CITY CLERK'S OFFICE

City of Santa Fe, NM SERVED BY

Regular Committee RECEIVED BY Monday, August 21, 2017

05:00 PM – Finance Committee

**Council Chambers** 

## **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF CONSENT AGENDA
- 5. APPROVAL OF MINUTES
  - Regular Finance Committee Meeting -- July 17, 2017
     Item 5a
  - b) Regular Finance Committee Meeting -- July 31, 2017

    <u>Item 5b</u>

## 6. CONSENT AGENDA

a) Request for Approval of a Professional Services Agreement with JMA Municipal Advisors for Public Utility Rate Evaluation and Financial Services in the Amount of \$146,808 Exclusive of NMGRT. (Shannon Jones)

Committee Review:

Public Utilities Committee

08/02/2017

City Council

08/30/2017

Item 6a

b) Request for Approval of Amendment No. 1 to Professional Service Agreement # 16-0984 (Tire Recapping Services) in the Amount of \$255,000. (Lawrence Garcia)

Committee Review:

Public Utilities Committee

08/02/2017

Finance Committee

08/21/2017

City Council

08/30/2017

<u>Item 6b</u>

c) Request for the Acceptance of New Mexico Urban Search and Rescue (USAR) Distribution Sub Grant for Equipment for the Santa Fe Fire Department and Santa Fe Police Department. (David Silver)

Committee Review:

**Public Safety** 

08/15/2017

Finance

08/21/2017

City Council

08/30/2017

Item 6c

d) Request for Approval of Amendment No. 1, in the Amount of \$57,738.00, to the Userful Purchase Agreement for Userful Desktop Software within the City of Santa Fe Library System. (Patricia Hodapp)

Committee Review:

City Council

08/30/2017

Item 6d

e) Request for Approval of Increase to Professional Services Agreement with Ebsco for Access to Digital Catalog (Final Year of Four Year Contract) in the amount of \$38,000.00 for a Total Contract Amount of \$111,445.35. (Patricia Hodapp)

Committee Review:

City Council

08/30/2017

<u>Item 6e</u>

f) Request Approval for SFPD to Purchase of Two Vehicles, Totaling \$88,118.00, from Brad Francis Car Company Under SPA# 70-000-16-00002. (Jan Snyder)

Committee Review:

City Council

08/30/2017

Item 6f

g) Request for Approval to Purchase Medical Supplies in excess of \$50,000.00 under McKinley County Cooperative Price Agreement (IFB 2014-04) with BoundTree Medical and Life-Assist, Inc. (Greg Cliburn)

Committee Review:

City Council

08/30/2017

Item 6g

h) Request for Approval to Purchase Medical Supplies in excess of \$50,000.00 under Bernalillo County Cooperative Price Agreement (CCN 2014-0609) with Henry Schein, Inc (Greg Cliburn)

Committee Review:

City Council

08/30/2017

Item 6h

i) Request for Approval to Award RFP# 17/58/P and Approval of Professional Service Agreement with YouthWorks! for Intensive Community Monitoring Services in the Amount of \$57,165.00. (Richard DeMella)

Committee Review:

City Council

08/30/2017

<u>item 6i</u>

j) Request to Award RFP# 17/58/P and Approval of Professional Services Agreement for Educational Re-engagement Specialist to YouthWorks in the Amount of \$24,000. (Richard De Mella)

Committee Review:

City Council

08/30/2017

Item 6i

k) Request for Concept Approval of the Sale of a Parcel of Real Estate Containing Approximately 1,988 Square Feet Adjoining the Northerly Boundary of 1719 Second Street by Susan D. Hill. (Matthew O'Reilly)

Committee Review:

Public Works

08/07/2017

City Council

08/30/2017

Item 6k

l) Request for Approval of Professional Services Agreement with IHS Recovery Program, d/b/a: Millennium Treatment Services in the amount of \$70,000.00 for services in conjunction with the DUI Court Program. (Judge Vigil)

Committee Review:

City Council

08/30/2017

Item 61

m) Request for Exempt Procurement for Continued Implementation and Training of CaseWare Financial Reporting Software. Vendor: F.H. Black & Company in the Amount of \$69,968.00. (Robert Rodarte)

Committee Review:

City Council

08/30/2017

Item 6m

n) Request for Exempt Procurement to David Markwardt Consulting for continued City Wide Leadership Skills Training in the Amount of \$50,000.00. (Robert Rodarte)

Committee Review:

City Council

08/30/2017

Item 6n

o) Request for Procurement of Work Trucks for Various Departments: Procurement Source: New Mexico State Price Agreements and CES Cooperative Agreements. (Robert Rodarte)

Committee Review:

City Council

08/30/2017

Item 60

p) Request to Award RFP# 17/45/P and Approve Professional Services Agreement for Classification and Compensation Study with Springsted, Inc. in the Amount of \$245,800 Exclusive of NMGRT. (Lynette Trujillo)

Committee Review:

City Council

08/30/2017

Item 6p

q) Request for Approval of Resolution No. 2017-\_\_\_\_. A Resolution in Support of "El Grito," an Annual Celebration of Mexican Independence Day on September 16, 2017; and Waiving all Associated Fees. (Mayor Gonzales) (Councilor Ives) (Jesse Guillen)

Fiscal Impact: None

Committee Review:

Public Works Committee (Approved) 08/07/2017
Parks and Recreation Commission (Approved) 08/15/2017
Public Safety Committee (No Recommendation) 08/15/2017

City Council

08/30/2017

Item 6q

r) Request for Approval of Resolution No. 2017-\_\_\_. A Resolution Requesting that the New Mexico Environment Department Rescind the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit Production Until Safety and Cleanup Issues are Resolved; Requesting That the United States Department of Energy Improve Surface and Groundwater Monitoring and Reconsider the Plutonium Pit Production Mission at Los Alamos National Laboratory; and Directing the City Clerk to Transmit Copies of This Resolution to Associated Parties. (Councilors Villarreal and Maestas) (Jesse Guillen)

Fiscal Impact: None

Committee Review:

City Council

08/30/2017

Item 6r

s) Request for Approval of Resolution No. 2017-\_\_\_\_. A Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons Act of 2017. (Councilor Villarreal) (Jesse Guillen)

