



Agenda DATE 3/9/17 TIME 1:20p

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SUSTAINABLE SANTA FE COMMISSION

Wednesday, March 15, 2017, 4:00 p.m.

Councilors' Conference Room, City Hall (200 Lincoln Ave.)

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES: February 22, 2017
- E. COMMUNICATIONS FROM THE FLOOR
- F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER
- G. DISCUSSION/ACTION ITEMS
 - 1. Action: A RESOLUTION DIRECTING THE SUSTAINABLE SANTA FE COMMISSION TO RESEARCH AND ASSESS THE CREATION OF A JOINT CITY, SANTA FE COUNTY, AND STATE OF NEW MEXICO SUSTAINABILITY AUTHORITY FOR THE PURPOSE OF DEVELOPING, IMPLEMENTING AND FINANCING SUSTAINABILITY-RELATED PROGRAMS IN SANTA FE COUNTY THAT COUNTER THE EFFECTS OF CLIMATE CHANGE, AND ACHIEVE CARBON NEUTRALITY BY 2040. (Councilor Ives) (John Alejandro)
 - 2. 25-Year Sustainability Plan
 - a. Working Group Recommendations
 - b. Community Conversations
- H. ITEMS FROM THE CHAIR & CO-CHAIR
- I. ITEMS FROM THE COMMISSION
- J. ITEMS FROM STAFF
- K. ITEMS FROM THE PUBLIC
- L. ITEMS FOR NEXT AGENDA
- M. ADJOURNMENT

Next Meeting: April 12, 2016

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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SUSTAINABLE SANTA FE COMMISSION
March 15, 2017

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Next Meeting: April 12, 2017

SUSTAINABLE SANTA FE COMMISSION

Wednesday, March 15, 2017, 4:00 p.m.

Councilors Conference Room, 200 Lincoln Avenue, Santa Fe, NM

A. CALL TO ORDER

The Sustainable Santa Fe Commission meeting was called to order by Commissioner Beth Beloff, chair at 4:00 pm. A quorum was declared by roll call.

B. ROLL CALL

Present:

Beth R. Beloff, Chair
Kathleen S. Holian, Vice-Chair
Tejinder Ciano
Kimberly Griego-Kiel
Linda Smith
David Van Winkle

Not Present/Excused:

Robb Young Hirsch, Co-Chair [excused]
Amanda Hatherly [excused]
Glenn Schiffbauer [excused]

Others Present:

Claudia Borchert, Santa Fe County Sustainability Division
Joe Eigner, Eldorado Recycles and Sierra Club
Seth Roffman, Green Fire Times
Richard Thompson, citizen
Carl Boaz, Stenographer

Staff Present:

John Alejandro
Christian Casillas [arriving later]

C. APPROVAL OF AGENDA

Commissioner Ciano moved to approve the agenda as presented. Commissioner Van Winkle seconded the motion and it passed by unanimous voice vote.

D. APPROVAL OF MINUTES: February 22, 2017

Commissioner Smith moved to approve the minutes of February 22, 2017 as presented. Commissioner Ciano seconded the motion and it passed by unanimous voice vote.

E. COMMUNICATIONS FROM THE FLOOR

Seth Rothman with Green Fire Times said the May edition would focus on water should anyone want to contribute. He said he was also told to update the community meeting dates for the April edition.

Chair Beloff said the Commission welcomed that and all the date would be in May.

Also present were Joe Eigner with Eldorado Recycles and the Sierra Club Zero Waste Committee, Claudia Borchert with Santa Fe County Sustainability Division and Reed Thompson, a concerned citizen.

F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER

Commissioner Smith volunteered to serve as Actioneer.

Chair Beloff reviewed items on the Actioneer Report: [A copy is attached as Exhibit 1.]

Ongoing:

- Christine Chavez, who would talk about the water report, would be moved to the April meeting.
- Electronic copies of meeting notes would be brought when possible to save paper.
- Christian, Rob and Glenn were to follow up on adding to the website a resource network of partners to explore carbon neutrality in the community.

Commissioner Holian arrived at 4:05 p.m.

- There were four proposals for the Verde Fund to be reviewed – Christian said the Committee met to evaluate the four proposals. Alexandra Ladd plans to meet with the Mayor to discuss those further.

Chair Beloff said probably the two choices would be to choose the proposal that scored the highest or to interview all of them, because there were questions raised that could embellish each of the proposals.

- Mr. Alejandro has arranged for Melissa McDonald to present Storm Water Management at the April meeting.
- Rob developed a draft budget for the use of grant funds for the community conversations, but there are printing issues. The budget will need to be revised and refined.

