



Agenda

DATE 8/15/17 TIME 9:52

SERVED BY Julie Sanchez

RECEIVED BY [Signature]

**HUMAN SERVICES  
COMMITTEE  
STRATEGIC PLANNING MEETING**

**Monday, August 28, 2017**

**Market Station**

**Conference Room**

**500 Market Station**

**9:00 a.m. - 12:30 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: May 1, 2017, June 1, 2017
4. New Business/Action Items:
  - a. Congrats to Marco Serna and Edward Tabet-Cubero
  - b. Presentation on Grantee Final Reports and Funding
  - c. Discuss and Recommend Approval: St. Elizabeth Shelter
  - d. Strategic Planning Session
    1. Overview
    2. Mission and Vision
    3. Goals for 2017-2019
5. Old Business
6. Comments from the Chair and Committee Members
7. Report from Staff
8. Matters from the Floor
9. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**INDEX OF**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE**  
**STRATEGIC PLANNING MEETING**

August 28, 2017

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE (S)</b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>1</b>
<b>APPROVAL OF MINUTES OF:</b>		
May 1, 2017	<b>Approved (as submitted)</b>	<b>2</b>
June 1, 2017	<b>Approved (as submitted)</b>	<b>2</b>
<b>NEW BUSINESS/ACTION ITEMS:</b>		
a. Congrats to Marco Serna and Edward Tabet-Cubero		<b>2</b>
b. Presentation on Grantee Final Reports and Funding		
Moved down on the agenda		<b>*8</b>
c. Discuss and Recommend Approval: St. Elizabeth Shelter		
Moved down on the agenda		
Approved		<b>*9</b>
d. Strategic Planning Session		
1. Overview		
2. Mission and Vision		
3. Goals for 2017-2019	<b>*Moved up on the agenda</b>	<b>*2-8</b>
<b>OLD BUSINESS</b>	<b>None</b>	<b>9</b>
<b>COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS</b>		<b>9</b>
<b>REPORT FROM STAFF</b>	<b>None</b>	<b>10</b>
<b>MATTERS FROM THE FLOOR</b>		<b>10</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 12:00 p.m.</b>	<b>10</b>

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE**  
**STRATEGIC PLANNING MEETING**  
**Santa Fe, New Mexico**

**August 28, 2017**

The Strategic Planning Meeting of the City of Santa Fe Human Services Committee was called to order by Marizza Montoya-Gansel, Chair at 9:07 a.m. at Market Station Offices, 500 Market Street, Conference Room, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Marizza Montoya-Gansel, Chair  
Patricia Boies  
Jeremy Perea  
Anthony Romero  
Marco Serna  
Edward Tabet-Cubero

**MEMBER(S) ABSENT:**

Brian Serna, excused

**STAFF PRESENT:**

Richard De Mella, Juvenile Justice Planner  
Chris Sanchez, Community Services Division Director  
Julie Sanchez, Youth and Family Services Division Program Manager

**OTHERS PRESENT**

Michele Lis, Facilitator-ML Consulting, LLC  
Jo Ann G. Valdez, Stenographer

**APPROVAL OF AGENDA**

**Commissioner Boies moved to approve the Agenda. Commissioner Perea seconded the motion. The motion passed unanimously by voice vote.**

\*After approval, the agenda was amended - Items 4b and 4c were moved down on the agenda after the Strategic Planning Session.

## **APPROVAL OF MINUTES:**

**May 1, 2017**

**June 13, 2017**

**Commissioner Romero moved to approve the Minutes of the May 1, 2017 and June 13, 2017 meetings as submitted. Commissioner Boies seconded the motion. The motion passed unanimously by voice vote.**

## **NEW BUSINESS/ACTION ITEMS:**

### **a. Congrats to Marco Serna and Edward Tabet-Cubero**

Chair Montoya-Gansel welcomed and congratulated both Marcos Serna and Edward Tabet-Cubero for being appointed to the Human Services Committee.

Introductions were made and each person gave a brief history of their respective backgrounds.

Chris Sanchez thanked all the Commissioners for taking time to be a part of the Committee and said they are all an asset to the community given their expertise and experience.

### **b. Strategic Planning Session \*Moved up on the agenda (Handouts were distributed. Copies are hereby incorporated to these Minutes as Exhibit "A".)**

Michele Lis said she responded to the City's RFQ and was asked to join the City (in facilitating a Strategic Planning Session for the Committee). Her goal is mainly to keep the Committee on track and on time on the agenda items because the Committee had a lot to accomplish today. The Committee will work on identifying goals and funding priorities and will do an assessment around the strengths; opportunities; challenges and threats. The Committee will also discuss what criteria should be used for evaluating and refining priorities; and what does data say about how they are doing.

