



Agenda

CITY CLERK'S OFFICE

DATE 11-9-16 TIME 10:49

PREPARED BY Melissa McDonald

APPROVED BY [Signature]

BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
Wednesday, November 16, 2016 5:30 p.m. – 7:30 p.m.
City Hall, 200 Lincoln Ave

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES FROM OCTOBER 19, 2016
5. CITIZEN COMMUNICATIONS FROM THE FLOOR
6. COMMUNICATIONS FROM OTHER AGENCIES
 - a. Santa Fe Conservation Trust report (Tim Rogers)
 - b. MPO Report (Staff)
7. INFORMATION, DISCUSSION & ACTION
 - a. Review of Educational Video (Shelly Robinson)
 - b. BTAC Assessment/Spreadsheet Review (Councilor Maestas)
8. BTAC SUBCOMMITTEE UPDATES
9. STAFF COMMUNICATIONS
10. COMMITTEE COMMUNICATIONS
11. COMMUNICATIONS FROM THE CHAIR
12. ADJOURNMENT

Next Scheduled Meeting for BTAC is December 21, 2016, Agenda & Packet Material due on December 13, 2016. Please submit via email mamcdonald@santafenm.com

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.

Bicycle and Trails Advisory Committee
Meeting Index
November 16, 2016

Item	Description	Page
Roll Call and Call to Order	Councilor Joseph Maestas, Chair called the Bicycle and Trails Advisory Committee meeting to order at 5:44 pm in the City Council Chambers, Santa Fe, New Mexico. Roll call constitutes a quorum.	1
Approval of the Agenda	Councilor Maestas asked to move the video until the end of the meeting while the Committee has Thanksgiving Dinner together. Ms. McDonald stated there will not be a MPO Report tonight. <i>Mr. Pacheco moved to approve the agenda as amended with a second from Ms. Robinson which passed by voice vote.</i>	1 1
Approval of Minutes from October 19, 2016	<i>Mr. Herdman moved to approve the minutes from October as presented with a second from Mr. Abbatacola which passed by voice vote.</i>	2
Citizen Communications from the Floor	<i>Mr. Herdman moved to establish a subcommittee within the on road subcommittee with a second from Mr. Abbatacola which passed by voice vote</i>	1, 2
Communications from Other Agencies a.) Santa Fe Conservation Trust Report b.) MPO Report	Discussion Only	2 3
Information/Discussion/Action a.) Review of Educational Video b.) BTAC Assessment/Spreadsheet Review	Discussion Only	3 3
BTAC Subcommittee Updates	Discussion Only	3,4
Staff Communications	Discussion Only	4
Committee Communications	Discussion Only	4
Communications from the Chair	Discussion Only	4
Adjournment	<i>There being no further business on the agenda the Bicycle and Trails Advisory Committee adjourned at 6:40 p.m.</i>	4
Signatures		4

**BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
CITY HALL – CITY COUNCIL CHAMBERS
November 16, 2016 – 5:30 PM – 7:30 PM
MEETING MINUTES**

1. CALL TO ORDER

Councilor Joseph Maestas, Chair called the Bicycle and Trails Advisory Committee meeting to order at 5:44 pm in the City Council Chambers, Santa Fe, New Mexico. Roll call constitutes a quorum.

2. ROLL CALL

Present:

Councilor Joseph Maestas, Chair
Paul Cooley
Shelley Robinson
Joseph A. Abbatacola
James Ronald Pacheco
Frank Herdman
Gretchen Grogan

Excused:

Jennifer Wellington
Tomas Rivera

Staff & Others Present:

Melissa McDonald, Staff Liaison
Linda Vigil, Stenographer
Tim Rogers, Santa Fe Conservation Trust
Stephen Newhall, Adventure Cycling

3. APPROVAL OF AGENDA

Councilor Maestas asked to move the video until the end of the meeting while the Committee has Thanksgiving Dinner together. Ms. McDonald stated there will not be a MPO Report tonight.

MOTION: Mr. Pacheco moved to approve the agenda as amended with a second from Ms. Robinson which passed by voice vote.

4. APPROVAL OF MINUTES FROM OCTOBER 19, 2016

MOTION: Mr. Herdman moved to approve the minutes from October as presented with a second from Mr. Abbatacola which passed by voice vote.

