

**AGENDA**

CITY CLERK'S OFFICE

DATE 9/8/16 TIME 1:46pm

REGULAR MEETING

SERVED BY Rosalie Cardenas

SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD

RECEIVED BY 

SEPTEMBER 15, 2016

5:00 P.M.

LEGAL CONFERENCE ROOM

SANTA FE COUNTY ADMINISTRATION BUILDING

102 GRANT AVENUE

SANTA FE, NM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Consent Calendar**
- V. Approval of Minutes:** Regular Meeting – August 18, 2016
- VI. Matters from the Public**
- VII. Consent Calendar**
  - A. Request for Approval to Purchase a 2017 Chevrolet 2500HD Silverado 4x4 Crew Cab Pickup Truck with Accessories from Caldwell Country Chevrolet of Caldwell, TX, under the Houston-Galveston Area Council Contract No. VE11-15 for the Caja del Rio Landfill in the Amount of \$35,171.00.
    - (1) Approval of Budget Increase to 52501.570950 (Capital Outlay – Vehicles <1.5 Ton) from 5502.100700 (Equipment Replacement Reserve Fund Cash) in the Amount of \$35,171.00.
- VIII. Executive Session**
  - A. Discussion of Limited Personnel Matters Regarding the Executive Director, Including Discussion Regarding an Employment Agreement for the Executive Director, Pursuant to NMSA 1978 §10-15-1 (H)(2).
- IX. Possible Action(s) with Respect to Approval of an Employment Agreement for the Executive Director.**
- X. Matters from the Board**
- XI. Matters from Staff - Agency, City, County**
- XII. Next Meeting Date: October 20, 2016**
- XIII. Adjournment**

Anyone needing further information or requiring special needs for the disabled should contact Rosalie Cardenas at (505) 424-1850, extension 150.

**SUMMARY OF ACTION**  
**SANTA FE SOLID WASTE MANAGEMENT AGENCY**  
**JOINT POWERS BOARD**  
**SANTA FE COUNTY ADMINISTRATION BUILDING, LEGAL CONFERENCE ROOM**  
**102 GRANT AVENUE**  
**SEPTEMBER 15, 2016, 5:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES AUGUST 18, 2016	APPROVED	2
MATTERS FROM THE PUBLIC	NONE	2
<u>CONSENT CALENDAR</u>		
REQUEST FOR APPROVAL TO PURCHASE A 2017 CHEVROLET 2500HD SILVERADO 4X4 CREW CAB PICKUP TRUCK WITH ACCESSORIES FROM CALDWELL COUNTRY CHEVROLET OF CALDWELL, TX, UNDER THE HOUSTON-GALVESTON AREA COUNCIL CONTRACT NO. VE11-15 FOR THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$35,171.00..	POSTPONED	2-3
APPROVAL OF BUDGET INCREASE TO 52501.570950 (CAPITAL OUTLAY - VEHICLES <1.5 TON) FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE FUND CASH) IN THE AMOUNT OF \$35,171.00.	POSTPONED	2-3

<b>EXECUTIVE SESSION</b>	<b>INFORMATION/DISCUSSION</b>	<b>3</b>
<b>DISCUSSION OF LIMITED PERSONNEL MATTERS REGARDING THE EXECUTIVE DIRECTOR, INCLUDING DISCUSSION REGARDING AN EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR, PURSUANT TO NMSA 1978 10-15-1 (H)(2).</b>		
<b>POSSIBLE ACTION(S) WITH RESPECT TO APPROVAL OF AN EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR</b>	<b>APPROVED</b>	<b>3-4</b>
<b>MATTERS FROM THE BOARD</b>	<b>INFORMATION/DISCUSSION</b>	<b>4-5</b>
<b>MATTERS FROM STAFF AGENCY, CITY, COUNTY</b>	<b>INFORMATION/DISCUSSION</b>	<b>5</b>
<b>NEXT MEETING DATE</b>	<b>OCTOBER 20, 2016</b>	<b>5</b>
<b>ADJOURNMENT</b>	<b>ADJOURNED</b>	<b>6</b>

