City of Santa Fe

Agenda

CITY CLERK'S OFFICE
DATE 1/25/17 TIME 2:05
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PUBLIC UTILITIES COMMITTEE
TOUR (4:00) & MEETING (Following Tour)
WEDNESDAY, FEBRUARY 1, 2017
ENVIRONMENTAL SERVICES DIVISION
1142 SILER ROAD – BUILDING A
Regular Meeting – 4:00pm

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES FROM THE DECEMBER 7, 2016 AND JANUARY 4, 2017 PUC MEETING

INFORMATIONAL ITEMS

6. Monthly Update of Capital Projects. (Nick Schiavo)

7. Environmental Services Division Update. (Shirlene Sitton) **VERBAL**

CONSENT – ACTION CALENDAR

8. Update on Current Water Supply Status. (Alex Puglisi)

9. Wastewater Management Division Monthly Update. (Shannon Jones)

10. Robert Garcia, New Mexico Waste/Wastewater Association's Operator of the Year. (Shannon Jones)

11. Request for approval of Award of Bid # '17/14/B for the FY 16/17 PRV # 12 Replacement – CIP # 3053 to Sub Surface Contracting, Inc. for the amount of $336,559.35 exclusive of NMGRT. (Bill Huey)

Finance Committee – 2/13/2017
City Council – 2/22/2017

12. Request for approval of a budget increase for the amount of $165,807 from 51250.470400 Cash Balance. The fund will be utilized for repair and maintenance of equipment as follows: $75,683 in BU# 5255 Residential Collection, $22,369 in BU# 52262 Commercial Collections and $66,755 in BU# 52265 Recycling Collections all under LI # 520400 Repair and Maintenance. (Lawrence Garcia)

    Public Utilities Committee – 2/1/2017
    Finance Committee – 2/13/2017
    City Council – 2/22/2017

13. Request for approval of Award of Bid # '17/15/B to RMCI, Inc. for the Buckman Parallel Pipeline Project – CIP # 3047 for the amount of $3,844,503.45 inclusive of NMGRT. (Kristin Johansen)

    Public Utilities Committee – 2/1/2017
    Finance Committee – 2/13/2017
    City Council – 2/22/2017

14. Request for approval of Amendment No. 2 to the CDM Smith On-Call Engineering Services Contract No. 15-1037 for Task Order No's. 9, 9A, 13 and 14 for the total amount of $381,165.77 inclusive of NMGRT. (Kristin Johansen)

    a. Budget Adjustment Request for the amount of $373,414.

    Public Utilities Committee – 2/1/2017
    Finance Committee – 2/13/2017
    City Council – 2/22/2017

15. Request for approval of Bid Award No. '17/07/P to Valli Information System, Inc. d.b.a. Postal Pros Southwest for printing and mailing services for the Public Utilities Department/Utility Billing Division monthly customer utility bills and the annual report for the amount of $567,317.63. (Caryn Fiorina)

    a. Budget Adjustment Request for the amount of $144,583.

    Public Utilities Committee – 2/1/2017
    Finance Committee – 2/13/2017
    City Council – 2/22/2017

16. Request for approval to determine uncollectable utility accounts and remove from Account Receivable for the amount of $2,695,881.82. (Caryn Fiorina)

    Public Utilities Committee – 2/1/2017

Finance Committee – 2/13/2017
City Council – 2/22/2017

DISCUSSION AND ACTION

17. Discussion and recommendation to Defease 2008 General Obligation Bond, 2004 Railyard Phase I and 2006 Railyard Phase II. (Christina Keyes)

    Public Utilities Committee – 2/1/2017
    Public Works Committee – 2/6/2017
    Finance Committee – 2/13/2017
    City Council – 2/22/2017

MATTERS FROM THE PUBLIC

MATTERS FROM THE CITY ATTORNEY

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: Wednesday, March 1, 2017

ADJOURN

[redacted]

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PUBLIC UTILITIES COMMITTEE MEETING
Wednesday, February 1, 2017

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MINUTES OF THE
CITY OF SANTA FE
PUBLIC UTILITIES COMMITTEE
Wednesday, February 1, 2017

1. CALL TO ORDER

A meeting of the Public Utilities Committee was called to order by Councilor Christopher M. Rivera, Chair, at approximately 5:00 p.m., on Wednesday, February 1, 2017, Environmental Services Division, 114 Siler Road, Building A, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:
Councilor Christopher M. Rivera, Chair
Councilor Signe I. Lindell
Councilor Joseph M. Maestas
Councilor Ronald S. Trujillo
Councilor Renee D. Villarreal

OTHERS PRESENT:
Nick Schiavo, Public Utilities Director
Stephanie Lopez, Public Utilities
Marcos Martinez, Assistant City Attorney
Elizabeth Martin for Melessia Helberg, Stenographer

There was a quorum of the membership present for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

Nick Schiavo, Director, Public Utilities Department, asked to move Item #10 from Consent to be heard as an Informational Item. He said also, the Finance Committee has asked that Item #17 be pulled to come back to the Committee at a later date.

MOTION: Councilor Trujillo moved, seconded by Councilor Maestas, to approve the Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Maestas moved, seconded by Councilor Lindell, to approve the following Consent Action Calendar, as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT – ACTION CALENDAR

8. UPDATE ON CURRENT WATER SUPPLY STATUS. (ALEX PUGLISI)

9. WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE. (SHANNON JONES)

10. ROBERT GARCIA, NEW MEXICO WASTE/WASTEWATER ASSOCIATION'S OPERATOR OF THE YEAR (SHANNON JONES). This item was removed from the Consent Agenda and moved to Informational Items.

11. REQUEST FOR APPROVAL OF AWARD OF BID #17/14/B FOR THE FY 16/17 PRV #12 REPLACEMENT – CIP #3053 TO SUB SURFACE CONTRACTING, INC., FOR THE AMOUNT OF $336,559.35, EXCLUSIVE OF NMGRT. (BILL HUEY) Committee Review: Public Utilities Committee 02/01/17; Finance Committee 02/13/17; and City Council 02/22/17.

12. *[Removed for discussion by Councilor Maestas]*

13. REQUEST FOR APPROVAL OF AWARD OF BID #17/15/B TO RMCI, INC., FOR THE BUCKMAN PARALLEL PIPELINE PROJECT – CIP #3047 FOR THE AMOUNT OF $3,844,503.45, INCLUSIVE OF NMGRT. (KRISTIN JOHANSEN) Committee Review: Public Utilities Committee 02/01/17; Finance Committee 02/13/17; and City Council 02/22/17.

14. **REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE CDM SMITH ON-CALL ENGINEERING SERVICES CONTRACT NO. 15-1037 FOR TASK ORDER Nos 9, 9A, 13 AND 14 FOR THE TOTAL AMOUNT OF $381,165.77, INCLUSIVE OF NMGRT. (KRISTIN JOHANSEN)**
    a) **BUDGET ADJUSTMENT REQUEST FOR THE AMOUNT OF $373,414.**

15. **REQUEST FOR APPROVAL OF BID AWARD NO. 17/07/P TO VALLI INFORMATION SYSTEM, INC., D/B/A POSTAL PROS SOUTHWEST FOR PRINTING AND MAILING SERVICES FOR THE PUBLIC UTILITIES DEPARTMENT/UTILITY BILLING DIVISION MONTHLY CUSTOMER UTILITY BILLS AND THE ANNUAL REPORT FOR THE AMOUNT OF $567,317.63. (CARYN FIORINA)**
    a) **BUDGET ADJUSTMENT REQUEST FOR THE AMOUNT OF $144,583.**
    Committee Review: Public Utilities Committee 02/01/17; Finance Committee 02/13/17; and City Council 02/22/17.

16. ***[Removed for discussion by Councilors Lindell and Villarreal]***

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END OF CONSENT AGENDA

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5. **APPROVAL OF MINUTES FROM THE DECEMBER 7, 2016 AND JANUARY 4, 2017 PUC MEETINGS.**

MOTION: Councilor Maestas moved, seconded by Councilor Trujillo, to approve the minutes of the meetings of December 7, 2016 and January 4, 2017, as submitted.

VOTE: The motion was approved unanimously on a voice vote.

INFORMATIONAL ITEMS

6. **MONTHLY UPDATE OF CAPITAL PROJECTS (NICK SCHIAVO)**

A copy of a *Public Utilities Project Status Report FY 16-17 Water Division,* is incorporated herewith to these minutes as Exhibit "1."

Mr. Schiavo highlighted information in Exhibit "1." Please see Exhibit "1," for specifics of this presentation.

Councilor Maestas noted Item #17 was removed from the Agenda, and believes there is $5 Million in CIP reallocation funds to be used to defease the bonds. He asked if there will be any impact to our Capital Improvement Program for Water and Wastewater.

Mr. Schiavo said yes. If they borrow those funds and fail to pay them back there absolutely will be an impact to the Water Division. He said he hasn't seen a breakdown of the amount they intend to pull from Environmental Services, Water and Wastewater. He said, as discussed in previous budgets, we should be able to handle all our operating with the revenue coming in, roughly $35 million in revenue we'll see this year, and about $35 million in operating. He said the projected CIP for Water is just less than $16 million for next year and they can handle all of that with the existing funds. He said they should be able to do that for the next fiscal year and the fiscal year following. He said at that point, they will have to look at a rate increase, because we start to approach our required reserves. The required reserves for Water this past fiscal year, were about $18 million, and this year about $16 million, noting the reserve decreased somewhat because we restructured some debt. He said we should have 1½ times the debt service in reserves.

Councilor Maestas said we aren't going to act on Item #17, but that Item is meant to retire G.O. Bonds related to Parks. He said when we adopted the Financial Management principles, one of the principles was alignment. If there are to be any kinds of financial management transactions they have to be related. And this particular transaction is using a lot of Utility Funds, which is what concerns him the most. He said he would ask the Chair to ask the Finance Committee and the sponsor of the proposed legislation to get everybody together – all the appropriate representatives of all the utilities that are being called upon – to help defease these bonds, and look at the proper context of what is being proposed. He asked, if they are going to borrow from balances from certain utility funds, how does that impact the whole actuarial analysis for that enterprise fund. And, if we think we're going to have unspent CIP funds, what are the impacts to our current CIP Plan.

Councilor Maestas continued, saying the broader question is, if we have so much money on the table, in terms of Capital Improvement Plan Funds, where is the bottleneck in the City. Do we not have a mature enough, capable enough project management capacity. Or is it the industry. He is hearing both. He said, "I know this is not the right time to really discuss that, but I think, since we're on the topic of CIP, I really think we need to have a broader discussion about this big Defeasance Plan and the use of utility funds and the impact to the CIP, and the impact to the whole actuarial analysis of the enterprises."

Chair Rivera said he will sit with Mr. Schiavo and talk to the Finance Committee, and have those discussions.

Chair Rivera said the anaerobic digester is 90% complete with the design process which leaves about $463,000, and asked Mr. Jones if that will be sufficient funds to complete the project once the design is finished.

Shannon Jones, Director, Wastewater Treatment Division, said the remaining balance in the fund is going to be used for Construction Management, so the actual cost of the project for construction of the digesters has not gone out to bid yet, noting it has to be done through a separate contract. He said the funding Chair Rivera mentioned will be sufficient to finish the project management. He said it is his recollection that last month we went through with an amendment to the contract to add the cogeneration to that project of design. It will take about 3 months to finalize the design the cogeneration. He said, "At which point, it is my intent to include that as a bid alternate for the digester project, and give us the ability to look at the cost of that project and if it is something we can do within the digester construction, or not. Then we will back with those contracts as we get closer."

7. ENVIRONMENTAL SERVICES UPDATE. (SHIRLENE SITTON)

A copy of *City of Santa Fe Environmental Services 2017 Residential Collection Calendar,* is incorporated herewith to these minutes as Exhibit "2," to these minutes.

A packet of information containing proposed Web and Digital Ads, New Mexico Website information, and various other information regarding this effort, is incorporated collectively herewith to these minutes as Exhibit "3." to these minutes.

Shirlene Sitton, Director, Environmental Services Division, reported what is happening in terms of curbside recycling as we count down to the roll-out, beginning March 13, 2017. She said Adam Schlachter and Gilda Montano are the outreach team. She said they have a lot of pieces of outreach to share with the Committee.

Ms. Sitton and Mr. Schlachter reviewed the hand-out items. Please see Exhibits "2," and "3," for specifics of this presentation. She said if people want a pink cart they need to order one right away, because the have only 345 left. She said they bought 1,000, but are releasing only 500 carts. They want to hold some back for a promotion closer to the Breast Cancer Walk, as well as to be sure they have some on hand for replacement.

The Committee commented and asked questions as follows:

- Councilor Maestas said he ordered the pink cart, noting after he ordered it he was directed to a survey, but it never confirmed his order was received.

  Mr. Schlachter said they do not confirm those at this time.

- Councilor Lindell asked if these carts are smaller than the regular carts.

  Ms. Sitton said yes. They will be 65 gallons, noting they are looking to standardize carts at 65-65, which is 130 gallons of capacity, so people will have plenty of room. She said they will be investing in 65 gallon carts for the pay as your throw program, and there will be a variable rate, depending on the size of the trash carts.

- Councilor Lindell asked if we have 2 sizes of carts now.

  Ms. Sitton said there are a few, but she doesn't know exactly how many 65 gallon trash carts there in the field, but there isn't a different price.

- Councilor Lindell said she gets it, noting she has a small cart, because she has no need to haul the big one. She said, "So the small ones are 65 gallons. Will the recycle bins be the same size.

  Ms. Sitton said yes, noting they have a few 35 gallon and a few 95 gallon bins coming in, for some of the tighter neighborhoods or for condos that are serve as single family homes, so they can give them a smaller cart "right off the bat."

- Councilor Lindell said, with regard to the bins, there is no tag line on here that tells her anything to do with them. She knows it's a clever thing, and they want their bin back. She said, "I have no idea what this means. Does the City want me to turn those bins in somewhere. Am I supposed to keep them and do what with them."

  Ms. Sitton said, "Yes. We will provide a day. We're going to work with our carts at the cart distribution center, and we'll probably provide, at the Siler road drop off site, which will be right near the City drop-off site, we'll have a take-back. But for the most part, I think people will want to continue to keep their bins, especially to transport their glass to the drop-off site."

- Councilor Lindell said that makes perfect sense to her, but she still thinks on this, it's not clear.

Mr. Schlachter said he thinks he is going to modify that glass piece to say, "Use your bin to bring glass to the drop-off site."

- Councilor Lindell said as is, you are going to create a lot of phone calls for yourselves that are unnecessary. She said she is just trying to help them out, as someone who has worked in some advertising, to tell them that this is creating a lot of work for you.

  Mr. Schiavo asked Ms. Sitton if she will have information as to what the customer can do what to do with their bins in the packet that will come with the new carts.

  Ms. Sitton said yes. She said we have an app coming and we will be engaged through the social media as well.

- Councilor Villarreal asked if "old tanglers" is a typical item thrown in the trash.

  Ms. Sitton said by tanglers, we mean Christmas lights, wire, rope and things like that.

  Mr. Schlachter said when Albuquerque kicked-off its program, it got a significant amount of carbon hoses thrown into the carts, and it wrapped around the MRF equipment, and they had to shut down 14 times in the first month.

- Councilor Villarreal said she never heard the term "tanglers," previously, and the only reason she thought about hoses is because there was a picture of it, and she thinks they need to simplify that language.

  Ms. Sitton said it's a word they are starting to use to encompass all of the different kinds of things. They will use the word in their outreach and get people to understand what it is.

- Councilor Villarreal said, "I need to get with the waste lingo."

- Councilor Maestas said there are no drop off centers for recycling in the Southeast part of the City and asked if they are still working on that – perhaps at the restaurant along Old Pecos Trail.

  Ms. Sitton said they will continue to evaluate and work on establishing more or less centers, as needed. She said they are establishing those on City owned properties, and they have done a fairly comprehensive search and evaluation of City-owned properties where we possibly could put a site.

- Councilor Maestas asked if we are ruling out private property.

  Ms. Sitton said originally, they were going to go with some private property partners, but they all pulled out. She said we will service those regularly and pick up trash. She said usually the private asks the public to go away after a while. So it's best to stick with City property, but they may end up looking at buying a small amount of property. She said staff will continue to evaluate that possibility.

- Councilor Maestas said this is a good start but he still would like to see something in Southeast Santa Fe.

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Councilor Lindell asked if we could hear Item #16 next, because she has to leave for another meeting.

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to reconsider the previous approval of the Agenda, to hear Item #16 next on the Agenda, and to approve the Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

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CONSENT DISCUSSION

16. REQUEST FOR APPROVAL TO DETERMINE UNCOLLECTABLE UTILITY ACCOUNTS AND REMOVE FROM ACCOUNTS RECEIVABLE FOR THE AMOUNT OF $2,695,881.82. (CARYN FIORINA) Committee Review: Public Utilities Committee 02/01/17; Finance Committee 02/13/17; and City Council 02/22/17

The Committee commented and asked questions as follows:

- Councilor Lindell said on page 3 of the Memo it says, "*In 2004, the City changed the ordinance to allow property owners to waive liability for tenant water services.*" She asked if that means we have no way of collecting old bills from a tenant who vacates the property.

