

CITY CLERK'S OFFICE

DATE 4.12.17 TIME 6:00pm

SERVED BY Rosalie Cardenas

RECEIVED BY Carmelona Spears

**AGENDA**

**REGULAR MEETING**

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD**

April 20, 2017

5:00 P.M.

LEGAL CONFERENCE ROOM

SANTA FE COUNTY ADMINISTRATION BUILDING

102 GRANT AVENUE

SANTA FE, NM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Consent Calendar**
- V. Approval of Minutes:** Regular Meeting – March 16, 2017
- VI. Matters from the Public**
- VII. Consent Calendar**
  - A. Request for Approval of Amendment No. 2 to Extend the Term and Increase the Professional Services Agreement with Long, Komer & Associates, P.A. of Santa Fe, NM, for Legal Services in the Amount of \$35,000.00. (RFP No. '15/28/P).
  - B. Request for Approval of Sole Source Procurement to Smoracy, LLC of Remus, MI, to Replace the Cutter Mill with Associated Components and a Radiator for Unit 1436 (Beast Model 3680 Horizontal Wood Grinder) in the Estimated Amount of \$69,069.00.
    - (1) Approval of Budget Increase to 52504.520400 (Repair & Maintenance of Equipment and Machinery) from 5500.100700 (Operating Fund Cash) in the Amount of \$69,069.00.
  - C. Request for Approval of Contractual Fee Agreement with Reunity Resources, Inc. of Santa Fe, NM, for the Sale of Mulch and Manure under Ordinance 2012-1, Section 5(B)(4).
  - D. Request for Approval of Agreement with CenturyLink Communications, LLC for the Installation of Fiber Optic Infrastructure and Associated Equipment at the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station, and Authorizing the SFSWMA Executive Director to Act as the Contract Representative and Signatory Authority for Installment Payments.
  - E. Update on CDM Smith On-Call Engineering Services.

**VIII. Matters from the Executive Director**

**IX. Matters from the Board**

**X. Matters from Staff – Agency, City, County**

**XI. Next Meeting Date: May 18, 2017**

**XII. Adjournment**

Anyone needing further information or requiring special needs for the disabled should contact Rosalie Cardenas at (505) 424-1850, extension 150.

**SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
SANTA FE COUNTY ADMINISTRATION BUILDING, LEGAL CONFERENCE ROOM  
102 GRANT AVENUE  
THURSDAY, APRIL 20, 2017**

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APPROVAL OF MINUETS MARCH 16, 2017	APPROVED	2
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CONSENT CALENDAR DISCUSSION	APPROVED	2-4
MATTERS FROM THE EXECUTIVE DIRECTOR	INFORMATION/DISCUSSION	4
MATTERS FROM THE BOARD	INFORMATION/DISCUSSION	4-7
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**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
SANTA FE COUNTY ADMINISTRATION BUILDING, LEGAL CONFERENCE ROOM  
102 GRANT AVENUE  
THURSDAY, APRIL 20, 2017**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Councilor Joseph Maestas, Acting Chair, at 5:00 pm, on Thursday, April 20, 2017, at the Santa Fe County Administration Building, Legal Conference Room, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT**

Councilor Joseph Maestas, Acting Chair  
Councilor Renee Villarreal  
Commissioner Ed Moreno  
Alternate Commissioner Henry Roybal

**MEMBERS ABSENT**

Councilor Michael Harris, Excused  
Commissioner Anna Hamilton, Excused  
Commissioner Anna Hansen, Excused

**OTHERS PRESENT**

Randall Kippenbrock, Director, SWMA  
Rosalie Cardenas, SF SWMA  
Nancy Long, Legal Council  
Shirlene Sitton, City of Santa Fe  
Joe Eiger, member of the public  
Angelica Salazar, SWMA  
Les Francisco, Santa Fe County  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Villarreal, seconded by Commissioner Roybal, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

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SANTA FE COUNTY  
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#### **IV. APPROVAL OF CONSENT CALENDAR**

Councilor Villarreal asked to pull item 7 A for discussion.

**MOTION** A motion was made by Commissioner Roybal, seconded by Councilor Villarreal, to approve the consent calendar as amended.

**VOTE** The motion passed unanimously by voice vote.

#### **V. APPROVAL OF MINUETS MARCH 16, 2017**

**MOTION** A motion was made by Commissioner Moreno, seconded by Councilor Villarreal, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

#### **VI. MATTERS FROM THE PUBLIC**

Mr. Eiger thanked the Board for the help that was provided to Reunity Resources. They have been great.

