



Agenda

CITY CLERK'S OFFICE

DATE 4/12/17 TIME 7:19am

SERVED BY Jessica E. Pfeifer

RECEIVED BY Carmelina Spears

PUBLIC SAFETY COMMITTEE
Tuesday, April 18, 2017, 4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of Agenda
3. Approval of the March 21, 2017 Minutes
4. New Business: Action Items
 - A. SANTA FE FIRE DEPARTMENT PRIORITIES FOR FY 2017/18. Erik Litzenberg, Fire Chief
5. Matters from Municipal Court Judge Virginia Vigil
6. Matters from Police Chief Patrick Gallagher
 - a. Sgt. Craig Ernst, Investigations Unit
7. Matters from Fire Chief Erik Litzenberg
8. Matters from the Regional Emergency Communications Center Ken Martinez
9. Communications from the Floor
10. Matters from Committee Members
11. Adjournment

For information regarding the agenda, please call Jessica Pfeifer at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

PUBLIC SAFETY COMMITTEE
INDEX
APRIL 18, 2017

Cover Page		Page 1
Call to Order and Roll Call	The Chair, Councilor Chris Rivera, called the Public Safety Committee meeting to order at 4:00 pm in the City Council Chambers. Roll Call reflects a quorum	Page 2
Approval of Agenda #6A not heard at today's meeting.	<i>Dr. Mike Mier moved to approve the agenda as amended, second by Dr. Nancy Owen-Lewis, motion carried by unanimous voice vote.</i>	Page 2
Approval of Minutes, March 21, 2017 <i>Corrections: Page 5: Clarification on 3rd paragraph, 4th sentence: It does not capture license shots. Clarification is that it will not run the plates from the camera shot.</i>	<i>Mr. Mizrahi moved to approve the minutes of 3/21/17 as amended, second by Mr. Harris, motion carried by unanimous voice vote.</i>	Page 2
New Business: Action Items A. Santa Fe Fire Department Priorities for FY17/18	<i>Dr. Mier moved to approve the SFFD Priorities for FY17/18 as presented, second by Dr. Nancy Owen Lewis, motion carried by unanimous voice vote.</i>	Page 2-5
Matters from Municipal Court	Report included in packet.	Page 5
Matters from Police Chief Gallagher	Informational	Page 5-6
Matters from Fire Chief Erik Litzenberg, Asst. Chief Babcock	Informational	Page 6
Matters from the REC	Not Present	Page 6
Communications from the Floor	None	Page 6
Matters from Committee Members	None	Page 6
Adjourn/Signature Page	There being no further business to come before the Public Safety Committee, the Chair moved to adjourn at 4:45 pm	Page 6

PUBLIC SAFETY COMMITTEE
Tuesday, April 18, 2017 - 4:00 pm – 4:45 pm
City Council Chambers
Santa Fe, NM

MINUTES

Meeting was called to order at 4:00 pm by Councilor Chris Rivera, Chair for the Public Safety Committee. Roll call reflects a quorum.

1. Roll Call

Present

Councilor Chris Rivera, Chair
Peter Mizrahi
Herbert Harris
Dr. Nancy Owen Lewis
Joe Arellano
Dr. Mike Mier

Absent/Excused

Eric Johnson
Mike Bowen

Others Present:

Patrick Gallagher, Santa Fe Police Chief
Mario Salbidrez, Deputy Police Chief
Jessica Pfeiffer, Office Manager, SFPD
Chief Erik Litzenberg, Santa Fe Fire Chief
Fran Lucero, Stenographer

2. Approval of Agenda

Item 6A – not heard at today's meeting.

Dr. Mier moved to approve the agenda as amended, second by Dr. Nancy Owen-Lewis, motion carried by unanimous voice vote.

3. Approval of Tuesday, March 21, 2017 minutes

Corrections: Page 5: Clarification on 3rd paragraph, 4th sentence: It does not capture license shots. Clarification is that it will not run the plates from the camera shot.

Page 8: 1st sentence: bate bait

Mr. Mizrahi moved to approve the minutes of 3/21/17 as amended, second by Mr. Harris, motion carried by unanimous voice vote.

4. New Business

- a. Chief Litzenberg presented the Fire Department Priorities for FY 2017/18. This was the presentation given to the Finance Committee and the budget has been approved as it stands now. (Presentation included in packet).

