

**City of Santa Fe, NM
Regular Committee
Monday, June 19, 2017
05:00 PM – Finance Committee
Council Chambers**

CITY CLERK'S OFFICE

DATE 6/19/17 TIME 10:12

SERVED BY Carolynn Roibal

RECEIVED BY SSSS

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

Regular Finance Committee Minutes - April 18, 2017

Special Finance Budget Hearing - April 19, 2017

Regular Finance Committee Minutes- May 22, 2017

20170602151552.pdf

20170614115320.pdf

20170614115427.pdf

CONSENT AGENDA

6. Request for Approval of Grant Award and Agreement in the amount of \$368,833 - Division of Senior Services' Programs: State of New Mexico, Aging and Long Term Services Department;. (Melanie Montoya)

- Foster Grandparent Program
- Retired Senior Volunteer Program
- Senior Companion Program

Aging and LTS- Chris Sanchez.pdf

7. Request for Approval of Project Work Plan under Joint Powers Agreement and Budget Adjustment in the Amount of \$117,971.00 - Fund Fire Department Wildland Handcrew to Conduct Fuel Reduction on United States Forest Service in the Santa Fi Shred; Energy Minerals and Natural Resources Department. (Greg Gallegos)

Wildland Federal Award \$117000.pdf

8. Request for Approval of Professional Services Agreement in the Amount of \$120,000 - Injury Prevention Program; Spine Solutions Inc. (Barbara Boltrek)

Spine Solutions, Inc -revised Barb Boltrek.pdf

9. Request for Approval of Professional Services Agreement in the amount of \$2,129,552.43 - Renewal of Comprehensive Insurance Program, Insurance Policies and Coverage for FY 2017-18; A J. Gallagher. (Barbara Boltrek)

A. J. Gallagher-combined.pdf

10. Request for Approval of Award of Bid No. 17/37/B for the Procurement of Office Supplies, Toner and Furniture for Four Years- Matthews Office Supply Inc., Santa Fe; Midway Office Supply Center Inc.,

Albuquerque; Sandia Office Supply Inc., Albuquerque; SFCs Supplies Inc., Santa Fe; Creative Interiors Inc., Santa Fe; Office Depot, FL.; The Tree House Inc., MA, NJ.; LD Products Inc., CA.; School Specialty, WI. and Coast to Coast Computer Products, CA. (Robert Rodarte)

Purchasing-RFB 17-37-B.pdf

11. Request for Approval of Award of Bid # '17/38/B - Procurement of Plumbing Supplies for Four Years; Ferguson Company, Santa Fe; Santa Fe Winnelson Co., Santa Fe; Aranda Plumbing Supply Inc., Santa Fe; Ace Hardware, Santa Fe; Big Jo True Value, Santa Fe. (Robert Rodarte)

Purchasing-RFB 17-38-B.pdf

12. Request for Approval of Award of Bid # '17/39/B - Procurement of Miscellaneous Construction Tools and Supplies Hardware Supplies for Four Years; Ferguson Company, Santa Fe; Santa Fe Winnelson Co., Santa Fe; Aranda Plumbing Supply Inc., Santa Fe; Ace Hardware, Santa Fe; Big Jo True Value, Santa Fe. (Robert Rodarte)

Purchasing-RFB 17-39-B.pdf

13. Request for Approval of Professional Services Agreement in the Amount of \$82,421.55 - Materials, Labor and Equipment for Lighting Upgrade Project at the Canyon Road Water Treatment Plant; Facility Solutions Group, Inc. (John Alejandro)

PSA - Facility Solution - COMBINED.pdf

14. Request for Approval of Bid No. 17/30/B and Contract in the Amount of \$91,788.35 - Wastewater Management Division On-Call Repair, Replacement and Extension Project; Sub-Surface Contracting, Inc. (Stan Holland)

Award of Bid No. 17-30-B - Sub Surface Contracting - COMBINED.pdf

15. Request for Approval of Change Order No. 1 in the Amount of \$108,211.65 and Budget Adjustment in the Amount of \$100,000 - Wastewater Management Division On-Call Repair, Replacement and Extension Project; Sub Surface Contracting, Inc. (Stan Holland)

CO # 1 - Sub Surface Contracting - COMBINED.pdf

16. Request for Approval of Amendment No. 3 to Professional Services Agreement in the Amount of \$375,000 - FY 2017/18 Engineering Services; CDM Smith. (Bill Schneider)

Amend 3 - CDM Smith - COMBINED.pdf

17. Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$266,618 - One (1) Small Automated Side-Loader; Bruckner's. (Lawrence Garcia)

Purchase 1 Small Automated Side-Loader - COMBINED.pdf

18. Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$52,813 - Reclaimed Water Feasibility Study; Carollo Engineers, Inc. (Bill Schnieder)

Amend 2 - Carollo Engineers - COMBINED.pdf

19. Request for Approval of Procurement Under the New Mexico Statewide Price Agreement in the Amount of \$48,832 - Two (2) Support Vehicles; Power Ford. (Lawrence Garcia)

Purchase 2 Support Vehicles - Power Ford - COMBINED.pdf

20. Request for Approval of the Award of Bid No. 17/10/B in the Amount of \$904,128 - Procurement of three (3) Front-Loading Solid Waste Collection Vehicles; Bruckner's of Albuquerque. (Lawrence Garcia)
Award of Bid No. 17-10-B - Bruckner's of Albq. - COMBINED.pdf

21. Request for Approval of the Award of Bid No. 17/11/B in the Amount of \$659,114 - for the Procurement of Two (2) Automated Side-Load Solid Waste Collection Vehicles; Rush Truck Center. (Lawrence Garcia)
Award of Bid No. 17-11-B - Rush Truck Center - COMBINED.pdf

22. Request for Approval of Procurement of Services, Chemicals, Reagent, Repairs and Equipment in the Amount of Over \$50,000 - Wastewater Treatment Plant; HACH Company. (Luis Orozco)

Procurement - HACH Company - COMBINED.pdf

23. Request for Approval of the Following Bids for Polyelectrolyte Chemicals (Sludge Thickening Aids) for FY 2017/2018 through FY 2020/201 - Wastewater Treatment Plant and Compost Dewatering Facility: (Kenneth Espinoza)

- a. Bid No. 17/33/B in the Amount of \$44,455.50 per Year for a Total Amount of \$177,822 for Four (4) Years.

Award of Bid No. 17-33-B - Polydyne - COMBINED.pdf

24. Request for Approval of the Following Bids for Polyelectrolyte Chemicals (Sludge Thickening Aids) for FY 2017/2018 through FY 2020/201 for the Wastewater Treatment Plant and Compost Dewatering Facility: (Kenneth Espinoza)

- b. Bid No. 17/34/B in the Amount of \$71,944 per Year for a Total Amount of \$287,776 for Four (4) years.

Award of Bid No. 17-34-B - Polydyne -COMBINED.pdf

25. Request for Approval of a Professional Services Agreement in the Amount of \$60,000 - Perform Class II Services for the Turblex Blowers at the Wastewater Treatment Plant; Siemens Energy, Inc. (Johnny Valdiviezo)

PSA - Siemens Energy, Inc. -COMBINED.pdf

26. Request for Approval of Amendment No. 1 to Professional Services Agreement and Extension of Contract for One (1) Year in the Amount of \$75,000 - Implementation of Strategic Marketing Plan; PK Public Relations. (Christine Chavez)

Amend # 1 - PK Public Relations - COMBINED.pdf

27. Request for Approval of Amendment No. 4 to Professional Services Agreement in the Amount of \$37,909.38 - FY 2017/2018 for On-Call Patching and Sealing Services; GM Emulsions LLC. (Mike Moya)

Amend 4 - GM Emulsions - COMBINED.pdf

28. Request for Approval of Professional Services Agreement and Cooperative Education Services Agreement in the Amount of \$62,023.75 - Engineering Services for design of the BDD Water Treatment Facility 4 Million Gallon Finished Water Storage Tank; Molzen-Corbin. (Kristin Johansen)

PSA - Molzen-Corbin (CESA) - COMBINED.pdf

29. Request for Approval of Contract in the Amount of \$96,000 - 320 Toilet Retrofit Credits Eight (8) Acre Feet; Blue River Cattle and Land Company, LLC. (Andrew Erdmann)

Contract - Blue River Cattle & Land Co. - COMBINED.pdf

30. Request for Approval of Award of Bid No. 17/26/B for Four (4) years in the Amount of \$86,100 - Procurement of Soda Ash (Sodium Carbonate) for the Canyon Road Water Treatment Plant; BHS Marketing, LLC. (Alex Puglisi)

Award of Bid No. 17-26-B - BHS Marketing, LLC - COMBINED.pdf

31. Request for Approval of Award of Bid No. 17/27/B for four (4) years in the Amount of \$27,330 - Procurement of Salt for the Canyon Road Water Treatment Plant; Commodities USA. (Alex Puglisi)

Award of Bid No. 17-27-B - Commodities USA - COMBINED.pdf

32. Request for Approval of Award of Bid No. 17/28/B for Four (4) years in the Amount of \$35,616 - Procurement of Liquid Sodium Permanganate for the Canyon Road Water Treatment Plant; Chemrite, Inc. (Alex Puglisi)

Award of Bid No. 17-28-B - Chemrite - COMBINED.pdf

33. Request for Approval of Award of Bid No. 17/29/B for the Four (4) Years in the Amount of \$114,756.60 - Procurement of Liquid Aluminum Sulfate for the Canyon Road Water Treatment Plant; Chameleon Industries, Inc. (Alex Puglisi)

Award of Bid No. 17-29-B - Chameleon Industries, Inc. -COMBINED.pdf

34. Request for Approval of Award of Bid No. 17/25/B for Four (4) years in the Amount of \$59,400 - Procurement of Sodium Hypochlorite for the Canyon Road Water Treatment Plant; DPC Industries, Inc. (Alex Puglisi)

Award of Bid No. 17-25-B - DPC Industries - COMBINED.pdf

35. Request for Approval of Professional Services Agreement which is Part of the Master Agreement with Document Solutions Inc., in the Amount of \$131,550.24 - Printer Consolidation and Managed Print Pilot Program, Leasing of Printing Equipment and to Treat the Leasing Company as a Separate Vendor; Marlin Business Bank (David Kulb)

Marlin Packet for Finance 6-19.pdf

36. Request for Approval of Grant Application, Award and Agreement in the Amount of \$ 71,733 - FY 2017, Ridefinders Program Funding Federal Transit Administration. (Kieth Wilson)

Ridefinders Finance Packet 06-06-17.pdf

37. Request for Approval of a Grant Application, Award and Agreement in the Amount of \$1,619,806 - FY 2016 Section 5307 Urbanized Area Apportionment to the City of Santa Fe and Budget Adjustment in the amount of \$8206. Federal Transit Administration. (Kieth Wilson)

FTA-Urbanized rev.pdf

38. Request for Approval of a Professional Services Agreement in the Amount of \$287,028.13 - Bus Shelters Phase II-Installation; H. O. Construction; (LeAnn Valdez)

