



# Agenda

CITY CLERK'S OFFICE

DATE 4/28/12 TIME 2:50p

SERVED BY Shirley A. Lopez

RECEIVED BY [Signature]

## PUBLIC UTILITIES COMMITTEE

WEDNESDAY, JULY 5, 2017

City Hall

City Council Chambers

200 Lincoln Avenue

Regular Meeting – 5:00pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE JUNE 7, 2017 PUC MEETING

### INFORMATIONAL ITEMS

6. Trophy Presentation to Matt Lujan of the Environmental Services Division for winning the New Mexico Solid Waste Association of North America State Road-e-o Competition. (Shirlene Sitton)
7. Monthly Update of Capital Projects. (Shannon Jones)

### CONSENT – ACTION CALENDAR

8. Environmental Services Division Update. (Shirlene Sitton)
9. Update on Current Water Supply Status. (Alex Puglisi)
10. Wastewater Management Division Monthly Update. (Shannon Jones)
11. Water Conservation Program June Scorecard. (Christine Chavez)
12. Request for approval of Award of Bid No. '17/32/B for the FY 2017/2018 City Wide Water Utility Construction & Repair Contract – CIP # 953 to Sub Surface Contracting, Inc. for the amount of \$516,011.50 exclusive of NMGR. (Bill Huey)

Public Utilities Committee – 7/5/2017  
Finance Committee – 7/17/2017  
City Council – 7/26/2017

13. Request for approval of a Budget Adjustment/Increase in 2016/2017 Debt Service for the amount of \$1,567,788. (Shannon Jones)

Public Utilities Committee – 7/5/2017  
Finance Committee – 7/17/2017  
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14. Request for approval of a Budget Adjustment/Increase in the Water Rights Development CIP Fund for the amount of \$132,809. (Shannon Jones)

Public Utilities Committee – 7/5/2017  
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15. Request for approval of Award of Bid No. '17/48/P to HDR Engineering, Inc. to provide consultant services for the Paseo Real Wastewater Treatment Plant Belt Filter Press # 3 for the total amount of \$157,073.28 exclusive of NMGRT. (Kenneth Espinoza)

Public Utilities Committee – 7/5/2017  
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16. Request for approval of a Professional Services Agreement with Intraworks, Inc. through a Cooperative Education Services Agreement for CRWTP Security System Improvements Phase III for the amount of \$184,438.92 inclusive of NMGRT. (Alex Gamino)

Public Utilities Committee – 7/5/2017  
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17. Request for approval of a Professional Services Agreement with Carollo Engineers to complete Phase I Engineering and Permitting/Preliminary Design Evaluation for Reuse Pipeline from Paseo Real WWTP to the Rio Grande based on a cooperative procurement via an Albuquerque Bernalillo County Water Authority On-Call Engineering Contract for Water and Wastewater Services for the amount of \$221,997.00 exclusive of NMGRT. (William Schneider)

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18. Request for approval of Bill No. 2017-\_\_\_\_\_. An ordinance repealing Section 25-11 Relating to the Water Conservation Credit Program. (Andrew Erdmann) (Councilor Rivera)

Public Utilities Committee – 7/5/2017

City Council (Request to Publish) – 7/12/2017

Finance Committee – 7/17/2017

City Council (Public Hearing) – 8/9/2017

19. Request for approval of Ratification of Purchase Order No. 16175967 for the amount of \$112,909.18 for sewage services near Christus St. Vincent Hospital for the WWMD. (Jerry Tapia)