  Mr. Schiavo said it is very challenging, noting he has been working with a collection agency, and he and Ms. Fiorina have been talking with them about pricing and what they can do for the City. He said they have not been collecting social security numbers, noting the City

collects a limited amount of information. He said they are telling us the information we have it is very challenging, and once a tenant moves out they're gone and it will be very very difficult to get paid. He said in 2014, we increased the amount required for a deposit, which should help somewhat. He said the old deposit was only $100 for residential, and by the time we saw what was happening, they were well past their deposit and had left.

Caryn Fiorina, Director, Utility Billing Division, said this is the reason she is asking to incorporate some of those changes which are strict on collecting accounts.

- Councilor Lindell said these suggestions are great ideas. However, if we pass this and put these changes in place, she would like to revisit this in 6 months and see if we need to redo the Ordinance change done in 2004. She thinks it is absolutely irresponsible on our part to allow that amount of write-off for tenants. She said she has owned rental properties in the past and she always paid the water bill, because she didn't want a lien on the property over a water bill. She would then collect from the tenants. She said, "That's the old days. I guess we don't do that any more." She said she is very concerned about this, commenting this is money we are just seeing flying out of the window. She said, "And when I see things like what I saw over at that garage today, we can use that money. If we pass this and implement those changes, I would like to have a report on it in 6 months."

- Councilor Lindell thanked the Committee for allowing her the agenda change.

Councilor Lindell departed the meeting

- Councilor Villarreal said she did not realize the number of outstanding accounts, commenting this is mind-boggling. She was trying to figure out the reason we changed it in 2004.

Marcos Martinez, Assistant City Attorney, said he doesn't know history of why it was done then, but he does know there is a statute that basically mandates that if the owner notifies the City in writing that the tenant is going to be responsible for the utility bills, then the City can't basically place the liability for those bills on the owner. He said there elements to this which go on the owner at the time they notify us, going forward – if the tenant leaves, that owner is back on the book. He said some of that wasn't very clear in our Ordinances, and thinks that is the purpose of some of the changes. It is to try to make sure that if a tenant leaves, the owner isn't permanently free from any responsibility for the utilities. It's only with respect to each individual tenant. So every time that happens, the owner has the responsibility to contact the City once again and do that.

Mr. Martinez continued, saying he thinks what happened is that in 2004 the City realized the statute existed on the books and we didn't want our Ordinances to be in conflict with State law, and were trying to comply with the owner notification statute.

- Councilor Villarreal asked Ms. Fiorina to walk her through the current process, asking if the renter has to submit a letter.

  Ms. Fiorina said yes they do have to submit a letter.

- Councilor Villarreal said she remembers having to do that.

  Mr. Martinez said, "The owner should be submitting the letter."

  Ms. Fiorina said the owner should submit a Release of Liability form, which puts the account into a tenancy, and the owner no longer has responsibility for that account. She said tracking those accounts has been very difficult, so that is another change they are incorporating into their automated process. This way, they revert the account back to the owner, so they can stay on top of those accounts.

- Councilor Villarreal said this is very important, commenting she was really shocked by the amount to be collected by the City.

- Councilor Maestas said we're privatizing, and we're going to contract the collections. He asked if this changes the protocol and process, or do they just get the referral when the account becomes delinquent.

  Ms. Fiorina reiterated it is challenging because we are not collecting social security numbers which we need to do to have success.

- Councilor Maestas said then we may not see any improvement by privatizing our collections.

  Ms. Fiorina said they will start sending accounts to collections beginning this month, and then she can report back to the Committee

  Mr. Schiavo we now are going to start recording social security numbers.

- Councilor Maestas asked what kind of process will be used by the collection agencies.

Ms. Fiorina said they will first write a letter to the account holder, and they then will start making telephone calls trying to collect. She said this is the current process, until we can get something that allows us to report to a credit agency.

- Councilor Maestas said, "But the referral comes when it is considered delinquent."

  Ms. Fiorina said yes.

- Councilor Maestas asked what constitutes a delinquent account.

  Ms. Fiorina said they will start with the collection agency with all those accounts not within the statute of limitations that are not closed.

  Mr. Schiavo said the City can place a lien if it is owner occupied property. He said once the City places a lien we get their attention and they come in and pay.

- Councilor Maestas asked if we can collect the social security numbers retroactively for all existing account holders, or are they grandfathered in.

  Ms. Fiorina said the plan is that anytime anyone contacts us we will update their information.

- Councilor Maestas said we are going to hit the reset button by contracting collections. We now need to determine what we can do to ensure this level of write-offs doesn't happen again. He asked what will be the real piece in collections and how can we work effectively with the private sector company that is helping with collections. He wants to get a legal opinion on whether we can start collecting social security numbers from all utility account holders. If we can do that, that's really promising in terms of collections. He noted the collection agency will take 12% of everything they collect.

- Chair Rivera asked Mr. Martinez to report back to the Committee in this regard.

  Mr. Martinez said he will do so. He said tenants make up the lion's share of this write-off. If we can collect the information now to allow us to enforce payment we can get their attention.

  Ms. Fiorina said they are still working with legal. Her understanding is that we cannot turn them down for service if they refuse to give the information.

- Councilor Maestas suggested maybe we can work with the landlords. He said it is now commonplace for them to do a credit and background check, and the tenant agrees to that prior to signing a lease. He said perhaps we could make the landlords accountable since they already collect that information

  [Mr. Martinez's response here is inaudible because of noise overlay]

- Chair Rivera said Ms. Fiorina said all of these accounts are older than 4 years, and asked what is the oldest account.

  Ms. Fiorina said probably from 2000.

- Chair Rivera said then that's 16 years, so it is many years of collections. He said he agrees with Councilor Lindell that, if approved, we need a 6 months update.

- Councilor Maestas said this isn't the first time he's been involved in these kinds of efforts.

- Councilor Villarreal asked if they get a sense that people may stop paying because of financial hardship, and we don't have a tenant system in place to help people to make payments, or a payment plan.

  Ms. Fiorina said when someone comes in with a hardship, we can work out a payment arrangement. She said they also have a list of organizations that will help people in need.

  Mr. Schiavo said some of the reason we have this much is that we often are a little too kind. He said if the repayment is flexible, and we stretch out payment arrangements, many people get into a position that they are never able to pay it off. He doesn't want to swing too far the other way where we are calling and harassing people. We are going to lower the dollar amount before we start to send out notices. He said this is a lot of money, and the intent is to get it to a more reasonable dollar amount.

- Councilor Maestas asked is there any way we could modify the Eye on Water app to give tenants an indication or an alert that their account is not in good standing – some kind of an alternate system to raise the awareness and at least eliminate late payments.

  Mr. Schiavo said he can talk with a representative from Badger about that.

MOTION: Councilor Maestas moved, seconded by Councilor Villarreal, to approve this request, with an amendment to have a report back to this Committee in 6 months.

VOTE: The motion was approved on a voice vote, with Chair Rivera, Councilor Maestas, and Councilor Villarreal voting in favor of the motion, none voting against, and Councilor Lindell and Councilor Trujillo absent for the vote.

10. ROBERT GARCIA, NEW MEXICO WASTE/WASTEWATER ASSOCIATION'S OPERATOR OF THE YEAR. (SHANNON JONES)

Mr. Jones said it is his pleasure to introduce Robert Garcia who was honored by the New Mexico Water/Wastewater Association as the 2016 Outstanding Collections Operator of the year. He said Mr. Garcia has been with the City Wastewater Division for 8 years, noting his additional achievements and certifications are listed in his Memo of January 17, 2017. He said Mr. Garcia is a versatile employee and he appreciates the work that he does for the City, and has been recognized state-wise for his work.

Robert Garcia thanked Mr. Jones and J.R. for making it possible for him to accomplish all that he's done.

Chair Rivera thanked him for his great work and for representing the City and his Department so well.

Mr. Jones said Mr. Garcia was able to go to Las Cruces to receive the award and the plaque.

Chair Rivera maybe this could go along with what the Mayor does for the Employee of the Month, noting there is a benefit that comes with that.

DISCUSSION AND ACTION ITEMS

17. DISCUSSION AND RECOMMENDATION TO DEFEASE 2008 GENERAL OBLIGATION BOND, 2004 RAILYARD PHASE I , AND 2006 RAILYARD PHASE II. (CHRISTINA KEYES) Committee Review: Public Utilities Committee 02/01/17; Public Works Committee 02/06/17; Finance Committee 02/13/17; and City Council 02/22/17.

Councilor Maestas said we previously discussed the need for a much better facility. He asked the timeline for a more comprehensive plan for capital improvements, equipment replacement and funding, as well as the likelihood we could beef up our fleet of mechanics. He said this created more questions than answers. He asked staff to be specific as to when we will get a comprehensive plan to address these issues.

Lawrence Garcia, Environmental Services Division, said this request focuses on the maintenance and repair of the vehicles, based on an actual cost and a snapshot of our system – an average of the actual monthly cost. He said they would like to start looking a building a new shop in the next fiscal year, and bring something forward so the numbers would be available at budget time. He said there is a 5-year forecast for CIP, and they want to introduce this into the 5 year forecast so they can try and get it scheduled.

Mr. Garcia continued, saying they are looking to hire 2 FTEs in this fiscal year to create a night shift. He said the software is in our 17/18 budget. He said once that is in place, they will start tracking equipment, noting they will be looking at how they can put together some reserves for vehicle replacement. He said all of this is for the next fiscal year. He said they did budget for the two mechanics bays, 3 different truck lifts, 2 in the new bays and 1 in the existing bay. They also are looking at some training and travel for our mechanics. He said they want to move forward with a second shift before the next fiscal year. They are looking at vehicle replacement as soon as the Budget is approved, noting there is a RFP in place for pricing on vehicles with a timeline allowing him to purchase equipment for an additional year at the end of July. So he has to move forward in June for the approval process to get the additional trucks purchased. It usually takes about 220 days to build the vehicles, so they should have those by February 2018. And beyond that FY, they will be looking at running trucks within the 7-year timeline.

Ms. Sitton said Mr. Garcia did a good job capturing all of that. She said we've come a long way and we have a long way to go.

Councilor Maestas said the next time we have a discussion about rates, he believes we need to look at everything to come up with these funds – perhaps rate stabilization using the Water Enterprise model to come up with an ideal rate structure. He said one of his pet peeves is financing capital assets with a shorter design life than the payment period. He said it is now policy, "*Only capital assets or projects with an economic value lasting more than 5 years shall be financed using debt.*" He wants to make sure we get away from the previous practice.

Mr. Garcia said we currently are buying these out of operations, not going to bond. He agrees with Councilor Maestas and understands where he is coming from. He said they will be looking to reserves to make sure they are following that practice.

Councilor Maestas said the City does not pay tipping fees to SWMA for recycling, but we do for the non-recyclables.

Mr. Garcia said we are paying for glass, but not for commingled recycling.

Councilor Maestas said the cost for commingled recycling is going to increase, noting we just renegotiated the Buckman Lease. He said, as a contingency, we should always look at that and project what it could cost it, and consider that in the model if they change the policy and decide to charge us tipping fees for the next cycle. He said he is on the Board, and guarantees he won't make that suggestion, but it could happen, given the higher rate for the lease and the capital improvements at Buckman. He said they need to come with a compressive plan with those contingencies.

Mr. Garcia said they do a water forecast as well as for Environmental Services and they can bring that forward.

Mr. Schiavo said at the March meeting someone from MWH will be here and the intent is for them to give a presentation, and he can run through everything. He asked when the bond for Environmental Services expires.

Mr. Garcia said the current bond is for the property in the back, so the last bond was repaid. He said we have the new bond from NMFA.

Mr. Schiavo said, regarding tipping fees, just to be clear, somehow the Environmental Services Division was strapped with paying the debt for all of Siler. They also provide free tipping services to many of the other City facilities.

Ms. Sitton said she would reiterate they are still working on their budget, but what you are describing is what they are doing, noting they are moving forward to do a *pro forma* so you can see the kind of things we are asking for.

Councilor Maestas said the City enacted the local option GRTs for Environmental Services, commenting he thinks there is an open increment of 1/16.

Mr. Schiavo said there is no increment left for imposition.

Mr. Garcia believes the agreement was, because Environmental Services was providing solid waste services to all City facilities that is the reason they didn't take the funding away, so it was kind of a wash.

MOTION: Councilor Maestas moved, seconded by Councilor Villarreal, to approve this request.

VOTE: The motion was approved on a voice vote, with Chair Rivera, Councilor Maestas, and Councilor Villarreal voting in favor of the motion, none voting against, and Councilor Lindell and Councilor Trujillo absent for the vote.

MATTERS FROM THE PUBLIC

Lawrence Garcia thanked the Committee members for coming out to the facility today.

MATTERS FROM THE CITY ATTORNEY

There were no matters from the City Attorney.

ITEMS FROM STAFF

Mr. Schiavo provided copies of a Summary of the White Paper, which is marked draft confidential. He said it is a sensitive item not in the packet, because it hadn't yet been provided to the Committee.

Chair Rivera asked Mr. Erdmann to provide a copy of the White Paper to Councilors Lindell and Trujillo.

Andrew Erdmann reviewed the draft White Paper. Please see the White Paper and attachments for specifics of this presentation.

Mr. Erdmann asked members of the Committee to comment on anything in the draft and consider what we should do moving forward with the Resolution. He asked if the Chair would like to hear it at the next PUC meeting, while continuing to move it to Finance and to the City Council, or if there is another route you would like for him to go with the Resolution.

The Committee commented and asked questions as follows:

- Councilor Maestas said he concurs with the conclusions of the paper. He said we have made a lot of inroads in working with the County over a lot of long-standing water issues, commenting we're getting down to brass tacks here. He would like to be a part of maybe translating this White Paper into a policy position. He said we can talk about that off line. The only thing he doesn't see in here is perhaps a case study or two. For example, you mentioned the Albuquerque Water Authority, which came to mind when this Resolution came up. He said, to him, it was a hostile takeover of that water system by State legislation which was adverse to the City of Albuquerque, that similarly paid for the entire water system. He thinks proponents of regionalization here are moving in that direction, which concerns him. He thinks the Albuquerque case study should be mentioned in terms of what happened.

- Councilor Maestas continued, saying there is also the Pojoaque Basin. He said this is a massive amount of federal funds. He said despite a massive injection of federal funds, there is incredible resistance from rural private well owners. He said even if we were to regionalize and expand and the City became a part of wheeling water to the rural areas, he doesn't see them capping wells, or even wanting to connect. He said asked staff to see if they can find any nuggets in terms of lessons learned from the Pojoaque Basin, even though it isn't built. He said he wants to see Albuquerque included, and perhaps some lessons learned from the Pojoaque Basin project that make us take pause in moving forward with regionalizing our own water system, commenting that would make him feel better. He reiterated that he definitely concurs with the conclusion of the White Paper. He thanked them for doing this in is such a short amount of time. He reiterated that this is something that really concerns him greatly. He said he doesn't know what to do at this point, commenting we have a colleague who is sponsoring this Resolution. He doesn't know what our action was, or the conditions in not addressing it.

  Mr. Schiavo said at this point, we are being asked to do public meetings and have a discussion around it. He is bringing this report as promised, as well as to receive direction from the Committee. He understands they just got this 5 minutes ago, but they would appreciate any direction you can give to him, and Mr. Erdmann about how closely you want to follow the tier, or any other information you might need.

- Councilor Maestas said he thinks we should move forward with some kind of policy action when the White Paper is finalized. He said we probably should accept it as the City position in terms of regionalization. However, what we do relative to Councilor Ives' Resolution, he doesn't know. He said if we do it in a series and first establish our position before acting on Councilor Ives' Resolution, to him, that would be a better process. He said we obviously need to talk with Councilor Ives, but there is no way he can support his Resolution at this point, in light of some of the preliminary conclusions of the White Paper.

- Chair Rivera said Councilor Ives' Resolution did not make it through City Council.

  Mr. Schiavo said that is correct.

- Councilor Rivera said then there only would be meetings if the Resolution were approved. He said he agrees with Councilor Maestas, and he will speak with Councilor Ives. He said he spoke with him briefly, and is unsure this was his intention. He said he had some other ideas about what he wanted in here. If he is willing to rework it, we can do so to try to accomplish what he wants. However, if not, he agrees with Councilor Maestas that he can't support the Resolution as it is.

- Councilor Villarreal asked what was the meeting when we had a discussion about the Resolution.

  Mr. Schiavo said he believes it was at the Finance Committee meeting.

- Councilor Villarreal said the idea was to have the White Paper, and asked the timeline to get back to this item.

  Mr. Schiavo said, "It was actually at this meeting to bring the Whiter Paper."

