



Agenda DATE 8/21/17 TIME 11:34a

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**DIVISION OF SENIOR SERVICES
SENIOR ADVISORY BOARD OF DIRECTORS**

Pasatiempo Senior Center

664 Alta Vista Street

Wednesday, September 20, 2017 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – July 19, 2017
- VI. DSS DIRECTORS REPORT
- VII. COMMITTEE REPORTS – By Gino Rinaldi
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

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SUMMARY OF MINUTES
DIVISION OF SENIOR SERVICES
ADVISORY BOARD MEETING

September 20, 2017

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
ROLL CALL	Quorum	1
INVOCATION/PLEDGE OF ALLEGIANCE		1-2
APPROVAL OF AGENDA	Approved	2
APPROVAL OF MINUTES: July 19, 2017	Approved [as submitted]	2
DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT		2
COMMITTEE REPORTS	Given by Gino Rinaldi	2-4
UNFINISHED/OTHER BUSINESS	None	4
NEW BUSINESS	None	4
COMMENTS FROM THE FLOOR		4
DATE AND LOCATION OF NEXT MEETING (Scheduled for October 18, 2017 at 9:30 a.m.)		4
ADJOURNMENT	Adjourned at 10:30 a.m.	5

MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS

September 20, 2017

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Pasatiempo Senior Center, 664 Alta Vista Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemary Trujillo, Secretary
Bernardo C de Baca
Toni Ann Gallegos
Elaina K. Gonzalez
Corrine Sanchez

MEMBERS ABSENT

Dennis Gonzales, excused
Virginia Lucero, excused
Rod Winget, excused

STAFF PRESENT

Lugi Gonzales, Division of Senior Services, Interim Director
Eugene Rinaldi, Division of Senior Services Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Bernardo C de Baca.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gino Rinaldi and was recited by all present.

APPROVAL OF AGENDA

Ms. Trujillo moved to approve the agenda as published. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: July 19, 2017

Ms. Sanchez moved to approve the Minutes of the July 19, 2017 meeting as submitted. Ms. Gallegos seconded the motion. The motion passed unanimously by voice vote.

DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT-Gino Rinaldi

Mr. Rinaldi referred to the *Senior Scene* newsletter noting that he provided a new summary in the article that he writes. The summary includes the numbers for last year and the end of year numbers. The summary also lets the consumers know what the Division of Senior Services does. He noted that he has been receiving positive feedback from the consumers. He asked the Board Members to let him know what they think of the new summary.

Mr. Rinaldi asked if there were any questions and there were no questions so he moved to the Committee Reports.

COMMITTEE REPORTS

Mr. Rinaldi presented the Committee reports as follows:

Transportation

Mr. Rinaldi said there are a couple of things that he would like to point out. In transportation, the Division of Senior Services did not reach their numbers. This is mainly due to the fact that they are short drivers. One driver retired and there are two driver vacancies. One position has been posted and the Division of Senior Services should begin the interview process soon. One driver has been hired.

Ms. Sanchez asked Mr. Rinaldi if he could tell the Board the name of the new driver.

Mr. Rinaldi said Sharon Romero. She came from Santa Fe Public Schools and has a lot of experience.

Ms. Sanchez asked if she already started.

Mr. Rinaldi said yes.

In-Home Support Services

Mr. Rinaldi reported the Division of Senior Services exceeded the numbers for respite services. AAA awarded the Division of Senior Services an additional \$4,900 to reimburse them for the units of services.

Mr. Rinaldi said the rest of the program units of services/numbers are on target for the fiscal year.

Results-Based Accountability

The City is pushing towards a "Results-Based Accountability" process citywide and the departments/divisions are putting together a process to identify what they do; how they do it and whether or not they are making a difference in people's lives. Mr. Rinaldi said the Division of Senior Services is going through this process and one of the things they have identified is meeting the numbers/needs. They are going to set a target number and will see if they can meet that target. They would also like to do an analysis of what they are doing right, or what they could do to do better. Mr. Rinaldi said he will have Melanie Montoya (who is handling the results-based accountability part for the Division of Senior Services) make a presentation for the Board on this.

He said the Division of Senior Services also identified things that are critical and priority. There are also things that they have identified as important but they don't have the data to tell them. For example: Is the Division of Senior Services keeping people out of nursing homes when they provide in-home support services and home-delivered meals? Also, is the service meeting the needs of the consumers. The Division of Senior Services currently conducts surveys but they would like to do more to get a sense on whether people are happy with the services.

Mr. Rinaldi said he might do this and report to the Board on a quarterly basis.

Chairman Romero thinks it was a good idea.

Capital Outlay

Mr. Rinaldi said he went before the Finance Committee yesterday regarding capital outlay projects. He noted that the Department of Finance and Administration now requires the City, as a municipality or local government, to do a separate Infrastructure Capital Improvement Plan (ICIP). The City submitted this to the State and are waiting to hear back from them.

Mr. Rinaldi noted that the Division of Senior Services put in a GO bond request for \$400,000 for vehicles. He will go before City Council next week to get final approval.

The Division of Senior Services also put in a capital outlay funding request with the State to replace the roof and some air conditioning units at the Mary Esther Gonzales Senior Center. They would also like to redo the carpeting at the MEG Center and do Phase 2 of the Warehouse.

Chairman Romero asked if there were any more questions on the Committee Reports. Seeing none, he went on to the next agenda item.

UNFINISHED/OTHER BUSINESS

There was no unfinished/other business.

NEW BUSINESS

Chairman Romero asked if there was any new business and there were none.

COMMENTS FROM THE FLOOR

Chairman Romero announced that former Board Member, Doug Schocke passed away. A copy of his obituary was distributed to the Board Members and the Board took a moment of silence in his honor.

Ms. Giron asked if they are going to fill the vacancy on the Board.

Lugi Gonzales noted that Mr. Schocke's term will expire in December, so maybe the Board should wait until January.

Mr. Rinaldi said he would like to review the Board Member list with Chairman Romero.

Chairman Romero agreed.

Chairman Romero announced that Board Member, Elena Gonzalez has submitted her resignation. She will be moving to Minnesota to be closer to her kids. The next meeting scheduled for October 18, 2017 will be her last meeting. She will be sorely missed.

Elena Gonzalez mentioned that she attended the Health Fair and it was a wonderful event. Christina Villa and other staff members did a great job.

TIME AND PLACE OF NEXT MEETING

The next meeting is scheduled for October 18, 2017 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

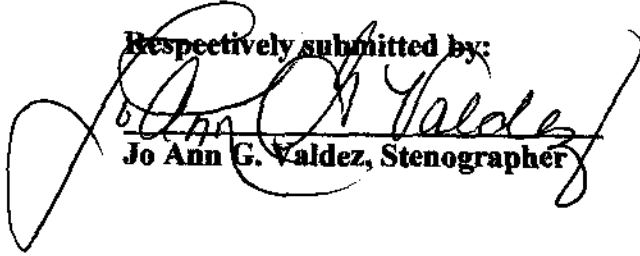
ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.



Andres Romero, Chairperson

Respectively submitted by:



Jo Ann G. Valdez, Stenographer