Page 1: SFFD Statistics: Call volume has increased by an average of 4.0% per year over the past 10 years. Year 2011 = 13,591 calls and in 2016 = 18,500 calls. With projected growth and annexation, our call volume will be approximately 20,000 calls by 2019. Approximately 80% of calls are for EMS (in-line with national standards)

Review of Major Goals for 2016-17

- Continue to monitor and plan for modern programs such as MIHO and Atalaya and prepare for annexation. The Chief reported that with the 97 people in the MIHO program resulted in 53% reduction in EMS calling, the program is working very well. He provided the PSC members with information related to one particular individual in the program and the affect it had. In the Atalaya wide lane division, in the last year they have had 9.7 acres of fuel reduction. Last month they were not at this meeting as they were receiving a national award.
- Maintaining Standard of Cover – That is a standard of cover that essentially has been approved by the Public Safety Committee. They are also maintaining the national cover as call volume goes up.
- Initiate and pilot response model to promote efficient response. SFFD has been experimenting with a new system, which will keep the standard of cover and get them there in a quicker fashion keeping the bigger trucks off the road. They call this _____ dispatching. The way the regional communication system works; the operator picks up the phone, and if it is a medical call they go through a series of standardized questions and at the end of those questions it spits out a code which essentially says here are the number of units, types of units and how they should respond. The Chief said they were worried that the series of questions were causing a delay. We have RECC to ask 2 questions, what kind of call is it and where is it and they make a quick determination. If it is a medical call they immediately send an ambulance, they don't start asking questions. Then they ask their questions and they get their code so we are following national standards the same way but we are now 2 minutes quicker in our response. It is promotion a much more efficient program.
- Design and Purchase two light response vehicles. Last night in Finance SFFD was approved for \$100,000 that is coming from the CIP Fund in Water to help purchase type 3 Engine, which is specifically designed for the urban interface. In addition we are doing specs for a lighter rescue to promote more efficient service.
- Finish remodel of Fire Station 6 and resurface of Fire Station 5. Fire 6 has been remodeled and was dedicated under our previous Mayor Gonzales, we are invigorating this station and this is where the battalion chiefs will be operating from that location. It is good because it is in the center of town. In addition because we are revitalizing this station it is bringing a little more fire funds from the state. It will also remain a police sub-station showing good collaboration.
- Resurfacing of fire station 5, which is the training center. That surface was in bad shape and the resurfacing was badly needed due to the consistent traffic, tens of thousands of hours of training classes both internally and for our partners in the city and around the state.
- SFFD has maintained fleet replacement and training schedules.
- Completed ISO review with improved rating from a 4 to 2 due to decades of work. They had an outside evaluator who essentially said that they could take a 6% decrease on average for commercial insurance. That projected across the state is a significant amount.

Comparisons: (Page 1) Cities were selected as they show a wide range in size, none are too outrageous in terms of size and all have similar services to SFFD, in other words they all have some EMS which is key to what we do. Calls per station vary and it shows that call volume per day is higher at SFFD. As mentioned above, SFFD has a couple of programs they do differently.

The Chair asked if the calls from the airport when being tracked, does that mean anytime a commercial plane lands, is that a call?

The Chief said yes, that is an official dedicated call, we can't leave the airport; our resources have to be dedicated. There has to be a unit on standby and that is 4 times a day. It is tracked through dispatch.

Page 2 (read verbatim from Exhibit A)

1. Chief stated that in terms of Annexation, for the first expansion they have requested 9 additional positions, which is half of what they previously asked for in the remaining annexation, they had asked for 18 positions. The reasons for the 9-9 request one year and next year, they will be ready for the January 1m 2019 take over.
2. Wildland Urban Interface Program
Chief stated they will maintain Greater Santa Fe Fireshed Coalition progress and stabilize funding for the Wildland Division. This is a collaborative that is built around the Watershed. One of our most concerning infrastructures in our city is the watershed. They have established a coalition that includes federal, state, county, city, non-profit groups; conservation groups anyone who feels they have invested interest to discuss how to reduce the risk. \$2 million dollars has been allocated towards all partners to reduce the risk on our watershed; not all money comes to SFFD but funding is available for infrastructure needs. Finance Committee has approved stabilizing the funding for the Wildlife Division.
3. Support Services
31st Recruit Academy – 20 vacancies, there are 11 vacancies at present. They will post at the beginning of the FY for the 9 vacancies and they will go to the 31st Academy. SFFD will maintain fleet and facilities maintenance and replacement and will start the planning for remodel of a pretty old Fire Station 1 and the new Fire Station.