  Councilor Villarreal asked other staff in attendance what was their recollection in this regard.

  Mr. Erdmann said, "My recollection was that we were actually going to bring the White Paper in front of you and the Resolution at the same time. I realized the first time, I was a little too nervous to realize that wasn't going to work because you wouldn't have actually had a chance to read the White Paper."

  Mr. Schiavo said staff certainly said we can take this back to Finance or wait until the March PUC meeting – whatever direction you would like.

- Chair Rivera said he will talk to Councilor Ives to see what direction he wants to take, noting Councilor Ives hasn't seen the White Paper, so he may take a different approach after he sees the it. He said, "If he wants it to go forward, my hope is that it come back first through PUC at its March meeting, and do it up."

  Mr. Martinez asked for additional time to add the items to the White Paper which were requested to be included by Councilor Maestas in the analysis of the Authority and the Pojoaque Basin Regional Water System. He said he has had some experience with that one. He said we would then need to approve the revised White Paper in final at the next PUC meeting.

- Chair Rivera said he thinks that is a good idea.

  Mr. Erdmann said he thinks the idea of going into more detail about the Albuquerque Authority is a great idea. He said they had some discussion about the fact that the State needs to have a desire for regionalization, which is one of the issues they address in the matrix, as the fact that they think people didn't want to hook onto the regional system. He said they can try to bring that forward and make it a more dominant part of the White Paper.

Mr. Martinez said the County is making a lot of decisions with respect to the management of the Pojoaque Basin Regional System, that the City hasn't participated in because it's been a County/Pueblo Joint Powers Agreement that is being established. And if we are being consistent with regionalization, the City would have wanted to consider whether the JPA as structured is correct or not, given the City's experience in the utility and the BDD.

- Councilor Maestas said he knows the City was part of the lawsuit, but we're not considered a part owner, and we're not going to have any representative on the Authority Board, so what is our skin in that game.

  Mr. Martinez said the City is a settlement partner, so we signed a Settlement Agreement in 2010, which we found was affected by the federal legislation, is also called Cost Sharing and Simple *[inaudible]* Agreement that is part of that too. He said, "I think the primary reason the City is a party to the Settlement Agreement, is that the City has a significant amount of surface water rights in the MPT. We used those water rights as *[inaudible]* for all of our well pumping. Se we have around 170 afy of surface water rights in the MPT, and we are such a close neighbor to the Pojoaque Basin, we are *[inaudible]* with something that affects them, affects the surface water, so that is sort of recognized.

- Councilor Villarreal asked Mr. Erdmann how he came up with his presumptions.

  Mr. Erdmann said the majority of the presumptions are things we have heard brought up numerous times during this conversation. To be totally honest, 1-2 of them I *[inaudible]* a little bit to be able to shoehorn any information that I really wanted to make sure to get across. The reason he put it in that matrix was to make it easy to reference.

- Councilor Maestas this said the whole idea of regionalization is being organized very well by an outside group, which he thinks is independent of the City and the County, commenting he thought he forwarded a lot of the documents to "you, right." This isn't just an idea of a City Councilor. This is a very well organized, coordinated effort outside of governments that want to see the water system regionalized. He said, "Make no mistake about it, there is a movement out there, and they're drafting legislation. That's what started the level of organization and the use of State legislation as an option, so the whole PTSD came up from Albuquerque, although he wasn't involved with Albuquerque, I thought, man, that's just not cool. That's not good. So anyway, I think the timing is just right, but I think we really need to follow through on making some kind of a policy statement on the White Paper. I'd like to be a part of it right away, of the sponsors."

- Chair Rivera agreed. He said, "I think, regardless of what Councilor Ives decides to do, I think a policy paper would still be appropriate. I'm supportive as well. Thank you Andrew."

MATTERS FROM THE COMMITTEE

Councilor Maestas said there were recent developments outside the presumptive city limits. There was discussion about connection charges as a disincentive to developments outside the presumptive city limits, and we put everything on hold until we settled some of the outstanding water issues with the County. He asked, "Do we have the green light to maybe pursue some legislation to change those connection fees, and maybe look at other disincentives to developments just outside the City limits."

Mr. Schiavo said Jason Mum of MWH will be at the March meeting to present on the financial status of each of the different divisions. He also will be presenting Utility Expansion Charges, a little bit of a spoiler alert, noting currently the Utility Expansion Charge for water is about $2,000, and according to Mr. Mumm's standard methods we can charge up to $5,000 for the water connection. He said he thinks we charge as little as $500 for the UEC connection to Wastewater, so it depends on the square footage of the home. He said that may provide some discretion to the Council to raise or not raise that rate. He said this would not affect Santa Fe County, because it has its own water system.

Councilor Villarreal asked how the UEC figures into an apartment complex.

Mr. Schiavo said he would have to look at how that is calculated, the number of fixtures per unit.

Councilor Villarreal said, "You're talking about subdivision development."

Mr. Schiavo said he is talking about any development. He said currently, for the developments that have come before Council asking to connect to the Wastewater, the agreement has been that the County will collect those UEC's and give those to the City Wastewater Division. He said those fees are linked to the size of home, and there could be discretion to increase those fees to as much as $2,000.

Councilor Maestas asked staff if they can look at what other cities have done to leverage that connection. He said many municipalities across New Mexico charge twice the rate for water and wastewater services outside the city limits. He asked if we can levy any additional fees, even if they are remotely related to utilities. He wants to look at these expansion charges as well as the whole rate structure and any other identifiable impacts those developments may pose to the City.

Mr. Schiavo said before the *[inaudible]* Authority was formed, the City of Albuquerque was charging Bernalillo County higher rates for water and wastewater. He thinks that was one of the points of friction that worked in their favor, so he would caution the City on that one. His said his understanding is that they were able to do it in the 1990's up until 2007.

Mr. Martinez said, speaking off the cuff, he would say that we can charge a higher rate outside the City limits than within the City, but we have to have some rationale, so the City has to think about that rationale.

Councilor Maestas said there are cities that, as a matter of policy, charge twice the rate in the county, and that has been in place for a long time.

Mr. Martinez said they can, but if and when we're challenged, we would have to justify that charge.

Councilor Maestas said that wouldn't be a disincentive to developers, because the occupants of the developments would be paying it. He said, "Anyway, if you guys can come up with any other kinds of related levies that could collectively serve as a disincentive, I think that really would be good."

NEXT MEETING: WEDNESDAY, WEDNESDAY, MARCH 1, 2017

ADJOURN

Chair Rivera thanked staff for the tour of the facility.

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:15 p.m.

Christopher M. Rivera, Chair

Melessia Helberg, Stenographer

Public Utilities Project Status Report FY 16-17

Water Division

Line	CIP No.	Project Title	Project Manager	Consultant/ Contractor	Budget Location	Fund Type(s)	Original Budget	Current Budget	Remaining Budget	Contract Amount	Contract Expended to date	Contract Balance	% Complete	Status/Progress	Scheduled Completion	Comments
1		**Hospital Tank Replacement Project**	Kristin J.	SMA	52300											
2		Design					$483,517.01	$483,517.01	$ -	$483,517.01	$403,517.01	$ 80,000.00	83.45%		April 2017	
3		ROW							$ -	$ -	$ -	$ -	0.00%			
4		Construction		AUI	52300		$ 5,970,785.73	$ 5,970,785.73	$ -	$ 5,970,785.73	$ 2,659,568.00	$ 3,311,217.73	44.54%		April 2017	
5		Construction Engineering/Management							$ -			$ -	0.00%			
6		TOTALS					$ 6,454,302.74	$ 6,454,302.74	$ -	$ 6,454,302.74	$ 3,063,085.01	$ 3,391,217.73	47.46%			
7	N/A	**Field and Drafting Services**	Dee B.	Louie Cordova	52300											
8		Professional Services Agreement					$ 50,000.00	$ 50,000.00	$ -	$ 50,000.00	$ 18,300.00	$ 31,700.00	36.60%	San Mateo PRV Design, Malaga Lane replacement design	June 2017	
9									$ -	$ -			0.00%			
10									$ -	$ -	$ -	$ -	0.00%			
11									$ -	$ -	$ -	$ -	0.00%			
12		TOTALS					$ 50,000.00	$ 50,000.00	$ -	$ 50,000.00	$ 18,300.00	$ 31,700.00	36.60%			
13	N/A	**Water Transmission & System Master Plan**	Dee B.											Contract is in place and BHI has begun work		
14		Water Model Update		Bohannan Huston			$43,000.00	$43,000.00		$43,000.00	$ 2,618.50	$ 40,381.50	6.09%			
15									$ -	$ -	$ -	$ -	0.00%			
16									$ -	$ -	$ -	$ -	0.00%			
17									$ -	$ -	$ -	$ -	0.00%			
18		TOTALS					$ 43,000.00	$ 43,000.00	$ -	$ 43,000.00	$ 2,618.50	$ 40,381.50	6.09%			
19	N/A	**Water Rights Acquisitions**	Andrew E.		52388											
20							$216,625.00					$ -	0.00%			Sellers have accepted offer price for 2 AFY purchase - 27,000 if it goes through.
21									$ -	$ -	$ -	$ -	0.00%			
22									$ -	$ -	$ -	$ -	0.00%			
23									$ -	$ -	$ -	$ -	0.00%			
24							$ 216,625.00	$ -	$ -	$ -	$ -	$ -	0.00%			
25	N/A	**Management of Upper Watershed**	Alan H.		52359											
26		USDA-Forest Service Challenge Cost-Share Agreement		USFS			$ 309,331.00	$ 309,331.00	$ 189,331.00	$ 120,000.00	$ 82,185.00	$ 37,815.00	68.47%	Completed 1st year of Forest Treatments. Beginning 2nd year of Forest Treatments. Finance Plan: Each Partner pays $60,000/yr toward watershed vegetation management over 4 years	September 2019	WTB Project No 349- Reimbursement of $50,000/yr. over 3 years
27		NM Institute of Mining & Technology (NMTech)-WQ Sampling		NMTech					$ 60,000.00	$ 30,000.00	$ -	$ 30,000.00	0.00%	Contract has been executed, first samples are being collected	July 2018	
28		Santa Fe Municipal Watershed Educational Contract							$ 109,000.00	$ 109,000.00	$ -	$ 109,000.00	0.00%	Pending RFP posting and award of contract		
29		Santa Fe Municipal Watershed Outreach Contract							$ 50,000.00	$ 50,000.00	$ -	$ 50,000.00	0.00%	Pending approval of USFS/City of Sfe Watershed Access Policy approval & then RFP process		
30							$ 309,331.00	$ 309,331.00	$ 309,331.00	$ 309,000.00	$ 82,185.00	$ 226,815.00	26.60%			
31	N/A	**On Call Engineering**	WHS		52359											
32		Total Contract Value					$ 676,953.00	$ 676,953.00		$ 676,953.00	$ -					
33	N/A	Task 9 Engineering Support Services					$ 108,000.00	$ 108,000.00		$ 108,000.00	$ 39,991.00	$ 68,009.00	37.04%	$10,515 allocated for Master Meter Design 11/16	June 2017	
34	TBD	Task 10 City Wellfield Optimization and Improvements					$ 275,400.00	$ 275,400.00		$ 275,400.00	$ 53,637.00	$ 221,763.00	19.48%	Concurrent 3 phases of work being implemented	June 2017	
	TBD	Task 11 Buckman Dual Pipeline Bidding					$ 95,000.00	$ 95,000.00		$ 95,000.00	$ 48,563.00	$ 46,437.00	51.12%	30% design due Dec 15	June 2017	
	TBD	Task 12 Reservior Conduit and Raw Water Pipeline Design					$ 196,500.00	$ 196,500.00		$ 196,500.00	$ 4,298.00	$ 192,202.00	2.19%	RFP submitted	June 2017	
35											$ -					
36							$ 674,900.00	$ 674,900.00		$ 674,900.00	$ 146,489.00	$ 528,411.00	21.70%			
37	N/A	**Asset Management Plan**	Lee G.		52359											
38		Critical Needs Assesment based on Review of existing AMP					$ 125,000.00					$ -			TBD: Oct 2017 est.	Lee will evaluate current Asset Plan and develop RFP (if needed)
39										$ -	$ -	$ -				Possibly conduct work in house
40										$ -	$ -	$ -				
41										$ -	$ -	$ -				
42							$ 125,000.00	$ 125,000.00		$ -	$ -	$ -				
43	N/A	**S-4 Southwest Booster Station**	Robert J.		52375									Total CIP Project Budget $2,558,669		
44							$ 422,419.00					$ -		Design Scope of Work Draft Completed		
45										$ -	$ -	$ -		RFP Pending CWF/MP Review		
46										$ -	$ -	$ -		ROW Required		
47										$ -	$ -	$ -				
48							$ 422,419.00	$ 422,419.00		$ -	$ -	$ -				
49	3038C	**CRWTP RWS Pipeline & Nichols Outlet Conduit**	Robert J.													
50		Design - 24" Pipeline UG Portion		SFEC	52350		$ 226,722.70	$ 226,722.70		$ 226,722.70	$ 121,675.74	$ 105,046.96	53.67%	"30%" Design Completed (on hold by WD)	December 2016	PO 13144615-000-OP
51		Design - Outlet conduit with waterline, river feed station		CDM			$ 256,358.90	$ 256,358.90		$ 256,358.90	$ 59,021.00	$ 197,337.90	23.02%	PER (50% of CDM TO#5)+CDM TO#11	Completed	
52		ROW		SFEC						$ -	$ -	$ -		Easement Survey in SFEC Design Contract	April 2017	
53		Construction					$ 1,033,293.40	$ 1,033,293.40			$ -	$ -		FY1617 Budget	June 2018	
54		Construction Engineering										$ -				
55		Construction Management										$ -				
56							$ 1,516,375.00	$ 1,516,375.00		$ 482,081.60	$ 180,696.74					
57	N/A	**Instrumentation & Metering at Nichols Dam & McClure Dam**	Alex G.		52350											
58							$ 108,313.00					$ -				
59										$ -	$ -	$ -				
60										$ -	$ -	$ -				
61										$ -	$ -	$ -				
62							$ 108,313.00	$ -		$ -	$ -	$ -				

EXHIBIT "1"

