



# Agenda

CITY CLERK'S OFFICE

DATE 4-6-17

TIME 8:33am

SERVED BY Luzi Gonzales

RECEIVED BY Carmelina Spars

## DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center  
1121 Alto Street (Board Room)

Wednesday, April 19, 2017 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – March 15, 2017 & April 5, 2017
- VI. DSS DIRECTORS REPORT
  - a). Introduction of New Employee Romella Glorioso-Moss
  - b). DPA Monthly Program Units of Service
- VII. COMMITTEE REPORTS
  - a). Foster Grandparent/Senior Companion Program
  - b). RSVP
  - c). In-Home Support
  - d). Transportation/Nutrition Programs
  - e). Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS
  - a). Resolution No. 2017-20 (Action Item)
- IX. NEW BUSINESS
  - a). Que Suave Kitchen Band Photo (Lobby Area)
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

## INDEX OF MINUTES

### DIVISION OF SENIOR SERVICES

#### ADVISORY BOARD MEETING

April 19, 2017

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
INVOCATION/PLEDGE OF ALLEGIANCE		1-2
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	2
APPROVAL OF MINUTES:		
March 15, 2017	Approved	2
April 5, 2017	Approved	2
DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT		
a) Introduction of New Employee: Romella Glorioso-Moss		2-3
b) DPA Monthly Program Units of Service		3
COMMITTEE REPORTS		
a) Foster Grandparent/Senior Companion Program Report		
b) RSVP Report		
c) In-Home Support Program Report		
d) Transportation/Nutrition Program Report		
e) Senior Olympics Program Report		
	Distributed/Approved	3-5
UNFINISHED/OTHER BUSINESS		
a) Resolution No. 2017-20 (Action Item)		
	Motion passed	5-6
NEW BUSINESS		
a) Que Suave Kitchen Band Photo (Lobby Area)		
	Informational	6
COMMENTS FROM THE FLOOR		6-9
DATE AND LOCATION OF NEXT MEETING		
(Scheduled for May 17, 2017 at 9:30 a.m.)		9
ADJOURNMENT	Adjourned at 10:30 a.m.	9

**DRAFT: SUBJECT TO APPROVAL**

**MINUTES OF THE**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD OF DIRECTORS**

**April 19, 2017**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT**

Andres Romero, Chairperson  
Mary Louise Giron, Vice Chairperson  
Rosemary Trujillo, Secretary  
Bernardo C de Baca  
Toni Ann Gallegos  
Dennis Gonzales  
Elaina K. Gonzalez  
Corrine Sanchez  
Doug Schocke  
Rod Winget

**MEMBERS ABSENT**

Virginia Lucero, excused

**STAFF PRESENT**

Lugi Gonzales, Division of Senior Services, Interim Director  
Romella Glorioso-Moss, Division of Senior Services, Special Projects  
Administrator for Foster Grandparent/Senior Companion Program  
Chris Sanchez, Community Services Department Director

**OTHERS PRESENT**

Brian Frimond, volunteer  
Jo Ann G. Valdez, Stenographer

**INVOCATION**

Invocation was led by Dennis Gonzales.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Doug Schocke and was recited by all present.

## **APPROVAL OF AGENDA**

**Mr. Gonzales moved to approve the agenda as published. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF MINUTES:**

### **March 15, 2017 Meeting**

**Mr. Gonzales moved to approve the Minutes of the March 15, 2017 meeting. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.**

### **April 5, 2017 Meeting**

**Ms. Trujillo moved to approve the Minutes of the April 5, 2017 meeting. Mr. Gonzales seconded the motion. The motion passed unanimously by voice vote.**

## **DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT**

### **a) Introduction of New Employee: Romella Glorioso-Moss**

Lugi Gonzales said she invited Romella Glorioso-Moss to introduce herself to the Board. Ms. Glorioso-Moss is the Special Projects Administrator for the Foster Grandparent/Senior Companion Program.

Ms. Glorioso-Moss introduced herself noting that she has been on the job for a month and two weeks. She replaced the late Dan Mitchell, the former Special Projects Administrator.

Ms. Glorioso-Moss said she applied for this job because she has 20 years of planning experience and the job description includes grant writing which is a task of a planner, especially for capital outlay. She noted that she worked with Santa Fe County as a Community Planner and she is also a professional Urban and Regional Planner. This means she passed the licensing and examination given by the American Institute of Certified Planners.

