zollars, Inc.	1 - 3	907.6	Award	Regions 1 to 8
Greer Stafford	1	903.8	Award	Regions 1 to 8
Van Gilbert Architect PC	1	901	Award	Regions 1 to 8
Souder Miller	1 - 3	906.4	Award	Regions 1 to 8
FBT Architects	1	889.2	Award	Regions 1 to 8
Larkin	1 - 3	887.4	Award	Regions 1 to 8
Bohannon Huston	1 - 3	885.4	Award	Regions 1 to 8
ASA Architects	1	883	Award	Regions 1 to 8
Studio SW Architects	1	879.8	Award	Regions 1 to 8
Engineers, Inc.	1 - 3	873.2	Award	Regions 1 to 8
WH Pacific	1 - 3	869.6	Award	Regions 1 to 8
Wilson & Company	1	865.2	Award	Regions 1 to 8
Civil Transformations, Inc.	1	861.4	Award	Regions 1 to 8

"Your New Mexico Procurement Partner Since 1979"

Category 1 - Architect/Engineer		Final Award with Preference		
Firm	Category	Total Points Received	Award	Regions Awarded
Hartman Majewski Design Group	1	860.8	Award	Regions 1 to 8
Studio Collaboration LLC	1	857.4	Award	Regions 1 to 8
Vertterre Corporation	1	843.8	Award	Regions 1 to 8
Rodahl & Hummell Architecture	1	837.2	Award	Regions 1 to 8
Barbara Felix Arch & Design	1	828.4	Award	Regions 1 to 8
Forsgren Associates	1	812.6	Award	Regions 1 to 8
Cobb, Fendley & Associates, Inc.	1 - 3	772.6	Award	Regions 1 to 8
Architecture Workshop, LLC	1 - 2	702.8	Award	Regions 1 to 8
Triple H Solar, LLC	1	645.8	No Award	Regions 1 to 8
Firms awarded less than 8 Regions				
Durham & Associates Architects, Inc.	1	860.4	Award	Region 6
Advisory Inspection & Operations Co., Inc.	1	770.6	Award	Regions 1, 2, 3, 4
Soleil West	1	852.2	Award	Regions 1, 2, 3, 4, 5
Weller Architects PC	1	845.4	Award	Regions 1, 2, 4, 5, 6, 8
Geomat, Inc.	1	792.4	Award	Regions 1
Living Design Group	1	844	Award	Regions 2, 3
SMPC Architects	1	889.2	Award	Regions 2, 4, 5, 6
McClain Architecture	1	878.6	Award	Regions 4, 5, 6
NPSR Architects, Inc.	1	945	Award	Regions 5, 6, 7
RBM Engineering, Inc. (Mech/Elec/Plmb)	1	827.6	Award	Regions 6, 7, 8
Architecture Workshop, LLC	1 & 2	702.8	Award	Regions 6, 7, 8

Category 2 - Landscaping		Final Award with Preference		
Firm	Category	Total Points Received	Award	Regions Awarded
Morrow Reardon Wilkinson Miller, Ltd.	2	988.2	Award	Regions 1 to 8
Sites Southwest	2	944.8	Award	Regions 1 to 8

Category 3 - Surveying		Final Award with Preference		
Firm	Category	Total Points Received	Award	Regions Awarded
Pettigrew	3 - 1	973.8	Award	Regions 1 to 8
Bohannon Huston	3 - 1	914.2	Award	Regions 1 to 8
Souder Miller	3 - 1	906.4	Award	Regions 1 to 8
Larkin Group NM, Inc.	3 - 1	900.2	Award	Regions 1 to 8
Huitt-Zollars, Inc.	3 - 1	881	Award	Regions 1 to 8
Engineers, Inc.	3 - 1	875.6	Award	Regions 1 to 8
Cobb Fendley & Associates, Inc.	3 - 1	843	Award	Regions 1 to 8

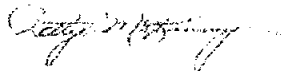
Category 1 - Architect/Engineer		Final Award without Preference			Note: F = Federal Ts&Cs
Firm	Category	F	Total Points Received	Award	Regions Awarded
Pettigrew	1 - 3	X	919.8	Award	Regions 1 to 8
Dekker, Perichi, Sabatini	1 - 2	X	914.8	Award	Regions 1 to 8
Bridgers & Paxton	1	X	891.2	Award	Regions 1 to 8
Molzen-Corbin	1	X	871.2	Award	Regions 1 to 8
Huitt-Zollars, Inc.	1 - 3	X	857.6	Award	Regions 1 to 8
Greer Stafford	1	X	853.8	Award	Regions 1 to 8
FBT Architects	1	X	839.2	Award	Regions 1 to 8
Larkin	1 - 3	X	837.4	Award	Regions 1 to 8
Bohannon Huston	1 - 3	X	835.4	Award	Regions 1 to 8
ASA Architects	1	X	833	Award	Regions 1 to 8
Engineers, Inc.	1	X	823.2	Award	Regions 1 to 8
Van Gilbert Architect PC	1	X	821	Award	Regions 1 to 8
WH Pacific	1 - 3	X	819.6	Award	Regions 1 to 8
Wilson & Company	1	X	815.2	Award	Regions 1 to 8
Forsgren	1	X	812.6	Award	Regions 1 to 8
Civil Transformations, Inc.	1	X	811.4	Award	Regions 1 to 8
Hartman Majewski Design Group	1	X	810.8	Award	Regions 1 to 8
Studio Collaboration LLC	1	X	807.4	Award	Regions 1 to 8
Vertterre Corporation	1	X	793.8	Award	Regions 1 to 8
Rodahl & Hummell Architecture	1	X	787.2	Award	Regions 1 to 8
Barbara Felix Arch & Design	1	X	778.4	Award	Regions 1 to 8
Cobb, Fendley & Associates, Inc.	1 - 3	X	722.6	Award	Regions 1 to 8
Architecture Workshop, LLC	1 - 2	X	652.8	Award	Regions 1 to 8
Firms awarded less than 8 Regions					
NPSR Architects, Inc.	1	X	895	Award	Regions 5, 6, 7
Soleil West	1	X	802.4	Award	Regions 1, 2, 3, 4, 5
Weller Architects PC	1	X	795.4	Award	Regions 1, 2, 4, 5, 6, 8
Living Design Group	1	X	794	Award	Regions 2, 3
Geomat, Inc.	1	X	742.4	Award	Regions 1
SMPC Architects	1	X	839.2	Award	Regions 2, 4, 5, 6
McClain Architecture	1	X	828.6	Award	Regions 4, 5, 6
Durham & Associates Architects, Inc.	1	X	810.4	Award	Region 6
RBM Engineering, Inc. (Mech/Elec/Plmb)	1	X	777.6	Award	Regions 6, 7, 8
Advisory Inspection & Operations Co., Inc.	1	X	720.6	Award	Regions 1, 2, 3, 4
Triple H Solar, LLC	1		645.8	No Award	Regions 1 to 8

Category 2 - Landscaping		Final Award without Preference			
Firm	Category		Total Points Received	Award	Regions Awarded
Morrow Reardon Wilkinson Miller, Ltd.	2	X	938.2	Award	Regions 1 to 8
Sites Southwest	2	X	894.8	Award	Regions 1 to 8
Dekker, Perich, Sabatini	2 - 1	X	937	Award	Regions 1 to 8
Architecture Workshop, LLC	2 - 1	X	605.78	Award	Regions 6, 7, 8

Category 3 - Surveying		Final Award without Preference			
Firm	Category	F	Total Points Received	Award	Regions Awarded
Pettigrew	3 - 1	X	923.8	Award	Regions 1 to 8
Bohannon Huston	3 - 1	X	864.2	Award	Regions 1 to 8
Souder Miller	3 - 1	X	856.4	Award	Regions 1 to 8
Larkin	3 - 1	X	837.4	Award	Regions 1 to 8
Huitt-Zollars, Inc.	3 - 1	X	831	Award	Regions 1 to 8
Engineers, Inc.	3 - 1	X	825.6	Award	Regions 1 to 8
Cobb Fendley & Associates, Inc.	3 - 1	X	722.6	Award	Regions 1 to 8

If you have any questions or need additional information, please contact my office at 505-344-5470 or by email at bids@ces.org.

Sincerely,



Dotty McKinney, CPPB CSI CDT
Purchasing Manager

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: **WILSON & COMPANY, INC., ENGINEERS & ARCHITECTS**

DBA: **WILSON & COMPANY, INC. ENGINEERS & ARCHITECTS**
4900 LANG AVENUE
ALBUQUERQUE, NM 87109

Expires: **4-Jan-2015**

Please verify current status of Certificate by contacting Taxation and Revenue Department

Pursuant to Sections 13-1-21 and 13-1-22 NMSA 1978 the Person or Business Named Herein has met the statutory requirements and has been awarded a Resident Business Certificate.

Certificate Number:

L1666485824

Demesia Padilla

Demesia Padilla, CPA, Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE



City of Santa Fe, New Mexico

BUSINESS LICENSE

THIS BUSINESS IS IN COMPLIANCE WITH DIRECTIVE OF SANTA FE BUILDING WAGE ORDINANCE, 2014, SFCC 1987

City Of Santa Fe
PO BOX 909
Santa Fe NM, 87504

Official Document
Please Post

Business Name: **WILSON & COMPANY INC ENGINEERS**

Location: **SF COUNTY**

Class: **BUSINESS LOCATED OUT OF CITY LIMITS**

Comment:

Control Number: 0059110

License Number: 17-00123166

Issue Date January 19, 2017

Expiration Date December 31, 2017

WILSON & COMPANY INC ENGINEERS
PO BOX 94000

ALBUQUERQUE NM 87109

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION LICENSE IS NOT TRANSFERABLE TO OTHER BUSINESSES OR PREMISES



City of Santa Fe
Summary of Contracts, Agreements, & Amendments

Section to be completed by department for each contract or contract amendment

1 FOR: ORIGINAL CONTRACT ☒ or CONTRACT AMENDMENT ☐

2 Name of Contractor Wilson & Company

3 Complete information requested ☒ Plus GRT

☐ Inclusive of GRT

Original Contract Amount: \$89,294.44

Termination Date: renews through 10/15/2018

☒ Approved by Council Date: August 9, 2107

☐ or by City Manager Date: _____

Contract is for: Engineering Design Services for CIP# 482A - Cañada Rincon Trail - Mejia to Francisca

Amendment # _____ to the Original Contract# _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

☐ Approved by Council Date: _____

☐ or by City Manager Date: _____

Amendment is for: _____

4 History of Contract & Amendments: (option: attach spreadsheet if multiple amendments) ☒ Plus GRT

☐ Inclusive of GRT

Amount \$ 89,294.44 of original Contract# _____ Termination Date: 10/15/2018

Reason: Final Design

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

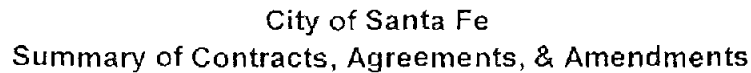
Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____

Reason: _____

Total of Original Contract plus all amendments: \$ 89,294.44



Other _____

39



CERTIFICATE OF LIABILITY INSURANCE

6/1/2018

DATE (MM/DD/YYYY)

7/7/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME: PHONE: (A/C, No, EXN): FAX: (A/C, No): E-MAIL: ADDRESS:
INSURED	4011 WILSON & CO., INC. ENGINEERS & ARCHITECTS 4900 LANG AVE., NE ALBUQUERQUE NM 87109	INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Insurance Corporation INSURER B: Liberty Mutual Fire Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES 2 CERTIFICATE NUMBER: 14815926 REVISION NUMBER: XXXXXXXX

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	TB7-291-467382-027	6/1/2017	6/1/2018 EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	AS2-291-467382-017	6/1/2017	6/1/2018 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE		EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC7-291-467382-037	6/1/2017	6/1/2018 <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: CANADA RINCON.						

CERTIFICATE HOLDER	CANCELLATION
14815926 CITY OF SANTA FE PO BOX 909 SANTA FE NM 87504	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/1/2018

7/7/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies
444 W. 47th Street, Suite 900
Kansas City MO 64112-1906
(816) 960-9000

CONTACT
NAME:
PHONE
(A/C, No, Ext):
E-MAIL
ADDRESS:

FAX
(A/C, No):

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: XL Specialty Insurance Company

37885

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
1048828 WILSON & CO., INC.
ENGINEERS & ARCHITECTS
4900 LANG AVE., NE
ALBUQUERQUE NM 87109

COVERAGES 2

CERTIFICATE NUMBER: 14815931

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR: VVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER		NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX DAMAGE TO RENTED PREMISES (Ea occurrence) \$ XXXXXXXX MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ XXXXXXXX GENERAL AGGREGATE \$ XXXXXXXX PRODUCTS - COMP/OP AGG \$ XXXXXXXX \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX
A	PROFESSIONAL LIABILITY	N N	CPP9486269-06	6/1/2017	6/1/2018	\$1,000,000 EACH CLAIM & ANNUAL AGGREGATE FOR ALL PROJECTS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: CANADA R/INCON.

CERTIFICATE HOLDER

14815931
CITY OF SANTA FE
PO BOX 909
SANTA FE NM 87504

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Public Involvement Documentation

BTAC draft Minutes dated June 21, 2017
BTAC Minutes dated May 17, 2017
Jenkins Gavin letter dated May 5, 2017
Ahern letter dated May 22, 2017
BTAC Minutes dated March 15, 2017
BTAC Minutes dated February 13, 2017
ENN Meeting Minutes dated February 7, 2017
BTAC Minutes date December 16, 2015
ENN Meeting Minutes dated November 12, 2015

Mr. R. Pacheco explained they were all called to serve by the Councilor. He is happy to support someone if they are interested. There are members who have stayed on and are committed to see projects complete.

C. Canada de Rincon Trail – Discussion of final design alignment alternatives

Mr. Pacheco discussed his role in facilitating an alternative alignment for this project. City staff was advised to proceed after the ENN to work on the 30% design of the Eastern alignment. They paid for a conceptual design on the western side. (See Exhibit C)

The project was funded with \$200,000 of 2012 CIP funds. So far it has expended \$72,000 with 30% design and public involvement.

Mr. Pacheco discussed the right of way and easements for the western alignment. The Reserve board can do the work for an easement for the City. He received a letter from Janet Ahern for the Board at the Reserve, the bylaws empower them to execute the easements.

There have been three different engineering firms who have look at the plans and given an estimate for each alignment. Two of them gave proposals for final design. The eastern alignment was 20-25% less expensive. The range of cost is within the budget to get the final design. Although, they are not final.