Public Utilities Committee – 7/5/2017

Finance Committee – 7/17/2017

City Council – 7/26/2017

#### **MATTERS FROM THE PUBLIC**

#### **MATTERS FROM THE CITY ATTORNEY**

#### **MATTERS FROM STAFF**

#### **MATTERS FROM THE COMMITTEE**

**NEXT MEETING: Wednesday, August 2, 2017**

**ADJOURN**

**PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.**

**PUBLIC UTILITIES COMMITTEE  
INDEX  
JULY 5, 2017**

<b>Cover Sheet Call to Order and Roll Call</b>	A meeting of the Public Utilities Committee was called to order at 5:00 pm by the Chair, in the City Council Chambers, Santa Fe, New Mexico. The Roll Call reflects a quorum	<b>Page 1</b>
<b>Approval of Agenda</b>	<b>Councilor Lindell moved to approve the agenda as presented, second by Councilor Villarreal, motion carried by unanimous voice vote.</b>	<b>Page 1</b>
<b>Approval of Consent Agenda</b>	<b>Remove Item #14 indefinitely. Councilor Lindell pulled #19 for discussion and asked that this item be heard at the start of business.</b>  <b>Councilor Trujillo moved to approve the Consent Agenda as amended to include discussion of #19 and removal of #14, second by Councilor Villarreal, motion carried by unanimous voice vote.</b>	<b>Page 1</b>
<b>Approval of Minutes, June 7, 2017</b>	<b>Staff No Changes.</b>  <b>Councilor Lindell moved to approve the minutes of June 7, 2017 as presented, second by Councilor Trujillo, motion carried by unanimous voice vote.</b>	<b>Page 3</b>
<b>Information Items</b>	<i>Trophy Presentation to Matthew Lujan of the Environmental Services Division for winning the New Mexico Solid Waste Association of North America State Road-e-o Competition. Informational</i>	<b>Page 2</b>
<b>Consent Action Calendar Discussion #19 – Request for approval of Ratification of Purchase Order No. 16175967 for the amount of \$112,909.18 for sewage services near Christus St. Vincent Hospital for the WWMD.</b>	<b>Councilor Maestas moved to approve Ratification of Purchase Order No. 16175967 for the amount of \$112,909.18 for sewage services near Christus St. Vincent Hospital for the WWMD, second by Councilor Trujillo, motion carried by unanimous voice vote.</b>	<b>Page 3</b>
<b>Consent Action Calendar – #8 - #18</b>	<i>No Action</i>	<b>Page 3-5</b>

<b>Matters from the Public</b>	<i>None</i>	<b>Page 5</b>
<b>Matters from the City Attorney</b>	<i>None</i>	<b>Page 5</b>
<b>Matters from Staff</b>	<i>None</i>	<b>Page 5</b>
<b>Matters from Committee</b>	<i>Informational</i>	<b>Page 5-7</b>
<b>Next Meeting</b>	<i>August 2, 2017</i>	<b>Page 7</b>
<b>Adjournment and Signature Page</b>	There being no further business to come before the Public Utilities Committee the Chair called for adjournment at 5430 pm	<b>Page 8</b>

**MINUTES OF THE  
PUBLIC UTILITIES COMMITTEE  
WEDNESDAY, JULY 5, 2017  
City Hall  
City Council Chambers  
200 Lincoln Avenue  
Regular Meeting – 5:00pm – 5:40 pm**

**1. CALL TO ORDER**

A meeting of the Public Utilities Committee was called to order at 5:00 pm by the Chair, in the City Council Chambers, Santa Fe, New Mexico. The Roll Call reflects a quorum.

**2. ROLL CALL**

**Present:**

Councilor Christopher M. Rivera, Chair  
Councilor Signe Lindell  
Councilor Joseph M. Maestas  
Councilor Renee D. Villarreal  
Councilor Ronald S. Trujillo

**Others Present:**

Shannon Jones, Public Utilities  
Stephanie Lopez, Public Utilities  
Marcos Martinez, Assistant City Attorney  
Shirlene Sitton, Environmental Services Division Director  
Mr. Charles Fideler, Chair of the NMSWANA Board of Directors  
Fran Lucero, Stenographer

**3. APPROVAL OF AGENDA**

**Councilor Lindell moved to approve the agenda as presented, second by Councilor Villarreal, motion carried by unanimous voice vote.**

**4. APPROVAL OF CONSENT AGENDA**

**Remove Item #14 indefinitely. Councilor Lindell pulled #19 for discussion and asked that this item be heard at the start of business.**

**Councilor Trujillo moved to approve the Consent Agenda as amended to include discussion of #19 and removal of #14, second by Councilor Villarreal, motion carried by unanimous voice vote.**

5. **APPROVAL OF MINUTES FROM THE JUNE 7, 2017 PUC MEETING**  
**No changes from staff or Committee members.**

**Councilor Lindell moved to approve the minutes of June 7, 2017 as presented, second by Councilor Trujillo, motion carried by unanimous voice vote.**

**INFORMATIONAL ITEMS**

6. Trophy Presentation to Matthew Lujan of the Environmental Services Division for winning the New Mexico Solid Waste Association of North America State Road-e-o Competition. (Shirlene Sitton)

Ms. Sitton stated that with pleasure today, she and Mr. Charles Fiedler, Chair of the NMSWANA Board of Directors recognized Mr. Matthew (Matt) Lujan for winning first place in the Automated Side Load competition, but also won overall top points in the collections category.

