



Agenda

DATE 6/2/17 TIME 10:19a
SERVED BY Lugi Gonzales
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DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center
1121 Alto Street (Board Room)
Wednesday, June 21, 2017 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – May 17, 2017
- VI. DSS DIRECTORS REPORT
- VII. COMMITTEE REPORTS – By Gino Rinaldi
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

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DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

June 21, 2017

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MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS

June 21, 2017

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemary Trujillo, Secretary
Bernardo C de Baca
Toni Ann Gallegos
Dennis Gonzales
Elaina K. Gonzalez
Virginia Lucero
Doug Schocke
Rod Winget

MEMBERS ABSENT

Corrine Sanchez, excused

STAFF PRESENT

Lugi Gonzales, Division of Senior Services, Interim Director
Eugene Rinaldi, Division of Senior Services Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Dennis Gonzales.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bernardo C de Baca and was recited by all present.

APPROVAL OF AGENDA

Mr. Gonzales moved to approve the agenda as published. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: May 17, 2017

Ms. Lucero moved to approve the Minutes of the May 17, 2017 meeting as submitted. Mr. Gonzales seconded the motion. The motion passed unanimously by voice vote.

DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT-Gino Rinaldi

Mr. Rinaldi said he wants to start his report by taking a moment of silence in recognition of a supporter of senior programs for decades and a founding person for the Senior Olympics, Mr. Ernest Ramos. Mr. Ramos passed away last Friday. His services will be held later this week.

Mr. Rinaldi said the Division of Senior Services has been busy with the end of year close out and they are also working on new contracts for the upcoming fiscal year. They recently received approval from the Finance Committee for the contracts for volunteers. The contract is between the Area Agency on Aging (AAA) and the City of Santa Fe for approximately \$304,000.

Mr. Rinaldi mentioned that the former Secretary for AAA (Miles Copeland) has resigned to pursue other interests.

He mentioned that the federal dollars are anticipated to come in soon. He noted that the Division of Senior Services lost approximately \$10,000 in federal funding due to cuts made last year but they are hoping that this year's funding will be better.

Mr. Rinaldi gave an update on the capital outlay projects noting that there will be construction going on at the Villa Consuelo Senior Center, the MEG Senior Center and the Luisa Senior Center.

He said he wants to work with staff to implement a better planning process for capital outlay and develop a list of priorities early on. He said the process is lengthy (a 4-year process) and complicated and asked Chairman Romero if he could have this as an agenda item in the future to explain the process to the Board.

Chairman Romero agreed.

Mr. Rinaldi said the Division of Senior Services is receiving monies (over \$1 million) from the GO Bond for vehicles, kitchen equipment and facility/center improvements. He explained that they have a lot of work to do to get this going. For example: the Division of Senior Services is working on deciding which vehicles will be surplus and which vehicles need replacement.

Mr. Rinaldi reported that the Division of Senior Services is also doing an asset management, which is basically an inventory of everything they have of value: stoves, refrigerators, vehicles, buildings, etc. He said not only does the City require this, but the State is now requiring this as part of submission for capital outlay funding. This is due on Friday, June 23rd.

Mr. Rinaldi spoke about the Resolution that will establish a Blue-Ribbon Age-Friendly Commission to evaluate opportunities to engage in the World Health Organization Age-Friendly Cities and Communities, and evaluate opportunities to improve access to and affordability of the eight domains of community life. He said he has slowed this down because he thinks that there are some conversations that need to be had. He noted that he spoke to Chairman Romero about this. He said this is not something that this Board should lead but that does not mean that this Board cannot be a part of it. He explained that there are some things that need to be addressed in the Resolution with regards to the composition of the Commission before they can move forward but he will bring it back to the Board. He said he would like to bring in AARP because they have a staff person at the national level who is all about age-friendly communities. He invited Chairman Romero to be involved in the first meeting he has with AARP and Chairman Romero agreed.

Mr. Rinaldi said he has had a lot of consumers tell him about the issues with the computers. He said they finally moved the computers from the computer room to the new computer room. The internet services will be connected soon.

Mr. Rinaldi noted that the State has provided the Division of Senior Services a senior volunteer to help with the instructions on the computers.

Mr. Rinaldi said this concludes his Director's Report and he stands for any questions.

There were no questions so Mr. Rinaldi moved to the Committee Reports.

Committee Reports

Mr. Rinaldi said he has asked Chairman Romero to allow him to provide the Committee reports instead of having staff provide written reports. He said he meets with staff regularly and gets a sense of what is going on with all of the programs and if there are any questions on any of these, he can get the answer and report back to the Board.

Chairman Romero said the reason the written reports were initiated is because AAA wanted to know everything that was going on and they figured that would be the easiest way of handling that.

Mr. Rinaldi said he provides reports to the AAA and the Board Meetings are recorded and Minutes are done and the Division of Senior Services can submit copies of the Minutes to them, along with any documents that are distributed to the Board.

He said staff is overwhelmed and busy doing many other things and this would take off another thing for them to do. He is trying to look at each of the sections to see what can be done to help make things better. For example: the In-Home Support program (homemaker and respite care services). Mr. Rinaldi said this is a great program but in-home care deals with the frailest of the population that the Division of Senior Services deals with.

