



# Agenda

DATE 5/3/16 TIME 3:35P

SERVED BY Debbi Husman

RECEIVED BY [Signature]

**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
COUNCIL CHAMBERS  
MONDAY, MAY 9, 2016  
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM APRIL 25, 2016 PUBLIC WORKS COMMITTEE MEETING

**CONSENT AGENDA**

6. CIP PROJECT #531 – SALVADOR PEREZ POOL IMPROVEMENTS – POOL DECK RESURFACING – POOL DECK DRAINS
  - REQUEST FOR APPROVAL OF AWARD OF PROFESSIONAL SERVICES AGREEMENT BETWEEN OWNER AND DONNER PLUMBING INC. IN THE AMOUNT OF \$128,699.08 INCLUSIVE OF NMGR (ROBERT MONTOYA)

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

7. CERRILLOS ROAD RECONSTRUCTION – PHASE IIC
  - REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 FOR INCREASE IN QUANTITY FOR WATER SYSTEM IN THE AMOUNT OF \$247,371.03 (DAVID QUINTANA)

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

8. CIP PROJECT #474C – SOUTHWEST ACTIVITY NODE (SWAN) PARK – PHASE 2
  - REQUEST FOR APPROVAL OF AWARD OF RFP #16/29/9 AND AGREEMENT BETWEEN OWNER AND SURROUNDINGS STUDIO LLC IN THE AMOUNT OF \$381,494.83 INCLUSIVE OF NMGR (MARY MACDONALD)

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

9. CIP PROJECT #460B – SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS

- REQUEST FOR APPROVAL TO AWARD RFB# '16/24/B AND APPROVE A CONSTRUCTION AGREEMENT FOR SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS IN THE AMOUNT OF \$382,874 PLUS \$31,826.40 (NMGRT) FOR A TOTAL AMOUNT OF \$414,700.40 WITH HO CONSTRUCTION, INC.
- REQUEST FOR APPROVAL OF RFP # '13/31/P TO AMEND THE PROFESSIONAL SERVICES AGREEMENT TO EXTEND TERMINATION DATE TO DECEMBER 28, 2018
- REQUEST FOR APPROVAL OF RFP # '13/31/P PROFESSIONAL SERVICES AGREEMENT TO CONTRACT WITH THE LOUIS BERGER GROUP, INC. FOR CONSTRUCTION ENGINEERING SERVICES IN THE AMOUNT OF \$50,855.66 INCLUSIVE OF NMGRT
- REQUEST FOR APPROVAL OF THE CAPITAL PROJECT BUDGET REQUEST FORM FOR THE SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS FOR (PHASE II-A); CONSTRUCTION AND CONSTRUCTION ENGINEERING/TESTING IN THE AMOUNT OF \$556,545
- REQUEST FOR APPROVAL OF THE CAPITAL PROJECT BUDGET REQUEST FORM FOR THE ENGINEERING DESIGN SERVICES FOR THE SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS (PHASE II-B); DESIGN AND CONSTRUCTION IN THE AMOUNT OF \$586,877 (**JAMES MARTINEZ**)

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

10. CIP #859/CN S100390 – ST. FRANCES CROSSING FROM ACEQUIA TRAIL TO RAILYARD

- REQUEST FOR APPROVAL OF BUDGET ALLOCATION AND AWARD OF RFB #'16/27/B TO VITAL CONSULTING, INC. AND CONTRACT FOR CONSTRUCTION OF BASE BID AND BID ALTERNATE 1 AND BID ALTERNATE 2 IN THE AMOUNT OF \$4,334,762.70 INCLUDING TAX (**LEROY PACHECO**)

**Committee Review**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

11. CIP #859/CN S100390 – ST. FRANCES CROSSING FROM ACEQUIA TRAIL TO RAILYARD

- REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES WITH THE LOUIS BERGER GROUP, INC. FOR AN AMOUNT NOT TO EXCEED \$492,229.03 INCLUDING TAX (**LEROY PACHECO**)

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

12. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH LENSIC PERFORMING ARTS CENTER AS DIRECTED IN RESOLUTION #2015-15 (**NOEL CORREIA**)