PW- (LeAnn V.).pdf

39. Request For Approval of Award of BID No. 17/16/B and Approval of Contract in the Amount of \$601,907.60 - Rail Trail Extension Project – Alta Vista to Pen Road; G.M. Emulsion LLC. (Leroy Pacheco)

Rail Trail Ext-rev. combined L. Pacheco.pdf

40. Request for Approval of Procurement Under State Price Agreement and Amendment No. 2 in the Amount of \$5,520 - Cleaning Services for Fleet/Maintenance and Extension of Services; Prudential Services; (Lois Amador)

- B. Request for Approval of Procurement Under State Price Agreement and Amendment No. 2 In the Amount of \$12,521.60 - Services for Fixed Route Operations and Extension of Services; Prudential Services; (Lois Amador)

Prudential -PW9 combined.pdf

41. Request for Approval of Amendment No. 2 in the Amount of \$100,955.81 - Elevator Maintenance Service Agreement, Extension of One Year; KONE, Inc. (Noel Correia)

Kone Inc- #11 combined.pdf

42. Request for Approval of Amendment No. 1 in the Amount of \$51,541.59 for a Total Contract Amount of \$285,143.19 - Sandoval Garage CIP Project #646 – City of Santa Fe Stucco Project; Davenport Construction Management LLC. (LeAnn Valdez)

- Request for Approval of a Budget Adjustment
- Request for Approval of Amendment No. 2 in the Amount of \$39,236.03 for a Total Contract Amount of \$324,379.22 - City Hall Painting; Davenport Construction Management LLC. (LeAnn Valdez)

Davenport Construction Mgt LLC-rev 2-combined.pdf

43. Request for Approval of Professional Services Agreement in the Amount of \$300,000 - FY 2017-18 Economic Development Investment Portfolio; Five Various Vendors. (Alexandra Ladd)

Memo_OED_Portfolio-Jessica Sandoval.pdf

1 SFBI.pdf

3 SEED.pdf

4 Market Intelligence Solutions.pdf

5 Andrea Romero.pdf

6 Lacey Adams.pdf

44. Request for Approval of Two (2) Professional Services Agreements in the Amount of \$300,000 - Through the Poverty and Climate Solutions / Verde Fund RFP,- Services Provide Integrated, Wrap-Around Services; Homewise, Verde Community Impact Collaborative (Youthworks). (Alexandra Ladd)

Verde Fund -A. Ladd.pdf

45. Request for Approval of Agreements in the Amount of \$290,000.00 - Provide Homebuyer Support Services, Create Affordable Housing and Support the City for Its Affordable Housing Policies and Santa Fe Homes Program (SFHP); Homewise and The Housing Trust. (Alexandra Ladd)

General Fund-Homewise- Housing Trust-combined.pdf

46. Request for Approval of Grant Agreement, Amendment NO. 1 Grant Agreement and Continuum of Care Agreement In the Amount of \$166499 FY 2017-2018 -Shelter Plus Care and Continuum of Care; (Alexander Ladd).

- Santa Fe Community Housing Trust
 - St. Elizabeth Shelter-Amendment #1
 - St. Elizabeth Shelter (Continuum of Care)
- St Elizabeth CoC & SPC-Memo combined.pdf

47. Request for Approval of a Resolution Endorsing the North Central Regional Transit District's FY 2018 Budget Proposal, Approving the FY 2018 City of Santa Fe Regional Transit Plan Including \$25,000 in Funding, and Submitting the City's Regional Transit Plan for FY 2018 to the North Central Regional Transit District Board of Directors for Consideration and Approval. (Councilor Maestas) (Keith Wilson)

Committee Review

Public Works Committee (approved) 06/12/17
City Council 06/28/17

Fiscal Impact: Yes - The NCRTD's Approved FY2018 Budget Includes \$1,011,150.00 Allocated to the City of Santa Fe for Expenditures for Regional Transit Services on Behalf of the NCRTD. The Agreement is for City of Santa Fe to pay \$25,000 for Mountain Run. This Money Will be Deducted from Amount Billed to NCRTD from the Santa Fe Trails on the First Quarter Invoice. Funding is Recuprated Quarterly by Invoicing NCRTD for Services Provided.

NCRTD -#15 combined.pdf

48. Request for Approval of a Resolution Directing the City Manager to Explore the Creation of Legislation Establishing and Funding Local Arts and Culture Districts. (Councilor Maestas) (Debra Griego y Garcia)

Committee Review:

Arts Commission (approved) 05/08/17
Public Works Committee (approved) 06/12/17
Economic Development Advisory Committee (scheduled) 06/14/17
City Council (scheduled) 06/28/17

Fiscal Impact - No

Res. Local Arts & Culture Districts #13.pdf

49. Request for Approval of a Resolution Calling for the Expedited Implementation of all Pending Broadband Policy Recommendations by the Economic Development Division. (Councilor Maestas) (Larry Worstell / Alexandra Ladd)

Committee Review:

Public Works Committee (approved) 06/12/17
Economic Development Advisory Committee (scheduled) 06/14/17
City Council (scheduled) 06/28/17

Fiscal Impact - Yes - \$363,094 for Capital Outlay

Res. Broadband Policy #14 combined.pdf

50. Request for Approval of a Resolution Directing the City Manager to Identify Potential Funding Sources to Support the Work of Industry Stakeholders to Develop the "Santa Fe Network.tv." (Mayor Gonzales) (Alexandra Ladd)

Committee Review

Economic Development Advisory Committee	06/14/17
City Council	06/28/17

Fiscal Impact - Yes - 45,000 - (\$25,000 from Tourism; \$20,000 from Economic Development)

Santa Fe Network.tv Funding (FC Pkt).pdf

51. Request for Approval of a Resolution Adopting Administrative Procedures for Native American Arts or Crafts District. (Mayor Gonzales and Councilor Ives) (Debra Griego y Garcia)

Committee Review:

Arts Commission (scheduled)	06/12/17
Economic Development Advisory Committee (scheduled)	06/14/17
City Council (scheduled)	06/28/17

Fiscal Impact - No

NAACD Administrative Procedures (FC Pkt).pdf

52. Request for Approval of a Resolution Declaring the City's Position on Regionalization of the Water System. (Andrew Erdmann) (Councilor Maestas)

Committee Review:

Public Utilities Committee (approved)	06/07/2017
City Council (scheduled)	06/28/2017

Fiscal Impact - No

Resolution - Regionalization of the Water System - COMBINED.pdf

INFORMATIONAL

53. Seasonal Tourist Officer Segway Program. (Mario Salbidrez)

PD - STO Segway Program - Mario Salbidrez.pdf

DISCUSSION

ADJOURN

**SUMMARY INDEX
FINANCE COMMITTEE MEETING
June 19, 2017**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE #</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-7
<u>APPROVAL OF MINUTES:</u>		
REGULAR FINANCE COMMITTEE MEETING MINUTES – APRIL 18, 2017	Approved	7
SPECIAL FINANCE/BUDGET COMMITTEE MEETING MINUTES – APRIL, 19, 2017	Approved	7
REGULAR FINANCE COMMITTEE MEETING MINUTES – MAY 22, 2017	Approved	7
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF COMPREHENSIVE INSURANCE PROGRAM IN THE AMOUNT OF \$2,129,552.43 – INSURANCE POLICIES AND COVERAGE FOR FY 2017-18; A.J. GALLAGHER	Approved	7-8
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$82,421.55 – MATERIALS, LABOR AND EQUIPMENT FOR LIGHTING UPGRADE PROJECT AT THE CANYON ROAD WATER TREATMENT PLANT; FACILITY SOLUTIONS GROUP, INC.	Approved	8-9
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$108,211.65 AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$108,211.65 AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$100,000 – WASTEWATER MANAGEMENT DIVISION ON-CALL REPAIR, REPLACEMENT AND EXTENSION PROJECT; SUB-SURFACE CONTRACTING, INC.	Approved	9

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE #</u>
REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$375,000 – FY 2017/18 ENGINEERING SERVICES; CDM SMITH.	Approved	9-10
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT AND COOPERATIVE EDUCATION SERVICES AGREEMENT IN THE AMOUNT OF \$62,023.75 - ENGINEERING SERVICES FOR DESIGN OF THE BDD WATER TREATMENT FACILITY 4 MILLION GALLON FINISHED WATER STORAGE TANK; MOLZEN-CORBIN	Postponed to 07/03/17	11-12
REQUEST FOR APPROVAL OF AWARD OF BID NO 17/27/ B FOR FOUR (4) YEARS IN THE AMOUNT OF \$35,616 – PROCUREMENT OF SALT FOR THE CANYON ROAD WATER TREATMENT PLANT; COMMODITIES USA	Approved	12-13
REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$287,028.13 – BUS SHELTERS PHASE II - INSTALLATION; H.O. CONSTRUCTION	Approved	13-14
REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/16/B AND APPROVAL OF CONTRACT IN THE AMOUNT OF \$601,907.60 – RAIL TRAIL EXTENSION PROJECT – ALTA VISTA TO PEN ROAD; G.M. EMULSION, LLC	Approved	14-15
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$51,541.59 FOR A TOTAL CONTRACT AMOUNT OF \$285,143.19 – SANDOVAL GARAGE CIP PROJECT #646 – CITY OF SANTA FE STUCCO PROJECT; DAVENPORT CONSTRUCTION MANAGEMENT, LLC	Approved	15-16
REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT; AND	Approved	15-16
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 IN THE AMOUNT OF \$39,236.03, FOR A TOTAL CONTRACT AMOUNT OF \$324,279.22 – CITY HALL PAINTING; DAVENPORT CONSTRUCTION MANAGEMENT, LLC	Approved	15-16

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE #</u>
REQUEST FOR APPROVAL OF TWO (2) PROFESSIONAL SERVICES AGREEMENTS IN THE AMOUNT OF \$300,000 – THROUGH THE POVERTY AND CLIMATE SOLUTIONS/VERDE FUND RFP – SERVICES PROVIDE INTEGRATED, WRAP-AROUND SERVICES; HOMEWISE, VERDE COMMUNITY IMPACT COLLABORATIVE (YOUTHWORKS)	Approved	16-19
REQUEST FOR APPROVAL OF AGREEMENTS IN THE AMOUNT OF \$290,000 – PROVIDE HOMEBUYER SUPPORT SERVICES (SFHP); HOMEWISE AND THE HOUSING TRUST	Approved	19-20
REQUEST FOR APPROVAL DIRECTING THE CITY MANAGER TO EXPLORE THE CREATION OF LEGISLATION ESTABLISHING AND FUNDING LOCAL ARTS AND CULTURE DISTRICTS	Approved w/amendment	20-23
REQUEST FOR APPROVAL OF A RESOLUTION CALLING FOR THE EXPEDITED IMPLEMENTATION OF ALL PENDING BROADBAND POLICY RECOMMENDATIONS BY THE ECONOMIC DEVELOPMENT DIVISION	Approved	23-26
***** END OF CONSENT CALENDAR DISCUSSION *****		
DISCUSSION ITEMS	None	26
<u>MATTERS FROM STAFF</u>		
SEASONAL TOURIST OFFICER SEGWAY PROGRAM	Information/discussion	26-28
MATTERS FROM THE COMMITTEE	None	28
ADJOURN		28

