



# Agenda

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**AIRPORT ADVISORY BOARD MEETING  
SANTA FE MUNICIPAL AIRPORT  
121 AVIATION DRIVE  
BUILDING 3002B  
February 2, 2017 – 4:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
  - a. January 5, 2017 – Regular Session
5. OLD BUSINESS
  - a. Airport Projects Update (Cameron Humphres) (Information Only)
  - b. Airport Staffing Plan Update (Cameron Humphres) (Information Only)
6. NEW BUSINESS
  - a. Airport FY18 Budget Schedule (Cameron Humphres) (Information Only)
  - b. Airport Capital Plan – Draft (Cameron Humphres)
  - c. Jet Center Request for Lease Amendment No. 2 (Cameron Humphres)
  - d. Cielo Azul Request for Lease Amendment No. 1 (Cameron Humphres)
  - e. Request to change next AAB Meeting to March 9, 2017 (Cameron Humphres)
7. PUBLIC INVITED TO BE HEARD
8. BOARD AND/OR STAFF COMMENTS AND/OR REQUEST FOR FUTURE AGENDA ITEMS
9. NEXT MEETING: **MARCH 2, 2017 (scheduled); MARCH 9, 2017 (proposed)**
10. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

**SUMMARY OF ACTION  
AIRPORT ADVISORY BOARD MEETING  
SANTA FE MUNICIPAL AIRPORT  
121 AVIATION DRIVE, BUILDING 3002B  
THURSDAY, FEBRUARY 2, 2017, 4:00 PM**

| <b><u>ITEM</u></b>   | <b><u>ACTION</u></b>   | <b><u>PAGE</u></b> |
|--|------------------------|--------------------|
| CALL TO ORDER  |                        | 1                  |
| ROLL CALL  | QUORUM                 | 1                  |
| APPROVAL OF AGENDA   | APPROVED               | 1-2                |
| APPROVAL OF MINUTES<br>JANUARY 5, 2017                         | APPROVED               | 2                  |
| <b><u>OLD BUSINESS</u></b>                                     |                        |                    |
| AIRPORT PROJECTS UPDATE  | INFORMATION/DISCUSSION | 2-5                |
| AIRPORT STAFFING PLAN UPDATE                                   | INFORMATION/DISCUSSION | 5-6                |
| <b><u>NEW BUSINESS</u></b>                                     |                        |                    |
| AIRPORT FY18 BUDGET SCHEDULE                                   | INFORMATION/DISCUSSION | 6-8                |
| AIRPORT CAPITAL PLAN - DRAFT                                   | INFORMATION/DISCUSSION | 8-9                |
| JET CENTER REQUEST FOR LEASE<br>AMENDMENT NO. 2                | APPROVED               | 9                  |
| CIELO AZUL REQUEST FOR LEASE<br>AMENDMENT NO. 1                | POSTPONED              | 9-10               |
| REQUEST TO CHANGE NEXT AAB<br>MEETING TO MARCH 9 <sup>TH</sup> | APPROVED               |                    |
| PUBLIC COMMENT   | INFORMATION/DISCUSSION | 10-12              |

|   |              |
|---|--------------|
| <b>BOARD AND/OR STAFF COMMENTS INFORMATION/DISCUSSION<br/>AND/OR REQUESTS FOR FUTURE<br/>AGENDA ITEMS</b> | <b>12-13</b> |
|---|--------------|

|                           |                      |           |
|---------------------------|----------------------|-----------|
| <b>NEXT BOARD MEETING</b> | <b>MARCH 9, 2017</b> | <b>14</b> |
|---------------------------|----------------------|-----------|

|                |                  |           |
|----------------|------------------|-----------|
| <b>ADJOURN</b> | <b>ADJOURNED</b> | <b>14</b> |
|----------------|------------------|-----------|

**AIRPORT ADVISORY BOARD MEETING  
SANTA FE MUNICIPAL AIRPORT  
121 AVIATION DRIVE, BUILDING 3002B  
THURSDAY, FEBRUARY 2, 2017, 4:00 PM**