**Committee Review:**

Finance Committee (Scheduled)	05/16/16
Council (Scheduled)	05/25/16

13. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE SALE AND CONSUMPTION OF ALCOHOL ON CITY PROPERTY; AMENDING SUBSECTION 23-6.2 SFCC 1987 TO AUTHORIZE THE SALE AND CONSUMPTION OF BEER AND WINE ON THE TOP LEVEL OF THE SANDOVAL PARKING GARAGE FOR THE SUNSET PARTY ON JUNE 30, 2016 (MAYOR GONZALES) (NOEL CORREIA)

**Committee Review:**

Council (Request to publish)	05/11/16
City Business Quality of Life Committee (Scheduled)	05/11/16
Finance Committee (Scheduled)	05/16/16
Council (Public hearing)	06/08/16

14. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO WORK WITH THE SANTA FE COUNTY DWI PROGRAM TO DEVELOP AND SPONSOR A PARKING VOUCHER PROGRAM TO ALLOW OVERNIGHT PARKING (MAYOR GONZALES) (NOEL CORREIA)

**Committee Review:**

City Business Quality of Life Committee (Scheduled)	05/11/16
Finance Committee (Scheduled)	05/16/16
Council (Scheduled)	05/25/16

**DISCUSSION AGENDA**

15. REQUEST FOR APPROVAL OF CAPITAL PROJECT BUDGET (ADAM JOHNSON)

**Committee Review:**

Finance Committee (Scheduled)	05/16/16
Council (Scheduled)	05/25/16

16. MATTERS FROM STAFF

17. MATTERS FROM THE COMMITTEE

18. MATTERS FROM THE CHAIR

19. NEXT MEETING: MONDAY, MAY 23, 2016

20. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
May 9, 2016**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes - April 25, 2016	Approved as presented	2
 CONSENT AGENDA LISTING	 Listed	 2-3
 CONSENT AGENDA DISCUSSION		
6. Salvador Perez Pool Improvements	Approved	3
8. SWAN Park Phase Two	Approved	3-4
9. Santa Fe River Trail Improvements	Postponed	4-6
10. Acequia Trail Crossing Construction	Approved	6-7
11. Acequia Trail Crossing PSA	Approved	7
14. DWI Parking Voucher Program	Approved	7-10
 DISCUSSION AGENDA		
15. Capital Budget Projects	Discussed	10-12
 16. Matters from Staff	 Announcement	 12
17. Matters from the Committee	None	12
18. Matters from the Chair	None	12
19. Next Meeting:	May 23, 2016	13
20. Adjournment	Adjourned at 6:39 p.m.	13

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**  
**Monday, May 9, 2016**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Councilor Joseph Maestas, Vice-Chair at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Joseph Maestas  
Councilor Christopher Rivera  
Councilor Renee Villarreal

**MEMBERS ABSENT:**

Councilor Peter N. Ives, Chair [excused]  
Councilor Ronald S. Trujillo [excused]

**STAFF PRESENT:**

Isaac Pino, Public Works Director  
Bobbi Huseman, Public Works Staff

**OTHERS PRESENT:**

Carl Boaz, Stenographer

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Councilor Rivera moved to approve the agenda as published. Councilor Villarreal seconded the motion and it passed by unanimous voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

Councilor Villarreal requested discussion on items 6, 8, 14, and 10, 11 for clarification.

Councilor Maestas requested discussion on item 9.

**Councilor Rivera moved to approve the consent agenda as amended. Councilor Villarreal seconded the motion and it passed by unanimous voice vote.**

#### **5. APPROVAL OF MINUTES - APRIL 25, 2016**

**Councilor Villarreal moved to approve the minutes of April 25, 2016 as presented. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

#### **CONSENT AGENDA LISTING**

##### **7. CERRILLOS ROAD RECONSTRUCTION – PHASE IIC**

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 FOR INCREASE IN QUANTITY FOR WATER SYSTEM IN THE AMOUNT OF \$247,371.03 (DAVID QUINTANA)**

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05/16/16

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##### **12. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH LENSIC PERFORMING ARTS CENTER AS DIRECTED IN RESOLUTION #2015-15 (NOEL CORREIA)**

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

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Council (Request to publish)

05/11/16

City Business Quality of Life Committee (Scheduled)

05/11/16

Finance Committee (Scheduled)

05/16/16

**CONSENT AGENDA DISCUSSION**

- 6. CIP PROJECT #531 – SALVADOR PEREZ POOL IMPROVEMENTS – POOL DECK RESURFACING – POOL DECK DRAINS**
- REQUEST FOR APPROVAL OF AWARD OF PROFESSIONAL SERVICES AGREEMENT BETWEEN OWNER AND DONNER PLUMBING INC. IN THE AMOUNT OF \$128,699.08 INCLUSIVE OF NMGR (ROBERT MONTOYA)**

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

Councilor Villarreal noted that the last work done at Salvador Perez was in 2014 but she did not see that there was any warranty on the last job that was, for lack of a better word, shoddy work the Committee has to review.