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, June 19, 2017**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Acting Chair Signe I. Lindell, at approximately 5:00 p.m., on Monday, June 19, 2017, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Signe I. Lindell, Acting Chair
Councilor Mike Harris
Councilor Renee Villarreal

MEMBERS EXCUSED:

Carmichael A. Dominguez, Chair
Councilor Peter N. Ives

OTHERS ATTENDING:

Adam Johnson, Director, Finance Department
Christina Keyes, Treasury Officer
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Finance Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Finance Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Adam Johnson, Director, Finance Department, said Item #50 has been postponed to the meeting of July 17, 2017.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. **REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT IN THE AMOUNT OF \$368,833 – DIVISION OF SENIOR SERVICES' PROGRAMS: STATE OF NEW MEXICO, AGING AND LONG TERM SERVICES DEPARTMENT.**
 - a. **FOSTER GRANDPARENTS PROGRAM;**
 - b. **RETIRED SENIOR VOLUNTEER PROGRAM; AND**
 - c. **SENIOR COMPANION PROGRAM.**
7. **REQUEST FOR APPROVAL OF PROJECT WORK PLAN UNDER JOINT POWERS AGREEMENT AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$117,971 – FUND FIRE DEPARTMENT WILDLAND HANDCREW TO CONDUCT FUEL REDUCTION ON UNITED STATES FOREST SERVICE IN THE SANTA FE FIRESHED; ENERGY MINERALS AND NATURAL RESOURCES DEPARTMENT. (GREG GALLEGOS)**
8. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$120,000 – INJURY PREVENTION PROGRAM; SPINE SOLUTIONS, INC. (BARBARA BOLTREK)**
9. ***[Removed for discussion by Councilor Harris]***
10. **REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/37/B FOR THE PROCUREMENT OF OFFICE SUPPLIES, TONER AND FURNITURE FOR FOUR YEARS - MATTHEWS OFFICE SUPPLY, INC., SANTA FE; MIDWAY OFFICE SUPPLY CENTER, INC., ALBUQUERQUE SANDIA OFFICE SUPPLY, INC., ALBUQUERQUE; SFCS SUPPLIES, INC., SANTA FE CREATIVE INTERIORS, INC., SANTA FE; OFFICE DEPOT, FL, THE TREE HOUSE, INC., MA, NJ; LD PRODUCTS, INC., CA; SCHOOL SPECIALTY, WI., AND COAST TO COAST COMPUTER PRODUCTS, CA.**

11. REQUEST FOR APPROVAL OF AWARD OF BID #17/38/B – PROCUREMENT OF PLUMBING SUPPLIES FOR FOUR YEARS; FERGUSON COMPANY, SANTA FE; SANTA E WINNELSON CO., SANTA FE; ARANDA PLUMBING SUPPLY, INC., SANTA FE; ACE HARDWARE, SANTA FE; BIG JO TRUE VALUE, SANTA FE. (ROBERT RODARTE)
12. REQUEST FOR APPROVAL OF AWARD OF BID #17/39/B – PROCUREMENT OF MISCELLANEOUS CONSTRUCTION TOOLS AND SUPPLIES, HARDWARE SUPPLIES FOR FOUR YEARS; FERGUSON COMPANY, SANTA FE; SANTA FE WINNELSON CO., SANTA FE; ARANDA PLUMBING SUPPLY, INC., SANTA FE; ACE HARDWARE, SANTA FE; BIG JO TRUE VALUE, SANTA FE. (ROBERT RODARTE)
13. *[Removed for discussion by Councilor Harris]*
14. REQUEST FOR APPROVAL OF BID NO. 17/30/B AND CONTRACT IN THE AMOUNT OF \$91,788.35 – WASTEWATER MANAGEMENT DIVISION ON-CALL REPAIR, REPLACEMENT AND EXTENSION PROJECT; SUB-SURFACE CONTRACTING, INC. (STAN HOLLAND)
15. *[Removed for discussion by Councilor Harris]*
16. *[Removed for discussion by Councilor Harris]*
17. REQUEST FOR APPROVAL OF PROCUREMENT UNDER COOPERATIVE PRICE AGREEMENT IN THE AMOUNT OF \$266,618 – ONE (1) SMALL AUTOMATED SIDE-LOADER; BRUCKNER'S.
18. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$52,813 – RECLAIMED WATER FEASIBILITY STUDY; CAROLLO ENGINEERS, INC. (BILL SCHNEIDER)
19. REQUEST FOR APPROVAL OF PROCUREMENT UNDER THE NEW MEXICO STATEWIDE PRICE AGREEMENT IN THE AMOUNT OF \$48,832 – TWO (2) SUPPORT VEHICLES; POWER FORD. (LAWRENCE GARCIA)
20. REQUEST FOR APPROVAL OF THE AWARD OF BID NO. 17/10/B IN THE AMOUNT OF \$904,128 – PROCUREMENT OF THREE (3) FRONT-LOADING SOLID WASTE COLLECTION VEHICLES; BRUCKNER'S OF ALBUQUERQUE. (LAWRENCE GARCIA)
21. REQUEST FOR APPROVAL OF THE AWARD OF BID NO. 17/11/B IN THE AMOUNT OF \$659,114 – FOR THE PROCUREMENT OF TWO (2) AUTOMATED SIDE-LOAD SOLID WASTE COLLECTION VEHICLES; RUSH TRUCK CENTER. (LAWRENCE GARCIA)
22. REQUEST FOR APPROVAL OF PROCUREMENT OF SERVICES, CHEMICALS, REAGENT, REPAIRS AND EQUIPMENT IN THE AMOUNT OF OVER \$50,000 – WASTEWATER TREATMENT PLANT; HACH COMPANY. (LUIS OROZCO)

23. REQUEST FOR APPROVAL OF THE FOLLOWING BIDS FOR POLYELECTROLYTE CHEMICALS (SLUDGE THICKENING AIDS) FOR FY 2017/2018 THROUGH FY 2020/2021 – WASTEWATER TREATMENT PLANT AND COMPOST DEWATERING FACILITY. (KENNETH ESPINOZA)
 - a) BID NO. 17/33/B IN THE AMOUNT OF \$44,455.50 PER YEAR FOR A TOTAL AMOUNT OF \$177,822 FOR FOUR (4) YEARS.
24. REQUEST FOR APPROVAL OF THE FOLLOWING BIDS FOR POLYELECTROLYTE CHEMICALS (SLUDGE THICKENING AIDS) FOR FY 2017/2018 THROUGH FY 2020/2021 FOR THE WASTEWATER TREATMENT PLANT AND COMPOST DEWATERING FACILITY. (KENNETH ESPINOZA)
 - a. BID NO. 17/34/B IN THE AMOUNT OF \$71,944 PER YEAR FOR A TOTAL AMOUNT OF \$287,776 FOR FOUR (4) YEARS.
25. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$60,000 – PERFORM CLASS II SERVICES FOR THE TURBLEX BLOWERS AT THE WASTEWATER TREATMENT PLANT; SIEMENS ENERGY, INC. (JOHNNY VALDIVIEZO)
26. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT AND EXTENSION OF CONTRACT FOR ONE (1) YEAR IN THE AMOUNT OF \$75,000 – IMPLEMENTATION OF STRATEGIC MARKETING PLAN; PK PUBLIC RELATIONS. (CHRISTINE CHAVEZ)
27. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$37,909.38 – FY 2017/2018 FOR ON-CALL PATCHING AND SEALING SERVICES; GM EMULSIONS LLC. (MIKE MOYA)
28. *[Removed for discussion by Councilor Harris]*
29. REQUEST FOR APPROVAL OF CONTRACT IN THE AMOUNT OF \$96,000 – 320 TOILET RETROFIT CREDITS, 8 AFY; BLUE RIVER CATTLE AND LAND COMPANY, LLC. (ANDREW ERDMANN)
30. REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/26/B FOR FOUR (4) YEARS IN THE AMOUNT OF \$86,100 – PROCUREMENT OF SODA ASH (SODIUM CARBONATE) FOR THE CANYON ROAD WATER TREATMENT PLANT; BHS MARKETING, LLC. (ALEX PUGLISI)
31. *[Removed for discussion by Councilor Harris]*
32. REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/28/B FOR FOUR (4) YEARS IN THE AMOUNT OF \$35,616 – PROCUREMENT OF LIQUID SODIUM PERMANGANATE FOR THE CANYON ROAD WATER TREATMENT PLANT; CHEMRITE, INC. (ALEX PUGLISI)

33. REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/29/B FOR FOUR (4) YEARS IN THE AMOUNT OF \$114,756.60 – PROCUREMENT OF LIQUID ALUMINUM SULFATE FOR THE CANYON ROAD WATER TREATMENT PLANT; CHAMELEON INDUSTRIES, INC. (ALEX PUGLISI)
34. REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/25/B FOR FOUR (4) YEARS IN THE AMOUNT OF \$59,400 – PROCUREMENT OF SODIUM HYPOCHLORITE FOR THE CANYON ROAD WATER TREATMENT PLANT; DPC INDUSTRIES, INC. (ALEX PUGLISI)
35. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WHICH IS A PART OF THE MASTER AGREEMENT WITH DOCUMENT SOLUTIONS, INC., IN THE AMOUNT OF \$131,550.24 – PRINTER CONSOLIDATION AND MANAGED PRINT PILOT PROGRAM, LEASING OF PRINTING EQUIPMENT AND TO TREAT THE LEASING COMPANY AS A SEPARATE VENDOR; MARLIN BUSINESS BANK. (DAVID KULB)
36. REQUEST FOR APPROVAL OF GRANT APPLICATION, AWARD AND AGREEMENT IN THE AMOUNT OF \$71,733 – FY 2017, RIDEFINDERS PROGRAM FUNDING FEDERAL TRANSIT ADMINISTRATION. (KEITH WILSON)
37. REQUEST FOR APPROVAL OF A GRANT APPLICATION, AWARD AND AGREEMENT IN THE AMOUNT OF \$1,619,806 – FY 2016 SECTION 5307 URBANIZED AREA APPORTIONMENT TO THE CITY OF SANTA FE AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$8,206. FEDERAL TRANSIT ADMINISTRATION. (KEITH WILSON)
38. *[Removed for discussion by Councilors Villarreal and Harris]*
39. *[Removed for discussion by Councilors Harris and Lindell]*
40. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND AMENDMENT NO. 2 IN THE AMOUNT OF \$5,520 – CLEANING SERVICES FOR FLEET/ MAINTENANCE AND EXTENSION OF SERVICES; PRUDENTIAL SERVICES. (LOIS AMADOR)
 - b. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND AMENDMENT NO. 2 IN THE AMOUNT OF \$12,521.60 – SERVICES FOR FIXED ROUTE OPERATIONS AND EXTENSION OF SERVICES; PRUDENTIAL SERVICES (LOIS AMADOR)
41. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 IN THE AMOUNT OF \$100,955.81 – ELEVATOR MAINTENANCE SERVICE AGREEMENT, EXTENSION OF ONE YEAR; KONE, INC. (NOEL CORREIA)
42. *[Removed for discussion by Councilor Harris]*

43. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$300,000 – FY 2017-18, ECONOMIC DEVELOPMENT INVESTMENT PORTFOLIO; FIVE VARIOUS VENDORS. (ALEXANDRA LADD)
44. *[Removed for discussion by Councilors Villarreal, Harris and Lindell]*
45. *[Removed for discussion by Councilor Lindell]*
46. REQUEST FOR APPROVAL OF GRANT AGREEMENT, AMENDMENT NO. 1 TO GRANT AGREEMENT AND CONTINUUM OF CARE AGREEMENT IN THE AMOUNT OF \$166,499 FY 2017-2018 – SHELTER PLUS CARE AND CONTINUUM OF CARE. (ALEXANDRA LADD)
47. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT'S FY 2018 BUDGET PROPOSAL, APPROVING THE FY 2018 CITY OF SANTA FE REGIONAL TRANSIT PLAN INCLUDING \$25,000 IN FUNDING AND SUBMITTING THE CITY'S REGIONAL TRANSIT PLAN FOR FY 2018 TO THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT BOARD OF DIRECTORS FOR CONSIDERATION AND APPROVAL (COUNCILOR MAESTAS). (KEITH WILSON) Public Works Committee (approved) 06/12/17; (scheduled) 06/28/17. Fiscal Impact – yes. The NCRTD'S approved budget includes \$1,011,150 allocated to the City of Santa Fe for expenditures for Regional Transit Services on behalf of the NCRTD. The agreement is for the City of Santa Fe to pay \$25,000 for Mountain Run. This money will be deducted from amount billed to NCRTD from Santa Fe Trails on the first quarter invoice. Funding is recuperated quarterly by invoicing NCRTD for services provided.
48. *[Removed for discussion by Councilor Lindell]*
49. *[Removed for discussion by Councilor Harris]*
50. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO IDENTIFY POTENTIAL FUNDING SOURCES TO SUPPORT THE WORK OF INDUSTRY STAKEHOLDERS TO DEVELOP THE "SANTA FE NETWORK.TV" (MAYOR GONZALES). ALEXANDRA LADD) Economic Development Advisory Committee (approved) 06/14/17; and City Council (scheduled) 06/28/17. Committee Review: Fiscal Impact – Yes. \$45,000 (\$25,000 from Tourism; \$20,000 from Economic Development) This item was removed from the agenda and postponed to the Finance Committee meeting of July 17, 2017.
51. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING ADMINISTRATIVE PROCEDURES FOR NATIVE AMERICAN ARTS OR CRAFTS DISTRICT (MAYOR GONZALES AND COUNCILOR IVES). (DEBRA GRIEGO Y GARCIA) Arts Commission (scheduled) 06/12/17; Economic Development Advisory Committee (scheduled) 06/14/17; and City Council (scheduled) 06/28/17. Committee Review: Fiscal Impact - No.

52. REQUEST FOR APPROVAL OF A RESOLUTION DECLARING THE CITY'S POSITION ON REGIONALIZATION OF THE WATER SYSTEM (COUNCILOR MAESTAS). (ANDREW ERDMANN). Committee Review: Public Utilities Committee (approved) 06/07/17; and City Council (scheduled) 06/14/17. Fiscal Impact – No.

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES:

REGULAR FINANCE COMMITTEE MEETING MINUTES – APRIL 18, 2017
SPECIAL FINANCE/BUDGET COMMITTEE MEETING MINUTES – APRIL, 19, 2017
REGULAR FINANCE COMMITTEE MEETING MINUTES – MAY 22, 2017

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve the minutes of the Regular Finance Committee meeting minutes of April 18, 2017, the Special Finance Committee/Budget Hearing minutes of April 19, 2017, and the Regular Finance Committee meeting of May 22, 2017, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT CALENDAR DISCUSSION

9. REQUEST FOR APPROVAL OF COMPREHENSIVE INSURANCE PROGRAM IN THE AMOUNT OF \$2,129,552.43 – INSURANCE POLICIES AND COVERAGE FOR FY 2017-18; A.J. GALLAGHER. (BARBARA BOLTREK)

Councilor Harris said he is glad that we had a premium reduction from \$2,301,000 to \$2,129,000, and it says, "*Overall premium represents a 7.49% decrease from expiring mainly due to a PLL three-year policy bound last year and slight premium reductions overall.*" He asked if the PLL is the Pollution Liability.

Carlos Ramirez, Risk Management, said that is correct.

Councilor Harris said he would like more information on that, if there is anything worth noting. He is always curious about claims history. He asked when that would be available and what it would look like.

Mr. Ramirez said they just recently received information from the City's broker for the past 4 years, depicting cost and the type of claim. He said they are preparing a narrative with that, and it will be forthcoming, and he will forward that information to the Governing Body. He said in terms of the breakdown for the reduction in claims, there is a line by line breakdown.

Councilor Harris asked if it safe to say that because of our claims history we are rated fairly high.

Mr. Ramirez said yes, and over the past few years we have seen a steady reduction in claims. However, sometimes the reduction in claims doesn't mean a reduction in the amount of payoff, because, even though the numbers may be going down, the cost of the claims might be significantly higher than some smaller claims.

Councilor Harris said then total claims may be going down, but the dollar amounts may be rising.

Mr. Ramirez said yes, and that can be seen in the breakdown that will be forthcoming soon. For example, Wastewater when there is a rupture or a water line breaks. There are very few, but they usually are very expensive as a rule of thumb.

Councilor Harris asked if Gallagher provides risk assessments.

Mr. Ramirez said yes, they work with them continuously on all the lines of coverage, and they are always working with them to get the best coverage for our needs.

Councilor Harris said one way to manage health insurance premiums is a higher deductible. He asked Mr. Ramirez to note the levels of coverage and if those deductibles are rising disproportionately or staying the same.

Mr. Ramirez said they can note that.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

13. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$82,421.55 – MATERIALS, LABOR AND EQUIPMENT FOR LIGHTING UPGRADE PROJECT AT THE CANYON ROAD WATER TREATMENT PLANT; FACILITY SOLUTIONS GROUP, INC. (JOHN ALEJANDRO)

Councilor Harris said M & E Engineering designed a project at the Water Treatment facility having to do with some new light poles and such, but there were no fixtures. He asked if this project piggy-backs onto that project, or is this just replacing 332 fixtures already existing.

Mr. Alejandro said this is a new and wholly separate project, to replace fixtures at Source of Supply Water Facility.

Councilor Harris asked how we ended up with a firm out of Austin, Texas. He said he had 3 lighting vendors to look at the lighting at the site, seeking price quotes from each vendor, and Facility Solutions Group had the best price overall, and they are offering a two-year labor warranty, as opposed a 90-day warranty from the others as reflected in the packet. He said he has an update warranty offer on the labor for the installation that they proffered recently.

Councilor Harris asked if this was procured through CES or a third party.

Mr. Alejandro said it was not. This company is on the State Pricing Agreement for LED outdoor and indoor lighting. The other two companies providing price quotes are not.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

15. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$108,211.65 AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$108,211.65 AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$100,000 – WASTEWATER MANAGEMENT DIVISION ON-CALL REPAIR, REPLACEMENT AND EXTENSION PROJECT; SUB SURFACE CONTRACTING, INC. (STAN HOLLAND)

Councilor Harris said he likes the way this transaction is structured, and how they pulled in the money to support this work. He asked if this work has to proceed removing the barracks that the State is going to be done after the fire, and asked the sequence.

Shannon Jones, Acting Director, Public Utilities Department, said the intent is to remove the utilities before they start work to eliminate any potential damage to the utilities. He said all of the work doesn't have to be done after removal of utilities, but believes it is a good sequence to relocate the utilities, have those contractors out of the way and then let the work proceed.

Councilor Harris asked who is the project manager.

Mr. Jones said Stan Holland will be the project Manager for Wastewater.

Councilor Harris asked when the project will start.

Mr. Jones said the intent is to finalize the contract in late July or early August.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

16. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$375,000 – FY 2017/18 ENGINEERING SERVICES; CDM SMITH. (BILL SCHNEIDER)

Councilor Harris asked Mr. Schneider if he saw the questions he forwarded to Mr. Schiavo.

Mr. Schneider said yes, noting he was in the field and responded today around 2:00 p.m. with a detailed response.

Councilor Harris said there are 3 Task Orders attached to the CDM Smith contract, and asked the status of this project.

Mr. Schneider presented information from his Memorandum of May 9, 2017, with attachments, to the Public Utilities and Finance Committees, which is in the Committee packet. Please see this Memorandum for specifics of this presentation.

Councilor Harris asked if this has anything to do with the valve replacements at the reserves.

Mr. Schneider said it is mostly for repairs necessary for the spillway, *[inaudible]* and conduit.

Councilor Harris said then we really are in pre-engineering, identifying scope for this task, and Mr. Schneider said that is correct.

Responding to Councilor Harris, Mr. Schneider said the Buckman Transmission Line serves both the BDD and the Buckman Well Field, noting it was built in 1974, and is a single line in places. This project will build a second pipeline from the booster station to the tank. This work piggybacks with that to help with the booster pumps to bring the water to the tank.

Responding to Councilor Harris, Mr. Schneider said there are two contemporaneous projects happening at the same time – a return flow plan and the development of aquifer storage in the recovery strategy. He met with Legal to develop a multitude of options for the City to explore.

Councilor Harris asked how this tank and the transmission and various booster stations are tied together.

Mr. Schneider said at some levels those are mutually exclusive. The tank Molzen-Corbin is supporting the design for, serves the BDD, whereas the transmission line serves both the BDD and the Buckman Well field.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

28. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT AND COOPERATIVE EDUCATION SERVICES AGREEMENT IN THE AMOUNT OF \$62,023.75 - ENGINEERING SERVICES FOR DESIGN OF THE BDD WATER TREATMENT FACILITY 4 MILLION GALLON FINISHED WATER STORAGE TANK; MOLZEN-CORBIN. (KRISTIN JOHANSEN)

Councilor Harris asked if this is another concrete tank.

Andrew Erdmann, Water Division, said he believes so, and it is a tank almost identical to the existing tank at BDD. It was intended to build the tank in the initial phase of BDD, but there were overages and this piece was cut.

Councilor Harris said they only are going to write performance specifications. He noted the host of problems at the hospital tank, and we have MWH Construction included for oversight "at the 11th hour on that one." He asked if MWH also will be on this project.

Mr. Erdmann said he isn't aware of the details, but he can look into that and get back with him. He said this particular piece is for a preliminary engineering report, and this piece has to do with getting the design together so this tank will be in a position where it will be eligible and in a better position to receive funding from the Water Trust Board when the time comes to apply in the next fiscal year.