Fiscal Impact: None

Committee Review:

City Council

08/30/2017

Item 6s

t) Request for approval of Resolution No. 2017——. A resolution directing the City Manager to develop a Feasibility Study focused on achieving the goal of using 100 percent renewable energy by 2025 for city facilities and report back in 90 days; and urging state elected leaders to achieve 100 percent renewable energy for state facilities. (Mayor Gonzales) (John Alejandro)

Fiscal Impact: None

Committee Review:

Sustainable Santa Fe Commission (approved)
Public Utilities Committee (approved w/amend)

07/19/2017 08/02/2017

City Council

08/30/2017

Item 6t

#### 7. DISCUSSION

a) Request to Award RFP# '17/43/P and Approval of Amendment No. 1 to Professional Services Agreement for Fiscal Agent Services with Wells Fargo Bank, N.A. (Adam Johnson)

Committee Review:

City Council

08/30/2017

Item 7a

- 8. MATTERS FROM STAFF
- 9. MATTERS FROM THE COMMITTEE
- 10. EXECUTIVE SESSION
- 11. ADJOURN

Cover Page		Page 0
	The Chair, City Councilor Carmichael Dominguez at 5:00 pm, called the regular meeting of the City of Santa Fe Finance Committee to order. A quorum is reflected in Roll Call.	Page 1
	Mr. Johnson asked to postpone #6P on the Consent Agenda until next Finance Committee.  Councilor Harris moved to approve the agenda as amended, second by Councilor Villarreal, motion carried by unanimous voice vote.	Page 1
	Councilor Harris would like to pull items A, F, I. Councilor Villarreal would like to pull item N, R, S Councilor Ives would like to be added as a co-sponsor to item T.  Councilor Ives moved to approve agenda as amended pulling items 6a, f, I, n, r and s and list Councilor Ives as co-sponsor on 6t, second by Councilor Harris, motion	Page 1
Approval of Minutes a) Regular Finance Committee Meeting July 17, 2017 b) Regular Finance Committee Meeting July 31, 2017	carried by unanimous voice vote.  Councilor Ives moved to approve the minutes of July 17 and July 31, 2017 as presented, second by Councilor Harris, motion carried by unanimous voice vote.	Page 1-2
Consent Agenda:		Page 2-11

- a) Request for
  Approval of a
  Professional Services
  Agreement with
  JMA Municipal
  Advisors for Public
  Utility Rate
  Evaluation and
  Financial Services in
  the Amount of
  \$146,808 Exclusive of
  NMGRT. (Shannon
  Jones)
- Councilor Harris moved to approve Request for Approval of a Professional Services Agreement with JMA Municipal Advisors for Public Utility Rate Evaluation and Financial Services in the Amount of \$146, 808 Exclusive of NMGRT, second from Councilor Ives. Motion carried by unanimous voice vote.
- f) Request Approval for SFPD to Purchase of Two Vehicles, Totaling \$88,118.00, from Brad Francis Car Company Under SPA# 70-000-16-00002. (Jan Snyder)

Councilor Harris moved to approve Request for SFFD to Purchase two vehicles totaling \$88,118 from Brad Francis Car Company under SPA#70-000-16-00002 with a second from Councilor Ives, motion passed by unanimous voice vote.

i) Request for
Approval to Award
RFP# 17/58/P and
Approval of
Professional Service
Agreement with
YouthWorks for
Intensive
Community
Monitoring Services
in the Amount of
\$57,165.00. (Richard
DeMella)

Councilor Harris moved to postpone item I since staff is not here until the next meeting, second from Councilor Villarreal which passed by voice vote.

j) Request to Award RFP# 17/58/P and Approval of Professional Services Agreement for Educational Reengagement Specialist to

Councilor Harris moved to reconsider Item J from the Consent Agenda, second by Councilor Villarreal, motion carried by unanimous voice vote.

YouthWorks in the Amount of \$24,000. (Richard De Mella) Councilor Harris moved to postpone consideration of Item J to the September 5<sup>th</sup> Finance Committee meeting, second by Councilor Villarreal, motion carried by unanimous voice vote.

n) Request for
Exempt
Procurement to
David Markwardt
Consulting for
continued City Wide
Leadership Skills
Training in the
Amount of
\$50,000.00.

Councilor Ives moved to approve David Markwardt Consulting for City Wide Leadership Skills Training in the Amount of \$50,000, second by Councilor Villarreal, motion carried by unanimous voice vote.

r) Request for Approval of Resolution No. 2017-. A Resolution Requesting that the New Mexico **Environment Department Rescind** the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit **Production Until** Safety and Cleanup Issues are Resolved; Requesting That the **United States** Department of **Energy Improve** Surface and Groundwater Monitoring and Reconsider the Plutonium Pit **Production Mission** at Los Alamos

National

Laboratory; and

Councilor Villarreal moved to postpone the Resolution Requesting that the New Mexico Environment Department Rescind the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit Production Until Safety and Cleanup Issues are Resolved; Requesting That the United States Department of Energy Improve Surface and Groundwater Monitoring and Reconsider the Plutonium Pit **Production Mission at Los** Alamos National Laboratory; and Directing the City Clerk to transmit copies of this Resolution to Associated Parties, until the September 5<sup>th</sup> Finance Committee meeting with the intention to discuss changes, second by Councilor Harris, motion carried by unanimous voice vote.

Directing the City		
Clerk to transmit		
copies of this		
Resolution to		
Associated Parties.		
s) Request for Approval of Resolution No. 2017 A Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons	Councilor Villarreal moved to postpone the Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons Act of 2017 to the September 5th Finance Committee meeting, second by Councilor Harris, motion carried by unanimous voice vote.	
Discussion Request to Award RFP# '17/43/P and Approval of Amendment No. 1 to Professional Services Agreement for Fiscal Agent Services with Wells Fargo Bank, N.A. (Adam Johnson)	Councilor Harris moved to approve the Request to Award RFP# '17/43/P and Approval of Amendment No. I to Professional Services Agreement for Fiscal Agent Services with Wells Fargo Bank, N.A., second by Councilor Ives. Motion carried by unanimous voice vote.	Page 11-16
Matters from Staff	None	Page 16
Matters from the Committee	Informational	Page 16-17
Adjourn	There being no further business to come before the Finance Committee the Chair called for adjournment at 7:10 pm	Page 17
Signature Page		Page 17

# City of Santa Fe, NM Regular Committee Monday, August 21, 2017 05:00 PM – Finance Committee Council Chambers MINUTES

#### 1. CALL TO ORDER

The Chair, City Councilor Carmichael Dominguez at 5:00 pm, called the regular meeting of the City of Santa Fe Finance Committee to order. A quorum is reflected in Roll Call.