#### **VII. CONSENT CALENDAR**

- A. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO EXTEND THE TERM AND INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH LONG, KOMER & ASSOCIATES, P.A. OF SANTA FE, NEW MEXICO, FOR LEGAL SERVICES IN THE AMOUNT OF \$35,000.00. (RFP NO. '15/28/P)**
- B. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO SMORACY, LLC OF REMUS, MI, TO REPLACE THE CUTTER MILL WITH ASSOCIATED COMPONENTS AND A RADIATOR FOR UNIT 1436 (BEAST MODEL 3680 HORIZONTAL WOOD GRINDER) IN THE ESTIMATED AMOUNT OF \$69,069.00.**
  - (1) APPROVAL OF BUDGET INCREASE TO 52504.520400 (REPAIR AND MAINTENANCE OF EQUIPMENT AND MACHINERY) FROM 5500.100700 (OPERATING FUND CASH) IN THE AMOUNT OF \$69,069.00.**
- C. REQUEST FOR APPROVAL OF CONTRACTUAL FEE AGREEMENT WITH REUNITY RESOURCES, INC. OF SANTA FE, NM, FOR THE**

**SALE OF MULCH AND MANURE UNDER ORDINANCE 2012-1,  
SECTION 5(B)(4).**

- D. REQUEST FOR APPROVAL OF AGREEMENT WITH CENTURYLINK COMMUNICATIONS, LLC, FOR THE INSTALLATION OF FIBER OPTIC INFRASTRUCTURE AND ASSOCIATED EQUIPMENT AT THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION, AND AUTHORIZING THE SFSWMA EXECUTIVE DIRECTOR TO ACT AS THE CONTRACT REPRESENTATIVE AND SIGNATORY AUTHORITY FOR INSTALLMENT PAYMENTS.**
- E. UPDATE ON CDM SMITH ON-CALL ENGINEERING SERVICES.**

**DISCUSSION OF ITEM VII (A) OF THE CONSENT CALENDAR**

Councilor Villarreal asked is there a reason we need to know about regarding why we need to increase the not to exceed amount. Is there something we expect to happen.

Mr. Kippenbrock said the total is \$105,000.

Chair Maestas said that is the accumulated total.

Mr. Kippenbrock said the explanation of this amount is on page 4 of your packet information.

Councilor Villarreal asked when Ms. Long is here is she charging an hourly rate. Why do we need a legal presence for our meetings.

Mr. Kippenbrock said yes, an hourly rate is charged. Per our fiscal agreement we have to have independent legal services. Ms. Long provides those services to us.

Chair Maestas said she also functions as parliamentarian as well.

Mr. Kippenbrock said the billing rate is same as they charge the State of New Mexico and it is the same as last year.

Councilor Villarreal said most of the time we don't need legal services at our meetings.

Commissioner Moreno asked is there a time limit to the contract.

Mr. Kippenbrock said it is in its 3rd year of a 4 year contract.

Commissioner Moreno asked do you then go to an RFP.

Mr. Kippenbrock said yes we will.

Chair Maestas said Ms. Long is a Principal in her firm. We used to have an associate at our meetings. What is the difference in the hourly rate between the two.

Mr. Kippenbrock said they have similar rates.

**MOTION** A motion was made by Councilor Villarreal, seconded by Commissioner Roybal, to approve item VII (A).

**VOTE** The motion passed unanimously by voice vote.

#### **VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

Mr. Kippenbrock said last Thursday we held a public hearing for the Buckman permit. It was the shortest public hearing we have ever had. It lasted 25 minutes. We expect to receive the new permit in the next 30 to 90 days.

The BuRRT facility will have amnesty weekend this weekend. If we have as many people as we had last year we will consider having it at the land fill instead this Fall.

In May, every weekend is green amnesty for green waste only. Tire amnesty is the first weekend of each month.

The Agency continues to sponsor the radio show. On the last show we highlighted the Great American Clean Up scheduled for this weekend.

#### **IX. MATTERS FROM THE BOARD**

Commissioner Roybal asked do you keep count of how many people come for amnesty days.

Mr. Kippenbrock said yes we do.

Commissioner Roybal asked how many came last year.

Mr. Kippenbrock said 700 people came on amnesty day. Probably 500 of those were for specifically there for the amnesty program. Our hazardous waste amnesty is

scheduled for November.

Chair Maestas asked for public notification do we do ads in the paper.

Mr. Kippenbrock said we had an ad in the Journal last Friday and will have an ad in the New Mexican this Sunday. We do radio ads as well.

Commissioner Roybal said the County sends out announcements on those days too. Do they put it on Facebook.

Mr. Kippenbrock said we did not do that this year but we did a color flyer for the County for community centers.

Chair Maestas said he has an issue about glass. There was an article in the paper about a decrease in total tonnage on glass. He doesn't think the estimation was accurate. He thinks people are accumulating more glass and waiting to go to a convenience center with a larger load. He personally does that with his glass waste. We need to continue the dialogue that it will creep back up and we want to assure the public that it will.