Councilor Harris said he understood this is a bid package, and there won't be a full design, but it was performance specifications to out for a design/build from the vendor – that's the way it reads.

Mr. Erdmann apologized if it reads in a confusing manner. The intent of this piece is to do the preliminary engineering report for this project. He said the intent is for this to come out of the City's portion, noting it ultimately will be a shared-cost project with Santa Fe County and the Water Trust Board.

Councilor Harris said he almost called Mr. Volks from the BDD to get his take on this, but he didn't have time.

Mr. Erdmann said the initial submittal for this was done to the Water Trust Board, noting they submitted the plans used for the original 4 million gallon tank which has been in place since the BDD went on line. Those plans were too old to meet their requirement, which is less than 3 years old, as well as concerns from the contractor that changes to site grading and needs for compaction and such would require additional engineering. This report is supposed to address all of those issues to get us better prepared for the Water Trust Board and for the on site conditions that exist today.

Councilor Harris said on page 1 of the Staff Memo, it says, *"Engineering services for the design of the new tank will include 30% schematic design, preliminary design to 60%, pre-final to 90% and final design for construction. Each design will include an Opinion of Probable Cost of construction and design documents. The contract will include survey and geotechnical services, d-110 pre-stressed concrete tank*

design, piping, grading design, electrical and instrumentation, mixing and retrofits of the existing tank, and bidding documents." He said there also is a line item for construction administration. He said Mr. Erdmann seems to be saying that is not what they are doing here.

Rick Carpenter, Water Resources and Water Conservation Manager said the Project Manager had a late flight and couldn't attend the meeting. He said his understanding is that this is a preliminary design, there are facets of it at different percentages. The intent is to get us eligible and ready for NMFA Funding. They have a requirement for a preliminary design report, and that is the goal of this contract. He also spoke with Kristin Johnansen about the possibility of bringing Montgomery on board for construction management services, but no final determination has been made. He agrees it would be prudent to continue to look at that. There is a different kind of construction for this tank. It is pre-cast forms, and the potential for the kinds of problems we had with hospital tank is very much lower.

Councilor Harris said something doesn't make sense to him about these documents..

Mr. Carpenter said they have had a delay in the NMFA process, and actually have more time. So it wouldn't be a scheduling problem for staff to bring this back, and he would make sure the Project is Manager in attendance to answer these questions.

Councilor Harris said he would prefer to postpone, noting the cost seems much less that what he would think would be needed.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to postpone this agenda item to the next meeting of the Finance Committee on July 3, 2017.

VOTE: The motion was approved unanimously on a voice vote.

31. REQUEST FOR APPROVAL OF AWARD OF BID NO 17/27/ B FOR FOUR (4) YEARS IN THE AMOUNT OF \$35,616 – PROCUREMENT OF SALT FOR THE CANYON ROAD WATER TREATMENT PLANT; COMMODITIES USA. (ALEX PUGLISI)

Councilor Harris said there are a lot of contracts for various chemicals. He said Commodities USA was way out of the ballpark, in being so much less than the higher bidders.

Alex Puglisi, Interim Source of Supply Manager/Environmental Compliance Officer, said he also noticed that, commenting it came in at half the cost per pound as the other bidders. He thinks it is because they specialize in this sort of production, where the other companies have a whole array of different chemicals. Commodities USA seems to be more associated with chemicals that are mined such as salt, so they can provide it at a much cheaper price than the other. He said they others probably would purchase them there and then wheel it to us.

Councilor Harris asked if the City has worked with Commodities USA in the past.

Mr. Puglisi said yes, not on this specific chemical, but on other chemicals and it has been very responsive.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

38. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$287,028.13 – BUS SHELTERS PHASE II - INSTALLATION; H.O. CONSTRUCTION. (LeANN VALDEZ)

Councilor Villarreal asked the reason they are removing the existing shelters and replacing them, and if it is just to have something shiny and brand new, and asked where these are located

LeAnn Valdez's, Project Administrator, Facilities Division, said these are all existing locations, and this is an upgrade, Phase 2 of the project. She said Phase 1 was part of Airport Road and Agua Fria and this is Phase 2 of the existing project. There will be a Phase 3 for project. She said they are old shelters and this brings everything into compliance.

Councilor Villarreal said then you have replaced other old shelters and this is the next phase, and asked where these are.

Ms. Valdez said there is a list of locations, and she can get that for her, commenting she thought the list was in the packet, but it isn't.

Councilor Villarreal asked if she has an idea about where that was done.

Ms. Valdez said there are some all along Agua Fria, at Agua Fria/St. Francis, Airport Road and other locations, Airport Road, Paseo del Sol. There will be a new shelter on Airport Road in the Pizza 9 area.

Councilor Villarreal asked if shelters were selected based on the volume of people using the stop.

Ms. Valdez said by the volume and the condition of the existing shelter.

Councilor Villarreal said she needs the list for the next meeting.

Mr. Johnson said he thinks the next stop for this one would be at the full Council.

Ms. Valdez said it will be at Public Works on Monday night.

Mr. Johnson said starting on packet page 37, there is a listing of projects, and staff can follow-up to make sure that is the complete list. He said it is quite extensive with significant detail.

Councilor Villarreal said those are crossings for the Rail Trail.

Ms. Valdez said she will get the correct list to Councilor Villarreal and the Committee.

Councilor Harris said he wants to talk about funding. He said this proposes a contract of \$287,000, and in the Background and Summary of the Memo, it says, "*The Department shall provide partial funding to the Subgrantee to cover capital expenses of the program in an amount not to exceed \$162,055, with a local match of \$40,514 for a total of \$202,569.*" He said that is short of the \$287,000 needed. He said on page 2 of the Staff Memo, it says, *Funding for the project is available in Transit Bu-Federal Grant and Transit Federal Grants....*" Councilor Harris asked how the project is being funded.

Ms. Valdez said the project is being funded with NMDOT grants. The first, MO1292, covers \$202,000 and Keith Wilson got the okay from NMDOT to use an additional grant for the balance of the funding needed. She said that information is in the packet.

Councilor Harris said then the City is putting in \$40,000.

Ms. Valdez said yes, it is a 60-40 share in both grants, and thinks the City's total match is \$90,000, she but is unsure.

Councilor Harris asked Ms. Valdez to be sure of the matching funds for both grants when this goes to Public Works and the Governing Body, and Ms. Valdez said she would do so.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

39. REQUEST FOR APPROVAL OF AWARD OF BID NO. 17/16/B AND APPROVAL OF CONTRACT IN THE AMOUNT OF \$601,907.60 – RAIL TRAIL EXTENSION PROJECT – ALTA VISTA TO PEN ROAD; G.M. EMULSION, LLC. (LEROY PACHECO)

Councilor Harris said the last time Mr. Pacheco was here, the engineer's estimate was way off. He said HDR did a very good job with its estimate as well as its analysis of the bid package. He doesn't know how often we have HDR on the jobs, but they did a very good job here. He asked if this is the final piece of the puzzle for the 5 miles from the Railyard to the City limits.

Mr. Pacheco said this is correct.

Councilor Harris asked if he has anything to add.

Mr. Pacheco said no, noting he has a sketch of the site and can share it if Councilor Harris would like.

Councilor Harris said no, the description of Alta Vista to Pen Road was very clear.

Acting Chair Lindell, referring to packet page 6, Table 1, the overall bid tabulation, asked the name of the company.

Councilor Harris said HDR was the engineer.

Acting Chair Lindell said in the Engineer's Estimate there is a total base bid amount of \$639,800, and they have added GRTs of \$30,000, and in the next column, GM Emulsions has a total bid base of \$601,000 with a GRT of \$50,000. She said these numbers don't make sense to her.

Mr. Pacheco said he just saw that, and she is correct, and he will get that changed.

Councilor Harris said professional services architects and engineers GRT is calculated at the rate at their office in Albuquerque, but GRT for construction contracts is assessed at the site, in this case the City. So that would account for some difference.

Mr. Pacheco said the correct number should be \$53,215 for the Engineer's Estimate, noting the base bid is correct, and tax rate is 8.3175%. He will correct it before it goes to the Governing Body.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

- 42. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 IN THE AMOUNT OF \$51,541.59 FOR A TOTAL CONTRACT AMOUNT OF \$285,143.19 – SANDOVAL GARAGE CIP PROJECT #646 – CITY OF SANTA FE STUCCO PROJECT; DAVENPORT CONSTRUCTION MANAGEMENT, LLC. (LeANN VALDEZ)**
- a. REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT; AND**
 - b. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 IN THE AMOUNT OF \$39,236.03, FOR A TOTAL CONTRACT AMOUNT OF \$324,279.22 – CITY HALL PAINTING; DAVENPORT CONSTRUCTION MANAGEMENT, LLC.**

Councilor Harris he has been an advocate for including painting of the exterior of the concrete lintels and detailing this as a part of the stucco project, which affects 3 City buildings – City Hall, Ft. Marcy and the Police headquarters. He said one thing he hadn't heard about was the roofing work at the Sandoval Garage. He said there is a statement about Sandoval water penetration in the stucco system. He asked if we will do anything in the Sandoval portion to affect at least the parapet so we don't get the water penetration they're talking about.

Ms. Valdez said they received proposals for stucco, roofing and painting, but Mr. Correia only had sufficient funding for the painting and roofing which he thought was more priority, and the project at Sandoval will be in this next fiscal year. It is part of the list of priorities that need to be done.

Councilor Harris asked Ms. Valdez if she agrees with the vendor's analysis that the stucco needed attention, more than appearance in terms of water penetration very significantly.

Ms. Valdez said she went out there today and there are locations that really look bad, but it's not the entire building, reiterating that will be done in the coming fiscal year 2017/2018.

Councilor Harris noted we are already behind schedule somewhat here, and asked if we are ready to get started as soon the contract is awarded.

Ms. Valdez said this project start date was for professional standards, which they started last Monday, and that project is almost complete, noting they already are working at Ft. Marcy. This project will begin once they get approval.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

44. REQUEST FOR APPROVAL OF TWO (2) PROFESSIONAL SERVICES AGREEMENTS IN THE AMOUNT OF \$300,000 – THROUGH THE POVERTY AND CLIMATE SOLUTIONS/VERDE FUND RFP – SERVICES PROVIDE INTEGRATED, WRAP-AROUND SERVICES; HOMEWISE, VERDE COMMUNITY IMPACT COLLABORATIVE (YOUTHWORKS). (ALEXANDRA LADD)

Councilor Villarreal said she is glad we are the point where we have selections for the Verde Fund. She said the City has been working with Homewise to have funds available for solarizing homes, and said she has been a proponent to be sure we are looking at low income families. She asked if the City is doing the solar or if Homewise is planning to do the solar or provide loans for solar on new homes or existing homes.

Kate Preteska, Homewise, said they intend to subsidize existing homes, as well as someone buying one of their homes, as well as a new build, and they are happy to work with them to subsidize solar during the construction of the home. She said initially, they are deliberately targeting owners of existing homes.