**1. CALL TO ORDER**

The meeting of the Airport Advisory Board was called to order by Vice Chair Chris Ortega at 4:00 pm, on Thursday, February 2, 2017, at the Santa Fe Municipal Airport, 121 Aviation Drive, Building 3002B, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Chris Ortega, Vice Chair  
Eleanor Ortiz  
Bud Hamilton  
Mike Szczepanski

**MEMBERS ABSENT**

Stephen Ross, Chair, Excused  
Simon Brackley, Excused  
Troy Padilla, Excused

**OTHERS PRESENT**

Katheryn Odell, Envoy  
Dave Staples  
Steven Bunch, Skyland Aircraft  
Bob Wood, Tower Supervisor  
Steve Merlan, AASF  
Joe Gomez, Signature  
James Brogan, Enterprise Rent A Car  
Ron Krohn  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

Mr. Humphres recommend that the Board postpone item 6D to the next meeting. One of the Board members will have to recuse himself from voting on the item due to a conflict of interest therefore a quorum cannot be achieved for the vote.

**MOTION** A motion was made by Mr. Szczepanski, seconded by Ms. Ortiz, to approve the agenda as amended.

**VOTE** The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES  
JANUARY 5, 2017**

**MOTION** A motion was made by Mr. Hamilton, seconded by Ms. Ortiz, to approve the minutes as presented.

**VOTE** The motion passed by a vote of 3 yes, 1 abstention.

**5. OLD BUSINESS**

**A. AIRPORT PROJECTS UPDATE**

Mr. Humphres reported that the airfield painting is very close to being complete. They have touch ups and center line of 2-20 and they will be complete. We are working on the Airfield Master Drainage Plan with KSA. They have done a tremendous amount of surveying work and LIDAR work. They are involved in the runway 2-20 mill and overlay design. KSA is 20% complete on that. They did core samples and are waiting on the results. The process for the acquisition of the new snow removal equipment will now get underway.

Mr. Humphres said the Terminal Area Study will give us information and recommendations on how best to proceed. The choices are expand the current terminal or move the terminal to a new location. February 21st is the kick off meeting. The result will be a cost benefit analysis of both locations. The study will come to this Body and then to the Governing Body for direction. We are hoping to have the study complete by May. We also have baggage issues in bound and out bound. The bags are being manually moved at this time. They are looking at each and every bag. Typically in airports part of that process is mechanized with roller belts. We are working with KSA to create some options for us in installing a conveyer. TSA has come to us and said they are interested in installing a CT scanner. We are looking to coordinate those activities. It is really important to this Airport. On Feb 16<sup>th</sup> American Airlines is going to all 70 seat planes to Dallas. When you are screening those bags manually it takes a long time. This will help. The other part of that is the arrival side of baggage. We have roller beds but they are not mechanized. It is not conducive for efficient delivery of those bags or for the traveling public. KSA is looking at that as well. When we pick the option we want then they will go into design. We do have some State money for this project.

Mr. Humphres said Chris asked for the KSA engineering team to attend the Board meeting at least quarterly. They are more than willing to do that. They will be on the schedule in April and will continue attending on a quarterly basis.

Mr. Hamilton asked the project to improve the baggage handling, what is the time table.

Mr. Humphres said it can't happen fast enough. He is hoping for mid summer. It really needs to get done.

Mr. Hamilton asked the meeting on the 21<sup>st</sup> to talk about the site options for the terminal, who will attend that meeting.

Mr. Humphres said he, KSA and the architect teams. The Board is welcome.

Mr. Hamilton asked will they bring a proposal to that meeting.

Mr. Humphres said no, it is for the design team to understand the conditions and expectations. It is a kick off meeting for the process.

Ms. Ortiz said when we discussed the stairway across the freeway we talked about moving the terminal over to that area so when they come over the freeway they come into the Airport. Will that be discussed on the 21<sup>st</sup>.