Mobile Integrated Health Office, they are trying to stabilize funding. Funding has been coming from the General Fund but it has been considered pilot for 2-years, it will be taken off of pilot. In addition they are asking for expansion of \$140,000. It is approximately \$100,000 to add 1 FTE to the Mobile Integrated Health, and \$40,000 overtime budget. They have found it successful through the pilot program is to bring in field staff and work overtime on days off to spread the wealth of knowledge with the people in the field. SFFD Chief stated that they have entered into agreements with two insurance companies who are interested in having SFFD go to their high end users, a selected few number and pays for those services which results in approximately \$155,000 in revenue, it is a cost mutual expansion. Approved at Finance Committee on 4/1/17.

Total of all expansions is \$1.1 million and additional 10 positions, which will bring them up to 178 full time positions.

Dr. Mier asked if the new facility on 599 has been identified.

Chief said yes, there is acreage that the city leases at 599/South Meadows. Finding a site is a difficult task, finding good arteries and getting you throughout the city expeditiously. 599 and South Meadows is the best site, it has a 25 year lease.

Mr. Mizrahi said to go from an ISO of 4 to ISO 2 is a great accomplishment, and future goals and plans are in line. Thank you.

Dr. Mier moved to approve the SFFD Priorities for FY 2017/18, second by Dr. Nancy Owen Lewis, motion carried by unanimous voice vote.

Thank you to Chief for his hard work and his presentation.

5. Matters from Municipal Court
Report in meeting packet, Judge Vigil, not present.
6. Matters from Police Chief Patrick Gallagher
Chief Gallagher recognized the recent retirement of Captain James Lamb.
STOP Program - Speed Van Program was to come back at this meeting, they need a little more time to review the ordinance. One of the things found referenced the red light camera program which we did not want in there and review of the fee structure. STOP Ordinance will come to next meeting.

NARCAN Van has been very useful and being utilized. Since November it has been used to resuscitate individuals from overdoses, which has been about 18 times. The LEAD Program continues to go well. To date there have been 109 people referred to the program – 91 active people participating in it. They are applying for a DOJ grant, which will allow for expansion of the program to include the county and juveniles. There is also a cost benefit analysis underway through UNM, results will not be available for approximately 1 year. They do say there will be a cost benefit report available and SFPD Chief will bring information back to the Committee.

Vacancies: Chief states that continue to hire, they swore in 5 Cadets today. They are operating with 10 vacancies. Recruiting continues.

Crime numbers included in the packet.

Chief Gallagher stated that his FY17/18 budget was approved as he went before the Finance Committee on 4/17/17. One increase in the budget is the internal charges that are applied for use of city services. They applied 4% attrition rate for salaries, but they were assured that if they find the people to hire they will find funding for the Police Department.

One major change related to IT management in the amount of \$40,000 is for the records management system in the Police Department. It is very old and not user friendly. The bigger problem is that the programs in the vehicles will not transfer from Tracks but then has to be manually entered in to the records management system. Crime Analysis has to do a great deal of manipulation to information to get it into a user-friendly system; duplication of effort.

We have always had a crimes against children unit we will now have a Victims unit. We will lead towards intelligent lead policing, they are starting to create the intelligent program, process more efficiently, and it is in its infancy state now. They can monitor social media in live time, this will be very helpful. The only increase in the budget is the patch for the records management system.

The Chair said that there were two major accidents over the weekend and asked if the were alcohol related? One accident is currently under investigation and one did involve alcohol. SFPD did push out a very powerful DUI video to let the public to know to exercise caution.

The Chair said that he has been noticing a lot of vehicles with no license plates or paper sheets issued as new vehicles. The Chief will ask the officers to look at this concern.

The Chair said that if there are any comments to the STOP Ordinance to please send this information to the Chair or to Jesse Guillen for inclusion.

7. Matters from Fire Chief Erik Litzenberg

Spent the morning with Department of Health and many others, it is Wildfire Prevention Week, prepare before the emergency, if asked to evacuate, be ready to leave.

A couple of weeks ago the tri-level test of the systems was held out at the airport. There will be a summary and critique by May 12th. Lessons learned will be discussed, there was a lot that went in to the emergency management exercise and it went well.

8. Matters from the Regional Emergency Communications Center (Ken Martinez)
None

9. Communications from the Floor
None

10. Matters from Committee Members
None


11. Adjournment

There being no further business to come before the Public Safety Committee, the Chair called for adjournment at 4:45 pm

Signature Page

Public Safety Committee:


Councilor Chris Rivera, Chair


Fran Lucero, Stenographer

City of Santa Fe, New Mexico

memo

DATE: April 12, 2017

TO: Public Safety Committee Members

FROM: Erik Litzenberg, Fire Chief

SUBJECT: Santa Fe Fire Department Priorities for FY 17/18

Background:

Following is the presentation that will be given to the members of the Finance Committee and City Council who will be present for our budget presentation. We thought it would be useful for members of the Public Safety Committee to receive the presentation and provide approval (if deemed appropriate) as well.