The next step of the Planning Session is to discuss key questions around "What should the Committee's role be/what kind of impact do they want to have?" Who are the partners who have a role to play and how can the Committee align with them to have a broader impact in the community? The last part of the Planning Session will be used to discuss what the Committee sees as key goals for 2017-2019.

She referred to the handouts in the Commissioners' packets and asked Chris Sanchez to explain the first handout, which is Ordinance 2016-35 and to give a brief summary on what has brought the Human Services Committee (HSC) to this point.

#### **1. Overview**

Chris Sanchez reviewed Ordinance 2016-35 which created the Health and Human Services Fund to provide dedicated funding of Two Percent (2%) of the City's Share of State Gross Receipts Tax for support services for the residents of the City of Santa Fe.

The Ordinance states:

A. *When the annual budget is prepared, city staff shall include an amount of the general fund equal to two percent (2%) of the city's share of the state gross receipts tax, which shall be allocated annually to the health and human services fund.*

B. *The health and human services fund will provide and maintain a safety net of services to help meet the essential health and human services needs of the residents of Santa Fe to include improving access to:*

- 1) Primary health care;*
- 2) Basic material goods, services, food and shelter, and*
- 3) Behavioral health services to include mental health, substance abuse, and recovery support services.*

C. *The fund shall be used to support community programs that align their agency's programs and services outcomes for participants ages 18 or above to the priority outcomes, as identified by the Human Services Committee to include, but not limited to:*

- (1) adult health and behavioral health;*
- (2) community safety; and*
- (3) social justice and quality of life.*

*The priority outcomes will be maintained, updated and/or revised during the annual strategic planning session in accordance with a local, state and national best practice standards and data-driven outcomes.*

D. *All requests for the use of health and human services fund shall be reviewed by the Human Services Committee, whose purpose is to understand the community needs and support services that help meet the essential health and human services needs of the residents of Santa Fe.*

E. *The health and human services fund is limited to non-city programs.*

F. *Applicants for the health and human services fund shall be limited to nonprofit organizations that have been granted and currently hold tax exempt status under Section 501(c)(3) of the Internal Revenue Code."*

Ms. Lis asked if there were any questions or discussion on the Ordinance and there were none.

Ms. Lis said last year, the Committee started to develop the framework for Results-Based Accountability (RBA). She asked Chris Sanchez to let the Committee know how this was developed.

Chris Sanchez asked Chair Montoya-Gansel if she could explain this.

Chair Montoya-Gansel said the Committee looked at what was funded in the past and things that were coming up as data (such as surveys) that were related to these issues. The Committee had historically funded adult health, behavioral health and community safety (mainly in terms of sexual assault and domestic violence). The Committee started looking at

the populations that they have not focused on in the past; i.e., elder abuse and neglect; the veterans; and employment of young people between the ages of 18 and 24.

She said the Committee worked on indicators on what they would like to see improvement on.

Ms. Lis asked if these were adopted in 2016.

Chair Montoya-Gansel said it was actually before that because the Committee had been working on this for a couple of years. The Committee has been working on establishing the priorities and indicators.

Ms. Lis asked if they used these indicators/categories to frame the funding priorities last year and Chris Sanchez said yes, that is correct.

Chair Montoya-Gansel mentioned that the providers knew this was coming and that the RFP would include language that indicated that they would be required to respond in terms of the indicators and categories.

Ms. Lis asked if there was anything to add.

Mr. Sanchez noted that the Governing Body has talked about addressing poverty.

He said there has also been discussion about prevention and those areas on how they could start to focus on the forefront, so that people do not continue to go into the judicial system. The other thing that the Committee could focus on is the "re-entry" of inmates coming back into the population and how the City is funding programs to keep them out of the system; and how they are handling behavioral health and the wrap-around continuum of services. He said these are specific things that the Committee has talked about and it would be important for the Committee to look at these things.

Commissioner Tabet-Cubero said he appreciated the component on the adult health and the percentage of adults possessing health insurance but he is curious about the work that is being done around public benefits enrollment as really kind of a safety net.

He noted that his office wrote and passed Senate Bill 42 for incarcerated individuals as they are re-entering - to make sure that they have Medicaid coverage so that they can access behavioral health support services and those types of things. He said he wondered about public benefits coupled with worker-rights type things that help people to maintain employment, wages and behavioral, etc.