Mr. Humphres said no. There are 3 critical pieces of infrastructure, the runway, the terminal and the connector to 599. He did talk to Matt O'Reilly. He has support to aggressively pursue incentives for getting that road done. It is to be completed by the developer but there is no time line for that to be complete. The City is working with the developer to see if there are things they can do to incentivise that getting done. He is hopeful to get it done within 36 months. If that happens that road will be in place when we get the terminal completed.

Ms. Ortiz said it seems to her that without that information how can we talk about where the terminal will be located.

Mr. Szczepanski said they have resumed construction on the other side of the bridge.

Chair Ortega said that study will decide if we want to expand the terminal or build a new terminal.

Mr. Humphres said if we build a new terminal we will repurpose the current one.

Chair Ortega said one of the items in the CIP Plan for 2017 are site selection for the terminal building. That begs the question of how do we know if we can apply that

money in 2017 if we don't know if we are pursuing a terminal.

Mr. Humphres said he will address the first issue of the road. The road is going to get built, the question is when. The City is aggressively working on getting that done as soon as possible. He is seeing positive signs. We have support from the Mayor and City Council. It is moving along. This Board has helped with that. His confidence level is much higher than it was. To your point, the study will certainly incorporate that item to reflect that back to the Council that this is a key piece of infrastructure in this project. The first phase is looking at a cost benefit analysis. Part of that analysis is the connector to 599.

Chair Ortega asked in May or June we all should know where we will focus our energy and money.

Mr. Humphres said that is correct. That is the goal. Get the Board's recommendation and take that to City Council. Whatever the Council decided will move forward. The design will be the second phase.

Chair Ortega asked is that funded.

Mr. Humphres said no. The first part is.

Chair Ortega said in the memo we are going to be talking about regarding the lease the rationale for changing the lease agreement for 3 years is to wait for the Master Plan to be complete.

Mr. Humphres said it is really about where we are going to put the terminal. The Master Plan is the guiding plan.

Chair Ortega asked is the 3 year time period coincidental with the completion of the Master Plan.

Mr. Humphres said no.

Chair Ortega asked to what extent are we waiting for the Master Plan completion for deciding the location of the terminal.

Mr. Humphres said the Master Plan is close to being completed. He expects it to come before this Body and the City Council within the next 2 months. That Master Plan recommends 2 alternatives for the terminal building. Expand the existing terminal and relocating the terminal. In the Master Plan they will discuss that from an engineering and planning perspective and they are recommending the relocation. That is the Council's decision. The study will follow the Master Plan and will go to the Governing Body for the decision on which alternative we will take. That will have an impact on where Jet Center wants to be. It will take until June or July to get the decision from

Council. Then the Jet Center has to begin their design work and moving forward to their building. The 3 year time period is for them to design and construct.

Mr. Humphres said the study is a follow on to the Master Plan with details included.

Mr. Hamilton asked are there any changes planned for the current access road when we get the new road built.

Mr. Humphres said there could be some changes to that access road. That road needs to stay there for access to hangers and the fuel field. The Master Plan talks about the relocation of the road more east to allow for more aeronautical development.

Mr. Hamilton said his fear is we build this beautiful entrance way and that old road is still the fastest way in. Would that road still be used and go by all that awful scenery.

Mr. Humphres said it is actually a shorter entrance to come in from 599 if we move the terminal and it is more convenient.

Mr. Szczepanski said the taxiway Delta reconstruction, if we clear at Delta one and if there is anyone coming down Delta at all we have to get off the runway we have to cross the line but by the time we cross the line we are blocking Delta. There is confusion if we can cross the line and get out of the way in time. He just wanted everyone to know the issue. Is there is any way to address that issue in reconstruction.

Mr. Humphres said what we will do with taxiway Delta is what the FAA will allow us to do. We are talking about doing some realigning but to actually move it that far out, it is not required therefore, the FAA will not pay for it. We push the FAA to the limits of what we want them to pay for. He will bring that point up.

Chair Ortega asked is there anyone on the Board who wants to participate in the kick off meeting.

