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**CHILDREN AND YOUTH COMMISSION
COMMITTEE MEETING**

**Tuesday, July 26, 2016
Market Station
Conference Room
500 Market Station
6:00 p.m. - 7:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: June 28, 2016
4. New Business/Action Items:
 - a. Discussion and Approval of CYC Subcommittees
5. Old Business
 - a. Organizations Selected for Data Project
6. Comments from the Chair and Committee Members
7. Report from Staff
 - a. TA Training
 - b. Summer Retreat
 - c. Scheduled Site Visits
8. Matters from the Floor
9. Adjournment

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Children & Youth Commission
Meeting Minutes
July 26, 2016

Item		Page
Call to Order	The meeting was called to order at 6:00 p.m. by Chair Joanne Lefrak, chair for the Children & Youth Commission.	1
Approval of Agenda	<i>Ms. Love moved to approve the agenda as presented with a second from Mr. Martinez which passed by voice vote.</i>	1
Approval of Minutes June 28, 2016	<p><i>Corrections:</i> Page 1 Call to Order change Jeann to Joanne Page 5 Signature change Jeann to Joanne Page 3 D. Salazar change to L. Salazar</p> <p><i>Ms. Salazar moved to approve the minutes of June 28, 2016 as amended with a second from Ms. Love which passed by voice vote.</i></p>	1
New Business: a.) Discussion and Approval of CYC Subcommittees	Discussion Only	2
Old Business: a.) Organizations Selected for Data Project	Discussion Only	2,3
Comments from the Chair and Commissioners	Discussion Only	3
Report from Staff a.) TA Training b.) Summer Retreat c.) Scheduled Site Visits	Discussion Only	3 3,4 4
Matters from the Floor	Discussion Only	4
Adjournment	<i>There being no further business to come before the Children and Youth Commission the meeting was adjourned at 6:30 p.m.</i>	4
Signature Page		4



Children & Youth Commission
Meeting Minutes-July 26, 2016
500 Market Station Santa Fe, NM
6:00 p.m. – 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chair Joanne Lefrak, chair for the Children & Youth Commission. A quorum was reflected by roll call.

Roll Call

Present:

Joanne Lefrak, Chair
Gus Martinez
Allegra Love
Lisa Salazar
Dan Slavin

Excused/Absent:

Tommy Rodriguez

Staff Present:

Chris Sanchez
Julie Sanchez

Others Present:

Linda Vigil, Stenographer

2. APPROVAL OF AGENDA

MOTION: Ms. Love moved to approve the agenda as presented with a second from Mr. Martinez which passed by voice vote.

3. APPROVAL OF MINUTES: June 28, 2016

Corrections:

Page 1 Call to Order change Jeann to Joanne
Page 5 Signature change Jeann to Joanne
Page 3 D. Salazar change to L. Salazar

MOTION: Ms. Salazar moved to approve the minutes of June 28, 2016 as amended with a second from Ms. Love which passed by voice vote.

4. NEW BUSINESS/ACTION ITEMS:

a.) Discussion and Approval of CYC Subcommittees

Chair Lefrak reported she met with Mr. Sanchez to come up with four subcommittee categories and strategies. (See Exhibit A)

Chair Lefrak reviewed and explained each of them, she would like to see a commission member on each Subcommittee or two if possible. A staff member or Chair Lefrak will also be on the subcommittee.

Chair Lefrak and Mr. Sanchez explained the subcommittees can choose one or two key indicators. Mr. Sanchez explained the recommendation from City Council is to see smaller amounts of grantees. There is data available for many of the categories already. The Commission knows the needs in the community and can start focusing in the specific areas.

A brief discussion was held about information shared at a funder's meeting. Mr. Slavin agrees it would be more effective to make things simpler for the grantee.