Chair Montoya-Gansel mentioned that she retired from the State of New Mexico and worked for the Department of Health and they funded most of the behavioral-health agencies and places like La Familia Medical Center. They regularly looked to see if their clients met the requirements for Medicaid or Medicare and helped them through that process. The other thing is that the Department of Health and HSD (through the Behavioral Health Services Division) gives funding to those individuals who do not meet the criteria.

Commissioner Boies said she wanted to speak on what the County Community Services Department has done in this regard. As part of the Health Action Plan, the first priority is to increase the number of people with health insurance (of any kind) throughout Santa Fe County and they have been doing this in various ways: They have outreach contracts with Health Action New Mexico and New Mexico Immigration Law Center. They have been going out to the rural areas to educate and enroll people. Within the County's staff, they have a Healthcare Advocate who is enrolling people and as part of their Healthcare Assistance Program, they are funding FQHC's and others and they are emphasizing the enrollment. Health insurance is one of six priorities and the County has a "Health Action Report Card" that will be coming out and it will include more data to track their progress.

Commissioner Boies said in terms of the jail, they have transferred some funds to the County Corrections Department to fund an external re-entry specialist position and part of the duties is to make sure people are enrolled in Medicaid and other community services before they leave and that they continue to be enrolled after they leave.

Mr. Sanchez said from the City's perspective, they do not have adequate data to show the impact of what Commissioner Tabet-Cubero asked for. He noted that the Committee has hired a Data Consultant to go into organizations and help them capture the data and report back to the Committee.

Chair Montoya-Gansel mentioned that she is a member of the Native American Committee (related to the Collaborative) and they receive reports from HSD and have seen an increase in the number of individuals in the State enrolled in Medicaid. This is mainly because Medicaid has expanded. She said they receive data on the County and offered to bring the data to the next meeting.

Ms. Lis said data is on the agenda for later and it includes data from the Community Health Needs Assessment that Christus St. Vincent Regional Medical Center did.

Ms. Lis reviewed the indicators that the Committee selected and said some of the indicators are population indicators and some are more of a service-delivery system performance measure. Either way, they are indicators of success and outcomes.

Ms. Lis asked if there was anything more on this or any questions and there were none.

Ms. Lis noted that there is a tremendous amount of alignment (in services) between a lot of the funding entities in this area.

Commissioner Boies said in terms of the County and their six priorities in the Health Action Plan, they are all contained in the two top indicators: health insurance and food. They also have an indicator that ties into pre-natal care (in terms of the number of low-weight birth babies); a suicide indicator and a drug and alcohol abuse indicator.

Commissioner Boies mentioned that the County hired Pam Hyde to do a gap analysis on all the needs in Santa Fe County and she will be giving a report to the Santa Fe County Health Policy and Planning Commission at their October 6<sup>th</sup> meeting from 9:00 a.m. to 11:00

a.m. The Committee Members were invited to attend the meeting. The location has not been determined yet.

Chair Montoya-Gansel asked Commissioner Boies to send Julie Sanchez an email regarding the meeting and location, so she can distribute it to the Committee Members and Commissioner Boies agreed.

## 2. Mission and Vision

Ms. Lis said the goal today is to really articulate a mission and a vision using the indicators and outcomes that have been adopted. Also, the Committee could clarify their mission and goals for the year through this Planning Session format.

Ms. Lis asked the Committee what it looks like when the Committee is doing its best work, and if you are new to the Committee, what should it look like when the Committee is doing its best work. She asked the Committee Members to think about their own experiences in the areas that have been outlined. The following comments were made:

OUR CAUSE	OUR ACTIONS	OUR IMPACT
<ul style="list-style-type: none"> <li>• Help those at most need. i.e., homeless population and those with substance abuse and mental health issues.</li> <li>• Help families and youth.</li> <li>• Assist youth to adult transition (18-24 years of age)</li> <li>• Assist young adults who are incarcerated back to the community.</li> <li>• Prevent young adults from entering system.</li> <li>• Impact poverty.</li> </ul>	<ul style="list-style-type: none"> <li>• Partnered and co-funded with others. i.e., enhanced social detox (Sobering Center and Santa Fe Recovery Center).</li> <li>• Funded organizations to address community needs.</li> <li>• Worked with organizations to turn things around (e.g. Interfaith Partnership for homeless).</li> <li>• Set direction-provide technical assistance in collaboration with providers.</li> <li>• Encouraged organizations to work together and collaborate in improving targeted areas.</li> <li>• Reached out to youth early.</li> <li>• Help Governing Body set direction.</li> <li>• Help grassroots organizations expand and seek funding from other resources.</li> <li>• Engaged with Governing Body to get their buy-in to ensure successful collaboration.</li> <li>• Rigorous, thoughtful grant making quality contract management communication to help Committee make good decisions.</li> </ul>	<ul style="list-style-type: none"> <li>• Help to leverage resources and helped to transition services to be more effective and impactful.</li> <li>• Help leverage resources to meet specific community needs that have been identified.</li> <li>• Help to have a broader deeper impact through collaborations.</li> <li>• Help organizations expand their capacity and get funding from other resources.</li> <li>• Engaged Governing Body = Better results and clearer direction and to have the funding be well utilized.</li> <li>• Quality contract management and oversight; and staff input.</li> <li>• To incentivize to have a better collective impact, where possible.</li> <li>• Improved outcomes (both short and long-term outcomes for the populations they serve).</li> <li>• Help organizations expand their capacity to have more impact and demonstrate that impact.</li> </ul>



