



Agenda DATE 5/10/16 TIME 7:34a

SERVED BY Lugi Gonzales

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**DIVISION OF SENIOR SERVICES  
SENIOR ADVISORY BOARD OF DIRECTORS**

Mary Esther Gonzales Senior Center  
1121 Alto Street, Santa Fe, New Mexico  
Wednesday, May 18, 2016 (9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – April 20, 2016
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Director
  - a). DPA Program Units of Service
  - b). MEG Warehouse Project Update
  - c). Computer Lab Project Update
- VII. COMMITTEE REPORTS
  - a). Foster Grandparent/Senior Companion Program
  - b). RSVP
  - c). In-Home Support
  - d). Transportation/Nutrition Programs
  - e). Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

## INDEX OF MINUTES

### DIVISION OF SENIOR SERVICES

#### ADVISORY BOARD MEETING

May 18, 2016

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
INVOCATION/PLEDGE OF ALLEGIANCE		1-2
ROLL CALL	Quorum	2
APPROVAL OF AGENDA	Approved	2
APPROVAL OF THE MINUTES		
April 20, 2016	Approved [as submitted]	2
DIVISION OF SENIOR SERVICES DIRECTORS REPORT-Ron Vialpando		
a) DPA Program Units of Service	Informational	2
b) MEG Warehouse Project Update	Informational	3
c) Computer Lab Project Update	Informational	3
COMMITTEE REPORTS		
a) Foster Grandparent/Senior Companion Program Report		
b) RSVP Report		
c) In-Home Support Program Report		
d) Transportation/Nutrition Program Report		
e) Senior Olympics Program Report		
	Distributed/Approved	3-4
UNFINISHED/OTHER BUSINESS	Informational	4
NEW BUSINESS	None	4
COMMENTS FROM THE FLOOR		4
DATE AND LOCATION OF NEXT MEETING		
(Scheduled for June 15, 2016 at the Pecos National Historical Park)		5
ADJOURNMENT		5

**MINUTES OF THE**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD OF DIRECTORS**

**May 18, 2016**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT**

Andres Romero, Chairperson  
Mary Louise Giron, Vice Chairperson  
Rosemary Trujillo, Secretary  
Toni Ann Gallegos  
Dennis Gonzales  
Elaina K. Gonzalez  
Corrine Sanchez

**MEMBERS ABSENT**

Gilbert Alarid, excused  
Bernardo C de Baca, excused  
Virginia Lucero, excused  
Doug Schocke, excused

**STAFF PRESENT**

Lugi Gonzales, Division of Senior Services Manager  
Ron Vialpando, Division of Senior Services Director

**OTHERS PRESENT**

Rodner Winget, visitor  
Jo Ann G. Valdez, Stenographer

**INVOCATION**

Invocation was led by Dennis Gonzales.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Corrine Sanchez and was recited by all present.

## **APPROVAL OF AGENDA**

**Ms. Sanchez moved to approve the agenda as published. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF MINUTES: April 20, 2016**

**Mr. Gonzales moved to approve the Minutes of the April 20, 2016 meeting as submitted. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.**

## **DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT**

### **A. DPA Program Units of Service**

Mr. Vialpando gave an update on the Program Units of Service for the month of April as follows:

- The Division of Senior Services is in the 10<sup>th</sup> month of the fiscal year and has provided 49,845 congregate meals.
- The Division of Senior Services provided 8,941 home delivered meals in the month of April and is showing an overage, based on projections, of 2,857 in Home-Delivered meals.
- The Division of Senior Services provided 4,399 units of services for transportation services and is showing an overage of 1,689 units for transportation services.
- The Division of Senior Services provided 842 units of services for respite services and is showing an overage of 177 units for respite services.
- The Division of Senior Services provided 729 units of services for homemaker services and is showing a shortage of 67 units for homemaker services. This is mainly due to the fact that a homemaker staff member was on family medical leave but has now resigned. The homemaker position is currently being advertised.

**b) MEG Warehouse Project Update**

Mr. Vialpando reported that the MEG Warehouse project is on schedule to be completed by June 30<sup>th</sup>.

**c) Computer Lab Project Update**

Mr. Vialpando reported that the Computer Lab Project is also on schedule to be completed by June 30<sup>th</sup>.

Ms. Giron noted that sometime back the Board had asked about putting up a pole for a United States flag. She asked if this is going to happen.

Mr. Vialpando said he has requested this in the last several years but they do not view this as a safety issue or a necessity.

Chairman Romero asked if the Division of Senior Services received the computers.

Mr. Vialpando said yes.

**COMMITTEE REPORTS: (May 2016)**

The written Committee Reports were submitted, distributed and reviewed.  
{Please see Exhibit "A" for the specifics.}

**Foster Grandparent /Senior Companion Programs Committee**

Ms. Gallegos moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.

**RSVP Committee**

Ms. Trujillo moved to accept the RSVP Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.

**In-Home Support Services Committee**

Ms. Giron moved to accept the In-Home Support Services Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.