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
SANTA FE COUNTY ADMINISTRATION BUILDING, LEGAL CONFERENCE ROOM  
102 GRANT AVENUE  
SEPTEMBER 15, 2016, 5:00 PM**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Kathy Holian at 5:00 pm, on Thursday, September 15, 2016, at the Santa Fe County Administration Building, Legal Conference Room, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Kathy Holian, Chair  
Councilor Michael Harris, Vice Chair  
Councilor Joseph Maestas  
Councilor Renee Villarreal  
Commissioner Henry Roybal

**MEMBERS ABSENT**

Commissioner Miguel Chavez, Excused

**OTHERS PRESENT**

Les Francisco, Santa Fe County  
Randall Kippenbrock, Director, SWMA  
Rosalie Cardenas, SF SWMA  
Angelica Salazar, SF SWMA  
Nancy Long, Legal Council  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Villarreal, seconded by Councilor Maestas, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**IV. APPROVAL OF CONSENT CALENDAR**

Councilor Harris asked to have discussion on item 7 (A).

**V. APPROVAL OF MINUTES  
AUGUST 18, 2016**

**MOTION** A motion was made by Commissioner Roybal, seconded by Councilor Villarreal, to approve the minutes as presented.

**VOTE** The motion passed unanimously by voice vote.

**VI. MATTERS FROM THE PUBLIC**

None

**VII. CONSENT CALENDAR**

**A) REQUEST FOR APPROVAL TO PURCHASE A 2017 CHEVROLET 2500HD SILVERADO 4X4 CREW CAB PICKUP TRUCK WITH ACCESSORIES FROM CALDWELL COUNTRY CHEVROLET OF CALDWELL, TX, UNDER THE HOUSTON-GALVESTON AREA COUNCIL CONTRACT NO. VE11-15 FOR THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$35,171.00.**

**(1) APPROVAL OF BUDGET INCREASE TO 52501.570950 (CAPITAL OUTLAY - VEHICLES <1.5 TON) FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE FUND CASH) IN THE AMOUNT OF \$35,171.00.**

Councilor Harris said he looked over the contract and wondered if we could have done any better locally. He talked to Robert Rodarte and in his opinion HGAC is very good but thinks of them more for specialized equipment. Robert thinks CES is better. We would like to see if we could get a better pricing formula locally. Robert said CES would go to Malloy Dodge. What we are replacing is an old vehicle. He is not opposed to replacing it but maybe we could get a better deal through a New Mexico company.

Chair Holian asked Mr. Kippenbrock if he would be open to putting this off until next month?

Mr. Kippenbrock said yes. There will be a delivery charge from Albuquerque. He will recommend postponing to next month and will compare to this price to CES. CES

does charge a percentage to the vendor for participating in their program.

Councilor Harris said thank you Mr. Kippenbrock. His business at one time was a CES vendor and he knows how they are structured. It may be comparable or you may save a couple of thousand dollars. He is not opposed to it he just wants to check to see if we can get a better price and use a local company.

**MOTION** A motion was made by Councilor Harris, seconded by Councilor Villarreal, to postpone this item until the next meeting.

**VOTE** The motion was passed unanimously by voice vote.

### **VIII. EXECUTIVE SESSION**

#### **A. DISCUSSION OF LIMITED PERSONNEL MATTERS REGARDING THE EXECUTIVE DIRECTOR, INCLUDING DISCUSSION REGARDING AN EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR, PURSUANT TO NMSA 1978 10-15-1 (H)(2).**

**MOTION** A motion was made by Councilor Maestas, seconded by Councilor Harris, to go into Executive Session for the purposed of discussing item 7 A.

**VOTE** The motion passed unanimously by a roll call vote.

Executive Session began at 5:10 pm.

**MOTION** A motion was made by Councilor Maestas, seconded by Councilor Villarreal, to come out of Executive Session and return to the regular meeting.

**VOTE** The motion passed unanimously by voice vote.

The regular meeting resumed at 6:00 pm.

### **IX. POSSIBLE ACTION(S) WITH RESPECT TO APPROVAL OF AN EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR.**

Chair Holian said we now have the final version that we are going to approve with a 2% increase.