Ms. Robinson asked to clarify design costs. Mr. Pacheco explained it is taking off and no cost for public involvement and right of way. Ms. Robinson asked if there was an estimate done without the structure. Mr. Pacheco stated one firm stated the engineers could try to design it a different way.

Mr. Rivera asked how much of staff's time already spent on this project. Mr. Pacheco stated it is difficult to answer.

Mr. Rivera asked about the incline on the ramp is it similar to the slope near Santa Fe High. Mr. Rogers stated it is not more than 5% and is ADA compliant. It is not as long, maybe 100 feet.

Ms. Grogan asked what surface the trail would be. Mr. Pacheco stated concrete for less maintenance. She would like to see an alternative to the ramp, perhaps a series of switchbacks. Ms. Grogan expressed her concern with the costs spent so far and the fact that construction costs haven't been calculated yet.

Mr. R. Pacheco discussed his concern with the two arroyos to cross and the cost to engineer those. This project should improve the existing trail and still please the residents.

Mr. Herdman stated one of the firms did not state an opinion on savings. Mr. Herdman would like to see a cost breakdown. Mr. Pacheco stated the costs usually correlate with construction costs.

A discussion was held about the ramp and the idea of removing it from the plans and designs.

Mr. Rivera states if the ramp is ADA compliant and if its not a long distance it shouldn't be a problem. The important thing is to have a healthy trail system for cyclists and pedestrians. The east side alignment is an

easier choice. This project has taken up a lot of City Staff's time.

Mr. R. Pacheco discussed the importance of aesthetics and the importance for the residents.

Mr. Herdman commended The Reserve for granting the easement and engaging in the process. He would like to allow them to make comments.

Mr. Rivera asked if this was advertised as a public hearing for comments. Mr. Herdman will be flexible on it and allow comments.

Ms. Jennifer Jenkins thanked Mr. Pacheco and his staff for offering the alternative. Ms. Jenkins would like their engineer Ms. Guerrero Ortiz to answer some questions after she makes her comments.

Ms. Jenkins stated she and some residents walked and staked out the West alignment and they are incredibly excited. The connection to Calle Mejia is at grade and the connection to Calle Francisca is a gentle climb. There is money earmarked for railing.

Ms. Jenkins stated they have provided a cost estimate even if there is an alternative. They would happy to pay for another engineer to re-examine the project. This project would please the stakeholders and there would be more sidewalk gained on Camino Francisca. There would be no FEMA study. There are arroyo crossings but not flood plains. A trail that runs parallel to the arroyo requires maintenance and there could be erosion issues. *plains*

Ms. Jenkins stated the ramp is a concern, an alternative to it could be a dramatic impact.

Ms. Guerrero Ortiz discussed the arroyo issues. As long as they keep the grade natural it isn't a maintenance issue. When they change the grades that's when it has problems. The crossings aren't a concern.

Ms. Grogan asked if the East side alignment has another way to make the crossings.

Ms. Guerrero Ortiz states a bridge may be possible as long as it sits above the water level.

Ms. Grogan asked what the trail material will be. Ms. Guerrero Ortiz stated the different materials used and the costs however the trail must remain ADA compliant.

Ms. Guerrero Ortiz discussed her cost estimates the railing she added was what she felt comfortable with.

A brief discussion was held about flooding and the arroyo flows.

Lynnette Guevara a stakeholder commented on the review of the engineers. An important piece is the ramp and the wall Zocalo built. There will be more sidewalks and the idea of switchbacks is not practical. She herself would be hauling children in a trailer. She likes the description of the east side and wanted to express her personal opinion.

Howard Turner (1031 Calle Dorothea) stated he walked both alignments this morning and counted the arroyos. Rain and wash could be an issue. It is much flatter on the east side.

Mr. Tim Rogers would like to add some additional points. His role is to plan towards the safety of the trail. The west side trail requires more climbing and more use of the streets. The access is better on the east side for the residents. The natural surface trail along it would be a great job for volunteers. Perhaps the ramp could be moved north and to the side.

Mr. Pacheco explained there is about 12 feet that the city owns north of Calle Francisca.

Ms. Frances Parker explained the trail in question is in the master plan, when The Reserve was Shadow Ridge Apartments. It should still be on it. The sidewalk doesn't go up to Calle David, it goes nowhere. The cost of the ramp wouldn't be necessary if it started at the steps at The Reserve and went down into the arroyo. It would have to have easement but the small strip right up to it would make it easy to get down the 12 feet. It would eliminate problems. There is a sign now forbidding use right now. Its walkable but its not inviting to non Reserve residents.

Mr. Rivera would like to see this item move on.

MOTION: Mr. Rivera moved that the BTAC recommends the east side alignment. Ms. Grogan seconds the motion and would like to see the sign removed and have Ms. Parkers suggestions looked into.

DISCUSSION:

Mr. Herdman discussed the estimates from the engineers and the one who did not offer cost differentials. They have high regards for Mr. Rogers comments but it is the desire to make compromises for the community concerns and find the most direct route.

Ms. Grogan stated if the structure isn't needed and there is another idea they should explore it.

Mr. Herdman would like to clarify if The Reserve is offering the easement go up to the street as opposed to the north side.

Ms. Jenkins stated there has not been a formal request. They may grant i if the west side is selected.

Mr. Rivera withdraws his motion.

MOTION: Mr. Rivera moves that BTAC recommends to move forward on the east side alignment and directs staff to meet with The Reserve to discuss the north curve approach, if easement is necessary to start looking into it.

NO SECOND, DISCUSSION:

Mr. Pacheco stated there is City property between the property lines, it is 12 feet. Is it necessary. Mr. Herdman briefly discussed the issue of money and funds.

Mr. Rivera restated his motion.

MOTION: Mr. Rivera recommends BTAC present to City Council they pursue the option on the east side and have City staff look into an alternate easement if deemed necessary, Ms. Grogan seconds the motion. Mr. Herdman requested a roll call vote.

ROLL CALL VOTE:

Mr. Herdman NO
Mr. Pacheco YES
Ms. Wellington YES
Ms. Grogan YES
Ms. Robinson YES
Mr. Rivera YES.

The motion carries 5-1.

8. BTAC SUBCOMMITTEE UPDATES
A. On Road Subcommittee

Mr. Abattacola was not here to report.

B. Off Road Subcommittee

Mr. Herdman did not have a report.

C. Going for the Gold

Ms. Grogan Gretchen reported their last meeting went well. They met with SFPD to help with the enforcement section. Each member has taken a section to review.

As a group the education section will be done together. They would like to get the application complete by July, it is due August 17.

Mr. Rogers discussed his work on the application. He will need to meet with the MPO on a few things.

Ms. Grogan asked about information that may have been on the prior application.

Mr. Newhall stated his entity is still offering a riding class which is great for the application. BTAC members can call Ms. Wellington or Mr. Newhall for the dates and times.

Mr. Pacheco presented the proposed Resolution to the BTAC Committee (See Exhibit B) that would allow a resident of SF County to sit on the board. Both the City and the County have been working together on the lodger's tax and further promote the outdoor economy.

Councilor Maestas explained several other committees are allowing a county member to be included.

Mr. Herdman suggests the language on Section 5 **MEMBERSHIP** be clarified. As it reads now *"The Committee shall consist of a member of the City Council who shall serve as its chair, along with eight members of the public, of whom shall be residents of the city and one who may be a resident of Santa Fe County,continued."*

Mr. Herdman moved to change to: *"shall be residents of the city, provided however one may be a resident of Santa Fe County, and not a resident of the City"* with a second from Ms. Robinson which passed by voice vote.

b. Canada de Rincon Trail Alternative Alignment Proposal from "The Reserve Condominiums"

Ms. Jenkins and the engineer Ms. Oralynn Guerrerortiz presented the alternative for the trail connection.

On behalf of The Reserve Condominiums and the residents they would like to thank city staff for allowing them to present their ideas for an alternative to this issue.

The Reserve has at their cost worked on a plan that is 60-70% along. Ms. Jenkins showed the BTAC members maps of the area and the property.

A ramp has been proposed to be made with a 12-15 foot drop. This has many safety concerns and maintenance issues. They analyzed the property on the other side, they can make a 5% grade up to Camino Francisca to connect with the other trails. Their alternative plan also proposes a bonus sidewalk to transition together.

Ms. Jenkins explained there wouldn't be a need for FEMA or floodplane studies. The Reserve is willing to allow easement, so access is not an issue. The City's option with cost roughly 1 million dollars where theirs is roughly \$378,000.

Questions form the BTAC

Mr. Herdman asked about the grade on the alternative plan. Ms. Jenkins stated it is flat in that area so there is minimal grade needed. A discussion was held about acquiring a consensus from the owners at the Reserve.

Ms. Robinson stated at the first meeting there was drainage issues and perhaps travelling parallel to the arroyo. Ms. Jenkins discussed the drainage on the path and the maintenance it would cost. Ms. Jenkins stated it would be a city trail so they would be responsible for maintaining it.

Ms. Jenkins described the pipes and culverts and how it would drain. Ms. Grogran asked about budgeting in the Army Corps Engineering. Ms. Guerrerortiz explained the permits are not that expensive.

A brief description was held about the elevation grade.

Mr. Pacheco presented his plan in the packet (See Exhibit C). He explained the three issues and the pillars to successfully complete this project. They were public involvement, drainage and the right of way issue.

The right of way issue is the key to getting the rest of the plans done. It is helpful for the city the engineers to know it is granted.

Mr. Herdman asked if it is helpful to allow city staff time to digest the alternative plan. Councilor Masestas stated there is a need for a greater buffer and the ramp needs to be reconsidered.

Public Comment

Dottie Star sits on the board at The Reserve, her one concern is the 2 areas on the existing trail where the drainage issues are, and the ramp. The sidewalk idea is great because it opens the trail to the northern areas of Las Estrellas.

Larry Hughes lives in Zocalo attended the meetings and is in favor of the new proposal. Can they get the 75% to agree to it?

Tim Rogers spoke on behalf of trail users. Mr. Rogers explained how much further the trails go up and the connections it would make as a straight shot up.

Josefina Alvarez lives in Zocalo and explained the arroyo has a trail now, there is a nice stairway and people use it they would probably continue to use it.

Frances Parker lives in part of the neighborhood. She bought her home over 15 years ago. She explained how the trail can be made ongoing. It is treacherous to connect through the arroyos there will be maintenance. She would like to see the trails kept in Santa Fe's backyard.

Paul White a condo owner at The Reserve attended the last meeting and was shocked to hear the project could be up to a million dollars. The arroyo is a flash flood zone and the ramp would be on pillars which could fall. He proposed to the city to follow 285 and possibly leverage federal funds. The ramp is a lawsuit waiting to happen.

Christine (*last name not given*) is a unit owner bought in 2005. She was never informed of the plan. The skateboarders coming down the ramp is concerning. Not sure why anyone wouldn't want an agreeable trail.

Councilor Maestas explained there is no guarantee this will be approved, it is to be considered. The BTAC relies on the objective advice from city staff.

Mr. Herdman moved to allow city staff until the next meeting or longer to review and digest the alternative with the following items in mind:

- evaluation of an alternative ramp
- can the sidewalk extend
- longer term maintenance
- get a rough cost comparison
- consent to grant easement by each unit owner

with a second from Ms. Grogan. Discussion then a voice vote.

Discussion on the items made in the motion:

Mr. Pacheco stated now with the right of way issue discussed that will determine the timeline. If the final design is complete by summer the work would be done quickly.

Mr. Rivera asked if it was to move forward how much extra work would that give staff? Mr. Pacheco stated it is answer he needs to meet with their engineers and give updates. Mr. Pacheco can report at next month's meeting.

Councilor Maestas states they will rely on Mr. Pacheco's primary evaluation criteria on both alternative options by next meeting. Perhaps he can create a scoring option.

Mr. River asked how much time will be needed for the consensus, he would like to see it get done quickly.

Ms. Grogan discussed on the eastern alignment the ramp needs to be reviewed. Mr. Pacheco also stated they will need to look at which option has less impact to natural environment.

8. BTAC SUBCOMMITTEE UPDATES

a. On Road Subcommittee

Mr. Abbatacola was not there to report.

b. Off-Road Subcommittee

Mr. Herdman would like to revisit the matter with the dangerous motorcycle on the La Tierra trail. Councilor Maestas stated they tracked a person down and the Police made a visit to that person's home. Mr. Pacheco will share with him the email thread so he is up to date.

c. Going for the Gold

Ms. Grogan stated they had a good meeting. However, it was decided that Mr. Siqueiros is too busy and cannot be the lead person on the application. Mr. Rogers offered to give the application the first pass and



JENKINS GAVIN
LAND USE PROJECT MANAGEMENT

May 5, 2017

Bicycles & Trails Advisory Committee
City of Santa Fe
Public Works Department
500 Market Station, Suite 200
Santa Fe, NM 87501

RE: Cañada Rincon Trail

Dear Committee Members:

This letter is respectfully submitted on behalf of The Reserve at Santa Fe ("Reserve") with regard to the proposed Cañada Rincon trail connecting Calle Mejia to Avenida Rincon. As a primary stakeholder, The Reserve community has been closely involved in the planning process since late 2015, when the first of two neighborhood meetings was held. We applaud and support the ongoing efforts of Leroy Pacheco and his staff to design an improved trail, as well as their willingness to listen to our concerns and ideas. We recognize the many benefits of a trail system, and we look forward to continued collaboration with the City on this project.

Project History

The Reserve has been established as a residential community since the mid-1980s and houses many long-term tenants and owners. An informal walking path along the north-south arroyo on the east side of the Reserve has been used by Reserve residents for many years. As a courtesy to our Zocalo and Las Estrellas neighbors to the north, The Reserve has allowed access to the trail through their property. It is this trail alignment that the City has been studying and is proposing to improve.

Eastern Trail Alignment

The Reserve is in favor of a trail adjacent to their property. However, as shown on the City's 30% design documents, the proposed trail poses serious safety and privacy concerns, which are outlined below.

- *Connection to Avenida Rincon.* The terrain drops steeply from Avenida Rincon to the arroyo. The City's proposed design shows a pedestrian ramp connecting Avenida Rincon to the trail below. The ramp is a significant concrete structure which will have a major visual impact on those residences located along the northeastern portion of The Reserve. Furthermore, it is out of character with the natural environment of the arroyo. In addition to the negative visual impact on the surrounding area, it will pose a serious safety hazard for children and others who are drawn to potentially climb, skateboard, or perform other risky activities on the ramp.
- *Proximity to existing dwellings.* At various points along the trail, it is in exceedingly close proximity to the eastern condominium units. This already poses a security and privacy threat to residents. If the trail is improved and draws more pedestrian traffic, these risks will increase. The trail also comes very close to the Reserve's barbecue and picnic area for the Reserve residents. Pedestrians would likely use these grills and picnic areas, mistaking them for a public amenity.