5. CITIZEN COMMUNICATIONS FROM THE FLOOR

Stephen Newhall the adventure cycling is excited about the trail marked through the city. There will need to be signage put up. Perhaps a subcommittee can be formed to work on that.

Councilor Maestas would like to see signs. Mr. Newhall stated Adventure Cycling provided some maps for

the Committee of the route. Mr. Abbatacola thanked Mr. Newhall and would like to volunteer to sit on the subcommittee if it is formed.

Mr. Newhall discussed the types of signs and graphics that could be used. An idea would be to have someone with a Go Pro camera ride the route and a video can be shared.

Mr. Pacheco asked if there are any ordinances or requirements for placing the signs. Many years ago there used to be limitations.

Mr. Rogers discussed the maps of the route that now goes to the Plaza. Ms. Robinson asked about the points of interest on the map. Mr. Rogers stated that could be another task for the subcommittee.

Ms. Grogan asked if this was a draft map. Mr. Rogers stated this is the second version with changes. Ms. Grogan suggested creating a description of the history of the plaza.

Mr. Herdman asked if a formal action would need to be taken to create the subcommittee. Councilor Maestas suggested making the subcommittee a subcommittee of the on road subcommittee.

MOTION: Mr. Herdman moved to establish a subcommittee within the on road subcommittee with a second from Mr. Abbatacola which passed by voice vote.

Councilor Maestas mentioned there are federal funds available for these types of projects.

6. COMMUNICATIONS FROM OTHER AGENCIES

A.) SANTA FE CONSERVATION TRUST REPORT

- **ACA Bike Route 66 in Santa Fe**

Mr. Rogers mentioned briefly the map of the route earlier. There is a proposal for a treatment of Old Las Vegas Highway between 285 and Canoncito. (See Exhibit A) There could be a bike lane put in place.

Mr. Rogers volunteered to serve on that subcommittee.

- **Field Trip Participants by Season**

Mr. Rogers presented his summary of field trips. (See Exhibit B) There will be one last field trip in December.

- **October Report to City**

Mr. Rogers reported the trail work continued. (See Exhibit C) The wayfinding arrows have run out and there needs to be more put in now or after winter when the ground is not frozen.

Mr. Rogers reported the junction signs were replaced. Mr. Cooley states he saw the new signs and they are nice.

B.) MPO REPORT

This item was removed.

7. INFORMATION/DISCUSSION/ACTION

A.) REVIEW OF EDUCATIONAL VIDEO

This item will be reviewed after the meeting adjourns. The Board will hold their Thanksgiving Dinner while watching it.

B.) BTAC ASSESSMENT/SPREADSHEET REVIEW

Councilor Maestas thanked the Committee for their responses to the questionnaire. What he got from the responses was a consensus on most of the issues.

There is a need for better coordination on public safety. A member of BTAC will be assigned to the Public Safety Committee.

Councilor Maestas discussed the need to organize the short term and long term goals for BTAC. The suggestions were relatively common.

Councilor Maestas stated he will now visit with each Committee member and get more in depth feedback on a 3-5-year plan. All agreed the Master Plan needs to be updated.

Councilor Maestas reported he met with City Staff last week. He would like to draft a memo with an emphasis on what the goals are to each governing member of council. He would like staff to develop a budget plan for BTAC.

Councilor Maestas would like to see a bike summit in the city before the state wide summit.

Councilor Maestas would like to send the MPO a memo with long standing issues to resolve.

Mr. Pacheco briefly mentioned the work the Committee has done over the years. All agree the master plan should be updated.

Mr. Herdman stated the assessment was a very valuable exercise. It was nice to see a consensus.

Ms. Robinson agreed and there are other master plans that should be reviewed. A view from a younger perspective is also welcome.

Ms. Grogan stated there are subcommittees that meet regarding Parks. Perhaps Mr. Siqueiros can be on the next few agendas to give an update and help with the educational piece.

Councilor Maestas stated there is a portion of the GRT-Quality of Life fund that is specifically earmarked for transportation.

Councilor Maestas thanked the members of the Committee for serving as long as they have.

Mr. Herdman stated BTAC has come far with their work.