#### 2. ROLL CALL

Councilor Carmichael Dominguez, Chair

Councilor Signe Lindell

Councilor Michael Harris

Councilor Peter Ives

Councilor Renee Villarreal

#### Others Present

Adam Johnson, Finance Director

Christina Keyes, Treasurer

Shannon Jones

Assistant Chief Jan Snyder, SFFD

Lynette Trujillo, HR, City of Santa Fe

Bryan Scott, Regional Manager, Wells Fargo Bank

Fran Lucero, Stenographer

## 3. APPROVAL OF AGENDA

Mr. Johnson asked to postpone #6P on the Consent Agenda until next Finance Committee.

Councilor Harris moved to approve the agenda as amended, second by Councilor Villarreal, motion carried by unanimous voice vote.

#### 4. APPROVAL OF CONSENT AGENDA

Councilor Harris would like to pull items A, F, I.

Councilor Villarreal would like to pull item N, R, S

Councilor Ives would like to be added as a co-sponsor to item T.

Councilor Ives moved to approve agenda as amended pulling items 6a, f, I, n, r and s and list Councilor Ives as co-sponsor on 6t, second by Councilor Harris, motion carried by unanimous voice vote.

## 5. APPROVAL OF MINUTES

- a) Regular Finance Committee Meeting -- July 17, 2017
- b) Regular Finance Committee Meeting -- July 31, 2017

No changes from staff or Finance Committee members.

Councilor Ives moved to approve the minutes of July 17 and July 31, 2017 as presented, second by Councilor Harris, motion carried by unanimous voice vote.

#### 6. CONSENT AGENDA

a) Request for Approval of a Professional Services Agreement with JMA Municipal Advisors for Public Utility Rate Evaluation and Financial Services in the Amount of \$146,808 Exclusive of NMGRT. (Shannon Jones)

Councilor Harris stated that in looking at Page 3 of the PSA, Scope of Work, he asked if the Franchise fee would be included. Councilor Harris stated that was quite a discussion over a year ago.

Mr. Jones answered that he did not imagine they would actually draw an opinion on the franchise fee. It will be incorporated in to the financial plan and show the impact and have it called out as expenditure for a portion of that.

Councilor Harris asked if a comparative analysis could be provided as appropriate before it goes to the full council. This would be a good time do document actions that have been taken in the past.

Mr. Jones stated that the way the contract is laid out, any additional questions, analysis are also built in and they will be asked to discuss that type of service.

Councilor Harris stated for documentation reasons he would like to know how the fee is determined and what that fee is at now.

Mr. Jones stated the he believes the franchise fee is at 4% for the water.

Councilor Harris stated that this next question came from Public Utilities and asked if staff follow up from Public Utilities could be provided regarding broadband.

Mr. Jones stated that there was a high level discussion and if and when it fell under Public Utilities, how would it be handled. The question was directed to City Attorney Marcos Martinez.

Chair Dominguez directed staff to assure when it gets to Council it should have that information on the Franchise fee.

Councilor Ives recalls the 4% to water not waste water or any other utility. There was a question on whether or not we should be consistent in that regard on the basis of that franchise fee. Some will look at it as being a reasonable amount based upon anticipated relationship.

Councilor Harris moved to approve Request for Approval of a Professional Services Agreement with JMA Municipal Advisors for Public Utility Rate Evaluation and Financial Services in the Amount of \$146, 808 Exclusive of NMGRT, second from Councilor Ives. Motion carried by unanimous voice vote.

- b) Request for Approval of Amendment No. 1 to Professional Service Agreement # 16-0984 (Tire Recapping Services) in the Amount of \$255,000.
- c) Request for the Acceptance of New Mexico Urban Search and Rescue (USAR) Distribution Sub Grant for Equipment for the Santa Fe Fire Department and Santa Fe Police Department.
- d) Request for Approval of Amendment No. 1, in the Amount of \$57,738.00, to the Userful Purchase Agreement for Userful Desktop Software within the City of Santa Fe Library System.
- e) Request for Approval of Increase to Professional Services Agreement with Ebsco for Access to Digital Catalog (Final Year of Four Year Contract) in the amount of \$38,000.00 for a Total Contract Amount of \$111,445.35.

# f) Request Approval for SFPD to Purchase of Two Vehicles, Totaling \$88,118.00, from Brad Francis Car Company Under SPA# 70-000-16-00002. (Jan Snyder)

Correction: Not SFPD, it is SFFD

Councilor Harris asked for clarification as this refers to the State Fire Protection Funds; is this where the money is coming from for these two vehicles. The cover sheet shows the balance as \$329,548. In the first letter to the State Fire Marshall on August 1, 2017, it indicates a balance of \$755,855 from the Fire Protection Fund.

Mr. Snyder explained that the cover memo refers to the line item for the \$785,855. They had over \$350,000 in 2208570; it was all the State Fire Fund. One was a line item and Chief Snyder was looking at the whole business unit.

Councilor Harris reconfirmed that in the whole balance there is \$755,000 and Chief Snyder concurred, yes.

Councilor Ives asked about emissions and fuel efficiency.

Chief Snyder stated that at this time in the 3500 Chevy, they are no hybrid options that give us the same torque and horsepower and also they are not on the state contract. For the smaller vehicles they do purchase the hybrid vehicles.

The Chair asked if we have to go STA or can we go out and purchase ourselves.

Chief Snyder said that they could, they have been using the contract purchase for 2 or 4 years and it works well for them. He restated that this is a very efficient way for him to purchase the vehicles.

The Chair asked Chief Snyder to explain the process, when do we go for efficiency vs. a different process.

Mr. Johnson explained the procurement alignments and stated they are making changes in the purchasing manual.