**MOTION** A motion was made by Councilor Maestas to approve the Employment Agreement with the following four amendments.

Ms. Long said there are four amendments as follows:

1. p.2, Paragraph 1D, the words "reserve funds" to be inserted after the phrase "operating expenses" in the second line.
2. p.3, Paragraph 2A, the annual base salary to be increased by 2% to change the current salary indicated from \$116,147.00 to \$118,470.00.
3. p.3, Paragraph 2B, the word "based" to be inserted in the second line of the subparagraph after the word "performance".
4. p.6, Paragraph 6B, the word "or" in the first line to be substituted with the word "and" between the words "annual" and "sick".

**MOTION** The motion was seconded by Chair Holian.

**VOTE** The motion passed unanimously by voice vote.

Councilor Maestas congratulated Mr. Kippenbrock and said we agree you have done a fine job over the years. The time had come for a more contemporary agreement.

Commissioner Roybal congratulated Mr. Kippenbrock and said he thinks he has done an outstanding job.

Chair Holian said she listed all the accomplishments she could think of in the seven and a half years she has been on this Board. The community is very lucky to have Mr. Kippenbrock.

## **X. MATTERS FROM THE BOARD**

Councilor Harris said he saw Matt O'Rielly and he said he tried to forward the executed lease to Ms. Long but there was difficulty. He gave copy to Ms. Long.

Councilor Harris said it is great that we are wrapping up old business that carried over from first meetings. He feels good about where the agency stands and is looking forward to smooth sailing. He also wanted to raise another issue. In talking with Mr. Rodarte, he made him aware of the upcoming advertising campaign Carts are Coming and the cost of \$61,000. The councilors who are here heard in Finance Committee more details. The City contract for annual advertising has gone down based on negotiations Mr. Rodarte had. Adam is aware of this. Maybe you can follow up and

make sure we get the best deal we can from the New Mexican.

Mr. Kippenbrock said he received the email today. It went to Adam but should have gone to the Environmental Services Department with the City. They are on top of this.

Chair Holian said the new County Solid Waste Ordinance is taking effect now. In the areas unincorporated but close to the City we are requiring all the private haulers to automatically offer pick up for recyclables and work that into their fee structure. The residents will be issued two barrels, one for recyclables and one for land fill trash. It is a big change in the County. We have already gotten lots of complaints. Hopefully it will increase our recycling rate.

Commissioner Roybal said he wonders if the haulers can offer just picking up recycling.

Chair Holian said that is an option for anyone who lives in the County. They can do it themselves. The permits are a bargain.

Councilor Harris asked how much are the annual permits.

Commissioner Roybal said \$50 for 12 punches.

Chair Holian said now we have 6 punch passes and 12 punch passes that do not expire.

Mr. Francisco said they are \$75. Recycling is free. We don't punch for that.

## **XI. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

Mr. Kippenbrock said Adam is not here today but we would like to pass out the Fall Amnesty Days flyer. This is for residents only. Commercial businesses can use the event but have to pay for it. This our 3<sup>rd</sup> season. We expect around 700 to 800 customers. Double our usual number. We will have extra staff there for this event.

Mr. Kippenbrock said from the bottom of his heart he thanks the Board for the Employment Contract.

Mr. Francisco said thank you Randall for all your help at the County. Your staff is very professional and helpful.

## **XII. NEXT MEETING DATE: OCTOBER 20, 2016**



**XIII. ADJOURNMENT**

The meeting adjourned at 6:15 pm.

Attested to By:

Kathy Hollan  
Kathy Hollan, Chair  
by Michael Dain  
Elizabeth Martin  
Elizabeth Martin, Stenographer

Geraldine Salazar, Santa Fe County  
Clerk

Attest: - Michael A. Harris

Yolanda Y. Mendo  
Santa Fe City Clerk

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

SOLID WASTE MINUTES  
PAGES: 8

I Hereby Certify That This Instrument Was Filed for  
Record On The 24TH Day Of October, 2016 at 04:30:39 PM  
And Was Duly Recorded as Instrument # 1807838  
In The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy Laura Harvey County Clerk, Santa Fe, NM



FILED  
CLERK  
RECORDED  
10/24/2016