Line	CIP No.	Project Title	Project Manager	Consultant/ Contractor	Purpose Unit(s)	Fund Type(s)	Original Budget	Current Budget	Remaining Budget	Contract Amount	Contract Expended to date	Contract Balance	% Complete	Status - Progress	Scheduled Completion	Comments
63	N/A	**Electric & FO Extension To Nichols Dam & McClure Dam**	Alex G.		52350											
64							$ 270,780.00					$ -	0.00%			
65									$ -	$ -	$ -	$ -	0.00%			
66									$ -	$ -	$ -	$ -	0.00%			
67									$ -	$ -	$ -	$ -	0.00%			
68		**TOTALS**					$ 270,780.00	$ -	$ -	$ -	$ -	$ -	0.00%			
69	N/A	**McClure Reservoir Flume Modification**	Alan H.		52350									Met w/USACE & NMED Staff to determine needed permitting.		
70														USFS Fire Crew staff cleared debris dam upstream of McClure Reservoir Flume, allowing flows to continue into mainstem of river and into flume. USGS staff made site visit for proposed contractual amendment to include annual maintenance. Annual Cap is $2,000.00 for USGS-ABQ.		Next steps: RFP for surveying stream channel bypassing flume and main channel above flume. Plus surveying upstream of flume to direct flow into the main channel & downstream to flume.
71							$ 54,153.00					$ -	0.00%			
73									$ -	$ -	$ -	$ -	0.00%			
74		**TOTALS**					$ 54,153.00	$ -	$ -	$ -	$ -	$ -	0.00%			
75	N/A	**Oxidation Feed for Raw Water Supply from Nichols**	Alex P.		52350											
76		Critical Analysis of existing OF system; New Design					$ 433,250.00					$ -	0.00%			Developing RFP for Feb 2017
77									$ -	$ -	$ -	$ -	0.00%			
78									$ -	$ -	$ -	$ -	0.00%			
79									$ -	$ -	$ -	$ -	0.00%			
80		**TOTALS**					$ 433,250.00	$ -	$ -	$ -	$ -	$ -	0.00%			
81	3047	**Buckman Parallel Pipeline BS-4 to 10 MG Tank**	Kristin J.													
82		Design		CDM	52350		$ 271,050.39	$ 271,050.39		$ 271,050.39	$ 271,050.39	$ -	100.0%	Final Plans & Specs Rec'd	Completed	
83		ROW		NA						$ -	$ -			Existing ROW - No Additional ROW Req'd.	-	
84		Construction		RFB Pending			$4,332,000	$4,332,000		$ -	$ -			Est. Const. Cost - RFB Advertise Dec 2016	October 2017	
85		Construction Engineering					$ 80,000.00	$ 80,000.00		$ -	$ -			Est.Const. Engr. Cost	October 2017	
86		Construction Management					$ -	$ -		$ -	$ -			Water Division to Provide Daily Inspection		
87		**TOTALS**					$ 4,683,050.39	$ 4,683,050.39	$ -	$ 271,050.39	$ 271,050.39	$ -				
88	N/A	**Other Building Repairs/Improvements incl CRWTP**	Jonathan M.		52359											
89		Electrical System Improvements at CRWTP	Alex Gamino		52369		$ 319,467.72	$ 319,467.72		$ 319,461.67	$ 319,414.70	$ 46.97		Project Complete	November 2016	
90		Control Room Remodel Phase II	Alex Gamino		52359		$ 8,967.20	$ 8,967.20		$ 8,967.20	$ 8,967.20	$ -		Project Complete	November 2016	
91		CRWTP Main Building Door Replacement	Alex Gamino		52369		$ 114,859.90	$ 114,859.90		$ 114,859.90	$ -	$ 114,859.90				
92		CRWTP Main Building Flooring Replacement	Jonathan M.		52369		$ 63,799.65	$ 63,799.65		$ 63,799.65	$ -	$ 63,799.65				
93		**TOTALS**					$ 505,094.47	$ 505,094.47	$ -	$ 507,088.42	$ 328,381.90	$ 178,706.52				
94	N/A	**Security for Source and Storage**	Alex P.		52376											
95							270,781.00					$ -	0.00%			
96									$ -	$ -	$ -	$ -	0.00%			
97									$ -	$ -	$ -	$ -				
98									$ -	$ -	$ -	$ -				
99		**TOTALS**					$ 270,781.00	$ -	$ -	$ -	$ -	$ -				
100	N/A	**Clean & Paint Storage/Surge Tanks**	Alex P.		52350											
101							$ 108,313.00					$ -				
102									$ -	$ -	$ -	$ -				
103									$ -	$ -	$ -	$ -				
104									$ -	$ -	$ -	$ -				
105		**TOTALS**					$ 108,313.00	$ -	$ -	$ -	$ -	$ -				
106	N/A	**City Well Rehabilitation**	Jon M		52375											
107							$ 108,313.00					$ 108,313.00				
108									$ -	$ -	$ -	$ -				
109									$ -	$ -	$ -	$ -				
110									$ -	$ -	$ -	$ -				
111		**TOTALS**					$ 216,626.00		$ 108,313.00		$ -	$ 108,313.00				
112	TBD	**PRV SCADA Engineering & Implementation**	Alex G.													
113		Design		WM	52350									Design included Under 'Construction' Item	June 2017	PO 15163647-000-OP
114		ROW		NA										Existing ROW - No Additional ROW Req'd.		CO for IT Servers Required
115		Construction		WM			$ 214,787.00	$ 214,787.00		$ 214,787.00	$ 168,537.99			Design & Implementation	June 2017	
116		Construction Engineering		WM												
117		Construction Management		NA										Water Division to Provide Const. Mgmt		
118		**TOTALS**					$ 214,787.00	$ 214,787.00		$ 214,787.00	$ 168,537.99					
119	N/A	**Large Meter Replacement Including AMI**	Nick S.		52354											
120																
121		Badger Meter Inc.					$ 1,270,783.00	$ 1,270,783.00		$ 1,270,783.00	$ 1,235,110.00					
122										$ -	$ -					
123										$ -	$ -					
124		**TOTALS**					$ 1,270,783.00	$ 1,270,783.00		$ 1,270,783.00	$ 1,235,110.00					
125	N/A	**Priority Line Replacements**	Bill H.		52305											
126							$ 1,912,125.00				$ -					
127		Bishops Lodge, Brownell-Howland, et.al.						$ 1,529,226.02		$ 382,898.98	$ 274,505.47			Change Order #1 out for signatures this week (11/14/2016).		
128		RFB: PRV #12 Replacement, CIP # 3053						$ 270,318.00		$ -	$ -			RFB in to Purchasing this week (11/14/16 for review.)	June 2017	
129										$ -	$ -					
130		**TOTALS**					$ 1,912,125.00	$ 1,799,544.02	$ -	$ 382,898.98	$ 274,505.47					

Line	CIP No.	Project Title	Project Manager	Executed/ Contractor	Business Unit(s)	Fund Type(s)	Original Budget	Current Budget	Remaining Budget	Contract Amount	Contract Expended to date	Contract Balance	% Complete	Status - Progress	Scheduled Completion	Comments
131	N/A	S-2 Dempsey BS & S-3 East High Level BS	Robert J.		52375									Total CIP Project Budget $6,823,668		
132							$ 324,938.00					$ -	0.00%	Design Scope of Work Drafted		
133									$ -	$ -	$ -	$ -	0.00%	RFP Preparation Underway with Issuance	February 2017	
134									$ -	$ -	$ -	$ -	0.00%			
135									$ -	$ -	$ -	$ -	0.00%			
136		TOTALS					$ 324,938.00	$ -	$ -	$ -	$ -	$ -	0.00%			
137	N/A	Booster/Storage Facility Rehab	Robert J.		52375											
138							$ 108,313.00					$ -	0.00%			
139									$ -	$ -	$ -	$ -	0.00%			
140									$ -	$ -	$ -	$ -	0.00%			
141									$ -	$ -	$ -	$ -	0.00%			
142		TOTALS					$ 108,313.00	$ -	$ -	$ -	$ -	$ -	0.00%			
137	N/A	McClure-Nichols Piezometers	WHS		52375											
138		Total Cost Estimate					$ 191,000.00	$ 191,000.00				$ -	0.00%	Scope of work for Task Order/RFP due FEB 2017	June 2017	
139		Design					$ 36,000.00	$ 36,000.00	$ 36,000.00	$ -	$ -	$ -	0.00%			
140		Drilling					$ 38,000.00	$ 38,000.00	$ 38,000.00	$ -	$ -	$ -	0.00%			
141		Instrumentation					$ 85,000.00	$ 85,000.00	$ 85,000.00	$ -	$ -	$ -	0.00%			
		contingency					$ 32,000.00	$ 32,000.00	$ 32,000.00	$ -	$ -	$ -	0.00%			
142		TOTALS					$ 191,000.00	$ 191,000.00	$ 159,000.00	$ -	$ -	$ -	0.00%			
143																
144																
145		**Wastewater Management Division**														
146	CIP No.	Project Title	Project Manager	Executed/ Contractor	Business Unit(s)	Fund Type(s)	Original Budget	Current Budget	Remaining Budget	Contract Amount	Contract Expended to date	Contract Balance	% Complete	Status - Progress	Scheduled Completion	Comments
147	950	WWTP Anaerobic Digester	Kathleen G	HDR	52468											
148		Design					$ 782,588.29	$ 782,588.29	$ -	$ 782,588.29	$ 318,793.17	$ 463,795.12	40.72%	90% Design Plan Complete	December 2017	
149		ROW							$ -	$ -	$ -	$ -	0.00%			
150		Construction									$ -	$ -	0.00%			
151		Construction Engineering/Management										$ -	0.00%			
152		TOTALS					$ 782,588.29	$ 782,588.29	$ -	$ 782,588.29	$ 318,793.17	$ 463,795.12	40.72%			
153	N/A	WWTP Master Plan	Kathleen G	HDR	52478											
154		Professional Service Contract					$ 345,641.05	$ 345,641.05	$ -	$ 345,641.05	$ 345,816.83	$ (175.78)	100.05%	Project Complete	June 2016	GRT Changed from 8.1875% to 8.3125% January 1, 2016
155									$ -	$ -	$ -	$ -	0.00%			
156											$ -	$ -	0.00%			
157												$ -	0.00%			
158		TOTALS					$ 345,641.05	$ 345,641.05	$ -	$ 345,641.05	$ 345,816.83	$ (175.78)	100.05%			
159	N/A	Misc WWM HVAC Services	Luis O	Yearout	52452											
160		HVAC Services					$ 250,537.00	$ 250,537.00	$ -	$ 250,537.00	$ 250,537.00	$ -	100.00%	Completed in April 2016	April 2016	
161									$ -	$ -	$ -	$ -	0.00%			
162									$ -	$ -	$ -	$ -	0.00%			
163									$ -	$ -	$ -	$ -	0.00%			
164		TOTALS					$ 250,537.00	$ 250,537.00	$ -	$ 250,537.00	$ 250,537.00	$ -	100.00%			
165	N/A	Nutrient Loading and Removal Optimization Study	Shannon J		52456											
166		Professional Service Contract for Engineering Services					$ -	$ -	$ -	$ -	$ -	$ -		Issued RFP on 8/23/2016	June 2017	
167									$ -	$ -	$ -	$ -	0.00%			
168									$ -	$ -	$ -	$ -	0.00%			
169									$ -	$ -	$ -	$ -	0.00%			
170		TOTALS					$ -	$ -	$ -	$ -	$ -	$ -				
171	N/A	Sewer Line Rehabilitation Project	Stan H		52461		$ 1,500,000.00	$ 1,500,000.00						Overall	September 2017	Budgeted $1.5 Million
172		Design and Preparation of Bid Documents					$ -	$ -		$ -	$ -	$ -		Anticipate Bid Doc completion by 2-1-17		
173		Construction								$ -	$ -	$ -	0.00%			
174										$ -	$ -	$ -	0.00%			
175										$ -	$ -	$ -	0.00%			
176		TOTALS					$ 1,500,000.00	$ 1,500,000.00		$ -	$ -	$ -				
177	N/A	Replacement of Sewer Vactor Truck	Jerry T		52455		$ 380,000.00	$ 380,000.00		$ 385,987.00				Approved at October 13, 2016 City Council meeting	February 2017	Budgeted $380,000
178							$ -	$ -		$ -	$ -	$ -				
179										$ -	$ -	$ -	0.00%			
180										$ -	$ -	$ -	0.00%			
181										$ -	$ -	$ -	0.00%			
182		TOTALS					$ 380,000.00	$ 380,000.00		$ 385,987.00						
183	N/A	Replacement of Sewer Camera Van	Jerry T		52455		$ 185,000.00	$ 185,000.00		$ 183,305.00				Approved at October 13, 2016 City Council meeting	February 2017	Budgeted $185,000
184							$ -	$ -		$ -	$ -	$ -				
185										$ -	$ -	$ -	0.00%			
186										$ -	$ -	$ -	0.00%			
187										$ -	$ -	$ -	0.00%			
188		TOTALS					$ 185,000.00	$ 185,000.00		$ 183,305.00						

City of Santa Fe Environmental Services
2017 Residential Collection Calendar

City of Santa Fe
the upgrade
has arrived!

Recycling Carts
are ***HERE.***

Exhibit "2"

Welcome to the City of Santa Fe Environmental Services Division 2017 Residential Services Calendar!

SantaFe-It'sTime for an Upgrade! The Environmental Services Division is Excited to "RollOut" our new Programs:

- New Curbside Recycling carts featuring a lid graphic that shows what is recyclable in the residential program
- New clean burning GNG-powered automated recycling trucks that collect carts with arms operated by the driver, eliminating the hazardous and fatiguing hand-collection method
- Recycling Drop-off Centers that accept glass, and also give multi-family residents and small businesses access to recycling
- A new look for Environmental Services-check out our new logo, which will be appearing on all of our vehicles and outreach material
- This Residential Services Calendar, which will be a yearly method for us to provide our residents with a wealth of information about Environmental Services programs, as well as other useful information from the Public Utilities Department

More information is available at:
SantaFeNM.gov/Trash_and_Recycling
or contact Environmental Services
at (505)955-2200.

Thanks,
Your City of Santa Fe Environmental Services Staff

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Electronics Recycling 10
More Than Recycling 11
Bag to Differ 12
Drug Disposal Information 13
Keep Santa Fe Beautiful 14
MRF Tour 15
Common Cart Concerns 15

NOTE: This calendar starts in March 2017 to coincide with the cart rollout. You will receive a full 2018 calendar beginning with January towards the end of this calendar year.

N
Wednesday
Friday
1:100,000
8,500 4,250 0 8,500 Feet
Date: 01/13/2017
Prepared By: ASD/ITT/GIS-DSB
Coordinate System:
NAD 1983 StatePlane New Mexico Central FIPS 3002 Feet
Datum: North American 1983
This information is for reference only.
The City of Santa Fe assumes no liability
for errors associated with the use of these
data. Users are solely responsible for
confirming data accuracy when necessary.

Be Cart Smart

Cart Collection Guidelines

Protect Your Cart

- Do not overload your cart as it could break
- Occasionally, rinse out your cart with a vinegar and water solution
- Your carts are assigned to your address. Write down your serial numbers for references
- Trash Cart Number:_____
- Recycling Cart Number:_____

Moving Your Cart

- Hold the handle and tilt the cart toward you
- Push or pull the cart to roll it; do not drag the cart

Trash Bag Tags

- Trash bag tags are available for $1.50 each and extra bags should be placed next to your cart
- Trash Bag Tags are available at City Hall (Lincoln Ave.) or Public Utilities (W. San Mateo)

Curbside Set Out Rules

- Place carts out by **7:00 a.m.** on your scheduled collection day
- If your cart is not at the curb on time, it will not be serviced until your next collection day.
- Overloaded carts will not be collected
- Ensure your carts do not obstruct the sidewalk or path for those who use wheelchairs or strollers. Please move containers back off the curb after they are emptied
- Report missed collections as soon as you are aware
- Missed collections will be picked up the day after they are reported

Call Environmental Services at (505) 955-2200 with questions or issues

Park It, Point It, Space It

Park It.

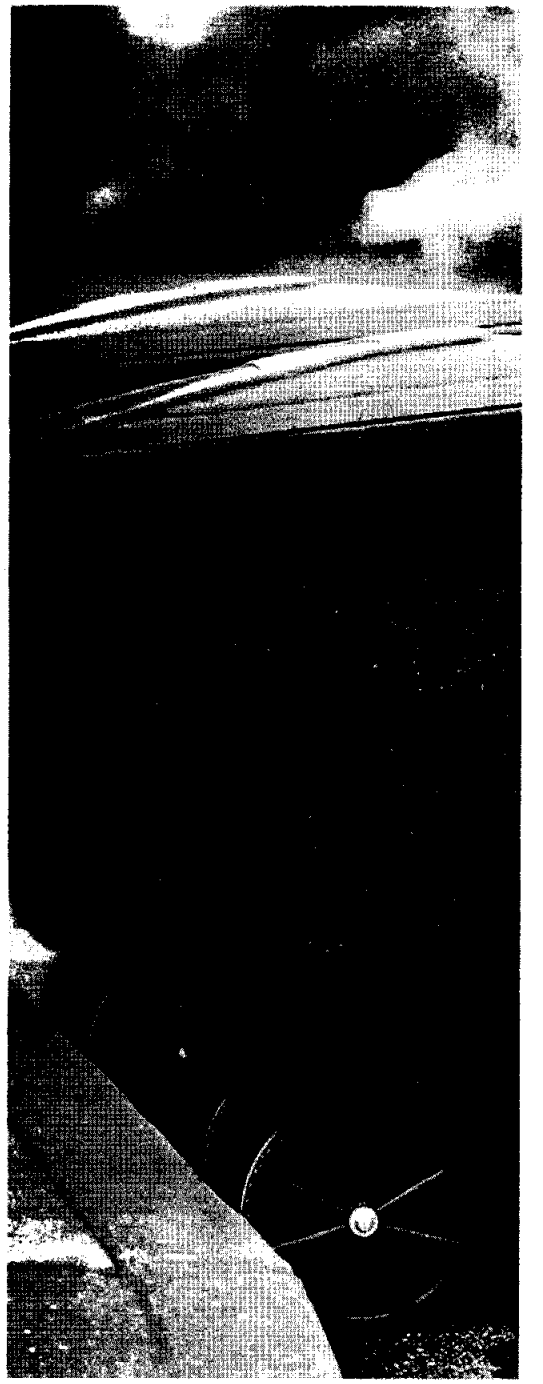
Place your carts on the street, with the wheels against the curb.

Point It.

Arrows should point to the middle of the road.

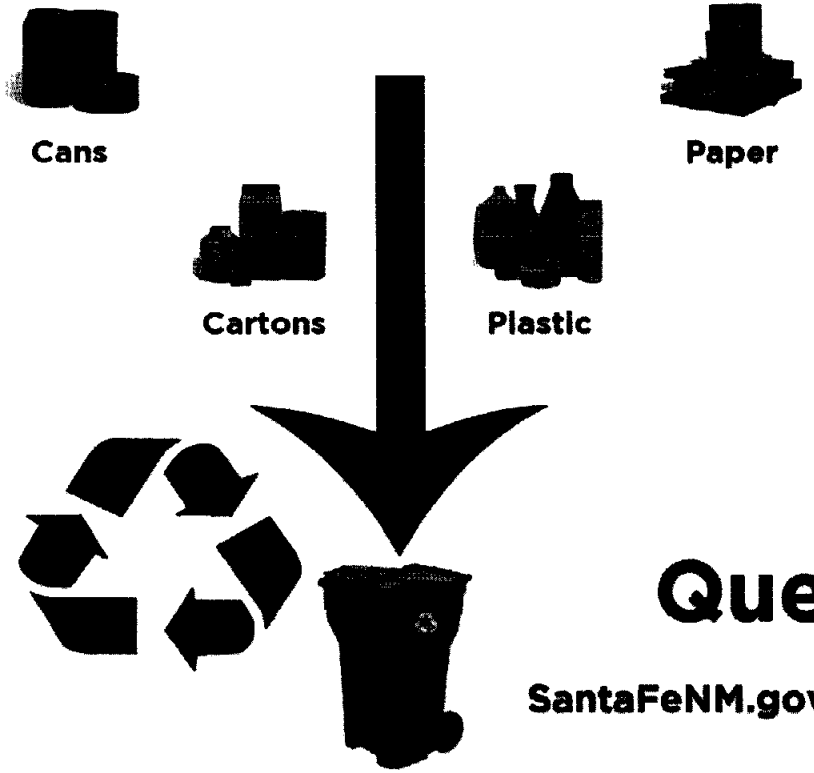
Space It.