The Chair asked Chief Snyder at what point does he see the Finance Committee having that discussion on the purchasing procedure. The Chair also stated that he would like to see the caption of the item be changed it shows SFPD (Police) should be SFFD.

Councilor Harris moved to approve Request for SFFD to Purchase two vehicles totaling \$88,118 from Brad Francis Car Company under SPA#70-000-16-00002 with a second from Councilor Ives, motion passed by unanimous voice vote.

- g) Request for Approval to Purchase Medical Supplies in excess of \$50,000.00 under McKinley County Cooperative Price Agreement (IFB 2014-04) with BoundTree Medical and Life-Assist, Inc.
- h) Request for Approval to Purchase Medical Supplies in excess of \$50,000.00 under Bernalillo County Cooperative Price Agreement (CCN 2014-0609) with Henry Schein, Inc.
- i) Request for Approval to Award RFP# 17/58/P and Approval of Professional Service Agreement with YouthWorks for Intensive Community Monitoring Services in the Amount of \$57,165.00. (Richard DeMella)

Councilor Harris stated I and J are related. There are a lot of questions on reporting, there are 1300 hours that Youth Works will provided, and would like to talk to Mr. DeMella who is not present.

Councilor Harris moved to postpone item I since staff is not here until the next meeting, second from Councilor Villarreal which passed by voice vote.

Councilor Villarreal are there time constraints on this PSA? Mr. Johnson stated that he is not aware of any time constraints. Staff direction is to assure that Mr. DeMella attends the September meeting. Chair noted that if action is needed before the September meeting and needs to go to City Council to assure that the notation is provided.

j) Request to Award RFP# 17/58/P and Approval of Professional Services Agreement for Educational Re-engagement Specialist to YouthWorks in the Amount of \$24,000. (Richard De Mella)

Councilor Harris moved to reconsider Item J from the Consent Agenda, second by Councilor Villarreal, motion carried by unanimous voice vote.

Councilor Harris moved to postpone consideration of Item J to the September 5<sup>th</sup> Finance Committee meeting, second by Councilor Villarreal, motion carried by unanimous voice vote. Chair Dominguez asked staff to follow up and if it has to get to City Council by September 30<sup>th</sup> that it be placed under discussion on the council agenda.

Councilor Harris would ask that they bring the certificate of insurance as it is not attached.

Councilor Villarreal would like to understand better about the two programs and their development. What techniques or expertise does YouthWorks have to engage in the development of this program?

- k) Request for Concept Approval of the Sale of a Parcel of Real Estate Containing Approximately 1,988 Square Feet Adjoining the Northerly Boundary of 1719 Second Street by Susan D. Hill.
- l) Request for Approval of Professional Services Agreement with IHS Recovery Program, d/b/a: Millennium Treatment Services in the amount of \$70,000.00 for services in conjunction with the DUI Court Program.
- m) Request for Exempt Procurement for Continued Implementation and Training of CaseWare Financial Reporting Software. Vendor: F.H. Black & Company in the Amount of \$69,968.00.
- n) Request for Exempt Procurement to David Markwardt Consulting for continued City Wide Leadership Skills Training in the Amount of \$50,000.00.

Councilor Villarreal asked what the minimum amount of employees they will have for this training.

Ms. Lynette Trujillo: For the leadership training, the City Manager is looking at 23 employees for this continuous leadership training. We have done approximately 75 employees to date and we will be looking at another 23 employees.

Councilor Villarreal asked if it is mandatory.

Ms. Trujillo stated that for this leadership training it is mandatory. The City Manager and the HR Director get requests from the department managers on who they would like to send as their upcoming leaders in the departments. We also send new Supervisors and Department Directors. The list is reviewed and 23 individuals are selected to go through this program. The program runs from October thru May and it is mandatory once they are selected to participate.

Councilor Villarreal stated that during budget review she had requested a piece on nonbiased training and asked if there was any action on this.

Ms. Trujillo stated that this training is for leadership and a portion of it is for departments to utilize this individual for supervisor training. As far as the other piece of it, the Council did approve to hire a full time trainer and they have the last and final interview on Monday. The hope is to have a full-time Trainer, 2 weeks after they give their formal notice. As part of that will come the Cultural Diversity training.

Councilor Villarreal clarified that it is not just cultural diversity it is unbiased training. There is a flare up in our nation and we want to make sure that our employees understand that it is all bias that we have. Councilor Villarreal said she is supportive and will continue to push for this training and offered to assist with expertise when needed.

Chair asked what type of training the Trainer will do.

Ms. Trujillo stated that they will do training on all types of topics throughout city government and if need be they will coordinate with assistance outside of the city administration.

The Chair said the trainer will have the attributes and competency to provide what they are looking for. Ms. Trujillo said yes.

Chair asked about budget aside from the request for Leadership Training. Ms. Trujillo stated her HR budget will be utilized for everything outside of the leadership training, i.e., Trainer salary.

Councilor Ives asked about the trainer and the amount in the classes is that typical of the numbers every year that attend this training.

Ms. Trujillo said it is better to be consistent and for this type of training 23-25 is a perfect number. This particular trainer likes this size of class.

Councilor Ives asked about the different types of training programs, one for supervisors and the one for executive leadership. How does that get broken down and who decides what type of training each one will receive.

Ms. Trujillo explained that she oversees the Leadership Training. The other training list provided to the committee for review, have been asked for by other departments director's. Requests came from the Legal Department, Land Use, Fire Department as well as the Police Department.

Councilor Ives asked about performance review and measures of them. Encouraged that they explain the training outcomes as part of the supervisors review. Once individuals have taken the training, how is the utilization and techniques of the training brought in to their job description and/or their job evaluation process.

Ms. Trujillo answered that right now Mr. Markwardt follows up with the individuals who successfully complete the training, and they work through him to get feedback and to report how they have incorporated that in to their positions. The trainer receives the feedback and in turn provides it to Ms. Trujillo in the HR department. Department Directors also communicate with Mr. Markwardt on other techniques or suggestions of what might be addressed in more detail.

Councilor Ives would like to see the accountability and reporting in measures utilized during an assessment process for supervisors. This then brings the accountability to the City of who we are bringing forward as the leaders of tomorrow.