Mr. Quintana said 2014 work was from the CIP bond sale. This work being requested has not been done in the life of Salvador Perez. It is all brand new. This is not a warranty project. The deck painting was done 14 years ago.

**Councilor Villarreal moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

- 8. CIP PROJECT #474C – SOUTHWEST ACTIVITY NODE (SWAN) PARK – PHASE 2**
- REQUEST FOR APPROVAL OF AWARD OF RFP #16/29/9 AND AGREEMENT BETWEEN OWNER AND SURROUNDINGS STUDIO LLC IN THE AMOUNT OF \$381,494.83 INCLUSIVE OF NMGR (MARY MACDONALD)**

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Councilor Villarreal asked for clarification on the language for the two different explanations on where it would occur. She asked if it was on the east side or west side of the park.

Mr. Quintana said the location is further into the park on the back side, up toward the fire station.

Councilor Villarreal said it looks like east from the map. She noted that some amenities are exempted but the contract amount did not go down.

Mr. Quintana said they were only taking them out to be considered in the next phase to keep it in the budget.

Councilor Villarreal said she didn't understand why the budget was not reduced by that amount.

Mr. Quintana explained that the Master Plan shows the whole project but it is phased. Phase 1 had all ball fields and play areas and the road going in with irrigation. Phase 2 brings in all the other things in the Master Plan. So the budget is not being altered.

Councilor Villarreal pointed out that in the contract, they included those amenities for the same amount as shown on page 19.

Mr. Quintana said this is based on an RFP. So we are not amending a previous contract.

Councilor Villarreal said it has all the amenities that in the Staff memo says are being taken out. She was trying to understand that discrepancy.

Mr. Quintana referred to page 5, article 1 where 1.2 gives the scope of work for the project. The substation is taken out. He listed the items that were taken out of the scope that were in the original contract and agreed they would have to change the contract. He saw what she was saying. He wished Mr. Carter was here to support this since he had not been involved with it. Those were things taken out to meet the budget.

Councilor Maestas thought some of the exception might be integral to the phase 2 area. The substation is obviously significant. There must have been some reason behind exclusion of those amenities. He agreed with Councilor Villarreal. What is eliminated is the concession stand and the orchard which was moved to phase 2.

**Councilor Villarreal moved to approve the request, based on the amendments discussed. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

**9. CIP PROJECT #460B – SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS**

- **REQUEST FOR APPROVAL TO AWARD RFB# '16/24/B AND APPROVE A CONSTRUCTION AGREEMENT FOR SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS IN THE AMOUNT OF \$382,874 PLUS \$31,826.40 (NMGRT) FOR A TOTAL AMOUNT OF \$414,700.40 WITH HO CONSTRUCTION, INC.**
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**\$556,545**

- **REQUEST FOR APPROVAL OF THE CAPITAL PROJECT BUDGET REQUEST FORM FOR THE ENGINEERING DESIGN SERVICES FOR THE SANTA FE RIVER TRAIL CONNECTIONS AND IMPROVEMENTS (PHASE II-B); DESIGN AND CONSTRUCTION IN THE AMOUNT OF \$586,877 (JAMES MARTÍNEZ)**

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

Councilor Maestas asked about extension of the termination date why it expired and how it can be retroactively reinstated.

Mr. Martínez said the contract had terminated in 2015. He posed that with Robert Rodarte whether it could be reinstated and retroactively date it from January 1.

Councilor Maestas asked what the circumstances were that allowed it to expire.

Mr. Martínez was not sure why it was only given two years.

Mr. John Romero explained that several years ago, the City would contract for design only and do inspections in-house. The contractor would be responsible for hiring the tester. But now, since this has federal money, they don't allow that anymore. So we anticipate using the design firm for testing. For future projects going forward, we will utilize the same firm for testing.

In the RFP, there are phases 1-4. That has not been negotiated yet. It is now in the transition period.

Councilor Maestas reasoned that the scope will stay the same and it is being reactivated with this retroactive date. There is usually a standard phrase that changes have to happen 30 days before expiration of the contract. Why did it expire and why did we not extend it?