Ms. Glorioso-Moss said she has done a number of management projects where she managed five community projects and 10 research projects.

She said she is happy to be here and all her co-workers are kind and patient with her. She said she is enjoying her work here.

Chairman Romero asked if there were any questions and there were none.

**b) DPA Monthly Program Units of Service**

This agenda item was discussed under the In-Home Support Services Committee Report below.

**COMMITTEE REPORTS: (March 2017)**

The written Committee Reports were submitted, distributed and reviewed.  
{Please see Exhibit "A" for the specifics.}

**a) Foster Grandparent/Senior Companion Program Report**

**Ms. Gonzalez moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Mr. Winget seconded the motion. The motion passed unanimously by voice vote.**

**b) RSVP Report**

**Mr. C de Baca moved to accept the RSVP Committee monthly report as submitted, and include it as part of the record with the Minutes. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.**

**c) In-Home Support Program Report**

Chairman Romero referred to the handout that was distributed and compares the Units of Services from March 2016 to March 2017.

{A copy is hereby incorporated to these Minutes as Exhibit "B".}

Ms. Giron asked Lugi Gonzales how they are going to improve the shortage (1967.5) in respite hours.

Lugi Gonzales said as the Board is aware, the Division of Senior Services has had a lot of vacancies in the In-Home Support section. They have lost a total of three respite providers over the course of the fiscal year and this is the reason for the shortage in respite hours. She said they just received a list of eligible applicants and a new Respite Care Provider was hired and she began working on March 14<sup>th</sup>.

Ms. Giron asked why they cannot do temporary employment to fill these gaps.

Lugi Gonzales said she was under the understanding that they are not allowed to do that.

Ms. Giron asked if this is something that Chris Sanchez can address.

Mr. Sanchez said yes, absolutely. He said the City has indicated that they cannot hire temporary employees/positions based on the budget shortfall but he does know that there are emergency hires that they can do for specific areas.

Ms. Giron thinks these services are of utmost importance and every month for the last four months there has been a shortage in these service hours. She said this means that all the people who are in dire need of these services are left without.

Lugi Gonzales said that is correct and this is something that they are working on.

Ms. Giron said she believes that this should be one of the first priorities when the new fiscal year starts and she would like to see an improvement in services rendered; and not have such a high shortage of hours.

Lugi Gonzales said they will work on it.

Ms. Trujillo told Mr. Sanchez that she saw in the paper that all City employees are going to get a 5% raise in July and if there is money for that, there should be money to provide these services.

Mr. Sanchez agreed and thinks that the paper may have misspoke because staff was told that it would be a 2% raise.

Ms. Giron said the employees deserve an increase but it is not fair that these people are being neglected and that they are shortchanging people from these services. She said some of these clients only see people when the meals on wheels are delivered and this is their only contact with the outside world. The Division of Senior Services are meeting their nutritional needs but not their other needs. She would like to see the Division of Senior Services take a more aggressive approach to address the shortage of hours.

Ms. Trujillo said some people do not have the means to hire someone to help them. They are elderly, on fixed incomes and some of them do not have retirement income.

Mr. Sanchez said he will take responsibility to address this.

**Ms. Giron moved to accept the In-Home Support Services Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.**

Chairman Romero said the handout reflects what Ms. Giron brought up. The amount of respite units of services went down in 2017 when compared to 2016 - from 969.25 hours to 714.25. He asked if there were any more questions on this and there were none.

**d) Transportation/Nutrition Program Report**

**Ms. Trujillo moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Gallegos seconded the motion. The motion passed unanimously by voice vote.**

**e) Senior Olympics Program Report**

**Ms. Trujillo moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.**

**UNFINISHED/OTHER BUSINESS**

**a) Resolution No. 2017-20**

{Copies of Resolution No. 2017-20 were distributed. A copy is hereby incorporated to these Minutes as Exhibit "C".}

Chairman Romero asked Mr. Sanchez to talk about this.

Mr. Sanchez said at the last Board meeting, he introduced the Resolution that was passed by the Governing Body and provided copies for the Board Members to review and consider. He said the thought is that the City already has many commissions and boards but he is not a believer in duplicating work that is already being done. This is the reason he brought the Resolution to this Board and he proposed that they adopt the Resolution and work within the infrastructure of the Board and incorporate the proposed Commission - to meet the needs that are outlined in the Resolution itself.