8. BTAC SUBCOMMITTEE UPDATES

Mr. Herdman was appointed to make a recommendation to allocate funds from the La Tierra Bond. Mr. Herdman reported he had a good meeting and would like to make contact with the motocross group and will bring options back to BTAC.

Ms. McDonald will help him make contact. Ms. McDonald explained there is a process to making contact with other groups, once Mr. Pacheco returns from vacation she will get more information.

Mr. Abbatacola stated there will be an On Road Subcommittee meeting tomorrow at the Market Street Offices.

9. STAFF COMMUNICATIONS

Ms. McDonald asked if there were specific ideas or updates inform her and she will place on the agenda.

Mr. Herdman asked that the Parks Director inspect the bridge near Gonzales Elementary. Ms. McDonald will follow up.

Councilor Maestas announced he is pursuing a Resolution surrounding a traffic study that was done on St. Michael's Drive. Perhaps restriping can be done to test the bike lane. Mr. Cooley asked that it be done near the Rail Trail to promote more use of it.

10. COMMITTEE COMMUNICATIONS

Mr. Pacheco reported on an article in the SF Reporter. The Bike N' Brew will happen again and is under new leadership. Also, the underpass is moving along well.

Mr. Abbatacola stated the Railrunner Station on Zia has been restriped and the bike lane is active now.

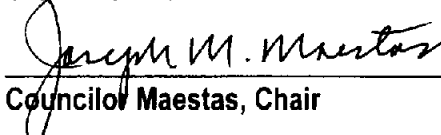
11. COMMUNICATIONS FROM THE CHAIR

Councilor Maestas wished the Committee a Happy Thanksgiving.

12. ADJOURN

There being no further business on the agenda the Bicycle and Trails Advisory Committee adjourned at 6:40 p.m.