A discussion was held about Subcommittee assignments, they are as follows:

Digital RFP-

Allegra Love
Lisa Salazar
Julie Sanchez

Early Childhood-

Dan Slavin
Joanne Lefrak
Chris Sanchez

School Aged Children & Youth-

Gus Martinez
Lisa Salazar
Chris Sanchez

Healthy Lifestyles-

Joanne Lefrak
Tommy Rodriguez
Julie Sanchez

A brief discussion was held on the RFQ committee and how that will work. The focus is to be able to have the RFP in electronic format.

Chair Lefrak announced there will not be an August meeting, there will be an all-day retreat in September.

5. OLD BUSINESS:

a.) Organizations Selected for Data Project

Chair Lefrak reported Jill was to report on those selected but is not here tonight. In the last meeting it was decided to select the Boys and Girls Club, First Serve and Youthworks. She will start work next week.

6. COMMENTS FROM CHAIR AND COMMISSION MEMBERS

There were not any comments.

7. REPORT FROM STAFF:

a.) TA Training

Ms. Sanchez reported there were around 70 reps from the CYC and Human Services Committees in attendance. The schools were not present perhaps because of the summer.

Ms. Love briefly discussed the information given was great and it was well executed. Mr. Sanchez stated the feedback was great and very informative.

Ms. Love discussed a recent meeting she had with a funder that funds her foundation. They held a discussion with all of all the grantees to discuss common goals. It was very useful and groups were mixed together. It may something to consider in the future.

Mr. Sanchez suggested that once the subcommittees meet and select their indicators that the framework be kept as a draft and used as a tool to engage interests and ideas from the grantees.

Mr. Slavin suggested working along with the providers. Mr. Sanchez briefly discussed the visits he has had with organizations and has noted some type of territorial manners. A brief discussion was held about the training and the way it was facilitated, Ms. Sanchez stated it may be a good idea to have it made into a webinar for those who couldn't attend.

b.) Summer Retreat

Mr. Chris the date is locked down in September and will be meeting with Voices for Children, Christus St. Vincent's, Appleseed, and Santa Fe Community Foundation. One added for the afternoon session is the Mijo Project with the Santa Fe Fire Department. Mr. Sanchez explained the Fire Department can respond

to the same address several times. This will allow a discussion about a social worker that works 4 hours a week to check on the residents and children which helps with other calls.

c.) Scheduled Site Visits

Ms. Sanchez announced the next four site visits, they are as follows:

The Spanish Art Society- working on a date the last week of August

Therapeutic Riding Center- August 24th

Teen Parent Center-Once school begins

Youth Shelters- Possibly August 30th

Mr. Sanchez and Chair Lefrak encourage Commissioners to attend site visits so the programs can showcase what they do. Ms. Sanchez reminded the Commissioners to fill out the form required by City Council. She will email the forms.

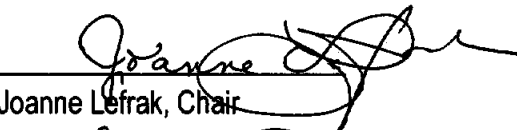
8. MATTERS FROM THE FLOOR

Chair Lefrak announced the Commission is down one commissioner. Ms. Dry has moved to Barcelona Spain. Chair Lefrak requested if any members have suggestions for candidates they can submit a letter of intent.

9. ADJOURNMENT

There being no further business to come before the Children and Youth Commission the meeting was adjourned at 6:30 p.m.

SIGNATURES


Joanne Lefrak, Chair


Linda Vigil for Fran Lucero, Stenographer

Children and Youth Commission

Subcommittees

2016-2017

Digital RFP:

- Create RFQ
- Review RFQ's and make recommendations to CYC
- Work with Consultant to design and implement new Digital RFP

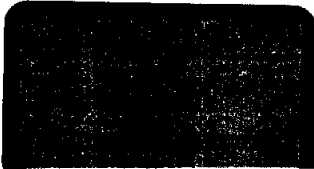
Early Childhood:

Strategies:

- *Review existing local, state and national policies, programs, practices, and/or assessments in accordance with our CYC Ends Framework with indicators document in search of ways to identify key strategies to narrow our focus and better serve 0-5 year olds who are high-risk/high-needs to include family and/or caregivers;*
- *Produce a draft report using the CYC Ends Framework with Indicators document and provide recommendations to either revise and/or modify the current list of indicators and desired results to a more focused and condensed list. Please ensure that you provide supporting documentation.*

School Aged Children and Youth:

Strategies:

- *Review existing local, state and national policies, programs, practices, and/or assessments in accordance with our CYC Ends Framework with indicators document in search of ways to identify key strategies to narrow our focus and better serve school-aged children and youth who are high-risk/high-needs to include family and/or caregivers;*
 - *Produce a draft report using the CYC Ends Framework with Indicators document and provide recommendations to either revise and/or modify the current list of indicators and desired results to a more focused and condensed list. Please ensure that you provide supporting documentation.*
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Healthy Lifestyles:

Strategies:

- *Review existing local, state and national policies, programs, practices, and/or assessments in accordance with our CYC Ends Framework with indicators document in search of ways to identify key strategies to narrow our focus and better serve youth's and young adults lifestyles to include family and/or caregivers;*
- *Produce a draft report using the CYC Ends Framework with Indicators document and provide recommendations to either revise and/or modify the current list of indicators and desired results to a more focused and condensed list. Please ensure that you provide supporting documentation.*

Ends Framework with Indicators

Funding Category/Goal Area	Desired Results/Ends (Conditions of well-being)	Indicators (Measures of conditions of well-being)
Early Care and Education for Children 0-5	<p>Ends: Children raised in stable and nurturing families. <i>We would see children who are ..</i></p> <ul style="list-style-type: none"> • Developing healthy cognitively, emotionally and physically as they are raised by parents/adults who know how to nurture and stimulate them • Physically healthy and developing • Born to mothers who are healthy and not abusing substances • Being raised by positive female and male influences 	<p>Number and/or Percent:</p> <ul style="list-style-type: none"> • Low birth weight babies • Pregnant women receiving prenatal care • Children 0-4 years meeting social, emotional, cognitive, language and physical developmental milestones • Substantiated child abuse and neglect cases per 1,000 for children under 5 • 4 year olds attending Pre-K • Children who are ready for kindergarten
Supplemental Education for School-Age Children	<p>Ends: Children succeed in school. <i>We would see children/youth who are ..</i></p> <ul style="list-style-type: none"> • Learning and thriving in school • Developing essential competencies and skills (e.g. reading, writing, math & science) • Being cared for by an adult • Staying engaged in school • Engaged in after-school enrichment experiences • Getting good jobs and/or going to college • Becoming leaders and citizens 	<p>Number and/or Percent:</p> <ul style="list-style-type: none"> • School attendance rates/truancy • Reading, math and science proficiency rates • Graduation rate & drop out rates • Participate in after-school activities which demonstrate improvement/growth (academic, social skills, etc.) • % of youth who can identify a caring adult/caretaker • Involvement in community services, apprenticeships or school activities who show growth in leadership or career preparation skills
Healthy Lifestyles	<p>Ends: Youth choose healthy behaviors. <i>We would see youth who are ..</i></p> <ul style="list-style-type: none"> • Mentally and physically healthy • Exercising, healthy weight • Not abusing substances • No unwanted pregnancies • Living in a safe home/are safe from violence and crime • Attending school • Not engaged in illegal activities • Being supported and challenged to develop their strengths 	<p>Number and/or Percent:</p> <ul style="list-style-type: none"> • Suicide rates, depression rates • Obesity rates • Rate of abuse of substances • Teen pregnancy rates • Homeless rates • Abuse and neglect rates • Suspension rates/JPPPO involvement • School attendance rates • Immunization rates, flu shots • Engagement in enrichment activities which show growth & improvement in skills, attitudes or behaviors • 16-18 year olds re-engaged to school for HS Diploma and/or alternative education pathway • Youth arrest rate • 19-24 year olds re-engaged to education, job and/or training