Mr. Charles Fiedler was honored to recognize the excellence in Mr. Lujan's job performance. We had a rodeo on the 6<sup>th</sup> of May, drivers and equipment operators from throughout the state and Matthew showed his excellence on a competition course with his peers and he came out as #1 as an equipment operator. You should be proud to have him in your employ. Thank you for supporting this program, it could not have been done with the in-kind contribution of equipment from the city of Santa Fe for the Road-e-o. Both first and second place winners from the city qualify for Nationals to compete with solid waste drivers from across the country. Thank you.

Matt expressed his thanks to the governing body for giving him this opportunity. He will go to National Equipment Rodeo in Orlando, Florida this fall.

Councilor Trujillo expressed his gratitude and congratulations; "bring back a National title."

Councilor Lindell extended her congratulations, she is astounded as to the daily accomplishments and stated that Matt getting first place is notable.

Councilor Villarreal is honored that Matt represents Santa Fe and New Mexico.

The Chair extended his congratulations and assured that what ever he needs to practice to please accommodate him. The Chair would like to see Matthew come before the City Council and the Mayor for this notable award.

7. Monthly Update of Capital Projects. (Shannon Jones)

#### **CONSENT – ACTION CALENDAR - Discussion**

**19. Request for approval of Ratification of Purchase Order No. 16175967 for the amount of \$112,909.18 for sewage services near Christus St. Vincent Hospital for the WWMD. (Jerry Tapia)**

Councilor Lindell asked about the invoice that was presented by Service Master Restoration (included in packet) in the amount of \$37,119.14. Description of Services; “sewage back-up of septic line on St. Michael’s Dr., Emergency Waste Water does not enumerate what we are being billed for.

Mr. Jones informed the committee members that the memo in the packet had been modified and the new memo was sent by e-mail, which is different from what is included in packet.

Councilor Lindell stated that this did not explain the 1-line description of services provided for Service Master Restoration in packet.

Mr. Jones stated that Service Masters was contracted to clean up the spill and the work was done and it was paid. Green Image Construction invoice had to be funded under Wastewater Management Division. The ratification is for Green Image Construction in the amount of \$75,790.04.

Councilor Lindell: Who is New Mexico Waste Recovery?

Mr. Jones: They are the company that actually did the removal and as specified on invoice, provided all materials, i.e. containers, safety devices, plus transport and disposal of contaminated materials.

**Councilor Maestas moved to approve Ratification of Purchase Order No. 16175967 for the amount of \$112,909.18 for sewage services near Christus St. Vincent Hospital for the WWMD, second by Councilor Trujillo, motion carried by unanimous voice vote.**

#### **CONSENT CALENDAR: NO ACTION**

8. Environmental Services Division Update. (Shirlene Sitton)
9. Update on Current Water Supply Status. (Alex Puglisi)
10. Wastewater Management Division Monthly Update. (Shannon Jones)
11. Water Conservation Program June Scorecard. (Christine Chavez)



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City Council (Public Hearing) – 8/9/2017

19. (moved to top of agenda discussion)

Public Utilities Committee – 7/5/2017  
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City Council – 7/26/2017

#### **MATTERS FROM THE PUBLIC**

**None**

#### **MATTERS FROM THE CITY ATTORNEY**

**None**

#### **MATTERS FROM STAFF**

**None**

#### **MATTERS FROM THE COMMITTEE**

Councilor Maestas noted at the last council meeting they ratified the position on regionalization of water and there was a suggestion to meet with the county. Since that time they have developed a white paper that all have been tracking and asked if they are going to convey this through some type of letter? Are we sending the white paper to Santa Fe County? It was noted that the Santa Fe City Council created policy and suggested to the chair that they convey the ratified resolution to Santa Fe County.

Mr. Marcos Martinez: At the time that this came up in a joint meeting, they did not have the Resolution. Mr. Martinez will follow up with the City Manager to communicate how they share the Resolution with Santa Fe County.

Councilor Maestas asked about the purview of this committee taking action on Broadband; do they fall under Public Works. The Councilor can see it falling under Public Works as it is an infrastructure project. There are other aspects of Broadband that the Council has taken action on, for example the code and franchises for additional development. We adopted some policy recommendations that were made by the Economic Development to accelerate the

recommendations for broadband. Should this committee do anything, Economic Development or Public Works? The goal is to further connect city facilities. Councilor Maestas addressed the Chair wanting to make sure that it falls within one of the two committees to track the implementation.