New:

- A summary of goals and priority actions for most of the high priority statements were submitted and are being cleaned up and the missing pieces filled in.
- Beth to distribute DOE SunShot and link to the Mayor's video - was completed. Christian provided an update. The SunShot, a DOE initiative has an aspect to support the installation of solar PV in a community that benefits low to moderate income families. The initiative was framed as a competition and competitors could potentially receive up to \$60k in seed money. The project would roll out in 18 months, at which time prizes would be awarded: \$500k, \$200k or three \$100,000 prizes.
- The proposal was framed like the Verde Fund and accepted in part of the competition and received a voucher for \$10k in technical assistance, but not the seed money. Christian and Alexandra Ladd will talk with the contact from DOE to make sure they had not missed something and most likely would withdraw Santa Fe's application.
- Beth suggested contacting Homewise about partnering with the city before the application is withdrawn.
- Claudia Borchert offered to sit in on the meeting as it is a possibility this could be done outside the context of SunShot.
- Legislative Update – there was nothing pressing to discuss.
- Leakage study – Beth asked that the item stay on the Action List.
- Jim Blackburn invitation – the item will remain on the Action List since there are implications for agriculture and ranching particularly in this region.
- The letter to the editor regarding HB 199 – Beth failed to get that on her list.
- Glenn would continue updates on issues with the legislature – the legislature will be over by the next meeting.
- Commissioners are encouraged to attend upcoming community event sessions - a sign-up sheet was passed around. Commissioners were asked to participate as part of the expert group that answers questions and to either facilitate or participate in a table discussion.
- The link to the sustainability plans for DC, LA and Longmont – everyone should have received the links. Christian could send them again if needed.
- Kathy, New Energy Economy, Green Chamber and others would use email lists to send information about the community meetings – members were asked to circulate the meeting dates to their email lists.
- Beth will send Claudia the information on the meetings. Mr. Roffman will put the dates in the Green Fire Times. A campaign will be launched to get people from the city and county to come to the community meetings. A meeting would be held in each district.
- City/County press releases – the city is working on the releases. Beth will work with the county on the press releases for the meetings.
- Talk with graphic design for flyers and posters –in process. The posters will be bilingual in English and Spanish. Matt Ross is developing a strategy to deploy the posters on buses and city-owned property. Posters could also be made for the county.
- Explore recreating an advisory committee for IPM concerns – should include outreach to the public. Beth and John would work on that. An IPM advisory committee was discussed but needs follow-up. John will set up a meeting with Beth and the Parks Department.
- Add Kimberly to Working Groups – Kim has met with Energy and told Rob she would meet with Social Equity. Kim is also interested in Education.

G. Discussion/Action Items

1. **Action: A resolution directing the Sustainable Santa Fe Commission to research and assess the creation of a joint City, Santa Fe County, and State of New Mexico Sustainability Authority for the purpose of developing, implementing and financing sustainability-related programs in Santa Fe County that counter the effects of climate change, and achieve carbon neutrality by 2040. (Councilor Ives) (Mr. John Alejandro)**

Mr. Alejandro said the title summarizes what the resolution does. The resolution calls for a study and an assessment and if an authority were created, there would then be fiscal impact and more information in the FIR. [A copy of the resolution and FIR is attached to these minutes as Exhibit 2.]

Chair Beloff said the Commission discussed the need for an authority and to look more regionally and the importance to work with the county and have an independent body that would not be at the whim of other city or county priorities. The focus could be on sustainability actions that reduce carbon footprint that are more resilient and adaptive to impacts by climate change and the issues of sustainability. A revenue stream would be needed to take action and the resolution would enable that.

There are four functions:

- 1) Policy and Regulatory - looking at market based solutions that could be meaningful to advance sustainability.
- 2) The Administration of Projects – doing pilots and programs that meet the sustainability goals and targets and engage the private sector and government in joint public/private partnerships on solutions around sustainability issues.
- 3) Education and Outreach – becoming a resource to constituents and government agencies for training, understanding and sharing best practices. And developing tools for decision support in both governmental bodies to ensure sustainability goals are not negatively impacted and to be a clearinghouse of programs and entities that provide expertise and financing for energy efficiency, implementation/installation of solar, etc.
- 4) Sustainability Integration across Entities – being a body that supports and works with groups such as BDD, SFFPC, etc., a regional water authority, the Santa Fe Community College and governmental entities. The groups would look at how to deploy policies and structure decisions that support sustainability efforts while supporting the missions of those entities.

Through the resolution, they would explore organizational structure, potential future financing and a proposed outline of the team composition; develop an organization chart for the city and county that explores what the issues of the authority mean to the county organizational structure; what the organizational chart would look like that would implement effectively at the city/county level with the resource structure in the middle.

Chair Beloff said she asked that Councilor Ives and the Mayor reach out to the County Commissioners and encourage a counterpart resolution similar to the city's, with the County Sustainability Office as lead.

Mr. Eigner asked what Chair Beloff saw as the state's role.