Councilor Harris was pleased to read about the insurance clause waiver on the last page for non-liability PSAs.

Councilor Ives moved to approve David Markwardt Consulting for City Wide Leadership Skills Training in the Amount of \$50,000, second by Councilor Villarreal, motion carried by unanimous voice vote.

- o) Request for Procurement of Work Trucks for Various Departments: Procurement Source: New Mexico State Price Agreements and CES Cooperative Agreements.
- p) Request to Award RFP# 17/45/P and Approve Professional Services Agreement for Classification and Compensation Study with Springsted, Inc. in the Amount of \$245,800 Exclusive of NMGRT.
- q) Request for Approval of Resolution No. 2017-\_\_\_\_. A Resolution in Support of "El Grito," an Annual Celebration of Mexican Independence Day on September 16, 2017; and Waiving all Associated Fees.
- r) Request for Approval of Resolution No. 2017-\_\_\_. A Resolution Requesting that the New Mexico Environment Department Rescind the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit Production Until Safety and Cleanup Issues are Resolved; Requesting That the United States Department of Energy Improve Surface and Groundwater Monitoring and Reconsider the Plutonium Pit Production Mission at Los Alamos National Laboratory; and Directing the City Clerk to transmit copies of this Resolution to Associated Parties.

Councilor Harris expressed that he has some problems with this item, this was the first time he had the opportunity to read it. At this time he reserved comment and will look into some proposed amendments and particularly from their work on the BDD on joint powers. Historically a monitoring station was taken out; steps have been taken to have an adequate notification system in place. There are a lot of dealings with NMED and DOE and LANL and doesn't see how they can add much to the discussion. This discussion has been discussed in the past. He sees the reference to four previous resolutions and he will take the time to look into issues with monitoring.

Councilor Villarreal thanked Councilor Harris for the input asked for him to send to her and will go from there to figure out what language and amendments are appropriate. It is important to also review the information on consent orders.

Councilor Ives serves as an alternate for the Coalition, he is struggling trying to understand the consent order that was just in place and the parts referenced to LANL. The Coalition was pleased to see that there was a consent order in place and they could then get cleanup funds for specific projects and specific time lines. Councilor Ives said he is struggling to understand why it was put in place last June. The recent advocacy was to increase those funds from the \$85 million to \$95 million this FY. Councilor Ives noted that the congressional staff had questions on the cleanup funds; they have stated you want more money, what will you use it for which indicates that we

should provide more concrete steps. Councilor Ives noted that he understands at the congressional level that there are other areas that need to be reviewed on cleanup that could be done. Councilor Ives noted that with the questions that he continues to have he will bring forth suggested changes

Councilor Villarreal suggested that they hear from the Community Member that is familiar with the tracking of the consent order indicating what the problems were. Maybe they could have a conversation separate from this committee.

Councilor Ives said he is certainly happy to do that. There is a difference between the pursuit of the terms strictly by the NMD as opposed to trying to re-craft the entire thing, not to sure exactly where that problem lies.

Councilor Harris said this is a complex issues, the citations that he read go back to 2003. This is ongoing. With the work in getting it to consent order, and Councilor Harris stated he doesn't have the background that Councilor Ives has, he would like to hear more from Councilor Ives on what came out of the language that says; consent order with giant loop holes regarding cleanup. Councilor Harris commented that to him, that is someone's opinion and he has a hard time accepting that form that is before them. He believes there has to be more work on it to substantiate what has been done. If there are issues where they are falling behind the consent order, Councilor Harris would like to know more about that and have it addressed specifically. Councilor Harris encourages the sponsors to work with different parties to make changes.

Councilor Villarreal said that she has been tracking it and it was brought to their attention because there are issues with increases in plutonium production. Even with a consent order in place, maybe there is a way to word it differently. The intention is to see how this is affecting our community and the safety of our drinking water. Councilor Villarreal said she felt if they had specifics about things that they have questions on or language to tweak, that would help her to move it forward.

Chair Dominguez said he certainly does not want this item to die here in this Committee, he feels that it is well intended and probably needs more discussion. The Chair he has seen so many times where they have consent orders that are not enforced. There is a grievance staff that does implement it. The Chair said if we want to tweak the language, we have the opportunity to do that now. One recommendation or suggestion, directed to Councilor Villarreal, is to have an opportunity to sit through committee to vet the process a little more before it gets to City Council. The Chair would rather have this postponed tonight than for it to die in Finance Committee.

Councilor Villarreal not opposed to putting it in another committee or this one. OK with postponing it to September  $5^{th}$ .

Councilor Ives said it would not be in Public Works until September 11th.

Councilor Villarreal was in agreement to wait until September 5<sup>th</sup>, she does not want to wait until September 11<sup>th</sup>.

Councilor Villarreal moved to postpone the Resolution Requesting that the New Mexico Environment Department Rescind the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit Production Until Safety and Cleanup Issues are Resolved; Requesting That the United States Department of Energy Improve Surface and Groundwater Monitoring and Reconsider the Plutonium Pit Production Mission at Los Alamos National Laboratory; and Directing the City Clerk to transmit copies of this Resolution to Associated Parties, until the September 5<sup>th</sup> Finance Committee meeting with the intention to discuss changes, second by Councilor Harris, motion carried by unanimous voice vote.

s) Request for Approval of Resolution No. 2017-\_\_\_\_. A Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons Act of 2017.

Councilor Harris said that the portion of this that is right on, (name unknown of Congressman and 37 sponsors) that restrict. The only doubt with that are simpler Whereas. The recitation of various incidents characterized seems to run more with the resolution previously discussed and close to this one. This resolution starts off and takes a broad stroke of opposition, not much to say about that and the calling on the congressional delegation to condemn the rhetoric and Agenda. The events don't speak to that or supporting the use of nuclear weapons. Councilor Harris stated that this resolution needs work as well. Quite frankly to tone down the political statement about what is going on in the current situation, perhaps put the events in some fashion from the earlier resolution and perhaps focus on the proposed congressional movement that was cited above. Councilor Harris said that would be something he would be willing to support. The other things just get in the way.

Chair Dominguez asked for clarification from Councilor Harris on the statement, "the other things just get in the way", are you referring to some of the Whereas?

