



# Agenda

DATE 2/21/17 TIME 11:00 AM

SERVED BY Lugardita Gonzales

RECEIVED BY [Signature]

## DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center

1121 Alto Street (Board Room)

Wednesday, March 15, 2017 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – February 15, 2017
- VI. DSS DIRECTORS REPORT
  - a). DPA Monthly Program Units of Service
- VII. COMMITTEE REPORTS
  - a). Foster Grandparent/Senior Companion Program
  - b). RSVP
  - c). In-Home Support
  - d). Transportation/Nutrition Programs
  - e). Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

## **INDEX OF MINUTES**

### **DIVISION OF SENIOR SERVICES**

#### **ADVISORY BOARD MEETING**

March 15, 2017

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE(S)</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>INVOCATION/PLEDGE OF ALLEGIANCE</b>		<b>1-2</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>2</b>
<b>APPROVAL OF THE MINUTES:</b>		
February 15, 2017	<b>Approved [as amended]</b>	<b>2</b>
<b>DIVISION OF SENIOR SERVICES DIRECTORS REPORT-Lugi Gonzales</b>		
a) <b>DPA Program Units of Service</b>		
	<b>Informational</b>	<b>2-3</b>
<b>COMMITTEE REPORTS</b>		
a) <b>Foster Grandparent/Senior Companion Program Report</b>		
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c) <b>In-Home Support Program Report</b>		
d) <b>Transportation/Nutrition Program Report</b>		
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<b>DATE AND LOCATION OF NEXT MEETING</b>		
(Scheduled for April 19, 2017 at 9:30 a.m.)		<b>8</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 10:20 a.m.</b>	<b>8</b>

**MINUTES OF THE**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD OF DIRECTORS**

**March 15, 2017**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT**

Andres Romero, Chairperson  
Mary Louise Giron, Vice Chairperson  
Rosemary Trujillo, Secretary  
Bernardo C de Baca  
Dennis Gonzales  
Elaina K. Gonzalez  
Virginia Lucero  
Corrine Sanchez  
Doug Schocke

**MEMBERS ABSENT**

Toni Ann Gallegos, excused

**STAFF PRESENT**

Lugi Gonzales, Division of Senior Services, Interim Director  
Chris Sanchez, Community Services Department Director  
Julie Sanchez, Youth and Family Services Division, Program Manager

**OTHERS PRESENT**

Rod Winget, visitor  
Jo Ann G. Valdez, Stenographer

**INVOCATION**

Invocation was led by Dennis Gonzales.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Bernardo C de Baca and was recited by all present.

## **APPROVAL OF AGENDA**

**Mr. Gonzales moved to approve the agenda as published. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF MINUTES: February 15, 2017**

The following changes were offered to the Minutes of the February 15, 2017 meeting:

Page 1, Gilbert Alarid was not present. His term expired in January.

Page 1, Mary Louise Giron was excused.

**Ms. Sanchez moved to approve the Minutes of the February 15, 2017 meeting as amended. Mr. Gonzales seconded the motion. The motion passed unanimously by voice vote.**

## **DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT**

### **a) DPA Program Units of Service**

Lugi Gonzales, Interim Director gave an update on the Program Units of Service for the month of February as follows:

- The Division of Senior Services provided 4,949 congregate meals in the month of February.
- The Division of Senior Services provided 11,103 home delivered meals in the month of February.
- The Division of Senior Services provided 3,558 units of services (rides) for transportation services in the month of February.
- The Division of Senior Services provided 619 units of services for respite services.
- The Division of Senior Services has provided 785 units of services for homemaker services.

Lugi Gonzales noted that two respite providers went on Family Medical Leave in the month of February. One employee is scheduled to return on April 3<sup>rd</sup>. Because of this, the Division of Senior Services may be short in the respite unit of services at the end of the fiscal year.

Lugi Gonzales reported that the Division of Senior Services has hired another respite provider for In-Home Support Services. Her name is Suzie Gonzales and she started work this past Monday.

The Division of Senior Services also filled the FGP/SCP Special Projects Administrator position, formerly held by the late Dan Mitchell. The individual's name is Romella Glorioso-Moss and she also started work this past Monday. She has an extensive background in planning and working with senior citizens.

Lugi Gonzales said she will place Ms. Glorioso-Moss on the agenda for the next meeting so she can introduce herself to the Board.

Lugi Gonzales said this concludes her report. She asked if there were any questions.