- *Drainage issues.* The arroyo floods regularly and would present drainage and safety issues when water is flowing.

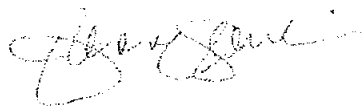
Alternative Western Trail Alignment

As an alternative to the eastern trail alignment, we hereby propose a trail through the open space on the west side of the Reserve property, which would resolve the issues outlined above. At their own expense, The Reserve has contracted with JenkinsGavin and a civil engineer to have the western trail designed to a 30% schematic level to equal the City's design efforts on the eastern alignment. We are enthusiastic about this alternative and look forward to sharing the plans with you at the May 17th BTAC meeting. A summary of the benefits is outlined below.

- *Connection to Avenida Rincon/Camino Francisca.* The terrain is very gentle along the proposed trail, and the climb to Avenida Rincon/Camino Francisca is gradual. The need for a costly, obtrusive ramp would be eliminated.
- *Connection to Calle Mejia.* The connection to Calle Mejia is at grade, so no retaining walls or trail switchbacks would be required.
- *Improved pedestrian amenity along Avenida Rincon.* The plan includes construction of a new sidewalk from the trail access east along Camino Francisca connecting to the exiting sidewalk that leads to Zocalo. This would improve the safety and comfort not only for trail users, but for all the many pedestrians who walk or run along Camino Francisca.
- *Increased security and privacy for Reserve residents.* The proposed western alignment is buffered by the parking lot and open space, which would afford much greater security and privacy for residents.
- *Minimizing drainage issues.* The western alignment contains no major drainage ways, and would thus eliminate the engineering and safety issues of a path within the arroyo.

In conclusion, the owners and residents of The Reserve thank the City and this Committee for your consideration and support of our proposed trail plan. We look forward to discussing it with you at the BTAC meeting.

Sincerely,



Jennifer Jenkins
JenkinsGavin, Inc.

cc: Leroy Pacheco, City of Santa Fe Public Works Department
Nick Stofocik, The Reserve at Santa Fe

AhernLaw PC

Janice M. Ahern | Attorney at Law

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Santa Fe, New Mexico 87501
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May 22, 2017

Leroy N. Pacheco, PE
River, Watershed & Trails Section Supervisor
City of Santa Fe Public Works Department
500 Market Station, Suite 200
Santa Fe, NM 87501

Re: Bicycle Trails Advisory Committee – The Reserve at Santa Fe Condominium

Dear Mr. Pacheco:

As you know, I have assisted the Board of Directors of The Reserve at Santa Fe Condominium Association with its proposal to grant to the City of Santa Fe a trail easement over the common elements of The Reserve at Santa Fe Condominium. I have been informed that at the meeting of the Bicycle Trails Advisory Committee on May 17, 2017, the Association was asked to address the legal authority of the Association, acting through its Board of Directors, to grant the trail easement. The Association was also asked to address any requirement for participation of unit owners or lenders or mortgagees.

The Condominium is governed by the *Amended and Restated Declaration for The Reserve at Santa Fe Condominium* filed for record on January 23, 2004 as Instrument No. 1310965, records of Santa Fe County, New Mexico (Restated Declaration). The real estate and improvements within the Condominium, which are not designated as a condominium unit, are common elements. Each unit owner owns a condominium unit and an undivided percentage interest in the common elements with the other owners. These ownership interests are governed by both the Restated Declaration and the New Mexico Condominium Act with the Association being the entity charged with the responsibility to manage and control use of the common elements.

The Association acts through its Board of Directors. Section 47-7C-3(A) of the Condominium Act states:

47-7C-3. Executive board members and officers. (1982)

A. Except as provided in the declaration, the bylaws or other provisions of the Condominium Act, the executive board may act in all instances on behalf of the association.

AhernLaw PC

Leroy N. Pacheco, PE
May 22, 2017
Page 2

The Restated Declaration and the Bylaws of the Association do not restrict the authority of the Board to grant easements over the common elements. There is no requirement for approval of owners in order for the Board of Directors to grant an easement as Section 47-7C-2(A)(9) of the Condominium Act specifically authorizes the granting of easements over common elements without the participation of unit owners or lenders:

47-7C-2. Powers of unit owners' association. (1982)

A. Except as provided in Subsection B of this section, and subject to the provisions of the declaration, the association may:

(9) grant easements, leases, licenses and concessions through or over the common elements;

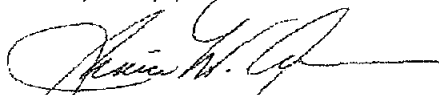
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B. The declaration shall not impose limitations on the power of the association to deal with the declarant which are more restrictive than the limitations imposed on the power of the association to deal with other persons.

Only when portions of common elements are conveyed or sold does the Condominium Act require unit owners to approve such a sale as provided in Section 47-7C-12 of the Condominium Act. Section 47-7C-12 further provides that such a sale is subject to the interests of unit mortgagees. Because the granting of a trail easement is expressly authorized under Section 47-7C-2(A)(9), such an easement is not considered a sale of common elements and there is no requirement for participation by the owners or unit mortgagees.

Thank you for your assistance with the proposal, and, should you have any questions or comments, please do not hesitate to contact me.

Very truly yours,



Janice M. Ahern

cc: The Reserve at Santa Fe Condominium Association
Jennifer Jenkins

Ms. Jenifer Jenkins (130 Grant Ave., Ste. 101 Santa Fe) a land use consultant, discussed the update to the Canada de Rincon – Calle Mejia connection. She represents The Reserve Condos and they are in favor and have worked with City Staff. They are exploring an alternative and will present their idea to BTAC in May.

The Reserve is appreciative of the work being done, and the opportunity to explore an alternative. Ms. Robinson asked if there were any plans to close the connection while all planning is happening. Ms. Jenkins stated no they will not close it.

Ms. Margaret Alexander (1116 Tano del Este Santa Fe) discussed the confusion with work on County and City trails. Trails Alliance of Santa Fe works on hand built dirt trails. They generally don't cost any money to work on. There are two trails that are on the maps and planned but haven't been built. There is a connector trail from La Tierra to the dog park that can be built by them. They are ready to work on it. Also, on Ridgetop and Tano that trail needs to be rebuilt. They have the people to work on them. She would like to know the next step and if BTAC can help.

Mr. R. Pacheco stated yes BTAC can help.

Ms. Wellington stated she went out and hiked the trail to the dog park and she now sees the reason for making that trail.

Mr. Herdman discussed the trash in that area. Councilor Maestas informed Ms. Alexander that item is on later in the agenda.

Mr. L. Pacheco stated he trail into Las Estrellas is open space. He spoke to the developer seems ok to leave it open.

A discussion was held on who to contact and it was decided Ms. Alexander would contact the Parks Department since that is where the contract for volunteer trail involvement is housed.

6. COMMUNICATIONS FROM OTHER AGENCIES

a.) City Trails Coordinator Report

Mr. Rogers provide his February report. (See Exhibit A) Mr. Rogers discussed the issue with the ATV use on the La Tierra trail. SFPD has a photo and identified the person.

Mr. R. Pacheco stated a friend of his was almost seriously injured by this person on the trail. He personally walked the trail and spoke to the folks who work on the motocross trails. He has information and will share with the Police if it is helpful.

Councilor Maestas also received a phot and sent it to the Chief of Police. Mr. Rogers stated Mr. Chris Ortiz of Parks has ideas where some boulders can be placed.

Mr. Rogers discussed research and funding for more PSA's. There is not any funds at this time.

Mr. Herdman asked about the ATV use on La Tierra trail and how the ATV's are accessing the trail. Mr. Rogers explained there is an area near Frijoles arroyo where the fence was cut.

7. INFORMATION/DISCUSSION/ACTION:

a.) Canada Rincon Trail Project Status

Ms. Horn presented some slides that were presented at the public meeting for the project. (See Exhibit D). There was a lot of positive feedback.

Ms. Horn stated the population has grown in the neighborhood. In the topography graph there is a majority of flood zone area.

Ms. Horn discussed the alternative for the connection to Avenida Rincon, an elevated ramp is one option. There is a 12-foot increase.

A discussion was held about the public input. Ms. Horn stated the Reserve is aware of the plans and they have not voiced any concerns.

Mr. L. Pacheco stated they have completed the right of way, there is 30% conceptual design and the full survey has all been done.

A gentleman in the audience asked about the area up to Tano, it is not paved. Seniors on bikes support the project so it will be done as soon as possible.

Ms. Robinson asked if there was a sense the Reserve would close off the path. Mr. L. Pacheco hoped someone from the Reserve would be presented to discuss tonight, however they had a meeting and he did not get that sense.

Mr. L. Pacheco would like to have the Reserve attend a BTAC meeting within the next few months to discuss their concerns if any.

A woman from the audience asked if the trail would be on City property can they refuse access to it.

A brief discussion was held about the ramp and how it can be brought to code.

MOTION: Mr. R. Pacheco moved to allow City staff ask the agent representing the Reserve to make a report to BTAC so that the project can move forward with a second from Ms. Wellington which passed by voice vote.

A gentleman in the audience asked about the section under the 599 bridge that is unpaved. Mr. Herdman stated there is nothing on the master plan but it can be added and any input is welcome. There is limit funding.

b.) Preliminary Estimate for Connector Trail from Frank Ortiz Dog Park to La Tierra Trails

Mr. L. Pacheco discussed the cost estimate requested from last month's meeting. (See Exhibit E) The

Purpose

A public meeting for the Cañada Rincón Trail connection was held on Tuesday February 7, 2017 and served as an official Early Neighborhood Notification (ENN) meeting for city recreation projects as per Resolution 2014-32. The meeting provided a venue to collect public input on the schematic design for a ¼ mile paved non-motorized urban trail connecting Calle Mejia to Camino Francisca / Avenida Rincon. A public question and answer session followed a brief project presentation by the design consultant.

Meeting Summary

The ENN meeting for the Cañada Rincón Trail was held at the Santa Fe Community Convention Center on Tuesday, February 7, 2017 6:00 - 7:30 pm. There were 59 individuals signed in, with an estimated 70 people attending. Project team members present included: City of Santa Fe (Leroy Pacheco, Project Manager, Melissa MacDonald), Radian Engineering (Carmen Silva, Carlos Padilla, Remy McDonald) and Design Office (Claudia Horn, Patrick Sinnott).

The meeting was organized as an open house (15 minutes) followed by a presentation (ca. 35 minutes), and a question and answer session (ca. 50 minutes). The proposed trail connection is a .25 mile long ADA accessible urban trail on City-owned land that would link Calle Mejia to Avenida Rincon and provide a connection between neighborhoods north of Camino Francisca / Avenida Rincon those south of Calle Mejia. A proposed 360' ramp at a 5% slope permits bicyclists and pedestrians to connect at grade to Avenida Rincon / Camino Francisca. Project boards with basic project information were on display during the meeting (see attached exhibits): Regional Trail Connections Map, City Wide Trail System Map, Site Aerial, Site Analysis Map, Schematic Trail Layout, and Schematic Sections.

Leroy Pacheco introduced members of the design team (Design Office, Radian Engineering,) and provided a brief overview of the project scope and status. The presentation delivered by Claudia Horn included the history of the project and project purpose, an overview of site conditions and constraints, the proposed schematic trail alignment and design, a project timeline, and context of the proposed segment within the longer Canada Rincon Trail (ca. 2.75 mi.) and Santa Fe's urban trail network (planned and existing). Leroy Pacheco reviewed the project funding status and identified other trail projects in the works competing for currently available funding.

Public Comments Summary

Public comments were collected through written comment forms, emails, and by documenting the question and answer session at the ENN meeting. Many comments indicated support for the urban trail connection, with a large number of comments / questions focused on the details of trail / roadway connection designs for safety, details of the elevated ramp design (railing, width, barriers, connection), and possible alternative ramp configurations (eg. parallel to Avenida Rincon, tunnel under Avenida Rincon).

Some of the concerns / questions raised by those who gave comments were:

- support for making a connection that aligns with future and existing trail network connections
- desire to implement roadway striping on Calle Mejia
- questions about timing of project design / implementation and project funding
- discussion to reconsider alternate trail alignments not on City property
- questions about trash, lighting, and visual buffers to existing residences
- comments about design details / considerations for increased safety and ease of use at trail / roadway junctions.

Meeting Advertisement

The meeting was advertised according to City of Santa Fe ENN guidelines as follows:

15 days in advance (23.Jan.2017):

Email: to City of Santa Fe project manager, City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium / apartment associations and neighborhood associations (city wide), and previous public meeting attendees.

Postcards: to property owners and physical addresses within 300' of parcel boundary, and neighborhood associations within 300' of parcel boundary

Posters: (1) 4'x5' City of Santa Fe Notification Board at Calle Mejia
(1) 4'x5' City of Santa Fe Notification Board at Avenida Rincon (on bridge railing)

One week in advance (31.Jan.2017):

Email: to City of Santa Fe project manager, City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium / apartment associations and neighborhood associations (city wide), and previous public meeting attendees.

One day in advance (6.Feb.2017):

Email: to City of Santa Fe project manager, City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium / apartment associations and neighborhood associations (city wide), and previous public meeting attendees.

Comments + Suggestions – from the Public

Following are comments / suggestions from the public. These comments were collected in the following manner:

- Question & Answer Session (recorded during the public meeting)
- Written comments on Comment Sheets (collected on 2/7/2017)
- Email correspondence (collected until 2/14/2017)

QUESTION + ANSWER SESSION RECORD (FROM PUBLIC MEETING: February 7, 2017)

Questions + Answer / Comment Session

The regular (non-italicized) text is a record of comments and questions from the public. Italicized text is a record of responses from the design team. Please note that the following record is a summary of public comment and responses and is not transcribed verbatim.

Why wouldn't you focus on the section of trail from Viento Road first since it connects people to the site?

- There are existing on-street connections that exist in that area but there is a gap at the Reserve that is inaccessible. A route does not exist unless you cross Reserve private property. There is a need to make this connection.

How much does it cost?

- At 30% it's hard to determine a firm number, but could be about \$1.5 million.

Because of the ramp?

- The ramp is a component that drives part of the expense.

At the last meeting I said there were 3 alternatives. Why not choose other alternatives that cost less? I made a suggestion to go along the NMDOT right of way and then tie in behind Zocalo.

- We don't have access to the DOT right of way. We looked at it and walked it anyway. The grades are quite steep. You also have an issue with the highway being too close. There wouldn't be enough room along the road without negotiating a right of way with the DOT and dealing with dramatic grades.