Ms. Ortiz said she might be able to go.

## **B. AIRPORT STAFFING PLAN UPDATE**

Mr. Humphres said he is still working on applications and doing interviews for Administrative Manager position. The Airport Manager and Maintenance Supervisor positions have posted. He is confident that by summer we will be fully staffed.



Mr. Hamilton said this is a low priority item, but on the website the bios for the Board members are still incomplete and we submitted them a year ago.

Mr. Humphres said he will visit with the Public Works Administrative person who is helping out here and see if we can get that done.

## **6. NEW BUSINESS**

### **A. AIRPORT FY18 BUDGET SCHEDULE**

Mr. Humphres said an accelerated budget cycle has come into play. We are working on the budget for FY 18. Before you is a handout with the schedule for that. We were informed 3 weeks ago that we had 2 weeks to input our budget into a brand new system. That is about a month earlier than usual. The Airport has a lot of issues with our accounting inside of the City system so we are also working on cleaning all of that up. He is spending a lot of time on it and is imagining that the budget will be squared away with the City Manager by the 13<sup>th</sup> of February. Once we get that in order he will bring it to this Body. In the future he would like to bring it here first before presenting it to Public Works but this time it has to be submitted before the next Board meeting. Also he wants to make mention of a number of additional funding sources proposed in the budget. Both the Storm Water Treatment Plant and the Police Firing Range. Federal regulation requires that anyone using Airport property for non aeronautical activities has to pay fair market rent for the property they use. He talked to the City Manager about it and he has agreed in principal that it needs to happen. We anticipate getting a fair amount of push back but it is a Federal regulatory requirement. When the City Council starts their Council review of the budget he would really appreciate this Board's support in coming out to that meeting to support the Airport budget. Also when discussing the Airport he asked that the Board members be vocal with the City Counselors and go on record that this is a Federal regulation. The Airport is making payments to the City of \$1 million a year for our part of human resources, finance, firefighters and other City services. Even from that perspective you have to say it only makes sense to make sure the Wastewater Plant and the Police Department pay us for using our land. Next month, for the meeting, he will try to have the draft budget together to present to the Board.

Ms. Ortiz said so we are paying our bill to the City but they are not paying their bill. Why don't we subtract what they owe us before we send anything down there.

Mr. Humphres said in kind is allowed. FAA is fine with that. He presented that option as well but there has to be an accurate accounting of that. It has to be a legitimate itemized billing for those services. It can't be both ways. We pay in but we are not getting paid back.

Ms. Ortiz asked are we going to have some direction about what we say at City

Council.

Mr. Humphres said we can start doing that work now and reach out to the City Councilors. Land rental for the Wastewater Treatment Plant and Police Department would be of great benefit.

Chair Ortega asked are you saying the budget you submitted includes fair market value rents on those 2 properties.

Mr. Humphres aid yes. We have done appraisals on the Police Department Firing Range. We are in the process of doing appraisals on the Wastewater Treatment Plant and the Impound Lot now. At this point we are estimating.

Chair Ortega asked approximately how much is that.

Mr. Humphres said in the budget we put just over \$1 million. That is an estimate. \$37,000 is for the Impound Lot. The Firing Range is based on the appraisal. The Wastewater Treatment Plant is also an estimate.

Chair Ortega asked when we speak with Councilors when you say Federal regulation is that the same regulation that covers grant assurances.

Mr. Humphres said yes but it is also an FAA policy.

Chair Ortega said the question that will come back is how is it that the Airport has gotten by for so many years in violation to a regulation.

Mr. Humphres said we have been lucky and we have had our eye off the ball. There was never a full understanding. The FAA does not come out regularly to check on grant assurances. However, they can do that at any time. Any user of the Airport can make a complaint that we are not in compliance as well.

Chair Ortega asked what are the consequences for getting caught.

Mr. Humphres said we are at risk of not getting grant funding until we are in complained and they could retain the right to go back and collect previously issued grant monies.

Ms. Ortiz asked who is considered to be a user.