Mr. Martinez: Question is good and the City Attorney's office has been discussing which sub-committee should spearhead telecommunications and broadband generally; and they are leading towards Public Works but there are some commonalities from other public utility aspects. The process review will continue and it is assured that they will ask the City Council for their advice.

Councilor Maestas stated that they have invested \$1 million dollars on fiber optic and infrastructure. We have taken a turn here, instead of extending that infrastructure and addition to that investment. We haven't declared it an enterprise but it is an infrastructure aspect and we need to look at this. There has to be a broader tracking at the policy level. Where are the recommendations from the Economic Development Department and is that where we want to go, are we done investing in the infrastructure?

Councilor Maestas stated that with these comments as stated above, where should this discussion be held?

Mr. Martinez said it should be discussed in Public Works.

Councilor Maestas second question; the City Council ratified a Resolution to explore consolidation of transportation services in the regional transit district. Some of the products are coming out of that study. Councilor Maestas stated that is not entirely sure how this will roll out and asked if this is also under Public Works, the Consolidation Study.

Mr. Martinez said that he believes it is and he will check with staff on updates that can be shared with the committee members.

Councilor Maestas stated that he serves on the RTD Board and wanted to assure on the record that he explained that there is an issue with consultant performance. A full report has not been released, yet in reviewing the financial analysis Councilor Maestas has found it disappointing in the consolidation area. RTD will come to the Council, starting at the committee level first, where they will present the draft report and conduct Public Hearings. Councilor Maestas felt it important to mention that there are issues with the financial analysis, status quo vs. consolidation scenario. Councilor Maestas is the representative and he knows he is being held accountable to a certain degree. This is a quick update and he would like to know if it falls under Public works vs. PUC.

Councilor Maestas asked the Chair to schedule an Executive Session regarding the public water system built on San I land. Right now the rainy project built on San I land enjoyed by the city and count is still in the hands of the city and county and in negotiations with San I. Councilor Maestas said he wants the committee to to make a decision but right now it has been stagnant and he believes that the part of the water system can be used in negotiations that could benefit the city and the county and the tribe. Councilor Maestas has asked Mr. Martinez in the legal

department to read the historical documents from the very start and asked for potential recommendations. This committee should know about this rainy system, stats and possibly discuss recommendations on steps that should be taken to benefit the city/county and the tribe.

Mr. Marcos Martinez stated that the recap from Councilor Maestas was stated appropriately. An Executive Session would be founded as it deals with the disposition of water rights.

The Chair asked Mr. Martinez to let the Committee members know when an appropriate time is to have a presentation and Mr. Martinez responded next month.

Forest Service Presentation: Councilor Maestas said there should be discussion on how this committee should discuss how we interface with the Forest Service on their selection of projects related to watershed protection and the public safety aspect. Councilor Maestas suggested that staff talk about this internally and let the committee members know what goes in to the project selection and the criteria. How much of it is watershed protection, how does PR work, decisions, how do we provide input before it goes to the full Council.

Councilor Villarreal – Question about jurisdiction, at what point does this committee become the body for public process. Not sure if the county is involved, how can we get this information. We get e-mails and in many cases cannot answer because it is out of our jurisdiction and we don't have a response.

Councilor Trujillo: This project was a JPA, we had no say so, it was going to get done whether we liked it or not. We got chosen to do the job, Forest Service chose us to do through the Joint Powers of Agreement.

Councilor Maestas said he thought this project with the watershed was funded from the Rio Grande Fund and it was not. Mr. Maestas would like to know what programs are out there generating these projects.

The Chair said that the Watershed does their study; they will either do thins or burns. If we don't want to be involved in any of these issues, or using our hand crew and activity in the watershed, we need to notify our hand crew. They use our hand crew because it is the closest to the Water Shed and it keeps us at the forefront for reporting. They could use another hand crew but that takes us back and we don't have first hand information for the public.

Councilor Maestas: Can Allen give us an update on any watershed protection projects and detail on current projects?

Chair asked Shannon to give us an overall picture of projects in the Watershed. It is important to be an active participant in the JPA, if anything would happen we need to support the JPA, we want to have reciprocal relationship and partnership.

**NEXT MEETING: Wednesday, August 2, 2017**

**Stephanie: Discussed the Canyon Road Water Treatment Plant – September**

**ADJOURN**

**There being no further business to come before the Public Utilities Committee, the Chair called for adjournment at 5:40 pm.**

**Signature Page:**

  
**Councilor Chris Rivera, Chair**

  
**Fran Lucero, Stenographer**