Here is a brief summary of what we hope to accomplish in Fiscal Year 17/18:

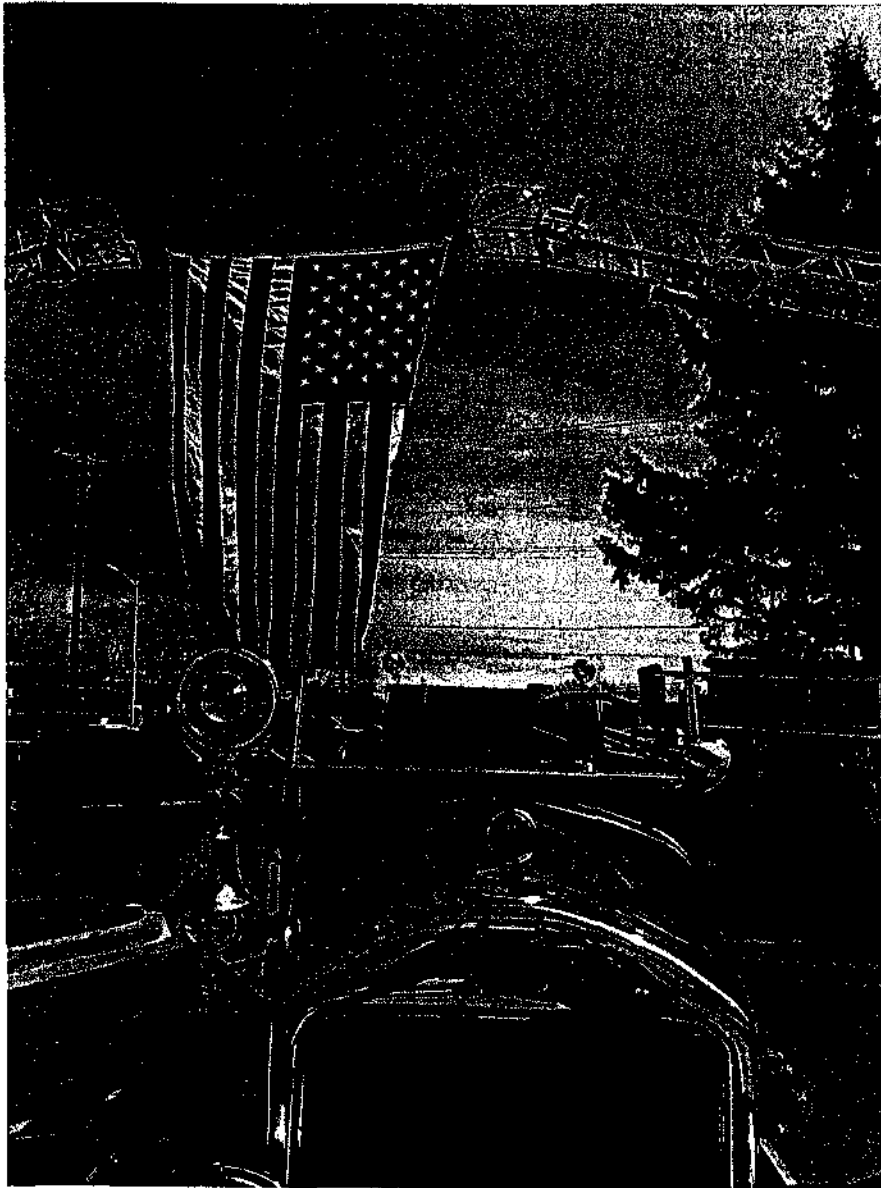
- Add positions to prepare for annexation slated to occur in 2019.
- Adjust the budget to account for all personnel expenses, including step increases and promotions as prescribed within the Collective Bargaining Agreement, and to include changes agreed upon in recently completed negotiations.
- Stabilize funding to the Wildland Division based upon three year average.
- Stabilize funding to Mobile Integrated Health Office based upon previous two pilot years, and add one position and overtime budget based upon new revenues.
- Maintain our previously approved standard of cover, continue to work to provide efficient service delivery, continue to prepare for annexation, maintain fleet replacement schedule, training, and facility upkeep and modernization.

Requested Action:

I would like to request that the Public Safety Committee approve of the priorities and direction established for Fiscal Year 17/18 as presented. With your review and approval of these priorities, we feel we will be well prepared for the upcoming year, and will make strides towards strategic longer term preparation.