Leave at least 3ft of clearance between each cart and any obstacles such as parked cars, poles, mailboxes, etc.



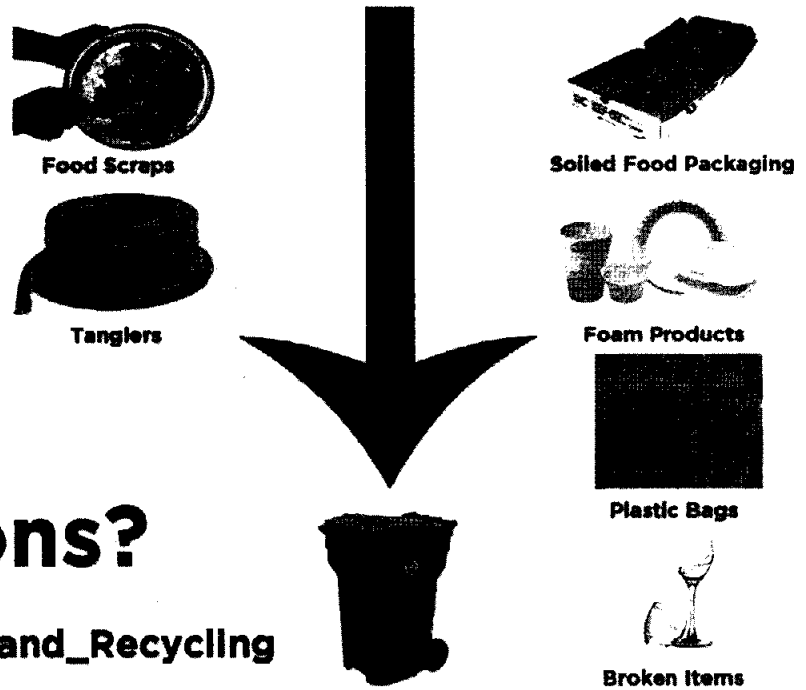
What Goes In Which Cart?
Think Before You Throw...

Place these Items in Your Blue Recycling Cart:



Place these Items in Your Green Trash Cart For The Landfill:

This list is not a comprehensive list of items for the landfill.



Questions?

Visit:
SantaFeNM.gov/Trash_and_Recycling

The 90's Called...They Want Their Bin Back!

March 2017

Recycle these materials in your blue cart

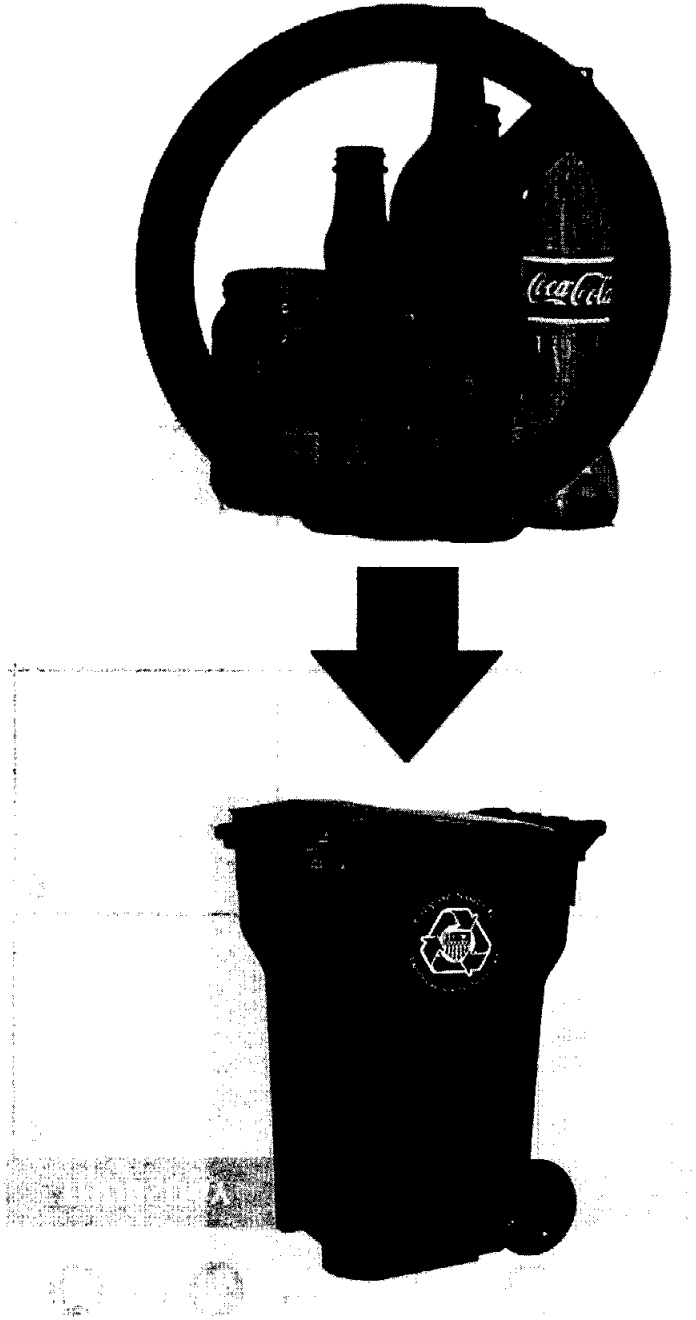
CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
No Glass in your Blue Recycling Carts. Glass should now be brought to recycling collection centers (see page 5 for locations).			1 Ash Wednesday	2	3	4 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**
5 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**	6	7	8 International Women's Day	9	10	11
12 Daylight Saving starts	13 **Cart Distribution Begins**	14 Cart Distribution	15 Cart Distribution	16 Cart Distribution	17 St. Patrick's Day Cart Distribution	18
19	20 Fix-a-Leak Week, Spring begins Cart Distribution	21 Fix-a-Leak Week Cart Distribution	22 Fix-a-Leak Week Cart Distribution	23 Fix-a-Leak Week Cart Distribution	24 Fix-a-Leak Week Cart Distribution	25 Fix-a-Leak Week
26 Fix-a-Leak Week	27 Cart Distribution	28 Cart Distribution	29 Cart Distribution	30 Cart Distribution	31 Cesar Chavez Day **Cart Distribution Ends**	**Fix a leak!** Save water every month.

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Glass is NO LONGER Accepted in Your Blue Cart!



Why has glass collection been eliminated from curbside recycling?
The move to carts and automated collection trucks increases safety and efficiency for our workers. However, the Materials Recovery Facility (MRF) that sorts our recycling does not accept glass. Since we are no longer collecting the recycling by hand and emptying it into a two-compartment truck, we have no way to collect glass separately at the curb.

Why doesn't our processor accept glass?
This is a nationwide trend. Glass mixed in with the other materials causes equipment problems for many MRF's. Although glass is recyclable, it has low value as a commodity and it's heavy and costly to transport. There are no ***large scale*** glass recyclers within an economically feasible distance.

Is the City still recycling glass?
YES! The City has established drop-off centers for glass (and other recyclables) in addition to the Buckman Road Recycling & Transfer Station recycling drop-off site. The Santa Fe Solid Waste Management Agency (SFSWMA) processes our glass for local uses in manufacturing and production applications.

Although this is a big change, we are working to make recycling drop-off centers convenient for Santa Feans to recycle their glass.

April 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

Volunteer with Keep Santa Fe Beautiful for the **Great American Cleanup** on Earth Day, Saturday April 22. Check **KeepSantaFeBeautiful.org** for information about how you can participate to Keep Santa Fe Beautiful!

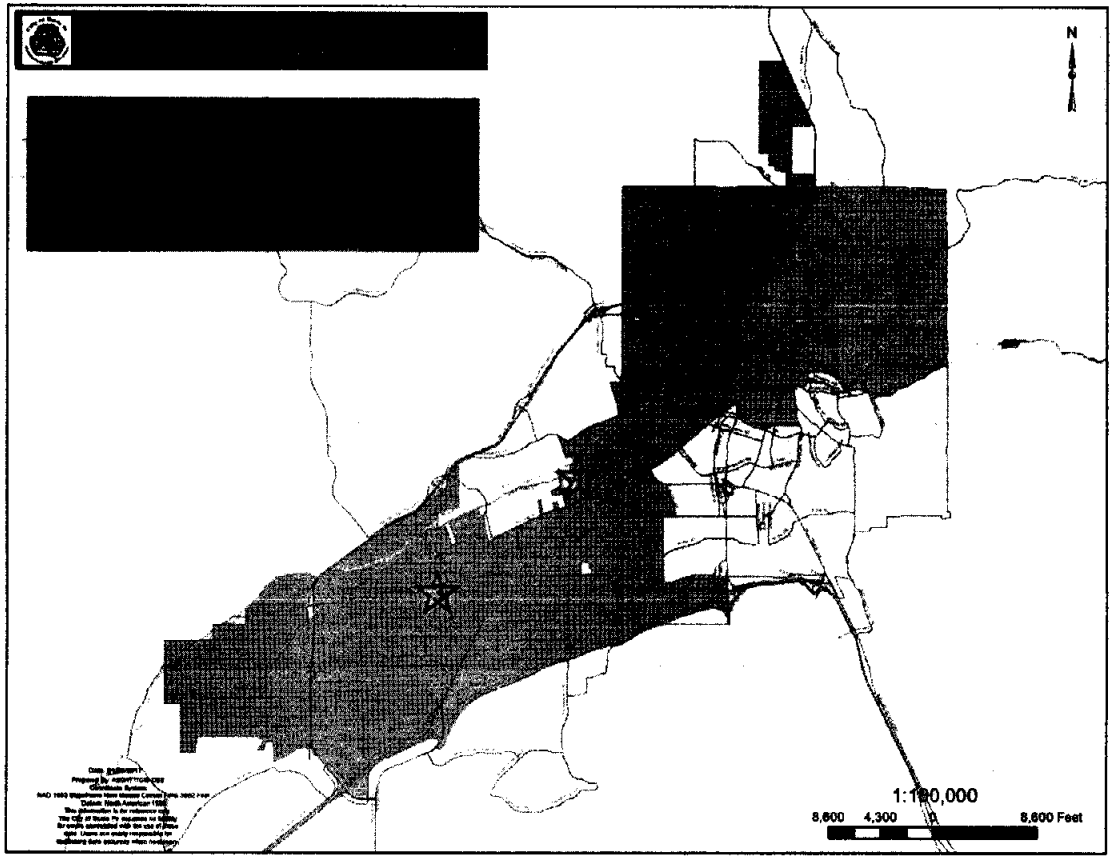
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 April Fool's Day, Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**
2 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**	3	4	5	6	7	8
9 Palm Sunday	10	11	12	13	14 Good Friday	15
16 Easter Sunday **BuRRT Closed**	17 Easter Monday, Federal Tax Deadline, Patriots' Day	18	19	20	21	22 Earth Day, Great American Spring Cleanup, Trash Amnesty Day @BuRRT **More Info: KeepSantaFeBeautiful.org**
23 Trash Amnesty Day @ BuRRT	24	25	26 Administrative Professional's Day	27	28	29
30						

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Recycling Drop-off Centers

Free Recycling Drop-off Centers are located throughout the City and accept recyclable materials from anyone: residents, apartment dwellers and small businesses.



City Provided Sites

1. 1142 Siler Road (Environmental Services Offices)
2. Murales Road (near the Fort Marcy Fire Station)
3. Lucia Lane (Behind the McDonalds on Airport Road

Call (505) 955-2200 with any questions

Santa Fe Solid Waste Management Agency

4. 2600 Buckman Road (Buckman Road Recycling & Transfer Station)

Call (505) 424-1850 x 400 with any questions.

Hours: Monday through Sunday, 8:00 a.m.-4:45 p.m.

Materials accepted:

- Glass Bottles
- Flattened Cardboard
- Mixed: Paper, aluminum and steel cans, plastic containers.

NO TRASH AT RECYCLING CENTERS!

Illegal dumping of trash in the City could result in fines of up to $500 per incident. Illegal dumping is **NOT** free to cleanup.

May 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
If you see graffiti in Santa Fe call (505) 955-2255 to have it removed.	1 **Watering restrictions begin today. More Info: SaveWaterSantaFe.com**	2	3	4	5 **Cinco de Mayo**	6 **Green Waste Amnesty Day @ BuRRT, Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**
7 **Green Waste Amnesty Day @ BuRRT, Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**	8	9	10	11	12	13 **Green Waste Amnesty Day @ BuRRT**
14 **Green Waste Amnesty Day @ BuRRT, Mother's Day**	15	16	17	18	19	20 **Armed Forces Day, Green Waste Amnesty Day @ BuRRT**
21 **Green Waste Amnesty Day @ BuRRT**	22	23	24	25	26	27 **Green Waste Amnesty Day @ BuRRT**
28 **Green Waste Amnesty Day @ BuRRT**	29 **Memorial Day** **BuRRT Closed**	30	31	**Save Water Santa Fe Tip: Watering Restrictions begin May 1! No watering between 10 am and 6 pm.**		

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

When the Writing is on the Wall...It's Time to Call!

Graffiti is Everyone's Concern. Why?

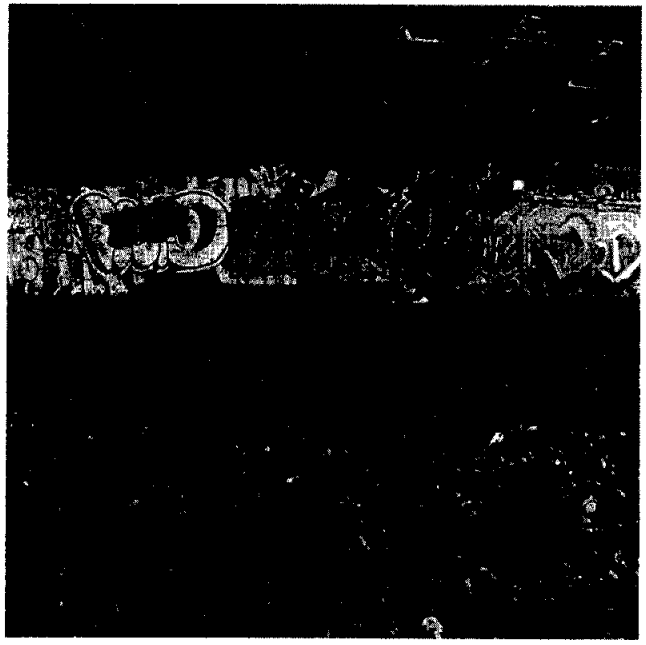
- Pride and morale in the community are impacted
- Graffiti is a criminal activity and can impact public safety
- It can reduce property values and spoil our neighborhoods

Get Involved!

- Report graffiti to the hotline at (505) 955-2255 or email graffitihotline2253@santafenm.gov
- If you see taggers in the act call Police Dispatch at (505) 428-3710
- Join your neighborhood watch program
- Participate in Keep Santa Fe Beautiful events

CITY OF SANTA FE, ENVIRONMENTAL SERVICES
KEEP SANTA FE BEAUTIFUL
IT'S OUR DUTY ... TO KEEP SANTA FE'S BEAUTY
ANTI-GRAFFITI TEAM

Volunteers Painting Over Graffiti



Tagged Underpass at De Vargas Park

Graffiti Wipe Out Event

June 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Save Water Santa Fe Tip: Concrete doesn't grow! Check sprinkler systems for missing emitters or misaligned heads so that only landscapes are watered. Running water on sidewalks or streets could result in fines from the City.				1	2	3 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**
4 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**	5	6	7	8	9	10
11	12	13	14 Flag Day	15	16	17
18 Father's Day	19	20	21 Summer begins	22	23	24
25	26	27	28	29	30	**Bag To Differ Santa Fe! Remember your reusable bags.**

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Household Hazardous Waste (HHW)

HHW materials are harmful to humans, animals and the environment if not handled properly.