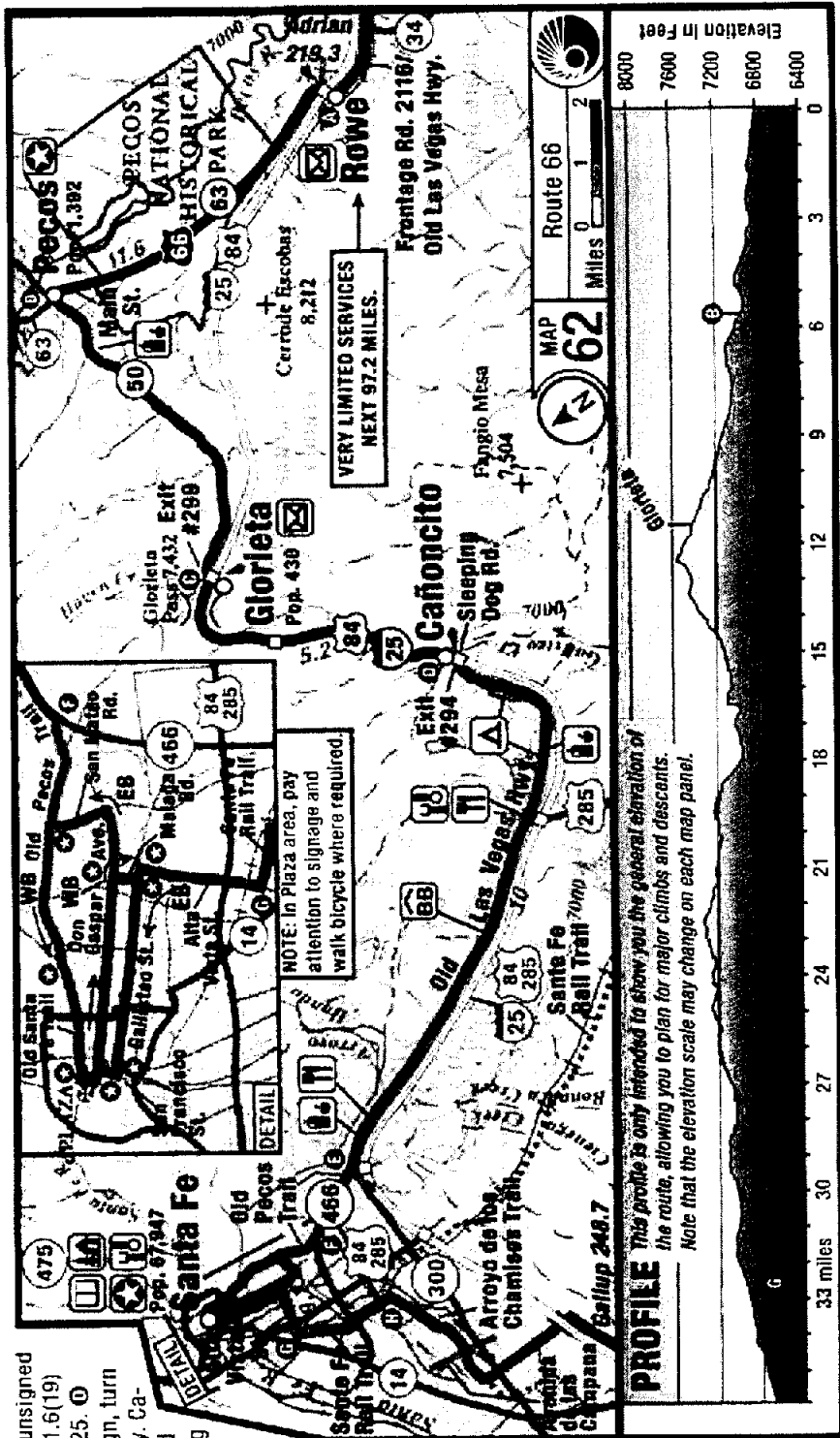
SIGNATURES



Councilor Maestas, Chair



Linda Vigil, Stenographer



WB: 0(0 km)Continue on Pre-1937 Hist. Rte. 66/unsigned SR 63. 1.6(19)Pecos. Turn left onto SR 50. 11.6(19)Glorieta. Turn left, then right and enter US 84/I-25. 16.8(27)At Exit #294, exit US 84/I-25. At stop sign, turn right, then left onto unsigned Old Las Vegas Hwy. Cañoncho. 26.8(43)Santa Fe. Turn right onto Old Pecos Trail/SR 466. 28(45)Turn right following Old Pecos Trail. SR 466 leaves route. See Detail. 32.6(52)Turn left onto unsigned Santa Fe Rail Trail. 34.1(55)Cross Siringo Rd. onto Arroyo de los Chamiros Trail. 35.9(58)Cross Avenida de las Campanas. Matchline.

EB: 0(0 km)Continue on Arroyo de los Chamiros Trail. 1.8(3)Cross Siringo Rd. onto Santa Fe Rail Trail. 3.3(5) Turn right onto unsigned Alta Vista Rd. See Detail. 8.2(13)Turn left following Old Pecos Trail. Unsigned SR 466 joins route. 9.4(15)Turn left onto Old Las Vegas Hwy. 19.4(31)Turn right, ride under US 84/I-25, then turn left and enter US 84/I-25. Cañoncho. 24.6(40)At Exit #299, exit US 84/I-25. Glorieta. Turn left, ride under US 84/I-25, then turn right toward Pecos on unsigned SR 50. 30.5(49)Pecos. Turn right on SR 63/unsigned Hist. Route 66. 36.2(58)Rowe. Turn right and ride under US 84/I-25, then turn left onto Frontage Rd. 2116/Old Las Vegas Hwy./SR 34. Matchline.

PROFILE This profile is only intended to show you the general elevation of the route, allowing you to plan for major climbs and descents. Note that the elevation scale may change on each map panel.

Exhibit A

Santa Fe Conservation Trust
Trails Program
Summary of Field Trips to City Trails, June 2014 - October 2016

	# of trips	# of participants	kids	staff/parents
Summer 2014	4	52	46	6
Fall 2014	4	121	99	22
Spring 2015	3	66	60	6
Summer 2015	4	54	45	9
Fall 2015	11	238	213	25
Spring 2016	12	250	223	27
Summer 2016	5	64	53	11
Fall 2016	13	323	283	40
TOTAL	56	1168	1022	146

	<i>outings by destination</i>					TOTAL*
	Dale Ball North	Dale Ball Central	Dale Ball S./Atalaya	La Tierra Trails	Tierra Contenta	
Summer 2014	-	-	4	-	-	4
Fall 2014	-	-	4	-	-	4
Spring 2015	3	-	-	-	-	3
Summer 2015	1	1	1	1	-	4
Fall 2015	-	-	-	10	1	11
Spring 2016	-	5	8	-	-	13
Summer 2016	1	3	3	-	-	7
Fall 2016	12	-	1	-	-	13
TOTAL	17	9	21	11	1	59