Ms. Giron asked if there was an increase in the congregate meals and home-delivered meals when compared to the month of January.

Lugi Gonzales said she thinks they were about the same.

Chairman Romero suggested that Ms. Gonzales provide the Board with a yearly comparison report on the total units of services and financials at the end of the fiscal year, comparing them to the previous fiscal year.

Ms. Giron asked how the Smart Phone training went.

Lugi Gonzales said that training is going to take place on March 24<sup>th</sup> and will be held here at the Dining Room. She said there have been a lot of calls about this, so it should be a full house.

Ms. Lucero noted that this was advertised in the *Senior Scene* newsletter.

Ms. Giron referred to page 7, second to the last paragraph of the Minutes of the previous meeting, and asked who people can call to volunteer for the RSVP Program (that was going to be a Winter program but is now an all-year program).

Lugi Gonzales said they can call Triston Lovato-Armstrong, the RSVP & Community Relations Administrator.

## **INTRODUCTION OF:**

**Chris Sanchez, new Community Services Department Director and Julie Sanchez, the Youth**

Lugi Gonzales introduced Chris Sanchez, the new Community Services Department Director. She noted that Isaac Pino, the former Community Services Department Director has retired.

Mr. Sanchez thanked the Board for having them today. He said he is excited to be able to take this role. Prior to this, he was the Youth and Family Services Division Director for approximately four years.

Mr. Sanchez provided a brief history of his background noting that he is a native New Mexican, born and raised in Las Vegas, New Mexico. He moved to Santa Fe in 1992 and had a career working primarily in the criminal justice system. In the last 10 years of his career, Mr. Sanchez said he wanted to make a change because he saw too many of his own family members cycling through the system. He said when you get down to the core issues, it really comes down to poverty and many inequities as being huge factors for some people to have access to the better things in life.

Mr. Sanchez acknowledged his staff for the incredible work they do for the community. He also commended Lugi Gonzales and Ron Vialpando for the wonderful work they do for the senior program.

Mr. Sanchez introduced Julie Sanchez, the Program Manager for the Youth and Family Services Division. No relation to Chris Sanchez.

Ms. Sanchez provided a brief history of her background noting that she is from the Pueblo de San Ildefonso. She is an enrolled Tribal Member of the Pueblo. She said her background is mostly in child welfare through working with the Tribes. She worked a lot with the homeless and disconnected youth and like Mr. Sanchez, she also has a passion in creating large community changes. After graduating with her Masters' degree, Ms. Sanchez came back to Santa Fe and started working for her Tribe for a number of years and she wanted to get to that level of community change. Ms. Sanchez has been with the City for 8-9 months.

Lugi Gonzales asked the Board Members to introduce themselves.

## **COMMITTEE REPORTS: (February 2017)**

The written Committee Reports were submitted, distributed and reviewed.  
{Please see Exhibit "A" for the specifics.}

### **Foster Grandparent /Senior Companion Programs Committee**

**Ms. Giron moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the**

record with the Minutes. Mr. C de Baca seconded the motion. The motion passed unanimously by voice vote.

#### **RSVP Committee**

Ms. Lucero moved to accept the RSVP Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.

#### **In-Home Support Services Committee**

Mr. C de Baca moved to accept the In-Home Support Services Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Lucero seconded the motion. The motion passed unanimously by voice vote.

#### **Transportation and Nutrition Committee**

Mr. Gonzales moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.

#### **Senior Olympic Committee**

Ms. Sanchez moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.

### **UNFINISHED/OTHER BUSINESS**

#### **Mayoral Appointments**

Lugi Gonzales noted that she was informed by the City Clerk's office that Dennis Gonzales and Corrine Sanchez have been appointed as the Mayor appointments. They should be receiving their letters for a 2-year term soon.

### **NEW BUSINESS**

#### **a. Motion to accept Rod Winget as new Board Member**

Lugi Gonzales said there is a vacancy on the Board – the at-large position.

Ms. Giron moved to nominate/accept Rod Winget as the Board Member to fill the at-large position. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote. Mr. Winget accepted the nomination.

## **COMMENTS FROM THE FLOOR**

Chair Romero asked if there were any comments from the floor.

### **Volunteers for RSVP (All-Year Round) Activities Program**

Rod Winget said there are two volunteers who are interested in serving as a driver for the RSVP All-Year Round activities program and they are both over 54 years of age. The woman has submitted her paperwork and they are waiting for the gentleman to submit his paperwork.