Mr. Sanchez said in reviewing the Resolution, this Board is already doing a lot of this work and there is some work that they would like to add in addition to that. He said the Board has a very good framework, particularly with the reporting structure as identified with the transportation services, and he thinks they can fit this model in fairly easy.

He said at the budget hearings yesterday, they talked about the importance of making sure that services are being provided to our seniors in the community and he assured them that they are working towards that. He said he is present to answer any questions the Board Members may have on the Resolution.

Chairman Romero asked if there were any questions and there were none.

Seeing none, he asked for a motion to approve the Resolution.



**Ms. Trujillo moved to approve Resolution No. 2017-20 and that it would be incorporated with the Division of Senior Services Advisory Board. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.**

## **NEW BUSINESS**

### **a) Que Suave Kitchen Band Photo (Lobby Area)**

Lugi Gonzales said there has been a request by Rita Maes to donate the photo that is in the Lobby Area back to Rose Ley. It is a photo of the Que Suave Kitchen Band that was taken by Rose Ley, a former DSS Activities Program Coordinator and Ms. Maes would like to return it to her. Lugi Gonzales noted that Ms. Maes wanted to bring the request before the Board.

Ms. Giron asked if Ms. Maes submitted a written request.

Lugi Gonzales said no but she wanted to bring the request to the Board and to document the request.

Chairman Romero said this is not a Board function, it is an administrative function.

Ms. Giron said the Board does not have any control of photographs.

Ms. Giron said the Minutes should reflect that this issue will go back to management/administrative staff of the Division of Senior Services for them to deal with; and that the request was presented to the Board for informational purposes only.

## **COMMENTS FROM THE FLOOR**

Chairman Romero asked if there were any comments from the floor.

Mr. Schocke asked if the computers in the Computer Room are still connected to the City's internet/aerial system because it seems like the internet services have been disconnected.

Lugi Gonzales said the problem only started today or yesterday and she is not aware of any changes to this. She offered to check with City IT about this.

Chairman Romero asked for a status update on the new Computer Room.

Lugi Gonzales said the new monitors have been ordered and should be here any day, within the next couple of weeks. Once they arrive, they will do a work order to City IT to set them up.

Mr. Schocke asked what happens to the old computers that were in the Computer Room.

Lugi Gonzales said they will be setting up a Computer Lab at the Luisa Senior Center and they can use those there.

Mr. Schocke mentioned that he had a couple of refurbished computers that he can donate to the Division of Senior Services for the Luisa Senior Center. He offered to take them to Lugi Gonzales for her to give to them.

Mr. Winget had several items for Comments from the Floor. He said first of all, he would like to thank Chairman Romero for inviting him to visit the Board and he would especially like to thank all the Board Members for allowing him to become a Board Member.

Mr. Winget distributed a handout entitled "*City of Santa Fe Division of Senior Services Direct Purchase and Agreement (DPA) Record Fiscal Year 2016-2017 Units of Service.*" He said this is a simple way to compare units of services and how the Division of Senior Services is doing relative to what they projected they were going to do. He said, if interested, Lugi Gonzales could use this format to prepare reports for the amounts of units of services.

Lugi Gonzales thanked him for doing this.

Mr. Sanchez said this is great because the City is moving to Results Based Accountability and this is helpful in being able to analyze the data.

Mr. Winget said the other thing is that they had a meeting yesterday regarding the MOAI Project and the attendees were: Triston Lovato-Armstrong from RSVP, Albert Chavez from Activities, Robert Chavez from Transportation and the new volunteer driver (Bernie Frimond).

He said they discussed a lot of details of putting on these hikes in a safe and productive way. He said there are two main points: the first one being that they have received a green light from the City's Risk Management Division to go ahead and do this. He said this relates to a waiver that was given for the policy of prohibiting volunteers from driving City vehicles and a new version of that waiver is presently in the pipeline.

The second point is the new volunteer driver for the MOAI project, Bernie Frimond. Mr. Winget introduced Mr. Frimond to the Board noting that he is a retired attorney from Orange County in California and he is very active in sports, particularly in hiking. He said he has a lot of experience in guiding hikes with the Boy Scouts and teaching parents of Boy Scouts how to equip their children for hikes. Mr. Frimond came to Santa Fe in September.