*Some trips had multiple destinations (e.g. DB C + S)

	<i>outings by school / camp</i>						TOTAL
	City Summer Camp	Camino Real Academy	Nina Otero C.S.	Santa Fe Waldorf Academy	Capital High School	Tierra Encantada Ch. Sch.	
Summer 2014	2	-	-	2	-	-	4
Fall 2014	-	4	-	-	-	-	4
Spring 2015	-	3	-	-	-	-	3
Summer 2015	4	-	-	-	-	-	4
Fall 2015	-	7	3	-	1	-	11
Spring 2016	-	7	4	-	-	1	12
Summer 2016	5	-	-	-	-	-	5
Fall 2016	-	6	6	-	1	-	13
TOTAL	11	27	13	2	2	1	56

Thanks to Support from:

City of Santa Fe
S.L. Gimbel Foundation
Lineberry Foundation

Exhibit B

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
October 2016

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Continue to assess supplemental signage and maintenance needs on city trails throughout Dale Ball Trails in conjunction with junction signage project	Rogers
2) <u>RESEARCH & FUNDING</u>	Discuss Passport to Trails budget, potential funding sources for prizes	Rogers, Noss
3) <u>STEWARD RECRUITMENT</u>	Promote Dale Ball signage work days through e-mail, SFCT and TAOSF web sites and at TAOSF meeting; Coordinate with Capital High School Outdoors Club for 10/14 work day on Dale Ball trails south.	Rogers
4) <u>TRAIL MAINTENANCE</u>	Coordinate and manage Dale Ball work days on Oct. 5, 13, 14, 19, and 25, focusing on junction signage, wayfinding arrows, and general erosion control (see links below for details). As of end of October all 44 Dale Ball junction signs have been replaced (34 by SFCT with volunteers for City, 10 by County) and new or updated wayfinding arrows are complete at all junctions in Dale Ball North as well as all City junctions in Dale Ball South.	Rogers
5) <u>TRAINING & EDUCATION</u>		
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Final preparations for Fall Community Cruise (Tour de Mural). Lead Tour de Mural on Oct. 8 with 40 participants. Lead 13 field trips to Dale Ball Trails with over 320 participants (282 children, 40 adults); final trips on Oct. 27 included 1,000th kid brought to city trails since 2014. Promote other trails and open space events by City and County (El Camino Real Trail event), as well as volunteer opportunities. Organize and lead bicycle ride along future City and County Camino Real Trail and attend NPS/County event at Dead Dog Trailhead on Oct. 22.	Rogers
7) <u>CITY CONTACTS</u>	Report to BTAC on past and upcoming activities. Continue discussion with Parks on RTP-funded MX track improvements. Prepare for and attend Sustainable Santa Fe awards to receive Transportation area award for trail work. Meet with BTAC On-Road Subcommittee on Oct. 27. Meet with John Alejandro and transportation planning group to discuss Sustainable Santa Fe Plan on Oct. 31.	Rogers, Noss
8) <u>PLANNING / COORDINATION</u>	Meet with new staff of NPS/RTCA program. Obtain additional posts and hardware for Dale Ball sign installation, supply County Volunteer Coordinator with Dale Ball, La Piedra, and Little Tesuque junction signage ready to install.	Rogers

Exhibit C

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
October 2016

9) <u>REPORTS</u>	Report trail volunteer hours on Trails Alliance web site; Prepare and deliver September report for BTAC and City; Create and update SFCT web material on trail events.	Rogers
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Also see: <http://www.sfct.org/trails/sfct-trail-events-in-2016>

<http://www.sfct.org/trails/sfct-trail-events-in-2016/posting-dale-ball-signage-september-october-2016>

<http://www.sfct.org/trails/sfct-trail-events-in-2016/tour-de-mural>

<http://www.sfct.org/trails/sfct-trail-events-in-2016/capital-high-school-outdoors-club-dale-ball-trails-work-day-oct>

<http://www.sfct.org/trails/sfct-trail-events-in-2016/field-trips-for-camino-real-academy-and-nina-otero-community>

http://www.santafenm.gov/sustainable_santa_fe_awards