Commissioner Tabet-Cubero asked if there was space on the Community Opportunities [category] for education.

Mr. Sanchez said there is a Children and Youth Commission who focuses on that area.

Ms. Lis suggested that the framework for the Children and Youth Commission be shared with the new Committee Members because they also have outcomes and indicators that focus around youth.

Mr. De Mella noted that last year, the Regional Juvenile Justice Board started a "Re-Education Specialist" position for kids who are coming out of detention or coming out of a residential treatment center. They work on trying to get them back to their homeschools and if not, into an educational setting.

### **3. Goals for 2017-2019**

#### **Identifying Goals around Funding Priorities:**

- a. What are the Committee's strengths, challenges, opportunities and threats?
  - Competing interests - makes collaboration challenging.
  - Opportunity to help improve coordination and collaboration by bringing organizations together.
  - Reward collaboration.
  - Still work to do in terms of aligning funder priorities – coordination between funders.
  - Challenge to share information between funders (e.g., County-Health Accountability Community)
  - Opportunity – share goals and align them (increase coordination between funders also.)
  - Opportunity: Educate grantees to effectively use Results Based Accountability Performance Measures.
  - Opportunity: Effectively use Human Services Committee Members' time and talents.
  - Challenge: Voice of those most impacted by the work – how to access and elevate the voice of those being impacted.
  - Does it align with the Committee's mission as outlined in Ordinance 2016-35?
  - How severe is the problem in our community? What does data tell us about the need and scope of the problem/issue?
  - Are there inadequate resources in the community to address?
  - Does it address equity? Does it serve those without adequate opportunity and access?
  - Does the Committee want to have a broader reach as a safety net funder or a deeper impact with fewer priorities?
  - Does the Committee want to align efforts with other funders and partners in the community to have a deeper impact?

The following comments/suggestions were made:

- Data is key in determining priorities.
- Data Development: additional data to evaluate - agenda needs to be developed.

Ms. Lis reviewed the *Christus St. Vincent Regional Medical Center's Community Health Needs Assessment 2017*. She also reviewed other data that she had available.

**Goals for 2017-2019:** What are the key goals for 2017-2019? What other information does the Committee need to inform the decision about future priorities?

The following comments/suggestions were made:

- Implication for future funding direction– better data: data development agenda – increase the Committee's understanding of community needs.
- Alignment coordination – Incorporate voices and partners: Partner with funders to align funding priorities around shared goals.  
The challenge: The lack of understanding on what providers offer and the need for better connections for people served.
- Partner with organizations and partners/community members on a digital network to improve system of care and encourage collaboration.
- Align City committees/commissions/task forces.
- Develop subcommittees for Human Services Committee.
- Professional development → Committee Members
- Increase understanding of grantee services:
  - a. Site visits for Human Services Committee Members
  - b. Grantee support - Performance measures/data collection (shared learning)
- Communication in the form of a presentation to the Governing Body- to improve the Governing Body's understanding of priorities, rationale and framework for funding decisions.

**b. ~~Presentation on Grantee Final Reports & Funding~~** (moved down on the agenda)  
(Copies of the *Human Services Quarterly Report 2015-2016* and *Quarterly Report 2016-2017* were distributed. Copies are hereby incorporated to these Minutes as Exhibit "B".)

Julie Sanchez said she will go over the reports more in depth at the next meeting. She will email the Committee Members information on the new grantees as well. She noted that the Human Services Committee funding cycle will go to a 2-year funding cycle.

**c. Discuss and Recommend Approval: St. Elizabeth Shelter (moved down on the agenda)**

St. Elizabeth Shelter is requesting a line item addition under Section 1.0-personnel line item. When their contract was completed, the Development Director did not realize that he was making the final budget when he listed the positions in the contract. They are asking for an amendment which puts the grant back to the way it has been in previous years. They are adjusting the three position areas to include the night attendances in the positions list.