Ms. Giron requested that Mr. Winget provide an update to the Board at the next meeting on who these people are and whether or not they accepted to serve as a volunteer. Mr. Winget agreed.

### **Interviews for Division of Senior Services Division Director**

Mr. Sanchez said he is in the process of interviewing for the Director position and he will keep the Board posted as this moves forward. He said prior to hiring the candidate, he would like to have him/her come before this Board and make a presentation. He would like to get the Board's input and feedback.

Ms. Giron asked if they will have someone on Board by the month of April.

Mr. Sanchez said he has asked Lugi Gonzales if she feels comfortable to serve as the Interim Director until they find the right candidate for the job and she has agreed. He explained that they could call an emergency/special meeting, if necessary.

Chairman Romero mentioned that the last three Directors had an assistant and he was wondering why Ron Vialpando did not have an assistant.

Lugi Gonzales said the Division of Senior Services lost this role/position when the City started making cuts and when Ron Vialpando was moved to the Director position.

Chairman Romero said he thinks it is good to have an assistant for continuity-purposes.

Mr. Sanchez agreed that continuity is important. He said these positions were eliminated when the City starting having budget constraints but maybe this is something they can look at again.

### **Resolution Establishing a Blue Ribbon Age-Friendly Commission**

Copies of the above Resolution were distributed.

{A copy is hereby incorporated to these Minutes as Exhibit "B".}



Mr. Sanchez briefly explained the Resolution noting that Mayor Gonzales and Councilors Ives, Rivera and Harris introduced the Resolution. The Resolution will establish a Blue Ribbon Age-Friendly Commission to evaluate opportunities to engage in the World Health Organization Age-Friendly Cities and Communities, and evaluate opportunities to improve access to and affordability of the eight domains of community life.

Mr. Sanchez referred to the Resolution noting that the Resolution states, in part: WHEREAS, the population of people aged 65 and over in the City of Santa Fe is expected to grow from 16,000 in 2017 to almost 30,000 by 2030. Line 21 talks about access to quality health care and long-term services and supports being essential for individuals to live in their homes and communities. The World Health Organization has developed a Global Network of Age-Friendly Cities and Communities to encourage and promote public policies to increase the number of cities and communities that support healthy aging and thereby improve the health, well-being, satisfaction, and quality of life for older Americans.

Mr. Sanchez said there are eight domains that WHO has developed that influences the health and quality of life of older people. They are:

- 1) Outdoor spaces and buildings – accessibility to and availability of clean, safe community centers, parks, and other recreational facilities;
- 2) Transportation – safe and affordable modes of private and public transportation, “Complete Streets” types of initiatives, hospitable built environments;
- 3) Housing – wide range of housing options for older residents, aging in place and other home modification programs, housing that is accessible to transportation and community and health services;
- 4) Social participation – access to leisure and cultural activities; opportunities for older residents to participate in social and civic engagement with their peers and younger people;
- 5) Respect and social inclusion – programs to support and promote ethnic and cultural diversity, programs to encourage multigenerational interaction and dialogue, programs to combat loneliness and isolation among older residents;
- 6) Civic participation and employment – promotion of paid work and volunteer opportunities for older residents; opportunities for older residents to engage in formulation of policies relevant to their lives;
- 7) Communication and information – promotion of and access to the use of technology to keep older residents connected to their community and friends and family, both near and far; and
- 8) Community support and health services -access to homecare services, clinics, programs to promote active aging (physical exercise and healthy habits); and....

Mr. Sanchez reviewed the duties of the proposed Commission noting that he would like to incorporate the new Commission with this Board.

Chairman Romero asked Mr. Sanchez when he anticipates when they will create this Commission.

Mr. Sanchez said in the next 60-90 days.

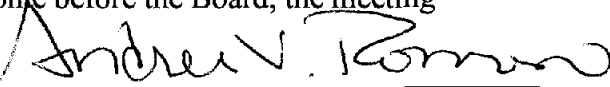
Chairman Romero recommended the Board Members review the Resolution, discuss it and possibly vote on it at the next meeting. This will be an agenda item for the next Board meeting.