Councilor Harris commented, exactly.

Chair Dominguez commented, these are pretty actual.

Councilor Harris commented, they are events and events have to do with the operation of LANL, events don't have anything to do with the legislation proposed at the federal level.

Councilor Villarreal asked if LANL was asked to provide context for New Mexico and Santa Fe on a National perspective on how it will pertain to what is happening in New Mexico. Is it a major catastrophe or are there reasons why an administration that looks at nuclear weapons as a serious issue. That restricting use of Nuclear Weapons Act should be abided by. Maybe we could specify the ones to be looked at.

Councilor Harris said that some of them are national in nature, (read the events specific to LANL). The most recent, seven events specific to LANL could be better explained. Councilor

Harris stated that a much simpler resolution, if you're talking about the events that run with the Consent Order and the Operation of the Laboratory; he feels they don't have to be in there. Councilor Harris thinks they should have some Whereas' and focus on the proposed legislation would be the most effective Resolution. Otherwise it is diluted and feels it is ineffective.

Councilor Villarreal said that the input is good, they can look at the Whereas' that may be excessive but the majority of them could provide context for New Mexico as it relates to the need of the Nuclear Weapons Act. Councilor Villarreal asked Councilor Harris if he could work with her on some on the Whereas' they can collectively make the recommended changes.

Councilor Ives wishes he knew what the agenda of the current administration is. He would like to read the Resolution again and looks forward to hearing more. He supports the portion of restricting nuclear weapons and feels it would be helpful as there are different descriptions in the resolution that they presently have. Councilor Ives said he is also concerned about infrastructure and future LANL changes that he would monitor. Councilor Ives agrees with Councilor Harris on restricting nuclear weapons.

Chair Dominguez said that part of the dilemma is that this national agenda is speaking to what Councilor Harris is saying in terms of HR 669, there is that part of it and the Chair appreciates Councilor Villarreal bringing this forward; this is something that the public needs to know. The Chair said that he did not know that in a LANL report released in February 2017 was that LANL was the only nuclear production state that did not meet critically, safety expectations. That makes it hit home even more so for the Chair Dominguez. He can see the dilemma of what the resolution says and what the national agenda might be. There is some language that Councilors want to work on, we can amend that language here tonight or bring it back for another round. Again, the Chair does not want this to die in Finance Committee as it is very well intended and it should send a message.

Councilor Villarreal would be in agreement to bring it back to the September 5<sup>th</sup> Finance Committee but she would like discussion and amendments prior to that and she will get other staff involved.

Councilor Villarreal moved to postpone the Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons Act of 2017 to the September 5<sup>th</sup> Finance Committee meeting, second by Councilor Harris, motion carried by unanimous voice vote.

t) Request for approval of Resolution No. 2017-\_\_\_\_\_. A resolution directing the City Manager to develop a Feasibility Study focused on achieving the goal of using 100 percent renewable energy by 2025 for city facilities and report back in 90 days; and urging state elected leaders to achieve 100 percent renewable energy for state facilities.

#### 7. DISCUSSION

# a) Request to Award RFP# '17/43/P and Approval of Amendment No. 1 to Professional Services Agreement for Fiscal Agent Services with Wells Fargo Bank, N.A. (Adam Johnson)

Mr. Johnson explained that the packet includes the information that he would review this evening. He provided an Executive Summary (Pages 1-3); there was a great deal of sophisticated process and information that is important and decided to start with an Executive Summary. Specific details supporting the RFP process are detailed on (Page 4-13). Also provided in the packet is a letter from Leadership at Wells Fargo (Page 14-16). Provided is detailed pricing and full transparency for anyone who would like to read the full RFP that was approved back in March. Also included in the packet is the original PSA as well as the amendments which are being proposed for approval this evening. A little bit of context and background, we did come forward in March with something a little unprecedented, the content of the RFP to the Finance Committee and the governing body for input and approval before they issue the RFP. Intent was to be sensitive to the Mayor and Council and citizens concerns and various activities regarding Wells Fargo banking practices listed in the Council and wanted to take a more comprehensible approach they have to work with another Fiscal Agent. Mr. Johnson would like to show the committee is that staff did go through an intense process in which they did the evaluation, with dedicated resources and time put in to the interview. Mr. Johnson said that he would like to discuss the summary to each of the responses. As staff we are the fiduciary and we take that task very seriously. Primary concern is to manage the taxpayers dollars effectively and efficiently. Mr. Johnson reiterated that the public did put energy and resources in to the community initiative portion of the RFP which required pretty progressive forward thinking that they tapped from various communities throughout the country. Mr. Johnson commended his staff and the governing body who pioneered this.

There were essentially 5 responses, Bank of Albuquerque for the full proposal and Century Bank for the partial proposal. NM Bank and Trust for the full proposal, LANB responded strongly in some areas. One of the things that shined through the process was the technology. The reason this is important to the Finance Department is that they offer efficient processes that are safe and proprietary to their business and are not third party products and we reviewed other processes to assure that we were not opening up third party products and that was significant. Mr. Johnson detailed as much in the report on the topics that the various banks responded to.

Ultimately, Wells Fargo is recommended by staff, there is an option in the current contract for a 4 year extension with proposed pricing. In addition, the community and public discussion process was very enlightening to staff. In discussions with the various bankers in the community they brought up opportunities that we are pursuing. The first of which the Finance Department is keenly interested in financial awareness and education, opportunities to form partnerships with both our fiscal agent as well as other banks, regional and local and national that have a public foot print to work with the Community Foundation, the Santa Fe Community College, the Public Schools, the CPA Society; that are all interested in being part of the financial process that brings forward financial literacy and education in our community. Mr. Johnson said he would like the city to be the Pioneer and bringing this forward and network them all together. The second opportunity, we have instituted a rollout and bid process for security deposits; essentially what is says is that the City of Santa Fe and staff stand prepared to provide

deposits to local institutions at any time they demand them. Mr. Johnson stated that he has rolled out the CD's in the last month and of course are required to follow the NM State Statutes investment policy. City of Santa Fe also assures that the banking industry is able to see the roll outs and deposits if they make demand. Lastly, and it was managed in the Debt Policy, the concept of doing private placements of the bond issuances. It in was found that there was interest from local banks to get involved in bond issuance.