Councilor Villarreal said regarding homes that tend to need more rehabilitation than anything else, new roofs, so it is hard to put solar on homes like that. She asked if they have a plan as to handle solar in that situation. She is concerned as to whether they would provide funding in that situation.

Ms. Preteska said in some cases, existing homes need additional rehab in terms of the roof structure or electrical systems to support a solar array. They offer two options to borrowers. In some cases low income borrowers, under 80%, also qualify for CDBG funds. And if the issue is roof repair that is unsustainable for the homeowner or and electrical upgrade, they are happy to refer them to CDBG funds to put those things in place before they provide the solar array. She said if they can roll those two items together, which has happened, by working with two contractors to get the roof done and add the solar, they

are happy to finance that as well. In some cases, homeowners say they need to take care of the home first, and solar will be a second priority, so they just do the financing for home rehab and then she will go back when she is prepared to put solar on the home. So there are a variety of options for homeowners.

Councilor Villarreal said the CDBG funds to which she is referring are the funds granted by the City to Homewise and Ms. Preteska said that is correct.

Councilor Villarreal asked the number of homes they are hoping to solarize.

Ms. Preteska said with the \$100,000 they hope to receive from the Verde Fund, they anticipate around 5 solar arrays, noting that is the average they have seen of about \$20,000 per array. It varies based on the size and the needs of the homeowner. They can offer leverage with the capital on the Homewise side and said this was estimated at \$400,000, for a total of about \$500,000, which will be an average of 25 homeowners.

Councilor Villarreal said it will be necessary to make sure there are other options if they need upgrades and also financial literacy. She said it is scary for them to do something they are unsure they can afford, but they would be working with homeowners to look at those options and their financial situation.

Ms. Preteska said that is correct, when they apply for a loan they are looking at the full spectrum of their finances – income, credit, equity in the home. She said their loan officers are trained to flag something that a homeowner needs to work on, or may need to know more about before they are financially healthy. They can be referred to their home purchase advisors or to their classes.

Councilor Villarreal said it is important that we all know there is a component to get the reports so we know that people benefitting from this are the 80% AMI or above, and asked Ms. Ladd if that is correct.

Alexandra Ladd, Special Projects Manager, Office of Affordable Housing, said they will run this exactly the way they run the down-payment assistance programs. Non-profit Homewise has to submit income certification forms before the loan is approved.

Councilor Villarreal asked for a breakdown of the funding from the main management entity to the other partners and how much each will get receiving, or how much they have allotted to go toward food security, job training, and the other two.

Ms. Ladd said we likely will track the invoices based on percentage of completion. She said Melynn Schuyler isn't here tonight because her father is ill, but Heather Vigil-Clarke can speak more specifically. She said part of what is in the budget is an administrative item, so YouthWorks is planning on hiring a contractor to manage that side of the project. The first think in the scope of work is to set up the management structure.

Heather Vigil-Clarke, Santa Fe YouthWorks said she hasn't seen the final budget, but the initial scope was for \$300,000, so they truncated some of the projects, 3 of which they will do as in-kind match. So she hasn't seen the final version of the \$200,000 to come, if this is approved and passed.

Councilor Villarreal said she thinks we need that information so we can see what it will take operationally, as well as the partners. She feels a lot of the money was going to go toward a staff person in each of the areas, and asked if that is correct.

Ms. Ladd said the budget that was submitted with the proposal is very detailed, and it's broken down by employee correlating the activity. She said by the Council meeting she will have the amended budget and can distribute it.

Councilor Villarreal said that would help her to understand how all of that is going to work together, because there are a lot of partners.

Councilor Harris said with the 9 groups identified, it seems the money really gets diluted. He asked her if she said they are decreasing from 9 to 6.

Ms. Vigil-Clarke said no, they originally were planning for 11, and are going down to 9.

Councilor Harris said it is hard for him to see how this is going to work. He said for the amount of money it seems potentially cumbersome with 9 different groups trying to administer \$200,000. If it is evenly divided, it is about \$20,000 apiece, or \$12,000. It is hard to see what kind of impact this will have. He said perhaps when this goes to the Governing Body and we get more detailed information it will be more clear.

Ms. Ladd said the RFP asked for a demonstration of leverage. There is an almost 1:3 leverage of City dollars. She said the Workforce Coordinators is a matching cost, so one of the partners is paying those salaries and City funds would be used for a percentage of the crew driver and the chef. It is all broken down by position fairly specifically.

Councilor Harris said he isn't going to stand in the way, because a lot of people have been working on this. He asked who is on the evaluation committee.

Ms. Ladd said it was a group from the Sustainable Santa Fe Commission, headed up by Beth Beloff.

Acting Chair Lindell asked, regarding the solar installation, how people would be prioritized, noting we don't have that many homes for the money – 4 homes at \$25,000.

Ms. Vigil-Clarke said her copy of the grant agreement actually says 5 homes for \$100,000, so perhaps they can reconcile that.

Acting Chair Lindell asked her to check to make sure the numbers are consistent throughout. She wants to know how people are prioritized to get one of those loans.

Ms. Preteska said for home improvement, which solar loans fall into, the priority is first come, first served. So if we have clients already in the pipeline and waiting for an assistance program to come through, they will be prioritized. She said if they don't, then as people apply and are eligible they will be assisted with what they have.

Acting Chair Lindell asked about the tax credits from the solar installation.

Ms. Preteska said they urge the homeowners to talk to a tax representative about their unique situation. Homewise doesn't offer any specific advice in terms of tax credits. Certainly the solar contractor will estimate what tax credits a homebuyer might benefit by installing solar. However, Homewise has no experts on tax law, and urge the homebuyer before going through with the financing, to be sure they are in a position to get the credits they anticipate – to have a second look at those.

Acting Chair Lindell said it is really important to use a contractor. She said she put solar on her house. And at absolutely no charge to her and very little effort on the part of the contractor, they supplied her with all the documentation she needed to get her tax credits from the State and Federal government. She would hope that would be a part of this program, because she has a tax credit for 40% of the cost of her solar installation which was significant.

Ms. Preteska said that is listed on the bid from the contractors with whom they work, and borrowers do say that their contractor is willing to help them to navigate that paperwork. She said they can offer advice on the income side, but when it comes to very specific tax questions, Homewise employees are reticent to offer tax related advice. However, if they need help with their paperwork and understanding what it means, they are happy to do that.

Councilor Villarreal said to Councilor Harris, once we see the breakdown she thinks it will help him to understand the pieces in each partner's world. She said she has confidence, because most of these organizations already are working together with YouthWorks, and asked Ms. Vigil-Clarke if that is correct, and Ms. Vigil-Clarke said yes.

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

45. REQUEST FOR APPROVAL OF AGREEMENTS IN THE AMOUNT OF \$290,000 – PROVIDE HOMEBUYER SUPPORT SERVICES (SFHP); HOMEWISE AND THE HOUSING TRUST. (ALEXANDRA LADD)

Acting Chair Lindell noted in the Staff Memo it says, *"The contracts each include a \$15,000/quarter base fee totaling \$60,000 per year."* She asked what this means.

Ms. Ladd said this is a fee for service contract, so the base fee is considered every quarter when the contractor reports how many people were trained, the number of home closings, the addresses, all of the demographic information and parts of providing the services. This is an administrative fee to perform that function for the community. Years ago, the entire contract was based on a quarterly fee, but it is now broken out.

Councilor Harris asked if the base fee stayed the same when they went to the new formula.

Ms. Ladd said the overall amount more or less stayed the same, and the performance measure came into being between her two stints as a housing planner for the City. So we used to pay based on the fact that the contractor was making it divisible, they got a certain amount each month. And then the person who ran the program actually reduced the quarterly fee and went more to a performance based measure. When she started again, they talked about that it wasn't sustainable, and in the meantime the fees have picked up. It ends up that they clean out their contracts most year – spend down the amount they have, and it has been fairly constant. This RFP is the 4th year of the award, so a new RFP will be done next year and we can change it if we want. She would add that paying for administrative services is a practice that the City began 20 years ago to establish the capacity of its non-profit partners to provide services in the community. The idea is that it is easier for non-profits to raise funds for a project or program, but it's really hard to get someone else to pay their rent. The City recognized long ago that if they could create that stability the non-profit was able to leverage a lot of funding from other funders because of the City's steady support year after year.

Acting Chair Lindell asked if there is a fee to the client.

Ms. Ladd believes nominal fees are paid. At one point, Homewise figured out that if people signed up for homebuyer training and there wasn't a fee they wouldn't show up. If they paid a nominal fee of \$15, they showed up. So there are a few small fees such as that, and then the regular financing fees when someone closes on a loan.

Acting Chair Lindell asked how many clients Homewise handled last year.

Ms. Ladd said a rough guess is that there are 30-40 clients per quarter for Homewise, somewhere about 50 for both. She can send that number to her after the meeting.

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

- 48. REQUEST FOR APPROVAL DIRECTING THE CITY MANAGER TO EXPLORE THE CREATION OF LEGISLATION ESTABLISHING AND FUNDING LOCAL ARTS AND CULTURE DISTRICTS (COUNCILOR MAESTAS). (DEBRA GRIEGO Y GARCIA) Committee Review: Arts Commission (approved) 05/08/17; Public Works Committee (approved) 06/12/17; Economic Development Advisory Committee (scheduled) 06/14/17; and City Council (scheduled) 06/28/17. Fiscal Impact: No.**

A copy of Article 5A *Arts and Cultural District Act*, is incorporated herewith to these minutes as Exhibit "1."

Acting Chair Lindell said there was a handout on our desks [Exhibit "1"]. She asked Ms. Griego y Garcia to talk about State authorized districts and municipal authorized districts and where the City would fall.

Ms. Griego y Garcia said under State Statutes, communities with populations of more than 50,000 may choose to self designate arts and cultural districts. Currently in New Mexico, there are no municipal designated arts and cultural districts. The cover Memo included a number of communities that participate at the State level. They have had discussions with Downtown Albuquerque, attempted to communicate with Nob Hill, and had a very deep conversation with Las Cruces, all of which are in the process of exploring municipal designation, but none have done them. The difference is the State provides some level of resources, usually around technical assistance to communities participating in the self designation process. Those resources are not available to municipal designated ones. However, there is an interesting policy caveat that a municipal designated district can also apply to become a State district, so there is a scenario in which some could have both.

Ms. Griego y Garcia said in speaking with Rich Williams who heads the State program, he indicated to her that when legislation was drafted, the designation for municipalities over 50,000 was put in with the belief that those communities had more resources to support their arts and cultural district programs and that the role the State could play is in supporting those in smaller rural communities. However, as you can see from the list the State programs includes one community over \$50,000. She said the City would need to apply for a municipal designation by Ordinance establishing the policies and procedures and designating some group to become the managing entity for the program on the City side.

Acting Chair Lindell asked Ms. Griego y Garcia the motivation of the State in authorizing these districts, and at this point what has been the support of the State for those municipalities.