#### **TIME AND PLACE OF NEXT MEETING**

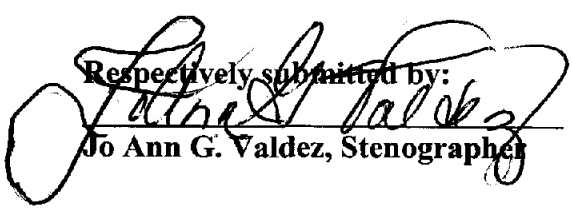
The next meeting is scheduled for April 19, 2017 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

#### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:20 a.m.

  
Andres Romero, Chairperson

Respectively submitted by:

  
Jo Ann G. Valdez, Stenographer

# City of Santa Fe, New Mexico

# memo


EXHIBIT

tabbles

A

**Date:** March 6, 2017

**To:** Senior Services Board of Directors

**From:** Melanie Montoya, Volunteer Programs Administrator 

**Re:** Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- In the past month, we have recruited two new Foster Grandparent Volunteers. One will be assigned to Ramirez Thomas Elementary School and the other one at Cesar Chavez Elementary School. Both schools are considered "failing schools" and are in dire need of more volunteers.
- Staff is currently working on the renewal grants for both the Foster Grandparent and Senior Companion programs.
- After seven interviews, we have offered the FGP/SCP Special Projects Administrator position to Romella Glorioso-Moss. She has an extensive background in planning and working with senior citizens. We have submitted all of her paperwork to our Human Resources office but we are waiting for them to notify us of her start date.
- The three volunteer programs: FGP, RSVP and SCP are currently working on an event scheduled for April 4<sup>th</sup>. We will be celebrating "Mayor and County Recognition Day for National Service." Speeches, awards, breakfast and conversations with elected officials will be offered. The event is planned to begin at 9:00 at the MEG Center dining room. All volunteers will be invited.
- Funds in the Grandparents Raising Grandchildren Program are still available for people who qualify. Referrals for this program should be made to Melanie.

If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.



# Agenda

## DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center  
1121 Alto Street (Board Room)  
Wednesday, March 15, 2017 (Time: 9:30 a.m.)

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# City of Santa Fe, New Mexico

# memo

**Date:** March 2017  
**To:** Senior Services Board of Directors  
**From:** Triston Lovato-Armstrong, RSVP & Community Relations Administrator  
**Re:** Retired Senior Volunteer Program (RSVP)

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**The following are some program highlights for RSVP:**

- RSVP staff and eight volunteers attended Red Cross training for emergency preparedness and how to set up a shelter in case of an emergency. That occurred on Thursday, February 9, 2017 and now those volunteers can be called upon to assist Red Cross as needed/available in the Santa Fe area.
- RSVP Administrator sent out partnership renewal notices to all volunteer station partners. There must be a Memorandum of Understanding (MOU) in place with any agency/group in which volunteers serve, per policy set by our federal funders. This MOU is signed upon formation of a partnership and is renewed once every three years thereafter. Current MOUs expire at the end of March.
- Volunteers and staff attended Volunteerism Day at the Roundhouse on Tuesday, February 28, 2017. National Service volunteers were recognized there for the work they do in their communities; this included AmeriCorps and Senior Corps volunteers. The Foster Grandparent Program, RSVP, and Senior Companion Program all fall under Senior Corps.
- RSVP staff will attend the New Mexico Service Summit 2017 on March 24 in Albuquerque, which is hosted by the New Mexico Commission for Community Volunteerism. It will include sessions on accessing resources, best practices for volunteer management, conflict management, and networking opportunities with other volunteer managers and community service partners.
- RSVP staff will be attending the Southern National Service Training Conference in Orlando, FL from March 27-29. Workshops include: preparing for compliance monitoring, recruiting strategies for different areas/groups (rural, urban, seniors of various ages), educating electing officials about programs, budget management, grant writing tips, and much more.
- The Volunteer Programs will be hosting Mayor and County Day of Recognition for National Service on Tuesday, April 4 from 9-11 a.m. at the Mary Esther Gonzales Senior Center. This will be a day for the Mayor and other elected officials to recognize, thank and honor volunteers for their community service and dedication. This event will feature breakfast and discussions and is open to FGP, RSVP and SCP volunteers. Invitations are being sent out.

**Please feel free to contact Triston Lovato-Armstrong at (505) 955-4760 if you have questions.**

**Thank you!**

# City of Santa Fe, New Mexico

# memo

DATE: March 2, 2017

TO: Advisory Board Members

FROM: In-Home Support Services Committee  
Theresa P. Trujillo, IHSS Supervisor T.T.