Staff recommends approval of the RFP and the amendment to the contract with Wells Fargo.

(Mr. Johnson Reponses to the councilor's questions)

Chair Dominguez: One of the questions is related as you mentioned to the NM State Statutes and making it clear that your recommendation is able to comply with the requirements from the state.

Mr. Johnson: Yes that is correct.

Chair Dominguez: One of the other questions is in regard to the process; there are other instances when they can protest, were there any protests?

Mr. Johnson: There have been no protests to date. There is a process in place if there was one.

Chair Dominguez: To be clear, there are 3 full proposals, Bank of Albuquerque, NM Bank and Trust and Wells Fargo?

Mr. Johnson, Chair and members, that is correct.

Chair Dominguez: None of those three are considered local banks?

Mr. Johnson: That is correct.

The Chair wanted to assure that the public understands that. The Chair asked, when you talk about third party products, are you talking about Software that a bank has to purchase or buy what the city needs.

Mr. Johnson: Banks use an online platform that is duplicated across companies. In the case of various respondents, they use the same menu of products utilized by various businesses. The concern of the committee and the question was asked, about being exposed to companies processes and Internet safety and couldn't get a hand on who they were and what they were. We know that on the side of Wells Fargo it is a significant investment on their side and proprietary. Mr. Johnson clarified that one log in gets him into one menu and he can get all that he needs from Wells Fargo.

The Chair asked, with the other banks does it mean you could not get the work done.

Mr. Johnson said they can get the work done, that is not the concern, the greater concern would be the security.

The Chair asked as his last question, the idea of other organizations in community looking at our involvement. It is a discussion that we have had in the past, Santa Fe Public Schools, i.e., Santa Fe County, how we would combine efforts. Is that something that you see as a probability? Especially since you say there is only one company that has the capability.

Mr. Johnson said that there are two other national banks in this market but do not know why they did not respond to the RFP. It could have to do with the strength of Wells Fargo relationship and their banking in NM, they know New Mexico well. To the second point, I do think that there are future opportunities in collaborative processes and it wouldn't necessarily tie to Wells Fargo. Ultimately what would need to happen is that any entity county or city would have to form regional financial services. If the entity were to form a joint effort there would need to be a same product share.

Councilor Ives reviewed the summary and different categories, thanked staff for their work. One question was page 5 in the packet, #1, Personal Evaluations, the Credit Worthiness stability line, and throughout the document Wells Fargo was leading almost all categories across the entire sheet, sometimes significantly. There were two circumstances where Century Bank aced Wells Fargo; one was in credit readiness stability with a score of 473 and Wells Fargo at 430. The other was experienced bank official representatives where Century received a 6 point and Wells Fargo received a 6.10. If you look down below at the next chart, the CRA rating which is the Community Reinvestment Act, it is under the heading of credit readiness. There Century was given a rating of satisfactory while Wells Fargo Bank was outstanding.

Mr. Johnson: It is an excellent observation, first thing I would suggest is that it is very difficult with the disclosure act, the scores at the end of the say are somewhat subjective to presentation and the ability to evaluate the complex information that was provided and different ways of processing. That said, when the committee was scoring Century they were only looking at one product and that one product can be trusted. It is very difficult to compare it to all of the other scores. There was a little bit of weakness in the process and our attempt to be everything to all and to allow different folks to come in made the evaluation to be difficult. Mr. Johnson said that the CRA and credit readiness stability scoring should not show negatively on either one of the respondents.

Councilor Ives said that he also enjoyed evaluation #2 chart, page 8 which yields the on line services hands on with the maximum possibility of 1,750 points which Wells Fargo exceeded in that chart where Century in comparison to all was rated the lowest. You make a very valid point that we have moved to this new platform where the intention is to move to a more sophisticated online capacity in many areas which is a significant feature. One question, Century seemed to be the strongest alternative yet limited in terms of the scope, is there any opportunity to invite participation from someone like Century in the context of the suite of services; I understand that the recommendation is Wells Fargo who rated incredibly high in most of these categories.

Mr. Johnson specifically to the trust services in which we worked with them and that was one of the reasons they responded. To describe trust services, it is an account that serves as a pass through where all our investments are held. All of the current investments held in Wells Fargo are transferability within

bank. There are only a handful of banks that handle trust services nationwide. Mr. Johnson continued to explain the considerations being discussed regarding possibilities of working with Century Bank.

Councilor Villarreal expressed her thanks to staff for all of their hard work in this process. We need to show that we are transparent in the details of who we work with across the board. Financial institutions are also the other level of expertise. With the pool of institutions that did apply and when you look at other cities that ended up dropping Wells Fargo, I also feel like they had more options of institutions than what we have in Santa Fe. Would you say that is a fair assessment?

Mr. Johnson: I am not fully aware of all the entities that chose to go a different route. I know that the city of Seattle recently changed Wells Fargo for their payroll account. In the city of Seattle there are more options due to the size and the economy with the presence of Amazon, etc. Santa Fe is a population of 86,000 our deposits are certainly smaller.

Councilor Villarreal: We do have complexities in our structure; we are not a large city but we do have a lot of moving parts and we want to make sure that we have a financial institution that can act responsibly and efficiently, also at the cost that it takes to make that happen. You stated at one time that one of the applicants said that it was about three times more than we are currently paying. Across the board, are we just taking what they presented to us at face value or were there any negotiations with those who responded, possibly changing or looking at reduction of costs other than just evaluating their applications?

Mr. Johnson: I would suggest that while it was not a negotiation, I don't know that the committee felt they were in a position to negotiate given the relative strength of the Wells Fargo proposal vs. the others and the corresponding price. There were conversations during the process in which that could have been put on the table. For example the trust service price from NM Bank and Trust was asked; if other services would be provided under their pricing and their answer was no. I would say it wasn't necessarily needed; the response was more in the offering than going through a price negotiation. If the price was going to be the breaking point we would have gone there. With the value and pricing of Wells Fargo, it never reached that point.

