

**AGENDA**

**REGULAR MEETING**

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD**

**NOVEMBER 17, 2016**

**5:00 P.M.**

**LEGAL CONFERENCE ROOM  
SANTA FE COUNTY ADMINISTRATION BUILDING  
102 GRANT AVENUE  
SANTA FE, NM**

CITY CLERK'S OFFICE

DATE 11/9/16 TIME 11:43a

SERVED BY Rosalie Cardenas

RECEIVED BY [Signature]

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Consent Calendar**
- V. Approval of Minutes: Regular Meeting – October 20, 2016**
- VI. Matters from the Public**
- VII. Consent Calendar**
  - A. Request for Approval of a Services Agreement with Advanced Chemical Transport, Inc. of Albuquerque, NM, for Collection Services of Household Hazardous Waste at the Buckman Road Recycling and Transfer Station in the Amount of \$70,000.00 (RFP No. '17/16/P).
  - B. Request for Approval of Amendment No. 5 to Extend the Term and Increase the Professional Services Agreement with SCS Engineers of Albuquerque, NM, for Engineering, Operation and Maintenance Services for the Landfill Gas Collection System at the Caja del Rio Landfill in the Amount of \$76,070.00 (RFP No. '14/17/P).
    - (1) Approval of Budget Increase to 52501.510250 (Compliance Contracts) from 5503.100700 (Landfill Gas Collection Reserve Fund Cash) in the Amount of \$76,070.00.
  - C. Request for Approval to Purchase a 2017 Jeep Grand Cherokee 4x4 from Brad Francis Car Company of Los Lunas, NM, under the New Mexico State Price Agreement 70-000-16-00002 in the Amount of \$26,491.00.
    - (1) Approval of Budget Increase to 52501.570950 (Capital Outlay – Vehicles <1.5 Ton) from 5502.100700 (Equipment Replacement Reserve Fund Cash) in the Amount of \$26,491.00.
  - D. Request for Approval to Award Bid No. '17/09/B - Motor Oils, Lubricants, Antifreeze and Related Products for the Santa Fe Solid Waste Management Agency to Multiple Vendors.

**VIII. Matters from the Executive Director**

**IX. Matters from the Board**

**X. Matters from Staff - Agency, City, County**

**XI. Next Meeting Date: February 16, 2017**

**XII. Adjournment**

Anyone needing further information or requiring special needs for the disabled should contact Rosalie Cardenas at (505) 424-1850, extension 150.

**SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
SANTA FE COUNTY ADMINISTRATION BUILDING  
LEGAL CONFERENCE ROOM  
102 GRANT AVENUE  
THURSDAY, NOVEMBER 17, 2016, 5:00 PM**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF CONSENT CALENDAR	APPROVED	2
APPROVAL OF MINUTES OCTOBER 20, 2016	APPROVED	2
MATTERS FROM THE PUBLIC	INFORMATION/DISCUSSION	2-3
CONSENT CALENDAR DETAIL	APPROVED	3-4
MATTERS FROM THE EXECUTIVE DIRECTOR	INFORMATION/DISCUSSION	4
MATTERS FROM THE BOARD	INFORMATION/DISCUSSION	4-6
MATTERS FROM STAFF - AGENCY, CITY, COUNTY	INFORMATION/DISCUSSION	6
NEXT MEETING DATE	FEBRUARY 16, 2017	6
ADJOURNMENT	ADJOURNED	6

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
SANTA FE COUNTY ADMINISTRATION BUILDING  
LEGAL CONFERENCE ROOM  
102 GRANT AVENUE  
THURSDAY, NOVEMBER 17, 2016, 5:00 PM**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Commissioner Kathy Holian, Chair, at 5:00 pm, on Thursday, November 17, 2016, at the Santa Fe County Administration Building, Legal Conference Room, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Kathy Holian, Chair  
Councilor Michael Harris, Vice Chair  
Councilor Joseph Maestas  
Commissioner Henry Roybal, telephonically

**MEMBERS ABSENT**

Councilor Renee Villarreal, Excused  
Commissioner Miguel Chavez, Excused

**OTHERS PRESENT**

Jeff Spillers, Santa Fe County  
Randall Kippenbrock, Director, SWMA  
Rosalie Cardenas, SF SWMA  
Nancy Long, Legal Council  
Joe Eiger  
Danita Boettner, SWMA  
Shirlene Sitton, City of Santa Fe Environmental Services  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Maestas, seconded by Councilor Harris, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

#### **IV. APPROVAL OF CONSENT CALENDAR**

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Maestas, To approve the Consent Calendar as presented.