Mr. Winget said in the short time that Mr. Frimond has been here, he has become familiar with some of the trails. He mentioned that the first hike is scheduled for May 18<sup>th</sup> to Sun Mountain.

Ms. Giron asked him where they could find information on the first hike that is scheduled for May 18<sup>th</sup>.

Mr. Frimond, said as of yet, there is no information specifically but he hopes to put something together by next week and understands that a flier is going out.

Mr. Winget said he is picking up a flier from Triston Lovato-Armstrong right after this meeting and it will be posted around town, particularly in coffee houses bulletin boards and an announcement will be done in the *Senior Scene* newsletter.

Mr. Winget noted that the van will hold 13 people plus the driver.

Ms. Giron asked if the flier will include information on what people should wear and expect.

Mr. Frimond said yes, it will include a list of required equipment and optional equipment. He said the first hike is an easy hike and the flier will describe the hike. He said most of the hikes that he will be organizing for the summer months and over the fall will be easy because they do not know what the group will be like, and what the skill level of the participants will be.

Mr. Sanchez asked if they are focusing primarily on seniors or the overall population.

Mr. Frimond said since it is a senior center activity, they will be primarily focusing on seniors.

Mr. Winget said they are basically copying a very popular senior program in Albuquerque that has been going on for years now.

Mr. Schocke asked if they could bring a dog.

Mr. Frimond said yes, Santa Fe is a very dog-friendly place but the hike leaders concern is that the dogs are comfortable with other dogs. He said he has seen dogs on the trails here and there has never been a problem. He said he is going to ask the City whether they would have a problem with taking dogs on a City van.

Mr. Winget said they will develop the program as they go.

Ms. Giron asked if they will have someone who is trained to render any kind of first aid on these trips.

Mr. Frimond said they do not have any one assigned or dedicated to that task but he always carries a First-Aid kit with him. He noted that he is not specifically trained with any kind of first aid organization but he is familiar with basic rules of first aid, given his experience with the Boy Scouts. He said because they are operating out of a senior

center, he would hope that people would be careful and not sign up for something that is beyond their capabilities.

Mr. Sanchez asked if they have run this program through the Risk Management Division because he questions the City's liability if someone gets hurt.

Mr. Frimond said he believes that it is going through that process now and they have received a Release of Liability form that people will sign.

Ms. Sanchez asked if there was a fee for the program.

Mr. Frimond said there is a nominal fee of \$.50 cents for the local hikes and it might be as much be as \$5.00, depending on the hike. The idea is to keep it affordable.

Ms. Gonzalez asked if someone will know how to do CPR.

Mr. Frimond said he knows how to do CPR but again there will not be someone allocated from the City to do that.

Ms. Giron suggested that Mr. Frimond consider thinking about getting CPR certified and bringing his skills up to par.

Chairman Romero asked Mr. Sanchez to provide the Board an update on the new Director.

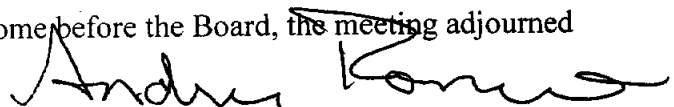
Mr. Sanchez said he offered the position to Eugene Rinaldi last Friday and the City is currently running a background check. He is hoping that he will start within the next couple of weeks.

#### **TIME AND PLACE OF NEXT MEETING**

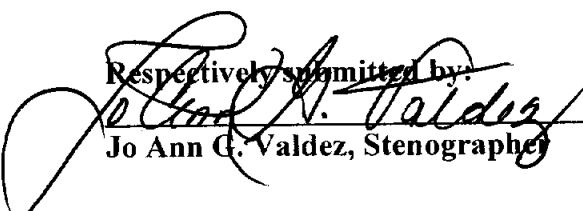
The next meeting is scheduled for May 17, 2017 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

#### **ADJOURNMENT**

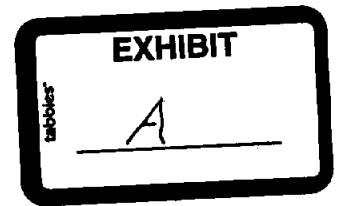
There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.