Chair Beloff said she has talked with state entities that could benefit from inclusion in this such as museums, cultural structures and some state offices and there is interest. She liked the involvement particularly around the facilities that have carbon footprints in the county and including them in the discussion. They would explore outreach to state entities to see if they are interested, but the authority would not be predicated on the state's involvement.

Mr. Eigner asked if the authority could have taxing authority.

Chair Beloff said that would be explored. They have looked at the Infrastructure Development Zone Act of 2009 that allows the creation of a special district. That would cover services provided by the sustainability authority to the city. There would have to be a different discussion on how the special assessment district would work and the areas of the county that might not want to participate.

Commissioner Holian said the Board of County Commissioners would make that decision. People within the proposed district would be notified and that would require public meetings. She said the districts could authorize property tax assessments that could be bonded against capital dollars.

Commissioner Smith asked what happened to the idea to link it to the water utility.

Chair Beloff said the initial budget was \$1.5 million to create a team and pay for an office, assuming space was not donated and the city and county would each contribute half- \$750k. She thought there would not be more than three years' startup costs while they explore an ongoing revenue stream.

Chair Beloff asked if there was a motion in support of the resolution.

Commissioner Smith moved to approve the resolution to support the sustainability authority as presented. Commissioner Grieg-Kiel seconded the motion and the motion was passed by unanimous voice vote.

Mr. Alejandro said the resolution would be heard at the Finance Committee on Monday at 5 p.m. in Council Chambers and if approved, would go to the March 29th City Council meeting at 5 p.m.

Action Item- Members were encouraged to attend the Finance Committee meeting Monday as well as the City Council meeting in March.

Mr. Alejandro noted that he would be out of town and Jesse Guillen would present on the 20th, but questions would be deferred to the Chair. Chair Beloff replied she would be sure to be there.

2. 25-Year Sustainability Plan

a. Working Group Recommendations

Chair Beloff said Commissioner Casillas had hoped to release the priority recommendations today but they were still in draft form.

Chair Beloff said the Food and Education introductory pieces are needed. She asked Mr. Alejandro to help with that. She said the timeline is tight and the wordsmithing and editing must be completed because this kicks off the web site, which is a way to get feedback.

She said secondly the Mayor and City Council want to see the refined recommendations and the Mayor will send them to the City Councilors to co present at the community conversations. Members would probably receive the finalized draft by Friday with a turn around by Monday.

Chair Beloff said she would probably add items and the recommendations will be put on the website. The next step would be to shorten the recommendations. They would use terms that are easily understood by the community and then the recommendations would be put on the posters.

Commissioner Casillas asked members to look at the recommendation language as descriptive. They want to use brief, simple language that gives a general picture. Each recommendation would link to a complete set of working recommendations for anyone interested in more detail.

Chair Beloff said the objectives of the sessions is a two-way education where the Commission could share their thoughts in draft form and receive feedback from the community on concerns and interests and what they thought was missed. She said Chainbreaker and Earth Care recommended the community conversations and four meetings in May be a way to get useful feedback from the community and develop a strategy for the following year. There could be a conference with panel discussions and breakout groups to discuss the bigger issues in depth.

b. Community Conversations

Chair Beloff reviewed the format: check in; childcare; assignment of a bilingual person; food and drink and the introduction of cohosts for the events. Earth Care and Chainbreaker would speak to their constituents and introduce the elected official present and a commissioner from the Sustainable Santa Fe Commission. [The list of meetings and outreach logistics are attached as Exhibit 3 to these minutes.]

- The Mayor will kick off the events May 3 and May 9 and City Councilors will be encouraged to attend the meetings and will be introduced. The City Councilors should speak about the importance of sustainability and Commission members could talk about how the Commission was formed and the underlying elements of sustainability; the process to develop the recommendations from the working groups of experts from the community and the high impact ideas of the future.
- People will want to know what is done with their feedback. A report should be done to the community on the findings and how their feedback would be incorporated into the planning.

- The importance of stakeholder involvement should be stressed and that this is only a planning document without their support; that the Commission is looking for their ideas and that the website would provide more feedback and there would be more conversations in the future.
- Each working group's top priority recommendations on goals and actions will have a poster in English and Spanish. The idea is that people will look at the posters that have interest to them and post a Post-it note on the poster. That will be followed by five tables with breakout groups for discussion. The organization of the tables has not been finalized.
- Nonprofit partners could organize their tables by the topics of concern to their community. There will be Transportation, Social Equity, Affordable Housing as well as Water. The other two tables could be organized by an aggregation such as energy use issues and could be combined with environmental elements; environmental stewardship could be combined with natural environment, climate change and waste, etc. Water use could be supply and demand and conservation. Accessibility has to do with transportation and other elements of land-use such as mixed-use developments, and quality of life covers food security, education and affordable housing with social equity and economic development.
- 30 minutes has been discussed for a guided discussion and members would review the feedback once developed.
- There would be a wrap up at the end with facilitators at each table highlighting the key issues that came up at their table. They could address accountability and what would be done with the issues and reinforce that people's ideas have been heard and that the comments would be shared with the community.
- There will be a survey for feedback on how to improve the event and discussion topics people would like in the future.