Ms. Griego y Garcia said it was to build economic impact within the communities around arts and culture to tourism infrastructure. The State more recently has provided technical assistance around things like cultural plans, setting up boards that oversee the cultural district, but there has been less in terms of actual financial commitment over the past 7 years than when the program originally was started.

Acting Chair Lindell said we do a lot of this now, but she isn't clear about how we really, on the whole, benefit from cultural districts. She is concerned about creating another Board. What she sees is an expansive project. We have plenty of projects going now. She said she is no way talking about projects with which Ms. Griego y Garcia works, but she is speaking City-wide – she thinks we have projects to which we could give more attention and probably complete them more efficiently. She isn't convinced this is a direction in which we need to go. She understands the reason some of the municipalities would want technical help, support and assistance from the State. She said, "But of all the things that Santa Fe is, we are a tourist town. We don't need to become one. We already are that, and I'm concerned about one more program that I'm not exactly clear about, well maybe others are clear about it, but I'm not. So I'll yield the floor at this point.

Councilor Harris said we discussed this Resolution at the Economic Development Advisory Committee, and Councilor Maestas was in attendance and spoke to it. Councilor Harris has some of the same reservations as Councilor Lindell expressed. He said it is hard for him to see the real advantages, and felt there were disadvantages if applied to an area mentioned in the cover memo, in the Rufina/Siler Road area. He said he appreciates the Statute because the last portion is there where the arts and cultural district fund was established. However, either Ms. Griego y Garcia or Councilor Maestas said there really isn't much money in this fund.

Councilor Harris continued, saying if you look at the very last sentence in the Resolution, it says, *"...explore the funding of such districts through the Municipal Local Options Gross Receipts Tax Act."* So if we create an arts and culture district and we had to meet the requirements, either we have to draw from an existing line item in our budget, or the State Statute allows us to pursue it through a municipal local option gross receipts tax. He can't imagine we would find ourselves doing that. He said he is to the point that if we want to add it to the City Manager and staff as something else for them to work on, so be it, but they've got a full plate. It gets diluted with initiatives like this. He felt we could move it forward from that Committee in deference to Councilor Maestas, but "I have no real enthusiasm for this."

Councilor Harris continued, saying he asked Ms. Griego y Garcia about constraints, and they have to do with a small bureaucracy and reporting requirements, and that means some level of fiscal impact. He says he has to believe it would have to come from existing revenue streams, and thinks perhaps Tourism Santa Fe and the Lodgers' Tax might want to do it. He said, "But, again, I just know if it's necessary. So those are my thoughts, they aren't really any different from last week."

Ms. Griego y Garcia reminded Councilor Harris said at that Committee they did talk about historic tax credits that double in arts and culture districts, and those are the two funding mechanisms – the LEDA funding the City would enact and then the tax credits for private owners of historic property.

Ms. Griego y Garcia said there has been a lot of conversation about possible benefits, and certainly this Resolution is to explore that. She thinks it would be a worthy exercise to look at it and make an informed decision as to whether it is worthwhile for this community and any factors that would make it worthwhile in the future or not, particularly if there is an opportunity to look at some of these communities where we know change is coming, and having that community to help guide its own future a little more.

Councilor Harris said that is a real problem for him. He said guiding the real future too often means roadblock.

Ms. Griego y Garcia said it wasn't her intention, but she understands his points. She said, "I have been around issues of gentrification that came up in economic development."

Councilor Villarreal said she is more inclined to support this exploration, because she has seen real benefits to the community. She said it does support Tourism, but that is secondary to her. She has seen that arts and culture districts actually are helping with entrepreneurship of the people actually living in the community wanting to explore possibilities of job creation in the district where they live. This is the reason she would like to look and see how that could work in various areas.

Councilor Villarreal continued, saying she understands even if it was a municipally authorized district, that there is still technical assistance support through the state.

Ms. Griego y Garcia said in her conversations with that staff, if that had occurred in the past, it was no longer happening under a time of tightened resources. They only are supporting the State designated districts.

Councilor Villarreal said she would like to add language on page 2, line 13 of the Resolution, "or other private and non-profit funding sources available." She said there are groups in New Mexico with small pockets of money, and they end up leveraging funds through public and non-profit means, so there are some funding sources available. However, she doesn't know if Santa Fe would be a priority area, but again, she would still like to look at that.

MOTION: Councilor Villarreal moved, seconded by Councilor Harris, to approve this request with the amendment she proposed on page 2, line 14 of the Resolution, adding language to the end of the sentence, "*or other private and non-profit funding sources available.*"

DISCUSSION: Councilor Harris said he would second the motion for the same reasons that came out of Committee, which is to take it to the Governing Body, but he is unsure how he will vote at that time, but he is willing to support it and get it to the Governing Body, with Councilor Villarreal's amendment.

Acting Chair Lindell said she would echo Councilor Harris's comments. She said it will be going forward to the Governing Body, and she has no ability to stop it from going there, so she will join in moving this forward, but she is very uncertain if she will be supporting this at the Council level.

VOTE: The motion was approved unanimously on a voice vote.

- 49. REQUEST FOR APPROVAL OF A RESOLUTION CALLING FOR THE EXPEDITED IMPLEMENTATION OF ALL PENDING BROADBAND POLICY RECOMMENDATIONS BY THE ECONOMIC DEVELOPMENT DIVISION (COUNCILOR MAESTAS). (LARRY WORSTELL)**
Committee Review: Public Works Committee (approved) 06/12/17; Economic Development Advisory Committee (scheduled) 06/14/17; and City Council (scheduled) 06/28/17. **Fiscal Impact:** Yes – \$363,0094 for Capital Outlay.

A copy of *CIP High Speed Internet Project – Update June 2017*, is incorporated herewith to these minutes as Exhibit "2."

Councilor Harris said he is unclear and asked if the work accomplished to date goes only to Market Station and what you are proposing is to extend fiberoptic cable to all these parcels in the downtown Railyard.

Larry Worstell, ITT Department, said no. What has been approved to this point is that we brought the back haul from Duit to Market Station. An additional \$17,000 was spent for CyberMesa to build out tributaries to local buildings in the Railyard area. That got them to Warehouse 21, and allowed them to provide direct fiber to Barker Realty and locations such as that around there. The \$17,000 was to run fiber through existing conduits that connect to Market Station. This is in reference to the second phase which is different than those.

Councilor Harris said this comes as recommended follow-up efforts. He asked if all these parcels in the Railyard serviced by fiberoptic cable, and Mr. Worstell said yes.

Councilor Harris asked if other businesses/parcels along the way can access the backbone.

Mr. Worstell said yes, potentially or there can be wireless connection. Typically the model used by CyberMesa is they go to a major location and then put antenna on top. In this particular case, they wanted fiber to go to more parcels than just Market Station. That was part of the original plan, so they built that out.

Councilor Harris said then we built that out, and then the upgrade transport facility to Albuquerque, and asked if that has been done, commenting it says you will be live within a month.

Mr. Worstell said there is still testing to be done, and it is live now, but they aren't going to put a data load on it at this point, until CyberMesa does some final testing.

Councilor Harris said those recommendations are for the most part accomplished and Mr. Worstell said yes, and it could be 95%.

Councilor Harris said he spoke with City Attorney Brennan who said there is work to be done just on Chapter 27, relatively minor code revisions.

Mr. Worstell said, "If she says they're minor, they're minor."

Councilor Harris said it wasn't what we've been through in the past. He said it seems we have some internal cleanup to do.

Mr. Worstell said yes, noting there are issues with federal statutes dictating how many days we have to respond to these franchise requests. It is very cumbersome, because they have to go through several regulatory processes, but she's working on that, noting they just met Friday on it. He said there will be a lot of headway on that within the next two weeks.

Councilor Harris said it says, "*Facilitate antenna installations on city-owned structures and in public rights-of-way to provide low visual impact and cost-effective options for expanding broadband coverage...*" He asked how that is going.

Mr. Worstell said they have restarted some of these installations, but they do not have a broad feel for how many buildings you want to do this on, at this point. He already has about 6 locations where he wants to put antennas for various reasons. They also are starting a process of applying for a grant for a Public Safety Wireless Network which would require several facilities to help support that. Once they put up structures, they can lease or install, depending on the situation and the client, a number of antennas on these buildings.

Councilor Harris said he heard him say the Public Safety Wireless Network and infrastructure likely will come first.

Mr. Worstell said the wireless has been started, but you need the back haul to supply the bandwidth to the wireless.

Councilor Harris said he is thinking in terms of antenna installations and such.

Mr. Worstell said yes, in many cases a structure has to be built first before you can put an antenna on it, unless you are planning on one small antenna. Those are small structures and don't stick out.

Councilor Harris said #3, *Procure City telecommunications services.* He said they discussed "procure," because isn't a public procurement. He understands we are trying to open it to the marketplace more than in the past.

Mr. Worstell said that is correct, noting they are creating a more competitive environment. He said a significant high tech company moved into the Railyard, and one of the reasons was that it had more than one option for high speed internet, CyberMesa being one of those, that can supply fiber right to the building.

Councilor Harris asked if there are any identified roadblocks in addition to the Code revisions we have to have in place.

Mr. Worstell said, outside the Code revisions, the biggest single thing is going to be the archaeological if we are trenching.

Councilor Harris said he is speaking about #3. It part it is driven by the Code revisions we need to have in place, and asked if there is anything else the City needs to do to open this up to providers.

Mr. Worstell said nothing other than the Code revisions.

Councilor Harris said #4 is complete, noting this is old language from an old Memorandum in July from Mr. Moody.

Sean Moody, ITT, said it is from the downtown extension, the Bell facility, across town to here.

Councilor Harris said we talked about whether the \$370,000 would be sufficient, with the unknown being the archaeological. He said assuming archaeological becomes a non-issue, the project is primarily trenching, conduit, cable, backfill and patch roads.

Mr. Moody said yes.

Councilor Harris asked the route.

Mr. Moody said he can provide him a drawing of the route by the time of Council, and described the route, noting an added expense would be traffic delays and such.

Responding to Councilor Harris, Mr. Moody said he would like to start next week, but we still have our existing contract with CyberMesa.

Councilor Harris asked whose responsibility is it to amend the contract.

Mr. Moody said it is a combination of "Alex and me, I believe. Is that right. Mr. Brown."

MOTION: Councilor Harris moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

There were no discussion items.

53. MATTERS FROM STAFF

A. SEASONAL TOURIST OFFICER SEGWAY PROGRAM. (DEPUTY CHIEF MARIO SALBIDREZ)

Deputy Chief Salbidrez noted the Memo in packet in this regard, and said they will answer any questions the Committee might have.

Councilor Harris asked if it proposed for these to be funded from Tourism Lodgers' Tax dollars, and Deputy Chief Salbidrez said yes.

Councilor Harris said we will start with two units, noting it says seasonal and asked what season that would be.

Deputy Chief Salbidrez said it would be April through Fiestas, but can be used at other times.

Responding to Councilor Harris, Deputy Chief Salbidrez said the vehicles will be stored here at City Hall.