Dispose of your unwanted chemicals at the Household Hazardous Waste Center located within the Buckman Road Recycling & Transfer Station (BuRRT, 2600 Buckman Road). The HHW center is open **every** Friday and Saturday from **8:00 a.m. to 4:45 p.m.**
The HHW center will be closed if a posted Holiday falls on a Friday or Saturday and BuRRT is closed.

Common HHW items include:

- Gasoline, oil, and oil filters
- Aerosol cans
- Rechargeable/Button Cell Batteries
- Propane tanks and cylinders (e.g. BBQ, Camping, etc.)
- Household cleaners
- Paints, varnishes and stains
- Fire Extinguishers
- Pesticides
- Pool chemicals

We do NOT accept:

- PCBs
- Explosives
- Radioactive Waste
- Medical/Pharmaceutical Waste
- Alkaline batteries (these are safe to dispose of in the trash)

July 2017

Recycle these materials in your blue cart

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Unused or expired medications and used sharps are not accepted at the Household Hazardous Waste Center. See page 13 for proper disposal information. ***Drugs should never be flushed down the toilet or sink.***						1 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**
2 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**	3	4 **Independence Day**	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Back to School, Santa Fe

Our Students Lead the Community in Recycling!

Students and staff from Santa Fe Public Schools (SFPS) all participate in the recycling program. Due to their committment, recycling at all 34 facilities has increased from 6% to 32%.

Some program highlights include:

- Recycling containers are located at every school and have uniform marketing
- Graphic instructions show what can (and cannot) be recycled
- SFPS marketing matches the City's residential recycling program so that what gets recycled in school is the same as at home
- Glass is *pack in, pack out;* it must be recycled outside of SFPS facilities
- The cafeteria waste from 14 schools, representing 6,000 students, is composted at Reunity Resources. Composting diverts 2,600 lbs of food each day from the landfill!

Student recyclers from Amy Biehl Community School collect classroom recyclables for delivery to their blue recycling dumpster

Santa Fe kids are making a difference!

August 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Save Water Santa Fe Tip: Overwatering kills more plants than underwatering does!		1 **August is water conservation month. More Info: SaveWaterSantaFe.com**	2	3	4	5 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**
6 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	**No Glass in Blue Carts!** Recycle glass at a drop-off center. See page 5.	

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Toss No Mas in Santa Fe

Make Santa Fe Glitter by Cleaning up the Litter!

Litter hurts. It impacts how our community appears to both residents and tourists. Litter threatens the health of our waterways and habitats. Litter is expensive to clean up. It is illegal to dump trash or litter, either on public or private property.

You can Help Keep Santa Fe Beautiful!

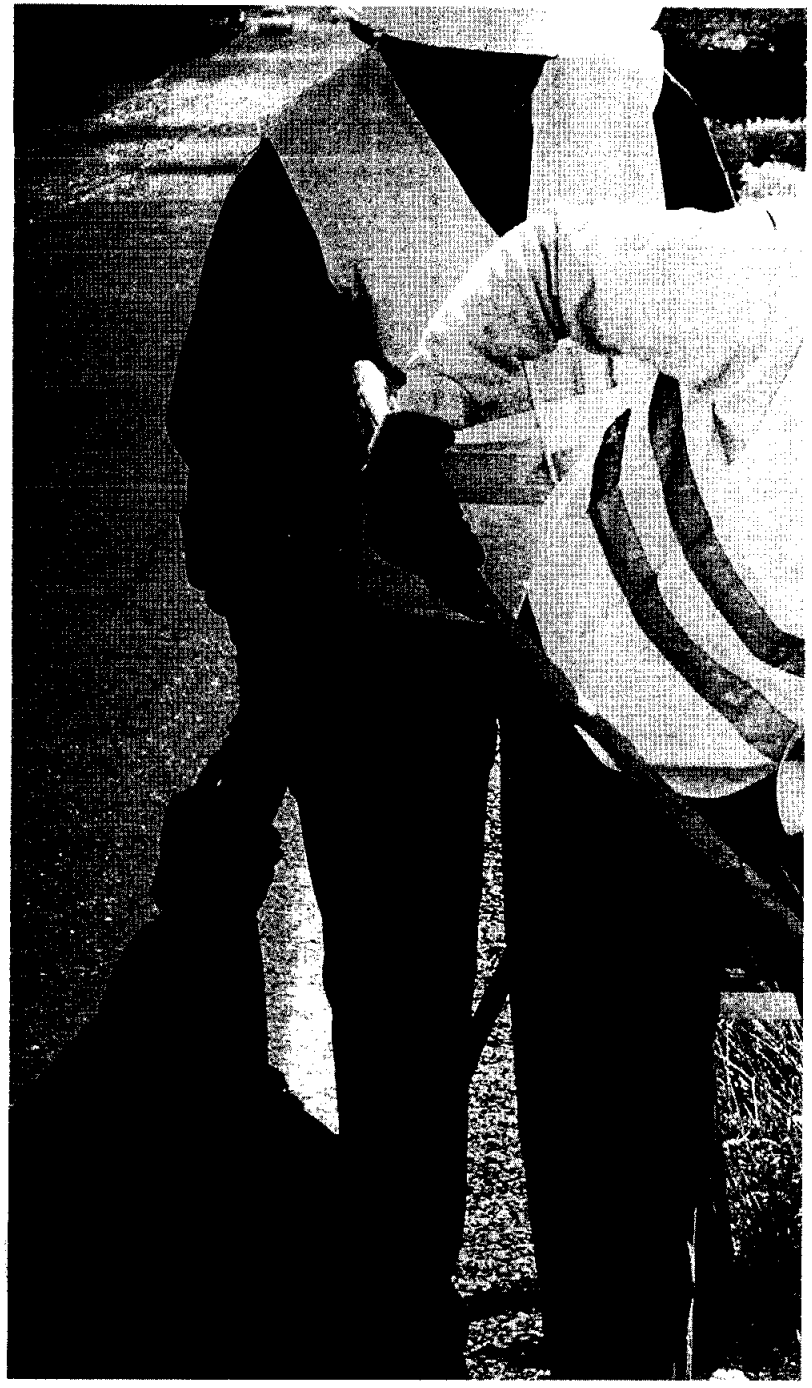
On Saturday, September 23rd, volunteer with Keep Santa Fe Beautiful during the "Toss no Mas" fall cleanup event. This is a great event for individuals, neighborhood groups, families, teams, scouts, or anyone that takes pride in our community!
More info: (505) 955-2215

The Buckman Road Recycling & Transfer Station (BuRRT) offers free trash disposal for residents on Saturday 9/23 and Sunday 9/24 from 8:00 a.m. to 4:45 p.m., as part of the Santa Fe Solid Waste Management Agency's "Amnesty Program."
More info: SantaFeRecycling.org

In 2016, Santa Fe volunteers helped to clean up the community and properly disposed of over 483 tons of material from our medians, parks, streets and neighborhoods.

KEEP SANTA FE BEAUTIFUL

KEEP AMERICA BEAUTIFUL AFFILIATE



September 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Save Water Santa Fe Tip: Water plants in the morning and apply a layer of compost or mulch to reduce evaporation.					1	2 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**
3 Tire Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**	4 Labor Day **BuRRT Closed**	5	6	7	8	9
10 Grandparent's Day	11 Patriot Day	12	13	14	15	16
17	18	19	20	21	22 Fall begins	23 Toss No Mas Fall Cleanup, Trash Amnesty Day @ BuRRT **More Info: KeepSantaFeBeautiful.org**
24 Trash Amnesty Day @ BuRRT **More Info: SantaFeRecycling.org**	25	26	27	28	29	30

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

The 90's Called...They Want Their Old TVs, Phones and Computers Back Too!

Old Electronics Should not be Sent to the Landfill

As faster, smaller and more powerful electronic devices are introduced, people purchase newer models, leaving the old ones behind. Electronic devices typically contain lead, cadmium, and mercury; they must be properly managed when they are no longer wanted.

Keep electronics out of landfills by:

- Upgrade your device only when necessary
- Repair products instead of replacing them
- Check with the manufacturer to see if they have a take-back program
- Consider buying refurbished electonics
- Electronics can be recycled at the Buckman Road Recycling & Transfer Station (BuRRT, 2600 Buckman Road) Monday through Sunday from 8:00 a.m. - 4:45 p.m. (Fees apply)

October 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 Tire Amnesty Day @ BuRRT More Info: SantaFeRecycling.org
8 Tire Amnesty Day @ BuRRT More Info: SantaFeRecycling.org	9 Columbus Day	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 Halloween	Looking for a great upcycled or reused Halloween costume to scare up some fun? Check out Santa Fe's thrift stores! Many specialize in costume worthy items and feature them in October.			

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

More Than Recycling

Reduce- Reuse- Recycle

Recycling is one of the easiest ways that Santa Feans can conserve natural resources. However, it's not at the top of the list!

Reduce: The *best* action you can take is to reduce the waste you create. Ask yourself, "Do I really need this?" If the answer is NO, don't get it. Avoid disposable items.

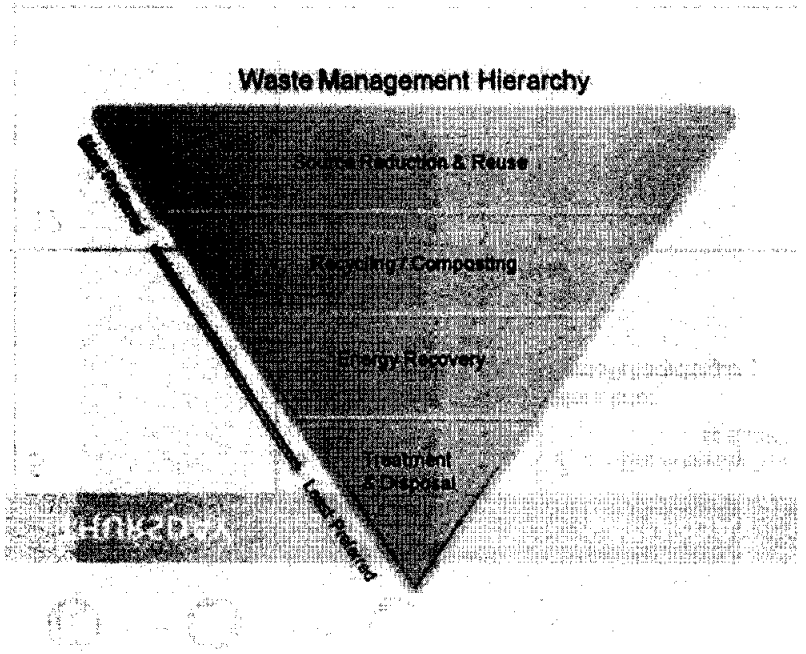
Reuse: If you do need it, invest in durable goods, or consider whether you can buy used items instead of new. Santa Fe has a thriving reuse economy! Check out the many thrift shops and consignment stores for clothing, furniture, and home improvement- many benefit local charities, too!

"Upcycling" is a type of reuse- our local artist community is great at making something old into something new again!

Recycle: An item is considered *recycled* if it is broken down into its raw components and then manufactured into a new item.

America Recycles Day

NOVEMBER 15



Source: EPA

November 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Save Water Santa Fe Tip: Turn off your irrigation systems on November 1. Don't water in the winter when your plants are dormant.			1	2	3	4 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**
5 **Daylight Saving ends, Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**	6	7 **Election Day**	8	9	10	11 **Veterans Day** **HHW/E-Waste Amnesty Day is from 9am-1pm.** **More Info: SantaFeRecycling.org**
12	13	14	15 **America Recycles Day**	16	17	18
19	20	21	22	23 **Thanksgiving** **BuRRT Closed**	24	25
26	27	28	29	30	**REMINDER:** Glass should not go into your cart, but recycled at a drop-off center.	

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Slim Down Your Waste With Reusable Bags

JUST HOW MANY BAGS DID SANTA FE USE?

The average American family uses 1,500 bags per year,* or around 590 per person. Prior to the bag ban, Santa Feans used an estimated **40 Million bags each year!**

SANTA FE BAG ORDINANCE

If you don't bring your reusable bag you will pay a ten cent bag fee for every paper bag you accept. The City's portion of this money is used to purchase reusable bags and environmental education materials like this calendar!

Reduce your need for single use shopping bags:

- Use reusable bags, boxes, or baskets for your shopping.
- Don't take a store bag unless you really need it.
- Stash your reusable bags at your front door, in your purse or in the car, ready to use when shopping.

Check our website for free bag distribution locations.

*Source: Natural Resources Defense Council

BAG TO DIFFER.

December 2017

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Christmas Tree-Cycling: Trees are accepted for free in January at Franklin Miles Park (Siringo Rd./Camino Carlos Rey) and the Buckman Road Recycling & Transfer Station (2600 Buckman Road). Limited mulch is available. **NOTE**: Trees should have no stands, string lights, ornaments or flocking on them.					1	2 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**
3 **Tire Amnesty Day @ BuRRT** **More Info: SantaFeRecycling.org**	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 **Winter begins**	22	23
24	25 **Christmas** **BuRRT Closed**	26	27	28	29	30
31						

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Don't Flush Drugs!

Manage Your Unwanted Medications and Sharps Properly

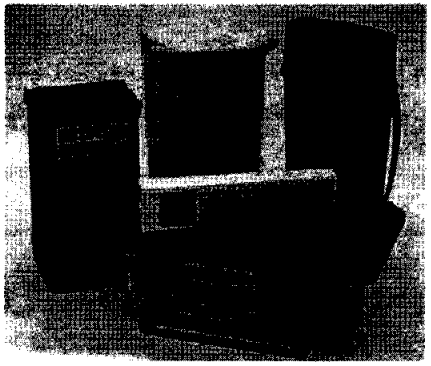
Don't **EVER** flush unwanted medication down your toilet or drain! Keep medication out of our waterways and away from people that might abuse them by using one of the drug disposal kiosks in Santa Fe.

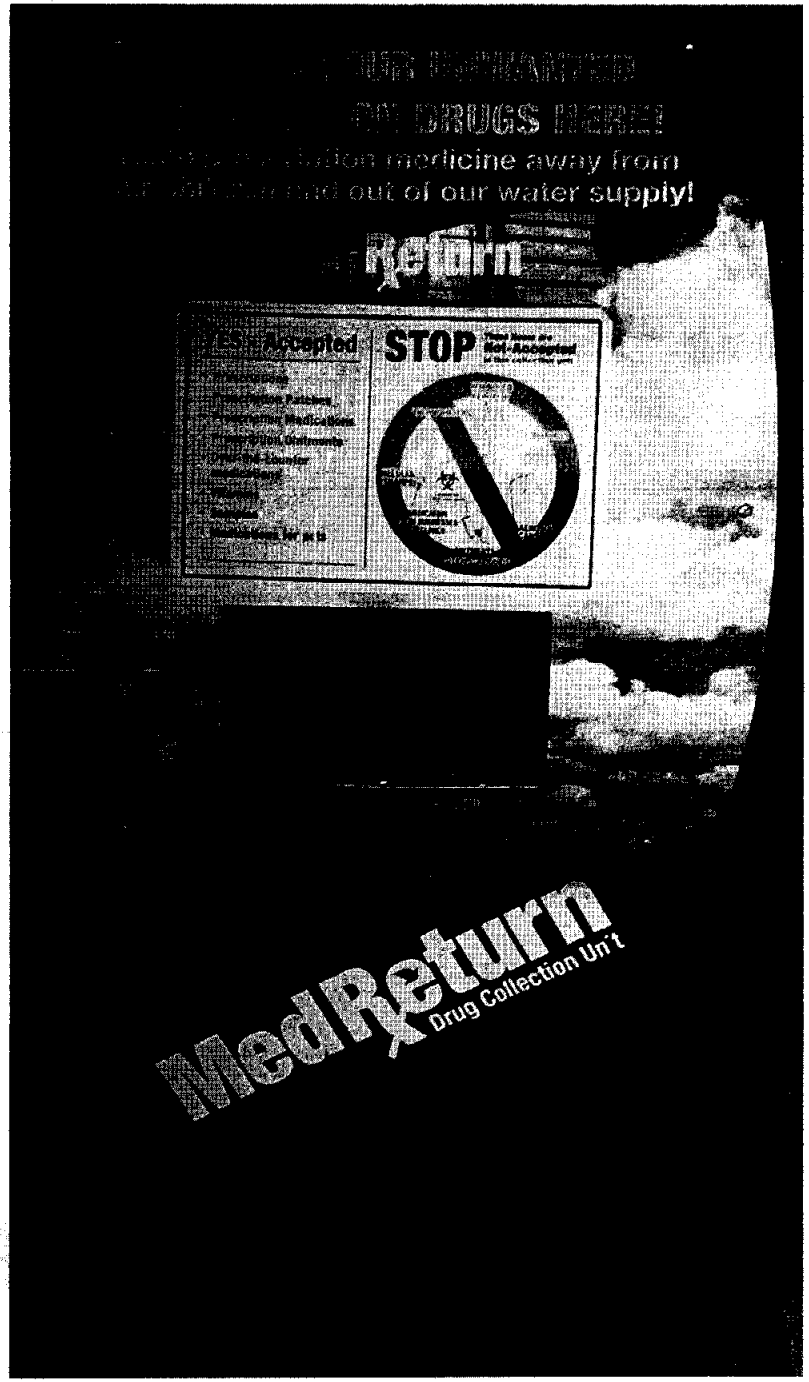
Prescription/Non-Prescription/Pet Medications

When using a disposal kiosk, cover all personal information in black marker and drop it off at one of the following locations:
Santa Fe Police Department, 2515 Camino Entrada
(Monday through Friday, 8:00 a.m. - 5:00 p.m.)
Santa Fe Fire Department, 200 Murales Road (Fort Marcy)
(Monday through Friday, 8:00 a.m.-12:00 p.m., 1:00 p.m.-5:00 p.m.)