Commissioner Ciano questioned whether 30 minutes was enough time for everyone to express their view, depending on the number of people. He suggested dividing the time for discussion by the amount of people.

Chair Beloff said the time could be increased to 45 minutes, but a concern was how much time people would be seated. They want to capture people's thoughts on the posters and at the table and then there would be food, so facilitation would be key. She said another suggestion was to have wide-ranging discussions on what people thought important, rather than topics.

Members voiced concerns about the conversation going in too many directions. They felt with four sessions people could explore a different topic and 30 minutes at one table would make people choose an area of interest.

Commissioner Van Winkle left the meeting at 5:00 p.m.

Commissioner Smith thought everyone would want to go to the Quality of Life table. She liked the initial “speed dating” idea.

Commissioner Grieg-Kiel said she did not like Plan A. After some general discussion, Commissioner Smith agreed.

Chair Beloff confirmed the consensus of the Commission was Plan B.

Ms. Borchert liked the seed questions with Plan A and wondered if Plan B included those. Chair Beloff explained the idea with Plan B was to have the same questions, but more related to the topic.

Commissioner Holian said the water dialogue had 20 tables and the seed questions were important to get the conversation going. Each table had a specific topic with questions related to the topic.

Commissioner Smith asked about putting climate change under energy use, or as a topic.

Chair Beloff said that would cut across Transportation. She said it could have its own poster but not as a topic at the table. Including it under Environment would bring in the adaptation issues as well as mitigation. She said in the way the environmental, economic and social implications for each of the recommendation sets are shown; carbon is in the environmental impact area.

Commissioner Smith questioned the tone and whether it should be informal to encourage engagement.

Chair Beloff explained that Commissioner Holian had suggested that the overall introduction be a place for general conversation and questions and answers. The idea was for people to informally explore the posters and mingle with the commissioners and have informal conversations on their interests.

Commissioner Grieg-Kiel agreed and having only a sit-down with a presentation could be intimidating.

Commissioner Holian asked who would put the information together at the end of the meeting.

Chair Beloff said a facilitator and a scribe would be needed at every table. The scribe would wrap up the key issues at the table and transcribe them into a report. She asked that every member participate and to let her know which role they would like. She said commissioners will be needed at the posters and it would be wonderful if they facilitate or be a scribe. There will be a script for questions and that could be tailored to the topics.

Action item-Ms. Borchert offered to ask Rosemary Romero or Lucy Moore to be a facilitator and Commissioner Holian said she could talk with Ed Moreno.

Chair Beloff asked that Ms. Borchert keep them apprised on facilitators and anyone who should be invited. She noted that Mr. Roffman and Mr. Eigner should attend.

Commissioner Ciano left the meeting.

Chair Beloff said they would look to Mr. Alejandro for marketing and calling on his email list and Matt Ross for advertising. She confirmed that Commissioner Holian and Ms. Borchert could convey information at the county level.

Ms. Borchert agreed but said she would need the electronic version.

Action item - Chair Beloff will send the electronic version and the graphically designed flyer in Spanish and English as well as the Word Doc with the dates. She said they would need to finalize which Councilors were going to which meetings and asked members share their thoughts on facilitators and scribes.

Ms. Borchert said the poster mentions specifically by district, but appeared would be removed.

Chair Beloff explained they want Councilors to at least attend the meeting in their district, but not feel that a meeting was not for them. The meetings would be for everyone in the city and county.

H. ITEMS FROM THE CHAIR & CO-CHAIR

There were none.

I. ITEMS FROM THE COMMISSION

There were none.

J. ITEMS FROM STAFF

Mr. Alejandro provided updates:

- Energy Audits - all facilities HVAC, boilers, and mechanical, etc. have been looked at and the lighting assessment started Monday and will be completed by Friday. Currently facility electricity bills are being assessed for the last three years, in addition to the natural gas usage and costs. Examples of the facilities included in the scope of work are GCCC, Southside and Main Libraries, Transit Operations, Admin Facility and the entire Siler Road City Offices complex.
- Assessment is also being done in other facilities that are not part of the energy performance contract, like the water treatment facility.
- The Greater Santa Fe Fire Shed Coalition is holding seminars tonight and every two weeks through April at REI on fire shed awareness. He will send a link of the dates.
- The Santa Fe Transit Authority Board is seeking a member for an open seat. The Board advises the City and the Regional Planning Authority on how to improve the transportation system. A

transit study was done with RTD and is scheduled to come out soon.

Commissioner Smith suggested a presentation on the results of the energy audit.