Why not look on the west side of the Reserve. It would cost less.

- That isn't the recommended alignment. In addition to the ENN response, BTAC recommended this alignment after vetting objectives and ownership.

We didn't get notified of the first ENN in time. Zocalo got notified 2 months ahead of time.

- That is not the case. Postcards, signs and emails were sent out to the Reserve and Zocalo and other adjacent property owners and neighborhood associations at the same time according to ENN requirements.

There are better alternatives that you can connect to via existing city trails (dirt) behind Santa Fe Spa.

- The connection we are trying to make is between Mejia and Rincon. The team was contracted to get to a design in this connection area. There was also a lot of interaction with the Reserve prior to the first ENN. We looked at possible alignments prior to the first ENN. This connection was prioritized. The city cannot get to a 30% design on someone else's property. There are decades of planning and such that led to determination a connection be made in that area. Bottom line is that we don't have ownership on the other alignment options that would allow us to make that connection.

I am very please that we are talking about the trail. 15 years ago I bought at the Santa Fe Estates. When I purchased my home there was a trail alignment that continued up past what was then called Shadow Ridge (the Reserve). We were told that the City owns that lot along the arroyo and they would make a connection there. The City has been saying for years that there would be a continuation of trail so that I don't have to go through the Reserve. NM 599 is scary for biking and driving.

I have a design question. This trail was in the Bike Master Plan and considered years ago. Did you consider tunneling through the wall below Avenida Rincon?

- Anything is possible, but it was cost prohibitive to tunnel through.

It is my understanding that Zocalo wasn't supposed to build it that way (the wall that retains the road).

- It hinders an easy connection to the other side of the road but it is still important to make that connection because of the growth in the area.

How many units are planned in this area?

- (Dave Gurule, Santa Fe Estates) At full build-out Santa Fe Estates has 500 units still to be built. This does not include the NW Quadrant. The NWQ is master planned for around 750 homes.

Seems odd that the City would spend money on design without construction funding in place. What can we do to get the funding?

- It's not an atypical process. It has to do with how money comes into the City. It's often designed first and then construction funding is allocated. Letters, calls, political can help motivate funding

Will there be lighting on the trail?

- Generally we don't light the trails. People like the night sky.

If I am reading the schematic design correctly, the trail joins Calle Mejia near the round-about. My concern is that it is congested there at certain times of day. It doesn't seem safe to connect in that area.

- We can look at it more specifically in future designs. As this is schematic level design, the connection point location can be changed. The trail to the north is also a City trail. It is a public trail to connect to.

I cycle and walk all of those sections. Painting bike lanes would be a great improvement for safety. As a cyclist, the connections are nice. I really like this plan.

As a resident of Santa Fe Estates, the sooner the better to get this built.

Along the arroyo seems like a logical connection to connect to other trails in area. Some of the trails are dirt to the north, some roads don't have sidewalks, but people can walk and bike without sidewalks. I am very supportive of striping Mejia, even if there is not a sidewalk there. People could walk there. I voice support for the alignment. The point isn't to find some other way. It's great to make connections.

I am a member of the Reserve. I voice support for the trail. I am a member of BTAC. I also live in close proximity to the River Trail. I support this trail. The River Trail is a great amenity to our home. It adds value and quality of life. I voice strong support for this project.

Anyway to go parallel along the wall face and meet Rincon further to the west?

- We looked at going east or west. The challenge is that it is a very narrow width (12 ft) between the Reserve property line and the wall. While you could fit the trail, it would be highly constricted for construction purposes. Also, you end up with a strange acute angle in the ramp. The straight connection is better for bicyclists.

Realistically how soon can it be done? Are we going to get bumped? Months? years?

- This month we conclude the schematic contract with BTAC approval. We also want to hear opinions. We would need to request proposals for continuation of the design to final design. That process takes time. The soonest would be end of calendar year 2017, to get the design done, due to City processes. Construction is funding dependent.

Can you show ramp slides?

- We wanted to show diversity of application and material. We want to preserve what is underneath. The steel is something we often do in Santa Fe.

People could look at examples along the Acequia Trail.

The Rail Trail has long spanning bridges that could be similar.

- If you explore the trail system you could see those.

Doing something similar to what we have now may be a deterrent to graffiti vs. a solid concrete surface.

What about construction access, can you get equipment in there?

- Constructability is a factor. Yes it can be done. Likely at grade access would be from the south and cranes could access from the high side along Avenida Rincon.

I am an owner at the Reserve. Do neighbors to the north see this as a biking or walking trail? What is the feel? I am having a hard time believing people would walk downtown.

- You can see, for example, along the River Trail or Arroyo Chamisos trail that the feel is like a park. People are walking and biking, even long distances to connections.

If you use these trails, it can often be quiet and not overly busy. As far as the connection at Mejia: people would stop at trail junctions. I think people imagine over-use on trails but they are usually pretty quiet. The environment doesn't change much when a trail is put in.

- *Tim Rogers does community cruises and the public is welcome to attend. You'd be surprised to see the amount of connections on the north side.*

I am a Zocalo owner on the east side. Consider that you could see the ramp from my window. Consider a landscaping buffer on the east side. There are a lot of dog walkers and elderly walking along Rincon from Zocalo that could conflict with bikers coming up the trail.

The condition you describe is not relevant. There are plenty of places around Santa Fe where this exists but is not an issue. As a frequent user I can tell you, pedestrians and bikes coexist.

The best possible situation at an intersection is an uphill ramp to avoid that conflict.

Thank you for your hard work. The River Trail took 16-17 years. Once it is done everyone loves it. As a daily user on foot and bike they are great. Consider that bridges can be narrow. Please accommodate bike trailers and provide wide bridges.

What about fences along the Reserve property? BBQ grills are very close to the edge. How do you control people and what about floods? You should have considered other side.

- *We'd like to work closely with the Reserve with those issues: screening, waste, access, etc. We would like the Reserve to fall in love with it.*

Thank you. I support this. You are codifying a trail that already exists that can make it more useable by more people, ADA, elderly, etc. There is a similar condition where the River Trail connects to with a ramp up to Camino Alire. It's important to maintain good visibility at the connection where it spills out. Maybe more turning space or more of a landing would help.

Signage along the roadway for motorists will be important to make cars aware of pedestrians and bicyclists. Zocalo often thinks their stop sign is optional. Signage and a landing would help at Rincon.

I like this trail. I like the idea of a secure connection from town to the La Tierra Trails. We are all a community and all use trails. There is an idea of connecting to other parts of town. Thanks for your work. I support the project.

- *Thanks, the La Tierra Trails are very close.*

Could 'Park's' trucks drive up trail to pick up trash? Consider trashcans.

- *Unlikely. Probably would do cans at junctions of streets. We don't want cars to access the trail. The Parks Department has narrower cart vehicles that might work.*

I encourage the team to look at Rincon connection again, going west along the road to connect at the sidewalk. I encourage the City to look at a crossing that accommodates the trail, not just a crosswalk. That would take care of predictability issue. If people cross the road at the junction it's not legal, but if the City stripes it, then it becomes a legal crossing.

- *Keeping in line with being friendly with the Reserve it is nice to keep it away from building at that end.*

Will you present at the next BTAC meeting? Can supporters go to BTAC?

- *Yes, it's a great committee and all are welcome. Feb 13th is the next meeting. Next Monday night at the Rail yard Roundhouse room at 5:30pm. Otherwise they are generally the 3rd Thursday of every month.*

At the last ENN meeting people commented that it was unsafe along Mejia. I agree and I use it. If you stripe Mejia for a centerline that would be a huge success as soon as possible.

- *BTAC has a sub-committee and that would be a great place to discuss that. Striping of Mejia could be done.*

Neighborhoods on the Santa Fe Estates side, the participants are some of the most conscientious in town. They pick up trash, collect food. As far as keeping the neighborhood tidy they would help. Bikers, hikers, walkers are a very thoughtful group. here are some that toss, others that

pick it up. They are concerned about the environment. I have to drive to Santa Fe Spa and its very dangerous seeing traffic coming out of the Reserve going downhill.

This could change everyone's life for the better.

It would be great to tunnel through Rincon.

Thanks for coming, please leave written comments in the box. We will accept comments through the 14th.

SUGGESTIONS FROM COMMENT BOX

Written comments collected on or after the meeting on comment sheets are as follows:

1. No written comments were received at the meeting

SUGGESTIONS FROM EMAILS

Written comments collected prior to or after the meeting (until February 14, 2017) by email are as follows:

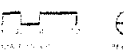
1. January 25, 2017 at 10:36 AM, Jean Pike wrote:
Dear Mr. Pacheco, I'm unable to attend the public meeting but would like to register my support for this trail project.
I hope that its construction will include sustainable methods for low-impact erosion control. Thank you! Jean Pike
2. January 25, 2017 at 10:51 AM, Jean Pike wrote:
Hi Leroy, I actually live in the County. I'm at PO Box 218 (207 Old Windmill Rd), Cerrillos, NM 87010. I used to live on Calle Mejia and often thought a trail back there would be good. I am also newly appointed to COLTPAC and that is how I heard about the public meetings.
Thank you, Jean
3. January 31, 2017 at 9:29 PM, Paul White wrote:
Please send me the proposed plans for the trail along with alternatives to the arroyo trail. - Paul

END OF NOTES



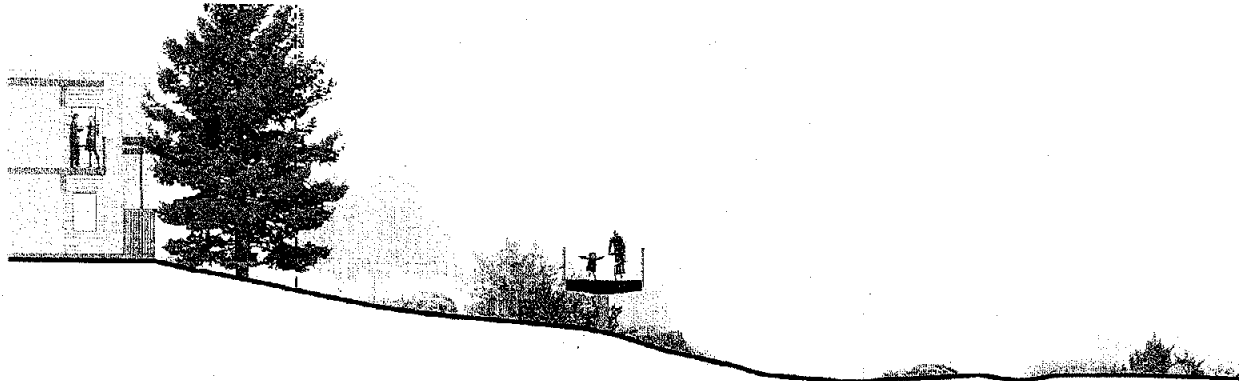
CAÑADA RINCON TRAIL - SITE AERIAL DRAFT

Produced for the City of Santa Fe by design office - Radion Engineering





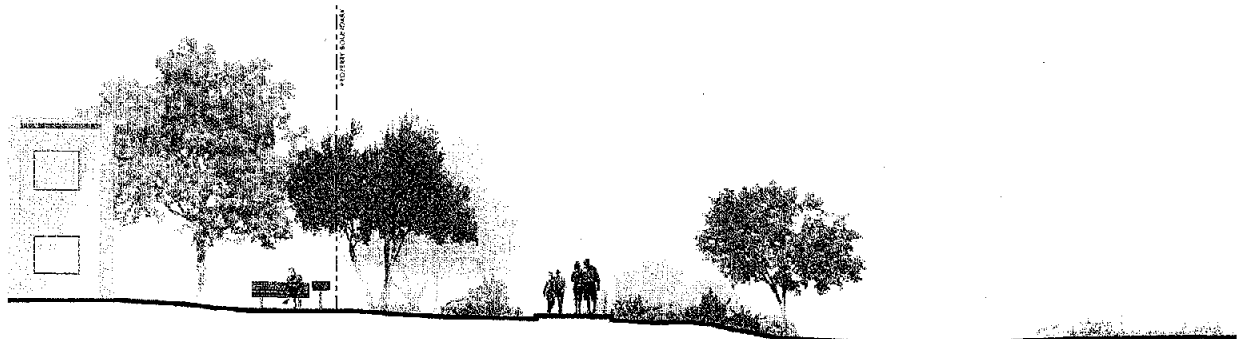
SECTION A: SAN JUAN



SECTION B: SANTA CLARA



SECTION C: ZIA

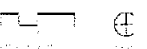


SECTION D: ZUNI

CAÑADA RINCON TRAIL - SECTIONS DRAFT

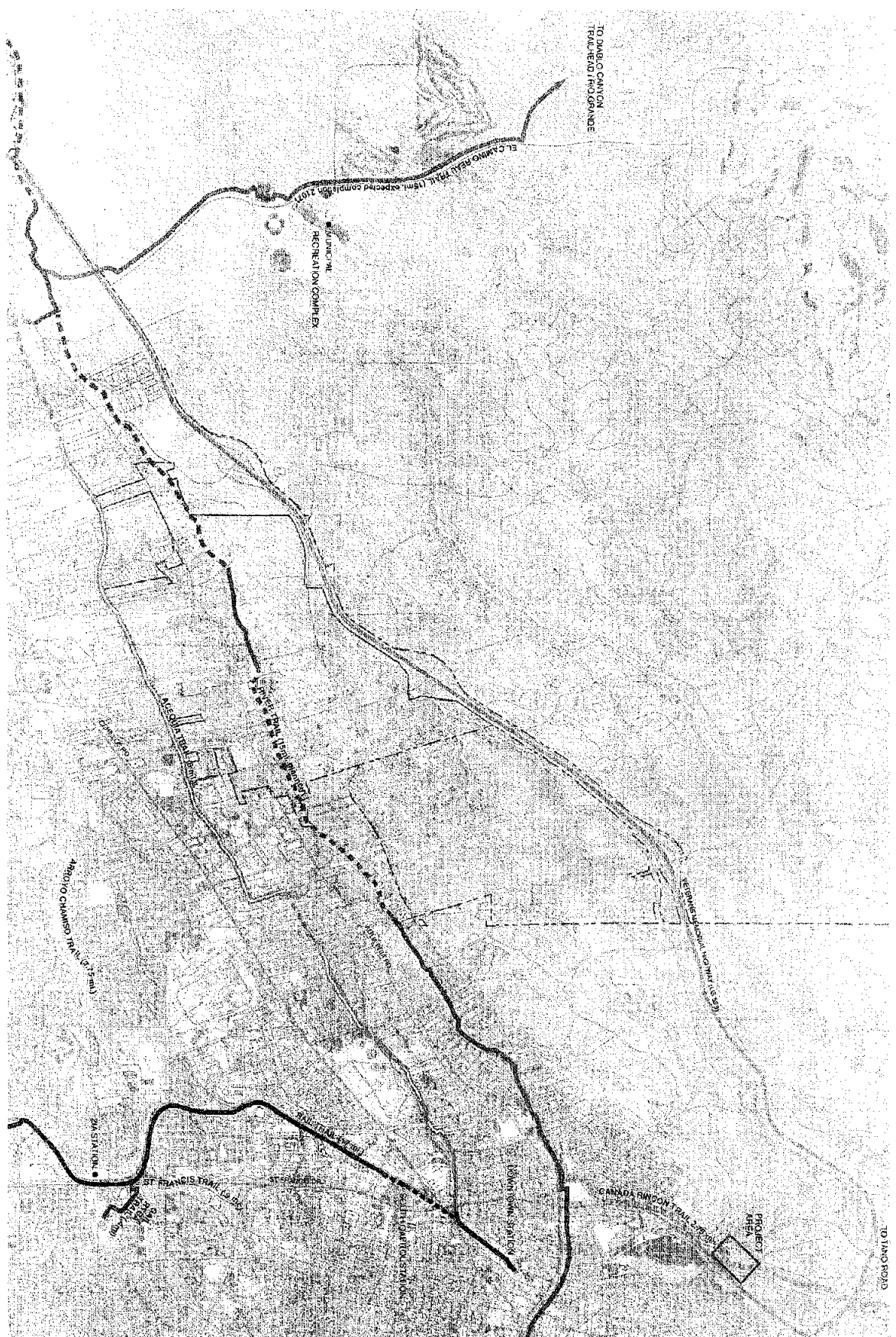
Produced for the City of Santa Fe by design office - Radion Engineering