**VOTE** The motion was passed unanimously by voice vote.

#### **V. APPROVAL OF MINUTES OCTOBER 20, 2016**

Councilor Harris said on the top of page 7, the second line under Harris said it should say relatively straight not starlight.

**MOTION** A motion was made by Councilor Maestas, seconded by Councilor Harris, to approve the minutes as amended.

**VOTE** The motion passed unanimously by voice vote.

#### **VI. MATTERS FROM THE PUBLIC**

Mr. Eiger said the County Ordinance on curb side trash collection went into effect on November 1<sup>st</sup>. The start in El Dorado was a bit bumpy. The hauler did a mediocre job letting customers know. That will change in December with the addition of new staff who will focus on education. Congratulations to the County for beating the City and getting starting. He understands the City is planning a terrific education and outreach program so that will hold off these kind of issues. There is push back in the Rancho Viejo area. No one informed the people there about what was going to happen. The monthly cost in that area is twice what it is in Eldorado.

Mr. Spillers, Recycling Coordinator for Santa Fe County said he had a meeting last night with the Homeowners Association for Rancho Viejo. It turned out well. He disagrees with Mr. Eiger. We utilized the private haulers to educate their customers. He and Les provided them with the information on July 1<sup>st</sup> to do the mail outs. They had flyers and copies of the Ordinance and the direction to notify their customers. At the meeting last night we talked to them and were neighborly with them. Their concerns were price and being forced into doing this. There was confusion about what the

haulers were going to charge. Randall and the hauler had different amounts. They felt it was not fair for them to have to spend more money when there is a convenience center there for free. The Homeowners Association requires that home owners hide their bins. Now they have another bin to hide and it takes up a lot of space. The Homeowners Association is going to try to reassess that rule.

Chair Holian asked had the people in Rancho Viejo not been informed.

Mr. Spillers said no, they have known about this. We have had meetings out there. They did not go to any of the public meetings we had. Only 10 people turned out. When it was directed to he and Les to get this going, we visited with all the haulers and they agreed to distribute the letter. There was confusing information. MCT, the hauler, asked for more time to get ready.

Chair Holian said the Ordinance to extend the deadline for 3 months was defeated. We voted to leave deadline at November 1<sup>st</sup> and asked staff to work with haulers who had issues.

Mr. Spillers said they were the only hauler with problems.

Chair Holian asked were they calmed down at the end of the meeting.

Mr. Spillers said no. They are going to address the County Commissioners about it. The group was a 50/50 split in their opinions. Robert Martinez was also at the meeting and did a good job.

## **VII. CONSENT CALENDAR**

- A. REQUEST FOR APPROVAL OF A SERVICES AGREEMENT WITH ADVANCED CHEMICAL TRANSPORT, INC. OF ALBUQUERQUE, NM, FOR COLLECTION SERVICES OF HOUSEHOLD HAZARDOUS WASTE AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$70,000.00 (RFP NO. '17/16/P)**
- B. REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO EXTEND THE TERM AND INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH SCS ENGINEERS OF ALBUQUERQUE, NM, FOR ENGINEERING, OPERATION AND MAINTENANCE SERVICES FOR THE LANDFILL GAS COLLECTION SYSTEM AT THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$76,070.00 (RFP NO. '14/17/P)**
  - (1) APPROVAL OF BUDGET INCREASE TO 52501.510250 (COMPLIANCE CONTRACTS) FROM 5503.100700 (LANDFILL**

**GAS COLLECTION RESERVE FUND CASH) IN THE AMOUNT  
OF \$76,070.00.**

- C. REQUEST FOR APPROVAL TO PURCHASE A 2017 JEEP GRAND CHEROKEE 4X4 FROM BRAD FRANCIS CAR COMPANY OF LOS LUNAS, NM, UNDER THE NEW MEXICO STATE PRICE AGREEMENT 70-000-16-00002 IN THE AMOUNT OF \$26,491.00.**
  - (1) APPROVAL OF BUDGET INCREASE TO 52501.570950 (CAPITAL OUTLAY - VEHICLES <1.5 TON) FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE FUND CASH) IN THE AMOUNT OF \$26,491.00.**
- D. REQUEST FOR APPROVAL TO AWARD BID NO '17/09/B - MOTOR OILS, LUBRICANTS, ANTIFREEZE AND RELATED PRODUCTS FOR THE SANTA FE SOLID WASTE MANAGEMENT AGENCY TO MULTIPLE VENDORS.**

**VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

Mr. Kippenbrock said he is a homeowner in Rancho Viejo. There are three Home Owners Associations out there. The HOA did not inform the residents until the last minute. We were paying \$16 a month. They added an additional \$11.00. Eldorado's bills went up \$5 a month. The Homeowners Association did not do their homework or make an attempt to get a more reasonable rate.