Mr. Alejandro wasn't sure of the timeline when a presentation could happen. He added that a press release was posted on the city website on the Transit Advisory Board.

Chair Beloff said she would like to Ameresco to come.

Mr. Alejandro agreed to inquire, but said it might not be in their budget to speak. He said recommendations for projects the city will undertake will come through this Commission as well as the other committees.

Action item- Chair Beloff asked to add that to the list. She said she had discussed LED lighting for streetlights with Nick and they might want to issue an RFP.

K. ITEMS FROM THE PUBLIC

Mr. Roffman said he imagined the centerpiece for the community meetings in different images that relate to the topics to inspire people who are not otherwise conceptually oriented.

Chair Beloff said if the graphic designers have the time, the hope is to have the posters include graphic images. She added it could be a photo-collage and could start with a montage of photos that represent the area.

Commissioner Smith said Commissioner Casillas had already collected photos and he could blow those up if there was not a problem with the quality.

Chair Beloff said she could help because she does photo montages at least once a year.

L. ITEMS FOR NEXT AGENDA - April 12, 2017

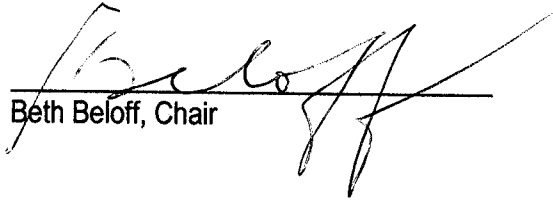
Chair Beloff said they will be in the thick of preparing for the May meeting and items could be pulled from the Action List.

There were no further suggestions by the Commissioners.

M. ADJOURNMENT

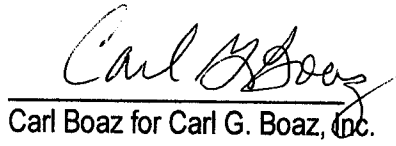
The meeting was adjourned at 5:33 p.m.

Approved by:



Beth Beloff, Chair

Submitted by:



Carl Boaz for Carl G. Boaz, Inc.

Sustainable Santa Fe Commission
March 15, 2017

EXHIBIT 1

Sustainable Santa Fe Commission

Actioneer's Report

February 22, 2017

Ongoing:

- John will ask Christine Chavez to come in and talk about the water report at March meeting **[MOVE TO APRIL]**
- All to initiate paper-saving measures and bring electronic copies of meeting notes
- Christian, Robb and Glenn to follow up to create a resource network of partners exploring carbon neutrality in the community, best practices. Work with Lisa Randall and the Social Equity Group/ Climate Group
- Four proposals to be reviewed for Verde Fund RFP
- Beth to follow-up with Councilor Ives about status of Energy Efficiency Authority Ordinance and see how we can move it forward.
- John to arrange for Melissa McDonald to present on Storm Water Management at March or April meeting **[MOVE TO APRIL]**
- Robb to develop a draft budget for use of grant funds for Community Conversations by February meeting.

New:

- **URGENT:** All Working Group chairs to submit high priority statements summary sheet of goals and priority recommendations, to be placed on the website for feedback and presented at community conversations, for feedback
- All Working Group chairs to consider how to engage the community (roll-out to the community to be planned for February through April). Suggest essential points, questions and priority recommendations to Conversations
- All to consider legislation needs and propose what could be introduced immediately to initiate near as well as long-term recommendations
- Glenn to present *Import Replacement and Leakage Study* at March meeting regarding how to strengthen the local economy. Glenn to send title of book as recommended reading on this important topic
- Beth will invite Jim Blackburn, Environmental Attorney and Rice University professor of sustainability, to present at an upcoming commission meeting on carbon sequestration potential by soil. Beth to ask Commissioners to consider an expanded meeting when Jim Blackburn presents, beginning at 3:00 or 3:30
- John to send section of House 199 dealing with solar around to all to read. Individuals are encouraged to oppose this bill **[COMPLTE]**
- Beth to circulate letter to editor about this to us all and we can add our names to it
- Kathy requests us to support Senate Bill 248 re community solar. Senator Stefanics is sponsoring it. Senate Conservation Committee tomorrow **[REMOVE]**
- Glenn to continue to update us on issues with the legislature – action alerts
- All Commissioners are encouraged to attend as many sessions of the upcoming Community Events as possible.