LEGEND
 FEMA Floodway
 Easement, Utility
 Road Corridor, Primary
 Road Corridor, Secondary



Produced for the City of Santa Fe by design office - Rodion Engineering

RUFINA ST / SOUTH MEADOWS RD TO SAN FELIPE RD / AGUA FRIA ST



CANADA RINCON TRAIL PUBLIC MEETING

Name	Address	Email or Contact Number	Affiliation (Local Resident, Organization, Other)	How did you hear about this project? (Poster, Flyer, Email, Friend, Other)	Would you like to be added to our contact list?
GUIDO VICKI	941 Calle 2 Meja #205	g.vicki@gmail.com	The Reserve	E-mail	Yes
MELISSA WOODWARD	1104 Don Con - P.M.		C of SF		
Sandra Shoshani	825 Calle Mejia #333		best friends of the reserve	Poster	No
ALAN KING - 12/14/10	1440 Avenida Rincon #102	575-419-0016	none	yellow poster	yes
THE SPARK	369 Monterreia #439	Bottle stand @ club	The Reserve	poster	yes
Sylvia Graft	941 Calle Mejia #503	sylvia@craft@gmail.com	The Reserve	flyer	yes
Laurie Church	941 Calle Mejia 816	—	The Reserve	flyer	No
Mary Le Noel	941 Calle 8612	—	The Reserve	flyer	no
charlie Zofner	1111	—	—	—	no
Tim Bogert	SFCT	tim@sfct.org	—	—	—
Patricia Vack	941 Calle Mejia #828	—	The Reserve	office	no
Larry Hughes	611 Avenida Celaya	—	—	—	—
Francis Hernandez	1305 Via Puhlos	frv@santafelanguagroup.com	—	BAC	Y
Ronald Miller	813 Calle David	rmiller@doesylus.com	SF Estates	email	Y
FRANCES PARKER	787 Camino Francisco	parker@newmexico.com	SF Estates	email	Y
RICK A MARTINEZ	725 Mesa 11A	morgant.mesa2@yahoo.com	NV Network	email	Y

Cañada Rincon Trail PUBLIC MEETING

Name	Address	Email or Contact Number	Affiliation (Local Resident, Organization, Other)	How did you hear about this project? (Poster, Flyer, Email, Friend, Other)	Would you like to be added to our contact list?
CLAY, M. KLEPP	1380 Avenida Rincon	mcklepp@comcast.net		email	
Ginny O'Kott	137 SERENO DR	Ginny@okott.org	SFFTS	email	YES
DAVE GURULE	24 VEREDA SERENA	daveg1950s@gmail	SFFTS	email	
Debra Halliday	608 Avenida Villa Hermosa	debra@textiles@aol.com			
Robert Hiller	782 Camino Francisco		Resident		
Tina Gibson	778 Camino Francisco	tgibsoncpa@gmail	resident	email	
SAMOS RUDOLPH	1810 Calle de San Juan K2	jborudolph1424@gmail.com	Resident	THE RESERVE	
Judy Costello	256 E ALAMEDA	jcostello@gmail.com	SOB	email	
Alan Hughes	2300 W. Alameda	al.famulop@comcast.net	Sigra Club	email	yes
Roberta Alvarez	611 Avenida Celaya	jalarvaez@amsu.edu	Local Resident	at Zocalo	Y
Brent Bennett	31 Agua Viva		SFFTS	email	
HUGH BACAM	820 CALE DAVID	h.bacam@cs.com	SFFTS		
Lynette Guevara	716 Luna Vista	lynette.guevara@state.nm.us		email	
Matteo					
Sophia					
Leo					
Mullen Robinson	122 Barranca Dr. 30	robinsonmade@att.net	BTAC	→	
Steve Riemann	48 Ca San Martin	stwr@sftitleco.com		email	

CAÑADA RINCON TRAIL BUAL MEETING

Name	Address	Email or Contact Number	Affiliation (Local Resident, Organization, Other)	How did you hear about this project? (Poster, Flyer, Email, Friend, Other)	Would you like to be added to our contact list?
Donna House	Box 32210	donna.house@gmail.com	Local Resident	Email/Flyer	
Nick Stank	941 Calle Mesa	nick@reserveofsanjose.org	Mesa Reserve	Email	✓
Lauren Berelow	941 Calle Mesa	laurenberelow@hotmail.com	Live @ Reserve	Flyer	✓
Rebecca Gauthier	355 Calle David	rebecca.gauthier@montezuma.com	Resident	email	
Dan Berelow	867 Camino Francisco	dan@berelow.com	Resident	email	✓
Beet Monica	591 Calle Mesa	Beet-123@yahoo.com	Resident	email	✓
Joyce A. Roberts	788 Camino Francisco	deprab@att.net	Resident	Email	✓
Lauren D. ...	1108 Don ...				
P. J. WHITE	94 Camino Chupadero	stx187506 Reserve	postcard		✓
Chal Diaz		paul.whitesfe@gmail.com			
Chal Diaz		Cooper@stx.com			
Michael Votz	1254 Avenida ...	michael.votz@gmail.com	Zocalo	Sign	✓
Don Gull	1250 Avenida ...	janlgull@earthlink.net	Zocalo	Sign	✓
Terry Taddeucci	220 Miramonte	terrytaddeucci@earthlink.net		Flyer	
Russell Stank	100 Via Orillado	russellstank@comcast.net	Stank + ...	NMFS	yes
Jennifer Jenkins		jennifer.jenkins@gmail.com		City	yes

Works in January.

Member Rivera asked what happens if they don't comply.

Chair Bushee said it is a matter of enforcement. They must comply on a checklist for a permit.

Mr. Todd said there seem to be different check lists.

Chair Bushee wanted Mr. Todd to visit with the Public Works Director on it.

Member Herdman moved to adopt the draft ordinance with the staff revisions discussed.

Member Grogan asked for a friendly amendment to include renovation, not just new construction.

Mr. Todd said it already says 25% increase of capacity.

Chair Bushee said that is part of the Certificate of Occupancy.

Member Rivera seconded the motion and it passed by unanimous voice vote.

b. CAÑADA RINCÓN TRAIL PROJECT STATUS REPORT (Radian Engineering, Staff)

Mr. Pacheco reported with a brief overview. It was listed in Phase A priority in the Bike Master Plan. Council budgeted \$200,000 to make this connection for design and construction. It is to improve connections in this non-motorized trail north of Camino Francisca. This includes public input at ENN and development of recommendations for preferred trail alignments.

The ENN was held on November 12 with over 70 people attending. Many potential trail alignments were considered and the two most viable, considering all factors, were one on city lands east of the Reserve property and one on west of it in open space. Out of the meeting, some key issues came out. There is a survey for trail easements on the east of Reserve property from the 1990s.

Pedestrians and bikers make the connection on private property (through the Reserve property) and comments from the Reserve Board. We need to work closely with this important stakeholder - the Reserve Property. They have expressed concern with alignments. It also deals with Alamo - dealing with the connection down to Alamo safely.

Mr. Pacheco shared the context located about a mile and a quarter from downtown. The Santa Fé River Trail is the main connection. It is less than a mile to La Tierra Trails. The missing link for pedestrians and bikers is a high priority for the City. We've worked through many difficult processes. What is first proposed is always difficult to see the benefits. We are concluding our design contract for \$15,000 and cannot move forward to next stage until resolving issues of drainage, arroyos, etc. We have numerous

trails in the arroyos such as trails through the Botanical Garden, museums, etc. It isn't new to us and we hope our team is committed to provide a good trail. The choice on the east city-owned property is the one staff will recommend. BTAC and the Governing Body need to approve it before going forward.

Public Comment

Ms. Margaret Alexander said she prefers the east alternative which on the map is in purple. On the west one, Camino Francisco is a very steep trail and is difficult. Before Zocalo was built, she lived there and everyone walked through the arroyo. When a causeway was built, the developer was supposed to provide steps and that didn't happen. The causeway disrupted that whole corridor. There are families there and they would like a route for kids to ride bikes to Gonzales School. They will probably not like going through the Reserve so the west option is not good. The Reserve has been there a long time but this corridor has been used for eons to get to places like the Spa. This would give a good way to get to the Spa.

Mr. Mark Little, 941 Calle Mejia #16, said he represents the Board at Reserve. None of the residents are against trails but this causes a huge hardship at the Reserve. The biggest issue is security and safety. We already have problems with those who cut through. We have people on motorcycles that cut through at all times of the night; also problems with burglaries and burglaries at Zocalo. People use the arroyos to come into Reserve now.

Chair Bushee asked if lighting is involved.

Mr. Pacheco said it could be involved but the City has a limited budget.

Chair Bushee said she heard the same concerns with the River Trail. With low level lighting, it has prevented those things from happening.

Mr. Little said they have had to put security cameras up and placed rocks in the way to prevent motorcycles going through. That needs to be addressed before the Reserve gets behind it. 260 families live in there now.

Ms. Dottie Starr, 1618 Villa Estrada, said she owns three properties in Reserve and one in Zocalo. As a former developer, and a Director at Reserve for 5 years, they had a meeting with Councilors and the police a few years ago that every fall, they have gangs of young guys coming at Arroyo Rincón from the hotel to as far as Tano Road and they spread out into the small developments and particularly in parking lots at Reserve, Piñones, and Zocalo. Zocalo had two or three home invasions. They found doors opened and burglarized them. So out of community concern, we held the meeting two years ago where you gave us good advice. She said she loves trails and networking areas but the eastern trail around Reserve is so very close to the existing buildings. She couldn't believe they won't take a western turn and vandalize. As far as those going through the Reserve, she had no problem with them coming through.

She didn't know of one neighbor who really knows about this project. About 4 years they came through and tried car doors. But she could not believe that a trail that makes the access easier would not

increase that kind of activity.

Chair Bushee asked if she was against either option.

Ms. Starr said she favored the one that is further west - not this western choice.

Mr. Pacheco pointed it out on the map.

Mr. Pacheco said that might be a PNM trail.

Ms. Starr said Calle Mejia is dangerous already without bike traffic. We welcome our neighbors coming through the Reserve but have a problem with those paved trail options.

Mr. Little asked if Mr. Pacheco is proposing to condemn some land there for right-of-way.

Mr. Pacheco said it is still very conceptual. There are some easements at Shadow Ridge so they are proposing to use that current ROW.

Ms. Starr said there are other condo developments nearby. So it would be beneficial to do a cost benefit analysis. She didn't know if anyone would use a bike path there.

Mr. Ronald Miller, 813 Calle David, spoke for the Santa Fé Estates Neighborhood Association which is north of the Reserve and west of Zocalo and south of Estrellas bounded by Camino Francisca and Calle David and also includes Calle Dorthea. He said they support connectivity and prefers the blue purple route along eastern boundary of our neighborhood and goes north beyond the boundaries of the aerial photo. People in the north spoke at the ENN on November. They want a path away from highway traffic that was in the Master Plan. The orange route on the west side appears to have drainage issues there. They didn't build there because of the drainage issues. As Vice Chair of the association, he was not speaking with formal portfolio because they have not taken a vote but many members took the position on November 12.

Mr. Harry Hughes, 611 Solana, in Zocalo, spoke as a resident. He supported the trail very much. We do walk to town and do go through the Reserve knowing that at any point they could close it. So having a permanent city-owned trail is best for this. The eastern one is preferred because the western one is much steeper and drainage is an issue. Regarding security, he lives in Zocalo and right behind his house is a trail that runs to St. Francis and anyone could use the trail for robbing but we have not had that problem.

People from the Reserve expressed concern about the arroyo - the trail doesn't make it easier for robbery to happen. People could walk in the arroyo so he didn't see how a trail there would do that.

Mr. Rogers said that as the main author of the MPO Bike MP, he is speaking in support of this connection. It is one he uses to access recreation trails and trails to the north up to Tesuque. In putting it into Phase A of the Bike MP, it is because the roads don't connect for people from there to Tano Road. It is a transportation route and people who use bikes for transportation would not say Calle Mejia is a

dangerous road. It is no different than others nearby. These roads are not through roads and are ideal for bikes. It also connects to the north and trails along the arroyo because arroyos are great alignments. The flood plain is where we put a lot of trails because no houses are there. In picking the alignment, which is the best? This trail is for transportation use and would connect with other trails. He preferred the trail along the arroyo. (Blue). It is efficient and connects with others. It is not just about bikes and will be used by pedestrians. They will get used to people walking dogs. Regarding crime, he pointed out that having a public trail means less negative activities.

Ms. Jennifer Wellington, 2307 Calle Bocha, with Bike Santa Fe. She reminds the Committee that if you read the literature, all studies show that developed trails increase property values and decrease theft and property damage. The people who live there will use the trail as an amenity when they sell or rent. She was totally in support of a trail there.

The Public portion was closed.

Chair Bushee said she would ask the Public Works Chair to have a public hearing. She asked if the City has ROW on each side.