Mr. Romero said Staff contacted Procurement and they provided this language. It will be amended to add \$50,000 to provide for construction management for the project. We ask the design firm to handle testing.

Councilor Maestas was concerned about possible protests from other firms that had bid on it.

Councilor Rivera asked if the original contract was November 2013.

Mr. Martínez agreed - November 26, 2013.

Councilor Rivera said most contracts can be extended up to four years. He asked why this one is for five years.

Mr. Martínez said it is for the continuation of design for 2-B. Currently we are on 2.A and the design is ongoing for 2-B.

Councilor Rivera said someone from legal needs to be here. He asked if this is to go to Council on Wednesday.

Mr. Martínez said no. the next place is Finance.

Councilor Rivera asked if there is any reason why it could not come back to our next meeting.

Mr. Martínez said he could accommodate that.

Mr. Romero agreed and asked if it can go to Finance and then come back to Public Works.

Councilor Maestas agreed.

**Councilor Rivera moved to postpone this request to the next meeting with the request that someone from Purchasing or Legal, or both be present at the meeting. Councilor Villarreal seconded the motion and it passed by unanimous voice vote.**

- 10. CIP #859/CN S100390 – ST. FRANCES CROSSING FROM ACEQUIA TRAIL TO RAILYARD**
- REQUEST FOR APPROVAL OF BUDGET ALLOCATION AND AWARD OF RFB #'16/27/B TO VITAL CONSULTING, INC. AND CONTRACT FOR CONSTRUCTION OF BASE BID AND BID ALTERNATE 1 AND BID ALTERNATE 2 IN THE AMOUNT OF \$4,334,762.70 INCLUDING TAX (LEROY PACHECO)**

**Committee Review**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

Councilor Villarreal understood that these fit together. But she asked if it is a separate contract or a subcontract.

Mr. Pacheco said the agreement with DOT provided part of the \$5 million and that required professional management. So the City issued an RFP in November and Louis Berger was awarded the management contract.

Councilor Villarreal concluded that it is a separate amount.

Mr. Pacheco agreed. It is separate for management and separate for construction; two separate contracts.

Councilor Villarreal asked that next time they bring the schedule for the Committee. It has been on people's minds.

Councilor Maestas added that this is a significant reprogramming of the funds from Santa Fé River at St. Francis. Every member of BTAC and support staff are to be commended. It is a very big project and this category of federal funding is very difficult to obtain for a city our size.

Mr. Pacheco said the award will be heard at Council on May 25 and they should get started in July or August as a 6-8 month project.

Councilor Villarreal requested that the PR piece to share rerouting be provided as soon as we can.

**Councilor Villarreal moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

- 11. CIP #859/CN S100390 – ST. FRANCES CROSSING FROM ACEQUIA TRAIL TO RAILYARD**
- REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES WITH THE LOUIS BERGER GROUP, INC. FOR AN AMOUNT NOT TO EXCEED \$492,229.03 INCLUDING TAX (LEROY PACHECO)**

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

05/16/16  
05/25/16

**Councilor Villarreal moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

- 14. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO WORK WITH THE SANTA FE COUNTY DWI PROGRAM TO DEVELOP AND SPONSOR A PARKING VOUCHER PROGRAM TO ALLOW OVERNIGHT PARKING (MAYOR GONZALES) (NOEL CORREIA)**

**Committee Review:**

City Business Quality of Life Committee (Scheduled)  
Finance Committee (Scheduled)  
Council (Scheduled)

05/11/16  
05/16/16  
05/25/16

Councilor Villarreal asked for clarification to walk the Committee through how this will work with vouchers.

Mr. Correia provided some sample coupons to the Committee [attached as exhibit 1]. He said this program is sponsored by the Mayor and the County has asked to participate as well. They have a cab program on Friday and Saturday for a \$5 fee and the remainder is paid by government funds. The car is not ticketed for up to 10:30 a.m. with this coupon placed on the dash. He felt that if it winds up saving one life, it is worth the effort.

Councilor Villarreal was curious about the amount of DWIs from the downtown area. She asked if we have data to back this up. If so, can the police track that data to separate out if it is weekdays or weekends. She was also curious about the loss of revenue associated with this.

Mr. Correia said he would have to consult with police in the next couple of days. These numbers are estimates and projections of possible use of this program. He provided two options in the FIR - the way the County offers the program or with a 7-day program.