- Beth to send the DC, LA and Longmont plans around to all **[JOHN SENT LONGMONT]**
- URGENT: Meeting on Monday March 6 from 11:00-1:00 to discuss each working group's 5 priority recommendations and present summary pages for the website **[REMOVE]**
- Kathy, New Energy Economy and Green Chamber and others to use email lists to send info out about community meetings
- City and County to put out press releases about Community Conversations
- Beth to talk with graphic designed for fliers and posters for the events
- Consider sending Robb's email about the Chainbreaker event – March 3rd, free to public, GCCC. **[REMOVE]**
- Explore ways to recreate an Advisory Committee for the IPM concerns in the City – for city employees and outreach to the public
- Add Kim to some of the working groups **[DONE – REMOVE]**

Sustainable Santa Fe Commission
March 15, 2017

EXHIBIT 2

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2017-____
Sustainability Authority

SPONSOR(S): Councilor Ives

SUMMARY: The proposed a resolution directs the Sustainable Santa Fe Commission to research and assess the creation of a joint City, Santa Fe County, and State of New Mexico Sustainability Authority for the purpose of developing, implementing and financing sustainability-related programs in Santa Fe county that counter the effects of climate change, and achieve carbon neutrality by 2040.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: February 28, 2017

ATTACHMENTS: Resolution
FIR

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2017- _____

INTRODUCED BY:

Councilor Peter N. Ives

A RESOLUTION

DIRECTING THE SUSTAINABLE SANTA FE COMMISSION TO RESEARCH AND ASSESS THE CREATION OF A JOINT CITY, SANTA FE COUNTY, AND STATE OF NEW MEXICO SUSTAINABILITY AUTHORITY FOR THE PURPOSE OF DEVELOPING, IMPLEMENTING AND FINANCING SUSTAINABILITY-RELATED PROGRAMS IN SANTA FE COUNTY THAT COUNTER THE EFFECTS OF CLIMATE CHANGE, AND ACHIEVE CARBON NEUTRALITY BY 2040.

WHEREAS, the City of Santa Fe is committed to protecting the long-term health and viability of our community through strategies designed to improve the environment by reducing greenhouse gas emissions, water use, and mitigating the effects of and adapting to climate change; and

WHEREAS, the Governing Body, through the adoption of Resolution No. 2015-30, directed the Sustainable Santa Fe Commission to draft a comprehensive 25-year sustainability plan to annually reduce Santa Fe's carbon emissions and energy consumption through a variety of strategies in order to achieve the City's goal of becoming carbon neutral by 2040; and

WHEREAS, the City of Santa Fe is also committed to the advancement of its economy, including jobs related to the field of sustainability and related education and training; and

WHEREAS, electricity use by the citizens and businesses of Santa Fe is a major contributory source of carbon emissions;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that it directs the Sustainable Santa Fe Commission to research and assess the creation of a joint city, Santa Fe County, and State of New Mexico Sustainability Authority for the purpose of developing, implementing and financing sustainability-related programs in Santa Fe County that counter the effects of climate change, and achieve carbon neutrality through measured annual progress of such sustainability programs by 2040.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2017.

JAVIER M. GONZALES, MAYOR

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Zachary J. Shallen Ass't City Attorney for
KELLEY A. BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2017/Sustainability Authority

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s) A RESOLUTION DIRECTING THE SUSTAINABLE SANTA FE COMMISSION TO RESEARCH AND ASSESS THE CREATION OF A JOINT CITY, SANTA FE COUNTY, AND STATE OF NEW MEXICO SUSTAINABILITY AUTHORITY FOR THE PURPOSE OF DEVELOPING, IMPLEMENTING AND FINANCING SUSTAINABILITY-RELATED PROGRAMS IN SANTA FE COUNTY THAT COUNTER THE EFFECTS OF CLIMATE CHANGE, AND ACHIEVE CARBON NEUTRALITY BY 2040.

Sponsor(s): Councilor Ives

Reviewing Department(s): Public Utilities

Persons Completing FIR: John Alejandro Date: 3/1/17 Phone: 955-6236

Reviewed by City Attorney: Zary Juller Ass't CA Date: 3/2/17
(Signature)

Reviewed by Finance Director: Adrian K. for G Date: 3.3.17
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed a resolution directs the Sustainable Santa Fe Commission to research and assess the creation of a joint City, Santa Fe County, and State of New Mexico Sustainability Authority for the purpose of developing, implementing and financing sustainability-related programs in Santa Fe county that counter the effects of climate change, and achieve carbon neutrality by 2040.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non- recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non- recurring	FY _____	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____		\$ _____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

An assessment with the county and state as to whether or not a sustainability authority should be created would not incur an expenditure.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The Sustainable SF Commission and the City of Santa Fe would themselves alone have to identify ways to develop, implement and finance sustainability-related programs in Santa Fe to be administered in absence of a joint city-county-state collaborative.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

By assessing the need for the creation of a joint sustainability authority with the county and state, the residents of the city and county of Santa Fe could ultimately benefit from the programs created and administered by the joint authority, should the assessment find that an authority should be created.

Sustainable Santa Fe Commission
March 15, 2017

EXHIBIT 3

The Sustainable Santa Fe Commission Presents Spring 2017 Sustainable Santa Fe Community Conversations

**All residents of Santa Fe City and County are encouraged
and welcome to attend!**

Learn about the ongoing development of Santa Fe's 25 Year Sustainability Plan and share your ideas about critical issues and creative solutions. We want to hear your ideas.