Mr. Pacheco said it does on the eastern route and easements to accommodate a trail there. That is in the packets. The history is also in the packet. It is informally used now and has more level terrain. He was hoping to improve the perception of the trail with the Reserve folks. Some are on record in favor. It might require another easement. We could feasibly do engineering without that easement but it would be better to have an easement. There is \$200,000 available. Preliminary engineering will need some enrichment working with stakeholders at the Reserve. Claudia Horn has experience working with them.

Mr. Pacheco said the phases A and C are from the Bike MP. The City has spent less than \$15,000 in conceptual engineering to come in with the preferred alternative. It would be a hard surface trail of either concrete or asphalt. He didn't have that information yet.

Chair Bushee was hesitant to go forward because she needs more information on costs.

Mr. Pacheco said they have not done an in-house design. The budget might limit some of the features in the design.

Chair Bushee said some of that information should be forthcoming.

Member Cooley acknowledged the safety concerns of the Reserve Board. He believed trails make property safer. The Arroyo Chamiso Trail goes right by back yards.

Chair Bushee agreed. In every single case when trails went through, it has benefitted the homeowners. All have reported less crime. She asked for more backup on the \$200,000 budget. This has to have buy-in from neighbors/

Member Robinson said she was an early supporter of this trail. We walked it with Margaret long ago. I

ride from Bishop's Lodge Road and Tano Road down through there and it is very beautiful there and people should be able to see how beautiful it is. I know people in the Reserve and thought it was shut down during the summer. They could shut it off. This little section is important. She talked with Ms. Starr at the meeting and uses this trail all the time. Ms. Starr said Calle Mejia is not striped. That is a simple solution right now. It is narrow and used a lot. Simple striping would help us feel better in sharing the road. Creating a public trail is not bringing in riff raff but allowing neighbors to have access to this beauty. It makes an area safer. So she would love to see it happen.

Member Rivera said the proposal does seem like a good connection and he preferred the blue trail alignment.

Member Grogan asked if it could it be a natural surface trail.

Mr. Pacheco said this trail has to be maintained for ADA as a hard surface trail. All trails go through ADA approval before we can construct it. There is one exception in the Railyard where they used a polymer and that is very expensive.

Mr. Pacheco said Staff will work with the Reserve Board to get to a comfort place. He didn't want them to feel rushed. Ms. McDonald is very good with that.

Chair Bushee thought the \$200,000 was from the 2012 CIP allocation to Alameda Crossing. She asked if there are monies left from La Tierra Trails.

Member Cooley wondered if the City could work with SFCT on the design engineering.

Mr. Pacheco said it needs professional expertise. To ask SFCT to take it on would be asking a lot. We have to deal with Corps of Engineers because of the terrain. The \$50,000 needs to be paid for it. Good concepts are followed by money. It is possible to keep it to \$200,000. But it is too early to worry about the money.

Chair Bushee asked for a motion.

Member Rivera moved that BTAC support the blue trail (option 1). Member Abbatacola seconded the motion and it passed by unanimous voice vote except for Member Herdman, who abstained.

c. AN ORDINANCE AMENDING THE UNIFORM TRAFFIC ORDINANCE TO PERMIT BICYCLES TO TREAT STOP SIGNS AS YIELD SIGNS IF THE RIGHT-OF-WAY IS CLEAR OF OTHER VEHICLES OR PEDESTRIANS (Jesse Guillen, Councilor Bushee)

Chair Bushee proposed to postpone this item but several members wanted to consider it.

Chair Bushee said the cops met with Jesse Guillen and the Acting Chief signed on to it. It just applies

CAÑADA RINCÓN TRAIL: CALLE MEJIA - CAMINO FRANCISCA / AVENIDA RINCÓN

ENN Meeting Summary

Public Meeting - Thursday, November 12, 2015

Purpose

A Public Involvement Meeting for the Cañada Rincón Trail was held on Thursday November 12, 2015 and served as an official Early Neighborhood Notification (ENN) meeting for city recreation projects as per Resolution 2014-32. The meeting provided a venue to collect public input on potential alternative trail alignments for a paved non-motorized urban trail connecting Calle Mejia to Camino Francisca / Avenida Rincon. A public question and answer session followed a brief project introduction by the City's Project Manager.

Meeting Summary

The ENN meeting for the Cañada Rincón Trail was held at the Zocalo Community Room on Thursday, November 12, 2015 5:30 - 6:45 pm. There were 74 individuals signed in, with an estimated 80 people attending. Project team members present included: City of Santa Fe (Leroy Pacheco, Project Manager), Radian Engineering (Carmen Silva, Carlos Padilla, Remy McDonald) and Design Office (Claudia Horn, Patrick Sinnott). City Councilor Lindell introduced herself at the commencement of the meeting and provided her contact information to constituents in District 1.

The meeting began with a brief presentation and project overview (ca. 15 minutes) followed by a question and answer session (ca. 55 minutes). The trail corridor alternatives presented at the meeting included 2 options: 1) west of The Reserve parking area on private property open space; and 2) east of The Reserve along the Canada Rincon Arroyo on City of Santa Fe open space property. Project boards with basic project information (Regional Trail Connections Map, Trail Corridors – Proposed) were on display during the meeting (see attached).

Leroy Pacheco briefly introduced members of the design team (Radian Engineering, Design Office) and provided an overview of the project's history and background, including the 2012 Bicycle Master Plan, urban trail design parameters, and the overall objective of connectivity with the existing trails system. Carmen Silva presented conceptual trail corridor options and the pros and cons of each option. The project purpose is to complete a missing link identified in the 2012 Bicycle Master Plan to improve overall urban trail system connectivity, connect neighborhoods north of Avenida Rincon to City street and trails network, and eliminate the need for pedestrians / bicyclists to trespass across The Reserve property. The city council allocated a project budget in fall 2014. The project is currently contracted through conceptual design phase. Once a trail alignment is identified, a contract for preliminary / final design phases will be executed. There is currently not a timeline for trail construction.

Public Comments Summary

Public comments were collected through written comment forms, emails, and by documenting the question and answer session at the public meeting. While a large number of comments indicated support for an urban trail connection on either side of The Reserve, there were also those who: opposed it altogether, suggested alternate alignments to be studied, questioned the need for a trail, and voiced concern about the lack of safety for pedestrians / bicyclists on Calle Mejia.

Some of the primary concerns raised by those who gave comments were:

- concerns about proximity of proposed trail alignments to The Reserve properties and potential impacts
- lack of clarity on when (and if) a trail connection in this area had been suggested / promised
- concerns / comments about a potential increase in crime, invasion of privacy, and property value decrease due to the trail and a potential rise in the number of pedestrians / bicyclists in the area
- comments / concerns about how the lack of a designated public trail impacts safety and connectivity
- questions / comments about The Reserve posting trespass warning signs but not enforcing it and allowing access across their property
- concerns / comments on preventing non-motorized trail access and past experiences with motorcyclists cutting across the Santa Fe Reserve

- questions / concerns about how the trail would fit in the context of a larger network beyond the immediate project site, who would be using it, and how it would impact safety and access
- comments / concerns about the condition of Calle Mejia for a bike / pedestrian friendly route / connection

Meeting Advertisement

The meeting was advertised according to City of Santa Fe ENN guidelines as follows:

15 days in advance (28.Oct.2015):

Email: to Santa Fe City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium / apartment associations and neighborhood associations (city wide)

Postcards: to property owners and physical addresses within 300' of project boundary, and neighborhood associations within 300' of project boundary

14 days in advance (29.Oct.2015):

Posters: (1) 4'x5' City of Santa Fe Notification Board at Calle Mejia
(1) 4'x5' City of Santa Fe Notification Board at Avenida Rincon (on bridge railing)

One week in advance (5.Nov.2015):

Email: to Santa Fe City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium or apartment associations and neighborhood associations (city wide)

One day in advance (11.Nov.2015):

Email: to Santa Fe City Council members, Santa Fe MPO staff, City of Santa Fe Parks and Recreation Department, BTAC members, City of Santa Fe Planning Department, interested individuals, neighboring condominium or apartment associations and neighborhood associations (city wide)

Comments + Suggestions – from the Public

Following are comments / suggestions from the public. These comments were collected in the following manner:

- Question & Answer Session (recorded during the public meeting)
- Written comments on Comment Sheets (collected on 11/12/2015)
- Email correspondence (collected until 11/19/2015)

QUESTION + ANSWER SESSION RECORD (FROM PUBLIC MEETING: November 12, 2015)

Questions + Answer / Comment Session

The regular (non-italicized) text is a record of comments and questions from the public. Italicized text is a record of responses from the design team. Please note that the following record is a summary of public comment and responses and is not transcribed verbatim.

David Ater, President of Board of Directors, The Reserve: I was the developer for the Reserve and am the president of board. We have about 260 owners and we are the impacted property. This idea is 20-25 years old and we are sensitive to it. We had discussions to have open space developed as an agreement as open space not trail open space. Practically it is for liability reason that we have posted the area for no trespassing but we don't discourage it so people use it. There is no security of management of it. Even a ranchman went through in past. We are here to learn. Overwhelming response from our owners is that we are not interested in a connection. The west side is very close to the perimeter. If you need land from us then you would have to condemn it and we would fight it. The volume of users in the area is unknown and I don't know how you would count it. We don't see a lot of volume. We have built steps so that it isn't a hazard. We are cooperative but we haven't had time to have a community meeting. We don't want to enjoin a fight. You'd be in floodplains in either alignment.

What type of trail improvements are you considering?
Paved or concrete or asphalt is typical of what we'd do.

John, owner of unit 313, The Reserve: I have a great concern about security. The Reserve is vulnerable to crime. Having the access on private property is the best way to control it because if crime began to arise then we could bar people. We would loose ability to manage people coming through if there was a path in area. The orange corridor is in a floodplain too.

John Wyatt, condo owner, The Reserve: I am unclear who this is going to serve. Bikers are going into town? How would you propose it would connect on either end and who are the people it would connect? What trails does it connect to?
There are a number of trails and street connections designated within the city. There have been numerous public meetings and public process that went into Bicycle Master Plan. The ENN process is the earliest notification for a community meeting (tonight). There are numerous commuters that can't get into town...although it is tolerated to cross the Reserve's land.

My concern is that it is a connection of two streets.

The other trail you are connecting to, are there alternative routes to it you could use? People go through the Casa Solana area. What is the need? Why do they want to do it? What number are you expecting? It just appears to end in the wall.
There are a large number of people in Santa Fe Estates and within the Tano road area. There are a number of trails like the Rail, River, and Acequia that are successful in Santa Fe and people want to get to. There are always these issues. There is not a static number of people using.

What if there are only 25 people using?

It is about connections, not a static number of people that would use. It. The master plan showing bikeways is available on the City of Santa Fe website.

I am aware of the MPO process. The community should have been invited earlier in the process.

This is the beginning of the project and the first meeting to review alignments. The project is started by having available funding.

Lynette Guevara, Santa Fe Estates: I commute through The Reserve. There are several of us here and we are grateful to be able to cut through. We use bike trailers. We have kids. There is not a safe route to Gonzales School. Some go to Carlos Gilbert and we can only bike through the Reserve. We are car locked. 599 is a barrier. We bike whenever we can into town and I support this project. Would there be a way to reduce steps? It is hard to go up steps with a trailer.

Nick, General Manager of the Reserve: We have a bad motor bicyclist problem cutting through our property and ripping up the landscape. Rocks were installed to prevent him. We would like to improve bike traffic and want to be amenable. Residents bike too and use the access steps but motorbikes must be prevented. Dirt bike guys abuse the heck out of any trail that would be there. They have ruined property on the Reserve. We want people on foot and bikes.

Naomi, Reserve resident: I am new to Santa Fe and I want this trail. As a biker I used to bike a lot and since moving here I've been concerned about safe routes for bikes. There are a lot of areas in town that are unsafe for bikers. There are ways that you can prevent motorbikes, like rails or trailers. I would like to see something like this. I would like to be off the road. I don't feel safe on the road.

Resident of Zocalo: I've been here 6 years and am not a young commuter but I am a biker and love to walk. I don't understand why it is so difficult for me to get into town. There is a great trail near people's homes at Las Estrellas. I guess I wouldn't be thrilled if I was in The Reserve. They make it feel like I am breaking the law: trespassing. Picking 1 route on either side would be great. I am envious of other parts of the city that have great trails like this.

Resident of Zocalo: I understand that bikes and walkers can't easily get through here. You would need to acquire land on the orange route so that seems less likely, but the blue corridor is public land and would be zero negotiation. Could you fit a 4 ft wide trail in the arroyo that might be under water at times?

There are advantages and disadvantages to both. Sure blue may be preferable due to ownership. Yes, it is in the floodplain and trails can be built in floodplain. An alignment to the west might be a little further away from residents. Blue might be a little closer. Grade separation at blue is a challenge. There needs to be some way to come up out of the arroyo to the road.

The connection at the north at the wall: the connection is to where?

There is an existing trail and a connection to the bike route on Francisca. There are two roadway connections and a city trail on an easement. It is a good nexus for a connection location.

Bill Dusack resident of Zocalo: When we bought into Zocalo it was understood that it is private management at end of private road. We don't want security issues. There could be a lot more people in the area. Do you envision this as a way to open Zocalo trails to other people in the City? I am not interested in more traffic within Zocalo. Many bikes on the bridge would not be great. I don't want to pay more dues for a new insurance policy. I don't see why the city wants to spend money on this. People that bought their houses should know there was not a trail planned here.

Ronald Miller, resident of Santa Fe Estates: The area north, there is a city owned right of way. This is what you want to connect to. That trail was there 10 years ago when we bought in. We have been waiting for the connection to downtown to happen. We want you to emphasize that there is a trail to connect to.

We do see that connection and want to improve connections going along the road too.

Frances Parker, resident of Santa Fe Estates: I want to refute what the gentlemen from Zocalo said about buying property knowing that there wasn't a trail. We live in Santa Fe Estates and moved there 13 years ago. There has always been a plan to do a trail into Santa Fe. This was a plan before Zocalo was even built and I don't want someone that has only lived in Zocalo for a couple years to say that isn't the case. I want that trail and have been looking forward to it for a long time.

I bought my place over 10 years ago. It was stated that there would be trails that would connect us to downtown. It has always been on the record that there would be a friendly way to get into town. There has always been a plan. I walk into town 3-4 times a week and have to trespass. A trail has always been stated.

Larry Hughes, resident of Zocalo: I use the walkway into town through the Reserve. The Reserve says they will allow us to cut through but then they say they could cut it off if they wanted to, so there needs to be a formal trail. Security-wise there is a lot and a trail very close to St. Francis and I don't think there has been an issue of security. We see people walking up there all the time.