Commissioner Boies asked if the dollar amount is the same.

Julie Sanchez said yes.

Commissioner Romero asked if the two people are still in their positions.

Julie Sanchez said yes.

Commissioner Perea said he sees this as a good thing.

**Commissioner Perea moved to approve the budget adjustment request from St. Elizabeth Shelter. Commissioner Boies seconded the motion. The motion passed unanimously by voice vote.**

**OLD BUSINESS**

There was no old business.

**COMMENTS FROM THE CHAIR AND COMMITTEE MEMBER**

Commissioner Boies said people are aware of the issues with the behavioral health unit at Christus St. Vincent Regional Medical Center and this will be the focus of the County Health Policy and Planning Commission meeting this Friday, September 1<sup>st</sup>, from 9:00 a.m. to 11:00 a.m. at 2052 Galisteo. Representatives from Christus St. Vincent Regional Medical Center will make a presentation/report on the plans for this unit. Mark Boschelli, the Lead for the Mobile Crisis Response Team will also make a presentation at the meeting. He will talk about the training that they provide (under the County's contract) to law enforcement on how to deal with crisis. She invited the Committee Members to attend the meeting.

Commissioner Boies spoke about the article in the newspaper yesterday about the Behavioral Health Crisis Center that the County is creating and will be located at 2052 Galisteo building. The County passed a 1/8<sup>th</sup> GRT to fund behavioral health and some public service positions. This passed in June. Going before the voters on September 19<sup>th</sup>, in a Special Election is an additional 1/16<sup>th</sup> GRT to provide additional funding both for fire and safety and behavioral health.

### **REPORT FROM STAFF**

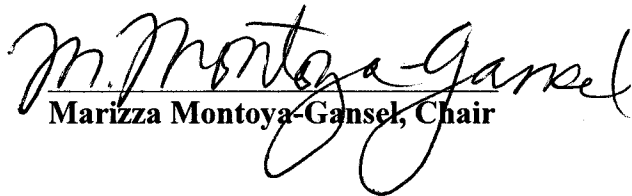
There was no report from staff.

### **MATTERS FROM THE FLOOR**

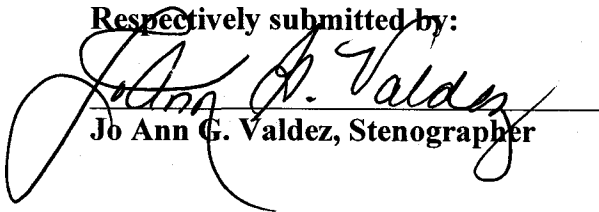
There were no matters from the floor.

### **ADJOURNMENT**

There being no further business to discuss, Commissioner Perea moved to adjourn the meeting. Commissioner Boies seconded the motion. The meeting adjourned at 12:00 p.m.

  
Marizza Montoya-Gansel, Chair

Respectively submitted by:

  
Jo Ann G. Valdez, Stenographer

## CITY OF SANTA FE, NEW MEXICO

ORDINANCE NO. 2016-35

## AN ORDINANCE

CREATING THE HEALTH AND HUMAN SERVICES FUND TO PROVIDE  
DEDICATED FUNDING OF TWO PERCENT (2%) OF THE CITY'S SHARE OF STATE  
GROSS RECEIPTS TAX FOR SUPPORT SERVICES FOR THE RESIDENTS OF THE  
CITY OF SANTA FE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. A new Subsection 18-19 SFCC 1987 is ordained to read:

**18-19 HEALTH AND HUMAN SERVICES FUND**

**18-19.1 Dedication.**

A. When the annual budget is prepared, city staff shall include an amount of the general fund equal to two percent (2%) of the city's share of the state gross receipts tax, which shall be allocated annually to the health and human services fund.

B. The health and human services fund will provide and maintain a safety net of services to help meet the essential health and human services needs of the residents of Santa Fe to include improving access to:

- (1) primary health care;
- (2) basic material goods, services, food and shelter; and
- (3) behavioral health services to include mental health, substance abuse, and recovery support services.

C. The fund shall be used to support community programs that align their agency's

1 programs and services outcomes for participants ages 18 or above to the priority outcomes, as  
2 identified by the human services committee to include, but not limited to:

- 3 (1) adult health and behavioral health;  
4 (2) community safety; and  
5 (3) social justice and quality of life.