Responding to Councilor Harris, Deputy Chief Salbidrez said it is a 3-wheel vehicle, and has built in safety systems such as a braking system to make a safe turn. He said it is a lot safer than the 2-wheel systems with which they are more familiar.

Councilor Harris said he thinks this is a fine idea. He asked if the funding for this purchase is in the approved budget.

Mr. Johnson said yes.

Deputy Chief Salbidrez said the Police Department was asked to bring this forward to answer questions that arose in the Finance Committee and at the Governing Body.

Councilor Villarreal said this is a pilot program, funded from Tourism and not the General Fund. She said we'll see how it goes. She would like a press release to the public with regard to this program, justification and such.

Deputy Chief Salbidrez said they can do that, along with the statistics on the Plaza.

Acting Chair Lindell asked how this will impact the scheduling of bike officers.

Deputy Chief Salbidrez said it gives the opportunity for us to expand our bike patrols to areas which have been neglected, because they have been dedicated regularly to the Plaza. He said this will free them for other places, parks and business areas, and other problem areas. It gives them the flexibility to focus on other areas that deserve the same police presence as the Plaza.

Acting Chair Lindell asked if they will move in pairs.

Deputy Chief Salbidrez that isn't necessary for officer safety, but sometimes it happens. He said the homeless population became aggressive and people started to worry about officer safety, so if we need to they can partner. He said they will be paired up as we get more officers in Bicycle Safety.

Acting Chair Lindell asked how officers are selected to operate the Segways

Deputy Chief Salbidrez said they advertise, asking for memos of interest explaining why they want to be Bicycle Officers. Officers showing interest, have an interest in community policing and interacting with the public, and want to be part of the Plaza area. He said Chief Gallagher went further, and had a

one-on-one conversation with them, and asked them the reason they are interested in this line of work. He said they also serve as ambassadors of good will for the public, and offering assistance to tourists, visitors and citizens.

Acting Chair Lindell said this is something new and we're trying it. She said the success of the program is dependent on officers placed on Segways. She said she hopes we get the right people for the program, commenting it is a unique person who wants to do this and interact with people all day long. It can be a tremendous public relations move for the entire City.

Deputy Chief Lindell said, "I completely agree with you, and that's our direction."

Acting Chair Lindell wished them good luck. She asked when the training will happen.

Deputy Chief Salbidrez said they still have to purchase them, saying once they are received the Committee members can come take a look at them.

Councilor Harris asked what happens if it is necessary for the Officer to leave the vehicle to do something else.

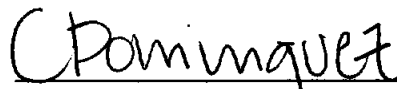
Deputy Chief Salbidrez said the equipment on it has to be secured, and there won't be anything on it that can't be secured. He said the system is key-operated and they will take the key with them. It said it much too heavy to pick up and try to steal it.

54. MATTERS FROM THE COMMITTEE

There were no matters from the Committee

55. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 7:15 p.m.


Carmichael A. Dominguez, Chair

Reviewed by:


Adam Johnson, Finance Director
Department of Finance

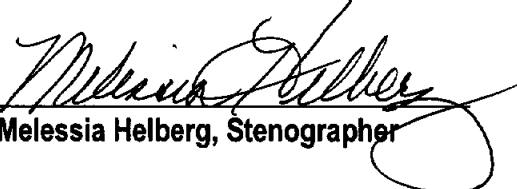

Melessia Helberg, Stenographer

EXHIBIT A**ARTICLE 5A****Arts and Cultural District Act****Section**

- 15-5A-1 Short title.
- 15-5A-2 Definitions.
- 15-5A-3 Main street program coordinator; duties.
- 15-5A-4 Arts and cultural districts; creation.
- 15-5A-5 State-authorized districts.
- 15-5A-6 Municipally authorized districts.
- 15-5A-7 Arts and cultural district fund established.

15-5A-1 Short title.

Sections 1 through 7 [15-5A-1 through 15-5A-7 NMSA 1978] of this act may be cited as the "Arts and Cultural District Act".

History: Laws 2007, ch. 160, § 1.

15-5A-2 Definitions.

As used in the Arts and Cultural District Act:

- A. "arts and cultural district" means a developed district of public and private uses designated by the commission or a municipality;
- B. "commission" means the New Mexico arts commission; and
- C. "coordinator" means the person responsible for coordinating the main street program pursuant to Subsection B of Section 3-60B-3 NMSA 1978.

History: Laws 2007, ch. 160, § 2.

15-5A-3 Main street program coordinator; duties.

A. The coordinator shall:

- (1) review and approve or reject applications from municipalities, citizens and nonprofit organizations to designate state-authorized arts and cultural districts pursuant to the Arts and Cultural District Act [15-5A-1 NMSA 1978];
- (2) administer and promote an application process for the designation of state-authorized arts and cultural districts;
- (3) provide financial grants or contracts for development of a state-authorized arts and cultural district, including planning, designing, construction and renovation costs; and
- (4) develop policies and standards for the designation of state-authorized arts and cultural districts and for the declassification should a state-authorized arts and cultural district not comply with the policies and standards established by the commission as set forth in an approved application.

B. The coordinator shall require annual reports from each state-authorized arts and cultural district for purposes of reviewing the activities of that district, including the compliance of the district with the policies and standards of the commission and with the conditions of an approved application.

History: Laws 2007, ch. 160, § 3.

~~15-5A-4~~ Arts and cultural districts; creation.

A. A state-authorized arts and cultural district may be created by the municipality in which the proposed arts and cultural district will be located only if the proposed district is approved by the commission.

B. A municipally authorized arts and cultural district may be created by a municipality with a population greater than fifty thousand in which the proposed arts and cultural district will be located if the proposed district meets the criteria set forth in Subsection C of this section.

C. An arts and cultural district shall:

(1) be in a geographically contiguous area that ranges in size from a portion of a municipality to a regional district with a special coherence;

(2) be distinguished by physical and cultural resources that play a vital role in the life and development, including economic and cultural development, of a community;

(3) focus on a cultural compound, a major art institution, art and entertainment businesses, an area with arts and cultural activities or cultural or artisan production; and

(4) be engaged in promotion, preservation and educational aspects of the arts and culture of that locale and contribute to the public through interpretive, educational and recreational uses.

History: Laws 2007, ch. 160, § 4.

~~15-5A-5~~ State-authorized districts.

A. The coordinator shall review applications submitted by municipalities, citizens or nonprofit organizations for the purpose of designating an arts and cultural district and make a recommendation to the commission for action on each application. Citizens and nonprofit organizations that submit an application shall include a formal endorsement of the application by the municipal government in which the proposed district is to be located.

B. After reviewing an application for the designation of an arts and cultural district, the commission shall approve or reject the application or send it back to the applicant with a request for changes or additional information.

C. The commission shall designate no more than five arts and cultural districts in a calendar year. Rejected applicants may re-apply without prejudice.

D. If the commission approves an application for the designation of an arts and cultural district, it shall notify the applicant in writing and shall specify the terms and conditions of the commission's approval, including the terms and conditions set forth in the application and as modified by written agreement between the applicant and the commission.

E. After the commission approves an application for the designation of a state-authorized arts and cultural district, the applicable municipality may pass a local ordinance to establish the state-authorized arts and cultural district pursuant to the terms and conditions specified in the approved application. Municipalities may administer arts and cultural districts through a newly created local commission with a specific mission to oversee the district subject to review by the municipality.

History: Laws 2007, ch. 160, § 5.

~~15-5A-6~~ Municipally authorized districts.

Municipalities with a population greater than fifty thousand that choose to authorize their own districts shall pass a local ordinance stating minimum requirements for establishing the arts and cultural district, and any municipally authorized arts and cultural district shall meet the criteria

contained in Subsection C of Section 4 [15-5A-4 NMSA 1978] of the Arts and Cultural District Act.

History: Laws 2007, ch. 160, § 6.

15-5A-7 Arts and cultural district fund established.

The "arts and cultural district fund" is created as a nonreverting fund in the state treasury. The fund consists of appropriations, gifts, grants, donations and bequests. The fund shall be administered by the cultural affairs department, and money in the fund is appropriated to the cultural affairs department to carry out the provisions of the Arts and Cultural District Act. Money in the fund shall be disbursed on warrants signed by the secretary of finance and administration pursuant to vouchers signed by the secretary of cultural affairs or the secretary's authorized representative.

History: Laws 2007, ch. 160, § 7.



City of Santa Fe

CIP High Speed Internet Project - Update June 2017

Introduction: The City of Santa Fe Community Development leadership has been engaged in a CIP project for the past 3 years to install high speed fiber in key areas (Railyard, Downtown). This "Broadband" fiber backbone would then be used to provide new and/or improved Internet access to local businesses and other Internet resellers.

Goals: Overall, the goal is to improve broadband access in Santa Fe, improving internet conditions and pricing throughout the city. Specifically, goals include:

- Decrease price of internet services by enabling competition among service providers
- Increase performance for all internet uses by increasing bandwidth, i.e. speed
- Increase economic development by 1) attracting new businesses such as the recent addition of Descartes Labs, and 2) benefitting existing companies such as Barker Realty which increase speed to 100mb while reducing their costs.

Recommendations: As a result of the project's success in attracting new telecommunications providers to Santa Fe, the Office of Economic Development recommended follow-up efforts including:

- Extend fiber optic cable to all lease parcels in the Downtown Railyard @ \$17,000
- Upgrade transport capacity to ABQ from 2 to 10 gigabits per second (gbps) for \$33,000

Accomplishments: In January 2017 the City of Santa Fe with our broadband partner Cyber Mesa has completed nearly 90% of these steps detailed above.

- The extended fiber buildout was installed in February 2017. Already numerous new and existing businesses have signed up for direct fiber from Cyber Mesa.
- Transport capacity upgrade from Albuquerque has been installed and will be live within a month. This upgrade provides the full 10 gbps of bandwidth on our Fiber Network to the Market Station building.

Resolution Policy Recommendations:

1. Expedite Chapter 27 Code revisions regarding the approval of new telecommunications franchises.
2. Facilitate Antenna installations on city-owned structures and in public rights-of-way to provide low visual impact and cost-effective options for expanding broadband coverage to businesses, residents and neighborhoods.
3. Procure city telecommunications services to competitively to drive down costs and expand fiber-based broadband services to neighborhoods along the distribution pathway.
4. In lieu of extending the broadband network to Santa Fe University of Arts and Design (SFUAD), extend it instead to City Hall and the Railyard parcels, and upgrade backhaul capacity to Albuquerque from 2 gigabits per second (Gbps) to 10 Gbps.

Progress: Antenna installations are planned for several city locations, and ITT is developing plans for a Public Safety Wireless network to move video and data rapidly without encumbering our existing City networks. This will reduce the load on existing networks and thus reduce upgrade costs.

In July 2017 the City will obtain the services of a Broadband consultant to manage the Downtown Fiber build and to help with Chapter 27 Code revisions.

Exhibit "A"