Mr. Humphres said all of us and you can just be a concerned citizen. We need to have this Airport in compliance because of the regulatory requirements not because we think we need to be in compliance because we won't get caught. As Manager, he will do anything he can to get in complained.

Mr. Hamilton said if you really want us to do some lobbying between now and then and at that meeting he would like a one page talk sheet.

Mr. Humphres said that is part of his plan. He will get that information to the Board members.

Mr. Hamilton asked these fundraising presentations that have been going on, is there a line item in the budget on money we will raise from that.

Mr. Humphres said no. The presentations are for the Northern New Mexico Air Alliance. Their focus and goal is to raise money to support existing air service and to develop new air service. They have been giving presentations and asking for donations. He cannot ask as a City employee but this entity can. The money goes into their budget, not ours. He is working on a annual recurring marketing grant for \$200,000 that is available for every airport every year. We need to take advantage of that. To the extent he can build in to the budget the 50% match to that money he will. The Air Alliance has said they will raise the money. We need to have a continuing, recurring line item for that. Their ultimate goal is to raise \$700,000 over 2 years.

## **B. AIRPORT CAPITAL PLAN - DRAFT**

Mr. Humphres said a draft of the Airport Capital Plan is in your packet. He cautioned the Board that this is a draft. We put everything we could think of in the 5 year plan. It is unrealistic to think we will get all this done in 5 years but we wanted it all out on the table. We met with the FAA on this for 3 hours this morning. Based on those conversations this plan will get shuffled. He wanted to give this to the Board now so that you can take a look at it and if you see things you feel need to be added or things you have questions about. He asked the Board to let him know so he can adjust the plan accordingly. We will do a final plan and send it to the FAA. It is still a living, breathing document that will change every year. The most important part of that plan is this year and next. The point is not to go line by line now but for you to review it first.

Chair Ortega said the apron crack and surface seal is included. Is that both aprons or just the North one.

Mr. Humphres said we are saying funded by NMDOT but NMDOT says they can only come to the table with \$250,000, not \$500,000. We can't get it all done with the full \$500,000. We need to get them crack and fog sealed. This is just the North ramp.

Chair Ortega asked the electrical vault, does that include the VASI system too.

Mr. Humphres said we need to go to PAPIs.

Mr. Humphres said AIP is the Airport Improvement Plan grant where it talks about

funding.

Chair Ortega said the ARF trucks, they have a life expectancy of 10 years.

Mr. Humphres said an ARF truck is in our plan. In the past the ARF truck was required to stand by idling when there was air traffic. That caused them to fail more quickly.

Mr. Humphres said feel free to reach out to him with questions. He will bring this back to the next meeting in more detail. We will know more then about what the FAA is willing to support.

#### **C. JET CENTER REQUEST FOR LEASE AMENDMENT NO. 2**

Mr. Humphres said we talked about this previously. When Jet Center came into existence they needed space for a passenger terminal. In the remodeling of the terminal building, the administrative offices that were in there had to be repurpose for other purposes. There was a need for the Airport administration and the Jet Center to go. The Airport owns the adobe building next door. The initial idea was that the Airport administration would go there. The Jet Center said how about we take that building for our area and we will rent a trailer and you will be in the trailer. That is what happened. Their rent there is off set by what they are paying for this trailer. That agreement is expiring in June of this year. They want the opportunity to extend that lease with us until we know where the terminal will be. This is a 3 year extension of their lease agreement for the building next door and they will continue to pay for this building in exchange. He thinks it is a reasonable request. They are essentially waiting on us to decide where the terminal will be.

Chair Ortega asked are you aware of any other Airport user that this extension would benefit or harm. It has to be a level playing field. Would any other users be in disagreement with this.

Mr. Humphres said he has not been approached by anyone for a use of the building. If this is approved today it will go to the Committee For Use. The Jet Center wants to get out of that building as quickly as they can because it is too small for their needs. This is being driven by our final decision on the terminal.