There have been national studies on trails in neighborhoods. Trails can often increase safety with more eyes on the street. 15-20 years ago when Dale Ball Trails were installed in an area with high property values it was the same question. We haven't seen an increase in crime in these areas due to trails.

"Calle Dorthea," what is it? Couldn't it be used?

It is a cul-de-sac and it is on a hill. There are homes there along the road. It is a dead end at a hill. We are looking at the most direct route. There are other alternative routes to get to the Casa Solana neighborhood but we are not arguing this. It is a long way around. Our trail system is only as good as its connections / network.

There are condos that face that area toward the arroyo / blue corridor.

We would look at the broad picture and we would look at visual screening, grade levels, privacy, buffers etc. but we are not at that stage yet. It is a design solution we've looked at in the past, such as using screening and buffers.

Patricia, resident of Zocalo: I know engineers think everything is possible. Can you engineer a way between the blue trail under the bridge?

We discussed it. We haven't looked at technical data, but it is built to a technical capacity that would make it a challenge due to the way water is funneled through at the arroyo. It is something we can continue to look at. I imagine water would be deep in that area because it bottlenecks.

Dottie Star, resident of Las Estrellas: I have 4 properties at Las Estrellas. I used to have a condo in Zocalo. I have 3 condos at The Reserve. What is overlooked in the discussion is that all these properties around Reserve are new. When I bought into The Reserve there was no plan to have a trail in that area. I was never told that I would be able to walk to town. It used to be called Shadow Ridge. It was built in the 80's and these trail ideas never got the consideration of The Reserve. It would decrease the value of the units nearest the trail instantly. The orange arroyo, less so, but people bought in that area with ideas that they would overlook an arroyo. It could devalue the property. The City of Santa Fe drives me nuts. There are 260 homeowners that would likely prevent this if there isn't another solution.

We have not seen studies that property values drop with proximity to trails but would work with property owners to create a good solution if the trail was in the area.

Michael Dodge, resident of Zocalo: I walk there twice a day and a ramp from Camino Franciscas would be great. A great cheap solution is if the Reserve is willing for people to go through it.

The blue, was it acquired before or when was it acquired in relationship to the Reserve? If it was known that it was going to be open space then they must have known that there could be something. It is great that the city wants to do it collaboratively. The Rail Trail and Acequia Trails are great. If the city owned land prior to the development of the Reserve then they should have right to put a trail there.

We want to work with the community. This idea came from desires of the public. The plat identifies a trail easement in the blue area, but the exact alignment isn't fixed. Legally, there is an indication of a future trail.

Connie, resident of The Reserve: I have the property in the blue area of The Reserve and would love to see a trail in the area. I have the condo right on the corner. It would be wonderful to have a trail with the right screening. It just needs to be done correctly.

Peggy Gautier: We live on Calle David. I used to ride a bike but less so now because you can't get there from here. I trespass. Lots of people would use a trail connection; lots of hiker and bikers. A ramp would be helpful at The Reserve, but only more people would go through it so having a route around might be better.

Tina Gibson, resident of Santa Fe Estates: I live right on an existing trail. I use it to walk dogs twice a day and go to La Tierra. I ride through the Reserve. I would think The Reserve would prefer to have people outside its boundary where it is safe for more people (not in a parking lot) and so they are not liable.

We would separate bike traffic from motorized traffic and a trail would put the onus on the city to maintain it and be liable for it.

The existing trail is outside my bedroom and it doesn't bother me. People walk it all the time. There may be more people that use it (after a connection is built) but it is not a problem. It would be commuters, not criminals.

Jeff Waters, resident of Zocalo: I bike all the time and saw trespass signs at The Reserve. I didn't feel comfortable trespassing. The only alternative is a long way around to get into downtown. This trail connection would save many miles and increase safety. There are not bike lanes that go around.

Nick Stofocik, Reserve management: Everyone that lives in Zocalo, if you came down Calle Mejia you would see that it isn't the safest road. I barely miss bikers at night. I want you to think of Calle Mejia safety issues. There should be a sidewalk to Alamo. I nearly hit people. The trail is a great idea but a connection to Mejia is just scary. I would ask to think about Calle Mejia as a bike connection.

Julie Custer, Manager at Los Piñones Apartments: I don't see why you want to connect to unsafe Calle Mejia. I second that opinion.

I totally agree with the connection to Calle Mejia issue. The City doesn't maintain lights on St. Francis; lights are there but are not on or not fixed. That hill is not marked with separate lanes and people drive in the middle. You have to avoid people. I wouldn't want to take kids on the road in this area.

Who owns areas directly south of Zocalo. You wouldn't have to negotiate Calle Mejia.

Does city own easement on NM 84/285? It would eliminate a connection to Mejia. It could be separate from the highway. We have done a trail in a right of way at Siringo and at Zia. It could be done but it becomes a much bigger federal project. NMDOT has plans to widen 285 potentially, which would be a conflict.

Look at connecting Calle Dorothea too and using US 84/285.

I am confused. I am not a biker. Do things just end at the blob of orange at Mejia? Even driving on Mejia is difficult. How do people actually get downtown? It is hard to get across or along St. Francis. What do they hook into? Are there bridge and tunnels planned? This project identifies a missing link Calle Mejia is a city street that is used to make the connection.

What is the master plan from the orange corridor into town? What is in the future?
People use city streets all the time for connections.

We need sidewalks and such.

There are two other pieces that have not been discussed. Instead of going over the hill you would avoid part of the hill on Calle Mejia. Rio Vista is not a difficult street for bikers. There are also plans to build a trail around Gonzales Community School. This would connect to the River Trail and is in the Bicycle Master Plan and would be a great connection. Gaining access to the network from here would be good.

Sam Scott, resident of the Reserve: I think the only option is to go around the Reserve. Human nature dictates that there will be issues if people go through the Reserve. We can't control the speed limit in our own parking lot. To solve this in the long run, it is best to go around and give us screening.

Cliff Walker, resident at Piñon Ridge: The City has been making an effort over the last 15 years to improve trails and connectivity. Keep in mind that the City can't respond to a property until there is an accident or an incident on it. A city trail, on the other hand, would be patrolled and no motorcycles could be enforced by the city.

Thank you for your comments. Please feel free to contact us by email if you have further comments.

SUGGESTIONS FROM COMMENT BOX

Written comments collected on or after the meeting on comment sheets are as follows:

1. Please make a connection. Good trail systems increase quality of life and increase property values. Thank you.
2. Suggest locating underpass on side of flood diversion berm at Avenida Rincon crossing.
3. Thank you for including us! We cannot emphasize enough... Calle Mejia is NOT the road you want to connect families to. Please consider the Southeastern area of land to connect on farthest west of Reserve and Los Piñones. Regards, Julie Custer Los Piñones Manager.
4. Next meeting @ Reserve
5. There is at least two alternatives: 285 easement, western prop line of Reserve to Calle Mejia.
6. Cost of project, cost to existing Parks etc., cost of maintenance, cost of flooding repair, cost of Reserve land, cost of environment: too high. Benefits only the few no or Rincon. Don't make Zocalo's problem the Reserve's problem. -Grickl
7. I live in Las Estrellas and am in full support of this connector trail. I applaud the cities effort to make this happen. Brad Reid.

SUGGESTIONS FROM EMAILS

Written comments collected prior to or after the meeting (until November 19, 2015) by email are as follows:

1. October 29, 2015 at 12:58 PM, Hugh Balaam wrote:
I understand the City of Santa Fe will hold a public meeting on 12 November 2015 at the Zocalo Community Room at which your firm will present design plans for a non-motorized trail to connect Calle Mejia with the city trail that parallels Camino Franciscas to the east above Avenida Rincon. This trail is of great interest to the Santa Fe Estates Neighborhood Association, whose members live on Camino Franciscas, Calle David, and Calle Dorthia. I would be grateful if you could provide me advance copies of any design plans, options, concerns, construction schedules, etc. that I could share with our members prior to the meeting so that they can attend better informed to provide feedback. Thank you for your consideration. Hugh Balaam, Chair Santa Fe Estates Neighborhood Association
2. October 31, 2015 at 1:14 PM, Evelyn McClure wrote:
This is in response to the mailed postcard regarding this trail extension.
I am unable to attend the public meeting so here are my thoughts.
I live at the Reserve and own a condo. Your map seems to indicate the trail would come Through the Reserve to connect to the trail leading North off Rincon.
 1. The Reserve is private property. The residents do not always observe the ten mile speed limit. I see future clashes with pedestrians and bicyclists.
 2. A trail though The Reserve opens us up to further possibilities of theft. Security cameras have just been installed and already a man was photographed at midnight walking through the closed gates, checking for open cars.
 3. Calle Mejia does not have sidewalks throughout its length. I'd like to see that happen because I frequently walk that way. (and as a side note, Los Pinones apartments has a makeshift drive from their property. They should be made to cut the curb and do it properly which would stop all the gravel etc. debris from entering the street)
 4. Calle Mejia does not have lane markings and drivers frequently hog the road. What chance does a bicyclist have for safety, even if there is a marked lane. And do you propose that pedestrians also walk in a bike lane? An accident waiting to happen I think. And drivers do not keep to a 25 mile speed limit either.
 5. Where does this trail eventually go? And what is the point anyway? I see no Connections to the South.
3. November 1, 2015 at 3:00 AM, Paul White wrote:
Please send me info on the proposed urban trail alignment to connect Calle Mejia with Avenida Rincon. -Paul
4. November 4, 2015 at 10:26 AM, Pam Strasen wrote:
Dear Sir/Madam:
I am an owner of two units at The Reserve of Santa Fe, and part-time resident, and was informed by our management company of the proposed bike/walking path. It is not clear to me where the proposed path would be located. Is the City of Santa Fe suggesting that the path literally run through The Reserve?? I would love to see a better graphic of the proposed path. I am a walker and a cyclist, so I certainly do have a keen interest in this endeavor. Thanks for taking the time to respond to my inquiries.
Pam Strasen
Owner/Units 620 and 1001
5. November 5, 2015 at 4:50 PM, Helga Klepp wrote:
To the design - office,
With the e-mail below we have been informed of a very important meeting concerning some road connections. We are looking forward to this meeting. We are my husband Max Klepp and Helga Klepp, owners of a condo on Ave. Rincon. We love the hiking trails surrounding the area just off Ave. Rincon across from our entrance to the condo and off Camino Francisco. There used to be third one connecting the newly developed area on Luna Vista to the Ridgeway Road behind the new homes. Some owners built fences in their backyards. Sections of the trail are now inside these fences. Entrance close to Camino Franciscas and exit next to the latest new home on S. Ridgeway Rd. don't exist any longer. Would you also be in charge of these hiking trails in the area of Avenida Rincon, Camino Franciscas or Luna Vista (connecting hiking trail to South Ridgeway Road)? If yes could this be discussed at the meeting? If not whom from the City can we contact? Zocalo's Association informed us that this is not an Association problem but has to be discussed with the City. We would appreciate if you would either provide us with some information via e-mail or bring the subject up at the meeting. We appreciate your help. Thank you and we are looking forward to this meeting, Helga and Max Klepp
6. November 6, 2015 at 8:29 AM, Alice Ladas wrote:
Anything that furthers biking and discourages use of cars is a positive step for Santa Fe. Alice Ladas
7. November 13, 2015 at 2:10 PM, Paul White wrote:
Claudia, after attending the meeting last night I have some concerns that I would like to share with you:
It felt like you were "thanking" the people who were in approval of the designs you presented but ignoring, cutting short or misinterpreting those opposed. I have some comments on your white board notes but will not go into detail right now.
It felt like there was a hidden agenda given that you only presented two alternatives for the trail. Both scenarios going through the Reserve property or immediately adjacent to the property.
It is my understanding that you called residents and owners at Zocalo about the meeting but made no effort to contact owners at the Reserve (who would be most affected by a trail) in the same manner.

As I pointed out, there are at least two alternatives that you have not considered. Given that the City owns the property adjacent to the 285 highway corridor I am surprised that your staff did not consider a safer alternative than putting a walkway along a flood plain that is prone to flash floods thus endangering the lives of anyone using the trails. You might have heard of the boys ranch where children have died during a flash flood that went significantly higher than the level of the arroyo?

The City owns land up to highway 285, a trail could be put in at significantly less cost than building a flood proof walkway in the arroyo and would be more easily accessed through the back of or into the Zocalo property where there is a large parking space. This alternative would also allow further access along the highway to city properties north. I see no need to consult with the DOT because the city owns the land.

I am requesting that you make an effort to call property owners at the Reserve and have a meeting at the Reserve to get input. It only seems fair. Please bring maps with alternative designs.

It was also mentioned by someone who was with city staff that it would be cheaper to put the access along the arroyo. I was wondering if they have any engineering design criteria indicating this is the case. Until we know the costs of each alternative I think it is too early to make broad and unfounded statements. An arroyo walkway seems to me the most expensive considering flash flooding and the sand underlayment.

I'd also wonder how many people would actually use a trail. There were a lot of people at the meeting who said they would use a trail but given the safety concerns along Calle Mejia I think in actuality the number would be far less. Before committing untold tax payers dollars further investigation is warranted, including sidewalks for pedestrians and non motorized traffic.

Please look into the alternatives that I recommended including an alignment along the westernmost part of the Reserve property, not in the arroyo. Calle Dorothea might also be a possible alternative.

It is unfortunate that the city did not consider a trail that would connect directly to the Solano neighborhood in the past when a master plan for developments north of the Reserve were being considered. Property owners at Zocalo seem to be under the impression that they were promised access to downtown when they bought their properties. Can you look into proof of that?

-Paul White, Property owner at the Reserve.

8. November 16, 2015 at 9:49 AM, Helga Klepp wrote:

Hi Claudia,

Thank you for a good meeting last Thursday. I was going to ask if among all the representatives from the city there might be one responsible for the "informal trails" as per Claudia (I call them hiking trails). You were too busy though with the mostly opposing comments to a connecting trails. I personally would like the one east of the condo complex along the arroyo.

Early on you introduced amongst other participant Tim Rogers as a representative responsible for trails. For me a TRAIL was for hiking. As Tim was sitting behind me I asked him for his e-mail address and he was kind enough to provide it.

Hi Tim,

We: are my husband Max Klepp and Helga Klepp, owners of a condo on Ave. Rincon. We love the hiking trails surrounding the area just off Ave. Rincon across from our entrance to the condo and off Camino Francisco (entrance across from a little park). There used to be third one connecting the newly developed area on Luna Vista (Home Wise homes) to the Ridgletop Road behind the new homes. Some owners built fences in their backyards. Sections of the trail are now inside these fences. Entrance close to Camino Francisca and exit next to the latest new home on S. Ridgletop Rd. don't exist any longer.