SUBJECT: Committee Status Report

February, 2017 units of service are as follows:

- Homemaker – 784.5 hours to 102 clients
- Respite – 618.75 hours to 27 caregivers
- Equipment - 25 units
- Nutritional Supplements – 42 cases

Units of service were over by 49.75 regarding Homemaker hours and short by 283.25 for Respite hours for January totaling 233.5 hours short for In-Home Support. Year to date, we are over in Homemaker hours by 92.5 hours and short in Respite by 1779.75 hours. IHSS providers took off a total of 1585 hours in February (24 of these hour are Family Medical Leave). This employee is on FMLA with a tentative return date of April 3.

We have a new Respite Care Provider who began working on January 17. He has a full schedule and is doing very well. We have conducted Respite care provider interviews; offered the position, and are awaiting approval to begin employment hopefully by March 13. Additionally, we will be conducting interviews this month for a respite care provider; our last vacancy.

We are planning an outing for interested in-home clients and caregivers to Santuario De Chimayo to attend mass and lunch at the Sopaipilla Factory on Thursday, March 16.

If you have any questions or require additional information, please let me know.

# City of Santa Fe, New Mexico

# memo

**Date:** March 02, 2017

**To:** DSS Advisory Board Members

**From:** Fran Rodriguez, DSS Project Manager *FR*  
Robert Chavez, DSS Project Manager

**Subject:** Transportation/Nutrition Committee Monthly Report

## **Transportation Monthly Report**

- In February 2017, DSS Transportation staff provided a total of 3,558 rides to seniors.

## **Nutrition Monthly Report**

- In February 2017, DSS Nutrition staff provided a total of 11, 103 meals-on-wheels to DSS clients.
- In February 2017, DSS Nutrition staff provided a total of 4,946 congregate meals.

# City of Santa Fe, New Mexico

# memo

Date: March 7, 2017

Fr: Cristina Villa, DSS Program Coordinator *CN*

Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, February 8<sup>th</sup> at the MEG boardroom. Change of venue for the following events: Air Gun, Huachas, and Shuffleboard. They have been moved to the County Extension Building. Revisions to By- Laws will be assigned to Ad-hoc committee. Cristina will deliver donation letter to Coca Cola for water for events.

Next meeting will be on Wednesday, March 8<sup>th</sup> at MEG Center Board Room





**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2017-20**

**INTRODUCED BY:**

Mayor Javier M. Gonzales

Councilor Mike Harris

Councilor Peter N. Ives

Councilor Chris Rivera

**A RESOLUTION**

**ESTABLISHING A BLUE RIBBON AGE-FRIENDLY COMMISSION TO EVALUATE OPPORTUNITIES TO ENGAGE IN THE WORLD HEALTH ORGANIZATION AGE-FRIENDLY CITIES AND COMMUNITIES, AND EVALUATE OPPORTUNITIES TO IMPROVE ACCESS TO AND AFFORDABILITY OF THE EIGHT DOMAINS OF COMMUNITY LIFE.**

**WHEREAS,** the population of people aged 65 and over in the City of Santa Fe is expected to grow from 16,000 in 2017 to almost 30,000 by 2030; and

**WHEREAS,** research shows that older Americans overwhelmingly want to remain in their homes and communities as they age; and

**WHEREAS,** access to quality health care and long-term services and supports is essential for individuals to live in their homes and communities; and

**WHEREAS,** of the 80 percent of adults 65 and older living in metropolitan areas, 64 percent live outside the principal cities of these areas in suburban locations that tend to be auto-dependent, creating challenges for residents who do not drive; and

1       **WHEREAS**, 21 percent of adults age 65 and older do not drive, and more than half of  
2 these non-drivers do not leave home on a given day, in part because they lack transportation  
3 options; and

4       **WHEREAS**, reduced mobility for older non-drivers leads to 15 percent fewer trips to the  
5 doctor, 59 percent fewer shopping trips and visits to restaurants, and 65 percent fewer trips for  
6 social, family and religious activities; and

7       **WHEREAS**, the World Health Organization (WHO) has developed a Global Network of  
8 Age-Friendly Cities and Communities to encourage and promote public policies to increase the  
9 number of cities and communities that support healthy aging and thereby improve the health,  
10 well-being, satisfaction, and quality of life for older Americans; and

11       **WHEREAS**, active aging is a life-long process, whereby an age-friendly community is  
12 not just “elder-friendly” but also intended to be friendly for all ages; and