Erik Litzenberg

Santa Fe Fire Department



Public Safety Committee Presentation

April 18, 2017

Santa Fe Fire Department Statistics

Year	2011	2012	2013	2014	2015	2016
Calls	13591	14128	13802	13516	16255	18500

*Call volume has increased by an average of 4.0% per year over past 10 years

**With projected growth and annexation, our call volume will be approximately 20,000 calls by 2019.

***Approximately 80% of calls are for EMS (in-line with national standards)

Review of Major Goals for 2016-2017

- Continue to monitor and plan for modern programs such as MIHO and Atalaya, and prepare for annexation.
- Maintain Standard of Cover.
- Initiate and pilot response model to promote efficient response.
- Design and Purchase two light response vehicles.
- Finish remodel of Fire Station 6 and resurface of Fire Station 5.
- Maintain fleet replacement and training schedules.
- Complete ISO review with improved rating.

Comparisons

	# of FFs	Budget (mil)	Call Volume	Population	Area (sq mi)	Stations	Calls/Day/St	Budget/Call	Budget/Pop	Calls/FF	Budget/FF
Santa Fe	188	\$21	18000	82000	42	6	8.22	\$1,166.67	\$256.10	96	\$111,702.13
Boise	288	\$45	22000	235000	130	18	3.35	\$2,045.45	\$191.49	76	\$156,250.00
Farmington	92	\$10	8891	46000	27	6	4.06	\$1,113.49	\$215.22	97	\$107,608.70
Lubbock	425	\$46	35683	239000	124	19	5.15	\$1,294.73	\$193.31	84	\$108,705.88
Colorado Springs	475	\$61	59554	458000	194	22	7.42	\$1,024.28	\$133.19	125	\$128,421.05
Los Alamos	150	\$24	2100	18000	100	5	1.15	\$11,428.57	\$1,333.33	14	\$160,000.00
Prescott	92	\$8	8764	40000	42	5	4.8	\$912.83	\$200.00	95	\$86,956.52
Grand Junction	153	\$16	13000	87000	77	5	7.12	\$1,238.46	\$185.06	96	\$105,228.76
Salt Lake United	400	\$32	25000	300000	111	20	3.42	\$1,280.00	\$106.67	63	\$80,000.00
West Metro	370	\$42	24000	250000	110	15	4.38	\$1,750.00	\$168.00	65	\$113,513.51
Eugene	150	\$23	18000	143000	44	16	3.08	\$1,277.78	\$160.84	120	\$153,333.33
Average	253	\$30	21363	172545	91	12	4.74	\$2,230.21	\$285.75	85	\$119,247.26

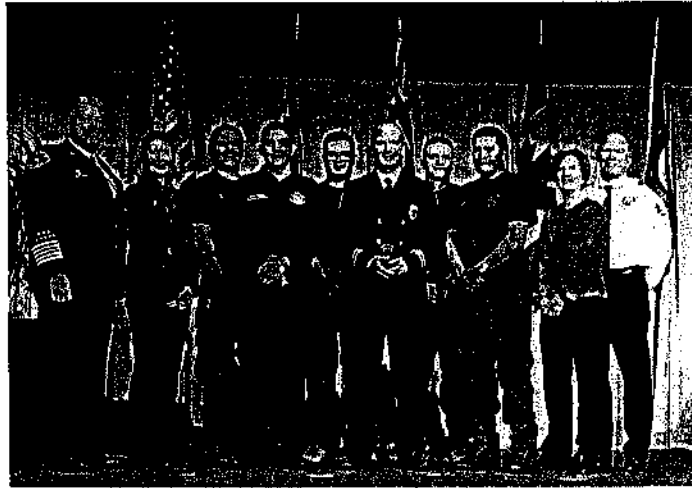
Major Goals for 2017-2018

1. Operations

- **Maintain standard of cover and keep improving efficient service**
- **Annexation preparation for full fire takeover January 1, 2019**

2. Wildland Urban Interface Program

- **Maintain Greater Santa Fe Fireshed Coalition progress**
- **Stabilize funding for Wildland Division**



3. Support Services

- **31st Recruit Academy – 20 vacancies (with addition of positions)**
- **Maintain fleet and facilities maintenance and replacement**
- **Start planning for remodel of Fire Station 1 and new Fire Station**

4. Mobile Integrated Health Office

- **Stabilize funding for CONNECT and NALOXONE programs**
- **Add self-funding position for referrals from Pres, Molina, BC/BS**