Would you be able to provide me with a contact person from the City? It would be nice if there could be an entrance and exit post again just to give official permission to hike behind these homes again. I do not mind so much about improving the trail itself, we can still find a large section of the trail and the rest we manage without a trail.

I am looking forward to hopefully receive some positive response.

Thank you also for the trail map. Enjoy the rain.

9. November 16, 2015 at 11:59 AM, Tim Rogers wrote:

Hello Helga and Canada Rincon Trail team -

Helga, thank you for introducing yourself! I appreciate that Leroy Pacheco of the City introduced me as the main author of the Bike Master Plan as well as current City Trail Volunteer Coordinator, by contract. I think the project team did a great job in addressing many of the questions that came up and speaking to many of the points of opposition, which were in fact quite typical.

I am probably remiss to have not also introduced myself to the participants at the meeting, in order to provide some more planning background but also to describe SFCT's role to help maintain city soft-surface trails, including those in the immediate area. Thanks to your inquiry, I am going to use this e-mail both as a response to you and as a point of public input for the project staff, cc'd.

The proposed trail is important, and was an obvious Phase A priority in the Bike Master Plan, because it is the only convenient pedestrian and bicycle connection toward Santa Fe for the entire area from Zocalo to Tano Rd. It is also part of a route out from the city to many public trails, paved and dirt, as well as a commuter route to the Thornburg compound, a route which lies in well from the River Trail and other locations via Rio Vista St. and Calle Mejia (which, for the record, are already used effectively by plenty of pedestrians and cyclists with no known mishaps). In fact, by creating convenient and safe access to Tano Rd., the proposed trail is part of an excellent longer-range bicycle route to Tesuque and beyond. (The Reserve parking lot and steps of course already play all of these roles.)

The arroyo known as Canada Rincon is the best alignment for this trail by far based on (1) topography and (2) connection to trails already in place along the arroyo all the way to Tano Rd. There is only a short gap in these trails along Ave Rincon, which is a low-traffic street with narrow paved shoulders (through the NM599 underpass) that is a suitable bicycle route and

acceptable pedestrian route.

Of course, ownership of the stretch of land on the west side of the arroyo by the City is another huge plus. But also, putting the trail on the east side of the arroyo would create a less direct route and require two arroyo crossings and/or possibly start closer to St. Francis Dr. (at Viento Dr.), which is undesirable for several reasons. Putting the trail along St. Francis Dr. or other alignments more distant from the arroyo makes matters worse in terms of topography and convenience. As the project team stated, arroyos, including arroyo floodplains, are typical trail alignments in Santa Fe and elsewhere, and are well-suited as trail alignments for many reasons.

Significantly, this is a priority in the BMP because it is an important transportation connection, so the trail needs to satisfy accessibility standards under ADA, which are consistent with standards for bicycle and pedestrian transportation in general. In other words, this is not a purely recreational trail intended just to connect to other recreational, dirt trails. These considerations also favor the arroyo alignment.

A look at this area on the 2015 Santa Fe Bikeways and Trails Map (available at <http://santafemco.org/documents/bikeways-map/>) illustrates many of these planning considerations, and in particular where there are existing formal trails in the area. Most of these trails, including the Zocalo Trails as well as the trail west of Ave. Rincon that Heiga Klepp is describing, are signed as City of Santa Fe Trails and are open to the general public (not just local residents) as an explicit point of approval of the subdivisions in question. The City certainly has a right and a strong interest in connecting its public roads and public trails with this new proposed public trail as a service to local residents and visitors alike.

The trail described by Ms. Klepp has, or has had, a "City of Santa Fe" Trail sign at the top, by Ridgetop Rd. It is a formal, public trail that is supported by subdivision agreements. Access at the bottom to Ave. Rincon has changed over the years with the development of individual lots, and it is worth revisiting the original easement and subdivision agreement, and any subsequent agreements, to ensure that the trail is still in compliance, or to assess what can be done if it is not. Much of this trail was not well-designed from a sustainability and maintenance standpoint, and it is suffering considerable erosion where it is steep, crosses small arroyos, and/or follows a direct "fall-line."

The spur route off of this trail that stays on the ridge to the south has had minor, and perhaps now major, encroachments over the years. It is not clear how far south the city easement continues along this alignment and where legal encroachments begin, but it is something I am happy to help research and to discuss with city staff regarding possible recourse, if needed. This trail may have arrived at Ave. Rincon or Camino Franciscas, near the Reserve, once upon a time, but it has long been essentially a dead-end and so it is easy for these gradual encroachments to have happened over time.

Finally, I would like to emphasize that SFCT and City trail volunteers are happy to help with maintenance issues on these natural-surface, city trails. I have traveled them all at one point or another, assessed maintenance needs in general, and mentally noted where local residents or developers appear to be conducting some maintenance or other activity that impacts the trail. However, our focus is on larger open space trail networks, particularly Dale Ball and La Tierra Trails. In this area, we have only done work on the city trails north of the Relief Route, as described on our web site at <http://www.sfct.org/trails/sfct-trail-events-in-2015/upper-vista-del-freeway-trail-maintenance-feb-18-2015>.

If there are local residents that would like to help maintain these trails, we should all meet, discuss, and put some tools to the ground!

Thank you all for your support and interest in our great trails. Regards, Tim

P.S. There is no local or nationally accepted protocol on what are trails vs. paths vs. any other name. It varies by region, profession, and individual. In the Bike Master Plan we use the words trail and path to describe both paved and natural-surface facilities. With very few exceptions they are all multi-use facilities, for hikers and bicyclists, and often also fine for equestrians.

10. November 17, 2015 at 4:39 PM, Karl Jonietz wrote:

Hi Patrick,

After the meeting, I took a closer look at the "bridge" into Zocalo. The water flow (max 6x/year in my 7 years of living in the complex) stays toward the east side of the channel. The western side, north of the actual bridge, is a backwater, and while obviously the site of historic flooding, in current storms it stays dry or nearly dry. Might be interesting to consider a simple ramp from north to south taking the trail up to grade level and then down again. This would imply using the eastern route (purple on the diagrams?) the right-of-way of which is already owned by the city. The ramps might not be cheap, but surely better than any property acquisition to the west of The Reserve.

Worth looking at both on detailed topo maps and in person.

Good luck - public input is always fun, Karl

11. November 17, 2015 at 5:03 PM, Paul White wrote:

I would appreciate a response to my email listing my concerns about the meeting and my suggestions for alternate solutions. I also suggested that the next meeting be at the Reserve. I would like to have City Counselors Patti Bushee and Signe Lindell attend proposed meeting.

Thank you, -Paul

12. November 17, 2015 at 5:08 PM, Elizabeth Peck wrote:

Many thanks to everyone for arranging and having the Cañada Rincon Trail public meeting!

I've lived at The Reserve for 18 years and while I was initially sad to see all the development take place around us, I've met some wonderful people who have built and moved in. I firmly believe that developing a close Community of neighbors is invaluable to "quality of life" ... one of those rare intangibles that means so much! It can't be ordered or legislated or written into a contract. Neither does it happen overnight and it takes a lot of desire to achieve. But with discussion and work the result can be enormous! A "quick fix" will produce nothing but resentment.

The Holiday season is here - my out-of-town company is arriving - (& my refrigerator just quit). TWO days to respond to

this proposal which I just found out about, roughly 8-10 days ago... does not reflect a desire to work with neighbors to achieve a quality of life solution. But I look forward to working with many of our great neighbors in the future.

Sincerely,
Elizabeth Peck

13. November 17, 2015 at 7:18 PM, Helga Klepp wrote:

Thank you, design-office for the maps. We discovered more trails on the maps we never hiked around Zocalo.

We really miss though the connecting hiking trail from Avenida Francisca up behind Home Wise buildings and up to Ridgetop Road. It would be great if at least at the two ends (entrance and exit) posts could be installed again by the City. We would also help to fix the trail again. It looked so nice before the construction started. A large portion is still fine to hike but on the lower section some owners built fences and the trail has disappeared.

Good luck with your endeavor. You will never please everyone and we hope you will be able building a connecting trail on the east side of the Reserve. This would be great. Complaints about a steep hill when it snows: so what. You have to fight icy roads also without the connecting trail now.

Helga Klepp and Max Klepp
Zocalo

14. November 18, 2015 at 4:49 PM, Peter Heller wrote:

Hello,

As a Reserve resident I want to bring up my objections for the trail as suggested by you in the Nov. 12th meeting:

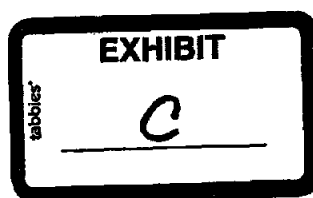
- 1) Calle Mejia is too steep for bicycle riding. Going up the hill with a baby (back from the library) would be very hard, not to mention dangerous. I walk this route - it is treacherous with the S F Spa traffic.
- 2) I don't want the cyclists cars parked in our parking lot.
- 3) The trail is too close to the housing. Will need to be lit. We don't want the lights.
- 4) Cyclists will use our benches to rest. Unwanted traffic!!
- 5) Is it true that there is an ordinance in SF for building a trail to connect Zocalo to downtown?

Suggestion: use the city area by 284 and st. Francis to connect them.

Chagit and Peter Heller
941 Calle Mejia, SF NM 87501

END OF NOTES

1. The consulting engineering contract be modified to direct that the design is for a ramp primarily along the northern boundary of The Reserve and the ramp along the west boundary of the Canada Rincon Arroyo will not exceed a height of 4 feet above natural grade. The ramp would be of a sufficient length to be ADA complaint and have the least impact on adjoining owners. The consulting engineering firm should be informed that permissions (i.e., licenses and/or easements) for access to construct and maintain are available from The Reserve. The trail shall be designed with a landscape buffer between the trail and the boundary of The Reserve property and in a location similar to the trail depicted on the attached.
2. Staff will be directed to communicate with The Reserve at Santa Fe Condominium Association (Nick Stofocik and Oralynn Guerrerortiz, Design Enginuity) as the design progresses at intervals that will allow Association to confirm that our concerns are being address in the design.
3. The design will incorporate plantings that will screen the new wall along the north boundary of The Reserve. The Reserve will grant licenses and easements necessary for plantings at no additional costs to the City.
4. The design incorporate wall materials similar to what is currently in use, and any handrails, etc. would be of a color that would blend in. Thus, no orange handrails.
5. The Canada Rincon Trail project shall comply with City regulations with regards to replacement of removed significant trees.



07/12/2017



BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Alta Vista Street modifications

2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

At June 21, 2017 BTAC meeting 3 members of public expressed concerns regarding modifications recently made on Alta Vista as part of Salvador Perez parking renovations. Staff was requested to address at July 2017 BTAC Meeting.

3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

***To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

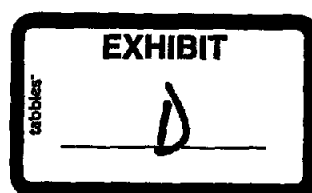
***To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

***To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.**

Inform BTAC and provide forum for discussion.

4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Staff will manage process.





BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

BTAC Membership -- Call for appointment of four new members

2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

BTAC memberships need to be renewed. A press release to inform public interested in serving has been released and is due by July 15, 2017. To date 7 individuals have expressed interest.

3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

***To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) No action from BTAC is sought.

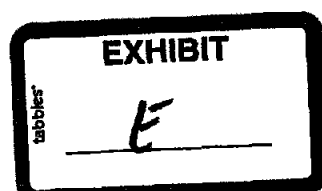
***To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. A possible motion to direct an individual to review the issue and return at a specified time with a formal proposal for action is sought.

***To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.

Inform BTAC of current status of membership, inquire of current members interested in renewing their service commitments, and request those interested current members send staff letter of interest and a resume

4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Staff will manage process.



Current Membership City of Santa Fe
Bicycle Trails Advisory Committee
June 14, 2017

	<u>TERM OF OFFICE</u>	
Abbatacola, Joseph A.	06/2013 (04/30/2014)	06/2015
Maestas, Councilor Joseph, Chair	03/2016	03/2018
Cooley, Paul	06/2014 (01/14/2015)	06/2016
Grogan, Gretchen	06/2014 (08/13/2014)	06/2016
Herdman, Frank	06/2014 (08/13/2014)	06/2016
Pacheco, James Ronald	06/2013 (04/30/2014)	06/2015
Rivera, Tomas	06/2014 (08/13/2014)	06/2016
Robinson, Shelley	06/2013 (04/30/2014)	06/2015
Wellington, Jennifer L.	06/2015 (02/24/2016)	06/2017

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2017-__

3 INTRODUCED BY:

4
5 Councilor Joseph M. Macstas

6 Councilor Peter Ives

7
8
9
10 A RESOLUTION

11 AMENDING RESOLUTION NO. 2010-64 REGARDING THE BICYCLE AND TRAIL
12 ADVISORY COMMITTEE TO PERMIT A RESIDENT OF SANTA FE COUNTY TO
13 SERVE ON THE COMMITTEE.

14
15 WHEREAS, the Governing Body updated the Bicycle and Trail Advisory Committee on
16 August 11, 2010 by adopting Resolution No. 2010-64 authorizing subcommittees; and

17 WHEREAS, Santa Fe's bicycle and pedestrian trails are used by city and county
18 residents alike; and

19 WHEREAS, it is the desire of the Governing Body to include the voice of a Santa Fe
20 county resident in the future of city bicycle and pedestrian trails.

21 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
22 CITY OF SANTA FE that the Membership of the Bicycle and Trail Advisory Committee is
23 amended to read:

24 Section 5. MEMBERSHIP: The Committee shall consist of a member of the City
25 Council who shall also serve as its chair, along with eight members of the public, of whom seven

1 shall be residents of the city and one who may be a resident of Santa Fe county, with
2 recommendations from the City Council to be made to the Mayor, and who will appoint the
3 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood
4 groups users with Council approval. The chair may appoint subcommittees, as needed, to study
5 in-depth the responsibilities assigned to the Committee and to present such information to the
6 Committee. The subcommittees shall be made up of no more than four members of the
7 Committee and three interested members of the public. The subcommittees shall engage solely in
8 investigating and assembling facts for the Committee, shall only be advisory in nature and shall
9 not formulate public policy on behalf of the Committee.

10 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2017.

11
12 _____
13 JAVIER M. GONZALES, MAYOR
14

15 ATTEST:

16
17 _____
18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

20
21 
22 KELLEY A. BRENNAN, CITY ATTORNEY
23
24
25

m/Legislation/Resolutions 2017/Bicycle and Trail Advisory - County Member