Mr. Kippenbrock said he does the same thing. He accumulates more so he can make fewer trips. He hears that from others and there are some in his neighborhood who take turns taking glass to the convenience center for each other. Of course there are some naysayers. The reporter from the New Mexican did talk to him. He tried to convey to him that it was too early in the program to say there is a decrease. The article was ok but the headline was misleading. Glass Plummets.

Chair Maestas said let's be proactive on this and give additional data to the reporters. We need to make it easier for folks to lift the glass to the shoot or cover. It is difficult to do one bottle at a time. We also need to try to buffer the noise. He made a suggestion to the Agency that we use Rhino inserts for the collection containers.

Mr. Eiger said we have the same problems in the County with compactors. Their solution was to build a platform. There are solutions.

Chair Maestas said maybe we can look at this Ms. Sitton.

Ms. Sitton said those kinds of lids are designed to reduce the illegal dumping and contamination. We don't want people to lift up the lid and dump. They tend to dump in everything. They slow you down but they are designed to slow you down. That is the trade off.

Chair Maestas said at Silar Road if you go all the way out there that is the sole reason for your trip. With remote sites the chance of contamination is lower. We should continue to refine these drop off centers and make it as easy as possible.



Ms. Sitton said that was always our intention.

Chair Maestas said he does like the flag that says Recycle Here.

Ms. Sitton said we have permanent signs coming. Tomorrow we are moving the Morales site around the corner into the parking lot.

Chair Maestas asked when will the next data be for the point of the total weight of glass that is received.

Ms. Sitton said she and Mr. Kippenbrock are going to work together to do a glass report over the next month. That reporter just happened to walk into our offices the day she was preparing the PUC update. We had only pulled the report once and he literally overheard her talking to Mr. Schlachter about it. We told him it was not enough data to make any kind of report on the program. We will absolutely will be publishing and updating the data of the program.

Chair Maestas asked have you found any locations on the Southeast side.

Ms. Sitton said we have looked. So far none of the sites we have looked at work for us.

Chair Maestas said look at the possibility of Peppers Restaurant on Old Pecos Road. It used to be called Peppers. He thinks the name might have changed. It is in a perfect location.

Ms. Sitton said she will check that out. Thank you for the Rhino lining suggestion. We may try that. We are ordering some plastic containers as well.

Commissioner Moreno said Rancho Viejo has a convenience center. Do they have a glass facility.

Mr. Kippenbrock said yes, they have a roll off container.

Commissioner Moreno asked how long does it take to fill it up.

Mr. Francisco said we empty it every 2 to 3 weeks. We have to pull the mix and cardboard at the facility every day. We can handle it. It is working well.

Ms. Sitton said she will check out the County platform as well.

Mr. Francisco said we build the platforms. The driver does not have to move it. They are compactors.

Chair Maestas asked there is no silent discussion about curb pick up of glass.

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Ms. Sitton said no.

**X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

Ms. Sitton said we are working with Rubicon and are up and running for residential trash trucks now. It is not in the recycling trucks yet but will be soon. We will now have more data than has been had in Santa Fe ever. It is exciting for us.

Chair Maestas asked what is the volume of the regular poly carts.

Ms. Sitton said 65 gallons is the standard. We put out all 500 of the 96 gallon as well. We also have the smaller 35 gallon carts but the majority are 64 gallons.

Chair Maestas asked we have not done the pay as you throw yet.

Ms. Sitton said no not yet. We have to work on cart size rates.

Chair Maestas asked why not use the old trash carts for recycling and use the smaller ones for pay as you throw.

Ms. Sitton said they are different colors and many of the old carts are over 10 years old. The colors are recognizable. Trash carts are green and recycling carts are blue.

Chair Maestas asked it is against the law to have your trash out without the cap on it right.

Ms. Sitton said in general it is part of rules for the lid to be closed. It has more to do with controlling the volume in the cart. They are designed to fall open after emptied.

**XI. NEXT MEETING DATE  
MAY 18, 2017**

Councilor Villarreal said she will not be able to attend the next meeting.

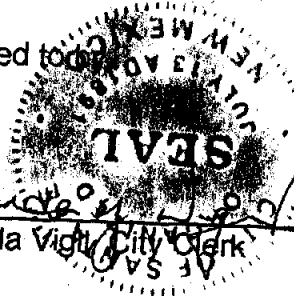
**XII. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 5:45 pm.

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Joseph M. Maestas  
Councilor Joseph Maestas, Chair

Attested to  
Yolanda Vigil  
City Clerk

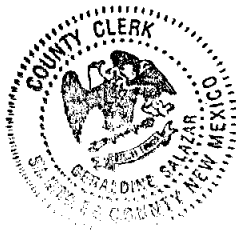


Elizabeth Martin  
Elizabeth Martin, Stenographer

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
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I Hereby Certify That This Instrument Was Filed for  
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Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy A. Laura Hernandez County Clerk, Santa Fe, NM

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