The Parking Division feels the numbers could be significantly lower but not significantly higher. It is hard to change behaviors. So it is hard to project. It could be a pilot program on Friday and Saturday nights for six months. He will also try to get the numbers from the County on how many taxi rides they have provided in last 12 months.

Councilor Villarreal said a recommendation would be helpful. She noted that in 2015, there were 15 DWI arrests downtown. She asked if the City issued tickets for those parked overnight.

Mr. Correia explained that the City doesn't ticket after 6 pm until the next morning so he can't determine that.

Councilor Villarreal said most businesses open around 10.

Mr. Correia said he could get some data on how many citations were issued on Saturday mornings. None are issued on Sunday mornings.

Councilor Villarreal thought there are not many people downtown on Saturday morning at 8 a.m. This is innovative but she wondered how an inebriated person would get this coupon on their car dash before getting home.

Mr. Correia agreed that could be a challenge.

Councilor Rivera asked to be added as cosponsor. It is worthwhile.

Councilor Maestas said conceptually, it is a good recommendation but we don't have data to justify it. He asked why they set the limit at 10:30 a.m. He also asked, if it is approved, how they would address parking issues. We are underutilizing the spaces in garages and lots. Could we start with them?

He pointed out that if the car was at the curb in front of a business, the business could otherwise have that space for a paying customer.

Mr. Correia thought it could be limited to facilities but it would increase the operating costs. Once the last car has left, the garages gates are lowered and locked. But there are other reasons people might park overnight in the garage. The other part is that it is hard at 10:30 a.m. to determine who was parked on purpose overnight but did not have a coupon. But as we get more comfortable with it, we can deal with those issues.

Councilor Maestas knew the recommendation came from the Nighttime Economy Task Force. He asked if there was any consultation with downtown merchants about it. One of their concerns was about too many events on the plaza that interfered with their business. He asked if there is a letter of support from them.

Mr. Correia said he has not been involved with them but he could check with the Task Force.

Councilor Maestas said that if he was a bartender, he was not sure he would want to sign this coupon that implied he had over served a patron. He asked if this is the way it already works in the County program.

Mr. Correia said the County jointly prepared this coupon with the City. He said when the bartenders sign it, they are being responsible for dealing with the problem.

Councilor Maestas also didn't see any evaluation component. If we added that, he asked if Parking would evaluate it.

Mr. Correia agreed. They would want to monitor it closely and avoid misuse.

Councilor Maestas considered an evaluation to address these issues as important. It could have unintended consequences. We are looking at four options - two for this year and two for next year. Option A (weekends) is his preference but only with an evaluation.

Mr. Correia said his preference is to focus on this fiscal year coming up and approve Option A (weekends) for six months.

Councilor Maestas wondered if we could do the rest of this fiscal year too.

Mr. Pino said there are events on Saturday mornings and just need to take that into consideration.

Mr. Correia said the City is trying to establish it with the County as partner. He thought most establishments in town will go along with this. We will start with the County's current participants.

Councilor Maestas said he would feel more comfortable if a few establishments opted in. He suggested six months, using Option A and evaluation at the end. That would exercise fiscal prudence and not give away so much of our parking revenues.

Councilor Villarreal was okay with those suggestions. They would just call the taxi and get the discount without a voucher. She was also concerned about the liability of establishments. The data would be helpful to make a case for it downtown.

**Councilor Villarreal moved to approve the request as stated by Chair Maestas. Councilor Rivera seconded the motion with the caveat that the six-month trial excludes special plaza events that involve use of the parking meters.**

**Councilor Maestas also asked for a friendly amendment to consult with the downtown merchants' association to get their feedback.**

**Councilor Villarreal agreed.**

Mr. Guillen said this is a resolution going to the Governing Body so he didn't think that needed to be put in the resolution.

Councilor Rivera ask that it includes that the results would come back at the end of the trial period.

Mr. Guillen explained how that would work.

**The motion passed by unanimous voice vote.**

## **DISCUSSION AGENDA**

### **15. REQUEST FOR APPROVAL OF CAPITAL PROJECT BUDGET (ADAM JOHNSON)**

**Committee Review:**

Finance Committee (Scheduled)

05/16/16

Council (Scheduled)

05/25/16

Mr. Johnson presented two lists regarding capital projects [attached as Exhibit 2 and 3].