Chair Holian asked do the HOAs allow people to opt out.

Mr. Kippenbrock said no. We pay the HOA and they pay the hauler.

Mr. Kippenbrock said this is Ms. Holian's last meeting. We thank her for eight years of dedicated service to this place. She has done a great job. We have a gift for her that represents her as an intelligent, warm hearted person.

Chair Holian was given a heart pin made from a circuit board.

Chair Holian said this is very nice. Thank you everyone.

**IX. MATTERS FROM THE BOARD**

Chair Holian said farewell to everyone. This has been a huge part of her life. She has learned a lot. She is honored to have worked with Randall and all of the staff. He runs a first class, professional operation. Randall has been a really outstanding

Director over the years. She is amazed to see all the progress over the eight years. One thing she has noticed is being in position of public office, we deal with a lot of controversial issues. Solid waste is the most controversial. She was not prepared for that. She will miss everyone and may come back as a member of the public. Thank you all.

Councilor Harris said thank you Kathy.

Councilor Harris asked as a follow up to our last meeting, did we get confirmation of the extended warranty.

Ms. Boettner said yes, there is a letter in the file.

Councilor Harris said it was proposed last month to have special meeting to look at the deck work at the BuRRT facility. He went out there last week as he said he would. Clearly there is work to be done as described. The wear surface is gone.

Mr. Kippenbrock said a quote with GM Emulsion was given but when he received it in writing it was much higher than expected. He is going to spec it out and see what kind of price we can get. The topping on the floor is already gone. We have decided to get past the winter months and have it done next Spring. He did call the manufacturer in Cleveland. They prefer the specialized product for this area.

Councilor Harris said you thought the work would cost \$90,000 to \$100,000 and they came back with a price of \$300,000. We have the money for it but it is significant.

Mr. Kippenbrock said they will evaluate it.

Councilor Maestas said thank you Randall for the status on the reserves you included in our packet. It is very helpful. He does not recall when we passed the Policy if it addresses how we go about replenishing the reserves if we spend it down. Do we do that at the end of the fiscal year as a transfer .

Mr. Kippenbrock said the best time to do it is after June 30<sup>th</sup> in July and August after the books are closed and you know what your operating cash is. Then we do a budget adjustment to bring the reserves back up.

Mr. Kippenbrock reviewed the chart in the packet.

Councilor Maestas asked if we use carry over and replenish the reserves how do we show it in the succeeding budget.

Mr. Kippenbrock said we have to look at our forecast and set the recommended end of year balance. We may be short but will be heading in the right direction. The Closing Fund continues to rise.



Councilor Maestas wished everyone a Happy Thanksgiving. He said to Chair Holian that he finds her to be very smart and committed. He has enjoyed working with her and thanked her for her service to the County. She is one of the best.

Councilor Harris said he agrees with what was said. He finds her extremely gracious.

Chair Holian said she appreciates all the kind words.

#### X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

Ms. Sitton said the waste management in El Dorado is using the same cart manufacturer that we are using. That gave us a chance to see the carts and the manufacture's distribution plan. We have gotten a few calls. She is hopeful that we will live up to expectations. We are making sure we have all of the drop off sites in place. We are not going to roll it out until everything is right. We should have a firm date by the December Council meeting. Roughly it will be in March.

Councilor Maestas said with our next meeting in February, Merry Christmas and Happy New Year.

Chair Holian said Happy Valentines Day too.

#### XI. NEXT MEETING DATE FEBRUARY 16, 2017

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
PAGES: 7

#### XII. ADJOURNMENT

I Hereby Certify That This Instrument Was Filed for  
Record On The 9TH Day Of March, 2017 at 08:14:29 AM  
and Was Duly Recorded as Instrument # 1819668  
Of The Records Of Santa Fe County

The meeting adjourned at 5:45 pm.

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM

Deputy

Attested to By:

Geraldine Salazar, Santa Fe County  
Clerk

ATTESTED  
Yolanda  
Santa Fe, NM

Kathy Holian, Chair  
Elizabeth Martin, Stenographer