Sharps (used needles)

Sharps are not accepted in the kiosk but can go into the trash when packaged in a sealed container like the ones pictured below.





Santa Fe drug disposal kiosk-SF Fire Department

January 2018

Recycle these materials in your blue cart

CANS CARTONS PAPER PLASTIC

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Resolve to recycle more!	1 New Year's Day	2	3	4	5	6
7	8	9	10	11	12	13
14	15 Martin Luther King Jr. Day	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	**Save Water Santa Fe Tip:** Take advantage of City of Santa Fe rebates to help you save water in 2018. Go to: savewatersantafe.com/rebates/ for info.		

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Keep Santa Fe Beautiful

Leading The Community To Take Greater Responsibility For Our Environment

KEEP SANTA FE BEAUTIFUL

KEEP AMERICA BEAUTIFUL AFFILIATE

Keep Santa Fe Beautiful (KSFB) is a 501(c)3 non-profit and is a Keep America Beautiful affiliate. KSFB partners with the City to provide programs to end litter, enhance recycling and beautify the community. Program funds come from grants and donations and are overseen by a Board of Directors.

KSFB programs include:

- Adopt-A-Median - local organizations and individuals can maintain and beautify a median within the City
- Spring (Great American Cleanup) and Fall (Toss no Mas) cleanups - volunteers pick up litter and illegal dumping throughout Santa Fe
- Graffiti Wipe-Out - a community event where volunteers remove graffiti from a hard hit area in the City

We need you! Volunteer with KSFB by calling (505) 955-2215 or get more information at KeepSantaFeBeautiful.org.

February 2018

Recycle these materials in your blue cart

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Save Water Santa Fe Tip: It's a short month! Save water by taking shorter showers. One less minute in the shower each day will save over 70 gallons per person during the month.				1	2 Groundhog Day	3
4	5	6	7	8	9	10
11	12 Lincoln's Birthday	13	14 Ash Wednesday, Valentine's Day	15	16	17
18	19 President's Day, Washington's Birthday	20	21	22	23	24
25	26	27	28	Give your Valentine a green present such as a meal, plant a rose bush or some yummy organic chocolates!		

More Info: SantaFeNM.gov/Trash_and_Recycling

Download the RecycleCoach App from your app store.

Where Does Santa Fe's Recycling Go?

Recyclables collected by the City are sent to Friedman Recycling's Materials Recovery Facility (MRF) in Albuquerque. At the Freidman MRF the mixed materials are separated mechanically and sold to manufacturers to make new products.

Curbside recyclables delivered for processing.

Automated processing sorts out certain types of material streams.

The rest of the material gets sorted by hand.

Bales of material to be sold to manufacturing companies.

Common Cart Concerns

Still not sure? Here are some more helpful hints:

Caps on? Or caps off?

Caps and the bottles are **both** recyclable. Keep the caps on and they will get processed. **NOTE**: Caps by themselves might fall out of the automated MRF sort process so its best to put them back on the container.

Does the same truck pickup trash and recycling?

No, in Santa Fe blue trucks are used to pickup recycling and white trucks are used to pickup trash. Also, the recyclables are taken to the Buckman Road Recycling & Transfer Station where they are consolidated and shipped to Albuquerque for processing. The trash goes to the Caja del Rio Landfill which is managed by the SFSWMA.

What to do with Plastic Bags?

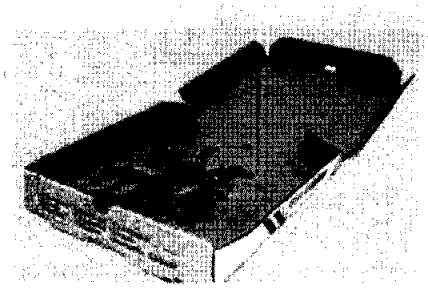
While single use plastic bags have been banned in Santa Fe, there are still a LOT of bags that are in use. Plastic bags and plastic film can wrap around the automated equipment and shut down the MRF. Recycle your plastic bags and stretch wrap at local grocery stores rather than in the blue cart.

Do I need to rinse my items before recycling them?

It is recommended that you try and get as much food or liquid out of the container as possible. Tiny amounts are OK...don't go overboard with your cleaning.

Too big for your trash cart?

Environmental Services offers a 'bulky waste' pickup service for large items which can't be placed into your trash cart. Call (505) 955-2200 to schedule (fees apply).



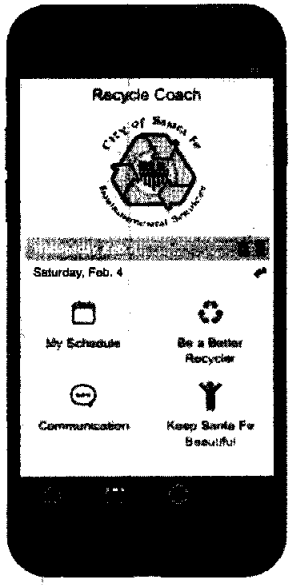
Pizza boxes, pizza boxes. What to do?

Empty pizza boxes are recyclable. Remove all crusts, paper and anything else that comes with your 'pie'. If the bottom is very greasy, rip off the clean part and toss it into your bin. The greasy part should be thrown in the trash OR if you compost in your yard, add it to your compost pile/bin.

Never miss another collection day again!

Download the City of Santa Fe's free **Recycle Coach** app

App Store | Google Play

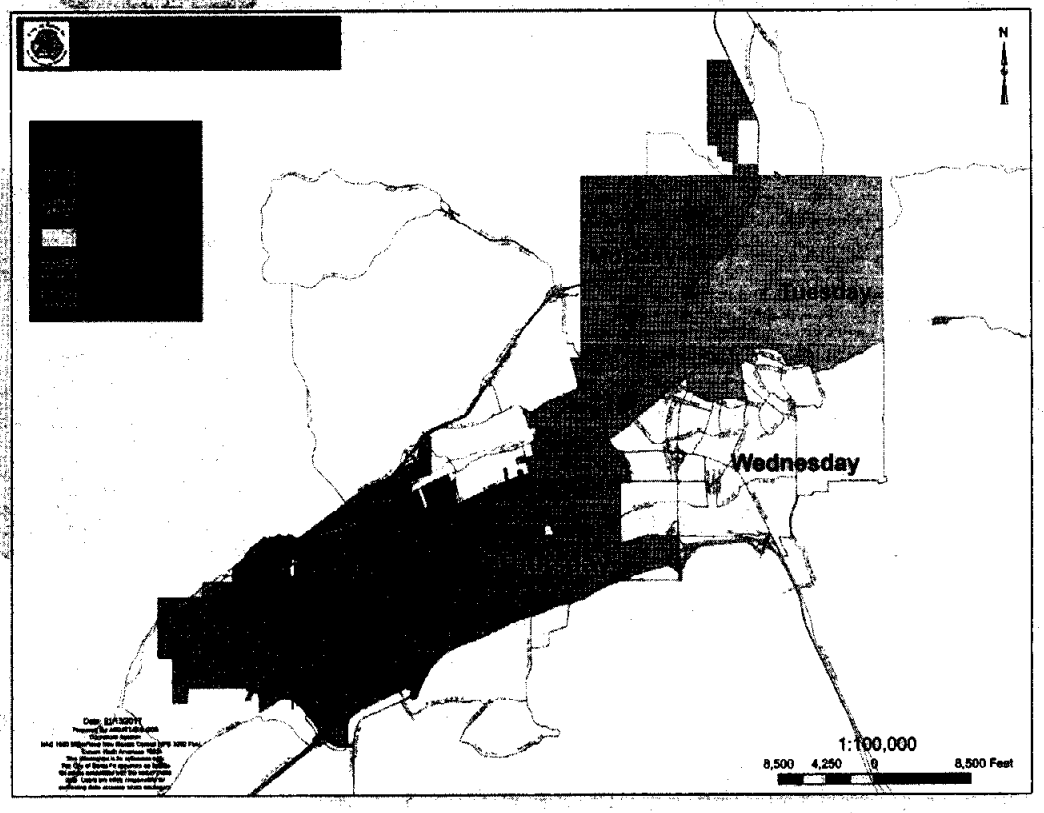


You get:

- A personalized collection schedule
- Custom pick-up reminders
- A "What Type of Recycler Are You? quiz
- And more!

For more information, please call **(505) 955-2200**, or visit:
www.SantaFeNM.gov/trash_and_recycling

City of Santa Fe Environmental Services



Web/Digital Ads

CARTS ARE COMING IN 2017

CITY OF SANTA FE: IT'S TIME FOR AN UPGRADE

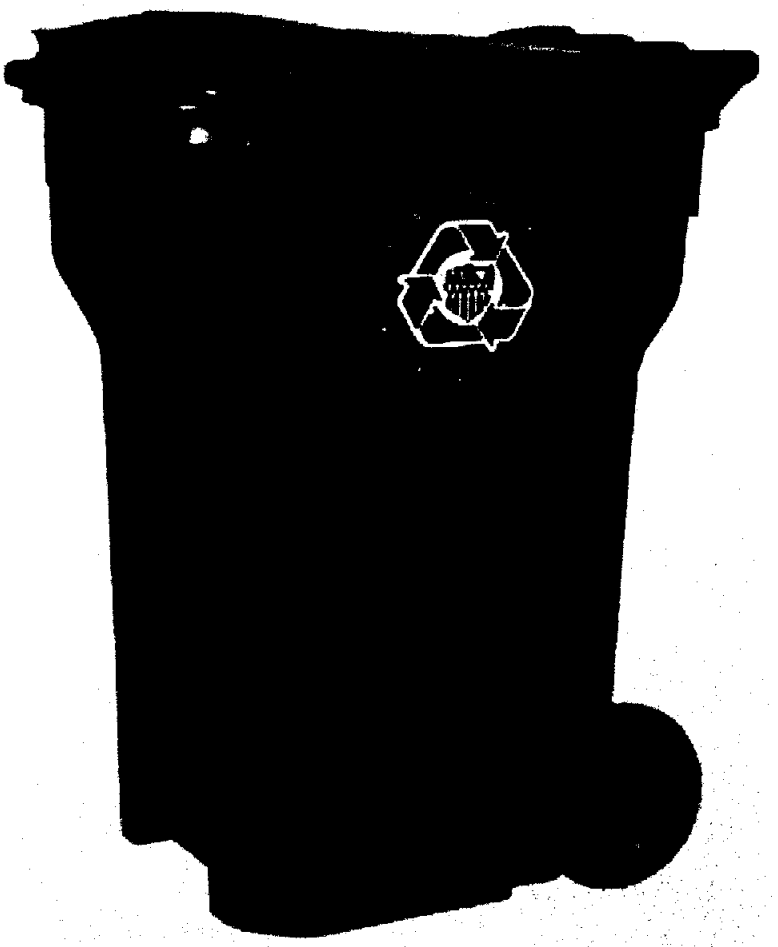
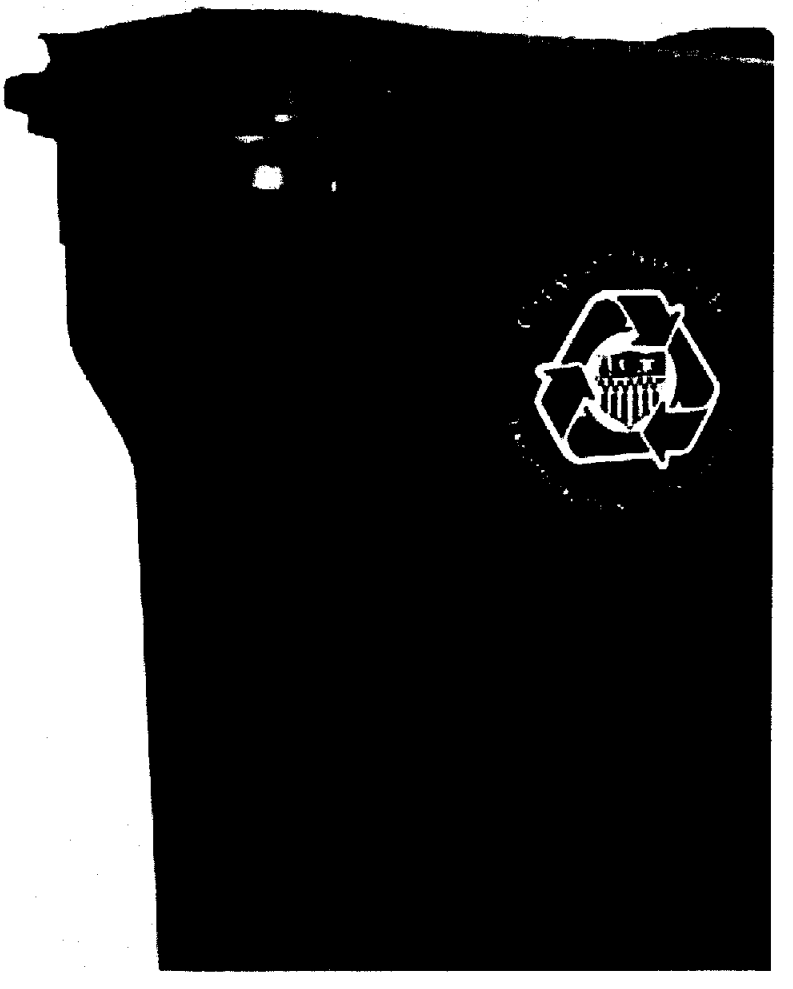


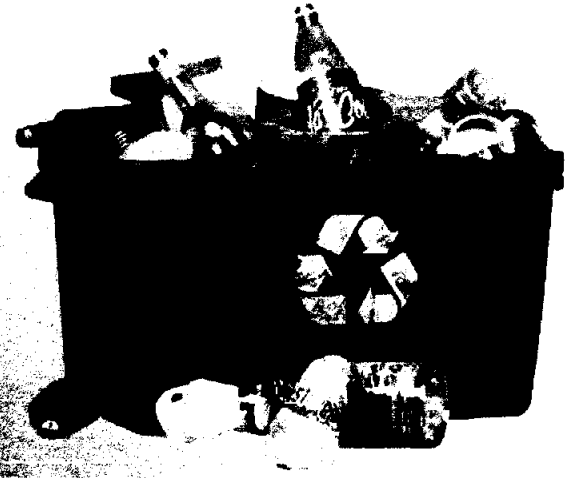
Exhibit "3"

CARTS ARE COMING IN 2017

CITY OF SANTA FE: IT'S TIME FOR AN UPGRADE

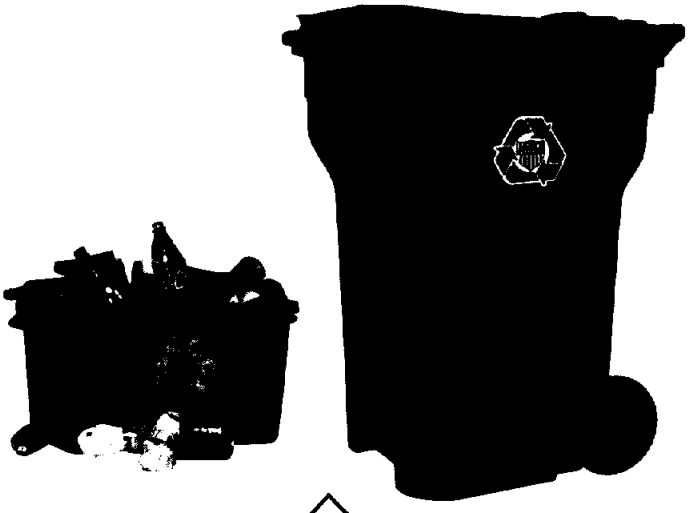


THE 1990s CALLED. THEY WANT THEIR BIN BACK



Ad - SFNM & SF Reporter

THE 90'S CALLED. THEY WANT THEIR BIN BACK.