**MOTION** A motion was made by Ms. Ortiz, seconded by Mr. Szczepanski, to approve the lease amendment.

**VOTE** The motion passed unanimously by voice vote.

#### **D. CIELO AZUL REQUEST FOR LEASE AMENDMENT NO. 1**

Postponed to March.

**E. REQUEST TO CHANGE NEXT AAB MEETING TO MARCH 9<sup>TH</sup>**

Mr. Humphres said he taking some time off and is respectfully asking to move the meeting. He talked to Troy and Steve and both said they could attend at the later date.

**MOTION** A motion was made by Mr. Hamilton, seconded by Ms. Ortiz, to move the next meeting to March 9<sup>th</sup>.

**VOTE** The motion passed unanimously by voice vote.

Mr. Hamilton asked what is the process of determining when this Board meets.

It was explained that the Board votes annually on a meeting schedule for the City Clerk's Office. It can be changed by the Board.

Mr. Humphres said if the Board wants to revisit the meeting date and time, we can.

Mr. Hamilton said he has a commitment with another Board on this day and time. He will see if he can influence the other group first.

**7. PUBLIC COMMENT**

Mr. Merlan said regarding the road for 599 and building a new terminal. These questions are slippery. There should be an attempt to rely on KSA or someone to come up with a decisive series of lines and plots regarding if we have to wait for the road until 2020 or do this first or this later. There might be some systemic way of organizing them and looking at them.

Mr. Humphres said the Airport Master Plan looks at that initially and separates the CIP in 5 year increments. Those calculations of where those projects fit in, what are the conditions and when do they come due for reconstruction, etc. is all taken into consideration. There are lots of calculations and they are moving all the time. That plan is really about looking at the funding, what the map is saying, what we should be doing, what is achievable and what new has come up. It is the work of this Body, he and the FAA. They are our primary funding stream. The FAA has the view of everyone in their region and they are all doing the same thing as far as requests. It is a matter of how do we fit things in.

Mr. Merlan said the greatest part of it falls under the 5 year plan and the most important item there is what the FAA can and cannot do. This Board and City Council look for the order of those things.

Mr. Humphres said every airport in the nation that receives capital funding has to have a current map that looks out to the 20 year horizon. That is the funding mechanism that Congress uses to put out funding to airports across the country. We have to submit our plan and the FAA says what will work and what will not work and here is what we can do so you shuffle the order of that and you agree on a Capital Plan that you execute next year. The following year, you are back at it again.

Mr. Merlan said that is the only way to do it. The only notion he has is make a list of the critical issues and don't lose track of any of them. It is hard to do any better.

Mr. Humphres said moving forward he would like to start creating a working meeting where we can work on the Capital Plan together. That works well. No action will be taken it will be a working meeting. We can go down line by line and get input from users as well.

Chair Ortega said we don't want to lose the power of the users input.

Mr. Merlan said we are a big tourist destination 70 miles up the road from an airport that has everything we don't have. We are always going to be in their shadow in some way.

Mr. Humphres said we will always be in competition with the Sunport however, he believes very strongly that we serve a very important service to this community by having commercial air service. The way in which we will continue that is growing it and show it's differences from Albuquerque. One difference is that it is 100 feet from your car to the airplane, parking is cheaper and it is a smaller, more quaint experience. What we have is unique in some very positive ways. There are things to work on for sure. His feeling is if this community loses commercial air service it will have a divesting impact.

Mr. Merlan said it is vital.

Mr. Humphres said it is vital to tourism and supports the Film Industry better now with the direct flights to Phoenix. We need to find the pillars of our economy and connect them with the pillars of our connecting cities. How do we grow that. You are right, we need to look for those things.

Mr. Krohn said over the years the dialogue and discussion at these meetings revolves around funding and growing something better. In reviewing last months minutes he has 2 comments regarding private investment and issuing bonds. Nationally there has been increased activity in public private partnerships and private investors. It is happening in multiple communities. Houston is in the process of rebuilding their airport partially funded in public private partnerships. We are small here but as we get to the point where we complete this Master Plan from his perspective that opens the door to show that to these companies and to talk about roles and investments. In terms

of issuing bonds, he discussed that with City Councilors several years ago. Because of the City's current debt ratio they are concerned about how it would effect the credit rating of the City. If the Airport was an Airport Authority it would be autonomous. The Board would become a Commission and we would be able to issue bonds. Even with all the politics of that, from a fiscal funding and operational perspective is that feasible.