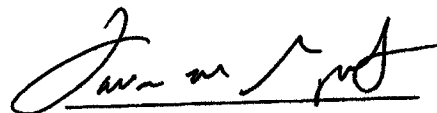
6 The priority outcomes will be maintained, updated and/or revised during the  
7 annual strategic planning session in accordance with a local, state and national best  
8 practice standards and data-driven outcomes.

9 D. All requests for the use of the health and human services fund shall be reviewed  
10 by the human services committee, whose purpose is to understand the community needs and  
11 support services that help meet the essential health and human services needs of the residents of  
12 Santa Fe.

13 E. The health and human services fund is limited to non-city programs.

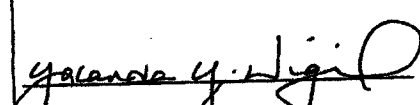
14 F. Applicants for the health and human services fund shall be limited to to nonprofit  
15 organizations that have been granted and currently hold tax exempt status under Section 501(c)(3)  
16 of the Internal Revenue Code.

17 PASSED, APPROVED AND ADOPTED this 10<sup>th</sup> day of August, 2016.

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20 JAVIER M. GONZALES, MAYOR

21 ATTEST:

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23   
24 YOLANDA Y. VIGIL, CITY CLERK  
25

1 APPROVED AS TO FORM:

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*Kelley A. Brennan*

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KELLEY A. BRENNAN, CITY ATTORNEY

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*M/Legislation/Ordinances 2016/2016-35 Health and Human Services Fund*

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2012-3**

3 **INTRODUCED BY:**

4  
5 Mayor Coss

6  
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8  
9  
10 **A RESOLUTION**

11 **REPEALING THE CURRENT HUMAN SERVICES COMMITTEE MEMBERSHIP**  
12 **CRITERIA AND CREATING NEW MEMBERSHIP CRITERIA FOR THE CITY OF SANTA**  
13 **FE HUMAN SERVICES COMMITTEE.**

14  
15 **WHEREAS**, human services funding provides and maintains a "safety net" of services to  
16 meet the essential health and human service needs of the residents of Santa Fe; and

17 **WHEREAS**, the City of Santa Fe desires to ensure that such essential services, which  
18 include primary health care, access to basic material goods and services like food and shelter, mental  
19 health counseling and related crisis services are available to our residents; and

20 **WHEREAS**, on an annual basis, the City accepts applications from human services providers  
21 as part of the process of preparing the annual City budget; and

22 **WHEREAS**, the role of the Human Services Committee is to: assess and advocate for human  
23 service needs, coordinate resources to maximize cost-effectiveness, evaluate local human services  
24 programs, provide technical assistance to programs; and

25 **WHEREAS**, the Human Services Committee also reviews all applications submitted to the



1 City, hold hearings with proponents that have requested funding and support from City resources,  
2 monitors compliance with City Contracts; and

3 WHEREAS, ultimately, the Human Services Committee makes funding recommendations to  
4 the Governing Body.

5 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
6 CITY OF SANTA FE that the current criteria for the Human Services Committee is hereby repealed  
7 and the following new criteria is established for the Human Services Committee:

8 Section 1. NAME: The advisory committee shall be called the Human Services  
9 Committee ("Committee").

10 Section 2. PURPOSE: The purpose of the Committee is to understand the community  
11 needs and support services that meet the essential health and human services needs of the citizens of  
12 Santa Fe.

13 Section 3. DUTIES AND RESPONSIBILITIES: The Committee shall:

- 14 (a) Oversee the Human Services Fund;
- 15 (b) Review applications and make recommendations to the Governing Body;
- 16 (c) Oversee contractors to ensure access to services for all persons including low income  
17 persons;
- 18 (d) Keep current on health and human service needs of our community.

19 Section 4. MEMBERSHIP: The Committee shall consist of seven (7) members who  
20 shall be residents of Santa Fe County. Members shall be appointed by the Mayor with the approval of  
21 the City Council.

22 Section 5. TERMS: Beginning with the adoption of this resolution, four of the  
23 members shall be appointed for two year terms and three shall be appointed for three year terms.  
24 Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to  
25 reappointment. The members shall serve at the pleasure of the Governing Body and may be removed


1 at any time with or without cause.

2 Section 6. VACANCIES: Vacancies shall be filled in the same manner as initial  
3 appointments and shall be for the remainder of the term.

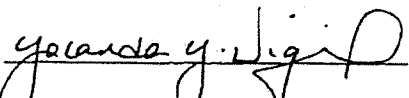
4 Section 7. MEETINGS: A quorum shall be at least four members. The Committee  
5 shall also conduct all meetings in accordance with adopted City policies and procedures and shall use  
6 *Robert's Rules of Order* in conducting its meetings. The Committee shall meet at least four times per  
7 year and may include the hearings of respondents as one of the required meetings.