### **Transportation and Nutrition Committee**

**Mr. Gonzales moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.**

### **Senior Olympic Committee**

**Ms. Sanchez moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Ms. Gallegos seconded the motion. The motion passed unanimously by voice vote.**

### **UNFINISHED/OTHER BUSINESS**

#### **Appointments of Board Members**

Lugi Gonzales gave an update on the appointment of Board Members noting that the Division of Senior Services submitted their request to reappoint the following members: Doug Schocke, Tonie Ann Gallegos and Rosemarie Trujillo. The terms for these Members expired on December 2015. The Mayor reappointed these Members as Mayoral Appointments for a second 2-year term. The Members at Large were also reappointed for a second 2-year term. These Members are: Mary Louise Giron, Dennis Gonzales, Corrine Sanchez, Andres Romero, Bernardo C de Baca and Virginia Lucero.

A list of the Board Members was distributed.

Chairman Romero noted that the dates are incorrect on the list. They need to be changed to reflect the new term dates. Lugi Gonzales will correct them and redistribute the list of Board Members at the next Board meeting.

### **NEW BUSINESS**

There was no new business.

### **COMMENTS FROM THE FLOOR**

Elena Gonzalez mentioned that La Familia Medical Center now has a Teen Dental Clinic at the Santa Fe Community College. Teens can receive dental services from 3:00 p.m. to 6:00 p.m. She offered to bring additional information to the next meeting.

### **TIME AND PLACE OF NEXT MEETING**

The next meeting is scheduled for June 15, 2016 at the Pecos National Historical Park at the Visitors Center at 9:30 a.m. The Division of Senior Services will provide transportation and the Board Members were asked to be at the Mary Esther Gonzales Senior Center at 9:00 a.m.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:20 a.m.

Approved by:



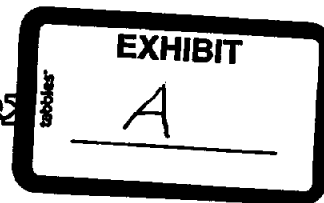
**Andres Romero, Chairperson**

Respectively submitted by:



**Jo Ann G. Valdez, Stenographer**

# City of Santa Fe, New Mexico memo



**Date:** May 10, 2016

**To:** Senior Services Board of Directors

**From:** Melanie Montoya, Volunteer Programs Administrator *MM*

**Re:** Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- Staff recently completed Budget Adjustment Request Forms to move funds from unspent line items into our in-state travel line items. Funds are needed in these line items in both programs and this will insure that all operating grant funds are spent in a timely manner at the end of the fiscal year. The in-state travel line item funds are utilized to reimburse volunteers who use their own vehicle for volunteer purposes.
- Our May in-service training is scheduled for Thursday, May 26<sup>th</sup>. Tashima Wildrose, Family Advocacy Volunteer Coordinator for Solace Crisis Treatment Center, will make a presentation on the services that they have to offer as well as on how to identify trauma, sexual violence and abuse in children and adults. In the afternoon on May 26<sup>th</sup>, volunteers have also been invited to attend the workshop, "Living with Alzheimer's, the Early Stage", which is sponsored by our In-Home Support Services.

Staff appreciates ideas and referrals for in-service training meetings for our volunteers.

- Foster Grandparents will officially complete the school year on May 19<sup>th</sup>. Approximately 17 out of 25 volunteers will request to volunteer during the summer. The rest will enjoy their summer vacation off.
- Contracts for the fiscal have not yet been given to us by the State of New Mexico, Aging and Long Term Services Department. We are anticipating receipt in mid-May. Following receipt, staff will follow the process to get them approved by both Finance and City Council.

If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.





**City of Santa Fe  
Division of Senior Services**



Please join us for a Caregiver Support Group

**“Living with Alzheimer’s  
The Early Stage”**

Presented by: Tina De La Luz  
Alzheimer’s Association Northeast Regional Manager,

Thursday, May 26, 1:30 p.m. to 4:30 p.m.

Mary Esther Gonzales Senior Center  
1121 Alto Street

This session will provide education and emotional support to adults who deal with stress associated while providing specialized care for homebound individuals.

Navigating through the web of Alzheimer’s while extending a supportive atmosphere, so caregivers can comfort each other in meaningful ways, while getting some relaxation.

Refreshments will be provided, new faces welcome,  
we look forward to seeing you!

For reservations, please call Theresa Trujillo at 955-4745

alzheimer’s   
association



# City of Santa Fe, New Mexico

# memo

Date: May 10, 2016

To: DSS Advisory Board Members

From: Fran Rodriguez, DSS Project Manager

Subject: Transportation/Nutrition Committee Monthly Report

## **Transportation Monthly Report**

- In April 2016, DSS Transportation staff provided a total of 4,399 rides to seniors.

## **Nutrition Monthly Report**

- In April 2016, DSS Nutrition staff provided 8,941 Meals-on-Wheels to DSS clients.
- In April 2016, DSS Nutrition staff provided 4,958 congregate meals.

# City of Santa Fe, New Mexico

# memo

Date: May 12, 2016

Fr: Cristina Villa, DSS Program Coordinator



Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, May 4th at Mary Esther Gonzales Senior Center Board Room. All the events so far have been a great success; Huachas, Shuffleboard, Badminton, Archery, Racquetball, Eight ball pool and Table Tennis. We are planning a Celebration of Athletes on Friday, June 10<sup>th</sup> for all athletes who competed in one or more events. We will be serving them Hamburgers, hot dogs, watermelon and chips. It is to honor them for participating in 2016 local games. We will have music as well as outside games such as: Horseshoes, Shuffleboard, Pickleball, Tennis and Huachas

Next meeting will be on Wednesday, June 8th at MEG Center Board Room