  
Andres Romero, Chairperson

Respectfully submitted by:


  
Jo Ann G. Valdez, Stenographer

# memo



**Date:** April 7, 2017

**To:** Senior Services Board of Directors

**From:** Melanie Montoya, Volunteer Programs Administrator 

**Re:** Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- Our funding source, Aging and Long Term Services has notified us to proceed with budget planning utilizing our last fiscal year allocations. If cuts are mandated as forecasted, we will have to adjust our budgets accordingly.
- The grant renewals for both the Foster Grandparent and Senior Companion programs are currently underway and will be submitted by the deadline of April 17<sup>th</sup>.
- Our next regularly scheduled in-service meeting will be held on May 11<sup>th</sup> at 9:00 a.m. The presenter, Dr. Laura Dabby Musuvath, will give a presentation about the Art of Sustainable Service. She will teach attendees on what it takes to combat burnout and overwhelm, and how to keep juiced and energized
- The Mayor and County Recognition Day for National Service we hosted on April 4<sup>th</sup> was a success. Volunteers were presented with awards by the Mayor and were treated to breakfast.
- Funds in the Grandparents Raising Grandchildren Program are still available for people who qualify. Referrals for this program should be made to Melanie.
- Site visits to our volunteer stations with Senior Volunteer Programs Advisory Council are being planned for late April and May. Council members will visit different schools, Head Starts and individual senior homes as a routine assignment as part of the Annual Program Review Assessment.

If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.

# City of Santa Fe, New Mexico

# memo

**Date:** April 2017  
**To:** Senior Services Board of Directors  
**From:** Triston Lovato-Armstrong, RSVP & Community Relations Administrator  
**Re:** Retired Senior Volunteer Program (RSVP)

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**The following are some program highlights for RSVP:**

- RSVP staff attended the 2017 New Mexico Service Summit on March 24 in Albuquerque, which is hosted by the New Mexico Commission for Community Volunteerism. It included sessions on recruitment and outreach strategies, conflict literacy, communicating the impact of your program and working with multigenerational teams.
- RSVP staff attended the Southern National Service Training Conference in Orlando, FL from March 27-29. Workshops included: preparing for compliance monitoring, recruiting strategies for different areas/groups (rural, urban, seniors of various ages), educating elected officials about programs, budget management, grant writing tips, and much more. RSVP will be implementing a recruitment strategy learned at this conference; it is a health & wellness campaign aimed at recruiting baby boomer seniors and was developed by the National Association of Area Agencies on Aging.
- The Volunteer Programs hosted Mayor and County Day of Recognition for National Service on Tuesday, April 4 from 9-11 a.m. at the Mary Esther Gonzales Senior Center. Volunteers were recognized and honored by Mayor Gonzales, City Councilor Signe Lindell, and County Commissioner Anna Hansen. The event also featured breakfast and door prizes.
- RSVP is following up with any volunteer stations that still need to update the MOU agreement that is in place with our program; this is needed in order for volunteers to continue reporting their hours at said station.
- RSVP is working to gather information and data for its annual Progress Report, which will cover the period of April 1, 2016 – March 31, 2017; it is due at the end of April.

**Please feel free to contact Triston Lovato-Armstrong at (505) 955-4760 if you have questions.**

**Thank you!**

# City of Santa Fe, New Mexico

# memo

DATE: April 5, 2017

TO: Advisory Board Members

FROM: In-Home Support Services Committee  
Theresa P. Trujillo, IHSS Supervisor TT

SUBJECT: Committee Status Report

March, 2017 units of service are as follows:

- Homemaker – 799.25 hours to 96 clients
- Respite – 714.25 hours to 31 caregivers
- Equipment - 23 units
- Nutritional Supplements – 42 cases

Units of service were over by 64.5 regarding Homemaker hours and short by 187.75 for Respite hours for March totaling 123.75 hours short for In-Home Support. Year to date, we are over in Homemaker hours by 157.25 hours and short in Respite by 1967.5 hours. IHSS providers took off a total of 372.5 hours in March (256 of these hour are Family Medical Leave). One employee was released to work on March 17, and the other is hoping to return to work on May 1.

We have a new Respite Care Provider who began working on March 14. She has a full schedule and is doing very well. We conducted Respite care provider interviews; however, we chose to re-advertise the position which is now open through April 9. This is our last respite care provider vacancy.

We took 30 in home support clients, caregivers, and staff to Santuario De Chimayo to attend mass and lunch at the Sopaipilla Factory on Thursday, March 16.

If you have any questions or require additional information, please let me know.