8 Section 8. STAFF. The Youth and Family Services Division shall serve as the  
9 primary liaison to the Committee. Depending upon the issue, other city staff may also be required to  
10 assist the Committee.


11 PASSED, APPROVED, and ADOPTED this 11<sup>th</sup> day of January, 2012.

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13   
14 DAVID COSS, MAYOR

15 ATTEST:

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18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

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22 GENO ZAMORA, CITY ATTORNEY

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25 M/melissa/Resolutions 2012/2012-3 human services committee

**Human Services Committee**  
**Ends Framework with Indicators**

Funding Category/Goal Area	Indicators/Desired Results
Adult Health	<p><b>Indicator:</b></p> <ol style="list-style-type: none"> <li>1. % of adults possessing health insurance</li> <li>2. % of chronic disease (prev/interv) i.e. Diabetes, heart disease, cancer, obesity</li> <li>3. % of food insecurity</li> <li>4. % of women receiving prenatal care in 1<sup>st</sup> trimester</li> </ol> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>• Increase the overall quality of life for community members &amp; their families.</li> </ul>
Behavioral Health	<p><b>Indicator:</b></p> <ol style="list-style-type: none"> <li>1. Reduction of symptoms of Depression/PTSD</li> <li>2. Suicide rates</li> <li>3. % of adults incarcerated with behavior health needs</li> <li>4. Substance abuse rates</li> </ol> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>• Community members access wraparound support systems that increase mental &amp; emotional wellbeing.</li> </ul>
Community Safety	<p><b>Indicator:</b></p> <ol style="list-style-type: none"> <li>1. % reduction in hate crimes</li> <li>2. Domestic violence/sexual assault rates</li> <li>3. % of abuse &amp; neglect for vulnerable adults*</li> <li>4. Homelessness rates</li> </ol> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>• Community members are safe, securely housed and stabilized.</li> </ul>
Community Opportunities	<p><b>Indicator:</b></p> <ol style="list-style-type: none"> <li>1. Unemployment rate</li> <li>2. Poverty rate</li> <li>3. % of successful legal DACA/DAPA applicants</li> <li>4. % of veterans receiving benefits</li> </ol> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>• Community members are provided the opportunities to be productive and contributing members in our community.</li> </ul>

\*Vulnerable adults are defined as a person 60 years of age or older with functional, physical, or mental inability to care for self; or an adult with disabilities 18 years of age or older that has a developmental disability

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	Organization	Total Award	1st quarter received	2nd quarter received	3rd quarter received	4th quarter received	Total amount paid out to date	Balance Remaining	Percentage Remaining
1	Casa Milagro	\$ 30,000.00	10/15/2015	01/19/2016		07/07/2016	\$ 30,000.00	\$ -	0%
2	Catholic Charities	\$ 10,000.00	10/14/2015	02/08/2016			\$ 10,000.00	\$ -	0%
3	Farm to Table	\$ 10,000.00	10/15/2015	02/23/2016	04/27/2016	07/29/2016	\$ 10,000.00	\$ -	0%
4	Food Depot	\$ 55,000.00	10/19/2015	01/19/2016	04/18/2016		\$ 55,000.00	\$ -	0%
5	Feeding Santa Fe	\$ 31,200.00	04/25/2016	05/13/2016	05/13/2016		\$ 27,406.41	\$ 3,793.59	12%
6	Interfaith Community Shelter	\$ 110,000.00	09/30/2015	01/19/2016	04/18/2016	07/13/2016	\$ 110,000.00	\$ -	0%
7	Kitchen Angels	\$ 40,000.00	10/19/2015	05/13/2016	07/14/2016	07/29/2016	\$ 40,000.00	\$ -	0%
8	La Familia	\$ 140,000.00	09/08/2015	02/23/2016			\$ 140,000.00	\$ -	0%
9	The Life Link	\$ 20,000.00	08/07/2015	01/14/2015		07/11/2016	\$ 20,000.00	\$ -	0%
10	Literacy Volunteers	\$ 60,000.00	10/15/2015	01/10/2016	04/27/2016	07/14/2016	\$ 60,000.00	\$ -	0%
11	NM Immigrant Law Center	\$ 25,000.00		01/19/2016	04/18/2016	07/15/2016	\$ 25,000.00	\$0.00	0%
12	Santa Fe Community Services	\$ 20,000.00	09/15/2015	01/19/2016	04/18/2016	07/21/2016	\$ 20,000.00	\$ -	0%
13	Santa Fe Farmers' Market	\$ 15,000.00	11/02/2015		04/18/2016	07/15/2016	\$ 15,000.00	\$ -	0%
14	Santa Fe Recovery Center	\$ 60,000.00	10/03/2015	01/13/2016	04/15/2016	07/18/2016	\$ 60,000.00	\$ -	0%
15	Solace Crisis Treatment Center	\$ 90,800.00		03/15/2016	04/18/2016		\$ 90,800.00	\$ -	0%
16	St. Elizabeths Shelter	\$ 90,000.00	10/21/2015	02/16/2016		07/13/2016	\$ 90,000.00	\$ -	0%
17	Somos Un Pueblo Unido	\$ 10,000.00	11/03/2015	02/25/2016	04/18/2016		\$ 10,000.00	\$ -	0%
18	Southwest Care Center	\$ 15,000.00		02/02/2016	04/18/2016		\$ 6,450.85	\$ 8,549.15	57%
19	Esperanza Shelter	\$ 40,000.00					\$ -	\$ 40,000.00	100%