Councilor Villarreal said she did agree with the third party products but wasn't sure she was comfortable with other entities being brought with what the city is trying to do and just focus on the main entity and what needs to be done in general. The members of the Finance Committee care of the initiative piece although it was only 10% of the overall scoring, you did respond or summarize that some of the entities didn't even respond back to that section and you felt like there were three that were addressing in some way based on their application, social, environment and governmental entities. Can you summarize what Wells Fargo said in that section?

Mr. Johnson: In the packet, page 10 is their response. (paused to review) They were probably the most elaborate in their detail on their initiatives. There was one entity that did not even provide a response in that section. As far as NM Bank and Trust, they couldn't respond to those questions. We had this conversation when we talked about our fee because the ability for an institution to not only has a significant private arm to be related to their overall signs. When you take that in to account and I would also suggest that you look at Wells Fargo where they document the effort to do these things.

Councilor Villarreal asked if there was anything local that Mr. Johnson could lead her to, philanthropic investment.

Mr. Johnson: Pointed the board to the first bullet in Appendix A where they talk about their money portfolio, and as stated earlier, staff does not want to be in a position where they are defending any aspect of Wells Fargo businesses and any specific questions can be addressed to the representative of Wells Fargo. Some of the answers to the questions are submitted to the governing body on page 14.

Councilor Villarreal: There is a somewhat of a separation of what is happening nationally and corporations vs. locally on what banks are doing. I feel that we should always hold our employers accountable and to a higher standard. How would you address that to us today?

#### Brian Scott, Regional Manager for Wells Fargo

I appreciate the question and totally respect you, I like the thought process and where you are targeting. A couple of things I can respond to the concern you are raising, when I step back to think of what it means to be a community bank, we live and work, play and spend money here in the community. Our team members, we employ 94 people here in Santa Fe. Our team in Santa Fe volunteered over 1500 hours last year and at the beginning of this year they set a goal that they would donate over 2000 hours in the community of Sana Fe, as of June they were already at 1200 hours. I am very proud of that and it speaks highly of our community ties. Do we have deep pockets to do philanthropic, yes we do and it is an important piece of what we do. Mr. Scott will celebrate his 21st anniversary with Wells Fargo next month and is very proud to have worked for a company that is part of the community. I grew up in New Mexico and live in Austin, Texas now and am very proud of what we do across the country. I think it is greater than simply writing checks, we volunteer hours. Being number one in lending, mortgage lending, number one lender for small business throughout New Mexico. When you step back and look at what is CRA and what is the purpose of Community Reinvestment Act when it was established, it was encouraged to meet the lending needs and investment needs of the communities and the service needs of the communities. That is what the CRA was originally set forth, established in 1977 for those three purposes. I am very proud to say that Wells Fargo is rated outstanding in those three categories across the footprint. There is 54 separate state or multi-jurisdictional areas across the Unites States rating CRA and we are rated satisfactory or outstanding in all 54 of those. In 20 of those, including New Mexico we are rated outstanding. That is more of an encompassing view of how much money we gave to a community. If you look at our statistics we serve 49% of our low income or moderate community. Those things do speak to the fact that Wells Fargo is more committed to our community across the United States, especially here in the Southwest where I spent my career in New Mexico and Santa Fe.

Councilor Villarreal: Thank you Mr. Scott, we definitely know that Wells Fargo is strong in the local community and we appreciate that you have shared that the employees operate on volunteerism for the community. I feel that we should look at our employers and hold them to a higher standard. I believe that you showed in the application process that you are able to put yourself at a higher standard in working with us and I think that is what staff was looking for. I believe that is one step to see how our community is better served by corporations and institutions.

Mr. Scott stated that he also agreed that they should hold all of our corporate citizens to a higher standard on what they do in the communities. I am grateful to staff for all the work that they did in reviewing all

of the RFP responses, looking at the experience that the City of Santa Fe has had with our relationship team. Our team is here in New Mexico, we are very active in the community, and what does that experience look like. I have been with the company for 21 years, personally disappointed with some of the things that have happened in other areas this year. But I can tell you it doesn't speak to the vision and values that myself and the team we have here today. I am fortunate to travel across the foot print and interact with team members on what they do in their communities. We are really committed to that and what you are seeing in the papers is not indicative of the culture and the commitment we have to our communities. As a financial institution we are only as successful as the community that we are working in. We have a commitment, not only from a culture standpoint but from a business industry standpoint to be successful.

Councilor Villarreal stated she appreciated Mr. Scott's comments.

Councilor Harris: I want to acknowledge the work of the Finance Department staff. They worked to integrate ERP which is difficult. He asked for clarification regarding the CRA; was this rating for years before and did it need to improve?

Mr. Scott responded that this is an annual national rating. Every individual area receives its own. In NM there is an outstanding rating.

Councilor Harris asked about the Consent Orders.

Mr. Scott spoke about a living will that they have to provide to the regulatory agencies where there were some deficiencies. They resubmitted it in May and the plan was accepted. That consent order went away.

Councilor Harris moved to approve the Request to Award RFP# '17/43/P and Approval of Amendment No. 1 to Professional Services Agreement for Fiscal Agent Services with Wells Fargo Bank, N.A., second by Councilor Ives. Motion carried by unanimous voice vote.

# **8. MATTERS FROM STAFF** None

#### 9. MATTERS FROM THE COMMITTEE

Chair Dominguez had a brief talk about mutli-year budgeting with Mr. Johnson. Talk now or put it on the agenda item next meeting.

Chair Dominguez stated that they can look into the future, it's a good exercise but be careful to not set expectations.

Councilor Ives stated that they have discussed as it has come up before. He would like to understand it and have CIP expand to 20 year and make the effort to gain more consistency.

Mr. Johnson stated, yes, the Finance Department can analyze those issues and it is worthwhile to have it as a topic.

Councilor Villarreal announced that Congressman Ted Lue will be on KSFR. Invited the Councilor's to call in.

Councilor Harris stated that the working group SFUAD property project meets weekly. Mr. Johnson will be joining soon.

Councilor Harris reminder of the tax question coming to the citizens in a vote.

Mr. Johnson will find out.

# 10. EXECUTIVE SESSION None

### 11. ADJOURN

There being no further business to come before the Finance Committee, the meeting was adjourned at 7:10 pm.

an Lucero, Stenographer

Signature Page:

Councilor Carmichael Dominguez, Chair