Mr. Humphres said yes from an operational and fiscal standpoint. The question would be political and if the laws of the State accommodate that. SWMA is an example. Most states have laws that state that an Airport Authority can be created. To your point, from his perspective Airport Authorities are generally much more efficient and effective because they are more agile and have more capabilities than a municipality. Your point is well made. We could pursue that to see what the laws of the State allow. He has mentioned that to the City Manager.

Mr. Krohn said there is a Bill being introduced currently about private public partnerships. If passed it would create a much more friendly environment for these things. Fascinating idea.

Mr. Humphres said in his previous airport they did that with one of the buildings. We went out to a couple of local banks and had a bank that was willing to build it. Bonding can be very expensive. The bonding costs are significant to the total cost. It is worth pursuing.

Mr. Krohn asked what would be the process.

Mr. Humphres said the first thing is to look at the laws of the State. Secondly how would we structure it for this Airport. The next step would be making the political argument of why this is important for the City of Santa Fe and it's citizens.

Mr. Bunch said regarding the old access road it was said previously that we would keep the road as an emergency road for service.

Chair Ortega said he agrees with that. He doesn't see how it could be closed. Emergency services keep that from happening.

Mr. Krohn said if we closed the road that would mean the Airport has only single road access.

Mr. Humphres said there is no intent to close the road in the map. There needs to be good access.

## **8. BOARD AND/OR STAFF COMMENTS AND/OR REQUESTS FOR FUTURE AGENDA ITEMS**

Mr. Hamilton said he gets nervous in these discussions about liability issues. Who is liable for what. If there is an accident out here because we could not afford to fix something who is liable.

Mr. Humphres said the City of Santa Fe. Their policy covers the Airport. It depends on what happened, but if we had an area that was out of standard or not taken care of, the liability would be the City of Santa Fe.

Mr. Hamilton asked does this Board have any liability for anything.

Mr. Humphres said he would have to check with Legal, but you are an Advisory Board. He will check on a release of liability.

Mr. Hamilton asked do we have governance documents.

Mr. Humphres said we have the Resolution establishing the Board. He will get that to him.

Mr. Szczepanski said there have been big and quiet change to the approaches to the Airport. We now have 4 precision approaches. The Airport is much more available to commercial operators now. It is a huge improvement.

Mr. Hamilton asked have we publicized this change.

Mr. Humphres said no.

Mr. Hamilton said in terms of risk thoughts that are out there this is a big positive.

Mr. Humphres said that is a great idea. He will work on a press release on that.

Mr. Szczepanski said on the 26<sup>th</sup> at 11:30 am a huge explosion went off with no warning. The whole building shook. He had a customer with him and they were both rattled. They set off bombs at the Airport. Isn't there somewhere else to set off the bombs other than the airport. It was out of no where with no warning.

Mr. Humphres said he is in total agreement with that. That is one of the things he is hoping that the budget will highlight. He is going to push that issue.

Chair Ortega said you would think there would be a regulation somewhere as to where they can detonate bombs.

Mr. Humphres said one would think and hope. He has not been able to find that.

Mr. Humphres said Joe Gomez was just here but left. He is the new Signature GM. He came to us from Houston.



**9. NEXT BOARD MEETING**


March 9, 2017.

**10. ADJOURN**

**MOTION** A motion was made by Mr. Szczepanski, seconded by Mr. Hamilton, to adjourn the meeting.

**VOTE** The motion passed unanimously by voice vote.

The meeting adjourned at 5:45 pm.

  
~~Chris Ortolano, Chair~~ Stephen C. Ross, Chair

  
Elizabeth Martin, Stenographer