# City of Santa Fe, New Mexico

# memo

**Date:** April 04, 2017

**To:** DSS Advisory Board Members

**From:** Fran Rodriguez, DSS Project Manager  
Robert Chavez, DSS Project Manager

**Subject:** Transportation/Nutrition Committee Monthly Report

## **Transportation Monthly Report**

- In March 2017, DSS Transportation staff provided a total of 4,015 rides to seniors.

## **Nutrition Monthly Report**

- In March 2017, DSS Nutrition staff provided a total of 12,867 meals-on-wheels to DSS clients.
- In March 2017, DSS Nutrition staff provided a total of 5,535 congregate meals.



# City of Santa Fe, New Mexico

# memo

Date: April 10, 2017

Fr: Cristina Villa, DSS Program Coordinator

Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, April 5<sup>th</sup> at the MEG boardroom. We will be honoring two athletes over the age of 90 at our next meeting in May. The following events have taken place:

- Air gun was on March 14<sup>th</sup> and 15<sup>th</sup>. We had a total of 28 shooters.
- Basketball free-throw was on March 16<sup>th</sup>. There were 35 athletes.
- Racquetball was on March 18<sup>th</sup> and March 19<sup>th</sup>. There were a total of 14 athletes.
- Swimming was on March 18<sup>th</sup>. There were 37 swimmers
- Bowling was on March 28<sup>th</sup>, March 30<sup>th</sup>, April 4<sup>th</sup> and April 6<sup>th</sup>. There were 64 bowlers.
- Pickleball was on March 29<sup>th</sup> and March 31<sup>st</sup>. There were a total of 30 players.

Next meeting will be on Wednesday, May 10<sup>th</sup> at MEG Center Board Room

March 2017 Units of Service

Congregate Meals - 5,535

MOW - 12,867

Transportation - 4,015

Respite - 714.25

Homemaker - 799.25

March 2016 Units of Service

Congregate Meals - 4,945

MOW - 11,226

Transportation - 4,462

Respite - 969.25

Homemaker - 803

*went down -*

## CITY OF SANTA FE, NEW MEXICO

## RESOLUTION NO. 2017-20

INTRODUCED BY:

Mayor Javier M. Gonzales

Councilor Mike Harris

Councilor Peter N. Ives

Councilor Chris Rivera

## A RESOLUTION

ESTABLISHING A BLUE RIBBON AGE-FRIENDLY COMMISSION TO EVALUATE OPPORTUNITIES TO ENGAGE IN THE WORLD HEALTH ORGANIZATION AGE-FRIENDLY CITIES AND COMMUNITIES, AND EVALUATE OPPORTUNITIES TO IMPROVE ACCESS TO AND AFFORDABILITY OF THE EIGHT DOMAINS OF COMMUNITY LIFE.

WHEREAS, the population of people aged 65 and over in the City of Santa Fe is expected to grow from 16,000 in 2017 to almost 30,000 by 2030; and

WHEREAS, research shows that older Americans overwhelmingly want to remain in their homes and communities as they age; and

WHEREAS, access to quality health care and long-term services and supports is essential for individuals to live in their homes and communities; and

WHEREAS, of the 80 percent of adults 65 and older living in metropolitan areas, 64 percent live outside the principal cities of these areas in suburban locations that tend to be auto-dependent, creating challenges for residents who do not drive; and

1       **WHEREAS**, 21 percent of adults age 65 and older do not drive, and more than half of  
2 these non-drivers do not leave home on a given day, in part because they lack transportation  
3 options; and

4       **WHEREAS**, reduced mobility for older non-drivers leads to 15 percent fewer trips to the  
5 doctor, 59 percent fewer shopping trips and visits to restaurants, and 65 percent fewer trips for  
6 social, family and religious activities; and

7       **WHEREAS**, the World Health Organization (WHO) has developed a Global Network of  
8 Age-Friendly Cities and Communities to encourage and promote public policies to increase the  
9 number of cities and communities that support healthy aging and thereby improve the health,  
10 well-being, satisfaction, and quality of life for older Americans; and

11       **WHEREAS**, active aging is a life-long process, whereby an age-friendly community is  
12 not just “elder-friendly” but also intended to be friendly for all ages; and

13       **WHEREAS**, the WHO has noted that “[m]aking cities and communities age  
14 -friendly is one of the most effective policy approaches for responding to demographic aging,”  
15 and