Dates, Times & Locations –

**Wed May 3 / 5:30-7:30pm Mayor Gonzales (District 4: Harris, Trujillo)
Genoveva Chavez Center Community Room
3221 Rodeo Rd.
(Light Food & Refreshments)**

**Tuesday May 9 / 5:30-7:30pm Mayor Gonzales (District 1: Villarreal,
Lindell)
Hotel Santa Fe Kiva Rooms B&C
1501 Paseo De Peralta
(Light Food & Refreshments)**

**Saturday May 13 / 1:00 – 3:00 (District 3: Dominguez, Rivera)
Southside Library Co-Hosted by EarthCare
6599 Jaguar Dr.
(Lunch Served)**

**Sat May 20 / 2:00-4:00pm (District 2: Ives, Maestas)
Chainbreaker Community Center Co-hosted by Chainbreaker
Collective 1515 5th St.
(Light Food & Refreshments)**

Food, refreshments, childcare and bilingual services will be provided.

Expenses have been generously underwritten by grants from the Santa Fe Community Foundation and McCune Foundation.

For more information contact the Sustainable Santa Fe Commission Chair Beth Beloff (505-467-8530 / beth@bethbeloff.com) or Commissioner Robb Hirsch (505-988-3364 / rhirsch@edlconsulting.us).

Press Release from Sustainable Santa Fe Commission: 3-6-17

Vision: To significantly reduce our climate impacts while becoming a thriving green city and world leader in taking care of our environment, our economy and each other.

With a mission of inspiring and unifying our community to care for our air, water, land, wildlife and each other, the Sustainable Santa Fe Commission has been engaged in developing a 25 year Sustainability Plan for the city, including a path to carbon neutrality. For the past 15 months, the commission has engaged over 50 experts from our community to address key sustainability concerns, including: energy, water, buildings, transportation, waste management, environmental protection, food security, and greenhouse gas emissions, with education, economic development and social equity as cross-cutting issues. This work builds on the 2008 Sustainable Santa Fe Plan and the great work of previous commissions, as well on plans produced by other cities to address these issues.

The focus has been not only on what City government can do to lead by example but also how to provide opportunities for businesses, non-profits, and community members to adopt sustainability practices. These practices can provide significant benefits to our community and cost savings while reducing energy use, water use, waste, and reliance on cars. Key energy recommendations include ways to assist residents in becoming more energy efficient and increase access to solar energy, while recommending that the City reduce its energy use and move toward 100% renewable energy. Recommendations also include providing better access to affordable housing for low and moderate income families to reduce the need to commute from outside of our city, improving economic development and reducing greenhouse gas emissions. Integrating land and infrastructure planning with transportation planning can lead to higher density neighborhoods with better access to public transit, work, healthy food, and greater opportunity to integrate broadband.

Lastly, attention has been focused on how to ensure that a 25-year Sustainability Plan can be implemented, evolve over time, be regional in perspective, and can be financed in an era of diminishing Federal funding and resistance to action on climate change. Toward these ends, the commission recommends the development of a Sustainability Authority that would facilitate City and County partnership in addressing the many regional sustainability challenges. Further, it has already established a Sustainable Santa Fe Fund at the Santa Fe Community Foundation to help support pilot projects and program initiatives through donations from the private sector and foundations.

A fundamental tenet of the commission's work is the need for community engagement. The commission is now ready to introduce some of the key *draft* recommendations to the community for in-depth dialog and feedback. We need to know if these ideas resonate with our community members, what we are missing, and where to focus. We will initially hold four Community Conversations followed by more in-depth discussions about the issues over the next year. The Conversations will take place on May 3 at Genoveva Chavez Center 5:30-7:30 (co-presented by Mayor Gonzales), May 9 at Hotel Santa Fe 5:30-7:30 (co-presented by Mayor Gonzales), May 13 at the Southside Library 1:00-3:00 (co-hosted by EarthCare), and May 20 at the Chainbreaker Community Center 2:00-4:00 (co-hosted by Chainbreaker Collective). Food and refreshments, as well as childcare and bilingual services, will be provided.

We are also launching a website, www.sustainablesantafe2040.com, that will lay out key recommendations and solicit feedback from the community. We encourage all members of our community to participate. Support for these conversations has been generously provided by The Santa Fe Community Foundation and McCune Foundation.

Community Conversation and Outreach Logistics

Meeting Objective: to have two-way education: share what the commission has been doing, listen to feedback from the community on whether we are on the right track, what we are missing, what are their concerns/interest; roll out a yearlong strategy for engagement for the creation of a living plan open to community feedback.