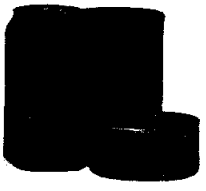


CARTS ARE COMING IN MARCH

CITY OF SANTA FE: IT'S TIME FOR AN UPGRADE

Recycle only the following loose in your container

Cans

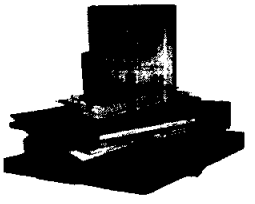


Aluminum and Steel Cans
empty and rinse

Cartons

Food and Beverage Cartons
empty and replace cap

Paper



Mixed Paper, Newspaper, Boxes, and Cardboard
bundle flattened cardboard boxes until carts arrive

Plastic

Kitchen, Laundry, Bath: Bottles and Containers
empty and replace cap

Glass bottles and jars should be recycled separate from mixed recycling.

Place glass in separate bin. When carts are distributed, glass will no longer be accepted curbside, however, glass drop off facilities will be provided.

Still have questions?

If you are a City of Santa Fe resident with curbside service, contact the City of Santa Fe Environmental Services Division at 955-2200 or check out *www.santafenm.gov/trash_and_recycling*

You can also call the Santa Fe Solid Waste Management Agency at 424-1850 x 420 or check out *www.SantaFeRecycling.org*

Remember:
No recyclables in plastic bags.
No plastic bags.
No garbage.

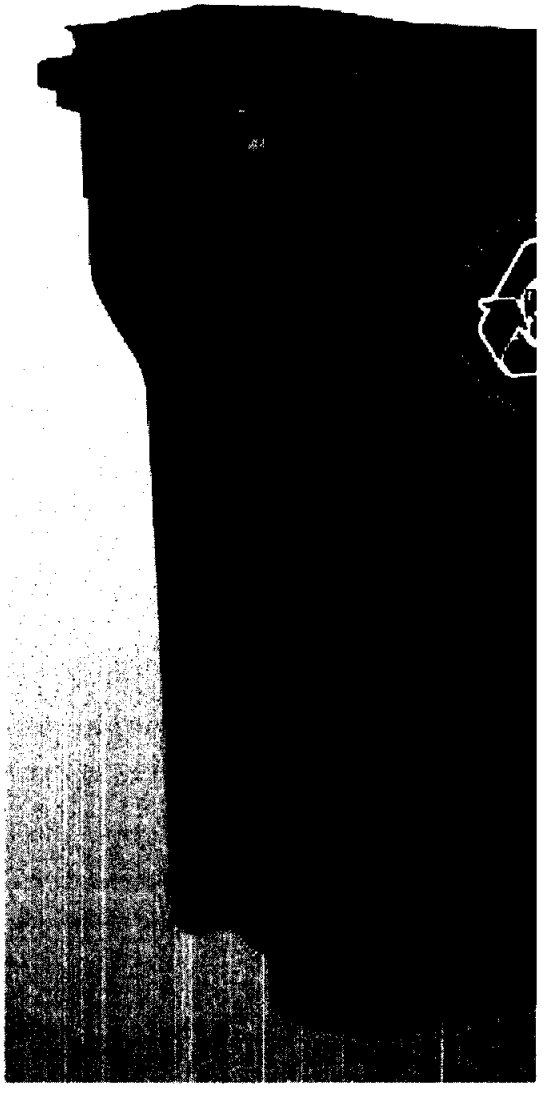
City of Santa Fe Environmental Services

Funded in part by THE RECYCLING PARTNERSHIP

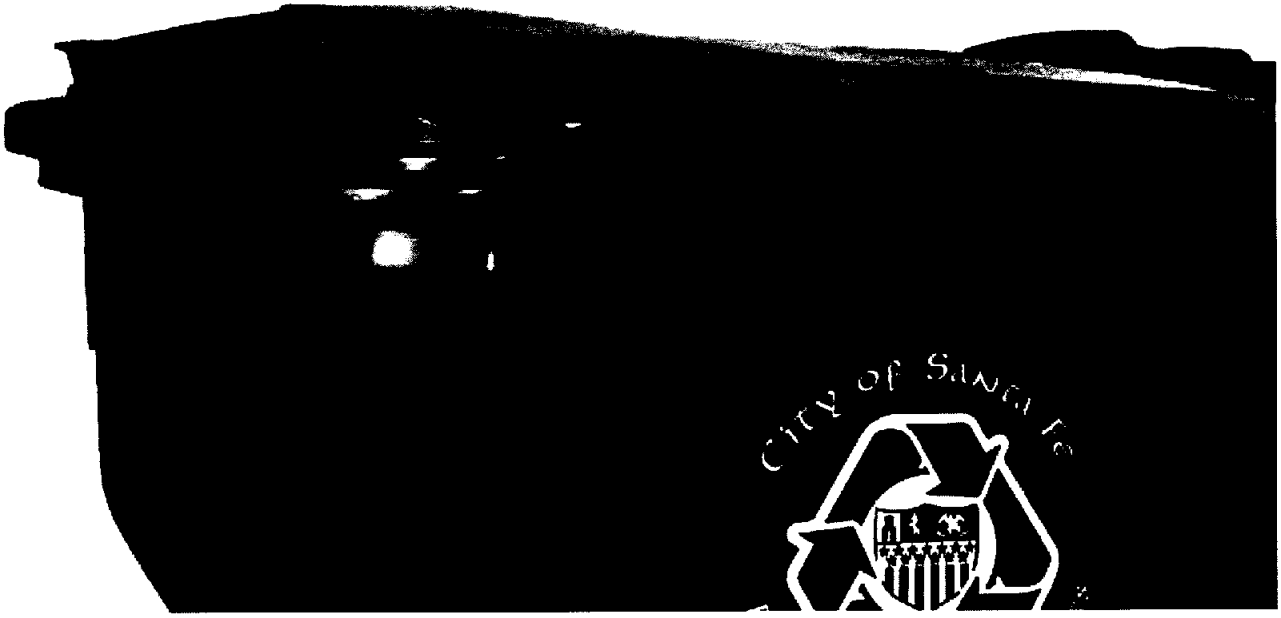
New Mexican Website Takeover

CARTS ARE COMING IN 2017

CARTS ARE COMING IN 2017



THE 1990s CALLED. THEY WANT THEIR BIN BACK.

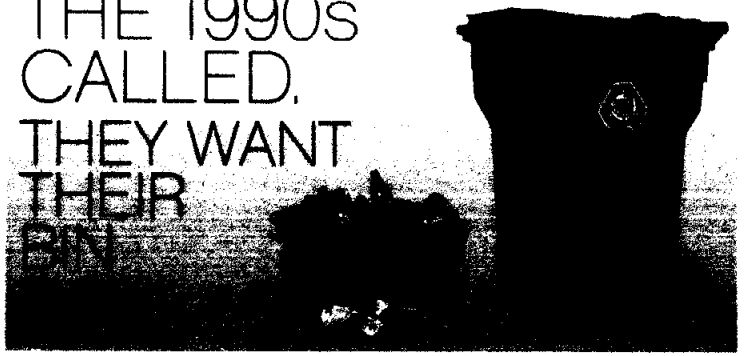


Utility Bill Snipe (Envelope)

nothing in this area, reserved for postage metering

Recycling carts are coming!

THE 1990s CALLED. THEY WANT THEIR BIN



this area is available as well

Santa Fe...it's time for an upgrade! March 2017

PAPER

PLASTIC

CANS

CARTONS

City of Santa Fe Environmental Services

WASTE REDUCTION THROUGH DEGRADATION
EnviroSafe 20DG
Degradable, Recyclable, 25% Post Industrial Recycled Content

PLEASE RECYCLE THIS ENVELOPE

ECOFIRST WIND
PRODUCED WITH 100% Wind Power

SUSTAINABLE FORESTRY INITIATIVE
Certified Fiber Sourcing
www.sfiprogram.org

#3

Standard Blue Cart IN molded Lid

IMAGEWORKS MFG. DRAWING

Client:	Part Number:	Size:	Rev:	Date:
Cascade Eng.	5500-0914	9.5" x 14.5"	r2	01_16_17
Inks: CMYK	Material:	Special Requirements:		

14.5"

9.5"

RECYCLABLES ONLY

CANS

Aluminum & Steel Cans
Aluminum foil & Pans
Empty Aerosol Cans

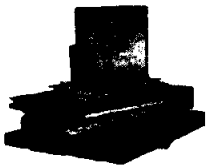
CARTONS

Soup Cartons
Juice/Milk Cartons
Drink Pouches

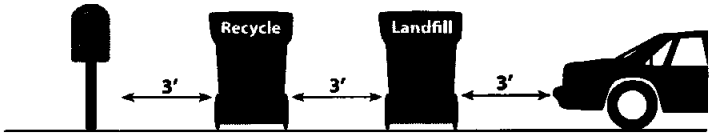
PLASTICS

Bottles, Jars and Tubs
Clamshell Containers
Rigid Plastic Items
(e.g. Toys, Baskets, etc.)

PAPER



Newspaper
Junk Mail
Magazines
Cereal Boxes
Freezer Boxes
Cardboard Boxes
Books (Hardback and Paperback)



Allow at Least Three Feet of Space Around Your Carts.

NOT ACCEPTED

- **GLASS** (Recycle at drop-off centers)
- **GARBAGE**
- **FOAM**
- **FILM PLASTIC**
- **TANGLERS** (e.g. Garden Hoses, String Lights, Nylon Rope, etc.)

These items should be placed in your trash cart.

BE CART SMART

Empty and Rinse out containers. Flatten & Cut Boxes to fit into the cart with the top closed. Overloaded carts will NOT be collected.

Funding and support provided by:

THE RECYCLING PARTNERSHIP

For more information visit SantaFeNM.gov/trash_and_recycling

CUSTOMER ART APPROVAL

Client: Cascade Eng.

Job #:

Date :

☐ Approved
☐ Approved with corrections
☐ Additional proof required

Customer Signature/Date:

IMAGEWORKS MANUFACTURING INC
708-503-1122

Pink Cart In Molded Lid

IMAGEWORKS MFG. DRAWING

Client:	Part Number:	Size:	Rev:	Date:
Cascade Eng.	5500-0913	9.5" x 14.5"	1	01_31_17
Inks: CMYK	Material:	Special Requirements:		

9.5"

the cart™

www.thepinkcart.com

How does the American Cancer Society fight breast cancer?

1. We help you stay well by educating and empowering you to reduce your breast cancer risk or find it early, when it is easiest to treat.
2. We help you focus on getting well by providing information, day-to-day help, and emotional support available around the clock.
3. We work to find cures by funding research to discover the causes of breast cancer and find better ways to treat it so that more people can survive the disease.
4. We help everyone, everywhere fight back – by working with lawmakers to increase funding for breast cancer screening and treatment and through our Making Strides Against Breast Cancer® events.

American Cancer Society®

www.cancer.org
1-800-ACS-2345

How can you help protect your health?

Make an effort to stay well and reduce your risk of breast cancer with a few important steps:

- Get a mammogram.
  Beginning at age 40, talk with a health care professional about your risk for breast cancer and the best screening plan for you.
- Get checked.
  If you are in your 20s or 30s, be sure a clinical breast exam is part of your regular health exam, preferably at least every three years.
- Stay healthy.
  Know your breasts and what is normal for you, and tell your doctor or nurse if you notice any changes. Focus on eating right and exercising regularly to work toward or maintain a healthy weight. And limit how much alcohol you drink.

It's time to kick breast cancer to the curb! For every Pink Cart purchased, Cascade Cart Solutions will give $5 to the American Cancer Society to fight breast cancer.

CASCADE cart solutions

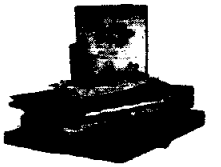
RECYCLABLES ONLY

CANS CARTONS PLASTICS PAPER

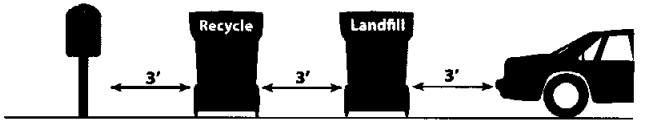
Aluminum & Steel Cans
Aluminum foil & Pans
Empty Aerosol Cans

Soup Cartons
Juice/Milk Cartons
Drink Pouches

Bottles, Jars and Tubs
Clamshell Containers
Rigid Plastic Items
(e.g. Toys, Baskets, etc.)



Newspaper
Junk Mail
Magazines
Cereal Boxes
Freezer Boxes
Cardboard Boxes
Books (Hardback and Paperback)



Allow at Least Three Feet of Space Around Your Carts.

NOT ACCEPTED

- **GLASS** (Recycle at drop-off centers)
- **GARBAGE**
- **FOAM**
- **FILM PLASTIC**
- **TANGLERS** (e.g. Garden Hoses, String Lights, Nylon Rope, etc.)

These items should be placed in your trash cart.

BE CART SMART

Empty and Rinse out containers.
Flatten & Cut Boxes to fit into the cart with the top closed.
Overloaded carts will NOT be collected.

Funding and support provided by:

THE RECYCLING PARTNERSHIP

For more information visit SantaFeNM.gov/trash_and_recycling

5500-0913 Lot #011317

CUSTOMER ART APPROVAL

Client: Cascade Eng.

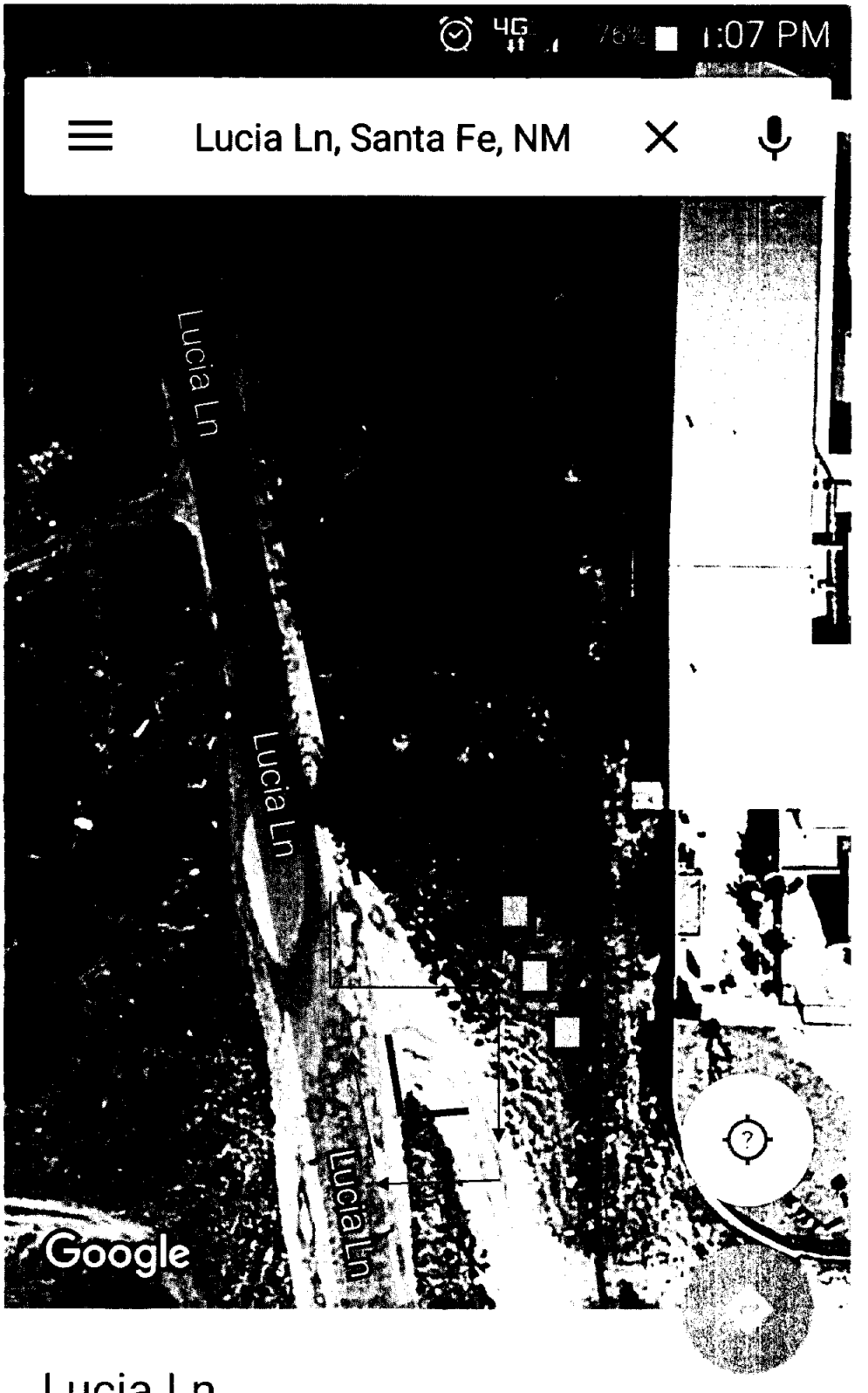
Job #:

Date:

☐ Approved
☐ Approved with corrections
☐ Additional proof required

Customer Signature/Date:

IMAGEWORKS MANUFACTURING INC
708-503-1122



Lucia Ln

Santa Fe, NM 87507

Route

Murales Road, Santa Fe,...