**\$ 52,342.74**

# Human Services Quarterly Report 2016-2017

	Organization	Total Award	1st quarter received <i>Due 10-14</i>	2nd quarter received <i>Due 1-13</i>	3rd quarter received <i>Due 4-14</i>	4th quarter received <i>Due 7-14</i>	Total amount paid out to date	Balance Remaining	Percentage Remaining
1	Farm to Table	\$ 25,000.00	11/22/2016	01/21/2017	04/17/2017	07/14/2017	\$ 25,000.00	\$ -	0%
2	Food Depot	\$ 95,000.00	10/14/2016	01/13/2017	04/13/2017	07/14/2017	\$ 95,000.00	\$ -	0%
3	Feeding Santa Fe	\$ 18,400.00	10/31/2016	01/12/2017	04/12/2017	07/10/2017	\$ 18,400.00	\$ -	0%
4	Interfaith Community Shelter	\$ 175,000.00	10/14/2016	01/12/2017	04/11/2017	07/13/2017	\$ 175,000.00	\$ -	0%
5	Interfaith Community Shelter Women's Shelter	\$ 25,000.00	10/14/2016	01/12/2017	04/11/2017	07/12/2017	\$ 25,000.00	\$ -	0%
6	Kitchen Angels	\$ 50,000.00	10/20/2016	01/12/2017	04/13/2017	07/10/2017	\$ 50,000.00	\$ -	0%
7	La Familia Medical Center	\$ 105,000.00	10/11/2016	01/13/2017	04/12/2017	07/14/2017	\$ 101,651.76	\$ 3,348.24	3%
8	Literacy Volunteers	\$ 60,000.00	10/14/2016	01/13/2017	04/13/2017	07/14/2017	\$ 60,000.00	\$ -	0%
9	Santa Fe Community Services	\$ 20,000.00	10/17/2016	01/12/2017	04/12/2017	07/10/2017	\$ 20,000.00	\$ -	0%
10	Santa Fe Farmers Market Institute	\$ 23,500.00	10/14/2016	01/13/2017	04/14/2017	07/14/2017	\$ 23,500.00	\$ -	0%
11	Santa Fe Recovery Center	\$ 60,000.00	10/14/2016	01/13/2017	04/14/2017	07/17/2017	\$ 60,000.00	\$ -	0%
12	Solace Crisis Treatment Center	\$ 90,800.00	10/19/2016	01/17/2017	04/14/2017	07/14/2017	\$ 90,800.00	\$ -	0%
13	St. Elizabeth Shelter	\$ 90,000.00	10/25/2016	01/13/2017	04/14/2017	07/14/2017	\$ 90,000.00	\$ -	0%
14	YouthWorks! Dreamer's Project	\$ 33,600.00	10/14/2016	01/10/2017	04/13/2017	07/14/2017	\$ 33,538.00	\$ 62.00	0%
		\$ 871,300.00					\$ 867,889.76	\$ 3,410.24	

La Familia Medical Center's unbilled balance can be explained by a combination of factors. The first factor being that we had some unanticipated staff turnover in our Diabetes Education program. This happened within the last quarter of our grant cycle, and we were unable to dedicate resources to spending this line item because we were addressing how to best move forward at the time.

The second factor that led to this unbilled balance was that we over-estimated the amount we would spend on educational materials and supplies. Moving forward, any budget that we submit will reflect more of our primary program expenditures so that we do not run into this issue again. Also, our awarded amount for the FY17-19 grant cycle is \$5,000 less annually than the FY16-17 grant cycle. The budget for FY17-19 does not include a separate line item for education materials.