Mr. Rodriguez said the intent is simply to present it and go over it so the Committee can understand it. The numbers are all in but they still have some formatting to do as well as provide the details behind it.

Last year, they separated capital from operating. And operating just required approval of the budget and it would roll forward and come back for corrections to be made whole. Separating capital purchases from operating requires Council ratification of the projects.

So they brought a huge BAR in September and brought capital for January. That was the best they could do then and from now on will have them considered at the same time.

The big document is all of the appropriations for the capital budget for next year as part of the annual budget. It is the detail of capital for next year. The smaller document is the 5-year plan and includes detail.

Mr. Rodriguez briefly reviewed the pages in the document for the Committee which also indicated funding sources. It shows more revenue than the projects proposed. There are also unfunded requests. It is a short list of projects and some appear to be maintenance. A big construction project at \$3.6 million is the new fire station required for the annexation area.

The big document for next year's appropriation has lots more detail. The budget is prepared based on department requests. Some are time loaded. They broke them out by department as best they could. They are done with the numbers - just formatting at this point. They will also have a detailed description for next year. He tried to keep it as close as possible to the Council policy such as using cash for project design and using priorities established by Council.

Councilor Rivera asked for clarification on the format of the report.

Mr. Johnson said each row represents individual requests from the departments to the budget office. Where there are a lot of projects going on in the same business unit, those are different items found in the Ameresco report. 29, 30, 31 were non Ameresco items requested and all below down in the 90's are identified as Ameresco report.

Councilor Rivera asked if these are in addition to what was already spent.

Mr. Pino didn't know.

Mr. Johnson said they took the ranking in the Ameresco report and put the top scores at the top. Then they went as far as they could until the resources were exhausted.

Councilor Rivera got clarification on some of the details at Fort Marcy.

Councilor Maestas said this looks like raw data from Ameresco and splitting out the individual requests. This is a plan of individual elements. It demonstrates the Ameresco rankings. It is a great first step but we need to develop some projects out of them, tying the elements together at a facility. He was okay supporting the needs list but didn't think they needed to have a separate project for each line item.

Next is step two - to logically group them into projects. He was not sure the Committee could take action on that. It is a discussion item but it requests approval.

Mr. Rodriguez clarified that he was not asking approval now.

Councilor Maestas thought it safe to say this is fiscally constrained.

Mr. Rodriguez agreed.

Councilor Maestas noted on the front page of the small sheet that it is not showing any CIP improvements beyond the next fiscal year on traffic.

Mr. Johnson said this only accounts for potential revenues for the next year. They were very conservative with that. Some rely heavily on grant funding and we are not 100% sure of those yet. As that comes clearer, they will bring adjustments.

Councilor Maestas referred to the Arts total on the second line and asked if that is the City set-aside based on capital budget.

Mr. Johnson said it is based on the GRT 2% set-aside.

Councilor Maestas asked if we could aggregate them.

Ms. Debra Garcia agreed.

Councilor Maestas noted that the unfunded requests list doesn't come close to identifying the unfunded needs and asked if they couldn't do unfunded needs instead of just the requests.

Mr. Rodriguez clarified that it is a budget, first of all; not a wish list. Secondly, page 5 of the small sheet has unfunded requests at the top by departments. Other unfunded needs would be a separate chapter.

Councilor Maestas said they haven't really done that. They need a study of watershed and arroyos, and there is nothing for streets. We need long-term capital plans for the future to get them in here. We need to have a whole picture. This is a great start. Particularly for those that have no dedicated funding. He suggested a set aside of money for a consultant to get those in the hopper.

Councilor Rivera said the Airport upgrade also should be included.

Councilor Maestas thanked them for this work. It is significant first step and he could see how the new financial policies are being implemented.

#### **16. MATTERS FROM STAFF**

Mr. Pino reminded the Committee that on Saturday at 10:00 a.m. is the dedication of the new park benches at the Plaza and invited all Councilors to attend.

#### **17. MATTERS FROM THE COMMITTEE**

There were no matters from the Committee.

#### **18. MATTERS FROM THE CHAIR**

There were no matters from the Chair.

#### **19. NEXT MEETING: MAY 23, 2016**

#### **20. ADJOURNMENT**



The meeting was adjourned at 6:39 p.m.

Approved by:

  
Peter N. Ives, Chair

Submitted by:

  
Carl Boaz for Carl G. Boaz, Inc.