16       **WHEREAS**, the WHO has developed eight domains of community life that influence the  
17 health and quality of life of older people:

18       1.     Outdoor spaces and buildings– accessibility to and availability of clean, safe  
19 community centers, parks, and other recreational facilities;

20       2.     Transportation– safe and affordable modes of private and public transportation,  
21 “Complete Streets” types of initiatives, hospitable built environments;

22       3.     Housing– wide range of housing options for older residents, aging in place and  
23 other home modification programs, housing that is accessible to transportation and community  
24 and health services;

25       4.     Social participation – access to leisure and cultural activities;     opportunities

1 for older residents to participate in social and civic engagement with their peers and younger  
2 people;

3 5. ~~Respect and social inclusion~~ – programs to support and promote ethnic and  
4 cultural diversity, programs to encourage multigenerational interaction and dialogue, programs to  
5 combat loneliness and isolation among older residents;

6 6. Civic participation and employment – promotion of paid work and volunteer  
7 opportunities for older residents; opportunities for older residents to engage in formulation of  
8 policies relevant to their lives;

9 7. Communication and information – promotion of and access to the use of  
10 technology to keep older residents connected to their community and friends and family, both  
11 near and far; and

12 8. Community support and health services – access to homecare services, clinics,  
13 programs to promote active aging (physical exercise and healthy habits); and

14 **WHEREAS**, the WHO recognizes that cities and communities have different needs,  
15 resources, and varying capacities to engage their resources to take action to facilitate active  
16 aging;

17 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
18 **CITY OF SANTA FE** that the Governing Body hereby establishes a Blue Ribbon Age-Friendly  
19 Commission to evaluate opportunities to engage in the WHO Age-Friendly Cities and  
20 Communities.

21 **Section 1. NAME:** The commission shall be called the Blue Ribbon Age-Friendly  
22 Commission.

23 **Section 2. PURPOSE:** The primary function of the Commission shall be to  
24 evaluate opportunities to improve access to and affordability of the eight domains of community  
25 life as developed by the WHO:

- A. Outdoor spaces and buildings;
- B. Transportation;
- C. Housing;
- D. Social participation;
- E. Respect and social inclusion;
- F. Civic participation and employment;
- G. Communication and information; and
- H. Community support and health services.

**Section 3. DUTIES AND RESPONSIBILITIES:** The commission shall establish priorities in its operation that work towards the following goals, as defined by the WHO, as it relates to the eight domains of community life.

**Section 4. MEMBERSHIP; OFFICERS:**

A. *Membership.* The commission shall be comprised of nine (9) members appointed by the mayor with the advice and consent of the Governing Body. Members should have expertise in one or more of the following areas:

1. Urban development
2. Transportation
3. Housing
4. Social justice
5. Healthcare

At least seventy-five percent of the members must reside within the municipal boundaries of the city of Santa Fe. At least one member of the commission shall be at least 65 years old.

B. *Officers.* The chair shall be appointed by the mayor; the vice-chair shall be elected by the members of the commission.

**Section 5. TERMS:** Of the initial appointments, five (5) members shall be

appointed to one (1) year terms, and the remaining four (4) members shall be appointed to two (2) year terms. Subsequent terms shall be for two years to maintain staggering of terms. Members may serve a maximum of three full terms. After three consecutive unexcused absences, a commission member shall be automatically removed and notified thereof by the chairperson.

**Section 6. VACANCIES:** Vacancies on the Commission shall be filled in the same manner as initial appointments and shall be for the remainder for the unexpired term. Serving the remainder of the unexpired term does not affect the term limits as set forth in Section 5 above. Any member of the Commission may be removed by the mayor with the approval of the Governing Body, with or without cause.

**Section 7. MEETINGS:** A quorum shall be at least five members. The Commission shall meet quarterly as determined by the chair, in consultation with the staff liaison.

**Section 8. STAFF LIAISON:** The city manager shall appoint a staff liaison to serve as the city's representative to the Commission.

**PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of March, 2017.**

**JAVIER M. GONZALES, MAYOR**

**ATTEST:**

**YOLANDA Y. VIGIL, CITY CLERK**

1 APPROVED AS TO FORM:

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4 KELLEY A. BRENNAN, CITY ATTORNEY

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*M/Legislation/Resolutions 2017/2017-20 Age-Friendly Cities and Communities Network*