Meeting Format:

- **Check in: 5 minutes**
 - Sign in with name, zip code, email/phone number,
 - Get child care (talk to groups that do environmental work with kids and advertise this) (Bilingual people from Alex, one for the event and one at every table)
 - Food and drink available throughout
- **Introductions: 15 minutes**
 - (If co-hosted by EarthCare or ChainBreakers, they will welcome the group and provide objectives for the session; then introduce the elected official and the Sustainable Santa Fe Commissioner
 - Welcome from Mayor and/or Councilor(s) as co-hosts from District (5 minutes)
 - Introduction from Chair or other member of SSFC (10 minutes)
 - Sustainability commission, its genesis, mission, its work and process
 - Underlying elements of sustainability, cross cuts, and framework
 - Process:
 - 11 working groups, 99+ recommendations short, mid, long term
 - Focus on high priority, high impact, 3-5 key ideas – give examples
 - Timeline
 - Importance of engaging the community; this is the beginning of a yearlong set of community meetings
 - Need/interest in what we are missing, where are we on the right track
 - Website for further gather comments, and introduce other community conversations
- **Review Posters of Commission's priority goals/actions** on the walls, ideally in problem, solution, action format (in English and in Spanish, from each working group, with tagged experts near posters to answer questions) (30 minutes)
- **Table Discussions:**
 - Plan A:** General table discussions (30 minutes): 3 or 4 Tables of 8-10 people for purposes of discussion; packets of post-it notes handed out with pens; also provide handout of all recommendations from the commission that were posted on the walls.
 - What issues drive you?
 - What issues are missing?
 - What do you care most about?Each as a post-it note to be put on a blank poster
 - Plan B:** Topical table discussions (30 minutes): Organize tables by topics anticipated to be of most interest to attendees (Either by single topics: For example: Transportation,

Water, Social Equity – or – by **topical themes**: For example: Energy Use (Energy/Built Environment), Environmental Stewardship (Natural Environment, Climate Change, Waste), Water Use (Supply and Demand, Conservation), Accessibility (Transportation and Land Use); Quality of Life (Food Security, Affordable Housing, Education), with Social Equity and Economic Development as cross-cuts

- **Wrap up:** (20 minutes)

Summary of discussion topics. (If non-profit hosts want to call elected officials back up to ask for their comments, they can)

Accountability: How will the comments be utilized; how will their incorporation be reported back to the attendees?

Hand out postcard survey: Feedback on how did it go? What could be done better?

Want more in-depth discussions by topic? If yes, what topics of interest?

Marketing:

- Work with Gil on graphics for public use: circle diagram with the three components, posters with recommendations, fliers in English and Spanish,
- Get press release to Matt Ross; hold press conference to describe the importance of our mandate and need for community feedback
- Flier: circulate flier in English and Spanish
- Social Media and City Website
- Newspapers
- County email lists and commissioner's email lists
- Councilor's email lists
- Sustainability Commissioners' email lists
- Nonprofits' email lists
- Green Fire Times

Invite Councilors and Mayor to participate, and to send the flier and press release to their district members

Facilitators and Scribes at tables:

- Andrew Erdmann
- John Alejandro
- Christian Casillas
- Commissioners
- WG members: Mary Schruben, Teresa, Jan-Willem, Social Equity members, etc
- In-house facilitators from EarthCare and ChainBreaker for their events

Budget

- Facilitators (EarthCare and ChainBreakers)
- Food and beverages
- Child care
- Translators

- Posters and printing(?)
- Budget (\$5000)
 - \$2800 for Earth Care & Chainbreaker (bilingual & childcare services + food included)
 - \$800 Hotel Santa Fe Food & Drink
 - \$500 Food & Drink for Geneveva Chavez
 - \$500 for printing of bilingual double sided hand-outs and surveys
 - \$400 for childcare & bilingual services for Geneveva Chavez & Hotel Santa Fe (although it is an open question if that is all needed for these two venues)
 - Printing of posters and handouts (potentially \$500)

Website:

- Provide summary of each working group's priority goals and actions
- Have a way for community members to respond to these ideas

Tasks to complete before first session:

- Finalize dates: May 3 , May 9, May 13, May 22
- Contact mayor and councilors about co-presenting; finalize before PR campaign
- Finalize press release, with dates
- Work with Matt Ross to develop strategy for marketing
- Finalize list of recommendations and wordsmith to be meaningful to the community
- Translate recommendations
- Design posters – in English and Spanish (Gil can translate)
- Print posters at poster size (11x17 is the maximum in-house)
- Mount posters on foam core (Gil has enough for 10 posters only)
- Select facilitators for tables and develop list of questions for tables
- Pick scribes for tables
- Design postcard for feedback
- Produce handouts in English and Spanish for the meeting
- Work out childcare, food and beverage, and other production logistics
- Procure at least one tripod per table, post-it flipcharts, post-it packs for tables, pens, markers
- Design sign in forms