He said there has been so much focus on the units of services provided and they find that the question has to be asked on whether or not the care is at a skilled level, which is not what they are. He said they are homemakers and are there to do light housekeeping, chores, some food prep, some transportation and some shopping, etc. but there are people that require multiple activities of daily living (such as bathing clients) and that is skilled care. Homemakers are not licensed skill care staff and they do not have the skill sets required. He said they need case management and the expertise to be able to go in and evaluate the situation and speak candidly with the Director and staff to look at working with the families, the caregivers and the clients to see what is next for the client and whether they need to bring in other services or outside entities.

Mr. Rinaldi spoke about the Home and Community-Based Care or Waiver, which is a State Medicaid Waiver Program. He said they have a lot of people who are probably eligible for the program and he would ask whether or not the Division of Senior Services has worked with the clients to get them on the waiting list. He indicated that comments have been made about the waiting list and why should people do it if there is a waiting list but the reason is that the Division of Senior Services cannot continue to provide services for free even though this helps clients stay in their home longer. He mentioned that the Division of Senior Services does not ask for donations for these services, which other agencies do. He said they need to look at how they structure the programs and provide better support for the programs. He would also like to look at the process to hire staff quicker and fill the vacancies sooner.

Mr. Rinaldi reported that the Transportation Division is short two staff members and they have been very busy.

He asked Lugi Gonzales to provide a report on the Senior Olympics and planned activities.

Lugi Gonzales noted that there would be a legal workshop tomorrow at the MEG Senior Center. They usually hold two legal workshops a year.

The Division of Senior Services will start having the summer barbecues in the month of July and the dates will be announced in the *Senior Scene* newsletter. Lugi Gonzales offered to provide the dates of the barbecues at the different senior centers in the next Board packet.

Lugi Gonzales reported that there were 294 Senior Olympians who participated in 22 events. Of those, 523 gold medals were given, 198 silver medals were given and 95 bronze medals were given at the Senior Olympic games. She said a lot of the Olympians participate in more than one event.

Lugi Gonzales announced that there would be no dance in June but there will be one in July, around the third Thursday of the month. She asked if there were any questions on the activities and there were none.

Mr. Rinaldi said this will conclude the format on the way he would like to present information to the Board. He asked if this was helpful for the Board.

Chairman Romero said the format that Mr. Rinaldi is using is fine with the Board. Again, the reason the Board was doing it the other way was because AAA wanted the information.

Vice Chairperson Giron said with regards to staff spending a lot of time doing other things and not on reporting, when she reads something, it kind of gives her an idea as to what is really going on and time for her to digest that. However, when you give a verbal report, she tends to lose half of it. Like Mr. Rinaldi said with In-Home services, she is glad that he found out what they do or don't do according to the criteria of services, but is that written down for staff, do they have written criteria when they go in to do an assessment for in-home services, and do they have something to follow.

Mr. Rinaldi said yes.

Vice Chairperson Giron said the Board has never seen that.

Mr. Rinaldi said that can be provided.

Vice Chairperson Giron said things like that would be more helpful for her. She said home services to her, is the most important services that they should provide and there has been a need for these services for years. However, now Mr. Rinaldi is saying that some of these people will not get what they need because of the skill requirement but maybe the in-home staff members were never notified of their duties.

Mr. Rinaldi said he is looking at ways to reduce the Division of Senior Services liability and vulnerability and looking at how they are providing the care and whether or not they are providing the best service to the client. He said staff is doing a great job in what they are doing but he is looking at things that they can do better.

UNFINISHED/OTHER BUSINESS

Update on request for Bike Racks

Ms. Giron asked for an update on the request made at the last Board meeting for bike racks.

Mr. Rinaldi said the Division of Senior Services is in the process of looking at pricing the bike racks and looking at whether or not this is going to be another duty for the drivers.

Shortage of Utensils (Knives)

Ms. Lucero said she mentioned at the last Board meeting about the shortages of knives and again she ate at the MEG Senior Center and they had to share two knives between six individuals. She asked for an update on this because people are calling this to her attention.

Mr. Rinaldi said they are in the process of purchasing some now. He explained that the State has indicated that they will no longer purchases items like this in the future and they will have to be paid out of operations funding.

Luisa Computer

Mr. Schocke asked if the City IT is taking care of the computers at the Luisa Senior Center.

Mr. Rinaldi said yes, they took over the computers from Luisa Senior Center and resolved the issue with the internet service. He said if there is a problem with the computers, a work request will be submitted to the City IT Department.

NEW BUSINESS

There was no new business.

COMMENTS FROM THE FLOOR

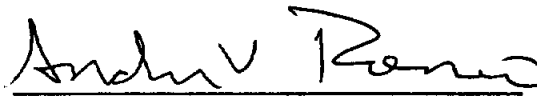
Chairman Romero said on behalf of the Board, he would like to acknowledge Lugi Gonzales for the outstanding job she did as interim Division Director.

TIME AND PLACE OF NEXT MEETING

The next meeting is scheduled for July 19, 2017 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

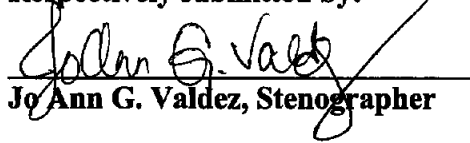
ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:55 a.m.



Andres Romero, Chairperson

Respectively submitted by:



Jo Ann G. Valdez, Stenographer