13       **WHEREAS**, the WHO has noted that “[m]aking cities and communities age  
14 -friendly is one of the most effective policy approaches for responding to demographic aging,”  
15 and

16       **WHEREAS**, the WHO has developed eight domains of community life that influence the  
17 health and quality of life of older people:

18       1.     Outdoor spaces and buildings– accessibility to and availability of clean, safe  
19 community centers, parks, and other recreational facilities;

20       2.     Transportation– safe and affordable modes of private and public transportation,  
21 “Complete Streets” types of initiatives, hospitable built environments;

22       3.     Housing– wide range of housing options for older residents, aging in place and  
23 other home modification programs, housing that is accessible to transportation and community  
24 and health services;

25       4.     Social participation – access to leisure and cultural activities;     opportunities

1 for older residents to participate in social and civic engagement with their peers and younger  
2 people;

3 5. Respect and social inclusion – programs to support and promote ethnic and  
4 cultural diversity, programs to encourage multigenerational interaction and dialogue, programs to  
5 combat loneliness and isolation among older residents;

6 6. Civic participation and employment – promotion of paid work and volunteer  
7 opportunities for older residents; opportunities for older residents to engage in formulation of  
8 policies relevant to their lives;

9 7. Communication and information – promotion of and access to the use of  
10 technology to keep older residents connected to their community and friends and family, both  
11 near and far; and

12 8. Community support and health services – access to homecare services, clinics,  
13 programs to promote active aging (physical exercise and healthy habits); and

14 **WHEREAS**, the WHO recognizes that cities and communities have different needs,  
15 resources, and varying capacities to engage their resources to take action to facilitate active  
16 aging;

17 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
18 **CITY OF SANTA FE** that the Governing Body hereby establishes a Blue Ribbon Age-Friendly  
19 Commission to evaluate opportunities to engage in the WHO Age-Friendly Cities and  
20 Communities.

21 **Section 1. NAME:** The commission shall be called the Blue Ribbon Age-Friendly  
22 Commission.

23 **Section 2. PURPOSE:** The primary function of the Commission shall be to  
24 evaluate opportunities to improve access to and affordability of the eight domains of community  
25 life as developed by the WHO:

- A. Outdoor spaces and buildings;
- B. Transportation;
- C. Housing;
- D. Social participation;
- E. Respect and social inclusion;
- F. Civic participation and employment;
- G. Communication and information; and
- H. Community support and health services.

**Section 3. DUTIES AND RESPONSIBILITIES:** The commission shall establish priorities in its operation that work towards the following goals, as defined by the WHO, as it relates to the eight domains of community life.

**Section 4. MEMBERSHIP; OFFICERS:**

A. *Membership.* The commission shall be comprised of nine (9) members appointed by the mayor with the advice and consent of the Governing Body. Members should have expertise in one or more of the following areas:

- 1. Urban development
- 2. Transportation
- 3. Housing
- 4. Social justice
- 5. Healthcare

At least seventy-five percent of the members must reside within the municipal boundaries of the city of Santa Fe. At least one member of the commission shall be at least 65 years old.

B. *Officers.* The chair shall be appointed by the mayor; the vice-chair shall be elected by the members of the commission.

**Section 5. TERMS:** Of the initial appointments, five (5) members shall be

appointed to one (1) year terms, and the remaining four (4) members shall be appointed to two (2) year terms. Subsequent terms shall be for two years to maintain staggering of terms. Members may serve a maximum of three full terms. After three consecutive unexcused absences, a commission member shall be automatically removed and notified thereof by the chairperson.

**Section 6. VACANCIES:** Vacancies on the Commission shall be filled in the same manner as initial appointments and shall be for the remainder for the unexpired term. Serving the remainder of the unexpired term does not affect the term limits as set forth in Section 5 above. Any member of the Commission may be removed by the mayor with the approval of the Governing Body, with or without cause.

**Section 7. MEETINGS:** A quorum shall be at least five members. The Commission shall meet quarterly as determined by the chair, in consultation with the staff liaison.

**Section 8. STAFF LIAISON:** The city manager shall appoint a staff liaison to serve as the city's representative to the Commission.

**PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of March, 2017.**

JAVIER M. GONZALES, MAYOR

**ATTEST:**

YOLANDA Y. VIGIL, CITY CLERK

1 APPROVED AS TO FORM:

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4 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/Resolutions 2017/2017-20 Age-Friendly Cities and Communities Network*